

## MINUTES OF THE REGULAR BOARD MEETING OF JUNE 1, 2016

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
David Peterson, Trustee  
Skip Smith, Trustee  
James Hietpas, Trustee

**EXCUSED:** Bill Peerenboom, Trustee

**PRESENT:** James Fenlon, Village Administrator  
Erik Misselt, Fox Valley Metro Police Department  
Jeff Elrick, Assistant Director of Public Works  
Charles Koehler, Village Attorney  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Beth Carpenter, Library Director  
Laurie Decker, Village Clerk  
Interested Citizens

**EXCUSED:** Adam Breest, Director of Parks, Recreation and Forestry

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Minutes of the Regular Board Meeting of May 25, 2016

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of May 25, 2016*

Ayes 6, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

### **Action—Reappoint Don De Groot to the Board of Review Committee**

President Vanden Berg recommended reappointing Don De Groot to the Board of Review.

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Board of Review Reappointment*

Ayes 6, Nays 0 – Motion Carried

### **Resolutions:**

Adopt Resolution No. 26, Series of 2016 Authorizing the Sale of Real Estate at 618 Harvest Trail

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Resolution No. 26, Series 2016 Authorizing Sale of Real Estate at 618 Harvest Trail*

Ayes 6, Nays 0 – Motion Carried

Adopt Resolution No. 27, Series of 2016 Authorizing the Sale of Real Estate at 716 East Evergreen Drive

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Resolution No. 27, Series*

Ayes 6, Nays 0 – Motion Carried

Adopt Resolution No. 28, Series of 2016 Intent to Reimburse Expenditures from Proceeds of Borrowing

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Resolution No. 28, Series 2016 regarding Intent to Reimburse Expenditures from Proceeds of Borrowing*

Ayes 6, Nays 0 – Motion Carried

Adopt Resolution No. 29, Series of 2016 Authorizing Representative to File Applications for Financial Assistance from Wisconsin Safe Drinking Water Fund

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve Resolution No. 29, Series 2016 Authorizing Representative to file Applications for Financial Assistance from Wisconsin Safe Drinking Water Fund*

Ayes 6, Nays 0 – Motion Carried

Adopt Resolution No. 30, Series of 2016 Authorizing the Sale of Real Estate at 3301-3303 Buchanan Road

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Resolution No. 30, Series 2016 Authorizing Sale of Real Estate at 3301-3303 Buchanan Road*

Ayes 6, Nays 0 – Motion Carried

#### **Operator License Approval**

VandenBerg, Lou Ann  
Maley, Tammy  
Chartier, Shayna

Rosehill  
Rosehill  
MotoMart

Little Chute  
Little Chute  
Little Chute

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Operator Licenses as presented*  
Ayes 6, Nays 0 – Motion Carried

#### **Action—Banner Sponsorship Agreement**

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Banner Sponsorship Agreement as presented*

Ayes 6, Nays 0 – Motion Carried

#### **Action—WEDC Connect Communities Contract**

Administrator Fenlon stated that the Village has been asked to participate in this program for the third year. The benefits of participating are in networking, learning and promoting opportunities to the downtown business district. Administrator Fenlon recommends renewing this contract.

*Moved by Trustee Elrick, seconded by Trustee Peterson to Approve the WEDC Connect Communities Contract as presented*

Ayes 6, Nays 0 – Motion Carried

#### **Action—Appoint Jeff Elrick Acting Director of Public Works**

Administrator Fenlon stated that after discussion with the Board and various Department Heads along with Mr. Elrick the Village would ask Mr. Elrick to move into the Acting Director of Public Works role for the next 18 months. Mr. Elrick has been involved in the succession plan, the municipal services building, and has a long working history with the Village.

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Appointment of Jeff Elrick as the Acting Director of Public Works*

Ayes 6, Nays 0 – Motion Carried

#### **Action—Facilities superintendent Job Description and Wage scale**

Administrator Fenlon asked that the Board hold off on action until the June 15 meeting. He is asking for input on the job description before it is brought forward for approval.

## Disbursement List

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried

## Call for Unfinished Business

Police Chief Misselt wanted to thank both Trustee Peerenboom and Trustee Elrick for paying a premium for a hamburger at the recent Fox Valley Metro Police Department open house. The money will be used for helmet purchases at a future FVMPD open house.

Administrator Fenlon noted that Director Breest is at Doyle Pool doing lifeguard training. He also noted that this weekend is Cheese Fest and that the Park, Recreation & Forestry Department has been working hard on this.

## Items for Future Agendas

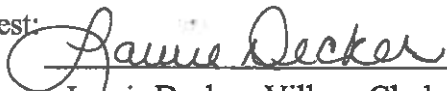
None

## Adjournment

*Moved by Trustee Peterson, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 6:34 p.m.*

Ayes 6, Nays 0 - Motion Carried

Attest:

  
Laurie Decker, Village Clerk

By:

VILLAGE OF LITTLE CHUTE

  
Michael R. Vanden Berg, Village President