

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING DECEMBER 14, 2016

### Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

### Roll Call

PRESENT: President Vanden Berg, Trustee Peterson, Trustee Peerenboom, Trustee Elrick, Trustee Van Lankvelt, Trustee Hietpas  
ALSO PRESENT: J. Fenlon, Jim Moes, Jeff Elrick, Adam Breest, Erik Misselt, Chris Murawski, Laurie Decker, Randy Lindenberg of FCL Builders, Interested Citizens  
EXCUSED: Teri Matheny

### Public Appearance for Items not on the Agenda

Resident David Schulke requested more street lights for Gardenia Drive.

### Approval of Minutes

Minutes of the Regular Board Meeting of December 7, 2016

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Minutes of the Regular Board Meeting of December 7, 2016*

Ayes 7, Nays 0 – Motion Carried

### Discussion—Event Parking on Gardenia Drive

In September, a Gardenia Drive resident approached the board regarding parking at the Scheels USA Sports Complex. The main issue is during events where there is a fee charged for parking and people park on Gardenia to avoid a fee. Options were discussed by residents, Chief Misselt, Trustees, and Administrator Fenlon and the solution would be to eliminate parking on one side of the street. It was decided that this topic will be brought back in January. Administrator Fenlon is going to reach out to the mayor of the City of Appleton regarding a solution to this parking issue. If signage is added to the streets, it will not happen until spring, but before the soccer season.

### Discussion/Action—Site Plan Approval for Scannell Properties

Director Moes introduced Randy Lindenberg from FCL Builders who is here to discuss the screen wall and fence. Randy gave a presentation on materials for the wall and fence. Trustee Elrick stated that the finish should resemble the finish of the precast building walls. It was also noted that the wall will be 24 feet tall. The fence is 6 feet tall with an additional 2 feet of wire on the top. The fence will have privacy slats and should match the building.

*Moved by Trustee Elrick, seconded by Trustee Peerenboom to Approve the Site Plan for Scannell Properties with the 24 foot insulated metal panel wall to screen the tank and mechanical equipment and to closely match the building structure in color and texture and the 6 foot fence on the top of the berm to closely match the color of the building and the fence to be equal to or greater than 90% opaque.*

Ayes 7, Nays 0 – Motion Carried

### Presentation/Discussion—Quiet Zones

Administrator Fenlon stated this is the start of the discussion regarding Quiet Zones. Village Engineer, Chris Murawski, presented on Quiet Zones. Little Chute has six railroad crossing where Quiet Zones can be proposed. Staff suggested that if the board is interested in moving forward, cost estimates and information can be gathered for the next CIP.

### Discussion—Municipal Services Building

Administrator Fenlon noted that the Architect met with the State in regard to sewer and storm sewers and the plans have been approved. The DNR is reviewing the application and the village is waiting for word that it can move forward. Director Elrick gave an update on the crane system and options. The building is

being built with the option to put in a crane. It was decided that the Public Works Director, Finance Director and the Administrator would meet to determine how to fund the overhead crane, which was determined to be the best crane option for this building.

#### **Discussion—Mill Street Bridge Update**

Village Engineer Murawski stated that the bridge was not ready so it was not accepted. The DOT identified errors and omissions by EXP Engineering, the original designer of the bridge. The new engineer is going to be JT Engineering. Additional costs will go to EXP Engineering instead of the village. JT Engineering is reviewing the documents and will give recommendations and this could take until April.

#### **Unfinished Business**

The Village Chili cook off was a success and \$257 was donated to Willow Heart.

#### **Items for Future Agendas**

None

#### **Closed Session:**

19.85(1) (c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Reviews*

*Moved by Trustee Elrick, seconded by Trustee Peterson to Enter into Closed Session at 7:47 p.m.*

Ayes 7, Nays 0 – Motion Carried

#### **Return to Open Session:**

*Moved by Trustee Elrick, seconded by Trustee Smith to Return to Open Session*

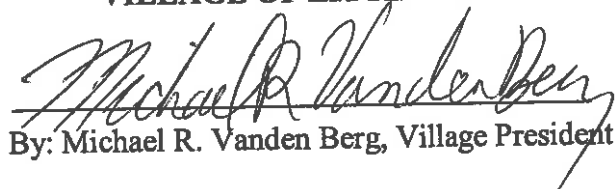
Ayes 7, Nays 0 – Motion Carried


#### **Adjourn**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adjourn the Committee of the Whole Meeting at 8:36 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

  
By: Michael R. Vanden Berg, Village President

  
Attest: Laurie Decker, Village Clerk