

## MINUTES OF THE PLAN COMMISSION MEETING – MAY 16, 2016

### Call to Order

The Plan Commission meeting was called to order at 6:00 p.m. by President Vanden Berg

### Roll Call

#### PRESENT:

President Vanden Berg  
Larry Van Lankvelt  
Roy Van Gheem  
Bill Van Berkel  
Brian Huiting  
Richard Schevers

#### ALSO PRESENT:

Community Development Director Jim Moes, Parks, Recreation &  
Forestry Directory Adam Breest, Assistant Director of Public Works Jeff  
Elrick, Gene Lee of Casper Truck

### Public Appearance for Items Not on the Agenda

None

### Approve Minutes from the Plan Commission Meeting from April 18, 2016

*Moved by Commissioner Schevers, seconded by Commissioner Van Lankvelt to  
Approve the Minutes of April 18, 2016*

Ayes 6, Nays 0 – Motion Carried

### Discussion/Recommendation—Little Chute Annexation

Community Development Director Moes stated that a signed petition for annexation has been received. He recommends that the Plan Commission approve it to go to the Board.

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Van Gheem to  
recommend to the Board the Little Chute/Burklund Annexation*

Ayes 6, Nays 0 – Motion Carried

### Discussion—Comprehensive Plan

Community Development Director Moes presented the Transportation segment of the Comprehensive Plan. Commissioner Van Lankvelt noted that there are trees on Gardenia Drive where the sidewalks are scheduled to go once the street is finished. Commissioner Van Gheem noted that they will be required to move them if they are not in the correct location. Director Moes stated that the remaining chapters will come next month. At that point, there will be a request for some further action.

### Discussion—Hartzheim Drive

Administrator Fenlon stated that there is still some work to be done before a final option is recommended. Village needs to set course that it does not want to vacate any portion of Hartzheim Drive right-of-way. Staff feels there is growth potential and given current and future opportunities it would not be in the Villages best interest to vacate Hartzheim Drive. Administrator Fenlon said that at the next meeting there will be more detail on the future for Hartzheim Drive along with the key issues of Randolph Drive which is mainly the utilities along with the road surface.

### Discussion/Possible Action—Doyle Park Court Plans

Director Breest presented an overview of the future basketball and tennis courts for Doyle Park. He is applying for a USTA grant to help fund the plan that includes two tennis courts and one basketball court. If the USTA grant does not come through the current budget will provide for one tennis court and one basketball court. In order to move forward with the USTA grant, there needs to be contractor bids. Director Breest is going to ask that the bids include a price for both asphalt and concrete.

*Moved by Commissioner Van Berkel, seconded by Commissioner Van Gheem to Move Forward with the Doyle Park court Plans*

Ayes 6, Nays 0 – Motion Carried

**Unfinished Business**

None

**Items for Future Agenda**

Expected annexation for Freedom Road  
Tax Incremental District #6

**Adjournment**

*Moved by Commissioner Huiting, seconded by Commissioner Van Lankvelt to adjourn the Plan Commission Meeting at 6:32 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**



By: Michael Vanden Berg, Village President



Attest: Laurie Decker, Village Clerk