

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING MARCH 9, 2016**

### **Call to Order**

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

### **Roll Call**

**PRESENT:** President Vanden Berg, Trustee Peterson, Trustee Peerenboom, Trustee Elrick, Trustee Van Lankvelt, Trustee Hietpas

**EXCUSED:** Trustee Smith

**ALSO PRESENT:** James Fenlon, Roy Van Gheem, Adam Breest, Jeff Elrick, Brett Jensen

### **Public Appearance for Items not on the Agenda**

None

### **Discussion/Potential Action—Hans Parkway**

Director Van Gheem discussed the design of a multi-use trail abutting Hans Parkway extending from Grand Avenue to Depot Street. At this time, the Village does not own enough property on the north side of Hans Parkway to construct the trail within the street right-of-way. Different options were presented regarding the easements. The Director is going to reach out to the DOT to see if some modifications can be made to the road without affecting the grant.

### **Discussion/Potential Action—Interim Municipal Services Building**

Brett Jensen, Village Building Inspector, explained the HVAC and building requirements for 900 Randolph Drive (temporary DPW building).

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve the Birschbach Proposal for Architectural design and approve QMI Mechanical proposal for the HVAC upgrades. Staff will provide updates to the QMI proposal regarding electrical and roofing to the administrator.*

Ayes 6, Nays 0—Motion Carried

### **Discussion—Online Registration Software**

Director Breest gave a presentation on online registration and what registration software could do for the Parks, Recreation, & Forestry Department. Director Breest presented five registration software options that the department reviewed and took a tutorial of. Director Breest explained that online registration software would allow residents to register outside of businesses hours and on the weekends. He also stated that online registration software has the capability of performing program registration, facility reservation, pool pass management, Point of Sale (POS), league scheduling, and detailed reporting. Administrator Fenlon stated that there is a feasible way to purchase online registration software this year within the current operating budget. It was stated that the financial plan for purchasing would be presented at a future Village Board meeting.

### **Unfinished Business**

None

### **Items for Future Agenda**


None

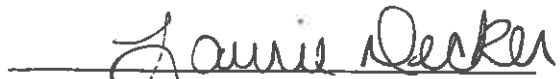
### **Adjourn**

*Moved by Trustee Peterson, seconded by Trustee Peerenboom to Adjourn the Committee of the Whole Meeting at 7:03 p.m.*

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

  
By: Michael R. Vanden Berg, Village President

  
Attest: Laurie Decker, Village Clerk