

MINUTES OF THE REGULAR BOARD MEETING OF MARCH 1, 2017

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
James Hietpas, Trustee (arrived at 6:20 p.m.)
David Peterson, Trustee
Skip Smith, Trustee

EXUSED: John Elrick, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Jim Moes, Community Development Director
Laurie Decker, Village Clerk
Jeff Elrick, Public Works Director
Teri Matheny, Finance Director
Adam Breest, Director of Parks, Recreation and Forestry
Jeremy Slotke, Fox Valley Metro Police Department Police Department
Tyler Clairingbole, Village Attorney
Angela Schneider, Interim Library Director
Jerry Verstegen, MCO
Amy Vaclavik, Mc Mahon and Associates
Interested Citizens

Public Appearance for Items Not on the Agenda

Dan Hurst, 1901 Maplewood Drive, inquired if a final location was determined for the Diamond Club facility and urged the board to look at the color scheme of the building. Meghan Kerkhoff, 516 Taylor Street asked the board to consider issuing free permits to allow residents to tap maple trees on their terrace. Coral Coenen, 3500 Irene Street, Kaye Meyer, 3407 Arts Way, Evelyn Schneider, 3433 Arts Way, and Janice Hartjes, 526 E. Evergreen Dr. appeared to express their concern of a neighbor who has five dogs and the Village ordinance only allows for three.

Approval of Minutes

Minutes of the Committee of the Whole Meeting of February 15, 2017

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Committee of the Whole Meeting of February 15, 2017

Ayes 5, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board.

Resolutions:

Adopt Resolution No. 6, Series 2017 Authorizing the Sale of Real Estate Located at 3211-3213 Buchanan Road to Keegan J. Murphy.

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Adopt Resolution No. 6, Series 2017 Authorizing the Sale of Real Estate Located at 3211-3213 Buchanan Road to Keegan J. Murphy

Adopt Resolution No. 7, Series 2017 to Change Polling Locations for April 4, 2017 Election

Moved by Trustee Smith, seconded by Trustee Smith, seconded by Trustee Van Lankvelt to Adopt Resolution No. 7, Series 2017 to Change Polling Locations for April 4, 2017 Election

Ayes 5, Nays 0 – Motion Carried

Action—Appoint Teri Matheny to Hotel/Motel Tax Commission for 1 Year Term

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Appoint Teri Matheny to Hotel/Motel Tax Commission for 1 Year Term

Ayes 5, Nays 0 – Motion Carried

Action—Award Well #1 Bids

Jerry Verstegen presented the bid tabulations for Well #1.

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Base Bid for the Municipal Well and Pump for \$33, 700

Ayes 5, Nays 0 – Motion Carried

Discussion/Action—Gardenia Drive Event Parking

Administrator Fenlon stated that in December of 2016, staff invited residents of the Gardenia subdivision to a meeting to discuss parking issues when an event was taking place at the Sports Complex. Staff reached out to officials from the City of Appleton as they encounter the same issue for events held at the complex. The City of Appleton puts up temporary no parking signs and then takes them down after the event. The City has been executing this effort for the past number of years and they feel it addresses the public safety concern. The recommendation from the Village of Little Chute staff for the 2017 event season is to replicate Appleton's efforts in our community. Staff would install temporary no parking signs on the Friday of major events and would be taken down on Monday. The no parking would be on the south side of Gardenia on these weekends. Following the 2017 season, Village staff will review these efforts for the effectiveness of enforcement, expense of manpower and the issue of public safety.

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Gardenia Drive Event Parking

Ayes 5, Nays 0 – Motion Carried

Discussion/Action—Snow Control Policy

Administrator Fenlon presented an overview of the Snow Control Policy drafted by the Director of Public Works, Jeff Elrick that illustrates and defines our snow control efforts. Once adopted, this document will be made available to the public and available on the Village website so residents know what level of effort will be headed into the snow season.

Moved by Trustee Smith, seconded by Trustee Peterson to Adopt the Snow Control Policy

Ayes 5, Nays 0 – Motion Carried

Discussion/Action—Branding and Logo Direction

The Board decided to bring this topic back next week for discussion and action when all board members could be present.

Disbursement List

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 5, Nays 0 – Motion Carried

Call for Unfinished Business
None

Items for Future Agenda

Branding and Logo Discussion

Find alternate locations for board meetings to engage residents

Closed Session

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Potential Sale of Village Owned Property*

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Enter into Closed Session

Ayes 5, Nays 0 – Motion Carried

b) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Negotiations*

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Enter into Closed Session

Ayes 5, Nays 0 – Motion Carried

c) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Review*

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Enter into Closed Session

Ayes 5, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Return to Open Session at 8:33 p.m.

Ayes 5, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 8:33 p.m.

Ayes 5, Nays 0 - Motion Carried

Attest:

Laurie Decker

Laurie Decker, Village Clerk

By:

VILLAGE OF LITTLE CHUTE

Michael R. Vanden Berg
Michael R. Vanden Berg, Village President