

MINUTES OF THE WATER COMMISSION MEETING – SEPTEMBER 25, 2014

Call to Order

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Mark Gloudemans
Tim Wegand
Jason Wegand

EXCUSED: Tim Bevers

ALSO PRESENT: Village President, Michael Vanden Berg, MCO Rep., Jerry Verstegen, Village Administrator, James Fenlon, Director of Public Works Roy Van Gheem, Finance Director, Teri Matheny, Deputy Clerk, Beverly Searvogel

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Water Commission Minutes of July 15, 2014

Moved by Commissioner M. Gloudemans, seconded by Commissioner T. Wegand to approve the Minutes of July 15, 2014 as presented.

All Ayes – Motion Carried

Discussion—AT&T Generator Installation at Stephen Street Water Tower

There was a discussion about the request from AT&T to install a backup diesel generator at the 1200 Stephen Street Water Tower. The generator would have a double walled tank and spill prevention capability. The contractor submitted plans and everything meets with current zoning requirements. The existing site will need to be expanded to provide room for the generator and that will be part of the negotiations with AT&T.

Progress Reports

MCO Operations Update

Plants/Treatments

- Water Clean and Coat has been selected to clean exterior of both water towers at a cost of \$6,400. Work will be completed by November 14th
- Department has sought bids to replace the roof at Well #3 with work to be completed in October.

Distribution

- Service Break
 1. Vanden Broek Street and Church 7-17-14
- Main Break
 1. 1510 Taylor Street 8-25-14
- Repair of Water Main on Evergreen and French Road scheduled for mid-October

Meters

- Year-to-Date:
 1. 72 New installs
 2. 263 Meter changes
 3. 116 Kaukauna work orders
 4. 106 Remaining meter changes
- Purchased 150 more new meters, all to be used in new apartments.

General Water

- DNR Sanitary Inspection was held on August 19th
- Update on electrical saving for Well #4
- Kaukauna Electric changed billing class for Well #1. The impact on cost for this will be provided at a future meeting.
- Continued work with contractors on Riverside, Jay and Violet
- HOV Commission meeting on September 9th to discuss Well #1 discharge from storm water to the HOV system. Chad Olson from McMahons will be providing a full report in October.
- A report was submitted to PSC due to the 19% water loss in 2013. An update will be provided for the 2014 water loss.
- 2015 salt prices will be received on September 26th
- Hydrant flushing is scheduled for weeks of October 6th and October 13th
- Lead & Copper sampling was completed at 30 homes with results to be delivered soon

Director of Public Works

Mr. Van Gheem stated they are working on development projects for sanitary, storm, and water. Violet is another major project with the storm sewer being replaced. Jay and Kelly are complete with all new laterals.

Finance Director

Teri Matheny stated that the budget schedules have been with the Village Board. The budget for the Water Commission will be presented to the commissioners on October 21st and will be presented to the Village Board on October 22nd. A commissioner will need to be present at that meeting. The CIP budget has not yet been finalized. Teri also reported that she had a meeting with Kaukauna Utilities to discuss the futures plan regarding water billings. There is a good possibility that Kaukauna Utilities will no longer provide billing which would require that workload to be redistributed to the Finance Department. If that happens, she stated that it may require additional staff in her department to accommodate that workload.

Approval of Vouchers

Moved by Commissioner J. Wegand, seconded by Commissioner M. Gloudemans to approve and authorize payment of the vouchers and draw from the respective funds.

All Ayes – Motion Carried

Unfinished Business

Administrator Fenlon is working with legal counsel on establishing the Utility Commission.

Items for Future Agenda

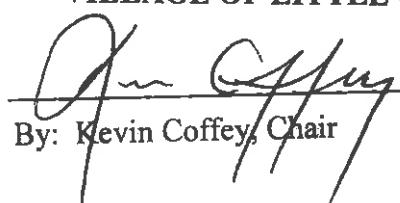
Adjournment

Moved by Commissioner T. Wegand, seconded by J. Wegand to adjourn the meeting at 7:05 p.m.

All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE


Attest: Laurie Decker, Village Clerk


By: Kevin Coffey, Chair