

## MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 1, 2017

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
David Peterson, Trustee  
James Hietpas, Trustee  
Bill Peerenboom, Trustee  
Skip Smith, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Jim Moes, Community Development Director  
Laurie Decker, Village Clerk  
Teri Matheny, Finance Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Erik Misselt, Fox Valley Metro Police Department Police Chief  
Tyler Clairingbole, Village Attorney  
Angela Schneider, Interim Library Director  
Interested Citizens  
EXCUSED: Jeff Elrick, Public Works Director

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Minutes of the Committee of the Whole Meeting of January 25, 2017

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of January 25, 2017*

Ayes 7, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

### **Operator License Approvals**

Gerarden, Connie  
Miller, Megan

Super 41 Shell  
5<sup>th</sup> Quarter

Green Bay  
Green Bay

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Operator Licenses as presented*

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Action—Diamond Club Indoor Facility**

Administrator Fenlon thanked everyone for coming to the meeting. He introduced the Diamond Club who will go over questions and comments regarding the indoor facility. He also noted that the goal of tonight is to determine if the village wants to move forward with this indoor facility. Layton Meyers spoke on behalf of the baseball players and would like the board to approve this facility so there is a place for the youth to practice. John Elrick, President of the Diamond Club, stated that they would like to partner with the Village of Little Chute to create a new space to use and grow our community for at least another generation

of residents and kids. The building has a 50 plus year life and possibly more if it is well maintained and will be insulated. Construction will begin in the spring and occupy in the fall and lease to the village by January 1, 2018. He presented options for masonry to have the building look more pleasing. Director Breest stated there would be opportunities for new programs for Park and Rec. and this building will be utilized. Dan Hurst from 1901 Maplewood Dr. had questions regarding building size, value and worth. He feels the building is taking away green space and doesn't like the appearance of the metal building. There were questions on who would own the building at the end of 10 years, how to fund the building and details of the lease. The board was not ready to make a decision and this item will be placed on next week's agenda.

**Resolution:**

Adopt Resolution No. 6, Series 2017 Releasing a Storm Sewer Easement on Property Owned by Van Zeeland Rev Trust

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Resolution No. 6, Series 2017 Releasing a Storm Sewer Easement of Property Owned by Van Zeeland Rev Trust*

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt A Healthy Little Chute Initiative**

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve "A Healthy Little Chute" Initiative*

Ayes 7, Nays 0 – Motion Carried

**Discussion—Outagamie County Landfill**

Administrator Fenlon attached the 2005 Intergovernmental Agreement and specifically wanted to go over section 7.0 which deals with compensation to municipalities. By doing the annexation, the village's portion is kept high. Director Moes stated that by having the landfill within Little Chute boundaries it gives the village more control with zoning issues and assessments. The advantage is Little Chute gains a larger percentage of reimbursable costs if it does the annexation. Water lines are already serving that area. There was no opposition to the annexation. The village is waiting to receive the signed petition from County before taking any steps forward.

**Discussion/Action—Personnel Manual Additions/Corrections**

Administrator Fenlon stated that after a year of implementation of the new personnel manual, staff in every department has run into items that are ambiguous, unique or simply need clarifications. These items are to clarify and clean up the manual.

*Moved by Trustee Elrick, seconded by Trustee Peerenboom to Approve the Personnel Manual Additions/Corrections as Presented*

Ayes 7, Nays 0 – Motion Carried

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 7, Nays 0 – Motion Carried

**Call for Unfinished Business**  
Downtown Decorations

**Items for Future Agendas**  
None

**Adjournment**

*Moved by Trustee Smith, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 8:08 p.m.*

Ayes 7, Nays 0 - Motion Carried

Attest:

  
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

By:

  
Michael R. Vander Berg, Village President