

Village of

***Little Chute***

## AGENDA

### **R**EGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, May 18, 2016  
TIME: 6:00 p.m.

#### **REGULAR ORDER OF BUSINESS**

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items—April Fire and FVMPD Reports
- G. Report of Other Minutes:
  - Minutes of the Design Review Board Meeting of October 5, 2015
  - Minutes of the Fire Commission Meeting of February 1, 2016
  - Minutes of the Fire Commission Meeting of May 9, 2016
  - Minutes of the Plan Commission Meeting of February 8, 2016
  - Minutes of the Plan Commission Meeting of March 14, 2016
  - Minutes of the Kimberly-Little Chute Public Library Board of February 16, 2016
  - Minutes of the Kimberly-Little Chute Public Library Board of March 22, 2016
- H. Approval of Minutes
  - Minutes of the Regular Board Meeting of May 4, 2016*
- I. Discussion/Action—Bench Donation Request
- J. Discussion—Harvest Trail Public Informational Meeting
- K. Resolutions:
  - a) *Adopt Resolution No. 24, Series 2016 Northside Solutions, LLC*
  - b) *Adopt Resolution No. 25, Series 2016 TID #2 Termination*
- L. Discussion/Action—Authorize Ehlers and Associates to proceed with the financing of \$1,900,000 Water System Revenue Bonds
- M. Discussion/Action—Authorize Ehlers and Associates to proceed with the financing of \$2,305,000 Storm Water System Revenue Bonds
- N. Department and Officers Progress Reports

- O. Discussion/Action—Municipal Services Building Working Group
- P. Discussion—Draft Downtown Business Survey
- Q. Operator License Approval
  - Maley, Rachel      The Rose Hill      Little Chute
  - May, Sharon      Walgreens      Kaukauna
- R. Action—Trilliant Food and Nutrition, LLC Stephen Street Site Plan
- S. Action—Plan Commission Appointment
- T. Disbursement List
- U. Call for Unfinished Business
- V. Items for Future Agendas
- W. Closed Sessions:
  - a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Property Negotiations*
  - b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*
- X. Return to Open Session
- Y. Adjournment

**04/2016 LCFD Incident Report**

**Number of responses: 11**

<b>04/01/2016</b>	<b>8:06 Possible structure fire @ 905 E. Main Street-steam coming off the roof</b>
<b>04/01/2016</b>	<b>19:27 Fire alarm showing water flow @ 3633 Cherryvale Avenue Unit F-tenant had an large heater below sprinkler head in garage that triggered the sprinkler head-advised management of issue.</b>
<b>04/10/2016</b>	<b>13:38 Report of smell of Natural Gas, Hwy 41 north bound, found odor caused by landfill.</b>
<b>04/16/2016</b>	<b>18:16 Scene safety, car vs. building @ Culver's 100 Moasis Drive, vehicle struck north side of building just left of entrance, no injuries</b>
<b>04/17/2016</b>	<b>21:48 Structure fire, Trilliant Foods 1101 Moasis Drive, smoke and flames visible on the roof-issues with roaster-smoke &amp; flame venting from stack pipe.</b>
<b>04/21/2016</b>	<b>10:28 Gas leak near intersection of McKinley &amp; Grand, assisted in evacuation of school &amp; residents, standby until WE Energies shut off leak</b>
<b>04/21/2016</b>	<b>16:14 Extrication response, I-41 southbound between Holland Road &amp; 441, 1 vehicle accident</b>

<b>04/24/16</b>	<b>14:04 Fire on stove @ 408 Peter Lane, person had a cooking oil fire, brought the pan outside, LCFD assisted in ventilating</b>
<b>04/29/16</b>	<b>14:18 Spill cleanup- County Road N &amp; I-41, fuel line on a vehicle leaked, assisted FVMPD</b>
<b>04/29/16</b>	<b>15:40 Truck pulled down utility line @ 1213 E. Lincoln Ave, was a AT &amp; T line assisted LCPW</b>
<b>04/30/16</b>	<b>06:06 water flow alarm sounding @ Atrium (formerly Parkside) 1201 Garfield Ave. False alarm-air compressor on dry side of sprinkler system malfunctioned</b>

Agency: FV

Incident Count by Incident Type  
PremierOne CAD

Represents calls for service for the month of April 2016

Incident Type Description	Incident Count
TRAFFIC STOP	339
ASSIST	113
ACCIDENT	46
WELFARE CHECK	39
OPEN DOOR	37
MEDICAL	34
RECKLESS DRIVING	28
911 HANG UP	28
ORDINANCE	27
WARRANT	24
SUSPICIOUS SITUATION	21
ANIMAL	20
MOTORIST ASSIST	19
FIRE CALL	19
THEFT	19
PARKING COMPLAINT	18
JUVENILE COMPLAINTS	16
ALARM	13
HARASSMENT	12
SUSPICIOUS VEHICLE	11
TRAFFIC HAZARD	10
DISTURBANCE	10
DRUGS	10
CRIME PREVENTION	7
DAMAGE TO PROPERTY	7
TRUANCY	7
DISORDERLY CONDUCT	6
ABANDONED VEHICLE	6
911 ASSIST	5
SEX OFFENSE	5
SUSPICIOUS PERSON	4
BURGLARY	4
DOMESTIC DISTURBANCE	4
LOST / FOUND	3
CIVIL MATTER	3
ACCIDENT WITH INJURY	3
ALCOHOL	2
DEATH	2
MISSING PERSON	2
VIOLATION OF COURT ORDER	2

Agency: FV

Incident Count by Incident Type  
PremierOne CAD

WEAPON	2
TRESPASSING	1
NOISE COMPLAINT	1
RETAIL THEFT	1
RUNAWAY	1
FRAUD	1
EMERGENCY COMMITTAL	1
CALL NURSE	1
AUTO THEFT	1
BATTERY	1
Total	996

**MINUTES OF THE DESIGN REVIEW BOARD MEETING  
OF OCTOBER 5, 2015**

**Call to Order:** James Fenlon, Village Administrator called the meeting to order at 5:00 p.m.

**Roll Call:**

**Present:** Administrator James Fenlon-Chairperson, Village President Michael Vanden Berg,  
John Elrick, Ben Schultz, Steve Reynebeau, Director of Community Development Jim  
Moes, Chad Van Daalwyk  
**Excused:** Rob Peterson, Harriette Janssen

**Public Appearances for Items Not on the Agenda**

None

**Approval of Minutes of September 14, 2015**

*Moved by S. Reynebeau , seconded by B. Schultz to Approve the Minutes of September 14, 2015 as presented.*

Ayes 4, Nays 0 – Motion Carried

**Review/Action—Application for New Sign for Ladder House on Main**

The applicant was present to provide information per the application for new signs on the front and back of his business. Director Moes provided overview of the application with examples from previous applicants that had run into similar issues, specifically on backlighting. It was mentioned that backlighting is discouraged. Discussion ensued. It was decided that the applicant would work with the sign company to add design features to the sign in the back and look to see what can be done on the front sign and work with Village staff to execute.

*Moved by J. Elrick, seconded by B. Schultz to Approve the application so long as alterations are made to the rear facing sign while the applicant is to work with the sign company and village staff to determine the appropriate changes to the sign to comply with the Design Review Manual.*

Ayes 4, Nay 0 – Motion Carried

**Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**

*Moved by J. Elrick, seconded by S. Reynebeau to adjourn the Meeting of the Design Review Board at 5:40 p.m.*

Ayes 4, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

  
By: James Fenlon, Design Review Board Chair

  
Attest: Laurie Decker, Village Clerk



**Fire Commission Meeting Minutes**

**February 1, 2016, 5:45 PM.**

**Fire Station**

**Call to Order at 5:45 PM.**

**Present: President Carl Peeters, Secretary Pat Nikolay, Commission Members Bill Verhagen, Dick Schevers, Scott Schommer, Fire Chief Mark Jansen.**

**Secretary's Report**

- November 2, 2015 minutes were reviewed and filed as written.

**Old Business**

- The ladder truck negotiations are moving forward slowly.

**New Business**

- Three new recruits were hired with FF1 certification; therefore no schooling is necessary. They are Cody Walsh, Jacob Meyers, and Mike Wittman. These three men were approved unanimously.
- Three new recruits were also hired and are currently taking classes for their FF1 certification. They are Mike Lloyd, Ryan Weyenberg, and Jacob Nett. These three men were accepted with the stipulation that they will be approved upon completion of their training.
- The Fire Commission accepted the retirement of Fire Fighter Don Phelan with regrets and appreciation.

**Adjourn at 6:00 PM.**

**2015-16 Fire Commission Schedule:**

**May 9, 2016**

**September 12, 2016**

**November 14, 2016**

**February 13, 2017**

**Respectfully submitted by:**

**Patricia Nikolay, Secretary**

**Little Chute Fire Commission**

**Fire Commission Meeting Minutes**

**May 9, 2016, 5:45 PM.**

**Fire Station**

**Call to Order at 5:45 PM.**

**Present: President Carl Peeters, Secretary Pat Nikolay, Commission Members Bill Verhagen, Dick Schevers, Scott Schommer, Assistant Fire Chief Todd Vanderloop.**

**Secretary's Report**

- February 1, 2016 minutes were reviewed and filed as written.

**Old Business**

- Updates on new hires: Those taking classes will take their practical test on May 21<sup>st</sup> and will take the written test the following week.

**New Business**

- Carl Peeters and Pat Nikolay are up for re-appointment. Their re-appointments will be on the Village Board Agenda for May 11, 2016.

**Adjourn at 6:00 PM.**

**2015-16 Fire Commission Schedule:**

**September 12, 2016**

**November 14, 2016**

**February 13, 2017**

**May 8, 2017**

**Respectfully submitted by:**

**Patricia Nikolay, Secretary**

**Little Chute Fire Commission**

## MINUTES OF THE PLAN COMMISSION MEETING – FEBRUARY 8, 2016

### Call to Order

The Plan Commission meeting was called to order at 6:00 p.m. by President Vanden Berg

### Roll Call

PRESENT:

President Vanden Berg  
Richard Schevers  
Larry Van Lankvelt  
Roy Van Gheem  
Bill Van Berkel  
Brian Huiting

ALSO PRESENT:

Community Development Director Jim Moes, Village Administrator  
James Fenlon, Parks, Recreation & Forestry Directory Adam Breest, Nick  
Vande Hey of McMahon Engineers/Architects, Tom Shannon of  
Fox/O'Neill/Shannon S.C., Business Owners and Interested Citizens

### Public Appearance for Items Not on the Agenda

None

### Approve Minutes from the Plan Commission Meeting from January 11, 2016

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Van Berkel to  
Approve the Minutes of January 11, 2016 as presented.*

Ayes 6, Nays 0 – Motion Carried

### Discussion/Recommendation—Hartzheim Drive

Administrator Fenlon provided an overview of the project dating back to March 2015. Nick Vande Hey of McMahon and Associates presented an overview of his memorandum dated January 29, 2016. Tom Shannon of Fox/O'Neill/Shannon S.C., who is representing RRR-Appleton (Reinders), gave an overview of a letter that he sent to the Plan Commission dated February 7, 2016. Mr. Shannon is interested in seeing a variation to Option 3a that would include ending the cul-de-sac at 800 feet. Mr. Moes stated the Village wants to have access to the back door of the well on Evergreen Drive. Bill Loehrke with Utility Sales and Service stated that they wouldn't be able to access the sanitary sewer and water on Hartzheim Drive if it was extended. Commissioner Van Lankvelt noted that the Village's long range plan is to urbanize this area by eliminating ditches and putting in sewer. Mr. Shannon questioned why the Village can't use Evergreen Dr. with a driveway to access the back of the lot. Commissioner Van Gheem stated that if the road is vacated the way it was proposed there would be land locked parcels. It was noted that Randolph Drive is not on the current CIP, but it is on a short list and is expected to be done in 5-7 years. It was suggested that staff and property owners need time to review the documents handed out at this meeting and comments back from each property owner will be considered when the ultimate recommendation is made in March.

### Discussion—Comprehensive Plan

Community Development Director Jim Moes asked for comments regarding proposed amendments given last month. The consultant was unable to attend, but will be available in March.

**Discussion/Recommendation—Eisenhower CSM**

Community Development Director Jim Moes asked for the Plan Commission to recommend that the Village Board approve the CSM for Eisenhower Dr.

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Van Berkel to recommend motion to review CSM on Eisenhower Dr.*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Recommendation—Bike Ped Plan**

Parks, Recreation & Forestry Directory Adam Breest displayed a map with bike lanes and proposed bike lanes. Also, a more detailed map of Heesakker Park was provided. The plan is to go over the Bike and Ped Plan more thoroughly next month after everyone has time to review the maps. There was discussion regarding bike lanes on Moasis Dr., Patriot Dr., and Elm Dr. and recommendations will be made at the next meeting.

**Unfinished Business**

None

**Items for Future Agenda**

Hartzheim Drive

Eisenhower CSM

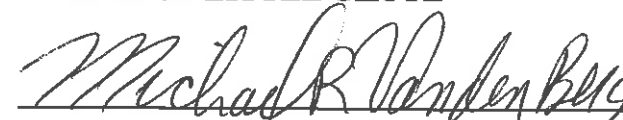
Bike and Ped Plan

**Adjournment**

*Moved by Commissioner Huiting, seconded by Commissioner Schevers to adjourn the Plan Commission Meeting at 7:23 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**



By: Michael Vanden Berg, Village President

  
Attest: Laurie Decker, Village Clerk

**MINUTES OF THE PLAN COMMISSION MEETING – MARCH 14, 2016**

**Call to Order**

The Plan Commission meeting was called to order at 6:00 p.m. by President Vanden Berg

**Roll Call**

PRESENT: President Vanden Berg  
Larry Van Lankvelt  
Roy Van Gheem  
Bill Van Berkel  
Brian Huiting  
EXCUSED: Richard Schevers  
ALSO PRESENT: Community Development Director Jim Moes, Parks, Recreation & Forestry Directory Adam Breest

**Public Appearance for Items Not on the Agenda**

None

**Approve Minutes from the Plan Commission Meeting from February 8, 2016**

Commissioner Van Gheem had a correction to the portion of the minutes discussing Hartzheim Drive. He stated there would be parcels land locked if the road is vacated as proposed.

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Van Berkel to Approve the Minutes of February 8, 2016 with the adjustment as Mr. Van Gheem noted.*  
Ayes 5, Nays 0 – Motion Carried

**Discussion/Recommendation—Bike Ped Plan**

Park, Recreation & Forestry Director Breest presented the Bike Ped Plan. It is recommended that the Patriot Dr. and Moasis Dr. portion of the bike trail be moved to Elm Dr. for safety reasons.

*Moved by Commissioner Van Berkel, seconded by Commissioner Van Lankvelt to recommend the amended Bike Ped Plan.*  
Ayes 5, Nays 0 – Motion Carried

**Discussion—Comprehensive Plan**

Community Development Director Moes stated there are no updates at this time.

**Discussion/Recommendation—Comprehensive Outdoor Recreation Plan**

Director Breest went over the Comprehensive Outdoor Recreation Plan and highlighted the changes. The last plan was completed in 2008 and it is recommended that this be done every five years. Director Moes asked it be noted in the plan that a portion of Doyle Park is leased from the state of Wisconsin. Director Moes asked it be included in the plan, the idea of local collaboration, for aquatic or recreation services, so that each community doesn't have to provide expensive facilities. It was also noted by Director Moes that proposed shelter must meet zoning requirements regarding setbacks. There was a suggestion to utilize walking trails around Village ponds.

*Moved by Commissioner Huiting, seconded by Commissioner Van Lankvelt to recommend the Comprehensive Outdoor Recreation Plan as proposed.*

Ayes 5, Nays 0 – Motion Carried

**Discussion/Recommendation—CSM for Legion Park**

Director Moes presented the CSM for Legion Park. Fiber optics easement still needs to be added. Alleys are in place to allow for Village setbacks.

*Moved by Commissioner Van Gheem, seconded by Commissioner Van Berkel to recommend the CSM for Legion Park.*

Ayes 5, Nays 0 – Motion Carried

**Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**


*Moved by Commissioner Van Berkel, seconded by Commissioner Van Lankvelt to adjourn the Plan Commission Meeting at 7:03 p.m.*

Ayes 5, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**



By: Michael Vanden Berg, Village President

  
Attest: Laurie Decker, Village Clerk

**Minutes of the Meeting of the  
Kimberly-Little Chute Public Library Board**

February 16, 2016

The meeting was called to order at 4:48 p.m. by President Moes at the James J. Siebers Memorial Library in Kimberly.

PRESENT: Jim Hietpas, Jim Moes, Kathii Schommer, Rose Vander Velden, Lori Vanderloop, Phil Yunk.

EXCUSED: Amanda Fletcher, Dave Hietpas.

OTHERS PRESENT: Beth Carpenter, Ann Hardginski, and Kimberly High School students Kaitlyn Schroeder and Emmie Milheiser.

**MINUTES AND INVOICES**

Vander Velden moved, seconded by Yunk, to approve the minutes of the January 19, 2016 meeting. Motion carried. J. Hietpas moved, seconded by Vanderloop, to approve the 2015 Year End invoices. Motion carried. Yunk moved, seconded by Vander Velden, to approve the January 2016 invoices. Motion carried. The 2015 Year End and January 2016 financial and statistics reports were discussed.

**OLD BUSINESS**

Carpenter provided additional information requesting the approval of reimbursement of library staff for local travel for meetings and supply purchasing. Discussion followed. Vander Velden moved, seconded by Vanderloop, to approve the request. Motion carried.

Library Plan goals and objectives were distributed. Carpenter covered highlights of what is going well and what remains for challenges to be addressed. Discussion followed.

**NEW BUSINESS**

A request for consideration asking for financial support for upcoming author visits was presented. J. Hietpas moved, seconded by Yunk, to approve the use of \$2,000 from the Joint Library Trust Fund to support upcoming visits by authors Gordon Korman and David Sheff. Motion carried.

Carpenter presented the 2015 Annual Report, as well as data comparisons for the previous 4 years. Discussion followed. Yunk moved, seconded by Vander Velden, to approve the 2015 Annual Report as presented and to authorize President Moes to sign the Report on behalf of the Library Board. Motion carried.

**DIRECTORS REPORT**

Carpenter reported on the recent hiring process to fill two open Library Assistant positions. Arielle Thyssen and Allie Krause start on Monday, February 22<sup>nd</sup>. Finding qualified personnel who are satisfied with part-time employment continues to be a challenge.

Fox Cities Reads has selected the book *Beautiful Boy: A Father's Journey Through His Son's Addiction* by David Sheff for the 2016 Reads program. The library will bring Sheff to Little Chute on Monday, April 18<sup>th</sup> and is

working with Little Chute High School as a venue. Fox Cities Book Festival displays are up and the library’s book clubs are reading the Festival authors’ books. Carpenter also reported on other adult programming.

Carpenter will be participating in the POINT Initiative (Poverty Outcomes & Improvements Network Team) coming to the Fox Cities on February 17-18. She will be part of a Fox Cities Libraries team to explore new ways to measure, address and reduce poverty and to make a positive difference for the people we serve. Carpenter will also be attending a retreat on March 9-10 for the state Public Library System Revision Steering Committee. The 2016 Wisconsin Association of Public Libraries (WAPL) conference will be in Oshkosh this May. Carpenter would like to close the library for a day in order to have all staff attend a day of learning sessions at the conference. There was consensus that this would be of value, and Carpenter will bring a formal request to a future meeting.

The “Return of Library Materials” bill was passed by the Senate on February 9<sup>th</sup>. Assembly vote is expected soon. Help for the Homeless and fines amnesty begins Monday, March 22<sup>nd</sup>. The Little Chute Library will serve Kaukauna Public Library patrons for the last two weeks of February while their library is moving to a new location. Carpenter has been exploring a POS using Square on iPads to make financial reporting of cash receipts more efficient. She is also working on surveys for library users, staff and Board members to gather up-to-date information and opinions regarding library services and staff. Carpenter reported there has been no further progress made on the examination of the joint library department.

Carpenter requested that the March meeting be moved from the 15<sup>th</sup> to the 22<sup>nd</sup> due to a personal conflict. There was consensus to do so.

YOUTH SERVICES REPORT

Hardginski reported on recent youth programs, including the Minion Madness Party, Family Story Time, and Lego Play Day. She also reported on upcoming programs, including Family Movie Night and the library’s upcoming author visit with Gordon Korman. A full slate of activities are also planned for spring break with movies for kids and teens, Lego programs, and Kid Crafts with The Learning Shop.

Students from Mapleview Intermediate School in Kimberly continue volunteering time to help Hardginski with various projects at the library. She also visited Westside Elementary for their career day and had the pleasure of meeting A. J. Klein while there. Hardginski is has also invited the Little Chute Elementary ELL program to host their upcoming Family Night at the library.

ITEMS FOR FUTURE AGENDAS

No items were offered for future agendas.

ADJOURNMENT

Vander Velden moved, seconded by Vanderloop, to adjourn the meeting at 5:54 p.m. Motion carried.

Respectfully submitted,  
Beth A. Carpenter, Recording Secretary



**Minutes of the Meeting of the  
Kimberly-Little Chute Public Library Board**

March 22, 2016

The meeting was called to order at 4:47 p.m. by President Moes at the Gerard H. Van Hoof Library in Little Chute.

PRESENT: Amanda Fletcher, Dave Hietpas, Jim Hietpas, Jim Moes, Kathii Schommer, Rose Vander Velden.

EXCUSED: Lori Vanderloop, Phil Yunk.

OTHERS PRESENT: Beth Carpenter.

**MINUTES AND INVOICES**

Fletcher moved, seconded by D. Hietpas, to approve the minutes of the February 16, 2016 meeting. Motion carried. J. Hietpas moved, seconded by Fletcher, to approve the February 2016 bills. Motion carried. The February 2016 financial and statistics reports were discussed. Carpenter also distributed the February Monthly Report.

**OLD BUSINESS**

There was no old business to discuss.

**NEW BUSINESS**

A request for consideration asking for financial support for sending all staff to the Wisconsin Association of Public Libraries Conference in Oshkosh on May 12, 2016 was presented. The library would close both locations for the day, and the day at the Conference would replace a staff in-service training day for 2016. Discussion followed. J. Hietpas moved, seconded by D. Hietpas, to approve up to \$3,200 to be used from the Joint Library Trust Fund to send all library staff to the WAPL Conference on May 12, 2016. Motion carried.

**DIRECTORS REPORT**

Carpenter reported that the library's network switch failed after the power outage in Little Chute last week and thanked Dave Bacon from OWLS for coming over with a replacement so quickly.

Rachel Veldt has resigned in order to pursue an accelerated education program. Interviews will take place this week to find a replacement. New employees Allie Krause and Arielle Thyssen are settling in well. The library continues to function short-staffed as employees use extended PTO for vacations this winter and spring.

Carpenter reported on monthly adult programming, as well as the upcoming Fox Cities Reads author visit on April 18<sup>th</sup> and the Fox Cities Book Festival coming up on April 18-24. A handout with information about the authors coming to our library was distributed. Carpenter attended several regional and state planning meetings in the past month, including the POINT initiative in the Fox Cities, a retreat for the Public Library System Revision Steering Committee and workgroup leadership, as well as a WAPL Conference Planning Committee meeting in Oshkosh. Carpenter also attended the Kaukauna Public Library opening in February and commented on their new (old) building.

The Return of Library Materials bill was signed into law on February 29<sup>th</sup>. Discussions regarding this legislation will continue at future meetings, as will a discussion regarding the waiving of GEAC fines. Carpenter reported on upcoming vacation hours and her attendance at the Public Library Association Conference in Denver. Her attendance at the Conference will be made possible by a stipend provided by the Wisconsin Library Association due to her recent election as the PLA Liaison for WLA.

The Village of Little Chute will be sharing a community survey in 2016. Carpenter asked those present for input on questions regarding the library that could be shared in this survey. Discussion followed.

**YOUTH SERVICES REPORT**

Hardginski is on vacation this week, but provided a report for sharing at the meeting. Recent programs have been successful, including a showing of The Good Dinosaur (115 in attendance) and weekly story time attendance averaging in the high 30s. Lego Labs in Little Chute were more popular once all ages were invited rather than a focus on 4<sup>th</sup>-6<sup>th</sup> grade kids. Labs will be offered at the Kimberly Library in April. Spring break programs will be available, including 2 Lego play days, a crafting program with The Learning Shop, a family film, and a film for teens. Baby story times will take place on Wednesdays in April.

The highlight of recent programming was Gordon Korman’s author visit. Korman spoke to 425 4<sup>th</sup>-6<sup>th</sup> graders and a select group of 7<sup>th</sup>-8<sup>th</sup> graders at Little Chute Intermediate School in the morning on March 2<sup>nd</sup>, and in the afternoon he visited Kimberly High School and spoke to 450 4<sup>th</sup> graders. An evening presentation had 162 in attendance. His visit was a wonderful experience for all who were able to participate! Thank you to all those who helped fund this dream, including the Van Hoof family, the Library Board, and FOLKS.

**ITEMS FOR FUTURE AGENDAS**

No items were offered for future agendas.

**ADJOURNMENT**

D. Hietpas moved, seconded by Vander Velden, to adjourn the meeting at 5:31 p.m. Motion carried.

Respectfully submitted,  
Beth A. Carpenter, Recording Secretary

## MINUTES OF THE REGULAR BOARD MEETING OF MAY 4, 2016

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
David Peterson, Trustee  
Skip Smith, Trustee  
James Hietpas, Trustee

**PRESENT:** James Fenlon, Village Administrator  
Erik Misselt, Fox Valley Metro Police Department  
Roy Van Gheem, Director of Public Works  
Adam Breest, Director of Parks, Recreation and Forestry  
Charles Koehler, Village Attorney  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Laurie Decker, Village Clerk  
Beth Carpenter, Library Director  
Interested Citizens

### **Public Appearance for Items Not on the Agenda**

Tim Merkl from Tim's Body Shop requested that the village consider calling only local towing companies instead of using the county next up policy. The Chief of Police, President and Administrator are going to discuss the policy. This came up at a recent Board meeting and the notes from that will be referenced.

### **Approval of Minutes**

Minutes of the Regular Board Meeting of April 20, 2016

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of March 16, 2016.*

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Action—Memorial Bench Donation Request**

There was discussion regarding the donation of a granite bench to remember Mary N. Janssen. This item is being tabled until the next Regular Board Meeting on May 18, 2016.

*Moved by Trustee Peterson, seconded by Trustee Smith to table this agenda item until the next Regular Board Meeting*

Ayes 7, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

### **Resolutions:**

Adopt Resolution No, 19, Series 2016 Comprehensive Outdoor Recreation Plan

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Adopt Resolution No. 19, Series 2016 Comprehensive Outdoor Recreation Plan*

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 20, Series 2016 Bike and Pedestrian Plan  
*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt Adopt Resolution No. 20, Series 2016 Bike and Pedestrian Plan*

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 21, Series 2016 Sale of 1013 Harvest Trail  
*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No. 21, Series 2016 Sale of 1013 Harvest Trail*

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 22, Series 2016 Sale 1025 Harvest Trail  
*Moved by Trustee Elrick, seconded by Trustee Peterson to Adopt Resolution No. 22, Series 2016 Sale of 1025 Harvest Trail*

Ayes 7, Nays 0 – Motion Carried

#### **Discussion—Fee Schedule**

Director Moes presented a proposed Inspection Department Fee Schedule. These fees have not been adjusted in four year and the fees are based on what the market is charging. This will be brought back for action at a future Board meeting.

#### **Operator License Approval**

Downing, Sheila                      Moasis Truck Stop                      Little Chute  
*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Operator Licenses as presented*

Ayes 7, Nays 0 – Motion Carried

#### **Action—Approval of Special Event Permit for Memorial Day Parade**

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Special Event Permit for the Memorial Day Parade*

Ayes 7, Nays 0 – Motion Carried

#### **Discussion/Action—Heesakker Shelter**

Director Breest noted that the Plan Commission recommended approval of the Heesakker Shelter on April 18, 2016. He gave a description of the shelter and the cost.

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve the Cheese Fest donation in the amount of \$23,000 for the Heesakker Park Shelter*

Ayes 7, Nays 0 – Motion Carried

#### **Action—FRSNA MOA**

Director Breest gave an update on the Memorandum of Agreement for the Mill Street Bridge with the Fox River Navigational System Authority. He went over the most recent changes to the agreement. There was discussion regarding the wage for the staff running the bridge.

*Moved by Trustee Smith, seconded by Trustee Peerenboom to Approve the Memorandum of Agreement between the Fox River Navigational System Authority and the Village of Little Chute*

Ayes 5, Nays 2 (Elrick, Peterson) – Motion Carried

#### **Action—Commission/Committee Appointments**

President Vanden Berg recommended appointing Tammy Plate to the Park Planning Committee and Jenny Vanden Heuvel to the Design Review Board.

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Commission/Committee Appointments*

Ayes 7, Nays 0 – Motion Carried

#### **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Disbursement List and Authorize the Finance Director to pay all vendors.*

Ayes 7, Nays 0 – Motion Carried

#### **Call for Unfinished Business**

None

Items for Future Agendas  
None

Closed Sessions:

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Negotiations*
- b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

*Moved by Trustee Elrick, seconded by Trustee Peterson to enter into Closed Session at 7:35 p.m.*  
Ayes 7, Nays 0 – Motion Carried

Return to Open Session

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Return to Open Session at 8:20 p.m.*  
Ayes 7, Nays 0 – Motion Carried

Adjournment

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 8:20 p.m.*  
Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

**RESOLUTION 24, SERIES OF 2016**

**VILLAGE OF LITTLE CHUTE**

**WHEREAS**, The Village Board of Trustees of the Village of Little Chute, pursuant to the Development Agreement referenced in the Resolution below, hereby finds that Lot 2 of Certified Survey Map No. 4730 recorded with the Register of Deeds for Outagamie County as Document No. 1594576, consisting of approximately 29.62 acres more or less, has specially benefited by public improvements, and that the owner of the Property being Northside Solutions, LLC has contractually agreed that such special benefits exist, the dollar amount to be assessed and charged, the imposition of such assessments and charges, and the payment terms calling for payment of the special assessments over a term of five (5) years with interest at 2% per annum on the unpaid principal balance; and

**WHEREAS**, The Village of Little Chute hereby adopts the following Resolution to impose special assessments and charges, and reserves all rights to collect payment from the three personal guarantors, jointly and severally, named in the Development Agreement. The terms of the Development Agreement are further incorporated into the Resolution below herein by reference.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

- 1) The Village shall impose special assessments and special charges which will constitute liens against the Property under §§ 66.0703 and 66.0627 as contractually authorized by Northside Solutions, LLC, waiving notice and hearing procedures, pursuant to that Development Agreement signed on August 11 and August 12, 2013 by the Village of Little Chute and Northside Solutions, LLC.
- 2) These assessments and charges are in the total sum of \$150,000 and will accrue interest at the rate of 2% per annum on the unpaid balance which shall be fully payable over a term of five (5) years in annual installments. These repayment obligations remain subject to the personal guarantees of the three personal guarantors who guaranteed these obligations in the Development Agreement.
- 3) The payment of these special assessments in advance will still be required pursuant to the Development Agreement in the event of any full or partial sale of any of the Property.

Date introduced, approved and adopted: May 18, 2016

**VILLAGE OF LITTLE CHUTE:**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

By: \_\_\_\_\_  
Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 25, SERIES OF 2016**

**A RESOLUTION TERMINATING TAX INCREMENTAL DISTRICT #2 AND  
AUTHORIZING THE VILLAGE TREASURER TO DISTRIBUTE EXCESS  
INCREMENT TO THE OVERLYING TAXING DISTRICTS OF OUTAGAMIE  
COUNTY, FOX VALLEY TECHNICAL COLLEGE, VILLAGE OF LITTLE  
CHUTE, LITTLE CHUTE AND KAUKAUNA SCHOOL DISTRICTS**

WHEREAS, the Village of Little Chute passed a creation resolution creating Tax Incremental District No. 2 on August 21, 1996, and adopted a project plan that year; and

WHEREAS, all TIF District No. 2 projects were completed in the prescribed allowed time; and

WHEREAS, sufficient increment has been collected as of the 2015 tax roll, payable 2016, to cover TIF District No. 2 projects costs, and to escrow funds to cover the District's remaining outstanding debt;

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees does terminate TIF District No. 2; and

BE IT FURTHER RESOLVED, that the Village Clerk shall notify the Wisconsin Department of Revenue, within 60 days of this resolution, or prior to the deadline of May 15, 2016, whichever comes first, that the District has been terminated; and

BE IT FURTHER RESOLVED, that the Village Clerk shall sign the required Wisconsin Department of Revenue final accounting form agreeing on a date by which the Village shall send final audited information to the Wisconsin Department of Revenue; and

BE IT FURTHER RESOLVED, that the Village Treasurer shall distribute any excess increment collected after providing for ongoing expenses of the District, to the affected taxing districts with proportionate shares to be determined by the final audit by the Village's auditors, Kerber Rose & Associates.

Introduced, approved and adopted: May 18, 2016

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_

Michael R. Vanden Berg, Village President

Attest:

\_\_\_\_\_  
Laurie Decker, Village Clerk

Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION:** Municipal Services Building Working Group and Update

**PREPARED BY:** James P. Fenlon, Administrator



**REPORT DATE:** April 29, 2016

**ADMINISTRATOR'S REVIEW/COMMENTS:** ( See Below )

**EXPLANATION:** Village staff has been diligently working with Kueny Architects and Miron on the initial schematic designs of the Municipal Services Building. Staff has met with the consultants on two separate occasions and progress is being made in that regard. A great deal of information has already been shared with both firms that will benefit the design, operations and complete use of the new Municipal Services Building. In addition, Village staff have been involved in the project (DPW/DRPF workforces) are being engaged on understanding the programming of the building.

In order to better assist staff in making decisions, it has been recommended and I propose a Municipal Services Building Working Group comprised of key Department Heads and Board members. The mission of this working group is to make final comment, discuss alternatives and finalize Board recommendations prior to key milestones. This group will meet as needed, but surely prior to major Village Board or public presentations on the project to ensure that the vision for the building is met and is appropriate. Lastly, this group will be utilized to settle on issues of conflict or discuss major potential change orders.

After discussion and feedback from Board Members, I propose the following Board Members and staff to serve on the Municipal Services Building Working Group:

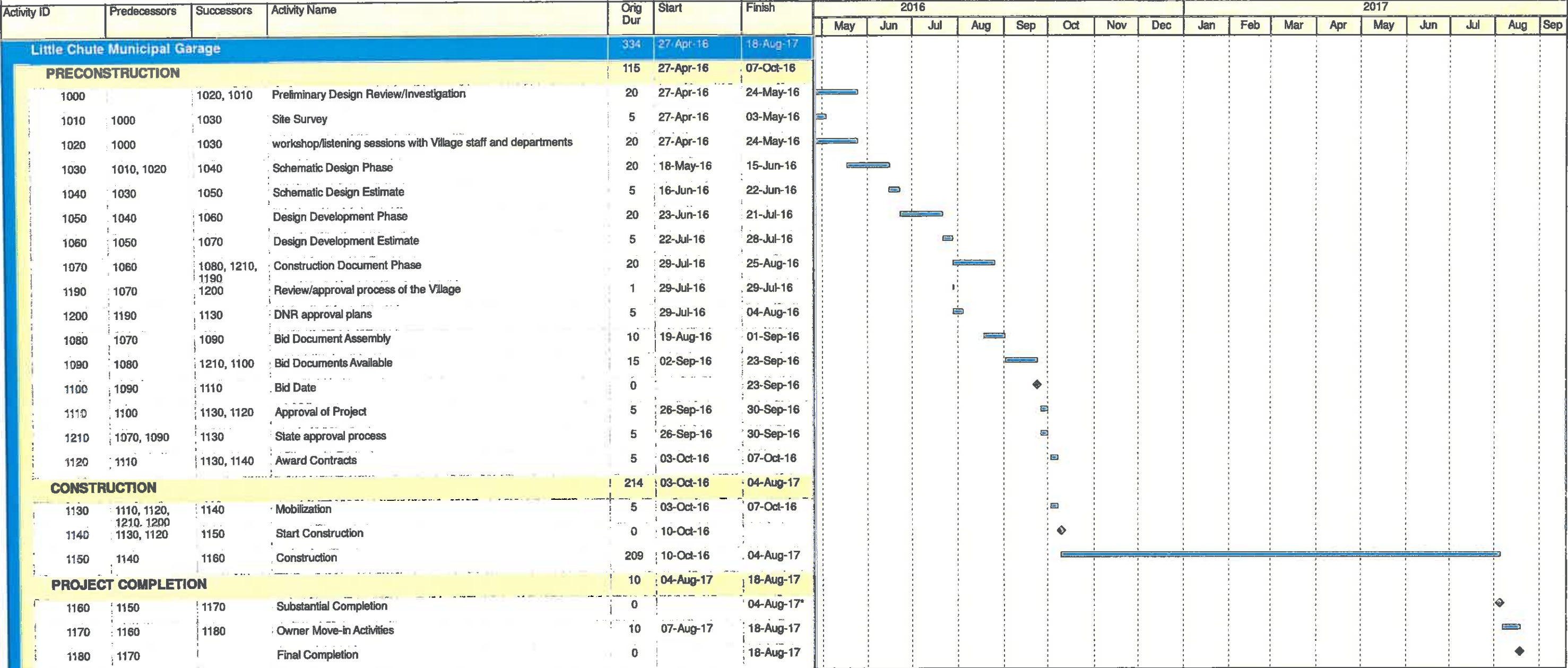
- Village President Vanden Berg
- Trustee John Elrick
- Trustee Bill Peerenboom
- Administrator Fenlon
- Finance Director Matheny
- DRPF Director Breest
- DPW Director or Designee

As you can see, the goal is to keep the size of this group at a manageable level, while having key departments represented. In an ideal process, a larger group of staff will work on the various phases of the building, present the work to the Working Group and then to the Village Board for final approvals.

Finally, I have attached a preliminary schedule for the project, with key milestones/dates noted for your information.

**RECOMMENDATION:** Agree to move forward with the above listed members of the Municipal Services Building Working Group.





● Layout Name: Little Chute Mun Gar - 05/2016  
● Data Date: 27-Apr-16  
● Little Chute PR-1  
● Page 1 of 1  
● 09-May-16 15:52

Actual Work  
Remaining Work  
Critical Remaining Work  
Milestone

Little Chute Municipal Garage

Preliminary Schedule \*\* 05/09/16 \*\*



Building Excellence

Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION:** DRAFT Downtown Business Survey

**PREPARED BY:** James P. Fenlon, Administrator



**REPORT DATE:** May 13, 2016

**ADMINISTRATOR'S REVIEW/COMMENTS:** ( See Below )

**EXPLANATION:** As part of our effort in coordinating a more cohesive economic development strategy and engaging the Downtown/Central Business District on a market study, attached is a DRAFT survey that we will engage all commercial businesses with in the Downtown.

At this time, Village staff is continuing to finalize survey design and approach. In that same effort, a limited distribution has been made to a handful of Downtown business owners who have been interested in participating on this effort and that outreach has been made for their comment on the survey. Collectively, with your input, staff and business owner comments will be captured in the final draft prior to distribution.

Ongoing conversations are being made with UW River Falls as they continue to finalize the Community-wide survey and there may be some synergy to have this survey tabulated by UW River Falls staff, though specifics have not been finalized.

**RECOMMENDATION:** For discussion only.



VILLAGE OF LITTLE CHUTE  
2016 Business Owner Survey

CONTACT INFORMATION:

Name: \_\_\_\_\_

Company: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Business Website: \_\_\_\_\_

NEEDS AND OPPORTUNITIES ASSESSMENT

Please indicate to which degree your business experiences the following challenges. *Check the appropriate box next to each item.*

	Very Much	Somewhat	Not Much	Not at All
Recruiting or retaining employees				
Employee wages/benefit costs				
Skill level of workers				
Health insurance costs				
Rent rate				
Building condition				
Tenant/Landlord relationships				
Parking availability				
Utility rates or availability				
Business regulations				
Local financing availability				
Shipping or transportation costs				
Product costs or availability				
In-town competition				
Out-of-town competition				
Shoplifting or theft				
Vandalism				
Language barriers				

Other challenges: \_\_\_\_\_

SERVICES AND BUSINESS SATISFACTION

Please indicate the extent to which you agree with the following statements. *Check the appropriate box next to each item.*

	Strongly Agree	Agree	Neither Agree nor Disagree	Somewhat Disagree	Strongly Disagree
Local police services are satisfactory					
I feel safe downtown, even at night					
Available employees are skilled					
Local waste management service is satisfactory					
Local municipal services are worth the level of local taxation					
I always try to buy products and services locally					
I always direct customers to other downtown businesses					
The existing mix of downtown business helps my business					
The look and feel of downtown helps my business					
My building façade draws customers into my business					
Employees show great customer service					
Childcare for employees and customers is readily available					
Downtown Little Chute is an excellent place to have a business					
I am satisfied with the location of my business					

BUSINESS AND WORKFORCE DATA

1. How long has your business been in operation?

less than one year

1-5 years

6-10 years

11-20 years

21-40 years

more than 40 years
2. If you know the date your business was established, please describe (MM/YY):
3. How long have you been the owner of your business?

less than one year

1-5 years

6-10 years

11-20 years

over 20 years

over 30 years
4. The space in which my business is located is owned by me or my business:

yes

no

5. The space in which my business is located is owned by me or my business?  
☐ yes  
☐ no
6. I would like to purchase the space my business currently occupies.  
☐ yes  
☐ no
7. Are you, the building owner, considering any building improvements?  
☐ yes (if yes, please go to Q8)  
☐ no
8. If you or the building owner are considering any building improvements, please describe:  
\_\_\_\_\_  
\_\_\_\_\_
9. I plan to reduce products/services or square footage downtown.  
☐ yes  
☐ no
10. I plan to expand/services or square footage downtown.  
☐ yes  
☐ no
11. I plan to expand/services or square footage at a location outside of the Little Chute Downtown.  
☐ yes  
☐ no
12. If you plan to expand, how many new jobs would be created from your expansion?  
\_\_\_\_\_
13. Approximately what percentage of your employees live in Little Chute?
14. How many people, including owners, does your business employ full time?  
☐ 3 or less  
☐ 4-9  
☐ 10-19  
☐ 20 or more
15. How many people, including owners, does your business employ full time?  
☐ 3 or less  
☐ 4-9  
☐ 10-19  
☐ 20 or more
16. How many people, including owners, does your business employ seasonally?  
☐ 3 or less  
☐ 4-9  
☐ 10-19  
☐ 20 or more
17. Where do you and your employees typically park?  
☐ private parking lot  
☐ public parking lot  
☐ on the street  
☐ other
18. Where do your customers typically park?  
☐ private parking lot  
☐ public parking lot  
☐ on the street  
☐ other
19. Most of my customers are (please check one):  
☐ male  
☐ female
20. The majority of my customers fall in this age group:  
☐ under 18  
☐ 18-30  
☐ 31-49  
☐ over 50

21. Approximately what percentage of your customers comes from each of the following areas? The total

	0%	1-20%	21-40%	41-60%	61-80%	81-100%
Little Chute						
Kaukauna						
Kimberly						
Combined Locks						
Appleton						
Town of Vandenbroek						
Town of Freedom						
Other						

should equal 100%.

22. How many hours are you open Monday – Friday?  
(select one)

- less than 30 hours
- 30-40 hours
- more than 40 hours

23. How many hours are you open Saturday -  
Sunday? (select one)

- less than 30 hours
- 30-40 hours
- more than 40 hours

24. How many customers/clients visit this business  
per week? (in other words, what is your average  
foot traffic?)

- none – all business conducted via phone,  
internet, etc.
- less than 100
- 100-500
- 500-1,000
- over 1,000

25. What is the busiest day of the week for this  
business? (pick one)

- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday
- no special day

26. Please rank the three busiest months of the  
year for this business?

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

27. Please rank the three months you typically plan  
major sales/specials for this business?

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

28. Which events in the Little Chute area increase  
foot traffic or sales volume for your business,  
either during the event or in the few days or  
weeks leading to or following the event?

29. Do you advertise?

- ☐ yes  
☐ no (if no go to Q34)

30. Approximately what percentage of the annual advertising budget for your business is spent with each of the following media? (total should equal 100%)

- ☐ Newspapers
- ☐ Magazines
- ☐ Radio
- ☐ Direct mail
- ☐ Catalogs
- ☐ Window displays
- ☐ Billboards
- ☒ Internet
- ☐ Local service organizations

## BUSINESS AND COMMUNITY

31. What three downtown businesses compliment your business the most?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

32. Name three types of businesses you would like to see come to downtown?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

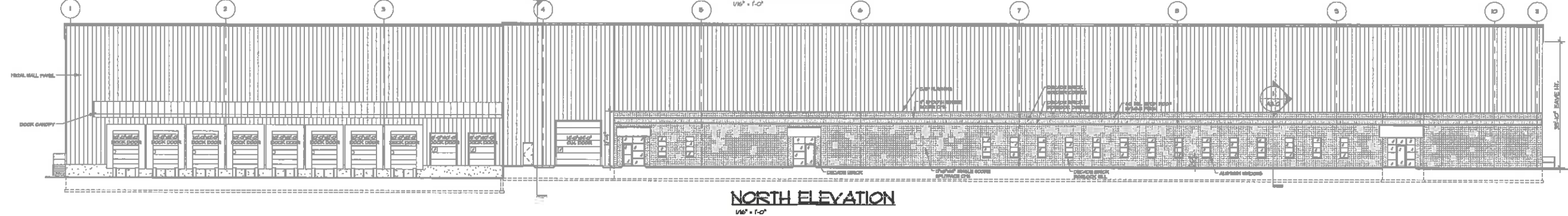
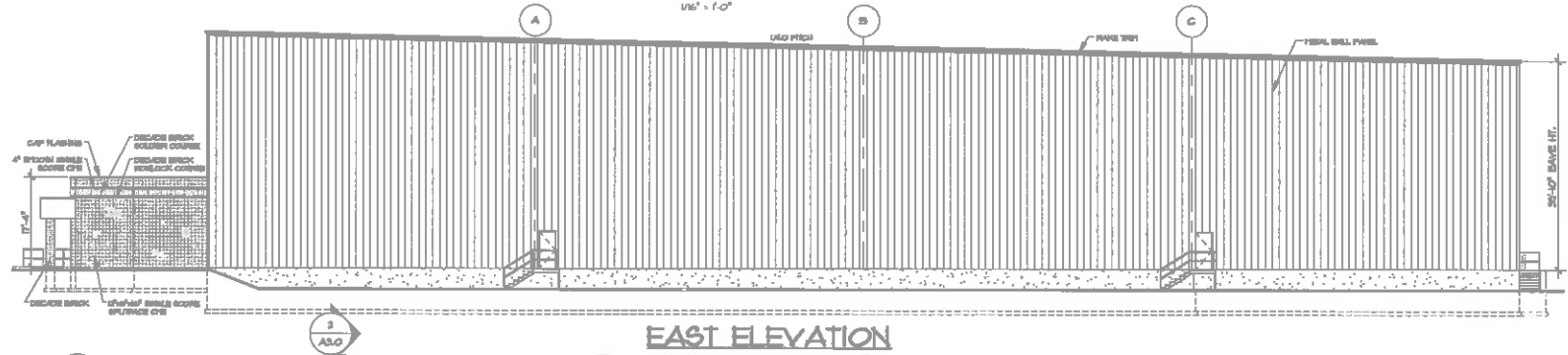
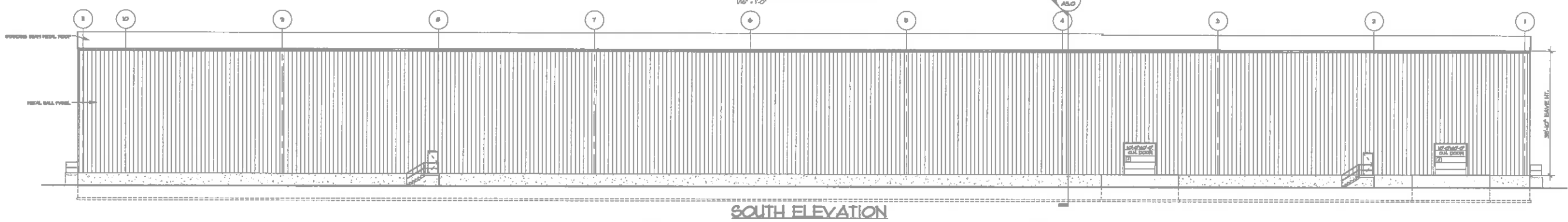
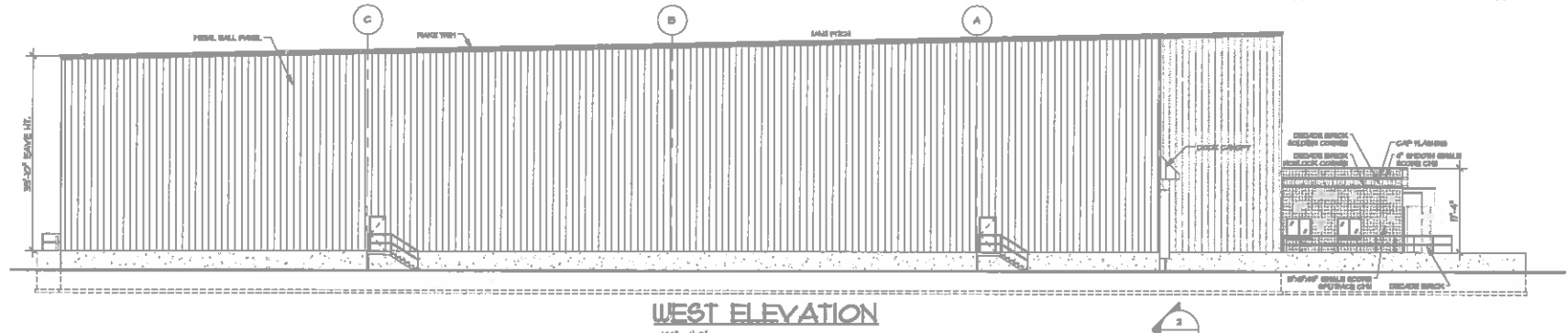
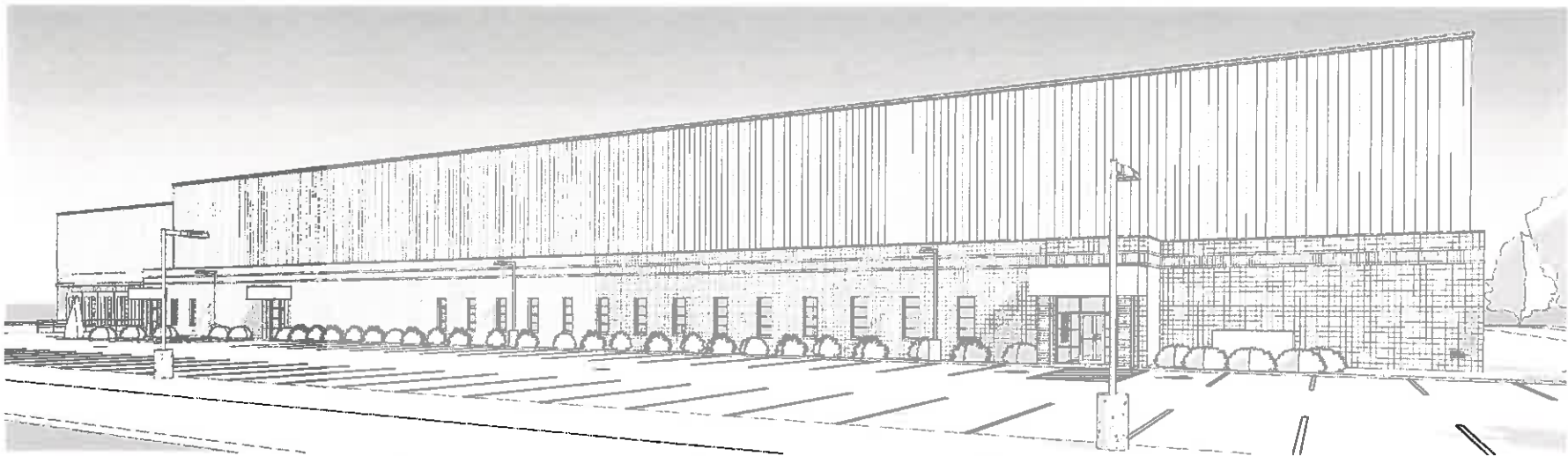
33. With your business in mind, what three community assets would you most like to see developed? (select three)

- ☐ Community center
- ☐ Expanded public parking
- ☐ Downtown housing
- ☐ More civic/community events
- ☐ Island trail and recreation opportunities
- ☐ Connect the Downtown to the Fox River
- ☐ The Fox River navigation system

34. How much time did you spend on this questionnaire?

35. Also, if there is anything else you'd like to share, please do so here.

Blank lined paper with a large, faint watermark reading 'A' diagonally across the page.



**Keller**

PLANNERS | ARCHITECTS | BUILDERS

**FOX CITY**  
1025 Main Street  
P.O. Box 633  
Madison, WI 53701  
PHONE (608) 785-0700 /  
1-800-325-0004  
FAX (608) 785-0004

**MILWAUKEE**  
1025 Main Street  
P.O. Box 633  
Madison, WI 53701  
PHONE (608) 785-0700 /  
1-800-325-0004  
FAX (608) 785-0004

www.kellerbulb.com

PROPOSED FOR:  
**TRILLIANT PACKAGING**  
LITTLE CHUTE, WISCONSIN

**"COPYRIGHT NOTICE"**  
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**REVISIONS**  
2 FEB. 2, 2016 KRW  
3 FEB. 16, 2016 KRW

**PROJECT MANAGER**  
C. VANDE WETERING

**DESIGNER**  
R. LINDSTROM

**DRAWN BY**  
KRW

**EXPECITOR**  
---

**SUPERVISOR**  
---

**PRELIMINARY NO.**  
PES01

**CONTRACT NO.**  
---

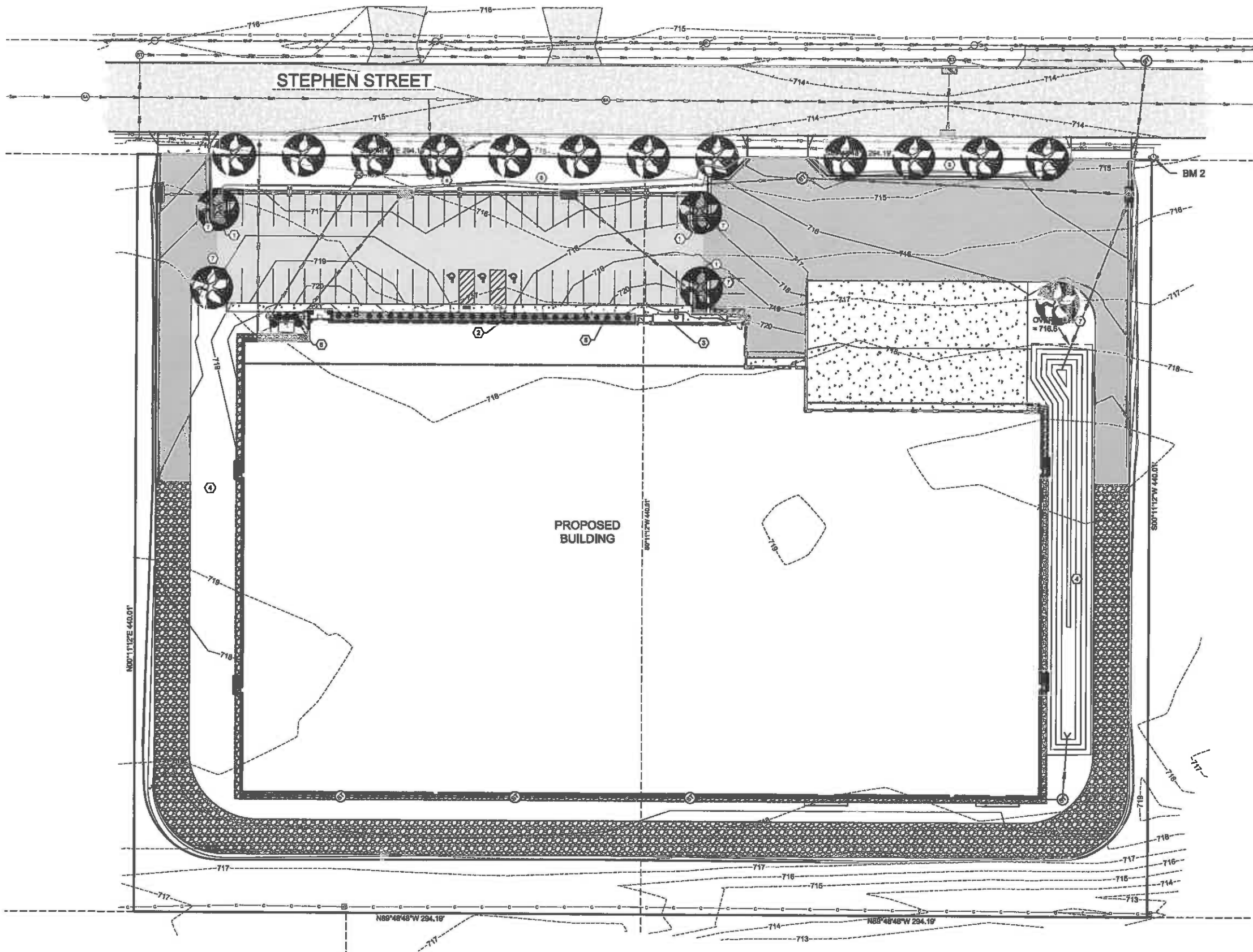
**DATE**  
NOVEMBER 24, 2016

**SHEET**  
**A2.0**

PRELIMINARY - NOT FOR CONSTRUCTION



LANDSCAPE PLAN



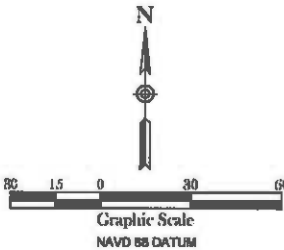
- SHEET KEY NOTES:**
- ① 6" DIAMETER SPADE EDGE WITH MULCH
  - ② 3" STONE MULCH WITH WEED BARRIER FABRIC
  - ③ PROFESSIONAL GRADE EDGING
  - ④ UNLESS NOTED OTHERWISE, ALL DISTURBED AREAS TO RECEIVE TOPSOIL, SEED, AND MULCH
  - ⑤ 27 TOTAL PLANTS: BARBERRY, SPIREA, HYDRANGEA, WIEGELA, SEDUM, ETC.
  - ⑥ 5 DWARF ALBERTA SPRUCE
  - ⑦ 1 CANOPY TREE: AUTUMN BLAZE MAPLE, RED MAPLE, WHITE OAK, LINDEN, ETC.
  - ⑧ 8 CANOPY TREES SPACED 40 FEET: AUTUMN BLAZE MAPLE, RED MAPLE, WHITE OAK, LINDEN, ETC.
  - ⑨ 4 CANOPY TREES SPACED 40 FEET: AUTUMN BLAZE MAPLE, RED MAPLE, WHITE OAK, LINDEN, ETC.

**DIGGERS HOTLINE**  
CALL DIGGERS HOTLINE  
1-800-242-8511  
TOLL FREE

WISCONSIN STATUTE 182.0175 (1974) REQUIRES 48 H. 3  
WORK DAYS NOTICE BEFORE YOU EXCAVATE

THE LOCATIONS OF THE EXISTING UTILITY INSTALLATIONS  
AS SHOWN ON THE PLANS ARE APPROXIMATE. THERE  
MAY BE OTHER UNDERGROUND UTILITY INSTALLATIONS  
WITHIN THE WORK AREA THAT ARE NOT SHOWN

**Mach IV**  
**Engineering & Surveying LLC**  
211 N. Broadway, Suite 114, Green Bay, WI 54303  
PH: 920-569-3765 Fax: 920-569-5767  
Project Number: 1071-01-16 Drawing Number:



**DISBURSEMENT LIST - MAY 18, 2016**

Payroll & Payroll Liabilities	\$188,136.89
Prepays May 4, 2016	\$2,660.31
Prepays May 5, 2016	\$22,776.60
Prepays May 13, 2016	\$19,388.14

Utility Commission May 17, 2016	177,295.80
---------------------------------	------------

**CURRENT ITEMS**

Bills List May 18, 2016	659,336.61
-------------------------	------------

<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$1,069,594.35</b>
--	-----------------------

The above payments are recommended for approval:

Rejected: \_\_\_\_\_  
\_\_\_\_\_

Approved May 18, 2016

\_\_\_\_\_  
Michael R Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Clerk

Report Criteria:  
Invoice Detail.Voided = {=} FALSE  
Vendor.Name = "WI DNR", "EHLERS INVESTMENT PARTNERS LLC"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
EHLERS INVESTMENT PARTNERS LLC (1425)							
DECEMBER2015	Invoi	DEC INVEST MGMT	123.87	Open	Oth		300-57331-229
DECEMBER2015	Invoi	DEC INVEST MGMT	227.41	Open	Oth		620-53924-229
DECEMBER2015	Invoi	DEC INVEST MGMT	168.31	Open	Oth		610-53614-229
DECEMBER2015	Invoi	DEC INVEST MGMT	86.54	Open	Oth		630-53444-229
DECEMBER2015	Invoi	DEC INVEST MGMT	19.19	Open	Oth		812-60000-229
DECEMBER2015	Invoi	10151780229	423.12	Open	Oth		101-51780-229
NOVEMBER2015	Invoi	NOV INVEST MGMT	120.05	Open	Oth		300-57331-229
NOVEMBER2015	Invoi	NOV INVEST MGMT	217.04	Open	Oth		620-53924-229
NOVEMBER2015	Invoi	NOV INVEST MGMT	163.05	Open	Oth		610-53614-229
NOVEMBER2015	Invoi	NOV INVEST MGMT	83.78	Open	Oth		630-53444-229
NOVEMBER2015	Invoi	NOV INVEST MGMT	18.57	Open	Oth		812-60000-229
NOVEMBER2015	Invoi	NOV INVEST MGMT	409.38	Open	Oth		101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC (1425):			2,060.31				
WI DNR (1875)							
050416	Invoi	CHERRYVALE WETLAND	300.00	Open	Non		414-57400-264
05042016	Invoi	MOASIS DR WETLAND	300.00	Open	Non		415-57500-264
Total WI DNR (1875):			600.00				
Grand Totals:			2,660.31				

Report GL Period Summary

Vendor number hash: 6600  
Vendor number hash - split: 20850  
Total number of invoices: 4  
Total number of transactions: 14

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	2,660.31	2,660.31
Grand Totals:	2,660.31	2,660.31

Report Criteria:  
Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
ASSOCIATED APPRAISAL CONSULT (1939)							
121219	Invoi	PROFESSIONAL SERVICES	1,225.00	Open	Non		101-51530-204
Total ASSOCIATED APPRAISAL CONSULT (1939):			1,225.00				
CELLCOM (4683)							
819337	Invoi	FVMPD CELL - APRIL	1,109.40	Open	Non		207-52120-203
Total CELLCOM (4683):			1,109.40				
FOX VALLEY TECHNICAL COLLEGE (1775)							
320495/FY15-16	Invoi	FIRE SPECIALIZED TRAINING	838.80	Open	Non		101-52200-201
Total FOX VALLEY TECHNICAL COLLEGE (1775):			838.80				
HEART OF THE VALLEY (280)							
APRIL2016	Invoi	APRIL HOV METER PAYABLE	10,264.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):			10,264.00				
MENARDS - APPLETON EAST (319)							
94839	Invoi	LIGHT BULBS	23.98	Open	Non		101-51650-242
94839	Invoi	LIGHT BULBS	23.98	Open	Non		206-55110-242
94839	Invoi	LIGHT BULBS	24.00	Open	Non		207-52120-242
Total MENARDS - APPLETON EAST (319):			71.96				
MIDWEST RADAR (722)							
157924	Invoi	RADAR CERTIFICATION	480.00	Open	Non		207-52120-248
Total MIDWEST RADAR (722):			480.00				
PAUL CONWAY SHIELDS (3828)							
0381937-IN	Invoi	AIR COMPRESSOR TRIP CHARGE	50.00	Open	Non		101-52200-205
0382196-IN	Invoi	AKMUS MAINTENANCE	493.60	Open	Non		101-52200-205
0382212-IN	Invoi	BADGE/NAME BAR	361.00	Open	Non		101-52200-212
Total PAUL CONWAY SHIELDS (3828):			904.60				
SCHWAAB INC (1925)							
A045933	Invoi	ENGRAVED NAMEPLATE	17.36	Open	Non		101-51680-206
Total SCHWAAB INC (1925):			17.36				
TASER INTERNATIONAL (555)							
SI1435631	Invoi	BODY CAMERA ACCESSORIES/ASSEMBLY	7,709.00	Open	Non		207-52120-301
Total TASER INTERNATIONAL (555):			7,709.00				
VAN ASTEN, DONNA (2946)							
2016	Invoi	DRAINAGE EASEMENT & INGRESS/EGRESS	150.00	Open	Non		630-53442-260
Total VAN ASTEN, DONNA (2946):			150.00				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
VERIZON WIRELESS (3606)							
9764310182	Invoi	MARCH/APRIL SERVICE	6.48	Open	Non		101-52050-203
Total VERIZON WIRELESS (3606):			6.48				
Grand Totals:			22,776.60				

Report GL Period Summary

Vendor number hash: 30234  
Vendor number hash - split: 30872  
Total number of invoices: 13  
Total number of transactions: 15

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	22,776.60	22,776.60
Grand Totals:	22,776.60	22,776.60

Report Criteria:  
Invoice Detail.Voided = {=} FALSE

Report Criteria:  
Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
CASPERS TRUCK EQUIPMENT (497)							
0012193-IN	Invoi	WATER TRUCK #15	59.66	Open	Non		101-53330-225
Total CASPERS TRUCK EQUIPMENT (497):			59.66				
COTTER, MIKE (4590)							
04302016	Invoi	INSTRUCTOR PAY 4/30 SITTER COURSE	665.00	Open	Non		101-34413
Total COTTER, MIKE (4590):			665.00				
KRAUTKRAMER, PETER (3442)							
JAN - MAR	Invoi	JAN-MAR DIRECTOR WAGES	655.00	Open	Non		101-55480-102
JAN - MAR	Invoi	PADLOCKS & ITEMS FOR PROV ROOM	59.38	Open	Non		101-55480-218
JAN - MAR	Invoi	ITEMS FOR NEW BAND OFFICE	16.15	Open	Non		101-55480-218
Total KRAUTKRAMER, PETER (3442):			730.53				
KWIK TRIP INC (2365)							
MAY 2016	Invoi	FUEL FOR SQUAD CARS	2,326.78	Open	Non		207-52120-247
Total KWIK TRIP INC (2365):			2,326.78				
OUTAGAMIE COUNTY TREASURER (486)							
123115	Invoi	2015 COUNTY REIMBURSE 2011 PROJECTS	9,156.14	Open	Non		610-25201
Total OUTAGAMIE COUNTY TREASURER (486):			9,156.14				
SLATER, PAULA (3706)							
MAY 2016	Invoi	REIMBURSE C-STARS POMS COSTUMES	1,960.00	Open	Non		101-34413
MAY 2016	Invoi	REIMBURSE C-STARS KICK COSTUMES	1,287.80	Open	Non		101-34413
MAY 2016	Invoi	REIMBURSE C-STARS JAZZ COSTUMES	338.90	Open	Non		101-34413
MAY 2016	Invoi	REIMBURSE C-STARS SAMPLE POMS	25.95	Open	Non		101-34413
MAY 2016	Invoi	REIMBURSE C-STARS TEAM POMS	667.90	Open	Non		101-34413
Total SLATER, PAULA (3706):			4,280.55				
THEDACARE (1983)							
APR 12100555	Invoi	BLOOD COLLECTIONS	255.00	Open	Med		207-52120-204
Total THEDACARE (1983):			255.00				
US POSTMASTER (264)							
PW NEWSLETTER	Invoi	ANNUAL NEWSLETTER	266.36	Open	Non		101-53100-227
PW NEWSLETTER	Invoi	ANNUAL NEWSLETTER	346.27	Open	Non		620-53924-227
PW NEWSLETTER	Invoi	ANNUAL NEWSLETTER	79.92	Open	Non		610-53612-227
PW NEWSLETTER	Invoi	ANNUAL NEWSLETTER	79.92	Open	Non		630-53444-227
PW NEWSLETTER	Invoi	ANNUAL NEWSLETTER	93.23	Open	Non		201-53620-227
PW NEWSLETTER	Invoi	ANNUAL NEWSLETTER	99.86	Open	Non		101-53300-227
PW NEWSLETTER	Invoi	ANNUAL NEWSLETTER	366.25	Open	Non		101-53650-227
Total US POSTMASTER (264):			1,331.81				
VERIZON WIRELESS (3606)							
9763775937	Invoi	MARCH/APRIL SERVICE	8.41	Open	Non		620-53924-203

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
9764176261	Invoi	MARCH/APRIL SERVICE	381.90	Open	Non		101-53310-203
9764326001	Invoi	MARCH/APRIL SERVICE	115.28	Open	Non		101-55300-203
9764326001	Invoi	MARCH/APRIL SERVICE	77.08	Open	Non		101-55200-203
Total VERIZON WIRELESS (3606):			582.67				
Grand Totals:			19,388.14				

Report GL Period Summary

Vendor number hash:	28151
Vendor number hash - split:	55049
Total number of invoices:	11
Total number of transactions:	24

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	19,388.14	19,388.14
Grand Totals:	19,388.14	19,388.14

Report Criteria:  
Invoice Detail.Voided = {=} FALSE

Report Criteria:  
[Report].Payment Due Date = 05/17/2016

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
AT&T LONG DISTANCE (2751)							
APRIL 845626857	Invoi	MARCH/APRIL CHARGES	4.11	Open	Non		101-51650-203
APRIL 845626857	Invoi	MARCH/APRIL CHARGES	33.84	Open	Non		207-52120-203
APRIL 845626857	Invoi	MARCH/APRIL CHARGES	27.96	Open	Non		620-53924-203
Total AT&T LONG DISTANCE (2751):			65.91				
COMPASS MINERALS AMERICA (4500)							
71478882	Invoi	BULK COARSE UNTREATED ROCK	2,277.19	Open	Non		620-53634-224
71478883	Invoi	BULK COARSE UNTREATED ROCK	2,297.97	Open	Non		620-53634-224
71480505	Invoi	BULK COARSE UNTREATED ROCK	2,078.84	Open	Non		620-53634-224
71482178	Invoi	BULK COARSE UNTREATED ROCK	2,050.51	Open	Non		620-53634-224
71482590	Invoi	BULK COARSE UNTREATED ROCK	2,080.73	Open	Non		620-53634-224
71483384	Invoi	BULK COARSE UNTREATED ROCK	2,275.30	Open	Non		620-53634-224
Total COMPASS MINERALS AMERICA (4500):			13,060.54				
DONALD HIETPAS & SONS INC. (209)							
050216	Invoi	HYDRANTS TINA/MEADOW AND TAYLOR	3,099.80	Open	Non		620-53644-254
Total DONALD HIETPAS & SONS INC. (209):			3,099.80				
FERGUSON ENTERPRISES INC #448 #1020 (2046)							
WN072524	Invoi	BRASS BALL VALVE	40.43	Open	Non		620-53634-255
Total FERGUSON ENTERPRISES INC #448 #1020 (2046):			40.43				
FERGUSON WATERWORKS #1476 (221)							
0193078	Invoi	VALVES	875.00	Open	Non		620-53644-251
0193512	Invoi	CIP HYDRANTS	5,334.00	Open	Non		620-19204
0193512	Invoi	CIP HYDRANTS	361.00	Open	Non		620-53644-254
WA003638	Invoi	BRASS BALL VALVE	43.95	Open	Non		620-53634-255
Total FERGUSON WATERWORKS #1476 (221):			6,613.95				
GRAINGER (2338)							
9076550384	Invoi	MATS	327.30	Open	Non		620-53624-221
9097694310	Invoi	FUSE	44.46	Open	Non		620-53624-255
9098421325	Invoi	SOCKETS/BUSHINGS/BALL VALVES	236.77	Open	Non		620-53634-255
Total GRAINGER (2338):			608.53				
HAWKINS INC (1918)							
3871261	Invoi	AZONE & SODIUM SILICATE	574.50	Open	Non		620-53634-214
3871261	Invoi	AZONE & SODIUM SILICATE	1,527.38	Open	Non		620-53634-220
Total HAWKINS INC (1918):			2,101.88				
HEART OF THE VALLEY (280)							
WW APRIL2016	Invoi	APRIL WASTEWATER	118,180.21	Open	Non		610-53611-225
WW APRIL2016	Invoi	APRIL WASTEWATER	137.00	Open	Non		610-53611-204
Total HEART OF THE VALLEY (280):			118,317.21				



Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
KAUKAUNA UTILITIES (234)							
9012695-00 APRIL	Invoi	DOYLE PARK WELL	2,755.10	Open	Non		620-53624-249
Total KAUKAUNA UTILITIES (234):			2,755.10				
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
233801	Invoi	MISC. PARTS	6.99	Open	Non		620-53624-255
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			6.99				
MCO (2254)							
20390	Invoi	JUNE LIABILITY INC/HEALTH INSURANCE	28,970.04	Open	Non		620-53644-115
20423	Invoi	#303 MILEAGE - APRIL 2016	187.55	Open	Non		620-53644-247
20439	Invoi	METER READING APRIL	354.17	Open	Non		620-53904-204
20439	Invoi	METER READING APRIL	354.16	Open	Non		610-53613-204
Total MCO (2254):			29,865.92				
MENARDS - APPLETON EAST (319)							
94559	Invoi	REFRIGERATOR	447.00	Open	Non		620-53634-221
95252	Invoi	HYDRANT REPAIR/BREAKER REPAIR	32.64	Open	Non		620-53644-254
Total MENARDS - APPLETON EAST (319):			479.64				
PACE ANALYTICAL SERVICES INC (4619)							
1640017802	Invoi	WATER ANALYSIS	30.00	Open	Non		620-53644-204
1640018460	Invoi	WATER ANALYSIS	30.00	Open	Non		620-53644-204
1640019182	Invoi	WATER ANALYSIS	60.00	Open	Non		620-53644-204
Total PACE ANALYTICAL SERVICES INC (4619):			120.00				
TIME WARNER CABLE (89)							
607032901-8001 M	Invoi	MAY/JUNE SERVICE	81.16	Open	Non		620-53924-203
Total TIME WARNER CABLE (89):			81.16				
USA BLUEBOOK (1117)							
937633	Invoi	GAUGE	78.74	Open	Non		620-53634-255
Total USA BLUEBOOK (1117):			78.74				
Grand Totals:			177,295.80				

Report GL Period Summary

Vendor number hash:	69280
Vendor number hash - split:	79455
Total number of invoices:	29
Total number of transactions:	35

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	177,295.80	177,295.80

Terms Description	Invoice Amount	Net Invoice Amount
Grand Totals:	177,295.80	177,295.80

Report Criteria:  
[Report].Payment Due Date = 05/17/2016

Report Criteria:  
Invoice Detail,Voided = {=} FALSE  
[Report].Payment Due Date = 05/18/2016

Invoice	Description	Total Cost	GL Account
AMERICAN ENGINEERING TESTING			
1203619	CONSTRUCTION MATERIAL TESTING	2,058.94	630-51105-261
1203619	CONSTRUCTION MATERIAL TESTING	686.31	610-51105-261
Total AMERICAN ENGINEERING TESTING:		2,745.25	
AMG EMPLOYER SOLUTIONS			
345816	DRUG SCREEN	112.00	101-53310-213
Total AMG EMPLOYER SOLUTIONS:		112.00	
APPLETON SIGN CO			
8135	LEGION PARK SIGN	498.50	420-57620-306
Total APPLETON SIGN CO:		498.50	
ARING EQUIPMENT CO INC			
717394	TRUCK #26	128.57	101-53330-225
717896	TRUCK #26	117.87	101-53330-225
Total ARING EQUIPMENT CO INC:		10.70	
BARNETT-HOWE, CAROLYN			
MAY2016	INSTRUCTOR ADULT GOLF - 14 ADULTS	560.00	101-34413
Total BARNETT-HOWE, CAROLYN:		560.00	
BAYSIDE PRINTING INC			
129110	POOL PASSES	254.85	204-55420-218
Total BAYSIDE PRINTING INC:		254.85	
BE'S COFFEE AND VENDING SERVICE INC			
3700 187767	COFFEE	93.24	207-52120-218
Total BE'S COFFEE AND VENDING SERVICE INC:		93.24	
CARDMEMBER SERVICE			
APR 547211041500	TRAINING/CONFERENCE	166.02	101-51400-201
APR 547211041500	TRAINING/CONFERENCE	305.00	101-51400-201
APR 547211041500	SMALL EQUIP	63.24	101-51400-221
APR 547211041500	CONFERENCE	35.00	101-51400-201
APR 547211041500	WHITE BOARD	146.41	101-53100-206
APR 547211041500	AIRFARE TO SAN DIEGO	393.20	207-52120-201
APR 547211041500	AIRFARE TO SAN DIEGO	393.20	207-52120-201
APR 547211041500	AIRFARE ADMINISTRATIVE FEE	36.00	207-52120-207
APR 547211041500	TRAIL CAMERA	462.65	207-52120-302
APR 547211041500	STREAMLIGHT TLR-6	119.00	207-52120-212
APR 547211041500	EQUIPMENT	20.45	207-52120-223
APR 547211041500	TACTICAL RADIO POUCH	17.99	207-52120-223
APR 547211041500	.223 TOP URBAN DUTY AMMUNITION	1,320.00	207-52120-223
APR 547211041500	AIRFARE TO PHOENIX	384.20	207-52120-201
APR 547211041500	AIRFARE TO PHOENIX	384.20	207-52120-201

Invoice	Description	Total Cost	GL Account
APR 547211041500	SAM REGISTRATION	599.00	207-52120-204
APR 547211041500	MICROWAVE FOR PD	139.99	207-52120-218
APR 547211041500	BREAKFAST @ TRAINING	7.00	101-55200-201
APR 547211041500	DINNER @ TRAINING	13.00	101-55200-201
APR 547211041500	GAS FOR VAN	30.92	101-55200-247
APR 547211041500	BREAKFAST @ TRAINING	4.62	101-55200-201
APR 547211041500	SMALL EQUIP GAS	34.08	101-55200-247
APR 547211041500	FLASH DRIVE	20.99	101-55200-225
APR 547211041500	POSTAGE FOR GRANT	6.45	101-55200-225
APR 547211041500	STAPLES RETURN	5.42	101-52200-206
APR 547211041500	WRAPPING PAPER	12.51	101-52200-219
APR 547211041500	TRAINING	95.00	101-52200-201
APR 547211041500	TRAINING	240.00	101-52200-201
APR 547211041500	TRAINING	240.00	101-52200-201
APR 547211041500	TRAINING	240.00	101-52200-201
APR 547211041500	TRAINING	350.00	101-52200-201
APR 547211041500	SHIPPING FOR STOP STICK	110.45	207-52120-302
APR 547211041500	OIL FOR SHOP	285.25	101-53330-217
APR 547211041500	SHOP SUPPLIES	254.17	101-53330-218
Total CARDMEMBER SERVICE:		6,924.57	
CARRICO AQUATIC RESOURCES INC			
20161199	POOL WATER MANAGEMENT 2016	8,810.00	204-55420-225
20161291	SAND FOR POOL FILTERS	1,081.49	204-55420-204
Total CARRICO AQUATIC RESOURCES INC:		9,891.49	
CHRISTINE HOH			
0430 VAN LIE	SECURITY DEPOSIT REFUND	20.00	101-34401
Total CHRISTINE HOH:		20.00	
CITY OF APPLETON			
230935	MAY WEIGHTS AND MEASURES	456.08	101-52050-204
Total CITY OF APPLETON:		456.08	
COMPLETE OFFICE OF WISCONSIN			
568780	PAPER	179.70	101-51650-206
Total COMPLETE OFFICE OF WISCONSIN:		179.70	
CONNIE NECHODOM			
0511 VAN LIES	SHELTER FEE REFUND	80.00	101-34401
Total CONNIE NECHODOM:		80.00	
CONSOLIDATED ELECTRICAL DISTRIBUTORS			
0189 546893	SAFTEY GLASSES	60.00	101-52200-213
Total CONSOLIDATED ELECTRICAL DISTRIBUTORS:		60.00	
DAMAGE PREVENTION SERVICES			
1854	APRIL LOCATES	612.50	610-53612-209
1854	APRIL LOCATES	1,065.75	620-53644-209
1854	APRIL LOCATES	834.75	630-53442-209

Invoice	Description	Total Cost	GL Account
Total DAMAGE PREVENTION SERVICES:		2,513.00	
DORNER, INC			
L000191400643A/C	2016 UTILITIES PROJECT - MCKINLEY AVE ST. RE	185,045.71	610-51105-263
L000191400643A/C	2016 UTILITIES PROJECT - MCKINLEY AVE ST. RE	71,994.56	620-51105-263
L000191400643A/C	2016 UTILITIES PROJECT - MCKINLEY AVE ST. RE	308,826.64	630-51105-263
Total DORNER, INC:		565,866.91	
EDM PUBLISHERS			
051016	LEGAL BRIEFINGS FOR ZONING OFFICIALS SUBS	98.00	101-51530-208
Total EDM PUBLISHERS:		98.00	
FASTENAL COMPANY			
WIKIM202349	PONDS BOLTS	3.30	630-53441-218
WIKIM202402	PARTS TRUCK #89	43.23	101-53330-218
WIKIM202475	SHOP TRUCK 89	26.23	101-53330-225
Total FASTENAL COMPANY:		72.76	
FOX VALLEY TECHNICAL COLLEGE			
325032/FY15-16	PURSUIT BIENNIAL AND EVIDENCE TRAINING	40.00	207-52120-201
Total FOX VALLEY TECHNICAL COLLEGE:		40.00	
G&K SERVICES			
1011400002	DUSTMOP & TOWELS	39.93	206-55110-243
1011400002	DUSTMOP & TOWELS	39.92	101-51650-243
Total G&K SERVICES:		79.85	
HALRON LUBRICANTS INC			
5025	USED OIL FILTER DRUM/FILTER PICK UP	55.00	101-53330-217
Total HALRON LUBRICANTS INC:		55.00	
INTERSTATE BATTERY OF GREEN BAY			
90109052	TRUCK #19	249.80	101-53330-225
90109198	TRUCK #49	99.95	101-53330-225
Total INTERSTATE BATTERY OF GREEN BAY:		349.75	
J.F. AHERN CO			
137731	FIRE EXTINGUISHER RECHARGE	148.00	101-52200-215
Total J.F. AHERN CO:		148.00	
JX ENTERPRISES INC			
D-261170047	GASKET AND HOSE REPLACEMENT TRUCK #32	901.66	101-53330-204
G-261060012	AIR COMPRESSOR REPAIR #30	1,373.78	101-53330-204
Total JX ENTERPRISES INC:		2,275.44	
KERRY'S VROOM SERVICE INC			
8330	REMOVE AND INSTALL LEFT HEAD LIGHT #84	85.32	207-52120-247

Invoice	Description	Total Cost	GL Account
8340	REMOVE AND INSTALL 2 NEW BATTERIES	372.44	207-52120-247
8342	OIL CHANGE - SQUAD #92	42.21	207-52120-247
8344	OIL CHANGE - SQUAD #85	40.78	207-52120-247
Total KERRY'S VROOM SERVICE INC:		540.75	
KUNDINGER FLUID POWER INC			
111306	SHOP STOCK	430.69	101-53330-218
Total KUNDINGER FLUID POWER INC:		430.69	
LAMBIE, MICHAEL			
0516	REIMBURSE UNIFORM REIMBURSEMENT	27.56	207-52120-212
Total LAMBIE, MICHAEL:		27.56	
LAPPEN SECURITY PRODUCTS INC			
LSPQ33692	PAXTON PROX CARD BOX OF 10 PRINTABLE BOT	134.00	101-53310-240
Total LAPPEN SECURITY PRODUCTS INC:		134.00	
LARRY'S PIGGLY WIGGLY			
00018619	FOOD	34.99	101-52200-211
00019869	FOOD	36.03	101-52200-211
00217634	FOOD	123.74	101-51440-211
00222697	FOOD	2.57	101-52200-211
00223212	FOOD	54.62	101-52200-211
00228380	FOOD	36.07	101-51680-206
00231477	FOOD	130.42	101-52200-211
00244133	FOOD	81.64	101-52200-211
00245686	FOOD	72.07	101-52200-211
00245802	FOOD	23.37	101-52200-211
00254461	FOOD	52.17	101-52200-211
Total LARRY'S PIGGLY WIGGLY:		647.69	
LEE'S CONTRACTING/FABRICATING			
19720	CARBON STEEL TRUCK #89	160.00	101-53330-225
Total LEE'S CONTRACTING/FABRICATING:		160.00	
MARY PAT GRAHAM			
0507	HEES SECURITY DEPOSIT REFUND	20.00	101-34401
Total MARY PAT GRAHAM:		20.00	
MATTHEWS COMMERCIAL TIRE			
57666	TIRE REPLACEMENT TRUCK #6	1,108.68	101-53330-225
Total MATTHEWS COMMERCIAL TIRE:		1,108.68	
MBM			
IN95632	COPIER LEASE	752.22	101-51650-207
Total MBM:		752.22	

Invoice	Description	Total Cost	GL Account
MCMAHON ASSOCIATES INC			
0902117	INDUSTRIAL POND/PROJECT 9-15-00352	2,248.25	415-57631-261
902116	MCKINLEY AVE RECONSTRUCTION	2,467.30	610-51105-263
902116	MCKINLEY AVE RECONSTRUCTION	34.50	620-51105-263
902116	MCKINLEY AVE RECONSTRUCTION	83.70	630-51105-263
902116	MCKINLEY AVE RECONSTRUCTION	91.50	452-51105-263
902116	MCKINLEY AVE RECONSTRUCTION	3,289.75	452-51105-261
902116	MCKINLEY AVE RECONSTRUCTION	322.00	630-51105-261
Total MCMAHON ASSOCIATES INC:		8,537.00	
MONROE TRUCK EQUIPMENT INC			
754225	TRUCK #44	30.50	101-53330-225
Total MONROE TRUCK EQUIPMENT INC:		30.50	
MUNICIPAL CODE CORPORATION			
00269507	ELECTRONIC UPDATE PAGES/ORDS. ON WEB	1,242.00	101-51440-204
Total MUNICIPAL CODE CORPORATION:		1,242.00	
MURPHY, INGE			
052016 - REIMBUR	NWTC - SHAWANO TRAINING MEAL REIMBURSE	8.53	207-52120-201
052016 REIMBURS	POSTAGE REIMBURSEMENT	35.32	207-52120-226
Total MURPHY, INGE:		43.85	
O'REILLY AUTOMOTIVE INC			
15 CREDIT	CREDIT	33.57-	101-53330-225
2043410743	TRUCK #2	10.80	101-53330-225
2043411476	STOCK PARTS	20.83	101-53330-218
2043412299	TRUCK #15	9.98	101-53330-225
2043412460	TRUCK #48	10.99	101-53330-225
2043413491	STOCK	107.50	101-53330-218
2043413492	STOCK	59.86	101-53330-218
2043413496	SMALL ENGINE	3.99	101-53330-221
2043413654	SMALL EQUIPMENT	19.98	101-53330-221
2043413807	OIL	143.76	101-53330-217
2043413837	STOCK	59.99	101-53330-218
2043413867	STOCK	22.46	101-53330-218
2043413976	STOCK	30.49	101-53330-218
2043414000	HITCBALL	10.99	101-55200-247
2043414409	TRUCK #89	90.00	101-53330-225
2043414720	TRUCK #83	35.94	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		603.99	
OUTAGAMIE COUNTY TREASURER			
109612	APRIL LANDFILL CHGS	12,601.85	201-53620-204
109612	APRIL LANDFILL CHGS	707.70	630-53442-204
109612	APRIL LANDFILL CHGS	3.00	101-53650-204
APRIL 2016	MAY COURT FINES	793.08	101-35101
Total OUTAGAMIE COUNTY TREASURER:		14,105.63	
PACKER CITY INT'L TRUCKS			
R103007409 01	TRUCK #80 - FUEL LEAK LFT SIDE OF ENGINE/INS	634.80	101-53330-204

Invoice	Description	Total Cost	GL Account
X101044432 01	TRUCK #13 BELT FAN/CAP RADIATOR SURGE	76.10	101-53330-225
X103028675 01	TRUCK #13 KT PUMP KIT WATER PUMP ASSY	239.56	101-53330-225
Total PACKER CITY INT'L TRUCKS:		950.46	
PARKER'S			
042916	REMOVE 7 TERRACE TREES	2,125.00	101-55440-204
Total PARKER'S:		2,125.00	
PETERSON, RYAN			
052016 REIMBURS	UNIFORM REIMBURSEMENT	188.44	207-52120-212
Total PETERSON, RYAN:		188.44	
PIGGLY WIGGLY #258			
022065421123	SR PROGRAM ITEMS	49.35	101-55300-218
024042720925	SR PROGRAM ITEMS	12.96	101-55300-218
Total PIGGLY WIGGLY #258:		62.31	
PLESHEK OUTDOOR POWER			
66383	AIR FILTERS & SPARK PLUGS	33.40	101-55440-218
66390	AIR FILTERS & BAR OIL	106.26	101-55440-218
Total PLESHEK OUTDOOR POWER:		139.66	
PORTER LEE CORPORATION			
17302	ANNUAL SUPPORT FEE	919.00	207-52120-204
Total PORTER LEE CORPORATION:		919.00	
RAILWORKS TRACK SYSTEMS INC			
112464	EMERGENCY REGAUGING	5,125.00	101-53300-246
112943	REPAIR RAILROAD TRACKS IN INDUSTRIAL PAR	7,600.00	101-53300-246
Total RAILWORKS TRACK SYSTEMS INC:		12,725.00	
READER, RODNEY			
0516REIMBURSEM	CONFERENCE REIMBURSEMENT	1,033.08	101-51680-201
Total READER, RODNEY:		1,033.08	
REINDERS INC			
2642613-00	TURFACE	369.20	101-55300-221
Total REINDERS INC:		369.20	
RETTLER CORPORATION			
1102	CREEKVIEW MASTER PLAN	3,800.00	420-57620-306
Total RETTLER CORPORATION:		3,800.00	
RICK'S TOWING			
07485	VEHICLE TOWED	135.00	207-52120-218



Invoice	Description	Total Cost	GL Account
Total RICK'S TOWING:		135.00	
RIESTERER & SCHNELL INC			
983861	OIL AND FUEL FILTER TRUCK #27	122.35	101-53330-225
987885	TAIL LAMP TRUCK #9	15.39	101-53330-225
989412	OIL FILTER TRUCK #54	23.84	101-53330-225
Total RIESTERER & SCHNELL INC:		130.80	
RIVERSIDE BY REYNEBEAU FLORAL			
93702/1	FLORAL ARRANGEMENT	42.50	101-51960-211
Total RIVERSIDE BY REYNEBEAU FLORAL:		42.50	
SCHWAAB INC			
A046875	STAMP AND INK	46.25	207-52120-218
Total SCHWAAB INC:		46.25	
SNAP-ON INDUSTRIAL			
ARV/28771158	TOOLS/TRUCK #44	398.12	101-53330-225
Total SNAP-ON INDUSTRIAL:		398.12	
SPEEDY CLEAN DRAIN & SEWER			
60423	CLEAN SEWER/LAUNCH LATERALS	60.00	610-50222-263
60423	CLEAN SEWER/LAUNCH LATERALS	60.00	630-50222-263
Total SPEEDY CLEAN DRAIN & SEWER:		120.00	
ST. ELIZABETH HOSPITAL			
EL. FVMPD 04/30/1	APRIL BLOOD COLLECTIONS	196.95	207-52120-204
Total ST. ELIZABETH HOSPITAL:		196.95	
STAPLES BUSINESS ADVANTAGE			
3297357794	BINDERS/DIVIDERS	12.97	101-51650-206
3297357794	BINDERS/DIVIDERS	124.09	101-51440-206
3297357795	OFFICE SUPPLIES	53.07	101-51440-206
8038739270	OFFICE SUPPLIES	20.11	101-51440-206
Total STAPLES BUSINESS ADVANTAGE:		210.24	
STATE OF WI COURT FINES &			
MAY 2016	MAY COURT FINES	2,365.91	101-35101
Total STATE OF WI COURT FINES &:		2,365.91	
STOP STICK, LTD.			
0002449-IN	SCOUT/MOTOROLA/MOTION DETECTOR	4,588.00	207-52120-302
Total STOP STICK, LTD.:		4,588.00	
THOMAS CREATIVE APPAREL, INC			
152497	BENNINGTON JUDICIAL ROBE	421.50	101-51680-206

Invoice	Description	Total Cost	GL Account
Total THOMAS CREATIVE APPAREL, INC:		421.50	
TIM & JAY'S AUTOMOTIVE SPECIAL			
MARCH 2016	REPAIR #87	523.00	101-53330-204
Total TIM & JAY'S AUTOMOTIVE SPECIAL:		523.00	
TIME WARNER CABLE			
MAY 10404-605054	MAY/JUNE SERVICE	125.16	101-51650-203
MAY 10404709535	MAY/JUNE SERVICE	448.47	101-51650-203
Total TIME WARNER CABLE:		573.63	
TOTAL TOOL SUPPLY INC			
06996637	SHOP MISC	37.62	101-53330-218
06996736	SHOP MISC	7.52	101-53330-218
TOTAL TOOL SUPPLY INC:		45.14	
TRANSUNION RISK & ALTERNATIVE			
858519 APRIL	DATA SEARCHES FOR INVESTIGATIONS	23.50	207-52120-218
Total TRANSUNION RISK & ALTERNATIVE:		23.50	
UNIFIRST CORPORATION			
097 0211061	WIPERS/BAG/BAG RACK/UNIFORM	9.90	101-53330-213
097 0211061	WIPERS/BAG/BAG RACK/UNIFORM	29.73	101-53330-218
Total UNIFIRST CORPORATION:		39.63	
UNIFORM SHOPPE			
254295	MISCELLANEOUS UNIFORM	17.90	207-52120-212
254412	SHIRT/PANTS	142.85	207-52120-212
254824	BADGE - SILVER	219.90	207-52120-212
Total UNIFORM SHOPPE:		380.65	
USA BLUEBOOK			
932767	HYDRANT BACKFLOW PREVENTER	503.07	610-53612-221
932767	HYDRANT BACKFLOW PREVENTER	503.07	620-53644-221
Total USA BLUEBOOK:		1,006.14	
VALLEY LIQUOR			
611993	BEVERAGES	124.45	101-52200-211
613018	BEVERAGES	124.45	101-52200-211
615040	BEVERAGES	124.45	101-52200-211
Total VALLEY LIQUOR:		373.35	
VAN SCHYNDEL, SCOTT			
MAY 2016 REIMBU	REIMBURSEMENT COMMUNITY SUPPORT	43.44	207-52120-218
Total VAN SCHYNDEL, SCOTT:		43.44	

Invoice	Description	Total Cost	GL Account
VAN ZEELAND NURSERY			
2016-1025	TOPSOIL FOR PARKS	83.25	101-55200-215
Total VAN ZEELAND NURSERY:		83.25	
VANDERLOOP, ROB			
MAY 2016 RE-IMB	APRIL CLEAN UP	30.00	101-52200-111
Total VANDERLOOP, ROB:		30.00	
VERMEER WISCONSIN			
30049788	BUSHING OIL - TRUCK #18	5.76	101-53330-225
30050054	SAFETY HELMETS	219.90	101-55440-221
Total VERMEER WISCONSIN:		225.66	
VERSTEGEN, TIMOTHY F			
MAY REIMBURSE	APRIL CLEAN UP	30.00	101-52200-111
Total VERSTEGEN, TIMOTHY F:		30.00	
WELLS FARGO FINANCIAL LEASING			
5003034428	MAY COPIER LEASE	803.15	101-51650-207
5003034428	MAY COPIER LEASE	450.00	101-53310-207
Total WELLS FARGO FINANCIAL LEASING:		1,253.15	
WEST BEND MUTUAL INSURANCE CO			
2321161	EMPLOYEE BOND-READER	400.00	101-51680-228
Total WEST BEND MUTUAL INSURANCE CO:		400.00	
WI DEPT OF JUSTICE			
05/02 L4504T	BACKGROUND CHECKS	91.00	207-52120-218
Total WI DEPT OF JUSTICE:		91.00	
ZARNOTH BRUSH WORKS INC			
0159543-IN	DISPOSABLE GUTTER BROOMS FOR #13 & #14	1,468.00	101-53330-225
Total ZARNOTH BRUSH WORKS INC:		1,468.00	
ZWIERS-STANISLAWSKI, PAULA			
050916 REIMBURS	TRAINING MEAL REIMBURSEMENT	10.00	207-52120-201
Total ZWIERS-STANISLAWSKI, PAULA:		10.00	
Grand Totals:		659,336.61	

Report GL Period Summary

Vendor number hash:	230506
Vendor number hash - split:	275570
Total number of Invoices:	131
Total number of transactions:	182

Terms Description	Invoice Amount	Net Invoice Amount
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	659,336.61	659,336.61
Grand Totals:	659,336.61	659,336.61

Report Criteria:  
Invoice Detail.Voided = {=} FALSE  
[Report].Payment Due Date = 05/18/2016