

# MINUTES OF THE COMMITTEE OF THE WHOLE MEETING DECEMBER 9, 2015

## Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

## Roll Call

PRESENT: President Vanden Berg, Trustee Peterson, Trustee Hieptas, Trustee Peerenboom, Trustee Van Lankvelt, Trustee Smith, Trustee Elrick

ALSO PRESENT: James Fenlon, Roy Van Gheem, Interested Citizens, Media Reps

## Public Appearance for Items not on the Agenda

None

## November Fire and FVMPD Reports

The board received the November Fire and FVMPD reports.

## Approval of Minutes

*Minutes of the Regular Board Meeting of December 2, 2015*

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Minutes of December 2, 2015 as presented.*

Ayes 7, Nays 0—Motion Carried

## Discussion—2016 Board Schedule

Administrator Fenlon presented a draft of the 2016 Board meeting schedule stating there have been past discussions of pairing the meetings down to just the Regular Board meetings and only having the Committee of the Whole Meetings as the schedule dictates. Administrator Fenlon stated moving into 2016 more advantage should be taken of the Regular Board Meetings and a conservative effort should be made to not have Committee of the Whole Meetings in the future. Trustee Smith liked the idea of getting rid of some of the Committee of the Whole Meetings. Trustee Hieptas was in favor of backing off from four meetings a month. Trustee Elrick asked if the intent is to only have discussions at Committee of the Whole meetings and vote at the Regular Board Meetings. Trustee Peerenboom stated the original format was to only have discussion at the Committee of the Whole meetings and realizes that may cause some delay but is in favor of trying it with flexibility. Trustee Van Lankvelt stated he would like to try and premise it on workload and priority.

## Discussion—Municipal Service Building RFP and Services Selection Committee

Administrator Fenlon gave an update on the Municipal Service Building RFP and the Services Selection Committee. The Services Selection Committee will consist of Administrator Fenlon, Director Moes, Director Van Gheem, the Village Engineer, President Vanden Berg and two board members that would be interested in reviewing the incoming proposals.

## Discussion—CIP 2016-2020

This topic was tabled until the December 16, 2015 meeting.

## Discussion—Personnel Manual

Administrator Fenlon presented an overview of workplace policies. Final review will occur on December 23, 2015 with adoption slated for 1/6/2016.

## Discussion/Potential Action—Sanitorium Parking

Public Works has ordered two signs that will highlight the issue with the wording of “Hill Blocks View.” They will be installed in the near future and this item will be readdressed if complaints are received.

## Discussion—DPW Temporary Facility

Administrator Fenlon provided an update on the DPW temporary facility on 900 Randolph Drive. The Fire Department did an inspection and found that the sprinkler system wasn't charged and the State Inspector was contacted for standards. Three quotes from three firms were attained. The best price came from AFP for \$12,100 to fix both the front and back sprinkler.

## **Discussion/Potential Action—McKinley Project on North Wilson Street**

McKinley Avenue and Grand Avenue are scheduled to be reconstructed in 2016. Prior to the pavement replacement, the sanitary, storm and water utilities will be repaired or replaced. To accomplish this, the sanitary and storm sewers must also be reconstructed in Wilson Street, north of McKinley Avenue. The topography of the McKinley/Wilson intersection creates a unique situation. The utilities become relatively deep as the street elevation rises toward this intersection. Therefore, the Department of Public Works request the Board to consider two items. First, the reconstruction of the sanitary sewer and storm sewer in the northern portion of Wilson Street will destroy most, if not all, of the existing pavement. The majority of the west curb and gutter may also be lost. The cost of the temporary pavement and curb and gutter is estimated to exceed \$30,000. To reconstruct McKinley Avenue, the Village must spend \$232,000 for utilities on Wilson Street plus \$30,000 for temporary pavement. When Wilson Street is reconstructed in a few years another \$10,000 of new pavement and curb and gutter will need to be removed. The sanitary sewer will be replaced for \$62,000 and the concrete pavement will be placed for \$128,000. The total cost is estimated at \$462,000. If the northern portion of Wilson Street is reconstructed in 2016, instead of in the future, the total cost is estimated at \$422,000. Therefore saving the Village \$40,000 and in addition, the residents will only experience construction once and less resources will be used. The second item to consider is the engineered backfill in this portion of the project. The utilities on McKinley Avenue from Depot Street to Wilson Street and on northern portion of Wilson Street are relatively deep. The storm sewer depth ranges from 16 feet deep to almost 26 feet deep. The sanitary is also almost 20 feet deep in one area. The depth of the utilities along with the width of the storm sewer trench (8 plus feet wide) will require the use of a large amount of gravel. The Department of Public Works believes it would be more cost effective to use native backfill for storm and sanitary utilities in this section of the project. To summarize, it is the recommendation of the Department of Public Works to reconstruct the northern portion of Wilson Street in 2016. To be cost effective, it is recommended to use native backfill for the storm sewer and sanitary sewer on the northern portion of Wilson Street and on McKinley Avenue from Depot Street to Wilson Street for this proposed project. Trustee Elrick stated he understands the process but the challenge he has is that the residents have not been notified. Trustee Van Lankvelt is concerned the residents are not getting much notice and being pressed for time. Trustee Peerenboom stated that the Village needs to hear from the homeowners before any decisions are made. Director Van Gheem stated the Wilson Street homeowners are invited to the Public Informational meeting on December 16, 2015 and the Village will move forward after hearing from the public.

## **Unfinished Business**

None

## **Items for Future Agenda**

None

## **Closed Session:**

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Sale of Village Owned Property*

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Enter into Closed Session*

Ayes 7, Nays 0 – Motion Carried

## **Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Return to Open Session*

Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adjourn the Committee of the Whole Meeting at 7:47 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**



By: Michael R. Vanden Berg, Village President



Attest: Laurie Decker, Village Clerk