

MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 6, 2016

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Bill Peerenboom, Trustee
David Peterson, Trustee
Skip Smith, Trustee
James Hietpas, Trustee

PRESENT: James Fenlon, Village Administrator
Eric Misselt, Fox Valley Metro Police Department
Jim Moes, Community Development Director
Laurie Decker, Village Clerk
Teri Matheny, Finance Director
Roy Van Gheem, Director of Public Works
Adam Breest, Director of Parks, Recreation and Forestry
Charles Koehler, Village Attorney
Beth Carpenter, Library Director
Diana Sepe, Little Chute School District
Bruce Rowell, Access Engineering, LLC
Captain Lund, Fox Valley Metro Police Department
Dave Botz, Little Chute School District Superintendent
Eric Miller, Kaukauna Utilities
Don Krause, Kaukauna Utilities

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of December 16, 2015

Minutes of the Committee of the Whole Meeting of December 23, 2015

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Minutes of the Regular Board Meeting of December 16, 2015 and the Minutes of the Committee of the Whole Meeting of December 23, 2015 as presented.

Ayes 7, Nays 0 – Motion Carried

Public Hearing—Vacating a Portion of Hartzheim Drive

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into Public Hearing.

Ayes 7, Nays 0 – Motion Carried

Jim Moes, Community Development Director, talked on how the public hearing is to address vacating a portion of Hartzheim Drive and transferring ownership to the property that abuts to the north.

Moved by Trustee Smith, seconded by Trustee Elrick to exit out of Public Hearing.

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Resolution #1 Vacating a Portion of Hartzheim Drive

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Adopt Resolution #1 Vacating a Portion of Harzheim Drive.

Ayes 7, Nays 0 – Motion Carried

Discussion—Little Chute Community Area Network (CAN)

Administrator Fenlon announced that guests will be presenting an overview of a proposed project that will be joint project between Little Chute Area School District (LCASD) and the Village of Little Chute. This is just for discussion and no decisions will be made at this meeting. Diana Sepe from the LCASD gave an overview of the vision of the Little Chute Community Area Network (LC CAN). The plan is to do fiber construction to connect the Village, Police Department and the Schools to the Appleton Municipals Fiber Optic Network. This will provide faster internet access, public safety land records, local government databases and education institutions faster connection speeds. The purpose is to help the Village and School District to meet technology needs in an affordable budget conscious manner. This is a way to have cooperative agreements and a joint cloud based internet service where we can collaborate and share resources with our connection. Bruce Rowell, from Access Engineering, LLC, is part of the project management team and he gave an overview on where the lines will physically run. Captain Lund, with the Fox Valley Metro Police Department spoke on the value of an upgrade to help protect police video. This upgrade is not necessary to do daily business today, but it may decrease costs that are currently being paid to internet servicers and will increase the technology capabilities. Dave Botz, Superintendent of LCASD, spoke about the benefits of collaboration and the benefits of actually owning the network. Eric Miller, from Kaukauna Utilities, stated that they are not interested in participating in the LC CAN because they already have a fiber optic network. However, they are willing to offer fiber optical services. The LC CAN wants to keep ownership of the fiber optics for future opportunities and control. There will be a vote on January 20, 2016 to decide if the Village of Little Chute is going to participate in the LC CAN.

Discussion/Action—Adopt Resolution #2 Updating the Flood Insurance Map and Flood Insurance Study with Effective Date and Flood Insurance Study Volume Numbers

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution #2 Updating the Flood Insurance Map and Flood Insurance Study with Effective Date and Flood Insurance Study Volume Numbers.

Ayes 7, Nays 0 – Motion Carried

Operator License Approvals:

Peterson, Michelle
Sandaval, William
Lancour, Claire
Delaruelle, Dave

Moto Mart
El Jaripeo
Seth's Coffee
Trish's Pop In

Appleton
Appleton
Kaukauna
Kaukauna

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Operator Licenses as presented

Ayes 7, Nays 0 – Motion Carried

Action—Appointments

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Appoint Teri Matheny to the Hotel Tax Commission.

Ayes 7, Nays 0 – Motion Carried

Moved by Trustee Peerenboom, seconded by Trustee Smith to Appoint Michael Vanden Berg to the Expo Center Board.

Ayes 6, Abstain 1 (Vanden Berg), Nays 0 – Motion Carried

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Appoint Kathy Schommer to the Library Board.

Ayes 7, Nays 0 – Motion Carried

Action—Third Amendment to Crosswinds Development LLC Development Agreement

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt the Third Amendment to Crosswinds Development LLC Development Agreement.

Ayes 7, Nays 0 – Motion Carried

Action—Adopt 2016 Personnel Manual

Tabled until January 20, 2016

Discussion/ Potential Action—Legal Services for Municipal Services Building

The Village will use von Briesen and Roper to execute RFP's and contracts for the architecture and construction management of the Municipal Services Building.

Moved by Trustee Hietpas, seconded by Peterson to Acquire Legal Services for Municipal Services Building.

Ayes 7, Nays 0 – Motion Carried

Action—Approval of Temporary Class “B” Retailer’s License for Kaukauna Ghosts Fast Pitch Fundraiser on January 30, 2016

Moved by Trustee Elrick, seconded by Trustee Smith to Approve a Temporary Class “B” Retailer’s License for Kaukauna Ghost Fast Pitch Fundraiser on January 30, 2016.

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board.

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Disbursement List and Authorize the Finance Director to pay all vendors.

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

Trustee Peerenboom stated he had received a question from a resident from Wilson Street that received a letter for the reconstruction of McKinley and Grand but Wilson Street was not mentioned in the letter. A new letter will be sent out to the residents on Wilson Street and there will be a future meeting regarding the width and type of street.

Items for Future Agendas

None

Closed Session

19.85(1) (c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

Moved by Trustee Smith, seconded by Trustee Elrick to enter into Closed Session at 7:36 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Peerenboom, seconded by Trustee Smith to exit Closed Session at 8:15 p.m.

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Peerenboom, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:15 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: Laurie Decker
Laurie Decker, Village Clerk

By: Michael R. Vanden Berg
Michael R. Vanden Berg, Village President