



Village of

# Little Chute

## AGENDA

### R REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, January 6, 2016  
TIME: 6:00 p.m.

#### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Approval of Minutes
  - Minutes of the Regular Board Meeting of December 16, 2015*
  - Minutes of the Committee of the Whole Meeting of December 23, 2015*
- G. Public Hearing—Vacating a Portion of Hartzheim Drive
- H. Action—Adopt Resolution #1 Vacating a Portion of Hartzheim Drive
- I. Discussion/Action—Adopt Resolution #2 Updating the Flood Insurance Map and Flood Insurance Study with Effective Date and Flood Insurance Study Volume Numbers
- J. Operator License Approvals:

Peterson, Michelle	Moto Mart	Appleton
Sandaval, William	El Jaripeo	Appleton
Lancour, Claire	Seth's Coffee	Kaukauna
Delaruelle, Dave	Trish's Pop In	Kaukauna
- K. Action—Appointments
  - a) Hotel Tax Commission
  - b) Expo Center Board
- L. Action—Adopt 2016 Personnel Manual
- M. Discussion/Potential Action—Legal Services for Municipal Services Building
- N. Action—Approval of Temporary Class “B” Retailer’s License for Kaukauna Ghosts Fast Pitch Fundraiser on January 30, 2016
- O. Department and Officers Progress Reports

- P. Disbursement List
- Q. Call for Unfinished Business
- R. Items for Future Agendas
- S. Closed Session:  
19.85(1) (c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*
- T. Return to Open Session
- U. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, email: [Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org)

Prepared: December 30, 2015

## MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 16, 2015

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
David Peterson, Trustee

**EXCUSED:** Skip Smith, Trustee  
James Hietpas, Trustee

**PRESENT:** James Fenlon, Village Administrator  
Raymond Lee, Fox Valley Metro Police Department  
Jim Moes, Community Development Director  
Laurie Decker, Village Clerk  
Teri Matheny, Finance Director  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney  
Beth Carpenter, Library Director  
Don Schoenfeld, von Briesen & Roper  
Sam Statz, Hoffman Design and Construction

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Minutes of the Committee of the Whole Meeting of December 9, 2015

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of December 9, 2015.*

Ayes 5, Nays 0 – Motion Carried

### **Public Informational Meeting—Grand and McKinley Ave**

Nick Vande Hey with McMahon and Associates and Public Works Director, Roy Van Gheem presented an overview on the Grand and McKinley Avenue project and stated this is only an informational meeting and will provide updates on private utilities, storm sewer laterals, private sanitary laterals and water services. Director Van Gheem stated that this is not the assessment hearing and not all of the design is complete and not all the information has been received to determine cost. Joe Schmidt of 1016 Grand Avenue asked if he had lead services and the Village replaces it will it be replaced with trenchless. Director Van Gheem replied that the majority of the work is trenchless but each home will be different. Mr. Schmidt also asked when the letter comes from the Village asking if want the Village contractor to do the work and we send it back are we locked into using the Village contractor even if we don't know the price at that time? Director Van Gheem stated that each home will have an estimate before then but an exact number cannot be given out until the property is inspected. Mr. Schmidt asked if the terrace will be wider on the east side of Grand Ave. Nick Van de Hey replied that they will remain the same size along with the road width. Mr. Schmidt asked if his sidewalk will be replaced if it is in good condition. Nick Vande Hey answered all sidewalks will have to be ADA compliant and expects that all sidewalks will need to be replaced. Director Van Gheem explained that if the Village removes a sidewalk as a requirement of the project to correct a slope in a driveway or an apron slope the charge is not charged directly to the homeowner. The only time the Village charges sidewalk fees directly to the homeowner is when there is a broken slab and that repair is charged a flat rate. Ken Vosters of 820 Monroe asked if there will be parking on both sides of Monroe Street. Director Van Gheem stated the parking will remain the same. Mr. Vosters also asked if all homes will be required to have a sump pump and Director Van Gheem told him yes. Mr. Vosters asked if there is a start date for the

project and Nick Vande Hey stated it will be in March or April of 2016. Jim Miller of 928 Wilson Street asked if the Village had made a decision to use concrete or blacktop. Director Van Gheem stated the Village's policy is to use concrete. Gabe Konopka of 102 E. McKinley asked if any changes will be made to parking restrictions or if no parking during school hours can be enforced as even though yellow stripes are there people park there. Director Van Gheem stated parking restrictions have not been discussed but will discuss with FVMPD. Mr. Konopka asked if he will be required to get a new apron. Director Van Gheem stated that all aprons will be replaced as part of the project. Director Van Gheem invited any homeowners that had questions specific to their property to meet out in the hallway to discuss further.

#### **Discussion/Action—Contract Design of Municipal Services Building RFP**

Administrator Fenlon initiated the discussion reinforcing the Village goal of delivering a building on cost, quality and efficiencies while reducing the risk to the Village. The first step of RFP and setting up a contract is to have the RFP deliver design and construction management services under one contract with one firm. Don Schoenfeld, representing von Briesen & Roper gave an overview of the different platforms or AIA Contracts which provide different ways for architects and contractors to provide services. One project example is to hire an architect, get the design, move to a construction document and put out a bid to contract, then, come back with proposals which go to subcontractor with or without a guaranteed maximum price. The potential problem is change orders put against the scope of work and ends up costing more, and many times the project budget is exceeded. Also, RFI's sent to the architect can cause delays to the project. These potential issues brought forth a new concept called Design/Build. This eliminated the problem of mistakes and rectified the dispute/resolution issues however, the total cost for the project is typically inflated with less details. Architects and contractors work as checks and balances so if the architect doesn't approve then they charge the contractor to fix. Frequently, the architect is an employee of the contractor so the work is not performed or it is not done the way it needs to be for a quality product. This is a self-performing structure meaning construction manager's work with the same group of subcontractors to get the lowest bid and they also provide all equipment. This platform allows you to compare fees only. Currently, 90% of von Briesen & Roper's projects fall under a platform called the Construction Manager Platform. With this platform you have a separate architect and the construction manager is the contractor so they start when design starts. Mr. Schoenfeld stated having a contractor in the design meetings provide valuable engineering (project comparing) to reduce cost and time. Also, there is discussion on the ease of implementation. Lastly, the contractor budgets earlier and is tasked with updating the budget during the design process. With this platform, contractors cannot self-perform or provide rental equipment and there are no variable fees and rates. Mr. Schoenfeld has found that most AIA Contracts are biased to architects so they are almost always modified to ensure security to the owner. His recommendation for maximum leverage to get the best price is at the RFP stage, under the Construction Manager platform. This will provide owners more remedies and better oversight along with easier processes while reducing risk. It was recommended by Administrator Fenlon for the board to give strong consideration to a service contract with a firm like Mr. Schoenfeld's so the Village has the comfort and security in services provided to know that we are in control. President Vanden Berg asked when we get a bid is it a single number or a number plus a percentage. Mr. Schoenfeld responded that construction manager's compensation is split in two. The pre-construction or design phase is paid in a lump sum whereas the construction work is a percentage of the cost of the work. He also advised that with the new tax bill on the table, it should be easier to gain status with contractors on materials exemption. There is not an industry standard based on the amount of variables for architects. Trustee Elrick asked why we would not lump sum for fees. Mr. Schoenfeld advised that we could, but run the risk of the bid being loaded higher and may reduce what's needed for the project to stay under budget. Another recommended option is to have an Owners Representative. This representative most likely a former contractor, looks at and advises on the bids, pays applications, attends all meetings and keeps the project on task and on budget. Next, Trustee Van Lankvelt questioned if you take a percentage and the project increased, then the percentage goes to the contractor and architect. This would be true; but there would be a guaranteed maximum price with some early contingencies and change requests would not be an issue, unless they came from the owner. Mr. Schoenfeld responded to Trustee Elrick's questions about how the bid process works by stating that there would be one or more, he recommends 3, bid packages delivered for review. This is competitive bid because it satisfies first on the construction manager level and the three bids don't have to be public if there are 3 sealed bids. The statutory public bidding happens at the RFP stage. When asked about the number of separate packages Mr. Schoenfeld felt there would be two to four which could include multiple subsections. Mr. Schoenfeld with von Briesen & Roper's fees would be \$10,000 to \$15,000. A recommendation of a more final direction by the New Year was made by Administrator Fenlon. From Hoffman Design and Construction, Sam Statz, VP of Construction echoed



Mr. Schoenfeld on many of the points made on the advantages of the construction manager platform but said there are other options to AIA such as Consensus contracts. This is a contract that was derived from a group of contractors, architects, owners, consultants, engineers and sub-contractors to provide the fairest contract. Hoffman does not self-perform and will go either way with payment, percentage or lump sum. Statz feels that you will have a successful project and minimize risk if you choose a firm you can trust. Statz also advised that except for engineers which are contracted under the Hoffman umbrella, all other services can be provided by Hoffman. Trustee Vanden Berg recommended adding to next week's meeting for discussion and possible action.

#### **Discussion/Possible Action—2016-2020 CIP Adoption**

Director Matheny presented an overview of the 2016-2020 CIP. There are no proposed roads to be paved in 2017 and all roads listed were on our plan prior to this time. Smaller items for 2016 include access controls for the library and civic center and an IP phone system at the library. 2017 has two big projects for Parks, Recreation & Forestry and Public Works and the Well One project. In 2018, the annual paving projects will return to include Carol Lynn, Hayes, and Wilson from McKinley to Main Street. Harvest Trail will also be paved and a street sweeper will be replaced. Parks and Rec has also requested development of Creekview Park. In 2019, another street sweeper will be purchased along with sewer jetter equipment. There will be reconstruction on Miami Circle and Hartzheim Drive. Director Matheny stated that in 2020 Orchard Lane, Bittersweet Court and Grant Street will be repaved. The 2016-2020 CIP will be adopted at the Committee of the Whole Meeting of December 23, 2015.

#### **Action—2016 Board Meeting Schedule**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Adopt the 2016 Board Meeting Schedule as presented.*

Ayes 5, Nays 0 – Motion Carried

#### **Discussion/Action—Adopt Resolution #37 Increasing Village of Little Chute Sanitation Rates**

Director Matheny presented the sanitation rates with a 3% increase for the fund which would allow the Village to replace garbage trucks. In addition, sanitation is picking up some of the new utility billing costs for bringing it in house in 2016.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution #37 Increasing Village of Little Chute Sanitation Rates.*

Ayes 5, Nays 0 – Motion Carried

#### **Roll Call Vote:**

Trustee Elrick—Aye

Trustee Peterson—Aye

Trustee Peerenboom—Aye

Trustee Van Lankvelt—Aye

President Vanden Berg—Aye

Ayes 5, Nays 0 – Motion Carried

#### **Discussion—Utility Cash Flow Analysis**

Director Matheny stated this topic will be addressed in February 2016.

#### **Discussion/Action—Adopt Resolution #38 Withdrawing from the Local Government Property Insurance Fund**

Director Matheny stated at budget time the State announced they were going to do away with the Local Government Property Insurance Fund and municipalities should start looking for insurance. Director Matheny stated recently the State decided to keep it open for another 2-3 years and to expect an increase in premiums. Director Matheny stated the quotes went up over 100% so the Village is obtaining quotes from another company which is much lower.

*Moved by Trustee Elrick, seconded by Trustee Elrick seconded by to Adopt Resolution #38 Withdrawing from the Local Government Property Insurance Fund*

Ayes 5, Nays 0 – Motion Carried

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Disbursement List and Authorize the Finance Director to pay all vendors.*

Ayes 5, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

None

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 9:10 p.m.*

Ayes 5, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest:

\_\_\_\_\_  
Laurie Decker, Village Clerk

# MINUTES OF THE COMMITTEE OF THE WHOLE MEETING DECEMBER 23, 2015

## Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

## Roll Call

PRESENT: President Vanden Berg, Trustee Peterson, Trustee Peerenboom, Trustee Elrick, Trustee Van Lankvelt, Trustee Hietpas

ALSO PRESENT: J. Fenlon, Jim Moes, Roy Van Gheem, Teri Matheny, Laurie Decker

## Public Appearance for Items not on the Agenda

None

## Operator Licenses:

Marteni, Jazmin	Seth's	Appleton
Kinnard, Scott	Gentleman Jacks	Little Chute
Angell, Brenda	Jack's or Better	Kaukauna
Phillips, Paul	Jack's or Better	Appleton
Eccles, Elizabeth	Gentleman Jacks	Kimberly
Dana, George	Gentleman Jacks	Appleton
Derks, Linda	M's Bar	Appleton
Ashauer, Adam	Jack's or Better	Kaukauna
Bouche, Elizabeth	Village Lanes	Little Chute
Herkowski, Michael	Jack's or Better	Little Chute
Block, David	Jack's or Better	Appleton
Ramthun, Tiffany	Gentleman Jacks	Greenleaf
Lee, Amie	Gentleman Jacks	Florence
Roehrig, Cory	5th Quarter	Hilbert
Jackson, Timothy	Gentleman Jacks	Kimberly
Geiger, Kelsey	Walgreens	Appleton
Strane, Katherin	Walgreens	Neenah
Vande Hey, Sara	Walgreens	Little Chute
Beda, Shaunna	Moto Mart	Little Chute
Tummett, Bryce	Pump House	Kimberly

*Moved by Trustee Elrick, seconded by Trustee Peterson to Approve Operator Licenses as presented.*

Ayes 6, Nays 0 – Motion Carried

## Discussion—Personnel Manual

Administrator Fenlon presented the comment tracker for the personnel manual to the Board. The personnel manual will be on the January 6, 2016 agenda for adoption.

## Discussion—LCFD Aerial Grant

This item was tabled.

## Action—2016-2020 CIP

Director Matheny presented an overview and highlights of the 2016-2020 CIP. The 2016 and 2017 budgets are mostly maintenance and development based. In 2016, now that the Buchanan Interceptor is complete, the projects on Grand, McKinley and Wilson can move forward. The pad in front of the fire station will also be re-done as the utilities were not clearly marked when it was first installed. Moving forward into 2017, the facility well project will begin and an increase in fleet. In 2018 and 2019 the replacement of all major equipment will be complete and the annual paving program will also return in 2018.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve the 2016-2020 CIP as presented.*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action—RFP and Contract Design for Municipal Services Building**

Administrator Fenlon reviewed the two options available to the Village and expressed each have strengths and would depend on the delivery model preferred. The Design/Build CM is a single RFP, one contract, one firm (sub out design or not). Also, the two separate RFP option where there are separate contracts. One would be for architecture and design and one for construction management. Also mentioned is after consulting with Attorney Koehler, it was advised that the outlay of resources for legal services is appropriate. Trustee Van Lankvelt inquired with dual architect and design which one would you get more bid comparisons. Sam Statz, representing Hoffman Design and Construction answered that there are not many companies that provide design and construction under one roof, but that some will team up. Trustee Peerenboom asked if the legal advisor would only be interested in working with us if we do separate contracts. Administrator Fenlon responded that they would work with the Village either way. Trustee Peerenboom followed up with asking what the staff's preference is, and Director Van Gheem along with Administrator Fenlon and Engineer Chris Murawski agree the dual build as recommended by Don Schoenfeld of von Briesen & Roper. Sam Statz reiterated the importance of choosing a company with experience that you can trust. Trustee Peerenboom has a preference of working with von Briesen & Roper as the legal firm. He is also comfortable with the Design/Build model, and agreed to go with staff's recommendation and President Vanden Berg agreed. Statz advised Hoffman would bid on both and has had better experiences with the Design/Build model.

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to proceed with RFP and Contract Design for Municipal Services Building Utilizing Separate RFP's.*

Ayes 5, Nays 1 (Elrick) – Motion Carried

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Authorize the Village Staff to Hire Legal Counsel for the RFP Process.*

Ayes 6, Nays 0 – Motion Carried

**Unfinished Business**

None

**Items for Future Agenda**

None

**Closed Session:**

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Sale of Village Owned Property*

b) 19.85(1) (c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Reviews*

*Moved by Trustee Elrick, seconded by Trustee Hietpas to Enter into Closed Session at 7:15 p.m.*

Ayes 6, Nays 0 – Motion Carried

**Return to Open Session:**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Return to Open Session*

Ayes 6, Nays 0 – Motion Carried



**Adjourn**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Committee of the Whole Meeting at 10:11 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

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By: Michael R. Vanden Berg, Village President

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Attest: Laurie Decker, Village Clerk

## NOTICE OF PUBLIC HEARING

The Board of Trustees of the Village of Little Chute will hold a public hearing on the 6<sup>th</sup> day of January, 2016, at 6:00 p.m. at the Village Hall, Board Room, 108 West Main Street, Little Chute, WI, at which hearing the resolution to vacate a portion of Hartzheim Drive will be discussed.

The Plan Commission made a recommendation on November 16, 2015, to adopt a resolution to vacate a portion of public street right-of-way of Hartzheim Drive located South of and adjacent to property at 401 East Evergreen Drive. Said resolution was introduced by the Village Board on November 18, 2015 and is located in Part of the Northwest ¼ of the Northwest ¼ of Section 15, Town 21 North, Range 15 East, in the Village of Little Chute, Outagamie County, Wisconsin.

The legal description and map of the said right-of-way to be vacated is described below and depicted on the attached Exhibit Map.

### HARTZHEIM DRIVE VACATION DESCRIPTION:

A PART OF THE NORTHWEST ¼ OF THE NORTHWEST ¼ OF SECTION 15, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN. CONTAINING 10,088 SQUARE FEET (0.2316 ACRES) OF LAND AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 15; THENCE N 89-04-32 E, 874.31 FEET ALONG THE NORTH LINE OF THE NORTHWEST ¼ OF SAID SECTION 15; THENCE S 01-05-10 E, 38.06 FEET TO A PROPERTY CORNER ALONG THE SOUTH RIGHT OF WAY OF EAST EVERGREEN DRIVE; THENCE S 01-05-10 E, 164.25' TO A POINT DESCRIBED AS A COMMON PROPERTY CORNER; THENCE S 01-05-20 E, 165.12 FEET TO A PROPERTY CORNER ALONG THE NORTH RIGHT OF WAY OF HARTZHEIM DRIVE; THENCE S 88-54-50 W, 258.53' ALONG SAID RIGHT OF WAY TO THE POINT OF BEGINNING AND THE START OF A 113.57 FOOT RADIUS CURVE TO THE RIGHT; THENCE 90.69 FEET ALONG SAID CURVE, WHOSE CHORD MEASURES 88.30 FEET AND BEARS N 68-12-36.5 W TO THE START OF A 179.50 FOOT RADIUS CURVE TO THE LEFT; THENCE 143.29 FEET ALONG SAID CURVE, WHOSE CHORD MEASURES 139.52 FEET AND BEARS N 68-12-09 W TO A POINT ALONG THE PROPOSED EAST RIGHT OF WAY OF RANDOLPH DRIVE; THENCE S 01-04-17 E, 88.57 FEET ALONG SAID PROPOSED EAST RIGHT OF WAY OF RANDOLPH DRIVE AND INTERSECTING WITH PROPOSED NORTH RIGHT OF WAY OF HARTZHEIM DRIVE; THENCE N 88-54-50 E, 209.91 FEET ALONG SAID PROPOSED NORTH RIGHT OF WAY OF HARTZHEIM DRIVE BACK TO THE POINT OF BEGINNING.

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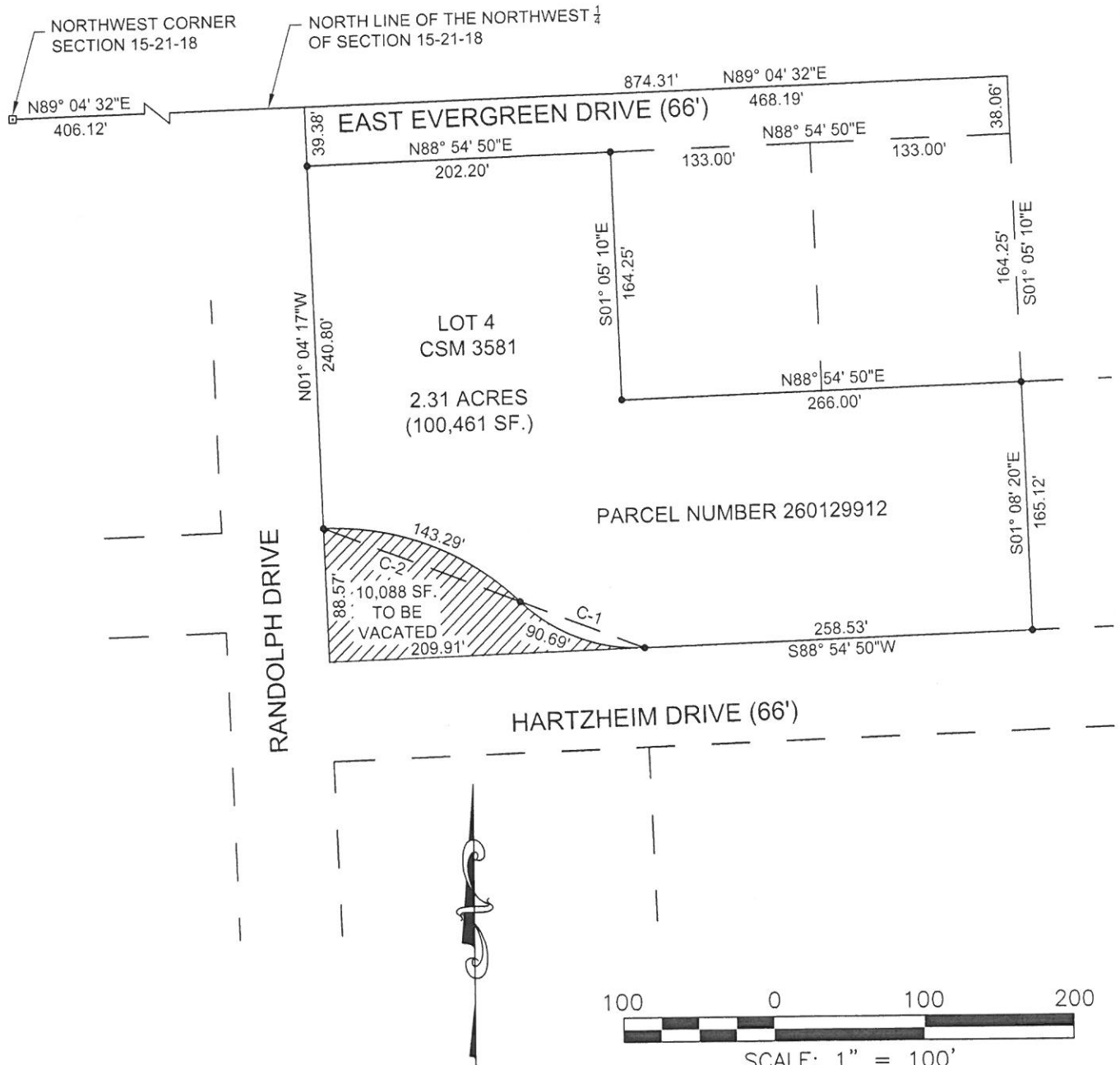
Laurie Decker, Village Clerk

Publish: December 2, December 9, and December 16, 2015

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Village Clerk, 108 W. Main St., Little Chute, (920) 788-7380, at least 48 hours prior to the meeting so that arrangements may be made.

# CURVE DATA TABLE

CURVE NO.	RADIUS	CENTRAL ANGLE	ARC LENGTH	CORD LENGTH	CORD BEARING	TANGENT BEARINGS	
C-1	113.57'	45° 45' 07"	90.69'	88.30'	N68° 12' 36.5"W	S45° 20' 03"E	N88° 54' 50"E
C-2	179.50'	45° 44' 16"	143.29'	139.52'	N68° 12' 09"W	N88° 55' 43"E	S45° 20' 03"E



# STATE OF WISCONSIN AFFIDAVIT OF PUBLICATION

Dec. 2, 9 & 16  
Village of Little Chute  
NOTICE OF PUBLIC HEARING

The Board of Trustees of the Village of Little Chute will hold a public hearing on the 6th day of January, 2016, at 6:00p.m. at the Village Hall, Board Room, 108 West Main Street, Little Chute, WI, at which hearing the resolution to vacate a portion of Hartzheim Drive will be discussed.

The Plan Commission made a recommendation on November 16, 2015, to adopt a resolution to vacate a portion of public street right-of-way of Hartzheim Drive located South of and adjacent to property at 401 East Evergreen Drive. Said resolution was introduced by the Village Board on November 18, 2015 and is located in Part of the Northwest 1/4 of the Northwest 1/4 of Section 15, Town 21 North, Range 15 East, in the Village of Little Chute, Outagamie County, Wisconsin.

The legal description and map of the said right-of-way to be vacated is described below and depicted on the attached Exhibit Map.

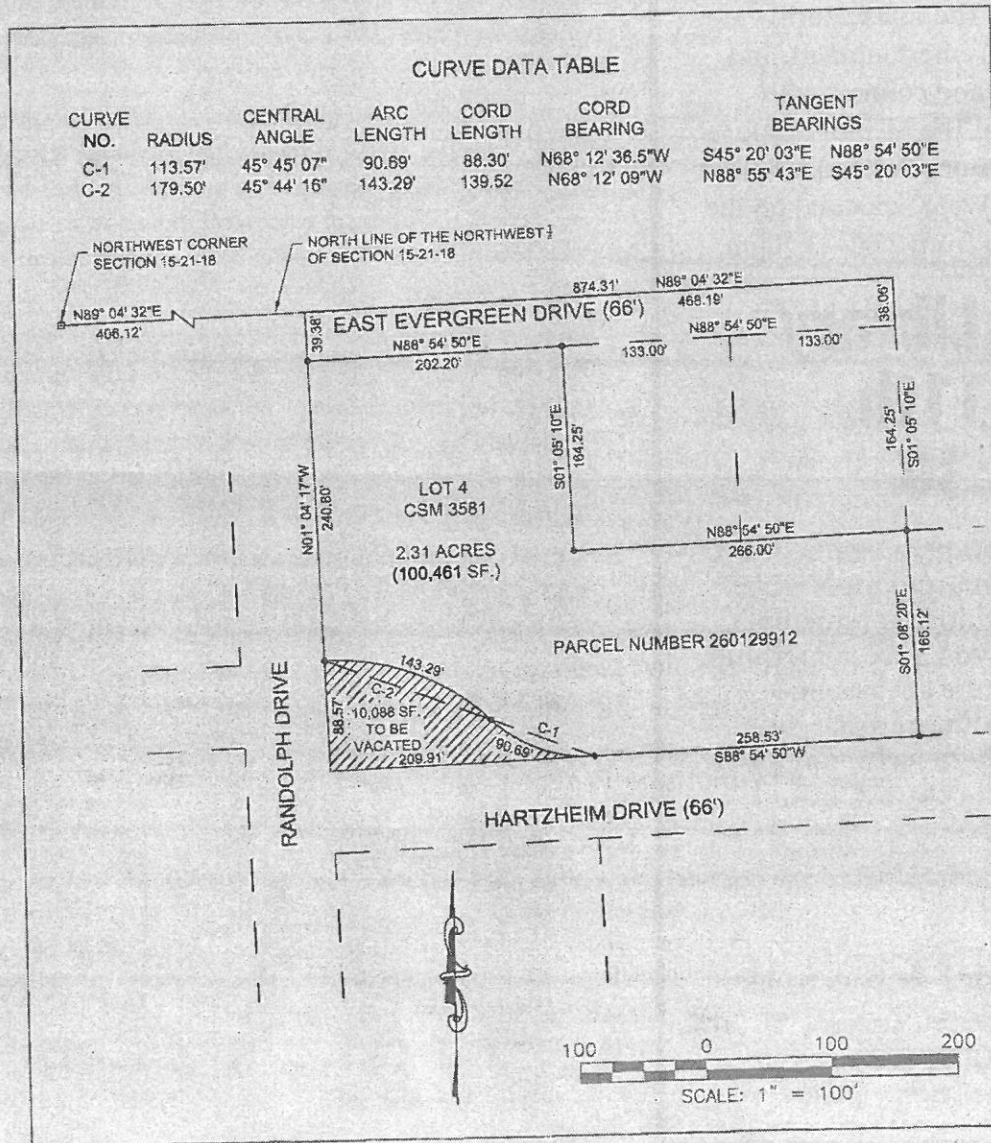
## HARTZHEIM DRIVE VACATION DESCRIPTION:

A PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 15, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN. CONTAINING 10,088 SQUARE FEET (0.2316 ACRES) OF LAND AND DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 15; THENCE N 89-04-32 E, 874.31 FEET ALONG THE NORTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION 15; THENCE S 01-05-10 E, 38.06 FEET TO A PROPERTY CORNER ALONG THE SOUTH RIGHT OF WAY OF EAST EVERGREEN DRIVE; THENCE S 01- 05-10 E,

164.25' TO A POINT DESCRIBED AS A COMMON PROPERTY CORNER; THENCE S 01-05-20 E, 165.12 FEET TO A PROPERTY CORNER ALONG THE NORTH RIGHT OF WAY OF HARTZHEIM DRIVE; THENCE S 88-54-50 W, 258.53' ALONG SAID RIGHT OF WAY TO THE POINT OF BEGINNING AND THE START OF A 113.57 FOOT RADIUS CURVE TO THE RIGHT; THENCE 90.69 FEET ALONG SAID CURVE, WHOSE CHORD MEASURES 88.30 FEET AND BEARS N 68-12-36.5 W TO THE START OF A 179.50 FOOT RADIUS CURVE TO THE LEFT; THENCE 143.29 FEET ALONG SAID CURVE, WHOSE CHORD MEASURES 139.52 FEET AND BEARS N 68-12-09 W TO A POINT ALONG THE PROPOSED EAST RIGHT OF WAY OF RANDOLPH DRIVE; THENCE S 01-04-17 E, 88.57 FEET ALONG SAID PROPOSED EAST RIGHT OF WAY OF RANDOLPH DRIVE AND INTERSECTING WITH PROPOSED NORTH RIGHT OF WAY OF HARTZHEIM DRIVE; THENCE N 88-54-50 E, 209.91 FEET ALONG SAID PROPOSED NORTH RIGHT OF WAY OF HARTZHEIM DRIVE BACK TO THE POINT OF BEGINNING.

Laurie Decker, Village Clerk

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Village Clerk, 108 W. Main St., Little Chute, (920) 788-7380, at least 48 hours prior to the meeting so that arrangements may be made.



**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 1, SERIES OF 2016**

**A RESOLUTION VACATING A PORTION OF HARTZHEIM DRIVE, LOCATED IN THE VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN**

**WHEREAS**, Section 66.1003(2) of the Wisconsin Statutes allow the discontinuance of a street, or portion of a street, to be initiated by a Village Board, and

**WHEREAS**, the Little Chute Board of Trustees has determined that the public interest is best served by the discontinuance of a portion of Hartzheim Drive; and

**WHEREAS**, the Little Chute Board of Trustees has held a public hearing on January 6, 2016 regarding the discontinuance of a portion of Hartzheim Drive.

**NOW, THEREFORE BE IT RESOLVED**, by the Little Chute Board of Trustees that a portion of Hartzheim Drive be discontinued and vacated as follows:

A PART OF THE NORTHWEST ¼ OF THE NORTHWEST ¼ OF SECTION 15, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN. CONTAINING 10,088 SQUARE FEET (0.2316 ACRES) OF LAND AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 15; THENCE N 89-04-32 E, 874.31 FEET ALONG THE NORTH LINE OF THE NORTHWEST ¼ OF SAID SECTION 15; THENCE S 01-05-10 E, 38.06 FEET TO A PROPERTY CORNER ALONG THE SOUTH RIGHT OF WAY OF EAST EVERGREEN DRIVE; THENCE S 01-05-10 E, 164.25' TO A POINT DESCRIBED AS A COMMON PROPERTY CORNER; THENCE S 01-05-20 E, 165.12 FEET TO A PROPERTY CORNER ALONG THE NORTH RIGHT OF WAY OF HARTZHEIM DRIVE; THENCE S 88-54-50 W, 258.53' ALONG SAID RIGHT OF WAY TO THE POINT OF BEGINNING AND THE START OF A 113.57 FOOT RADIUS CURVE TO THE RIGHT; THENCE 90.69 FEET ALONG SAID CURVE, WHOSE CHORD MEASURES 88.30 FEET AND BEARS N 68-12-36.5 W TO THE START OF A 179.50 FOOT RADIUS CURVE TO THE LEFT; THENCE 143.29 FEET ALONG SAID CURVE, WHOSE CHORD MEASURES 139.52 FEET AND BEARS N 68-12-09 W TO A POINT ALONG THE PROPOSED EAST RIGHT OF WAY OF RANDOLPH DRIVE; THENCE S 01-04-17 E, 88.57 FEET ALONG SAID PROPOSED EAST RIGHT OF WAY OF RANDOLPH DRIVE AND INTERSECTING WITH PROPOSED NORTH RIGHT OF WAY OF HARTZHEIM DRIVE; THENCE N 88-54-50 E, 209.91 FEET ALONG SAID PROPOSED NORTH RIGHT OF WAY OF HARTZHEIM DRIVE BACK TO THE POINT OF BEGINNING.

**BE IT FURTHER RESOLVED**, that the vacated portion hereby is attached to the adjacent abutting parcel to the North described as parcel number 260129912

**BE IT FURTHER RESOLVED**, that a notice of the public hearing was published as a Class 3 notice, under CH 985.

Date introduced: November 18, 2015

Date approved and adopted: January 6, 2016

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

By: \_\_\_\_\_  
Laurie Decker, Village Clerk



**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 2, SERIES OF 2016**

**A RESOLUTION UPDATING THE FLOOD INSURANCE MAP (FIRMS) AND FLOOD INSURANCE STUDY (FIS) WITH THE EFFECTIVE DATE AND FIS VOLUME NUMBERS**

**WHEREAS**, the Federal Emergency Management Agency (FEMA) along with the Department of Natural Resources (DNR) have recently updated FIRMS and FIS for Outagamie County; and

**WHEREAS**, the Village of Little Chute did not receive new FIRM panels, and the only change required is replacement of FIS number and date with new updated number and date; and

**WHEREAS**, the DNR legal staff has indicated the Village Ordinance Chapter 20 - FLOODPLAIN ZONING must be amended to include the updated FIS number and date but classifies the change as minor in nature; and

**WHEREAS**, Village Director of Community Development recommends amending to updated FIS number and date to comply with required FEMA flood insurance regulations so that community members may continue participation in the Flood Insurance programs; and

**WHEREAS**, the Village of Little Chute Board of Trustees wishes to comply with required FEMA flood insurance regulations to the benefit of our community.

**NOW, THEREFORE BE IT RESOLVED**, by the Village Board of Trustees, Village of Little Chute, that effective on January 20, 2016 the FIS number and date listed in Chapter 20 is hereby replaced with new updated number and date of FIS Volume Number 55087CV000B and effective date of January 20, 2016

**BE IT FURTHER RESOLVED THAT**, a copy of this resolution is to be forwarded to DNR representative Emily Szajna. Emily.Szajna@wisconsin.gov

Date introduced, approved and adopted:

**VILLAGE OF LITTLE CHUTE**

By:

\_\_\_\_\_  
Michael R. Vanden Berg, President

By:

\_\_\_\_\_  
Laurie Decker, Clerk

pd  
cash

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 12/8/15

☐ Town ☒ Village ☐ City of Little Chute County of Outagamie

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. ORGANIZATION** (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Kaukauna Ghosts Fast Pitch

(b) Address 1701 County Rd CE Kaukauna WI 54130  
(Street)

(c) Date organized 1/30/16 ☐ Town ☐ Village ☒ City

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Daniel Gries 117 Kayla St. Combined Locks, WI 54113

Vice President Jason Jansen 617 Idlewild St Kaukauna WI 54130

Secretary Lynn Miller N418 County Rd 66 Kaukauna WI 54130

Treasurer Kelly Kinas W414 Allison Dr. Kaukauna WI 54130

(g) Name and address of manager or person in charge of affair: Lynn Miller

**2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**

(a) Street number D & M Interiors 309 Alliegiance Ct

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

**3. NAME OF EVENT**

(a) List name of the event Casino Night

(b) Dates of event January 30th 2016

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

\* Officer [Signature]  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

Kaukauna Ghosts Fast Pitch  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_