

## MINUTES OF THE REGULAR BOARD MEETING OF MARCH 15, 2017

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
James Hietpas, Trustee  
David Peterson, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee

**EXUSED:** Skip Smith, Trustee

### **Roll call of Officers and Department Heads**

**PRESENT:** James Fenlon, Village Administrator  
Jim Moes, Community Development Director  
Laurie Decker, Village Clerk  
Jeff Elrick, Public Works Director  
Chris Murawski, Village Engineer  
Teri Matheny, Finance Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Erik Misselt, Police Chief  
Tyler Clairingbole, Village Attorney  
Pat Skalecki, GRAEF  
Robert Jakel – Director of Planning and Community Development for City of Kaukauna  
Interested Citizens

**EXCUSED:** Angela Schneider, Interim Library Director

### **Public Appearance for Items Not on the Agenda**

Robin Dorn, 902 Lafollette presented stating she currently has 2 ducks that her daughter uses as emotional support animals. She understands it is against ordinance to have them but is asking the board for an exception. Chief Misselt stated that a notice was given this week for the ducks to be removed so he will need to be updated if the board wishes to move forward.

### **Public Hearing—Harvest Trail Paving Project**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Enter into Public Hearing*

Ayes 6, Nays 0 – Motion Carried

Village Engineer, Chris Murawski presented on the 2017 Harvest Trail paving project which includes curb and gutter. There will be no sidewalks at this time but aprons will be installed. He explained the grading limits and that some are low and some are high and the lower grades will have to go into the property to match. Matching will also be done in the right-of-way with inlet with storm sewers installed. There will be a 6 a foot parking lane on the north side with two driving lanes 10 feet wide. An overview was presented regarding the hours of construction, affected utilities, parking, emergency services, mailboxes and mail delivery, garbage and recycling pickup and financing options. Homeowners were then able to ask questions specifically directly regarding their property that were answered by the Public Works staff.

*Moved by Trustee Elrick, seconded by Trustee Peterson to Exit Public Hearing*

Ayes 6, Nays 0 – Motion Carried

## **Approval of Minutes**

Minutes of the Committee of the Whole Meeting of March 8, 2017

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of March 8, 2017*

Ayes 6, Nays 0 – Motion Carried

## **Adopt Resolution No. 8, Series 2017 Preliminary Assessment Resolution Declaring Intent to Exercise Special Assessment Powers for Harvest Trail**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 8, Series 2017 Preliminary Assessment Resolution Declaring Intent to Exercise Special Assessment Powers for Harvest Trail*

Ayes 6, Nays 0 – Motion Carried

## **Presentation—Fox River Boardwalk Feasibility Study Report and Findings**

Pat Skalecki with GRAEF presented on the Fox River Boardwalk Feasibility Study. The purpose of the boardwalk is to provide pedestrians and bicyclists friendly connections between Little Chute and Kaukauna by providing public access to the river and natural areas with abundant wildlife, fishing and kayaking. The boardwalk will be located near Heesaker Park spanning from the Village of Little Chute to the City of Kaukauna over the Fox River. Pat Skalecki with GRAEF and Bob Jakel, the Director of Planning and Community Development for City of Kaukauna have been working on this collaboration since September 2016. An initial stakeholder meeting was held on October 11, 2016 and public informational meetings were held on October 25, 2016, October 29, 2016, November 29, 2016 and January 24, 2017. Four initial bridge railing types, 7 lighting styles and 4 decking types were discussed. The project's estimated cost range is 2.4 million for Steel Girder Style to 2.7 million for Truss style.

## **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

## **Action—MS4 Report**

The Village of Little Chute submits an annual report to the DNR for their Municipal Separate Sewer Systems (MS4) permit. One of the provisions is for the board to be apprised of the Annual Report and provided an opportunity to comment.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt the MS4 Report as presented*

Ayes 6, Nays 0 – Motion Carried

## **Discussion—Update on Mill Street Bridge**

Chris Murawski stated the contractor completed the bridge as designed but it does not work properly. The designer believes it could be a possible hydraulic valve issue and is working towards a solution. The April deadline for opening is unlikely at this time and more updates will be following soon.

## **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried

## **Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**

*Moved by Trustee Peterson, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 8:31 p.m.*

Ayes 6, Nays 0 - Motion Carried

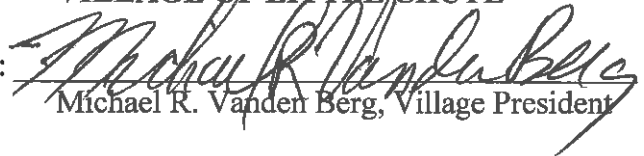
Attest:



Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**

By:



Michael R. Vander Berg, Village President