

MINUTES OF THE UTILITY COMMISSION MEETING – JUNE 16, 2015

Call to Order

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Mark Gloudemans
Jason Wegand
Tim Bevers
Jessica Schultz
Tim Wegand
Michael Vanden Berg

ALSO PRESENT: MCO Rep. Jerry Verstegen, Village Administrator James Fenlon, Assistant Director of Public Works Jeff Elrick, Finance Director Teri Matheny

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Utility Commission Minutes of April 21, 2015

Moved by M. Gloudemans, seconded by T. Wegand to approve the Minutes of April 21, 2015 as presented.

All Ayes – Motion Carried

Special Utility Commission Meeting Minutes of June 2, 2015

Moved by M. Gloudemans, seconded by T. Bevers to approve the Minutes of June 2, 2015 as presented.

All Ayes – Motion Carried

Discussion/Action—Kaukauna Utilities

Director Matheny gave an update in regards to the Special Utility Meeting of June 2, 2015. She presented updated numbers and estimates if the Village takes over utility billing starting in 2016. The Village would take over complete control of the data base, cash receipting, and have automatic feed between all of the accounting systems. Commissioner Schultz asked if the labor allocation was already included in the total cost and if it is included the numbers will actually go down and there will not be the extra cost. Director Matheny said she was going to change the spreadsheet so it reflects that. Jerry with MCO stated that MCO will absorb the man hours for the first year for the reads.

Moved by T. Wegand, seconded by K. Coffey to present to the Village Board on June 25, 2015

All Ayes – Motion Carried

Progress Reports

MCO Operations Update

MCO Representative, Jerry Verstegen provided an overview of treatments, distribution, new meter installs. The air regulator was replaced to the well at #3, cleaned brine tanks at #1, aggressive backwash and brine to softeners at well #1 improving capacity and roof inspections completed by Security Luebke Roofing. A new meter was installed on Gardenia/Cherryvale. Curb boxes/rods were replaced on Biscayne and Cedar.

Director of Public Works

Jeff Elrick reported the ponds are responding to all the rain appropriately and that McMahon's and Associates will be planting 1,000 arrowhead plants at no charge to the Village at Holland pond.

Finance Director

Teri Matheny discussed the Finance Report and reported revenue has gone up on three utilities. The CIP and budget process will begin on July 1, 2015.

Approval of Vouchers

Moved by T. Bevers, seconded by M. Gloudemans to approve and authorize payment of the vouchers and draw from the respective funds.

All Ayes – Motion Carried

Unfinished Business

None

Items for Future Agenda

Jerry with MCO to bring back roof inspections, McMahon study and Doyle shell replacement.

Adjournment

Moved by M. Gloudemans, seconded by T. Wegand to adjourn the meeting at 7:03 p.m.

All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE


Attest: Laurie Decker, Village Clerk


By: Kevin Coffey, Chair