

## MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 17, 2016

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President

Larry Van Lankvelt, Trustee

John Elrick, Trustee

David Peterson, Trustee

Skip Smith, Trustee

James Hietpas, Trustee

Bill Peerenboom, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator

Captain Scott Lund, Fox Valley Metro Police Department

Jim Moes, Community Development Director

Adam Breest, Director of Parks, Recreation and Forestry

Laurie Decker, Village Clerk

Charles Koehler, Village Attorney

Chris Murawski, Village Engineer

Interested Citizens

EXCUSED: Erik Misselt, Fox Valley Metro Police Department Police Chief

Teri Matheny, Finance Director

Jeff Elrick, Public Works Director

Beth Carpenter, Library Director

### **Public Appearance for Items Not on the Agenda**

None

### **Other Informational Items**

July Monthly Report

### **Approval of Minutes**

Minutes of the Committee of the Whole Meeting of August 10, 2016

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of August 10, 2016*

Ayes 7, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

### **Resolutions:**

Discuss/Accept Resolution No. 38, Series 2016 CSM for Randall Jahnke

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 38, Series 2016 CSM for Randall Jahnke*

Ayes 7, Nays 0 – Motion Carried

Discuss/Accept Resolution No. 39, 2016 CSM for Chuck Hietpas

*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No. 39, Series 2016 CSM for Chuck Hietpas*

Ayes 7, Nays 0 – Motion Carried

Discuss/Adopt Resolution No. 40, Series 2016, Authorizing the Sale of Real Estate Located at the End of Tulip Trail for Phase II Single Family to Crosswinds Development, LLC

*Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution No. 40, Series 2016 Authorizing the Sale of Real Estate Located at the End of Tulip Trail for Phase II Single Family to Crosswinds Development, LLC*

Ayes 7, Nays 0 – Motion Carried

#### **Discussion/Action—Creekview Park**

Director Breest is requesting approval of the site plan for Creekview Park so he can seek bids for the grading and seeding of the park. If approved, August 18 is the start of bid advertisement, September 1 is the bid opening, September 7 bid approval from the Board and September 8 a contract will be signed.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve the Creekview Site Plan to Prepare for Bid Advertisement for Seeding and Grading as Discussed.*

Ayes 7, Nays 0 – Motion Carried

#### **Discussion/Action—Engineer Position**

Village Engineer, Chris Murawski, explained that the village is looking to hire a Staff Engineer. This will save the village money by allowing the design work to be done in house instead of hiring a consultant. The plan is to post for the position and hire as soon as possible to allow for design work to be completed over the winter months.

*Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Approve the Staff Engineering Position for the Village*

Ayes 7, Nays 0 – Motion Carried

#### **Discussion—2015-2019 Strategic Plan**

Administrator Fenlon gave an update on the 2015-2019 Strategic Plan. Documents were provided to show items that have been accomplished and items that still need to be accomplished with the intent to help in the 2017 budgeting process.

#### **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 7, Nays 0 – Motion Carried

#### **Call for Unfinished Business**

None

#### **Items for Future Agendas**

None

#### **Closed Sessions:**

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

*Moved by Trustee Elrick, seconded by Trustee Smith to enter into Closed Session at 6:38 p.m.*

Ayes 7, Nays 0 – Motion Carried

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Contract Negotiation*

*Moved by Trustee Elrick, seconded by Trustee Smith to enter into Closed Session at 6:38 p.m.*

Ayes 7, Nays 0 – Motion Carried

#### **Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Smith to Return to Open Session at 8:11 p.m.*

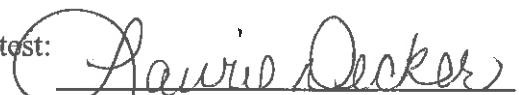
Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:11 p.m.*

Ayes 7, Nays 0 - Motion Carried

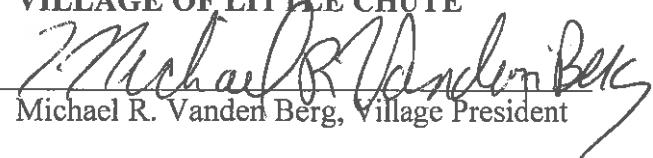
Attest:



Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**

By:



Michael R. Vanden Berg, Village President