

## **MINUTES OF THE PLAN COMMISSION MEETING – FEBRUARY 8, 2016**

### **Call to Order**

The Plan Commission meeting was called to order at 6:00 p.m. by President Vanden Berg

### **Roll Call**

#### **PRESENT:**

President Vanden Berg  
Richard Schevers  
Larry Van Lankvelt  
Roy Van Gheem  
Bill Van Berkel  
Brian Huiting

#### **ALSO PRESENT:**

Community Development Director Jim Moes, Village Administrator James Fenlon, Parks, Recreation & Forestry Directory Adam Breest, Nick Vande Hey of McMahon Engineers/Architects, Tom Shannon of Fox/O'Neill/Shannon S.C., Business Owners and Interested Citizens

### **Public Appearance for Items Not on the Agenda**

None

### **Approve Minutes from the Plan Commission Meeting from January 11, 2016**

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Van Berkel to Approve the Minutes of January 11, 2016 as presented.*

Ayes 6, Nays 0 – Motion Carried

### **Discussion/Recommendation—Hartzheim Drive**

Administrator Fenlon provided an overview of the project dating back to March 2015. Nick Vande Hey of McMahon and Associates presented an overview of his memorandum dated January 29, 2016. Tom Shannon of Fox/O'Neill/Shannon S.C., who is representing RRR-Appleton (Reinders), gave an overview of a letter that he sent to the Plan Commission dated February 7, 2016. Mr. Shannon is interested in seeing a variation to Option 3a that would include ending the cul-de-sac at 800 feet. Mr. Moes stated the Village wants to have access to the back door of the well on Evergreen Drive. Bill Loehrke with Utility Sales and Service stated that they wouldn't be able to access the sanitary sewer and water on Hartzheim Drive if it was extended. Commissioner Van Lankvelt noted that the Village's long range plan is to urbanize this area by eliminating ditches and putting in sewer. Mr. Shannon questioned why the Village can't use Evergreen Dr. with a driveway to access the back of the lot. Commissioner Van Gheem stated that if the road is vacated the way it was proposed there would be land locked parcels. It was noted that Randolph Drive is not on the current CIP, but it is on a short list and is expected to be done in 5-7 years. It was suggested that staff and property owners need time to review the documents handed out at this meeting and comments back from each property owner will be considered when the ultimate recommendation is made in March.

### **Discussion—Comprehensive Plan**

Community Development Director Jim Moes asked for comments regarding proposed amendments given last month. The consultant was unable to attend, but will be available in March.

**Discussion/Recommendation—Eisenhower CSM**

Community Development Director Jim Moes asked for the Plan Commission to recommend that the Village Board approve the CSM for Eisenhower Dr.

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Van Berkel to recommend motion to review CSM on Eisenhower Dr.*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Recommendation—Bike Ped Plan**

Parks, Recreation & Forestry Directory Adam Breest displayed a map with bike lanes and proposed bike lanes. Also, a more detailed map of Heesakker Park was provided. The plan is to go over the Bike and Ped Plan more thoroughly next month after everyone has time to review the maps. There was discussion regarding bike lanes on Moasis Dr., Patriot Dr., and Elm Dr. and recommendations will be made at the next meeting.

**Unfinished Business**

None

**Items for Future Agenda**

Hartzheim Drive  
Eisenhower CSM  
Bike and Ped Plan

**Adjournment**

*Moved by Commissioner Huiting, seconded by Commissioner Schevers to adjourn the Plan Commission Meeting at 7:23 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

  
By: Michael Vanden Berg, Village President

  
Attest: Laurie Decker, Village Clerk