



Village of

Little Chute

AGENDA

LITTLE CHUTE VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

PLACE: Little Chute Village Hall

DATE: Wednesday, July 12, 2017

TIME: 6:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

1. Approval of Minutes
Minutes of the Regular Board Meeting of July 5, 2017
2. Action—July 3rd Merit Holiday
3. Discussion—Storm Water Ordinance Updates
5. Unfinished Business
6. Items for Future Agendas
7. Closed Sessions:
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Personnel Item - Labor Negotiation Update*
8. Return to Open Session
9. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852 or email laurie@littlechutewi.org.

Prepared: July 7, 2017

MINUTES OF THE REGULAR BOARD MEETING OF JULY 5, 2017

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

David Peterson, Trustee

Skip Smith, Trustee

John Elrick, Trustee

Bill Peerenboom, Trustee

Larry Van Lankvelt, Trustee

EXCUSED: James Hietpas, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Captain Scott Lund, Fox Valley Metro Police Department

Adam Breest, Director of Parks, Recreation and Forestry

Jeff Elrick, Public Works Director

Teri Matheny, Finance Director

Jim Moes, Community Development Director

Tyler Claringbole, Village Attorney

Julie Routhieaux, Administrative Specialist

Steve Thiry, Library Director

Interested Citizens

EXCUSED: Laurie Decker

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of June 21, 2017

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of June 21, 2017

Ayes 6, Nays 0 – Motion Carried

Action—Commission/Committee Appointments

The Village President appointed Trustee Peterson to the Library Board and will replace Trustee Hietpas.

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to appoint Trustee Peterson to the Library Board

Ayes 5, Nays 0 – Motion Carried
Abstaining – Trustee Peterson

Operator License Approvals

Shaunna Beda

Moto Mart

Appleton

Sherri Coffey

Larry's Piggly Wiggly

Kimberly

Shelly Cox

Jacks or Better/Grand House

Little Chute

Shelly Immekus

Ladder House on Main

Appleton

Desiree Kinnard

Ms Bar

Menasha

Kayla Parker

Village Lanes

Little Chute

Tammy Parker

Village Lanes

Little Chute

Kimberly Sprangers

Rosehill Bar and Grill

Kimberly

Dawn Zenisek

Rosehill Bar and Grill

Kaukauna

Rob Linders

Super Shell

Little Chute

Michelle Esquivel-Martinez

Hollanders

Appleton

Jeri Kuehne	Village Lanes	Freedom
Christine Priest	Moasis	Appleton
Richard Puffe	Down the Hill	Little Chute
Brandon Tarket	Valley Liquor	Appleton
Tara Tufnell	Pine Street Bar	Appleton
Jeffrey VandeBurgt	Weenies	Kaukauna
Cynthia Mikulski	Trish's Pop In Again	Little Chute
Lisa VandenHeuvel	Down the Hill	Little Chute
Maia VanGroll	Hollanders	Little Chute
Thomas Welhouse	Down the Hill	Kaukauna
Betty Whiteley	Down the Hill	Little Chute
Jason McMahon	5 th Quarter	Little Chute
Karen Brown	Hawks Nest	Appleton
Justin Schwartz	Down the Hill	Seymour

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Operator Licenses as presented

Ayes 6, Nays 0 – Motion Carried

Department and Officers Progress Reports

Department and Officers provided progress reports to the board

Action—Adopt Resolution No. 22 – CSM for Benjamin and Ivy First

Director Moes recommended the CSM for Benjamin and Ivy First be approved and advised that the Plan Commission already approved. Director Moes recommended that the resolution be amended through motion to alter the owner name.

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the CSM for Benjamin and Ivy First with the recommended changes to the resolution

Ayes 6, Nays 0 – Motion Carried

Discussion/Possible Action—Refuse Collection

Director Elrick is recommending the 300 gallon poly carts used by businesses be eliminated due to cost. He suggested a time frame for January, 2018, as a targeted date to give businesses time. Currently, there are 64 being used.

Moved by Trustee Elrick, seconded by Trustee Peterson to eliminate the 300 Gallon Poly Carts

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Fox River Boardwalk

Director Breest presented an update on the timeline of the Fox River Boardwalk project. Current goal is to have the project 80% funded with grants applied for by September, 2018, and fund raisers through May, 2019. Director Breest recommended application number one and recommends the \$36,250.00 be taken from the Park Improvement Funds to do the soil borings and sampling. Trustee Peerenboom felt that until the Historical Society and the railroad agree to this he doesn't feel it is worth spending the money for the borings and soil sampling. Trustee Elrick questioned applying for the Stewardship Grant without spending the money for the borings and sampling. Director Breest advised that to get a more accurate cost the sampling and soil borings should be done first.

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve the \$36,250.00 for the Fox River Boardwalk project to proceed.

Ayes 4, Nays 2 – Motion Carried

Action—Approve Special Event Permit for Rock Cancer

Trustee Peterson felt that one picnic table should be left at each park and not all tables moved to Doyle for the event. Trustee Van Lankvelt questioned if other parks are rented, are the tables removed and Director Breest advised that Rock Cancer pays to rent all the park shelters.

Moved by Trustee Smith, seconded by Trustee Peerenboom to Approve Special Event Permit for Rock Cancer

Ayes 6, Nays 0 – Motion Carried

Action—Approve Temporary “Class B” Retailers License for Rock Cancer

*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve Temporary “Class B”
Retailers License for Rock Cancer*

Ayes 6, Nays 0 – Motion Carried

Disbursement List

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve Disbursement List
and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Session:

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Senior Downtown Housing Project; Development Negotiations*

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Enter into Closed Session
at 7:00 p.m.*

b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

Ayes 6, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Peerenboom, seconded by Trustee Smith to Return to Open Session

Ayes 6, Nays 0 – Motion Carried

Adjournment

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Adjourn the Regular Board Meeting
at 8:06 pm.*

Ayes 6, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By:

Attest:

Michael R. Vanden Berg, Village President

Laurie Decker, Village Clerk