

MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 18, 2015

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Skip Smith, Trustee
James Hietpas, Trustee
Bill Peerenboom, Trustee
David Peterson, Trustee

PRESENT: James Fenlon, Village Administrator
Captain Lund, Fox Valley Metro Police Department
Jim Moes, Community Development Director
Laurie Decker, Village Clerk
Teri Matheny, Finance Director
Roy Van Gheem, Director of Public Works

EXCUSED: Beth Carpenter, Library Director
Charles Koehler, Village Attorney

Public Appearance for Items Not on the Agenda

Mr. Vosters and Ms. Olsen spoke regarding the Vosters and Clark homes available for purchase across from the elementary school at 820 Monroe St. and 819 Grand Ave. Community Development Director Jim Moes advised the information was shared with Village Administrator Fenlon and he would handle future communications.

Approval of Minutes

Minutes of the Committee of the Whole Meeting of November 11, 2015

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve the Minutes the Committee of the Whole Meeting of November 1, 2015 as presented

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Donation/Placement of Memorial Bench for Mary N. Janssen

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to approve the donation/placement of the Memorial Bench for Mary N. Janssen with condition that it may be relocated

Ayes 7, Nays 1 (Vanden Berg) – Motion Carried

Discussion/Action—Amended and Restated Room Tax Commission and Tourism Zone Agreement

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve the amended and restated Room Tax Commission and Tourism Zone Agreement

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Exhibition Center Cooperation Agreement

Moved by Trustee Elrick, seconded by Trustee Smith to Adopt the Exhibition Center Cooperation Agreement

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Adoption of Ordinance #5 Imposing a Hotel/Motel Tax on the Privilege of Furnishing Rooms at Retail

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Adoption of Ordinance #5 Imposing a Hotel/Motel Tax on the Privilege of Furnishing Rooms at Retail

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Approval of CIDER License Application—Moasis & Citgo

Moved by Trustee Smith, seconded by Trustee Elrick to approve the Cider License Applications for Moasis & Citgo

Ayes 7, Nays 0 – Motion Carried

Discussion-Personnel Manual

Administrator Fenlon presented an overview of the Wages & Other Forms of Compensation section of the personnel manual.

Introduction of Resolutions:

- a) Adding/Dedicating Right of Way to Hartzeim Drive
- b) Vacate Hartzeim Drive

Director Moes stated the Plan Commission reviewed the Dedicating Right of Way to Hartzeim Drive at their last meeting and recommend approval. This resolution does not require a public hearing and will be on the December 2, 2015 meeting for action. The Vacate Hartzeim Drive resolution is the portion of land that the Village no longer needs and is transferring ownership to the neighboring property owner to the North. State law requires a Class 3 notice be published and the resolution cannot be adopted until 30 days after introduction. The Public Hearing will be at the Regular Board Meeting on January 6, 2015 for action.

Discussion-2016 Budget

Village Administrator Fenlon advised that on December 2, 2015 there will be a budget hearing.

Discussion/Action-Adopt Resolution #34-CSM for Kenneth and Jean Rahmlow

Moved by Trustee Elrick, seconded by Trustee Peterson to Adopt Resolution #34 Series 2015 CSM for Kenneth and Jean Rahmlow

Ayes 7, Nays 0 – Motion Carried

Action-Appoint Adam Breest as Parks, Recreation and Forestry Director

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Appoint Adam Breest as Parks, Recreation, and Forestry Director

Ayes 6, Nays 0, Abstain 1 (Peterson) – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board.

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve Disbursement List

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

Don De Groot stated he was happy to see the Hotel/Motel Tax was approved. He also stated that he supports President Vanden Berg's position on the bench and believes the board needs to put a policy into place on future requests for benches on the plaza area.

Items for Future Agendas

Plaza Discussion

Closed Session:

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Negotiations*

Moved by Trustee Smith, seconded by Trustee Elrick to Enter into Closed Session at 7:06 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Elrick to Enter into Open Session

Ayes 7, Nays 0 – Motion Carried


Adjournment

Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:36 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By:


Michael R. Vanden Berg, Village President

Attest:


Laurie Decker, Village Clerk