

## MINUTES OF THE REGULAR BOARD MEETING OF MARCH 16, 2016

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President

Larry Van Lankvelt, Trustee

John Elrick, Trustee

Bill Peerenboom, Trustee

David Peterson, Trustee

James Hietpas, Trustee

**EXCUSED:** Skip Smith, Trustee

**PRESENT:** James Fenlon, Village Administrator

Captain Lund, Fox Valley Metro Police Department

Jim Moes, Community Development Director

Laurie Decker, Village Clerk

Roy Van Gheem, Director of Public Works

Adam Breest, Director of Parks, Recreation and Forestry

Charles Koehler, Village Attorney

Nick Vande Hey, McMahon

Interested Citizens

**EXCUSED:** Teri Matheny, Finance Director

Beth Carpenter, Library Director

### **Public Appearance for Items Not on the Agenda**

Move Item O. Discussion/Action—Robert A. Nechodom Good Citizenship Award to after Item K.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Move Item O to after Item K*

Ayes 6, Nays 0 – Motion Carried

### **Report of Other Minutes:**

Minutes of the Utility Commission Meeting of December 15, 2015

Minutes of the Kimberly-Little Chute Public Library of January 19, 2016

Fire Commission Meeting Minutes of February 1, 2016

### **Approval of Minutes**

Minutes of the Regular Board Meeting of March 2, 2016

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of March 2, 2016*

Ayes 6, Nays 0 – Motion Carried

### **Public Hearing—Zoning Change Request for 210 W. Main Street**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Enter into Public Hearing at 6:02 p.m.*

Ayes 6, Nays 0 – Motion Carried

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Exit Public Hearing at 6:03 p.m.*

Ayes 6, Nays 0 – Motion Carried

### **Proclamation—Little Chute High School Dance**

Be it Proclaimed that the Village of Little Chute recognizes the accomplishments of the 2015/2016 Little Chute High School (LCHS) Dance team for being the State Champions in D4 Pom and Runner Up in D2 Kick and for their hard work, dedication, conduct and spirit. Be it further proclaimed that the Village Board extends its heart felt congratulation and sincere best wishes for continued success of LCHS Dance team in their future endeavors.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt the Proclamation*

Ayes 6, Nays 0 – Motion Carried

### **Proclamation—Chute-ing Stars**

Be it proclaimed the Chute-ing Stars dance team have demonstrated exceptional talent, dedication, hard work and unity and are highly deserving of a special accommodation for the fourth consecutive Wisconsin State JAM Dance Competition Championship. Be it further proclaimed that the Village Board congratulates the Chute-ing Stars dance team and their coaches for their accomplishment, sportsmanship as a reflections of their hard work and dedication to their sport and their team.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt the Proclamation*

Ayes 6, Nays 0 – Motion Carried

### **Presentation—Jim Steinke**

State Representative Jim Steinke-Wisconsin 5<sup>th</sup> Assembly District, gave an update on what has been going on over the past 16 months. The state budget was addressed. A lot of the revenue is going to fund Medicaid. School funding was flat in the first year, but was increased in the second year. The Transportation fund is funded by bonding. Wisconsin now has online voter registration. There has been a reform to the hiring process to reduce the length of time it takes to hire an employee in the state system. HOPE is a very important program in the state as heroine is becoming a large problem. Alzheimer and Dementia reforms are in place to try to keep people in their own homes and reduce costs. The college debt problem has been addressed by not increasing UW tuition over the past four years. Mr. Steinke said he welcomes phone calls if anyone has questions or concerns in the future.

### **Discussion/Action—Robert A. Nechodom Good Citizenship Award**

Administrator Fenlon thanked the Nechodom family for coming to the meeting. The recommendation from staff is to reinstate the award. Trustee Peterson stated how the award was originated in 2000 with the first award being in 2001. If a resolution is made, at a later date, this award could be made permanent. It was noted that at one time there was a plaque with the recipient's names. Staff will locate this plaque so it can be displayed in the Board Room.

*Moved by Trustee Elrick, seconded by Trustee Peterson to Reinstate the Robert A. Nechodom Good Citizenship Award*

Ayes 6, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

### **Action—Adopt Ordinance #1, Series 2016 Amending Chapter 44, Municipal Code of the Village of Little Chute and the Official Zoning Map for 210 W. Main Street**

Director Moes stated that the Plan Commission recommended and staff is recommending to change the zoning of 210 W Main Street from Residential to Central Business District.

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Adopt Ordinance #1, Series 2016 as presented*

Ayes 6, Nays 0 – Motion Carried

### **Operator License**

Lindsay, Mike	Gentleman Jacks	Little Chute
Strong, Ryan	Walgreens	Menasha
Neisius, Carly	Gentleman Jacks	Little Chute
Prisk, Kaitlin	Citgo	Little Chute
Rovge, Janel	Gentleman Jacks	Appleton
Runnheim, Donna	Hollanders	Kaukauna
Grant, Daniel	Walgreens	Neenah
O'Connor, Amber	Weenies	Combined Locks

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Operator Licenses as presented*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action—Adopt Resolution #10, Series 2016 for 927 Harvest Trail**

Director Moes stated that he presented this while it was in negotiations and that the buyer offered \$500 less than the asking price and staff recommends selling it at the offered \$41,500.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution #10, Series 2016 authorizing sale of real estate at 927 Harvest Trail to Jake and Kathleen Romanesko*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action—Adopt Resolution #11, Series 2016 Authorizing the Village of Little Chute to purchase 18.217 acres from Mr. David Spierings**

Director Moes pointed out that the previous acreage of 17.9 is still true, but the survey and description includes out to the center of the road and that is why there is a difference in the total acreage. Staff is recommending approval.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution #11, Series 2016 for the purchase of the property from David Spierings*

Ayes 6, Nays 0 – Motion Carried

**Discussion—Municipal Services Building RFP Selection**

Administrator Fenlon provided a brief update. RFP's are due on Friday, March 18. There are a lot of interested firms in both the Fox Cities and across the state. There have been a lot of questions and the answers have been posted to the Village website and to the firms. There is a seven member selection committee. There will be both a qualitative and quantitative evaluation. The best firm will be identified. Goal is to be in by fall of 2017.

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

None

**Closed Session**

19.85(1) (c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

*Moved by Trustee Elrick, seconded by Trustee Hietpas to enter into Closed Session*

**Return to Open Session**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Return to Open Session*

Ayes 6, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 8:45 p.m.*

Ayes 6, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

By:

  
Michael R. Vanden Berg, Village President

Attest:

  
Laurie Decker, Village Clerk