

## MINUTES OF THE REGULAR BOARD MEETING OF MARCH 2, 2016

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President

Larry Van Lankvelt, Trustee

John Elrick, Trustee (Arrived at 6:20 p.m.)

Bill Peerenboom, Trustee

David Peterson, Trustee

Skip Smith, Trustee

James Hietpas, Trustee

**PRESENT:** James Fenlon, Village Administrator

Eric Misselt, Fox Valley Metro Police Department

Jim Moes, Community Development Director

Laurie Decker, Village Clerk

Roy Van Gheem, Director of Public Works

Adam Breest, Director of Parks, Recreation and Forestry

Charles Koehler, Village Attorney

Beth Carpenter, Library Director

Nick Vande Hey, McMahon

Interested Citizens

**EXCUSED:** Teri Matheny, Finance Director

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Minutes of the Regular Board Meeting of February 17, 2016

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of February 17, 2016.*

Ayes 6, Nays 0 – Motion Carried

Minutes of the Committee of the Whole Meeting of February 24, 2016

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Committee of the Whole Meeting of February 24, 2016.*

Ayes 6, Nays 0 – Motion Carried

### **Public Hearing—Grand, McKinley and Wilson**

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to enter into Public Hearing*

Ayes 6, Nays 0 – Motion Carried

Nick Vande Hey of McMahon gave an overview of the Engineer's Report for the McKinley Avenue Reconstruction project. This report contains the cost for each parcel. A brief overview of payment options was given.

Gene Hardesty, 723 Lori Lane—Felt that 20 days was too short of a turn-around time for a response to the notice. Also, he wanted to know if he could grind down the sidewalk himself and the Public Works Director said that it is allowed, but to seek approval from the Village before doing the work. Finally, Gene felt that the tree in the terrace is the reason the sidewalk is lifting and that the problem will be reoccurring if the tree remains in place. The Park, Rec. & Forestry Director Breest stated that he will evaluate this issue and that if anyone else has tree issues they should contact the Village.

Bill Joosten, 2301 Joan Ct.—Stated that he has a tree issue that is affecting his sidewalk.

Cindy Mangan, 103 Fillmore St.—Stated that she has a tree issue that is affecting her sidewalk.  
Susan Gosse, 35 St. Charles Place—Has lived in her house for 24 years and this is the fourth time she has had to replace this sidewalk. There is a water turn on/off imbedded in the sidewalk causing the problem.  
The Director of Public Works Van Gheem is going to have someone evaluate the issue.  
Gordon McDaniel, 33 St. Charles Place—Stated that he has a manhole cover in his sidewalk that is causing the problem and the Director of Public Works is going to have someone evaluate the issue.  
Dan (KD Properties of Kimberly, LLC), 918 Grand Av—Feels that he is on the list in error. He paid for a mini storm hook up in the past. Director Van Gheem is going to check into this issue.  
Gabe Konopka, 102 Mc Kinley Av—Feels that he paid for a mini storm hook up in the past.

Trustee Peerenboom questioned the assessment rate and the width of the street for Wilson north of Mc Kinley. It was decided that the MP3 recording of the Board meeting will need to be used to fact check this issue.

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to exit out of Public Hearing*

Ayes 7, Nays 0 – Motion Carried

#### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

#### **Discussion/Action—Village Plaza Rental Policy**

Director of Park, Recreation & Forestry Breest talked about four changes that were made to the prior proposed policy.

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve the Village Plaza Rental Policy as stated.*

Ayes 7, Nays 0 – Motion Carried

#### **Discussion/Action—Bench and Tree Donation Policy**

Director Breest talked about the two changes that were made to the prior proposed policy.

*Moved by Trustee Elrick, seconded by Trustee Peterson to Approve the Bench and Tree Donation Policy as presented.*

Ayes 7, Nays 0 – Motion Carried

#### **Discussion—Draft of the 2016 Community Survey**

Administrator Fenlon presented the Draft of the 2016 Community Survey. There was discussion about trying to keep the survey at four pages rather than six to keep the costs down. The survey's main areas of inquiry are: 1. Infrastructure, Streets and Sidewalks 2. Quality of Life 3. Community, Economic Development and Land Use 4. Utility and Community Facilities/Services 5. Communication and Information Services 6. Demographics.

#### **Action—Award 2016 Grand and McKinley Paving Contract**

On February 18, 2016 bids were opened for this project. There were four bids received and the low bid was submitted by Vinton Construction of Manitowoc, WI. It is the recommendation of the Department of Public Works to award the contract for the 2016 Street Construction Project No. L0001-940643 B to Vinton Construction of Manitowoc in the amount of \$1,197,096.16.

*Moved by Trustee Perenboom, seconded by Trustee Van Lankvelt to Approve the 2016 Street Construction and Award the Project to Vinton Construction of Manitowoc, WI as listed.*

Ayes 7, Nays 0 – Motion Carried

#### **Action—Award 2016 Grand and McKinley Utility Contract**

On February 18, 2016 bids were opened for this project. There were four bids received and the low bid was submitted by Dorner, Inc. of Luxemburg, WI in the amount of \$1,548,074.05. It is the recommendation of the Department of Public Works to award the contract for the 2016 Utility Construction Project No. L0001-940643 A to Dorner, Inc. of Luxemburg, WI for \$1,548,075.05.

*Moved by Trustee Perenboom, seconded by Trustee Peterson to Approve the 2016 Utility Construction and Award the Project to Dorner, Inc. of Manitowoc, WI for the amount show.*

Ayes 6, Nays 1(Van Lankvelt) – Motion Carried

## Disbursement List

*Moved by Trustee Peerenboom, seconded by Trustee Hietpas to Approve Disbursement List and Authorize the Finance Director to pay all vendors.*

Ayes 7, Nays 0 – Motion Carried

## Call for Unfinished Business

None

## Items for Future Agendas

None

## Closed Session

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Property Negotiation*

*Moved by Trustee Elrick, seconded by Trustee Smith to enter into Closed Session*

Ayes 7, Nays 0 – Motion Carried

## Return to Open Session

*Moved by Trustee Elrick, seconded by Trustee Peterson to Return to Open Session*

Ayes 7, Nays 0 – Motion Carried

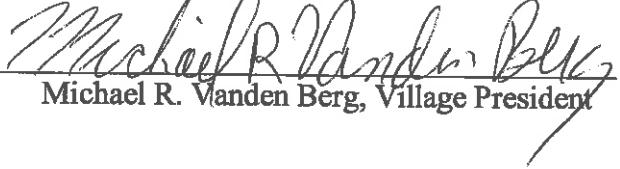
## Adjournment

*Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 8:05 p.m.*

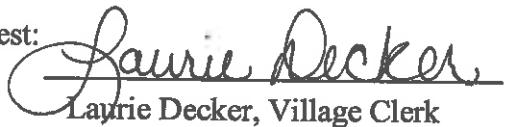
Ayes 7, Nays 0 - Motion Carried

## VILLAGE OF LITTLE CHUTE

By:

  
Michael R. Vanden Berg, Village President

Attest:

  
Laurie Decker, Village Clerk