

## MINUTES OF THE REGULAR BOARD MEETING OF MAY 4, 2016

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
David Peterson, Trustee  
Skip Smith, Trustee  
James Hietpas, Trustee

PRESENT: James Fenlon, Village Administrator  
Erik Misselt, Fox Valley Metro Police Department  
Roy Van Gheem, Director of Public Works  
Adam Breest, Director of Parks, Recreation and Forestry  
Charles Koehler, Village Attorney  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Laurie Decker, Village Clerk  
Beth Carpenter, Library Director  
Interested Citizens

### **Public Appearance for Items Not on the Agenda**

Tim Merkl from Tim's Body Shop requested that the village consider calling only local towing companies instead of using the county next up policy. The Chief of Police, President and Administrator are going to discuss the policy. This came up at a recent Board meeting and the notes from that will be referenced.

### **Approval of Minutes**

Minutes of the Regular Board Meeting of April 20, 2016

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of April 20, 2016.*

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Action—Memorial Bench Donation Request**

There was discussion regarding the donation of a granite bench to remember Mary N. Janssen. This item is being tabled until the next Regular Board Meeting on May 18, 2016.

*Moved by Trustee Peterson, seconded by Trustee Smith to table this agenda item until the next Regular Board Meeting*

Ayes 7, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

### **Resolutions:**

Adopt Resolution No. 19, Series 2016 Comprehensive Outdoor Recreation Plan

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Adopt Resolution No. 19, Series 2016 Comprehensive Outdoor Recreation Plan*

Ayes 7, Nays 0 – Motion Carried

**Adopt Resolution No. 20, Series 2016 Bike and Pedestrian Plan**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt Adopt Resolution No. 20, Series 2016 Bike and Pedestrian Plan*

Ayes 7, Nays 0 – Motion Carried

**Adopt Resolution No. 21, Series 2016 Sale of 1013 Harvest Trail**

*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No. 21, Series 2016 Sale of 1013 Harvest Trail*

Ayes 7, Nays 0 – Motion Carried

**Adopt Resolution No. 22, Series 2016 Sale 1025 Harvest Trail**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Adopt Resolution No. 22, Series 2016 Sale of 1025 Harvest Trail*

Ayes 7, Nays 0 – Motion Carried

**Discussion—Fee Schedule**

Director Moes presented a proposed Inspection Department Fee Schedule. These fees have not been adjusted in four year and the fees are based on what the market is charging. This will be brought back for action at a future Board meeting.

**Operator License Approval**

Downing, Sheila

Moasis Truck Stop

Little Chute

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Operator Licenses as presented*

Ayes 7, Nays 0 – Motion Carried

**Action—Approval of Special Event Permit for Memorial Day Parade**

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Special Event Permit for the Memorial Day Parade*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Heesakker Shelter**

Director Breest noted that the Plan Commission recommended approval of the Heesakker Shelter on April 18, 2016. He gave a description of the shelter and the cost.

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve the Cheese Fest donation in the amount of \$23,000 for the Heesakker Park Shelter*

Ayes 7, Nays 0 – Motion Carried

**Action—FRSNA MOA**

Director Breest gave an update on the Memorandum of Agreement for the Mill Street Bridge with the Fox River Navigational System Authority. He went over the most recent changes to the agreement. There was discussion regarding the wage for the staff running the bridge.

*Moved by Trustee Smith, seconded by Trustee Peerenboom to Approve the Memorandum of Agreement between the Fox River Navigational System Authority and the Village of Little Chute*

Ayes 5, Nays 2 (Elrick, Peterson) – Motion Carried

**Action—Commission/Committee Appointments**

President Vanden Berg recommended appointing Tammy Plate to the Park Planning Committee and Jenny Vanden Heuvel to the Design Review Board.

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Commission/Committee Appointments*

Ayes 7, Nays 0 – Motion Carried

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Disbursement List and Authorize the Finance Director to pay all vendors.*

Ayes 7, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

## Items for Future Agendas

None

### Closed Sessions:

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Negotiations*

b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

*Moved by Trustee Elrick, seconded by Trustee Peterson to enter into Closed Session at 7:35 p.m.*

*Ayes 7, Nays 0 – Motion Carried*

### Return to Open Session

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Return to Open Session at 8:20 p.m.*

*Ayes 7, Nays 0 – Motion Carried*

### Adjournment

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 8:20 p.m.*

*Ayes 7, Nays 0 - Motion Carried*

### VILLAGE OF LITTLE CHUTE

By:

*Michael R. Vanden Berg*  
Michael R. Vanden Berg, Village President

Attest:

*Laurie Decker*  
Laurie Decker, Village Clerk