

Village of

# Little Chute

## AGENDA

### LITTLE CHUTE VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

PLACE: Little Chute Village Hall

DATE: Wednesday, August 10, 2016

TIME: 6:00 p.m.

- A. Call to Order
  - B. Roll Call
  - C. Public Appearance for Items Not on the Agenda
1. Other Informational Items—Fire and FVMPD Monthly Reports
  2. Approval of Minutes  
*Minutes of the Regular Board Meeting of August 3, 2016*
  3. Operator License Approvals:

Hidde, Elisabeth	Rose Hill Bar	Appleton
Hacker, Ryan	Van Zeeland Oil	Appleton
English, Chelsea	Moasis Truck	Kaukauna
Van Gompel, Lori	Gentleman Jacks	Little Chute
Zuleger, Crissy	Super 41 Shell	Seymour
Schimke, Fiona	Van Zeeland Oil	Menasha
Johnson, Justis	Shell	Kaukauna
Van Domelen, Emily	Moasis Truck	Little Chute
Walker, Eleanor	Pop-In	Little Chute
Siebers, Brian	Valley Liquor	Kimberly
Vander Bloomen, Tracy	Jacks or Better	Kaukauna
Lynd, Lisa	Pop-In	Kaukauna
Lecapitaine, Carsen	Moasis Truck	Little Chute
Harlow, Tricia	Pop-In	Little Chute
Reed, Judith	Weenies Still	Appleton
  4. Outdoor Alcohol Permit—Down the Hill
  5. Discussion—Presentation on G.O. Debt with Ehlers and Associates
  6. Discussion/Action—Municipal Services Building Site and Schematic Design
  7. Discussion/Action—Municipal Services Building Construction Schedule

8. Unfinished Business
9. Items for Future Agenda
10. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852 or email [laurie@litttechutewi.org](mailto:laurie@litttechutewi.org).

Prepared: August 5, 2016

## **07/2016 LCFD Incident Report**

**Number of responses: 17**

**Last years: 6**

**YTD: 94**

<b>07/01/16</b>	<b>15:47 Auto accident @ Hwy. 41 northbound south of Freedom Road</b>
<b>07/01/16</b>	<b>16:06 Unauthorized burning @ R &amp; M Farm Systems, 910 Randolph Drive, burning junk from back lot-extinguished and advised not allowed in village</b>
<b>07/07/16</b>	<b>00:00 (Midnight) Sprinkler alarm sounding @ Outagamie County Sheriffs Dept. 1313 Holland Road-System malfunction</b>
<b>07/07/16</b>	<b>01:18 Sprinkler alarm sounding @ Outagamie County Sheriffs Dept. 1313 Holland Road-System malfunction</b>
<b>07/07/16</b>	<b>03:19 CO alarm sounding @ 1600 Taylor Street-false alarm faulty detector</b>
<b>07/07/06</b>	<b>11:31 Alarm sounding @ Atrium Care Center 1201 Garfield Avenue-false alarm caused by faulty smoke detector</b>
<b>07/08/16</b>	<b>19:41 Wire down @ 912 Jefferson Street</b>
<b>07/09/16</b>	<b>18:04 Mutual aid request for a structure fire @ 927 Grignon Street in Kaukauna</b>
<b>07/14/16</b>	<b>05:55 Alarm sounding @ 830 E. Elm Drive Investigated nothing found</b>

<b>07/14/16</b>	<b>08:04 Electrical issue @ Dutch Harbor Estate 1420 Washington Street-lot 76, sparking and popping sounds, located a bare electric wire with a nail in it some charring around area- confirmed no further fire issue-had owner contact electrician.</b>
<b>07/19/16</b>	<b>15:01 CO alarm sounding @ 501 E. Elm Drive Investigated-nothing found-faulty detector</b>
<b>07/21/16</b>	<b>00:06 Alarm sounding @ Atrium Care Center 1201 Garfield Avenue, investigated false alarm</b>
<b>07/21/16</b>	<b>12:53 Auto accident (scene safety)-Freedom road &amp; I-41- assist FVMPD</b>
<b>07/26/16</b>	<b>07:54 6 Vehicle Auto accident (scene safety/accident clean up), I-41 southbound north of Hwy N.</b>
<b>07/27/16</b>	<b>11:03 Gas leak @ 3335 Tulip Trail, contractor struck WE Energies supply line-assist with evacuation of houses, stand by while WE Energies clamps line, confirm occupancy of evacuated houses</b>
<b>7/28/16</b>	<b>17:28 Water flow alarm @ Outagamie County MRF building 1419 Holland Road-sprinkler head struck triggering water flow alarm</b>
<b>7/30/16</b>	<b>02:32 Water flow alarm @ Outagamie County MRF &amp; Zebra 12 buildings 1313 &amp; 1419 Holland Road-alarm was sounding on 3 separate buildings, made contact with</b>

**Outagamie County personnel investigated  
found nothing.**

**Incident Count by Incident Type**

PremierOne CAD

Represents calls for service for the month of July 2016

<b>Incident Type Description</b>	<b>Incident Count</b>
TRAFFIC STOP	363
ASSIST	99
ANIMAL	45
RECKLESS DRIVING	38
MEDICAL	36
SUSPICIOUS SITUATION	30
ACCIDENT	29
WELFARE CHECK	29
911 HANG UP	28
ORDINANCE	26
MOTORIST ASSIST	25
FIRE CALL	24
WARRANT	24
OPEN DOOR	22
LOST / FOUND	18
SUSPICIOUS VEHICLE	18
PARKING COMPLAINT	17
THEFT	16
ALARM	16
DAMAGE TO PROPERTY	15
TRAFFIC HAZARD	15
HARASSMENT	15
SUSPICIOUS PERSON	15
FIREWORKS	14
JUVENILE COMPLAINTS	12
DISTURBANCE	12
DOMESTIC DISTURBANCE	11
DRUGS	9
911 ASSIST	9
NOISE COMPLAINT	9
ABANDONED VEHICLE	6
CIVIL MATTER	5
CRIME PREVENTION	5
FRAUD	5
VIOLATION OF COURT ORDER	5
BURGLARY	4
SEX OFFENSE	3
TRESPASSING	2
ACCIDENT WITH INJURY	2
ALCOHOL	2

Agency: FV

## Incident Count by Incident Type

PremierOne CAD

BATTERY	1
DISORDERLY CONDUCT	1
RETAIL THEFT	1
WEAPON	1
<b>Total</b>	<b>1,082</b>

## MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 3, 2016

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
David Peterson, Trustee  
Skip Smith, Trustee  
James Hietpas, Trustee

**EXCUSED:** Bill Peerenboom, Trustee

**PRESENT:** James Fenlon, Village Administrator  
Captain Lee, Fox Valley Metro Police Department  
Jeff Elrick, Director of Public Works  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Laurie Decker, Village Clerk  
Beth Carpenter, Library Director  
Charles Koehler, Village Attorney  
Interested Citizens

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Minutes of the Regular Board Meeting of July 20, 2016

Minutes of the Committee of the Whole Meeting of July 27, 2016

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of July 20, 2016 and the Committee of the Whole Meeting of July 27, 2016*

Ayes 6, Nays 0 – Motion Carried

### **Discussion/Action—Hotel/Motel Tax Commission By Laws**

Tabled until the first Regular Board meeting in September.

### **Discussion/Action—2017 Budget Guidance**

Administrator Fenlon noted there are three documents to assist with the 2017 Budget and CIP process in order to standardize requests. The documents are: 2017 Budget and CIP Guidance, 2017 Budget Request and the 2017 Budget Calendar.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve the Budget Guidance Documents and the Budget Calendar.*

Ayes 6, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

### **Disbursement List**

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried



**Call for Unfinished Business**

None

**Items for Future Agendas**

None

**Closed Sessions:**

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

*Moved by Trustee Elrick, seconded by Trustee Smith to enter into Closed Session at 6:27 p.m.*

Ayes 6, Nays 0 – Motion Carried

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Property Negotiation*

*Moved by Trustee Elrick, seconded by Trustee Smith to enter into Closed Session at 6:27 p.m.*

Ayes 6, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Smith, seconded by Trustee Peterson to Return to Open Session at 8:21 p.m.*

**Adjournment**

*Moved by Trustee Smith, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 8:21 p.m.*

Ayes 6, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest:

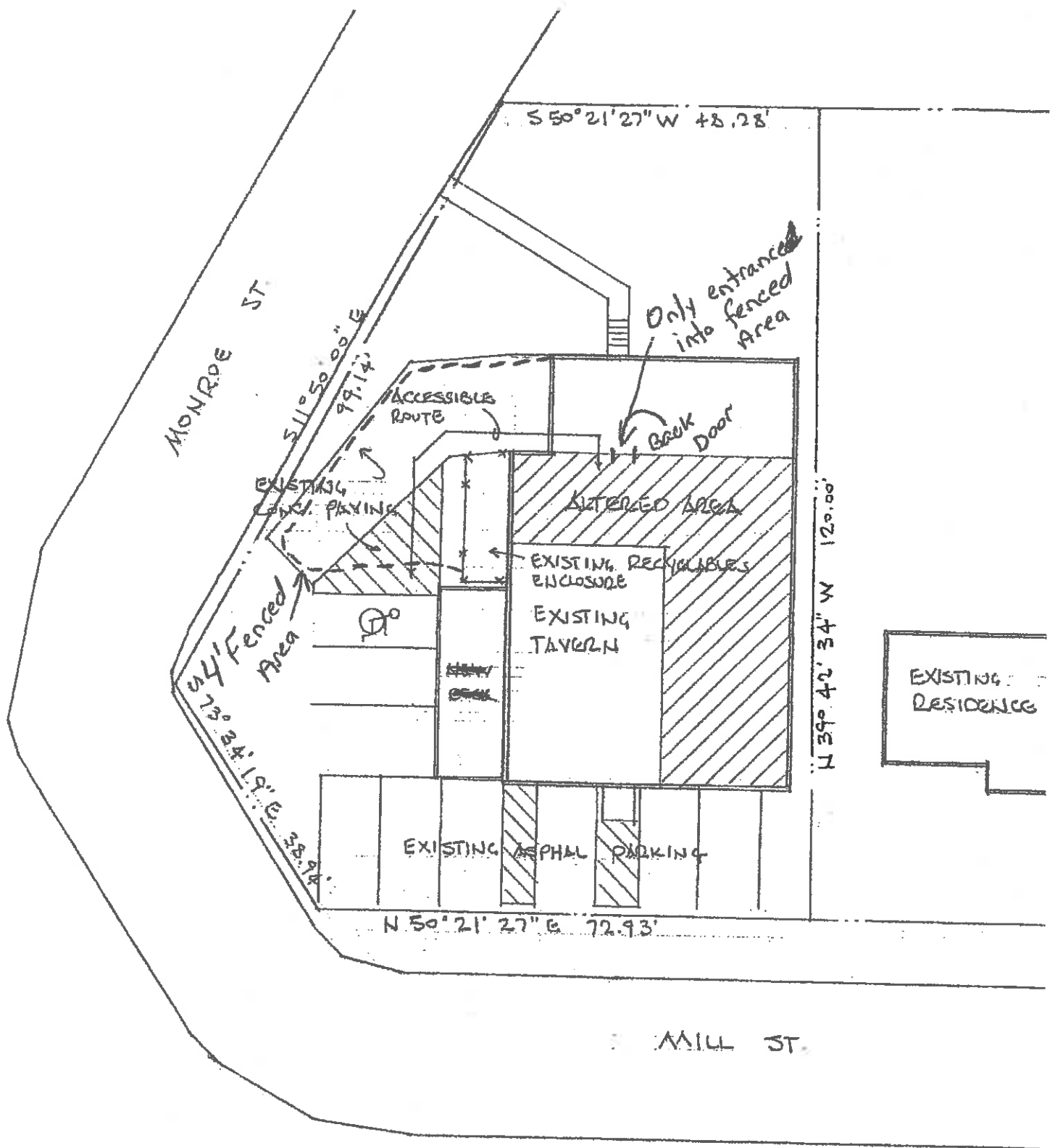
\_\_\_\_\_  
Laurie Decker, Village Clerk



Down the Hill Bar, 221 Mill St. is requesting an outdoor alcohol permit on September 10th, 2016 for a cook out and costumer appreciation party from 3 pm to 10pm. We would also like to have a speaker outside mostly for prize announcements. We are able to cap the volume on the outside speaker so it cannot be turned up too loud.

Thanks,

  
Greg Manteuffel



SITE PLAN

SCALE: 1" = 20' 0"

W