

MINUTES OF THE REGULAR BOARD MEETING OF JUNE 1, 2016

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

Larry Van Lankvelt, Trustee

John Elrick, Trustee

David Peterson, Trustee

Skip Smith, Trustee

James Hietpas, Trustee

EXCUSED: Bill Peerenboom, Trustee

PRESENT: James Fenlon, Village Administrator

Erik Misselt, Fox Valley Metro Police Department

Jeff Elrick, Assistant Director of Public Works

Charles Koehler, Village Attorney

Teri Matheny, Finance Director

Jim Moes, Community Development Director

Beth Carpenter, Library Director

Laurie Decker, Village Clerk

Interested Citizens

EXCUSED: Adam Breest, Director of Parks, Recreation and Forestry

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of May 25, 2016

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of May 25, 2016

Ayes 6, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board.

Action—Reappoint Don De Groot to the Board of Review Committee

President Vanden Berg recommended reappointing Don De Groot to the Board of Review.

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Board of Review Reappointment

Ayes 6, Nays 0 – Motion Carried

Resolutions:

Adopt Resolution No. 26, Series of 2016 Authorizing the Sale of Real Estate at 618 Harvest Trail

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Resolution No. 26, Series 2016 Authorizing Sale of Real Estate at 618 Harvest Trail

Ayes 6, Nays 0 – Motion Carried

Adopt Resolution No. 27, Series of 2016 Authorizing the Sale of Real Estate at 716 East Evergreen Drive

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Resolution No. 27, Series

Adopt Resolution No. 28, Series of 2016 Intent to Reimburse Expenditures from Proceeds of Borrowing

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Resolution No. 28, Series 2016 regarding Intent to Reimburse Expenditures from Proceeds of Borrowing

Ayes 6, Nays 0 – Motion Carried

Adopt Resolution No. 29, Series of 2016 Authorizing Representative to File Applications for Financial Assistance from Wisconsin Safe Drinking Water Fund

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve Resolution No. 29, Series 2016 Authorizing Representative to file Applications for Financial Assistance from Wisconsin Safe Drinking Water Fund

Ayes 6, Nays 0 – Motion Carried

Adopt Resolution No. 30, Series of 2016 Authorizing the Sale of Real Estate at 3301-3303 Buchanan Road

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Resolution No. 30, Series 2016 Authorizing Sale of Real Estate at 3301-3303 Buchanan Road

Ayes 6, Nays 0 – Motion Carried

Operator License Approval

VandenBerg, Lou Ann
Maley, Tammy
Chartier, Shayna

Rosehill
Rosehill
MotoMart

Little Chute
Little Chute
Little Chute

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Operator Licenses as presented
Ayes 6, Nays 0 – Motion Carried

Action—Banner Sponsorship Agreement

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Banner Sponsorship Agreement as presented

Ayes 6, Nays 0 – Motion Carried

Action—WEDC Connect Communities Contract

Administrator Fenlon stated that the Village has been asked to participate in this program for the third year. The benefits of participating are in networking, learning and promoting opportunities to the downtown business district. Administrator Fenlon recommends renewing this contract.

Moved by Trustee Elrick, seconded by Trustee Peterson to Approve the WEDC Connect Communities Contract as presented

Ayes 6, Nays 0 – Motion Carried

Action—Appoint Jeff Elrick Acting Director of Public Works

Administrator Fenlon stated that after discussion with the Board and various Department Heads along with Mr. Elrick the Village would ask Mr. Elrick to move into the Acting Director of Public Works role for the next 18 months. Mr. Elrick has been involved in the succession plan, the municipal services building, and has a long working history with the Village.

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Appointment of Jeff Elrick as the Acting Director of Public Works

Ayes 6, Nays 0 – Motion Carried

Action—Facilities superintendent Job Description and Wage scale

Administrator Fenlon asked that the Board hold off on action until the June 15 meeting. He is asking for input on the job description before it is brought forward for approval.

Disbursement List

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 6, Nays 0 – Motion Carried

Call for Unfinished Business

Police Chief Misselt wanted to thank both Trustee Peerenboom and Trustee Elrick for paying a premium for a hamburger at the recent Fox Valley Metro Police Department open house. The money will be used for helmet purchases at a future FVMPD open house.

Administrator Fenlon noted that Director Breest is at Doyle Pool doing lifeguard training. He also noted that this weekend is Cheese Fest and that the Park, Recreation & Forestry Department has been working hard on this.

Items for Future Agendas

None

Adjournment

Moved by Trustee Peterson, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 6:34 p.m.

Ayes 6, Nays 0 - Motion Carried

Attest:

Laurie Decker
Laurie Decker, Village Clerk

By:

VILLAGE OF LITTLE CHUTE

Michael R. Vanden Berg
Michael R. Vanden Berg, Village President