

Village of

**Little Chute**

## AGENDA

### **R**EGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, August 2, 2017  
TIME: 6:00 p.m.

#### **REGULAR ORDER OF BUSINESS**

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Report of Other Minutes
- G. Approval of Minutes  
*Minutes of the Regular Board Meeting of July 19, 2017*
- H. Public Hearing—Darboy Development LLC
- I. Action—Adopt Resolution No. 27, Darboy Development LLC
- J. Action—2017/2018 WEDC Connect Community Contract
- K. Department and Officers Progress Reports
- L. Discussion/Possible Action—Wellness Policy
- M. Discussion/Possible Action—Merit Discussion
- N. Operator License Approvals:

Corey, Jacob R.	Trish's Pop In Again	Kimberly
Delaruelle, Dave	Trish's Pop In Again	Kaukauna
Janiszewski, Nicole	Shelley's	Little Chute
Koslowski, Michelle	Hawk's Nest	New London
Jansen, Kelly J.	Down the Hill	Kimberly
- O. Discussion—Driveway Ordinance
- P. Disbursement List
- Q. Call for Unfinished Business
- R. Items for Future Agendas
- S. Adjournment

## MINUTES OF THE PLAN COMMISSION MEETING--JUNE 12, 2017

### Call to Order

The Plan Commission meeting was called to order at 6:00 p.m. by President Vanden Berg

### Roll Call

**PRESENT:** President Vanden Berg  
Larry Van Lankvelt  
Bill Van Berkel  
Brian Huiting  
Todd Verboomen  
Jeff Elrick  
Richard Schevers

**ALSO PRESENT:** Community Development Director Jim Moes, Administrator Fenlon

### Public Appearance for Items Not on the Agenda

None

### Approve Minutes from the Plan Commission Meeting of May 8, 2017, 2017

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Van Berkel to Approve the Minutes of May 8, 2017.*

All Ayes-- Motion Carried

### Public Hearing--Variance Request for 739 Depot Street

*Moved by Commission Van Berkel, seconded by Trustee Van Lankvelt to Enter Into the Public Hearing for the Variance Request for 739 Depot Street.*

All Ayes-- Motion Carried

Skip Smith of 739 Depot Street is requesting a variance to construct an addition on the rear of the home five feet from the North lot line. The property is located in an area zoned RC conventional single family district.

*Moved by Commissioner Verboomen, seconded by Commissioner Van Lankvelt to Exit Public Hearing.*

All Ayes-- Motion Carried

### Action--Request for 739 Depot Street

*Moved by Commissioner Van Lankvelt, seconded by Trustee Van Berkel to Accept the Request for 739 Depot Street.*

All Ayes-- Motion Carried

### Review/Recommendation--CSM for Steven and Joy First

The Plan Commission recommended approval of the CSM and also recommended a Resolution for a Release of Easement is recorded before the Village Board takes action on approving the CSM. The Resolution will be presented at the June 21, 2017 Board meeting and the CSM will be presented at the July 5, 2017 Board meeting.

*Moved by Commissioner Huiting, seconded by Commissioner Verboomen Recommending Approval on the CSM for Steven and Joy First After a Resolution of Release of Easement is Adopted by the Village Board.*

All Ayes-- Motion Carried

### Review/Recommendation--CSM for David Berghuis

*Moved by Commissioner Van Berkel, seconded by Commissioner Huiting Recommending Approval of David Berguis CSM.*

All Ayes-- Motion Carried

Unfinished Business

None

Items for Future Agenda

None

Adjournment

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Huiting to Adjourn  
the Plan Commission Meeting at 6:16 p.m.*

All Ayes— Motion Carried

VILLAGE OF LITTLE CHUTE



By: Michael Vanden Berg, Village President



Attest: Laurie Decker, Village Clerk

## **MINUTES OF THE PLAN COMMISSION MEETING--MARCH 20, 2017**

### **Call to Order**

The Plan Commission meeting was called to order at 6:00 p.m. by President Vanden Berg

### **Roll Call**

**PRESENT:** President Vanden Berg  
Larry Van Lankvelt  
Bill Van Berkel  
Brian Huiting  
Todd Verboomen  
Jeff Elrick

**EXCUSED:** Richard Schevers

**ALSO PRESENT:** Community Development Director Jim Moes, Parks Director Adam Breest, Diamond Club President John Elrick

### **Public Appearance for Items Not on the Agenda**

None

### **Approve Minutes from the Plan Commission Meeting of December 12, 2016**

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Van Berkel to  
Approve the Minutes of December 12, 2016*

Ayes 6, Nays 0 – Motion Carried

### **Discussion-Site Plan-Little Chute Diamond Club**

Director Moes and Diamond Club President, John Elrick presented the site plan on the proposed structure and discussed the two color choices. There were questions regarding the concept and landscaping of which Parks Director Breest advised the concept is dependent upon which route we want to go. Diamond Club President Elrick explained the landscaping plans are grey or charcoal color choices. Commissioner Van Lankvelt questioned the tan block's color contrast of the score booth, bathrooms and dugout. John Elrick advised that although grey would be less of a contrast in his opinion, both would be attractive. Commissioner Verboomen also asked about rain water and downspouts and was answered that engineers are still working on where downspouts would be, but the rain water would go to drains in the parking lot. Director Moes finished by stating this is not a complete site plan or adequate for approval so was looking for approval of the preliminary site plan subject to submittal of a complete site plan approved by staff.

*Moved by Commissioner Van Berkel, seconded by Commissioner Verboomen to approve  
the preliminary site plan subject to submittal of the complete site plan approved by staff.*

Ayes 6, Nays 0 – Motion Carried

### **Discussion/Possible Action-Outagamie County-Request for Annexation Review**

A proposal was made by Director Moes to recommend to the Village Board an adoption of an annexation ordinance. He is recommending approval of the annexation ordinance and to designate as I.D. Industrial District as zoning. A question arose referencing the recent problems with the trash being spread throughout the village during extreme windy conditions. Jeff Elrick advised the crews are out and attempting to rectify the issue. Commissioner Van Lankvelt was concerned about the economic advantage to the Village. Director Moes also answered concerns about the smell explaining the County made an error in adding clay to existing material causing

the material to create more gasses, more than what the current flume can handle but this issue is to be rectified as well.

*Moved by Commissioner Elrick, seconded by Commissioner Huiting to Recommend to the Village Board Approval of the Ordinance and designate as I.D. Industrial District as zoning*

Ayes 6, Nays 0 – Motion Carried

**Discussion-Variance Standards**

After completing training, a reference sheet was submitted to all Committee members. Director Moes stressed the importance of keeping a unified standard with regard to variances.

**Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**

*Moved by Commissioner Huiting, seconded by Commissioner Verboomen to Adjourn the Plan Commission Meeting at 6:28 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

  
By: Michael Vanden Berg, Village President

  
Attest: Laurie Decker, Village Clerk

## MINUTES OF THE UTILITY COMMISSION MEETING – NOVEMBER 15, 2016

### Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### Roll Call

PRESENT: Kevin Coffey, Chair  
Mark Gloudemans  
Tim Wegand  
Jessica Schultz  
Michael Vanden Berg  
EXCUSED: Tim Bevers

ALSO PRESENT: Village Administrator James Fenlon, Finance Director Teri Matheny, Director of Public Works Jeff Elrick, MCO Rep. Jerry Verstegen

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes

*Moved by M. Gloudemans, seconded by T. Wegand to Approve the Minutes of September 20, 2016 as presented*

All Ayes – Motion Carried

### Action—Election of Officers

*Moved by M. Gloudemans, seconded by J. Schultz to Appoint Kevin Coffey as the Chair and Tim Wegand as the Secretary*

All Ayes – Motion Carried

### Action—2017 MCO Contract

Administrator Fenlon noted how the packet contains a brief memo and a letter from MCO explaining the 2016 total and adjustments for 2017. Total contract change is 1.7% which is just under \$6,000. Director Matheny noted that Jerry Verstegen is paid separately for mileage on his vehicle because we chose not to replace his vehicle. Also, there is a separate contract for meter reading. Jerry Verstegen said that concessions were made on health insurance to keep the costs down. He also noted that it is difficult to find qualified help, but currently they have good operators.

*Moved by K. Coffey, seconded by M. Gloudemans to Accept the 2017 Contract for Renewal with MCO for the amount of \$353,588.41 for an increase of 1.7%*

All Ayes – Motion Carried

### Discussion—Private Wells

Jerry Verstegen stated that we are up on all the 5 year permits for all active wells. Jerry wants to change permits to start 1/1/17 because of DNR requirements. There are five/six properties that are looking for well permits. A well driller needs to inspect the well every 10 years and the property owner will be given through 2017 to get it done. The cost of the permit is being suggested at \$100 per year or the option to pay the \$500 for all five years. There are currently six wells that need abandonment as a cost of about \$1,200 for each. These six/seven wells will get notices on 1/1/2017 and will have 12 months to either abandon or get a permit for the well and a plan will be put in place to enforce this. Jerry will bring permits and costs to the next meeting for approval

### Progress Reports

### **MCO Operations Update**

Jerry Verstegen gave an update for current, past and ongoing Water Department projects and areas of concern. Well #1 is in the bid process. The second meter notices have been issued. Working with Kaukauna Utilities and local electrician, to separate the power at Well #1. Well #4 reservoir cleaning and inspection is scheduled. Water main project on Tulip for Lexington is complete. The second notices on meter changes have been issued. The 2017 Budget is complete.

### **Director of Public Works**

Public Works Director Elrick stated that the storm water pump in the Industrial Park pond is repaired and is working fine. The utility contractor started at Legion Park and moving to Industrial Park. Director Elrick is working with a commercial business man and the county to figure out the cause of the rise in ammonia in the sewer system and what should be done. Continuing to work with the Finance Director on the budget.

### **Finance Director**

Finance Director Matheny stated that the HOV expense is going up because of the ammonia issue. The time might be here where monthly monitoring needs to occur for businesses with strength concerns. There is about \$80,000 delinquent water bills that will hit the tax roll. The Safe Drinking Water is approved, but can't draw until rate order is in place. The rate filing is in process. Residents have approached with questions on how to replace laterals and we need to have policies in place.

### **Approval of Vouchers**

*Moved by K. Coffey, seconded by T. Wegand to approve and authorize payment of the vouchers and draw from the respective funds*

All Ayes – Motion Carried

### **Unfinished Business**

Administrator Fenlon mentioned the importance of the Utility Department Heads meeting during the week of Utility meeting. The members are: Administrator, Public Works Director, Finance Director, Village Engineer and MCO. The weekly meeting will discuss: operating management, financial solvency of utilities, future CIP, and development.

### **Items for Future Agenda**

December: Private wells regarding permit and abandonment with respect to forms and fees, rate case. For 2017: Ammonia surcharge and updating the ordinance, water modeling, water capacity, storm, lead services, residential lateral replacement program, property inquire form—how it is noted for future buyer, and purchase of meters.

### **Adjournment**

*Moved by M. Gloudemans, seconded by J. Schultz to adjourn the meeting at 7:39 p.m.*

All Ayes – Motion Carried

Laurie Decker  
Attest: Laurie Decker, Village Clerk

Kevin Coffey  
By: Kevin Coffey, Chair



## MINUTES OF THE UTILITY COMMISSION MEETING – DECEMBER 6, 2016

### Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### Roll Call

PRESENT: Kevin Coffey, Chair  
Tim Bevers  
Mark Gloudemans  
Tim Wegand  
Jessica Schultz  
Michael Vanden Berg

ALSO PRESENT: Village Administrator James Fenlon, Finance Director Teri Matheny, Director of Public Works Jeff Elrick, MCO Rep. Jerry Verstegen

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes

*Moved by M. Gloudemans, seconded by T. Bevers to Approve the Minutes of November 15, 2016 as presented*

All Ayes – Motion Carried

### Discussion/Action—Wellhouse #1 Bid Recommendation

Administrator Fenlon noted that the bids for this project came in below what was expected. McMahon did a tabulation and recommendation for this project. The recommendation is to use the low, responsive bidder of August Winter & Sons, Inc. for both the Base Bid and all Alternate Bids. Jerry Verstegen, MCO, went over the eight Alternate Bids.

*Moved by K. Coffey, seconded by T. Wegand to Recommend to the Village Board to Approve the Well #1 Project including the addition of pulling and inspecting the well pump with the total not to exceed \$1,140,000.*

All Ayes – Motion Carried

### Discussion—2017 Budget

Director Matheny provided an overview of the Utility Budget as it was presented to the Village Board. Director Elrick stated that ammonia continues to be found in high amounts in different areas of the village. Changes are going to be made to the ordinance to allow for the billing of excess ammonia. Storm utility is going to have a rate increase. Sanitation sewer is the largest expense. Something more formal needs to be in place to address pre-treatment.

### Progress Reports

#### MCO Operations Update

Jerry Verstegen gave an update for current, past and ongoing Water Department projects and areas of concern. Currently working on Well #1 preconstruction work. There was a main break on Bohm and Truman Ct. The fire hydrant at 1600 Wisconsin has been replaced. Currently, working on second and final notices for residential meters. In January, the new permit for private wells will be presented.

#### Director of Public Works

Public Works Director Elrick stated that the Industrial Park storm sewer project has started. Continuing to investigate ammonia in the system to find the source. Leaf pick up is complete and ready for snow plowing.

#### **Finance Director**

Finance Director Matheny noted that the November numbers are not yet available because of the timing of the utility bill due date. It was also noted that a full rate case is required because it has been five years since the last full case. There was a question on whether it would be cost effective to hire a contractor to do the case, but it was noted that it is time consuming for whoever does it.

#### **Approval of Vouchers**

*Moved by T. Bevers, seconded by J. Schultz to approve and authorize payment of the vouchers and draw from the respective funds*

All Ayes – Motion Carried

#### **Unfinished Business**

Administrator Fenlon noted that the cost for McMahon to do the Bid Tabulation for the construction phase service is \$46,8000. A copy of the agreement is in the packet. The new permit for private wells will be brought back in January.

#### **Items for Future Agenda**

Rate Case

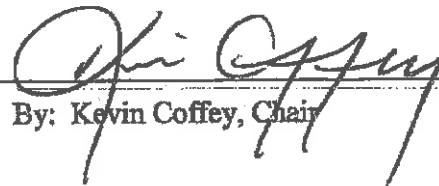
#### **Adjournment**

*Moved by T. Wegand, seconded by T. Bevers to adjourn the meeting at 7:13 p.m.*

All Ayes – Motion Carried

#### **VILLAGE OF LITTLE CHUTE**

  
Attest: Laurie Decker, Village Clerk

  
By: Kevin Coffey, Chair

## MINUTES OF THE UTILITY COMMISSION MEETING – JANUARY 17, 2017

### Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### Roll Call

**PRESENT:** Kevin Coffey, Chair  
Mark Gloudemans  
Tim Wegand  
Michael Vanden Berg  
**EXCUSED:** Tim Bevers  
Jessica Schultz

**ALSO PRESENT:** Village Administrator James Fenlon, Finance Director Teri Matheny, Director of Public Works Jeff Elrick, MCO Rep. Jerry Verstegen

### Public Appearance for Items Not on the Agenda None

### Approval of Minutes

*Moved by M. Gloudemans, seconded by T. Wegand to Approve the Minutes of December 6, 2016 as presented*

All Ayes – Motion Carried

### Action—Well Permit Application Form

*Moved by K. Coffey, seconded by M. Gloudemans to Approve the Private Well Permit Form as Presented*

All Ayes – Motion Carried

### Action—Well Notice for Abandonment Form

Jerry Verstegen from MCO noted that for all wells, where the owner is not completing a Private Well Permit, the Private Well Abandonment Notice will need to be completed. The well needs to be abandoned one year from the date of the notice.

*Moved by M. Gloudemans, seconded by T. Wegand to Approve the Private Well Abandonment Notice Form*

All Ayes – Motion Carried

### Action—Water System Evaluation and Plan

Jerry Verstegen from MCO noted that in the fall of 2016 there was a capacity issue presented to this commission. For a fee of \$12,400, McMahon will develop a written plan of the capacity of the existing facilities to meet current and future community's water needs.

*Moved by K. Coffey, seconded by M. Gloudemans to Approve McMahon Water System Evaluation and Plan Agreement for Professional Services not to exceed \$12,400*

All Ayes – Motion Carried

**Action—Financing Administration for Safe Drinking Water**

Director Matheny presented the proposal from McMahon to provide professional services for the financing of the Safe Drinking Water Loan for the Pumphouse #1 Improvement Project. This is needed to make sure the village is meeting all qualifications of the Safe Drinking Water application.

*Moved by M. Gloudemans, seconded by T. Wegand to Approve McMahon for Professional Services for the Safe Drinking Water Program in the Amount of \$8,300.*

All Ayes – Motion Carried

**Discussion—Ammonia Update**

Director Elrick gave an Update on the Ammonia issue. Currently staff is gathering ordinances from other communities on this issue to determine how they will proceed. Will bill Ammonia based on a customer exceeding a specified average mg per liter. A procedure will be in place to test new commercial businesses. Currently, there is one commercial customer in violation and, although back charging is an option, it was decided to start with the current year.

**Discussion—Update on Well #1**

Jerry Verstegen from MCO provided an update on Well #1. The DNR said that part of this project can go under the Safe Drinking Water funding, but not the chemical pumps. We cannot do a change order for some of the additional items that are now going to be included, but rather need to go out for bid. February 8 is the preconstruction meeting and after this meeting there will a schedule of dates. Looking to start this at the end of March or beginning of April.

**Action—Well #1 Rehabilitation Project—Design, Bidding and Construction Administration Services**

*Moved by K. Coffey, seconded by T. Wegand to Approve the Agreement for Professional Services from McMahon for Well #1 Pumping Equipment Rehabilitation Project Design, Bidding and Construction Administration with the numbers they provided less the \$4,000 for Construction Administration Services*

All Ayes – Motion Carried

**Progress Reports****MCO Operations Update**

Jerry Verstegen gave an update for current, past and ongoing Water Department projects and areas of concern. There was a transmission line break from Well #3 to Jefferson Street Pumphouse #2 and the repairs have been done. Due to the storm water project there were several shut down and moving of a water main. The meter changes were completed for 2016.

**Director of Public Works**

Public Works Director Elrick stated that the MS4 Report is due on March 31 to the DNR. The storm sewer on Bohm Dr. is going well. The Municipal Services building has started. The Industrial Park Pond has been pumped down for Hietpas & Sons, Inc. for the storm sewer project. The snow and ice is keeping the department busy. The sanitary sewers will be cleaned when things lighten up.

**Finance Director**

Finance Director Matheny touched base with Ehlers for the rate study. The mission is to get the water utility closed by the end of February.

**Approval of Vouchers**

*Moved by K. Coffey, seconded by M. Gloudemans to Approve and Authorize payment of the vouchers and draw from the respective funds*

All Ayes – Motion Carried

**Unfinished Business**

The Village Engineer will assist with the Robert E. Lee presentation next month. The document is very large so a link to the document will be sent. Engineering is also working on the 60 inch storm sewer in the Industrial Park. A new engineer is starting in January and will be involved with finalizing the design of Harvest Trail. Engineering is also working on the kayak launch, Crosswinds and Scannell utilities.

**Items for Future Agenda**

Rate Case, Landfill

**Adjournment**

*Moved by T. Wegand, seconded by M. Gloudemans to Adjourn the meeting at 7:01 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CRUTE**

  
Attest: Laurie Decker, Village Clerk

  
By: Kevin Coffey, Chair

## MINUTES OF THE UTILITY COMMISSION MEETING – FEBRUARY 21, 2017

### Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### Roll Call

PRESENT: Kevin Coffey, Chair

Mark Gloudemans

Jessica Schultz

Tim Bevers

Michael Vanden Berg

EXCUSED: Tim Wegand, Jerry Verstegen, MCO

ALSO PRESENT: Village Administrator James Fenlon, Finance Director Teri Matheny, Director of Public Works Jeff Elrick, Village Engineer Chris Murawski

### Public Appearance for Items Not on the Agenda

Karen Tinkham from 520 Maple Dr. asked to discuss the animal ordinance. It was noted that this is the Utility Commission and not the Village Board. Administrator Fenlon and Ms. Tinkham exchanged contact information.

### Approval of Minutes

*Moved by M. Gloudemans, seconded by T. Bevers to Approve the Minutes of January 17, 2017 with one change for the second motion from T. Bevers to T. Wegand for Action of Well #1 Rehabilitation Project*

All Ayes – Motion Carried

### Presentation—2014-2016 Urban Nonpoint Source and Storm Water Program Planning Grant Summary, Report by Aaron Breitenfeldt with Robert E. Lee and Associates, Inc.

Jared Schmidt and Aaron Breitenfeldt gave this presentation. Robert E. Lee and Associates have helped the Village in the past to acquire a storm water grant. Discussed updating ordinances for current DNR standards and TMDL incorporations and determined what areas go to the Apple Creek Watershed and the areas that go to the Fox River Watershed. An overview was provided on the Water Quality Modeling, Peak Flow Modeling, Stream Restoration Projects and Illicit Discharge Program. Village Engineer stated that the village needs to meet MS4 requirements and these documents are a great head start.

### Discussion—Additional Category B User Fee For Ammonia

In 2016 the Village has noticed a rise in ammonia-nitrogen in the billing from Heart of the Valley Metropolitan Sewerage District. In order to include ammonia-nitrogen to the present category B charges the ordinance needs to be changed. Ideas for discussion: 1. Wastewater testing done at least monthly to have more accurate information for billing. Currently, there are four sewer customers being tested. 2. Random testing by the village at owner's expense. 3. New commercial customers required to test their wastewater monthly for a period of time. 4. Back charging customers for ammonia discharged.

### Action—Private Well Permit Approval

Review and approve 5-year Private Well Permits. All permits meet Water Department requirements and staff recommends approval of all the Private Well Permits.

*Moved by T. Bevers, seconded by K. Coffey to Approve the Private Well Permits*

All Ayes – Motion Carried

### **Progress Reports**

#### **MCO Operations Update**

Jerry Verstegen was not here, but his report was given by Administrator Fenlon. Demolition on Well #1 is going to happen in mid-March. There is a bid opening on Thursday for the additional work on Well #1. The Village Board will award the contract on March 1.

#### **Director of Public Works**

Village Engineer Murawski reported that the 60" pipe is installed on both Bohm and Elm. The restoration still needs to be completed. The new Municipal Services Building will be able to connect soon. Director Elrick stated that for Storm Ponds are being checked for rodents.

#### **Finance Director**

Director Matheny noted that the utility bills are going out tomorrow which is a little later than normal due to the commercial businesses being included in the January billing. This month has the new rate for storm water of \$8.25. The capacity study has been scheduled. The state is requiring additional forms to be filed by Finance Directors to ensure transparency. The 2016 financials will be brought to the next meeting.

#### **Approval of Vouchers**

*Moved by M. Gloudemans, seconded by J. Schultz to Approve and Authorize payment of the vouchers and draw from the respective funds*

All Ayes – Motion Carried

#### **Unfinished Business**

None

#### **Items for Future Agenda**


Monthly Well #1 Update

#### **Adjournment**

*Moved by K. Coffey, seconded by T. Bevers to adjourn the meeting at 7: 22 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

  
Attest: Laurie Decker, Village Clerk

  
By: Kevin Coffey, Chair

**Fire Commission Meeting Minutes  
May 8, 2017  
Fire Station**

**Call to Order at 5:45 PM.**

**President Carl Peeters, Commission Members Bill Verhagen, Dick Schevers, Scott Schommer, Fire Chief Mark Jansen, Lu Vanden Heuvel**

**Secretary's Report: February 6, 2017 minutes were reviewed and filed as written.**

**Motion by Dick Schevers to approve minutes, seconded by Scott Schommer.**

**Old Business: No old business**

**New Business: Appointment of a replacement for Pat Nicolay; no one appointed as of meeting date. Commission recommended Lu Vanden Heuvel as replacement, she declined position. Fire Chief Mark Jansen had no new business to report.**

**Motion to adjourn by Dick Schevers, seconded by Scott Schommer.**

**Adjourn at 6:00 PM**

**2017-18 Fire Commission Schedule:**

**September 11, 2017**

**November 13, 2017**

**February 12, 2018**

**May 14, 2018**

**Respectfully submitted by,**

**Lu Vanden Heuvel (recording meeting minutes until a replacement secretary is appointed)**



**Minutes of the Meeting of the  
Kimberly-Little Chute Public Library Board  
April 18, 2017**

The meeting was called to order at 4:30p.m. by President Moes at the James J Siebers Library, Kimberly.

PRESENT: Lori Vanderloop, Jim Hietpas, Jim Moes, Kathii Schommer, Phil Yunk.

EXCUSED: Amanda Fletcher, Dave Hietpas, Rose VanderVelden

OTHERS PRESENT: Steve Thiry, Ann Hardginski

**MINUTES AND INVOICES**

Kathii Schommer moved, seconded by Phil Yunk, to approve the minutes of the March 14, 2017 meeting. Motion carried.

Jim Hietpas moved, seconded by Lori Vanderloop, to approve the March 2017 bills. Motion carried. The March 2017 financial and statistics reports were discussed.

**OLD BUSINESS**

- No Old Business

**NEW BUSINESS**

Jim Moes moved, seconded by Jim Hietpas, to approve the Programming and Adult Services Librarian position Description and to direct Thiry to post and fill the Programming and Adult Services Librarian position. Motion carried.

Lori Vanderloop moved, seconded by Kathii Schommer, to approve deposit of 2016 surplus to library trust fund. Motion carried.

**DIRECTOR'S REPORT**

Steve Thiry made an oral report discussing staffing, Gates/RFID/ Printers/Print Release/Coin Op, transition of email to a new server, & the Fox Cities Book Festival.

Correspondence was shared from a young library patron and Brown County Library.

**YOUTH SERVICES REPORT**

Ann Hardginski made an oral report discussing current attendance at programs and the Reach Out and Read initiative.

**ADJOURNMENT**

Jim Hietpas moved, seconded by Phil Yunk to adjourn the meeting at 5:15 p.m. Motion carried.

Respectfully submitted,  
Steve Thiry, Recording Secretary

## MINUTES OF THE REGULAR BOARD MEETING OF JULY 19, 2017

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President  
David Peterson, Trustee  
Skip Smith, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
Larry Van Lankvelt, Trustee  
James Hietpas, Trustee

### **Roll call of Officers and Department Heads**

**PRESENT:** James Fenlon, Village Administrator  
Eric Misselt, Fox Valley Metro Police Department  
Adam Breest, Director of Parks, Recreation and Forestry  
Jeff Elrick, Public Works Director  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Tyler Claringbole, Village Attorney  
Laurie Decker, Village Clerk  
Interested Citizens  
**EXCUSED:** Steve Thiry, Library Director

**Public Appearance for Items Not on the Agenda**  
None

### **Approval of Minutes**

Minutes of the Committee of the Whole Meeting of July 12, 2017

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Committee of the Whole Meeting of July 12, 2017*

Ayes 7, Nays 0 – Motion Carried

### **Resolutions:**

Adopt Resolution No. 23, Awarding the Sale of \$4,735,000 General Obligation Corporate Purpose Bonds, Series 2017A

Philip Cosson from Ehlers gave an overview of this item. He noted that there were four bids and BOK Financial Securities, Inc., Milwaukee, Wisconsin came in as lowest bid.

*Moved by Trustee Elrick, seconded by Trustee Peterson to Approve Resolution No. 23, Awarding the Sale of \$4,735,000 General Obligation Corporate Purpose Bonds, Series 2017A*

### **Roll Call Vote:**

Trustee Peerenboom—Aye  
President Vanden Berg—Aye  
Trustee Peterson—Aye  
Trustee Elrick—Aye  
Trustee Smith—Aye  
Trustee Van Lankvelt—Aye  
Trustee Hietpas—Aye

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 24, Authorizing the Issuance and Sale of \$3,540,000 General Obligation Promissory Notes, Series 2017B

Philip Cosson from Ehlers gave an overview of this item. He noted that there were five bids and UMB Bank, N.A., Kansas City, Missouri came in as lowest bid.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve Resolution No. 24, Authorizing the Issuance and Sale of \$3,540,000 General Obligation Promissory Notes, Series 2017B*

**Roll Call Vote:**

Trustee Hietpas—Aye

Trustee Van Lankvelt—Aye

Trustee Smith—Aye

Trustee Elrick—Aye

Trustee Peterson—Aye

President Vanden Berg—Aye

Trustee Peerenboom—Aye

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 25, CSM for Michael and Stacy Van Handel

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve Resolution No. 25, CSM for Michael and Stacy Van Handel*

Ayes 7; Nays 0 – Motion Carried

Adopt Resolution No. 26, CSM for Wisconsin Wealth Management

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve Resolution No. 26, CSM for Wisconsin Wealth Management*

Ayes 7, Nays 0 – Motion Carried

**Department and Officers Progress Reports**

Department and Officers provided progress reports to the board

**Presentation—Kerber Rose, 2016 Comprehensive Annual Financial Report**

Joe Galarowicz with Kerber Rose presented a brief overview of the 2016 Audit results.

**Discussion/Action—2018 Budget Schedule and Guidance**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Approve the 2018 Budget Guidance Documents and the Budget Calendar.*

Ayes 7, Nays 0 – Motion Carried

**Discussion—Municipal Services Building Update**

Director Elrick reported that the Municipal Services Building is ahead of Schedule with a tentative completion date of September 11, 2017

**Action—Approve Special Event Permit for the LCHS Homecoming Parade of October 6, 2017**

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve Special Event Permit for the LCHS Homecoming Parade of October 6, 2017*

Ayes 7, Nays 0 – Motion Carried

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 7, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agenda**  
Driveway Ordinance on August 2, 2017

**Closed Session:**

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Negotiations and Senior Housing*

*Moved by Trustee Smith, seconded by Trustee Elrick to Enter into Closed Session  
at 6:49 p.m.*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Smith to Return to Open Session*

Ayes 7, Nays 0 – Motion Carried

**Action—Development Agreement with RSDD, LLC/Cherryland's Best**

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Development Agreement with  
RSDD, LLC/Cherryland's Best*

Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 7:37  
pm.*

Ayes 7, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest:

\_\_\_\_\_  
Laurie Decker, Village Clerk

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the Village Board of the Village of Little Chute, Outagamie County, Wisconsin, will hold public hearing at the Village Hall, 108 West Main Street, Little Chute, Wisconsin, at 6:00 p.m. on August 2, 2017. The hearing will be held in connection with a regular meeting of the Village Board of the Village of Little Chute.

The purpose of the public hearing is to provide a forum to give interested individuals a reasonable opportunity to express their views, both orally and in writing, on proposed amendments to certain documents executed in connection with the \$1,200,000 Village of Little Chute, Outagamie County, Wisconsin Industrial Development Revenue Bonds (Heartland Label Printers, Inc. Project) Series 2010 Bonds (the "Bond Issue") issued on behalf of Darboy Development, LLC. The project financed with the proceeds of the Bonds is leased to Heartland Technology Group, Inc. (f/k/a Heartland Label Printers, Inc.). The amendments to the Bond Issue are authorized under Wis. Stat. 66.1103 (3)(g), and will constitute "refunding bonds" under the Internal Revenue Code of 1986, as amended.

The proposed amendments to the Bond Issue will be a revision to the principal amortization of the Bonds, extending the amortization to approximately a 12 year period with a balloon payment after 7 years, and a modification of the interest rate payable on the Bonds. The original proceeds of the Bond Issue were used for the acquisition, construction, improvement and equipping of a manufacturing facility located in the Village at 1700/1500 Stephen Street, Little Chute, WI 54140 and leased to Heartland Technology Group, Inc. The Project will include approximately 20,800 square feet of space that will be used in manufacturing activities. The facility is used for the manufacture of quality stock and custom printed direct thermal and thermal transfer labels as well as transfer ribbons, prime labels and receipt rolls. The balance due on the Bond Issue as of the date of the amendment will be \$743,407.88.

THE BOND ISSUE SHALL NEVER CONSTITUTE AN INDEBTEDNESS OF THE VILLAGE WITHIN THE MEANING OF ANY STATE CONSTITUTIONAL PROVISION OR STATUTORY LIMITATION, AND SHALL NOT CONSTITUTE OR GIVE RISE TO A PECUNIARY LIABILITY OF THE VILLAGE OR A CHARGE AGAINST ITS GENERAL CREDIT OR TAXING POWERS.

Persons wishing to submit comments with regard to the amendments to the Bond Issue in writing shall deliver the written statement to the Village Clerk at least 24 hours before the date of the hearing.

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Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE  
RESOLUTION NO. 27, SERIES 2017  
RESOLUTION AUTHORIZING FIRST AMENDMENT TO**

**\$1,200,000**

**Village of Little Chute Outagamie County, Wisconsin  
Industrial Development Revenue Bond  
(Heartland Label Printers, Inc. Project)  
Series 2010**

WHEREAS, the Village of Little Chute, Outagamie County Wisconsin (the "Village" or the "Issuer") issued its \$1,200,000 Village of Little Chute, Wisconsin Industrial Development Revenue Bond (Heartland Label Printers, Inc. Project) Series 2010 (the "Bonds") on November 10, 2010; and

WHEREAS the proceeds of the Bonds were loaned to Darboy Development, LLC (the "Eligible Participant") for permitted purposes under Wis. Stat. 66.1103, with the proceeds used by the Eligible Participant to finance the acquisition, construction, improvement and/or equipping of a manufacturing facility in the Village which facility was leased to Heartland Label Printers, Inc., (n/k/a Heartland Technology Group, Inc.); and

WHEREAS pursuant to Wis. Stat. 66.1103(3)(g) the Village is permitted, whenever it deems it necessary or desirable in fulfillment of the purposes of any industrial development revenue bonds, to consent to modifications of interest rates paid on such bonds, a time of payment of any instalment of principal or interest or any other term of the revenue agreement, indenture or bonds; and

WHEREAS the Eligible Participant, along with holders of 100% of the issued and outstanding Bonds, and the Servicer under the Indenture executed in connection with the issuance of the Bonds have agreed to certain modifications of the principal amortization of the Note and Bonds issued pursuant to the Mortgage, Loan and Revenue Agreement and other documents executed in connection with the issuance of the Bonds as set forth in the First Amendment to Terms of Bonds which has been submitted for review to the Village Attorney; and

WHEREAS the Eligible Participant in connection with the Bond issue has requested that the Village of Little Chute agree to the First Amendment to Terms of Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE BOARD OF THE VILLAGE OF LITTLE CHUTE, WISCONSIN THAT:

1. Determination. The amendments to the terms of the bonds as set forth in the First Amendment to Terms of Bonds, as requested by the Eligible Participant are hereby found, based on representations made by the Eligible Participant and the owner of the Bonds, to be necessary and desirable in fulfillment of the purposes of the Bonds.

2. First Amendment. The First Amendment to Terms of Bonds, in substantially the form presented to the Village Attorney, is hereby approved. Subject to such changes or revisions therein as Michael D. Willis LLC as Bond Counsel ("Bond Counsel") or the Village Attorney may approve, the Village President and Village Clerk, or any of their authorized deputies if necessary, are authorized on behalf of the Issuer to execute and deliver the First Amendment to Terms of Bonds with such revisions, changes, or deletions as may be approved by the signatories thereto, which approval shall be conclusively proved by their execution of such document. Said Village President and Village Clerk and their authorized deputies and other officials of the Issuer are hereby authorized to prepare or to have prepared and to execute, file and deliver, as appropriate all such documents, financing statements, opinions, certificates, affidavits, and closing or post-closing as may be necessary to enter into said agreement and accomplish the purposes thereof.

3. LIMITATION ON LIABILITY OF ISSUER. THE BONDS, AFTER THE EXECUTION OF THE FIRST AMENDMENT TO TERMS OF BONDS, SHALL CONTINUE TO NOT BE A GENERAL OBLIGATION OR INDEBTEDNESS OF THE ISSUER WITHIN THE MEANING OF ANY STATE CONSTITUTIONAL PROVISION OR STATUTORY LIMITATION AND SHALL NOT CONSTITUTE NOR GIVE RISE TO A PECUNIARY LIABILITY OF THE ISSUER OR A CHARGE AGAINST ITS GENERAL CREDIT OR TAXING POWERS, BUT SHALL BE PAYABLE SOLELY FROM THE PAYMENTS AND OTHER REVENUES THAT MAY BE AVAILABLE THEREFOR FROM THE RESPECTIVE MORTGAGE, LOAN AND REVENUE AGREEMENT AND NOTE EXECUTED IN CONNECTION WITH THE ORIGINAL ISSUANCE OF THE BONDS, OR IN THE EVENT OF DEFAULT THEREOF AS OTHERWISE PROVIDED HEREIN OR PERMITTED BY LAW.

4. Public Approval Requirement. Under Wisconsin law, the First Amendment to Terms of Bonds an amendment of the Bonds as originally issued pursuant to Wis. Stat. 66.1103(3)(g). For federal purposes, the First Amendment to Terms of Bonds will constitute a refunding of the Bonds originally issued November 10, 2010 by the Issuer. This Resolution constitutes public approval of the refunding by the Village Board which is an elected legislative body of the Village as referred to in Section 147(f) of the Internal Revenue Code, after a public hearing held on August 2, 2017.

5. No Personal Obligation. No covenant, stipulation, obligation, or agreement herein contained or contained in the Bonds or the First Amendment to Terms of Bonds shall be deemed to be a covenant, stipulation, obligation, or agreement of any officer, agent or employee of the Issuer or of this Village Board in his or her individual capacity and neither the members of this Village Board nor any officer executing the Bonds or any amendments thereto shall be liable personally on the Bonds or be subject to any personal liability or accountability by reason of the issuance thereof.

Adopted \_\_\_\_\_, 2017

\_\_\_\_\_  
Laurie Decker, Village Clerk

Approved \_\_\_\_\_, 2017

\_\_\_\_\_  
Michael Vanden Berg, Village President

Village of Little Chute  
**INFORMATION FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: WEDC Connect Community Renewal for 2017/2018**

**PREPARED BY: James P. Fenlon, Administrator** 

**REPORT DATE: July 18, 2017**

**EXPLANATION:** The Village of Little Chute was initially accepted into WEDC's Connect Community program in the 2014-2015 cycle. Since that time, staff and other community members, participated in training, received access to web based support and worked with a WEDC Community Manager on a number of items. As a reminder, this program is intended to provide support for communities on downtown or central business districts and 2014 year was Little Chute's first in participation in this program.

The WEDC staff has circulated contract renewals for those communities who have met the requirements of the program for the 2017-2018 cycle. Part of that renewal process is again agreeing to meet the terms of the contract (see attached), which has been relatively easy to achieve for Village staff. Mainly, the contract requires a \$200 fee, participation in training opportunities, fund economic development efforts related to the program and related annual reports.

For the Village of Little Chute, as we finalize a new Downtown Master Plan and begin executing on the tenets of that plan, we can easily apply education opportunities as applicable and provide resources to our private sector partners through participation in this low cost program.

While the benefits to this program are not substantial in terms of direct funding, continued presence, effort and application of resources will result in gains for the Village of Little Chute in the long-term. With that in mind, the recommendation below is appropriate and justifiable.

**RECOMMENDATION:** Staff recommendation is to authorize the Administrator to renew the contract with the Wisconsin Economic Development Corporation for the 2017-2018 Connect Community program.





July 17, 2017

Village of Little Chute  
108 W Main Street  
Little Chute, WI 54140  
Attn: James Fenlon

**RE: Connect Communities Agreement # AE6829 between the Wisconsin Economic Development Corporation ("WEDC") and Village of Little Chute ("Local Organization").**

Dear James Fenlon:

Congratulations! WEDC has determined that your Local Organization is eligible to participate in the Connect Communities Program for the year running from July 1, 2017 through June 30, 2018. By signing and returning this letter agreement and paying the participation fee outlined below, the Local Organization agrees to the following terms.

As a participant in the Connect Communities Program, the Local Organization shall:

- Pay WEDC the annual participation fee of Two Hundred Dollars (\$200);
- Actively participate in the Connect Communities Program, by attending a minimum of two (2) training opportunities offered by WEDC during the year; and
- Submit an annual performance report as required by WEDC.

WEDC shall provide the following services to the Local Organization:

- Designate staff to liaise with the Local Organization;
- Provide an on-line communication tool for participants in the Connect Communities Program; and
- Plan and implement workshops and training sessions on downtown revitalization topics based on the needs of the Connect Communities and Wisconsin Main Street program participants.

This letter agreement shall be in effect as of WEDC's receipt of the Two Hundred Dollars (\$200) participation fee and this signed letter agreement returned by the Local Organization.

Sincerely,

Mark R. Hogan  
Secretary & CEO

**ACKNOWLEDGED & AGREED TO BY:**

By: \_\_\_\_\_  
James Fenlon, Village Administrator

\_\_\_\_\_  
Date

By signing this Agreement, the signer attests that he/she is fully authorized to execute and deliver this agreement on behalf of the Local Organization.

201 W. Washington Avenue  
Madison, WI 53703  
608.210.6700  
855-INWIR17  
In Wisconsin

**THINK·MAKE·HAPPEN.**

July 17, 2017

Dear Returning Connect Communities Participant,

We are glad to welcome you back for another year of the Connect Communities program. We are encouraged by the significant strides that many of our participating communities made in downtown revitalization during the past year, and are looking forward to greater engagement in the coming year.

As a returning Connect Communities participant, you are likely aware of many of the various events and training opportunities available throughout the year. We will continue to post these opportunities through the Chatter group and have also added an "Events" tab to the Wisconsin Main Street Facebook page, [facebook.com/WisconsinMainStreet](https://facebook.com/WisconsinMainStreet). Remember, **participating communities are required to have local representation at a minimum of two events (of any type) throughout the year** in order to remain in the program in future years.

Your community provided a list of five individuals who were designated as Connect Community participants for the past year. At this point, you will have the opportunity to add or remove individuals from this list for the coming year. Please indicate changes on the attached registration form and return with your contract.

Connect Communities will continue to receive additional technical support from their WEDC Regional Economic Development Director (REDD). We encourage you to schedule a progress visit with your REDD during the upcoming year to discuss progress on your downtown initiatives, brainstorm additional activities and funding strategies, and receive updates on new WEDC and partner programs. If you are adding new individuals to your Connect Communities team, please invite these individuals to the meeting so they can get up to speed on the program.

As always, this meeting is a great opportunity to publicly launch new activities and gain publicity regarding the success of your local downtown revitalization efforts. We encourage you to take advantage of this opportunity to encourage participation and program buy-in by community members, elected officials and stakeholders.

Enclosed with this letter are several additional documents. They include:

201 W. Washington Avenue  
Madison WI 53703

P.O. Box 1687  
Madison, WI 53701

608.210.6700  
855-INWIBIZ  
[inwisconsin.com](http://inwisconsin.com)



- Connect Communities contract. Please sign and return ***no later than August 15th.***
  - *Please return via e-mail to [contracts@wedc.org](mailto:contracts@wedc.org) and cc: [darrin.wasniewski@wedc.org](mailto:darrin.wasniewski@wedc.org).*
- Registration form. Provide us with information on any changes to program participants who will be participating in Connect Communities online discussions and responsible for communicating information and announcements to others in the community if they are different from past years.
- An invoice for \$200 Connect Communities participation fee.

Please contact Darrin Wasniewski at 608-210-6854 with questions regarding your renewal in the Connect Communities program. We look forward to working with you.

Sincerely,

*Wisconsin Downtown Development Staff*

## **FY18 Connect Communities Registration Form**

*To be completed only if there are contact changes*

Although your community may have previously identified a number of individuals to participate in the Connect Communities program, which has been provided as a separate attachment, please take this opportunity to review and update participant information. Keep in mind that there will be minimum participation requirements for Connect Communities participants, so preference for participants should be given to individuals who anticipate attending events over the course of the year.

**Primary Contact** (this individual will receive email updates and notices).

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

### **Additional Contacts**

These individuals will receive access to the online Chatter database, and will be able to attend, along with other community representatives, the various roundtable events, workshops and other Main Street events.

#### **Contact 1**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

#### **Contact 2**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

#### **Contact 3**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

#### **Contact 4**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Village of Little Chute  
INFORMATION FOR VILLAGE BOARD CONSIDERATION

**ITEM DESCRIPTION: 2018 Wellness Program**

**PREPARED BY: Village Administrator James Fenlon**

**REPORT DATE: July 22<sup>nd</sup>, 2017**

**EXPLANATION:** This topic is brought forward primarily for discussion, but mainly to obtain the vision of the Board of Trustees moving forward. The Village currently has no wellness program, but there are remnants of items related to wellness in current and former labor contracts. Below is a bulleted justification for strongly considering getting started in this effort:

1. The State Health Insurance Program continues to remain in the cross hairs of state legislators. Eventually, the village's ability to blend into a large pool of other state/public employees will likely not remain. This "benefit" will not be gone in 2018, but by 2019 or beyond it would surely be ripe for elimination. Getting started now would benefit the village strictly from a health insurance perspective in the future.
2. Workers Compensation – The village has had to allocate a strong focus to workplace safety and proper use of workers compensation policy due to a number of injuries. While our modification rate is still better than average, we are in the position of trending to average and then above average in the next two years. Most of these injuries (the costliest cases) have been soft tissue issues. With a basic fitness program, some of these costlier items could have been avoided. In the long run, a minimal investment in wellness could have a positive return on investment in workers compensation alone.
3. Employee engagement, health and wellness – Not to outshine the financial side, a healthier workforce will be happier, more engaged and ready to better serve our residents. In addition, a healthier workforce will statistically use less sick time or have less time away from work.
4. Current and former Labor considerations – The FVMPD PPA has a small wellness component to it, though it has little to no benefit to the employer. The command staff have also utilized this benefit, when they should be under a village type policy if we are strictly interpreting code and other policies. When the Public Works union decertified, they also had a similar provision that was only utilized by a few employees. Both groups of employees have continued these practices through 2017 and were notified that beginning 2018 either a new updated wellness program would be in place and if not, the benefit would cease.
5. Benefit to employee and employer – Creating and providing a wellness program for our workforce is not just about providing a benefit to employees. While that is great that they would see that benefit, the real benefit would show over time with a healthier workforce, less time off and less costly when it comes to health insurance (future need) and workers compensation. Lastly, as we continue to evolve and compete in a tight labor market, having these types of benefits allows us to stay competitive with other employers.

I have met with consultants from two of the leading health care organizations in the Fox Cities. Both organizations provide wellness to not only private, but other public organizations across the Fox Cities. They have the resources and tools to get a wellness program running and off the ground. With the above serving as a justification for the creation of a wellness program that is guided by a board approved policy, below is what I would recommend as the start of wellness program in Little Chute.

1. From a financial perspective, a good dollar figure for "investment" in a wellness program to start is about \$200 per employee. While most of what we will do is elective (we cannot require certain activities at this point in time), if we make it attractive enough employees take advantage of the benefit to make it worthwhile. Bottom line, initial expenses would be projected at \$8k annually.

**CONTINUED ON FOLLOWING PAGE**

2. Roughly half of the \$200 is utilized for health screenings (the screening provides biometrics, lifestyle habit ratings, as well as lipid and glucose screenings) and then providing the employee an opportunity to meet with a wellness professional to go over the results of those screenings and then potentially arrive at a health plan. There is also an opportunity to leverage already existing resources with our current health care provider in this effort.
3. Another portion of the investment would be utilized to "reimburse" annual gym memberships at a rate of \$50 or \$100 (capped at that figure annually). This final figure would be compared with other programs and with current standing labor provisions to ensure uniformity. The theory behind this is that an employee that has a gym membership is utilizing that resource and therefore, staying healthy to the point of eliminating certain health matters that could then occur on the job.
4. To start, this wellness program would only be intended for nonprotected staff (this would mean roughly 40 FTE). Pending future realities within the healthcare market and demonstrated ROI, we could extend a more robust program to the protected staff through contract or other means.
5. The goal of this policy to start is to create a program that if faced with major changes in our health insurance options (seems highly likely), could be mobilized or increased to reward healthy lifestyle choices amongst our workforce so that the organization could impact beneficial changes on our overall health insurance costs.

This effort is certainly being proactive. I have had conversations on this topic with the Little Chute Area School District Administrator including having conversations with regards to future joint clinics. While those conversations are proactive, none of that truly makes sense until our reality begins to change in the health insurance market. That being said, when it comes to wellness, given the increases we will see on items like workers compensation, I would argue that it is time to begin dipping our toe in the water on wellness so that we can stay in an advantageous position.

**RECOMMENDATION:** Provided for discussion with the goal of attaining the vision of the Board and attaining direction for a formal policy to be brought back for formal action. Included with this effort would be 2018 budget impacts.

Village of Little Chute  
**INFORMATION FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Merit and Bonus Policy**

**PREPARED BY: Village Administrator James Fenlon**

**REPORT DATE: July 22<sup>nd</sup>, 2017**

**EXPLANATION:** The goal of this memo is to engage the Board in discussion and determine the direction for the Board of Trustees on the topic of a merit or bonus policy for the village workforce. While this item is labeled as discussion/potential action, the goal is to better understand the vision of the Board on this matter, along with some limited direction to better inform staff.

I have included some basic guidelines on policy formulation for bonuses, but you are ultimately responsible for determining the scope of this effort. To provide some simplistic background on merit and bonus programs, I have included two short articles on the topic. The first is from the Society for Human Resource Management (SHRM) and the second is a brief article published by Forbes.com.

By way of organizational background, in 2015 the village conducted a comprehensive wage and compensation survey. The results of that survey and report were adopted in late 2015 and implemented in 2016 as an updated wage table for non-represented staff. Three things stick out from that effort, as it relates to a merit and/or bonus program in the village of Little Chute.

1. Annual reviews are to be based upon annual performance and moving up in steps is predicated upon said performance
2. We viewed total compensation (all benefits), not just wages, as a guiding point for the conversation on wages.
3. Merit and bonus has been discussed in 2015 and through the 2016 review of the personnel manual, but never funded in budget, nor a formal policy introduced, adopted or approved.

Staff, primarily at the Department Head level, have had numerous conversations with regards to what an ideal merit policy could be. The first thing that is apparent is that each department is different, but certainly one thing is consistent, department heads are concerned with creating a policy that would drive division amongst their teams. Here are some things to consider as you create an effective merit policy:

1. Equity – Regardless of what the policy is, it must be defensible from an equity perspective. This means that if an employee is to receive a bonus of any sort, it must be defensible and transparent. If there is any doubt in this matter, the policy or practice in and of itself will have detrimental impacts across the organization.
2. Complexity – If we are executing a program under the current administration and payroll configuration, then the less complex the better. The more complex system adopted and implemented will need time and resources to implement and administer. In addition, as the village has no formal human resource staff, it would behoove of us to refrain from an overly complex system.
3. Effectiveness - It accomplishes the goal set forth in the policy, namely, rewarding employees for going above and beyond in their work.
4. Cost – A private sector type bonus program would not be consistent with the village's total compensation philosophy. In addition, our commitment to being responsible to tax and rate payers, if we adopt any system it should be at a responsible level.
5. What are other communities doing? Most communities do not have a merit/bonus system that is clearly defined and made widely available (publicized). Those that do, generally larger more progressive organizations, have well defined plans and a more advanced human resource capability.

**CONTINUED ON FOLLOWING PAGE**

With the above being known, the following is a general framework of what would be recommended for a merit and bonus policy to be brought back for formal board consideration:

1. Reallocate resources from the annual employee dinner (roughly \$4k annually) to a merit based line item within the Village Board budget. While this would end the employee dinner, it's a strategic reallocation of resources and each year, there are less and less front-line employees taking advantage of the benefit.
2. A portion of the reallocated line item within the budget would be allocated in an equal fashion to departments (roughly 75% of total line item funded). Each department would come up with a plan to allocate those resources for their team. Examples could be gift cards, team building events or "buying" time off (specific details to be determined by formal policy).
3. Department head plan and allocation would be approved by Administrator annually.
4. A second portion of the line item would be allocated (remaining 25%) to the Board to administer "bonuses" or merit type efforts under the advisement of the Administrator. This would allow the Board to recognize department heads or other employees who have exceeded expectations throughout the year.
5. If the Board of Trustees determines this is the vision of the bonus/merit plan, then a formal policy will be drafted and adopted by the board outlining the way in which the program will be administered. The formal policy would be added to the personnel manual as appropriate.

**RECOMMENDATION: Provided for discussion with the goal of attaining direction for a formal policy to be brought back for future action.**





Kevin Kruse Contributor

*I help you to fulfill your potential as a leader.*

Opinions expressed by Forbes Contributors are their own.

LEADERSHIP 5/01/2013 @ 7:15PM ! 83,680 views

## 8 Secrets To A Perfect Bonus Program

I'm fascinated by the topics of motivation and employee engagement and one tool I've focused on in the past is variable pay. I even wrote an article suggesting that the unemployment crisis could be solved if we paid people the way we paid pro athletes—low base, super high incentive pay.



I recently met long-time entrepreneur and business leader, Gary Brose, who is passionate about creating “perfect bonus programs” for everybody. Brose suggests there are 8 key elements of an effective program. They are:

1. **Gradiated**—create multiple levels so employees always have higher levels to strive for.
2. **Equitable**—Eliminate rivalry between departments or job types by making the bonus programs fair across your company.
3. **Timely**—vary the frequency according to job level. Lower level employees should get bonuses in every paycheck, mid-level managers should be bonused quarterly and senior executives should be bonused annually.
4. **Simple**—make sure it's easy to explain and easy to understand.
5. **Meaningful**—the employee must be able to affect results, and the amount must be large enough to make a difference to the worker.
6. **Objective**—make the bonus based on measurable results, not subjective opinions.
7. **Reinforced**—share progress against goals as frequently as possible.
8. **Easy**—structure the bonus so the lowest levels are easy to achieve, so almost everybody get

something, and are motivated to achieve higher levels of reward.

Where I may differ with Brose somewhat is who and how the bonus amount is impacted. While the employee's own results should be the *biggest* contributor, if you don't also factor in department and even company results you may end up with individuals working to maximize their personal gain, but to the detriment of others. I like to create cultures that focus on both results, but also how one got the results.

If you're interested in Gary's lessons on bonus programs check out his book, *Bonus Your Way to Profits*.

---

*Kevin Kruse is a NY Times bestselling author and keynote speaker. His new book, Employee Engagement 2.0, teaches managers to turn apathetic groups into emotionally committed teams. Get exclusive leadership advice and more from his newsletter at kevinkruse.com.*

RECOMMENDED BY FORBES

What Is Leadership?

The 10 Most Dangerous U.S. Cities

Samsung 'Confirms' Galaxy Note 8 Is Massive

The Toughest Jobs To Fill In 2017

Check Your Social Security Benefits

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This article is available online at: <http://onforb.es/10WAIGV>

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# Bonus Policy: Plan Design Guidelines

Mar 20, 2014

## Practice Note

Most companies offer incentive programs as a way to recognize and reward employees for achieving results at different levels of the business, including their individual performance. However, research suggests that many employees do not view annual incentive plans as effective because they do not see a clear link between their job performance and their pay. Therefore, employers should give careful attention to the design and implementation of incentive programs. See **Designing and Managing Incentive Compensation Programs** ([www.shrm.org/TemplatesTools/Toolkits/Pages/DesigningIncentiveCompensation.aspx](http://www.shrm.org/TemplatesTools/Toolkits/Pages/DesigningIncentiveCompensation.aspx)) for information on this type of compensation.

When developing nondiscretionary bonus programs for which nonexempt employees will be eligible, employers must include the amount of the bonus in overtime pay calculations, whereas discretionary bonuses may generally be excluded from such calculations. For information on this issue, see **Overtime Pay: Must bonuses be included in overtime pay calculations?** ([www.shrm.org/templatestools/hrqa/pages/mustbonusesbeincludedinovertimepaycalculations.aspx](http://www.shrm.org/templatestools/hrqa/pages/mustbonusesbeincludedinovertimepaycalculations.aspx))

This sample policy presents guidelines for management on how to design effective bonus compensation programs, including lump-sum bonuses, incentive plans and nonmonetary awards, within their areas of operation. The policy is not one that would be distributed to nonmanagerial employees. It is likely to be appropriate only for companies large or diversified enough to warrant different bonus plans for different divisions or departments.

## Purpose

Formal recognition programs, including lump-sum bonuses, incentive plans and nonmonetary awards, offer mechanisms to effectively motivate and retain valued employees who provide exemplary performance or meet specified targets. These programs are intended to reward staff employees whose achievements have resulted in a particular benefit to [Company Name].

## Monetary and Nonmonetary Awards

There are two types of monetary awards:

- A lump-sum bonus to recognize a specific achievement or cost-savings.
- An incentive plan with clearly defined goals, pre-established criteria and regular payouts when goals are met or exceeded.

Nonmonetary rewards can take the form of recognition awards, career development opportunities, and attendance/travel/time off for special lectures, training programs and conferences.

These programs are not intended to replace informal and spontaneous recognition or praise of staff achievements and work performance. Informal recognition of employees should take place every day. Saying "thank you" to employees and complimenting an employee on a job well done are part of managers' and supervisors' responsibilities.

## General Departmental Guidelines

Department directors and managers should reward behaviors and results that are tied to [Company Name] goals.

Specific selection criteria need to be established by the department, and all employees of the department must be eligible to participate. The human resource office must approve the departmental criteria before a formal recognition program is implemented.

Funding of program expenses is subject to company, state and federal guidelines applicable to accounting, budgeting, payroll, benefits, purchasing, and [Company Name] principles and practices.

### *Lump-sum bonus*

There are two ways departments can exercise this method of recognition:

- Establish an award review committee to determine award recipients.
- Permit a manager the discretion to initiate an award for a specific employee, with approval from the department director and human resources.
- All bonus award recipients must meet the following criteria:
  - The employee's accomplishments exceed the normal standards/expectations for the job.
  - The employee has fulfilled all normal job duties in addition to performing added duties to accomplish a special project or achieve a certain goal.
  - The employee serves as a role model for others, displaying desirable characteristics such as outstanding customer service, positive attitude and team leadership.

The amount of a lump-sum bonus may not exceed [dollar figure] or [percentage] percent of the employee's base salary, whichever is greater. Decisions about the amount of a lump-sum bonus should be dependent on the nature and complexity of the accomplishment and the ability of the department to fund the award. Under special circumstances, with the president's approval, a higher bonus may be approved. (Documentation must be submitted to support such a request.)

The manager should clearly communicate to the recognized employee the specific outstanding achievements that led to the award.

### *Incentive plans*

The department director and/or administrator must develop specific targets to be achieved for the incentive plan. Goals, pre-established criteria and regular payouts are essential components of this type of plan.

Managers should clearly communicate to the employee what the expectations are and the outcome for the incentive period.

### *Nonmonetary rewards*

Noncash rewards such as recognition awards cannot exceed a value of [dollar figure]. Awards may be either recognition gifts or recognition vouchers. These one-time awards are nontaxable.

Employee recognition vouchers are redeemable only at [Company Name], by the named employee, and cannot be redeemed for cash.

Examples of areas that may be rewarded include:

- **Outstanding achievements and accomplishments.** Demonstrated and sustained outstanding achievements that consistently exceed goals and job expectations.
- **Teamwork.** Acting as an exceptionally effective and cooperative team member or demonstrating superior interactions within and outside the company and the client population served.
- **Length of service.** A commitment to [Company Name] through long-term service.

# Procedures

## *Proposal submission*

To establish and request an awards program, a department director or manager should submit a proposal to human resources that includes the following information:

1. The name of the department proposing the program.
2. The employees who will be eligible for the recognition plan.
3. The type of award (lump-sum bonus, incentive, nonmonetary) that is being requested, and a description of the selection criteria for that particular award.

a. **Lump-sum bonus.** Select one or more of the following methods, then describe the criteria and include examples.

- If the award program is based on employees' meeting a departmental goal, indicate the goals.
- If the award program is based on employees' suggesting cost savings to the department, indicate the criteria to be used.
- If the award program is based on suggestions for increased productivity, indicate the criteria to be used.
- If the award program is for outstanding performance on special projects, indicate the nature of the eligible special projects and achievement.
- If there are other criteria to be used instead of the ones listed above, indicate what they are.

b. **Incentive plan.** Goals, pre-established criteria and regular payouts are essential under this type of plan. Describe the incentive plan, including the specific targets to be achieved.

c. **Nonmonetary award.** Select one or more of the following methods, then describe the criteria and include examples.

- If the award program is based on employees' meeting a departmental goal, indicate the goal.
- If the award program is based on employees' suggesting cost savings to the department, indicate the criteria to be used.
- If the award program is based on suggestions for increased productivity, indicate the criteria to be used.
- If the award program is for outstanding performance on special projects, indicate the nature of the eligible special projects and achievement.
- If there are other criteria to be used instead of the ones listed above, indicate what they are.

4. The proposed amount or range of the employee's bonus or incentive awards.

(Cash awards cannot exceed [dollar figure] or [percentage] percent of the employee's base salary.)

5. The total amount expected to be paid under the program.

6. Signature of the manager who is proposing the program (if applicable).

7. Signature of the department head who agrees or who is proposing the program.

8. Signature of the senior management member who agrees or is proposing the program.

9. A signature from the accounting office. Sufficient funds for the program must be budgeted by the department.

10. Signature from human resources. This signature designates final approval of the program proposal.

*Approvals and payments*

Human resources must approve the departmental selection criteria before a recognition program is implemented.

**1. Monetary awards.** After the copy of the recognition plan is on file with human resources, the department must initiate payment to individual employees through the additional pay process, identifying the approved plan. For employees in positions eligible for overtime, the rate for overtime worked during the bonus period will be adjusted upward by the amount of the bonus over all hours that were worked in the bonus period.

**2. Nonmonetary awards.** After the copy of the recognition plan is on file with human resources, the department must complete an Award Worksheet to document the award and submit it to human resources. Payments for all other awards, such as equipment, pins or banquets, must be processed through the accounting office per established policies and procedures.

*This material is for informational purposes only and not for the purpose of providing legal advice. You should always contact your attorney to determine if this information, and your interpretation of it, is appropriate to your particular situation.*

Contact Us ([www.shrm.org/about-shrm/Pages/Contact-Us.aspx](http://www.shrm.org/about-shrm/Pages/Contact-Us.aspx)) | 800.283.SHRM (7476)

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Village of Little Chute  
**INFORMATION FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Driveway Width**

**PREPARED BY: Christopher Murawski, P.E. – Village Engineer**

**REPORT DATE: 8-2-2017**

**ADMINISTRATOR'S REVIEW/COMMENTS:**

No additional comments to this report: \_\_\_\_\_

See additional comments attached: \_\_\_\_\_

**EXPLANATION:**

The current driveway width standards for residential homes is out of date as compared to current home construction requirements. Many new homes and remodeling projects are increasing the garage space to store their recreational boats, campers, and trailers to comply with subdivision covenants or to protect their purchases from the environment. This has led to three and four stall garages being constructed.

Our current minimum standard is 10-feet wide and any additional driveway opening width is based on the garage door opening plus three additional feet. The new minimum width being proposed would be 16-feet but shall not exceed 35-feet at the right of way line. An additional 5-feet, at the right of way, would be allowable for four (4) stall garages with 44 feet being the minimum inside garage width dimension. The 44 foot dimension allows for four (4), ten (10) foot parking stalls with an additional one (1) foot allowed for door swing. The garage must also have doors large enough to park the vehicles side by side. It should also be noted that in no case shall the driveway opening at the right of way exceed 50 percent of the street frontage in order to accommodate for snow storage and on street parking.

It has also been identified that driveways accessing a two-family residence with four or more stalls of attached garage spaces shall be allowed a total width, not exceed 50 feet at the right of way line. This distance accommodates the additional space for the wall separating the two residences between the garage openings.

Current Village standards also limits the ability to park side by side in the driveway for single stall garage door openings and makes it difficult to exit a vehicle with snow piles adjacent to narrow drives in the winter. The additional driveway width also addresses the loss of on-street parking due to recent street width reductions.

**RECOMMENDATION:** Approve the attached revisions to Article V – “Driveways” of the Village of Little Chute Code of Ordinances.



## ARTICLE V. - DRIVEWAYS

### Sec. 40-123. - Permit required.

- (a) *Purpose.* For the safety of the general public, the village shall ~~determine~~ approve the location, size, construction and number of access points to public roadways or public property within the village limits. It is the village's intent to provide safe access to properties abutting public roadways suitable for the property to be developed to its highest and best use, provided that access is not deficient or dangerous to the general public.
- (b) *Permit required to construct, reconstruct, alter or enlarge.* No person, firm or corporation shall construct, reconstruct, alter or enlarge any private driveway within the limits of the dedicated portion of any public street under the control and jurisdiction of the village without first obtaining a permit therefore for accessing public property right-of-way as provided by this article. An additional sidewalk permit is not required when a new sidewalk is to be constructed in conjunction with the construction of a new driveway; the sidewalk is not included in the driveway permit process in such cases.
- (c) *Application.* Application for such permit shall be made to the director of public works on a form provided by the village and shall be accompanied by a scale drawing accurately depicting the portion of the proposed private driveway to be constructed, reconstructed, altered or enlarged lying within the dedicated portion of the public right-of-way street, the dimensions thereof and a statement of the materials proposed to be used. The applicant shall pay a fee for this permit. The amount of this permit fee shall be established by the village board, from time to time, and appears in the fee schedule attached as appendix C to this Code of Ordinance. Upon receipt of the application and the fee if required, the director of public works may approve such application if the proposed driveway complies with the terms and conditions of this and any other applicable village ordinances.
- (d) *Application provisions.* All driveway permit applications shall contain the applicant's statement that:
- (1) The applicant represent all parties in interest, and that such proposed driveway is for the bona fide purpose of securing access to his property and not for the purpose of parking or servicing vehicles, advertising, storage or merchandising of goods ~~within the dedicated portion of the village street~~, or for any other unlawful purpose.
  - (2) The village, notwithstanding the construction of such driveway, reserves the right to make any changes, additions, repairs or relocations within the dedicated portion of the village ~~street right-of-way~~ at any time, including relocation, reconstruction, widening and maintaining the street without compensating the owner of such private driveway for the damage or destruction of such private road driveway.
  - (3) The permittee, his their successors or assigns, agrees to indemnify and hold harmless the village, its officials, officers, agents or employees, against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of such permit.
  - (4) The village does not assume any responsibility for the removal or clearance of snow, ice, or sleet or the opening of any windrow of such material upon such portion of such driveway within the dedicated portion of the Village street right-of-way.
  - (5) The driveway area between the curb and gutter and the right-of-way line shall be constructed of concrete installed to Village specifications unless determined to be impractical by the department Director of Ppublic Wworks.

(Code 2006, § 6-3-1; Ord. No. 19(Ser. of 2010), § 1, 10-27-2010)

**Sec. 40-124. - Location, design and construction requirements.**

(a) *General requirements.* The location, design and construction of driveways shall be in accordance with the following:

- (1) *General design.* Private driveways shall be of such width and so located that all of such driveways and their appurtenances are within the limits of the frontage abutting the street of the property served. Driveways shall not provide direct ingress or egress to or from any street intersection area and shall not encroach upon or occupy areas of the street right-of-way required for effective traffic control or for street signs or signals. A driveway shall be so located and constructed that vehicles approaching or using it shall have adequate sight distance along the street. Driveway approaches shall be at least six feet apart except by special permission from the director of public works, and driveways shall in all cases be placed whenever possible as not to interfere with utilities in place.
- (2) *Number.* The number of driveways to serve an individual property fronting on a street shall be one; per 200 feet of frontage on Village right-of-way, except as listed in section 40-124(c)(3) or where deemed necessary and feasible by the Director of Public Works for reasonable and adequate service to the property, considering the safety, convenience, topography and utility of the street.
- (3) *Island area.* The island area in the street right-of-way between successive driveways or adjoining a driveway and between the highway shoulder and right-of-way shall constitute a restricted area and may be filled in and graded only as provided in subsection (a)(7) of this section.
- (4) *Drainage.* The surface of the driveway connecting with rural type street cross sections shall slope downward and away from the highway shoulder a sufficient distance to preclude ordinary surface water drainage flowing onto the street roadbed.
- (5) *Culverts; permit required to construct, reconstruct, alter or enlarge.* Driveways shall not obstruct or impair drainage in street ditches or roadside areas. Driveway culverts, where required, shall be adequate for surface water drainage along the street and shall not be less than the equivalent of a 12-inch diameter pipe. The distance between culverts under successive driveways shall not be less than ten feet except as such restricted area is permitted to be filled in pursuant to the provisions of subsection (a)(7) of this section.
- (6) *Reconstruction of sidewalks and curb and gutter.* When the construction of a driveway requires the removal or alteration of a curb or gutter the permittee shall adhere to curb cut policies and procedures established by the Department and the new connections shall be of equivalent acceptable material and curb returns shall be provided or restored in a neat, workmanlike manner. The driveway surface shall be connected with the highway pavement and the sidewalk, if any, in a neat, workmanlike manner. The driveway construction shall include the replacement of such sidewalk areas which are inadequate or which are or may be damaged by means of vehicle travel across the sidewalk.
- (7) *Restricted areas.* The restricted area between successive driveways may be filled in and graded only when the following requirements are complied with:
  - a. The filling or draining shall be to grades approved by the director of public works and, except where highway drainage is by means of curb and gutter, water drainage of the area shall be directed away from the street roadbed in a suitable manner.
  - b. Culvert extensions with prior written approval by the Director of Public Works under the restricted area shall be of the same size and of equivalent acceptable material as the culvert under the driveway. Intermediate manholes adequate for cleanout purposes may be required where the total culvert length is greater than 200 feet~~excessive~~.

c. Where no street side ditch separates the restricted area from the street roadbed, permanent provision may be required to separate the area from the street roadbed to prevent its use for driveway or parking purposes by construction of a border, curb, rail or posts as may be required by the director of public works.

- (8) *Relocation of utilities.* Any costs of relocating utilities shall be the responsibility of the property owner with prior written approval of the director of public works necessary before any utility may be relocated and the driveway installed.
- (9) *Construction across sidewalks.* All driveway entrances and approaches which are constructed across sidewalks shall be of concrete constructed in accordance with the requirements for sidewalk construction in section 40-64 insofar as such requirements are applicable, including thickness requirements.
- (10) *Variances.* Any of the requirements in this subsection may be varied by the director of public works in such instances where the peculiar nature of the property or the design of the street may make the rigid adherence to the requirements of this subsection impossible or impractical.

(b) *Special requirements for commercial and industrial driveways.* The following regulations are applicable to driveways serving commercial or industrial establishments:

- (1) *Width of drive.* No part of a private driveway located within the dedicated area of a public street, except as hereinafter provided, have a width greater than 35 feet measured at right angles to the centerline of said driveway, except as increased by permissible radii. In instances where the nature of the commercial or industrial activity or the physical characteristics of the land would require a driveway of greater width than herein specified, the Director of Public Works in its discretion may permit a driveway of additional width upon recommendation of the Plan Commission.
- (2) *Angular placement of driveway.* The angle between the centerline of the driveway and the curbline shall not be less than 45 degrees.
- (3) *Island areas.* Where the public sidewalk is adjacent to the curb, an island of a minimum length of six feet measured along the curbline shall be placed between each entrance to a village street. The curb shall be left intact for the length of this island. Where the public sidewalk is remote from the curb, an island of a minimum length of ten feet measured along the right-of-way line shall be maintained along each entrance to the village street. All flares shall be tangent to the curbline. A curb length of not less than three feet shall be left undisturbed adjacent to each property line to serve as an island area in the event an adjoining property owner applies for a driveway permit to serve his property.

(4) Number. The number of driveways to serve an individual commercial, industrial, or multi-family property fronting on a street shall be determined by the Plan Commission through site plan review.

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(c) *Special requirements for residential driveways.* The following regulations are applicable to driveways serving residential property:

- (1) *Width of driveways.* Openings for vehicular ingress and egress shall be at least ten 16 feet wide at the property line for residential properties, but shall not exceed three feet wider than the garage door opening or 35 feet (whichever is less) at the property line, with a maximum additional six feet at the curb opening. An additional 5 feet, at the right of way, would be allowable for four (4) stall garages with 44 feet being the minimum inside garage width dimension. The 44 foot dimension allows for four (4), ten (10) foot parking stalls with an additional one (1) foot allowed for door swing. The garage must also have doors large enough to park the vehicles side by side. It is also required that in no case shall the driveway opening at the right of way exceed 50 percent of the street frontage in order to accommodate for snow storage and on street parking.

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In ~~rare~~ instances where the nature of the neighborhood and the physical characteristics of the land would provide a compelling case for deviating from the ordinance, the director of public works in his/her discretion may permit a driveway of additional width. ~~At no time shall the overall width of this driveway at the property line exceed 35 feet. Driveways accessing a two-family residence with four or more stalls of attached garage spaces shall be allowed a total not to exceed 50 feet of driveway width at the property line.~~

- (2) *Angular placement.* The centerline of the drive may be parallel to the property line of the lot where access is required or at right angles to the curbline.
- (3) *Second driveway.* Residential properties with a street frontage exceeding 200 lineal feet may apply for a second driveway meeting the following requirements:
  - a. Width of driveway. Opening for vehicular ingress and egress shall be at least ~~ten feet and not more than~~ sixteen feet at the property line.
  - b. The ~~secondary~~ driveway must access a paved driveway to a structure designed for the storage of motor vehicles with a minimum area of 200 square feet.
  - c. The driveway must meet all other requirements of the Village Code of Ordinances.
- (d) *Appeal from permit refusal.* Any ~~applicant person feeling himself~~ aggrieved by the refusal of the ~~Director of Public Works~~ to issue a permit for a private driveway may appeal such refusal to the village board within ~~30~~ 20 days after refusal to issue such permit is made.

(e) *Prohibited driveways.*

- (1) ~~No person, firm or corporation shall place, construct, locate in, or cause to be placed, constructed or located in, any obstruction or structure within the limits of any right-of-way public road, highway or street in the Village except as permitted by this section. As used in this subsection the term "structure" includes private driveways, a portion of which extends into any right-of-way public road, highway or street, and which is in nonconformance with this chapter.~~
- (2) No driveway shall be closer than 25 feet to the extended street line at an intersection. At street intersections a driveway shall not provide direct ingress or egress to or from the street intersection area and shall not occupy areas of the roadway deemed necessary by the village for effective traffic control or for highway signs or signals.
- (3) ~~The grade of that portion of any private driveway or pedestrian path located within the right-of-way limits of any public road, highway or street shall be such as~~ shall meet the grade of the existing public roadway at its edge and not cause an obstruction to the maintenance or clearing of such public roadway.
- (4) No driveway apron shall extend out into the street further than the facing of the curb and under no circumstances shall such driveway apron extend into any gutter area. All driveway entrances and approaches shall be constructed as not to interfere with the drainage of streets, side ditches or roadside areas, or with any existing structure on the right-of-way.
- (5) No portion of any curb, parapet or retaining wall, rising above the grade of the driveway, erected by the owner of the premises involved shall extend beyond the culvert spanning the watercourse located in such public way.

(Code 2006, § 6-3-2; Ord. No. 5(Ser. of 2010), § 1, 4-21-2010; Ord. No. 19(Ser. of 2010), § 1, 10-27-2010)

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## DISBURSEMENT LIST- AUGUST 2, 2017

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Payroll & Payroll Liabilities - July 27, 2017	\$219,600.40
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Prepaid Invoices- July 19, 2017	\$124.00
Prepaid Invoices- July 21, 2017	\$21,854.41
Prepaid Invoices- July 28, 2017	\$36,464.21

Utility Commission-

### CURRENT ITEMS

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Bills List - August 2, 2017	\$91,370.89
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<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$369,413.91</b>
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The above payments are recommended for approval:

Rejected: \_\_\_\_\_

\_\_\_\_\_

Approved August 2, 2017

\_\_\_\_\_  
Michael R Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Clerk

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	GL Account
<b>5 ALARM FIRE &amp; SAFETY EQUIPMENT</b>			
168186-1	GEAR CLEANER	172.00	101-52200-215
168552-1	LITHIUM BATTERY PACKS AND CHARGING STATI	6,895.59	101-52200-302
Total 5 ALARM FIRE & SAFETY EQUIPMENT:		7,067.59	
<b>ACC PLANNED SERVICE INC</b>			
19323	REPLACE FILTERS AND ADJUST SETPOINTS	222.95	101-51650-245
19324	INSTALLED SHUTOFF VALVE ON BOOSTER COIL/	361.68	206-55110-245
Total ACC PLANNED SERVICE INC:		584.63	
<b>AMBROSIUS, WILLIE</b>			
7/13 - 7/20	MEN'S SOFTBALL SUPERVISOR	15.00	101-55300-111
7/13 - 7/20	MEN'S SOFTBALL UMPIRE	92.50	101-55300-111
Total AMBROSIUS, WILLIE:		107.50	
<b>AUTOZONE</b>			
1973902110	WINDSHIELD WASHER FLUID	26.94	207-52120-247
Total AUTOZONE:		26.94	
<b>BAUMGART PLUMBING</b>			
2634	GRINDER PUMP REPLACEMENT AT LEGION PAR	3,237.26	101-55200-242
Total BAUMGART PLUMBING:		3,237.26	
<b>BEACON ATHLETICS</b>			
479229-IN	MOUND ANCHORS	175.00	101-55300-221
Total BEACON ATHLETICS:		175.00	
<b>CARPENTER, DAWN</b>			
DOYLE CANAL 7/9/	REFUND SHELTER DEPOSIT 7/09/17	20.00	101-34401
Total CARPENTER, DAWN:		20.00	
<b>CARRICO AQUATIC RESOURCES INC</b>			
20172758	TESTING TABS	24.00	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		24.00	
<b>CARVED STONE CREATIONS</b>			
225	REPAIR STATUE WITH METAL PIN	200.00	202-51960-301
Total CARVED STONE CREATIONS:		200.00	
<b>CELLCOM</b>			
772576	ENGINEERING PHONE CHARGES	171.19	452-57331-203
772576	DPW/PARK & REC CHARGES	135.44	101-53310-203
772576	DPW/PARK & REC CHARGES	48.49	101-55200-203
772576	DPW/PARK & REC CHARGES	85.55	101-55300-203
772576	DPW/PARK & REC CHARGES	55.05	101-51650-203

Invoice	Description	Total Cost	GL Account
Total CELLCOM:		495.72	
COLCHADO-GARCIA, JAIME			
CFEST 7/1/17	REFUND SHELTER DEPOSIT 7/1/17	50.00	101-34401
Total COLCHADO-GARCIA, JAIME:		50.00	
DE GROOT, DON			
7/2017 BOARD	BOARD OF REVIEW	150.00	101-51110-113
Total DE GROOT, DON:		150.00	
DE LA CRUZ, LORENA			
VAN LIESHOUT 7/1	REFUND SHELTER DEPOSIT 7/1/17	20.00	101-34401
Total DE LA CRUZ, LORENA:		20.00	
DEBOTH, TARA			
71817	REFUND PAINTING "A" CLASS FEE	25.00	101-34413
Total DEBOTH, TARA:		25.00	
DELTA DENTAL OF WISCONSIN			
1050983	AUGUST DENTAL	3,937.11	101-21345
1051045	AUGUST DENTAL - WPPA	2,006.47	101-21345
Total DELTA DENTAL OF WISCONSIN:		5,943.58	
DONALD HIETPAS & SONS INC.			
7/8/17	DOYLE PARK DRAIN TILE	5,075.00	420-57620-270
Total DONALD HIETPAS & SONS INC.:		5,075.00	
DORN, KATHY			
CFEST 7/15/17	REFUND SHELTER DEPOSIT 7/15/17	50.00	101-34401
Total DORN, KATHY:		50.00	
EITING, ROBERT A.			
7/13 - 7/20	MEN'S SOFTBALL UMPIRE	185.00	101-55300-111
Total EITING, ROBERT A.:		185.00	
FASTENAL COMPANY			
WIKIM218516	HOSE CLAMPS	37.54	207-52120-218
WIKIM218651	HOSE CLAMPS	13.14	207-52120-218
WIKIM218655	HOSE CLAMPS	12.51	207-52120-218
WIKIM219467	MISC PARTS	5.25	101-53330-218
WIKIM219802	DRILL BITS	14.18	101-53300-218
Total FASTENAL COMPANY:		82.62	
G&K SERVICES			
6011574628	MOPS & TOWELS	33.35	101-51650-243
6011574628	MOPS & TOWELS	33.35	206-55110-243

Invoice	Description	Total Cost	GL Account
Total G&K SERVICES:		66.70	
GERBER LEISURE PRODUCTS INC			
4168	MEMORIAL BENCH - HEITING	1,310.00	420-57620-301
4168.1	MEMORIAL BENCH - VAN LANKVELT	1,310.00	420-57620-301
4168.2	MEMORIAL BENCH - AUSTIN	1,310.00	420-57620-301
4168.3	MEMORIAL BENCH - ROMENESCO	2,620.00	420-57620-301
Total GERBER LEISURE PRODUCTS INC:		6,550.00	
GRAINGER			
9497367970	STANDARD FILTERS	73.40	101-51650-242
Total GRAINGER:		73.40	
GRIESBACH READY-MIX LLC			
3816	CONCRETE CORNER OF N & FLORIDA	202.50	630-53442-216
3816	CONCRETE CORNER OF N & FLORIDA	67.50	620-53644-216
3828	CONCRETE HWY 41 INTERCHANGE SIDEWALK	1,560.00	101-53300-216
Total GRIESBACH READY-MIX LLC:		1,830.00	
GRUMANN, MICHAEL			
07/17 REIMBURSE	REIMBURSEMENT FROM UNIFORM ALLOWANCE	7.34	207-52120-212
Total GRUMANN, MICHAEL:		7.34	
HALRON LUBRICANTS INC			
935146-00	GADUS SHELL AND DIESEL EXHAUST FLUID	157.59	101-53330-217
935775-00	DRUM RETURN	40.00	101-53330-217
Total HALRON LUBRICANTS INC:		117.59	
HIETPAS, ERIN			
CFEST 7/9/17	REFUND SHELTER DEPOSIT 7/09/17	50.00	101-34401
Total HIETPAS, ERIN:		50.00	
HIETPAS, JULIE			
CFEST 7/16/17	REFUND SHELTER DEPOSIT 7/16/17	50.00	101-34401
Total HIETPAS, JULIE:		50.00	
HIKER, SAMANTHA			
LIESHOUT 7/15/17	REFUND SHELTER DEPOSIT 7/15/17	20.00	101-34401
Total HIKER, SAMANTHA:		20.00	
HURAY, NANCY			
CFEST 7/8/17	REFUND SHELTER DEPOSIT 7/8/17	50.00	101-34401
Total HURAY, NANCY:		50.00	
JANSSEN, HARRIETTE			
DOYLE 7/16/17	REFUND SHELTER DEPOSIT 7/16/17	20.00	101-34401



Invoice	Description	Total Cost	GL Account
Total JANSSEN, HARRIETTE:		20.00	
K.R. WEST COMPANY INC.			
367882	PARTS FOR PRESSURE WASHER	10.48	101-55200-205
Total K.R. WEST COMPANY INC.:		10.48	
KERBERROSE SC			
128389	2016 AUDIT - FINAL BILL & CAFR	12,190.00	101-51420-204
Total KERBERROSE SC:		12,190.00	
KERKHOFF, GERALD			
7/2017 BOARD	BOARD OF REVIEW	150.00	101-51110-113
Total KERKHOFF, GERALD:		150.00	
KERRY'S VROOM SERVICE INC			
8738	OIL & FILTER CHANGE - UNIT # 94	42.21	207-52120-247
Total KERRY'S VROOM SERVICE INC:		42.21	
KLEIN, CASSANDRA			
LEGION 7/22/17	REFUND SHELTER DEPOSIT 7/22/17	200.00	101-34401
Total KLEIN, CASSANDRA:		200.00	
KRUEGER, KIRBY			
7/13 - 7/20	MEN'S SOFTBALL UMPIRE	185.00	101-55300-111
Total KRUEGER, KIRBY:		185.00	
LARRY'S PIGGLY WIGGLY			
22023972100	FOOD	8.17	101-52200-211
22026561616	FOOD	47.92	101-52200-211
23030781014	FOOD	87.70	101-52200-211
23044851205	FOOD	112.49	101-52200-211
23065930611	FOOD	62.86	101-52200-211
23097621839	FOOD & BEVERAGE	67.27	101-52200-211
24060181716	FOOD	62.60	101-52200-211
25088341803	FOOD	67.04	101-52200-211
Total LARRY'S PIGGLY WIGGLY:		516.05	
LEE'S CONTRACTING/FABRICATING			
20545	WELD STAINLESS STEEL BASKET STRAINER	87.00	101-53330-225
Total LEE'S CONTRACTING/FABRICATING:		87.00	
LEFEBER, RANDALL			
07/17 REIMBURSE	REIMBURSEMENT FROM UNIFORM ALLOWANCE	170.57	207-52120-212
Total LEFEBER, RANDALL:		170.57	
LEON-LOPEZ, ALICIA			
DOYLE	REFUND SHELTER DEPOSIT 7/8/17	20.00	101-34401

Invoice	Description	Total Cost	GL Account
Total LEON-LOPEZ, ALICIA:		20.00	
LEPPER, AMBER			
DOYLE 7/22/17	REFUND SHELTER DEPOSIT 7/22/17	20.00	101-34401
Total LEPPER, AMBER:		20.00	
LINSMEYER, KERRIE			
71817-1	REFUND PAINTING "A" CLASS FEE	25.00	101-34413
Total LINSMEYER, KERRIE:		25.00	
LIZOR, KATHY			
HEESAKKER 7/15/	REFUND SHELTER DEPOSIT 7/15/17	20.00	101-34401
Total LIZOR, KATHY:		20.00	
MAIN EVENT STEAKHOUSE			
7282017	MILLSTONE BIERHUIS DRAW #3	6,396.79	221-13928
Total MAIN EVENT STEAKHOUSE:		6,396.79	
MATTHEWS TIRE			
214549	FLAT REPAIR ON SQUAD #97	26.72	207-52120-247
214876	FLAT REPAIR ON SQUAD	26.72	207-52120-247
62273	RETREAD 2 TIRES ON TRUCK #6	533.34	101-53330-225
62273	RETREAD 2 TIRES ON TRUCK #6	39.00	101-53330-204
62316	REPLACE 2 TIRES ON TRUCK #75	144.00	101-53330-204
62316	REPLACE 2 TIRES ON TRUCK #75	584.98	101-53330-225
Total MATTHEWS TIRE:		1,354.76	
MCC INC			
115022	SCREENINGS FOR PARKS	47.75	101-55200-242
115487	3/4" DENSE CRUSHER RUN STONE	35.94	101-53300-216
Total MCC INC:		83.69	
MCMAHON ASSOCIATES INC			
906634	PUMPHOUSE #1 IMPROVEMENTS	4,309.39	620-19250
Total MCMAHON ASSOCIATES INC:		4,309.39	
MENARDS - APPLETON EAST			
19161	WIRING SUPPLIES FOR DOYLE STAGE	31.43	101-55200-242
19534	SUPPLIES FOR SANDWICH BOARDS	24.33	101-53310-218
19534	SUPPLIES FOR SANDWICH BOARDS	23.48	101-53330-218
19665	10' STEP LADDER	59.20	206-55110-244
19665	10' STEP LADDER	40.89	101-51650-244
19665	10' STEP LADDER	19.45	207-52120-244
19665	10' STEP LADDER	6.46	101-52250-244
Total MENARDS - APPLETON EAST:		205.24	
MILLS, MICHELLE			
CFEST 7/23/17	REFUND SHELTER DEPOSIT 7/23/17	50.00	101-34401

Invoice	Description	Total Cost	GL Account
Total MILLS, MICHELLE:		50.00	
MODERN DAIRY INC			
248897	POOL CONCESSION ITEMS 6/26	361.99	204-55420-211
248949	POOL CONCESSION ITEMS 6/29	219.04	204-55420-211
248977	POOL CONCESSION ITEMS 7/3	276.57	204-55420-211
249026	POOL CONCESSION ITEMS 7/6	223.24	204-55420-211
249076	POOL CONCESSION ITEMS 7/10	265.67	204-55420-211
249092	CREDIT FOR RETURN	29.52	204-55420-211
249118	POOL CONCESSION ITEMS 7/13	469.82	204-55420-211
249146	POOL CONCESSION ITEMS 7/14	233.28	204-55420-211
249177	POOL CONCESSION ITEMS 7/17	109.82	204-55420-211
249207	POOL CONCESSION ITEMS 7/25	333.09	204-55420-211
249220	POOL CONCESSION ITEMS 7/20	284.78	204-55420-211
249228	CREDIT FOR RETURN	18.24	204-55420-211
249253	POOL CONCESSION ITEMS 7/21	191.57	204-55420-211
249259	POOL CONCESSION ITEMS 7/24	36.50	204-55420-211
Total MODERN DAIRY INC:		2,957.61	
NOTT COMPANY			
290616000	AIR HOSE AND CLAMP	16.47	101-53330-225
290616000	AIR HOSE AND CLAMP	56.88	101-53330-218
Total NOTT COMPANY:		73.35	
OLSON, EMILY			
HEESAKKER 7/22/	REFUND SHELTER DEPOSIT 7/22/17	20.00	101-34401
Total OLSON, EMILY:		20.00	
OSTER, LAURA			
07/17 REIMBURSE	REIMBURSEMENT FROM UNIFORM ALLOWANCE	4.29	207-52120-212
Total OSTER, LAURA:		4.29	
PARKER'S			
072417	REMOVE 6 TREES & TRIM 11 TREES	3,315.00	101-55440-204
Total PARKER'S:		3,315.00	
PEPSI-COLA			
83584303	SODA	127.66	101-52200-211
Total PEPSI-COLA:		127.66	
PLATE, DEVIN			
7/13 - 7/20	MEN'S SOFTBALL SCORER	40.00	101-55300-111
Total PLATE, DEVIN:		40.00	
PLESHEK OUTDOOR POWER			
4765964	PARTS FOR TRIMMER	96.37	101-55200-205
Total PLESHEK OUTDOOR POWER:		96.37	

Invoice	Description	Total Cost	GL Account
PRECAST SOLUTIONS LLC			
1041 TOP REDUCER		108.99	630-53442-218
Total PRECAST SOLUTIONS LLC:		108.99	
PUFFE, RICK			
7/13 - 7/20 MEN'S SOFTBALL UMPIRE		92.50	101-55300-111
Total PUFFE, RICK:		92.50	
RAY O'HERRON			
1722724 FIREARMS		5,755.97	207-52120-223
Total RAY O'HERRON:		5,755.97	
ROEMER, DEB			
72617 REFUND GOLF FEE		45.00	101-34413
Total ROEMER, DEB:		45.00	
RRR-APPLETON LLC			
AUGUST 2017 AUGUST RENT 2017		6,583.00	460-53460-239
Total RRR-APPLETON LLC:		6,583.00	
RUSS D'S COMMERCIAL REPAIR			
9045 DOYLE COOLER REPAIR		139.00	101-55200-205
Total RUSS D'S COMMERCIAL REPAIR:		139.00	
SANDERFOOT, MATTHEW E			
7/13 - 7/20 MEN'S SOFTBALL SCORER		80.00	101-55300-111
Total SANDERFOOT, MATTHEW E:		80.00	
SCHMIEDER, DON			
71817-2 REFUND PAINTING "A" CLASS FEE		25.00	101-34413
Total SCHMIEDER, DON:		25.00	
STUMPF MOTOR COMPANY INC			
FOCS457540 INSPECTED STEERING/SUSPENSION ON POLICE		83.20	207-52120-247
Total STUMPF MOTOR COMPANY INC:		83.20	
SULT, PRESTON			
CFEST 7/20/17 REFUND SHELTER DEPOSIT 7/20/17		50.00	101-34401
Total SULT, PRESTON:		50.00	
THE 10TH FRAME			
5463 PIZZA PARTY @ LADDERHOUSE		179.66	101-51960-211
Total THE 10TH FRAME:		179.66	
TOTAL TOOL SUPPLY INC			
6107860 EAR PLUGS		42.00	101-55200-213

Invoice	Description	Total Cost	GL Account
6107895	WORK GLOVES	86.57	101-53300-213
TOTAL TOOL SUPPLY INC:		128.57	
TRANSAMERICA LIFE INSURANCE COMPANY			
2502518677	JULY BILLING	1,955.43	101-21364
Total TRANSAMERICA LIFE INSURANCE COMPANY:		1,955.43	
TRI CITY GLASS & DOOR			
101-0720-88996	WINDSHIELD REPLACED ON #56	272.20	101-53330-225
Total TRI CITY GLASS & DOOR:		272.20	
UNIFIRST CORPORATION			
0970240972	WIPERS/LAUNDRY BAGS/UNIFORM	9.90	101-53330-213
0970240972	WIPERS/LAUNDRY BAGS/UNIFORM	26.30	101-53330-218
Total UNIFIRST CORPORATION:		36.20	
VACUUM PUMP & COMPRESSOR INC			
77433	FRENCH POND LIFT PUMP	4,158.93	630-53441-253
Total VACUUM PUMP & COMPRESSOR INC:		4,158.93	
VAN SCHYNDEL, SCOTT			
07/17 REIMBURSE	REIMBURSEMENT - UNIFORM ALLOWANCE	88.17	207-52120-212
Total VAN SCHYNDEL, SCOTT:		88.17	
VAN STIPHOUT, JAY			
7/13 - 7/20	MEN'S SOFTBALL SUPERVISOR	15.00	101-55300-111
7/13 - 7/20	MEN'S SOFTBALL UMPIRE	185.00	101-55300-111
Total VAN STIPHOUT, JAY:		200.00	
VAN ZEELAND NURSERY			
628201717	3 MEMORIAL TREES	325.57	420-57620-272
720201704	TOPSOIL FOR VAN LIESHOUT SOCCER FIELD	31.99	101-55200-215
Total VAN ZEELAND NURSERY:		357.56	
VANDE HEY COMPANY INC			
21556	12 BALES OF HAY	60.00	620-53644-216
Total VANDE HEY COMPANY INC:		60.00	
VANDEN HEUVEL, JUDD			
7/2017 BOARD	BOARD OF REVIEW	150.00	101-51110-113
Total VANDEN HEUVEL, JUDD:		150.00	
VANDEN HEUVEL, LEON			
7/2017	BOARD OF REVIEW	150.00	101-51110-113
Total VANDEN HEUVEL, LEON:		150.00	

Invoice	Description	Total Cost	GL Account
VANDEN HEUVEL, WILL			
7/13 - 7/20	MEN'S SOFTBALL SCORER	40.00	101-55300-111
Total VANDEN HEUVEL, WILL:		40.00	
VERBRUGGEN, CASEY			
LIESHOUT 7/23/17	REFUND SHELTER DEPOSIT 7/23/17	20.00	101-34401
Total VERBRUGGEN, CASEY:		20.00	
VERMEER WISCONSIN			
30057025	SCREWS	23.28	101-53330-225
Total VERMEER WISCONSIN:		23.28	
VILLAGE OF LITTLE CHUTE			
JULY 2017	SAFETY CENTER	247.08	207-52120-249
JULY 2017	SAFETY CENTER	61.77	101-52250-249
JULY 2017	VILLAGE HALL	250.81	101-51650-249
JULY 2017	CIVIC CENTER	506.98	206-55110-249
JULY 2017	DOYLE PARK DPI RESTROOMS	53.92	101-55200-249
JULY 2017	HERITAGE PARK	13.87	101-55200-249
JULY 2017	LEGION PARK SPRINKLER	379.37	101-55200-249
JULY 2017	LEGION PARK RESTROOMS	552.90	101-55200-249
JULY 2017	VAN LIESHOUT PARK	385.76	101-55200-249
JULY 2017	VAN LIESHOUT PARK CONCESSION	11.09	101-55200-249
JULY 2017	HEESAKKER PARK-BUBBLER	15.05	101-55200-249
JULY 2017	HEESAKKER PARK-RESTROOM	97.73	101-55200-249
JULY 2017	DOYLE SHELTER	29.48	101-55200-249
JULY 2017	DOYLE PARK POOL/RESTROOMS	373.05	101-55200-249
JULY 2017	DOYLE PARK POOL/RESTROOMS	373.05	204-55420-249
JULY 2017	DOYLE PARK POOL OFFICE	11.20	204-55420-249
JULY 2017	DOYLE PARK - LOW FLOW	1,040.84	204-55420-249
JULY 2017	PUMP STATION JEFFERSON ST	21.45	620-53624-249
JULY 2017	#3 WELL WASHINGTON ST	15.68	620-53624-249
JULY 2017	900 RANDOLPH DR	403.62	460-53460-249
JULY 2017	839 MOASIS DR C	11.32	460-53460-249
JULY 2017	1401 E ELM DR - VILLAGE GARAGE	35.63	101-53310-249
JULY 2017	3609 FREEDOM RD-WATER/SEWER	8.25	630-53441-249
Total VILLAGE OF LITTLE CHUTE:		4,899.90	
VONBRIESEN & ROPER S.C.			
237985	LEGAL SERVICES	78.00	207-52120-262
Total VONBRIESEN & ROPER S.C.:		78.00	
WICHMAN, CHRISTINE			
DOYLE 7/1/17	REFUND SHELTER DEPOSIT 7/1/17	20.00	101-34401
Total WICHMAN, CHRISTINE:		20.00	
WILDENBERG, JAMES			
LIESHOUT 7/22/17	REFUND SHELTER DEPOSIT 7/22/17	20.00	101-34401
Total WILDENBERG, JAMES:		20.00	

Invoice	Description	Total Cost	GL Account
<b>WISCONSIN PUBLIC RADIO</b>			
IN-1170627616	ADVERTISING FOR VILLAGE MARKET	495.00	101-55300-232
Total WISCONSIN PUBLIC RADIO:		495.00	
<b>ZIERLER, AL</b>			
CFEST 7/22/17	REFUND SHELTER DEPOSIT 7/22/17	50.00	101-34401
Total ZIERLER, AL:		50.00	
Grand Totals:		91,370.89	

## Report GL Period Summary

Vendor number hash: 298009  
Vendor number hash - split: 369198  
Total number of invoices: 128  
Total number of transactions: 166

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	91,370.89	91,370.89
Grand Totals:	91,370.89	91,370.89

## Report Criteria:

Invoice Detail.Volded = {=} FALSE

## Report Criteria:

Invoice Detail.Input Date = 07/28/2017

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>2017 UTILITY REFUNDS (4818)</b>							
170267501	Invoi	OVERPAYMENT REFUND # 1-702675-01	12.28	Open	Non		001-15000
170290501	Invoi	OVERPAYMENT REFUND # 1-702905-01	27.98	Open	Non		001-15000
170308501	Invoi	OVERPAYMENT REFUND # 1-703085-01	30.41	Open	Non		001-15000
170337003	Invoi	OVERPAYMENT REFUND # 1-703370-03	30.91	Open	Non		001-15000
<b>Total 2017 UTILITY REFUNDS (4818):</b>			<b>101.58</b>				
<b>AT&amp;T (409)</b>							
92078873810963 0	Invoi	JUNE/JULY SERVICE	19.58	Open	Non		207-52120-203
92078873810963 0	Invoi	JUNE/JULY SERVICE	39.15	Open	Non		101-53310-203
92078873810963 0	Invoi	JUNE/JULY SERVICE	19.58	Open	Non		204-55420-203
92078873810963 0	Invoi	JUNE/JULY SERVICE	19.58	Open	Non		101-53310-203
92078873810963 0	Invoi	JUNE/JULY SERVICE	78.31	Open	Non		620-53924-203
92078873810963 0	Invoi	JUNE/JULY SERVICE	39.14	Open	Non		101-53310-203
<b>Total AT&amp;T (409):</b>			<b>215.34</b>				
<b>AT&amp;T (4444)</b>							
250569355 6/17	Invoi	JUNE/JULY SERVICE	77.70	Open	Non		204-55420-203
<b>Total AT&amp;T (4444):</b>			<b>77.70</b>				
<b>HORTONVILLE FIRE DEPARTMENT (4748)</b>							
072617	Invoi	SOFTBALL TOURNAMENT FEE	50.00	Open	Non		101-52200-219
<b>Total HORTONVILLE FIRE DEPARTMENT (4748):</b>			<b>50.00</b>				
<b>KAUKAUNA UTILITIES (234)</b>							
JULY 2017	Invoi	SAFETY CENTER	789.47	Open	Non		207-52120-249
JULY 2017	Invoi	SAFETY CENTER	526.32	Open	Non		101-52250-249
JULY 2017	Invoi	VILLAGE HALL	1,270.20	Open	Non		101-51650-249
JULY 2017	Invoi	VILLAGE HALL PLAZA	14.49	Open	Non		101-51650-249
JULY 2017	Invoi	CIVIC CENTER	1,898.76	Open	Non		206-55110-249
JULY 2017	Invoi	MUNICIPAL POOL	1,895.88	Open	Non		204-55420-249
JULY 2017	Invoi	BALLFIELD DPI/SHED LIGHTS	157.18	Open	Non		101-55200-249
JULY 2017	Invoi	DOYLE PARK STAGE	392.53	Open	Non		101-55200-249
JULY 2017	Invoi	DOYLE PARK BALLFIELD DP2 LIGHTS	97.30	Open	Non		101-55200-249
JULY 2017	Invoi	HEESAKKER PARK TRAIL	22.90	Open	Non		101-55200-249
JULY 2017	Invoi	HERITAGE PARK	23.98	Open	Non		101-55200-249
JULY 2017	Invoi	LEGION PARK RESTROOMS	419.53	Open	Non		101-55200-249
JULY 2017	Invoi	VAN LIESHOUT PARK	97.36	Open	Non		101-55200-249
JULY 2017	Invoi	VAN LIESHOUT PARK BALLFIELD	208.14	Open	Non		101-55200-249
JULY 2017	Invoi	VAN LIESHOUT PARK SECURITY LIGHT	56.66	Open	Non		101-55200-249
JULY 2017	Invoi	LINCOLN AVE HEESAKKER PARK	131.95	Open	Non		101-55200-249
JULY 2017	Invoi	PUMP STATION JEFFERSON ST	1,246.92	Open	Non		620-53624-249
JULY 2017	Invoi	#4 WELL EVERGREEN DR	6,270.01	Open	Non		620-53624-249
JULY 2017	Invoi	#3 WELL WASHINGTON ST	3,987.38	Open	Non		620-53624-249
JULY 2017	Invoi	STEPHEN ST TOWER/LIGHTING	157.72	Open	Non		101-53300-249
JULY 2017	Invoi	CANAL BRIDGE - NORTH SIDE	15.09	Open	Non		101-53300-249
JULY 2017	Invoi	CANAL BRIDGE - SOUTH SIDE	26.78	Open	Non		101-53300-249
JULY 2017	Invoi	SECURITY LIGHT	11.49	Open	Non		101-53300-249
JULY 2017	Invoi	SIGNALS AT GRAND AND MAIN	50.29	Open	Non		101-53300-249



Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
JULY 2017	Invoi	COMMUNITY BRIDGE LIGHTING	205.13	Open	Non		101-53300-249
JULY 2017	Invoi	SIGNALS AT MAIN AND MADISON	35.73	Open	Non		101-53300-249
JULY 2017	Invoi	STREET LIGHTING	8,618.81	Open	Non		101-53300-249
JULY 2017	Invoi	SIGNALS AT NORTH AND BUCHANAN	33.58	Open	Non		101-53300-249
JULY 2017	Invoi	PATRIOT DR FLAG POLE	33.35	Open	Non		101-53300-249
JULY 2017	Invoi	SIGNALS AT NE CORNER N AND ELM	81.11	Open	Non		101-53300-249
JULY 2017	Invoi	STEPHEN ST SIGN	32.65	Open	Non		101-53300-249
JULY 2017	Invoi	900 RANDOLPH DR	412.24	Open	Non		460-53460-249
JULY 2017	Invoi	839 MOASIS DR C	25.98	Open	Non		460-53460-249
JULY 2017	Invoi	1800 STEPHEN ST STORM	577.98	Open	Non		630-53441-249
Total KAUKAUNA UTILITIES (234):			29,824.89				
SAM'S CLUB/SYNCHRONY BANK (1728)							
07/17 00204221446	Invoi	REC EVENTS ITEMS 6/12	41.33	Open	Non		101-55300-218
07/17 00204221446	Invoi	REC EVENTS ITEMS 6/18	1.88	Open	Non		101-55300-218
07/17 00204221446	Invoi	AMAZING RACE ITEMS 6/26	97.51	Open	Non		101-55300-218
07/17 00204221446	Invoi	REC EVENTS ITEMS 6/26	141.24	Open	Non		101-55300-218
07/17 00204221446	Invoi	OFFICE SUPPLIES	20.64	Open	Non		101-55300-206
07/17 00204221446	Invoi	POOL CONCESSION ITEMS 6/19	1,055.78	Open	Non		204-55420-211
07/17 00204221446	Invoi	REC EVENTS ITEMS 6/19	47.21	Open	Non		101-55300-218
Total SAM'S CLUB/SYNCHRONY BANK (1728):			1,405.59				
THE PARTY COMPANY LLC (4809)							
152017	Invoi	BALANCE FOR 8/2/17 MOVIE ON THE PLAZA	360.00	Open	Non		101-55300-218
Total THE PARTY COMPANY LLC (4809):			360.00				
TIME WARNER CABLE (89)							
705900401071617	Invoi	JULY/AUGUST SERVICE	88.52	Open	Non		101-52200-203
712346801071217	Invoi	JULY/AUGUST SERVICE	115.50	Open	Non		101-53310-203
Total TIME WARNER CABLE (89):			204.02				
US VENTURE (4231)							
L57981	Invoi	SPECTRO V100 WATER AF FUEL	60.00	Open	Non		101-53330-225
Total US VENTURE (4231):			60.00				
VERIZON WIRELESS (3606)							
9788765934	Invoi	JUNE/JULY SERVICE	183.51	Open	Non		101-52200-203
Total VERIZON WIRELESS (3606):			183.51				
WE ENERGIES (2788)							
2296773989 7/17	Invoi	900 RANDOLPH DR	47.24	Open	Non		460-53460-249
4494800612 07/17	Invoi	CROSSWINDS LED STREET LIGHTS	56.23	Open	Non		101-53300-249
4494800612 07/17	Invoi	839 MOASIS DR, UNIT 3	10.44	Open	Non		460-53460-249
4494800612 07/17	Invoi	108 W MAIN ST	201.62	Open	Non		101-51850-249
4494800612 07/17	Invoi	PUMP STATION @ EVERGREEN & FRENCH	237.74	Open	Non		620-53624-249
4494800612 07/17	Invoi	STREET LIGHTS	1,124.64	Open	Non		101-53300-249
4494800612 07/17	Invoi	LC WELL #4 PUMPHOUSE	13.81	Open	Non		620-53624-249
4494800612 07/17	Invoi	PLANT #2	10.44	Open	Non		620-53624-249
4494800612 07/17	Invoi	PLANT #1	9.90	Open	Non		620-53624-249
4494800612 07/17	Invoi	920 WASHINGTON ST	1.53	Open	Non		620-53624-249
4494800612 07/17	Invoi	200 E MCKINLEY ST - FIRE DEPT	21.79	Open	Non		101-52250-249

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
4494800612 07/17	Invoi	200 E MCKINLEY ST - FVMPD	32.68	Open	Non		207-52120-249
4494800612 07/17	Invoi	DOYLE POOL	1,826.56	Open	Non		204-55420-249
4494800612 07/17	Invoi	CIVIC CENTER	386.96	Open	Non		206-55110-249
Total WE ENERGIES (2788):			3,981.58				
Grand Totals:			36,464.21				

## Report GL Period Summary

Vendor number hash: 49235  
Vendor number hash - split: 102826  
Total number of invoices: 16  
Total number of transactions: 72

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	36,464.21	36,464.21
Grand Totals:	36,464.21	36,464.21

## Report Criteria:

Invoice Detail.Input Date = 07/28/2017  
Invoice Detail.Voided = {=} FALSE

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>2017 UTILITY REFUNDS (4818)</b>							
124222028	Invoi	OVERPAYMENT REFUND # 1-242220-28	24.47	Open	Non		001-15000
170250503	Invoi	OVERPAYMENT REFUND # 1-702505-03	74.34	Open	Non		001-15000
170325001	Invoi	OVERPAYMENT REFUND # 1-703250-01	44.85	Open	Non		001-15000
<b>Total 2017 UTILITY REFUNDS (4818):</b>			<b>143.66</b>				
<b>AMBROSIUS, WILLIE (1804)</b>							
6/29 - 7/6	Invoi	MEN'S SOFTBALL SUPERVISOR	30.00	Open	Non		101-55300-111
6/29 - 7/6	Invoi	MEN'S SOFTBALL UMPIRE	185.00	Open	Non		101-55300-111
<b>Total AMBROSIUS, WILLIE (1804):</b>			<b>215.00</b>				
<b>CARDMEMBER SERVICE (178)</b>							
07/17 11041500068	Invoi	INN ON THE PARK-TRAINING-FENLON	149.00	Open	Non		101-51400-201
07/17 11041500068	Invoi	WMCA CLERKS CONFERENCE REGISTRATION	175.00	Open	Non		101-51440-201
07/17 11041500068	Invoi	WMCA CLERKS CONFERENCE ACCOMODATION	82.00	Open	Non		101-51440-201
07/17 11041500068	Invoi	POWER TOOLS FOR RADAR SIGNS	86.78	Open	Non		207-52120-218
07/17 11041500068	Invoi	SMALL OFFICE EQUIPMENT	41.99	Open	Non		207-52120-221
07/17 11041500068	Invoi	TICKET TO GOVENOR'S CONFERENCE	125.00	Open	Non		207-52120-201
07/17 11041500068	Invoi	ICLOUD SPACE	2.99	Open	Non		207-52120-218
07/17 11041500068	Invoi	DEPARTMENT MUGS	10.00	Open	Non		207-52120-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	31.50	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	204.72	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	63.00	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	31.50	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	204.72	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	31.50	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	136.48	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	31.50	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	272.96	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	31.50	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	136.48	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	31.50	Open	Non		204-55420-218
07/17 11041500068	Invoi	REC EVENT SUPPLIES	44.00	Open	Non		101-55300-218
07/17 11041500068	Invoi	SMALL EQUIPMENT FUEL	48.51	Open	Non		101-55200-247
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	204.71	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	.01	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	204.72	Open	Non		204-55420-218
07/17 11041500068	Invoi	POOL STAFF SWIMSUIT ORDER	1,224.75	Open	Non		204-55420-218
07/17 11041500068	Invoi	CABLE FOR SMALL EQUIPMENT	23.73	Open	Non		101-53330-221
07/17 11041500068	Invoi	FUEL	66.39	Open	Non		101-53330-217
07/17 11041500068	Invoi	PLOTTER INK CARTRIDGE	40.51	Open	Non		101-51410-206
07/17 11041500068	Invoi	MSB TOUR/STAFF MEETING LUNCH	142.29	Open	Non		101-53300-201
07/17 11041500068	Invoi	FUEL	36.29	Open	Non		101-53330-217
07/17 11041500068	Invoi	REC EVENT SUPPLIES	8.98	Open	Non		101-55300-218
07/17 11041500068	Invoi	TRUCK #13 CAMERA KIT	167.54	Open	Non		101-53330-225
07/17 11041500068	Invoi	AMAZING RACE YELLOW ENVELOPES	11.94	Open	Non		101-55300-218
07/17 11041500068	Invoi	REC EVENT SUPPLIES	3.98	Open	Non		101-55300-218
07/17 11041500068	Invoi	REC EVENT SUPPLIES	17.98	Open	Non		101-55300-218
07/17 11041500068	Invoi	AMAZING RACE YELLOW ENVELOPES	11.94	Open	Non		101-55300-218
07/17 11041500068	Invoi	CLEANING GLOVES	67.05	Open	Non		101-55200-222
07/17 11041500068	Invoi	REC EVENT MOVIE RENTAL	4.20	Open	Non		101-55300-218
07/17 11041500068	Invoi	AMAZING RACE EVENT SWIM RINGS	3.99	Open	Non		101-55300-218

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
07/17 11041500068	Invoi	AMAZING RACE EVENT PUZZLES	5.00	Open	Non		101-55300-218
07/17 11041500068	Invoi	MARKET UMBRELLAS & STANDS	179.24	Open	Non		101-55300-232
07/17 11041500068	Invoi	SMALL EQUIPMENT FUEL	41.93	Open	Non		101-55200-247
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	204.72-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	204.72-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	204.72-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	136.48-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	272.96-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	272.96-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	136.48-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	63.00-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	31.50-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	31.50-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	31.50-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	31.50-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED POOL SUITS (TAX CHARGED)	31.50-	Open	Non		204-55420-218
07/17 11041500068	Invoi	RETURNED MARKET UMBRELLA STANDS	79.88-	Open	Non		101-55300-232
07/17 11041500068	Invoi	FIRE INVESTIGATION CONFERENCE LUNCHEON	108.14	Open	Non		101-52200-201
07/17 11041500068	Invoi	ID BADGE HOLDERS	24.08	Open	Non		101-52200-206
07/17 11041500068	Invoi	ID BADGE HOLDERS	48.95	Open	Non		101-52200-206
07/17 11041500068	Invoi	CARBON PAPER/STAPLES/COLORED COPY PAPE	49.22	Open	Non		101-52200-206
07/17 11041500068	Invoi	CONFERENCE ACCOMODATIONS	371.16	Open	Non		101-52200-201
07/17 11041500068	Invoi	CONFERENCE ACCOMODATIONS	371.16	Open	Non		101-52200-201
07/17 11041500068	Invoi	CONFERENCE LUNCH	83.71	Open	Non		101-52200-201
07/17 11041500068	Invoi	THERMAL LAMINATING POUCHES	110.58	Open	Non		101-52200-240
07/17 11041500068	Invoi	OFFICE SUPPLIES	18.94	Open	Non		101-52200-206
07/17 11041500068	Invoi	WI FIRE CHIEFS ASS. CONFERENCE ACCOMODA	240.00	Open	Non		101-52200-201
07/17 11041500068	Invoi	WI FIRE CHIEFS ASS. CONFERENCE ACCOMODA	240.00	Open	Non		101-52200-201
07/17 11041500068	Invoi	WI FIRE CHIEFS ASS. CONFERENCE DINNER	165.74	Open	Non		101-52200-201
07/17 11041500068	Invoi	WI FIRE CHIEFS ASS. CONFERENCE LUNCH	160.12	Open	Non		101-52200-201
07/17 11041500068	Invoi	WI FIRE CHIEFS ASS. CONFERENCE ACCOMODA	360.00	Open	Non		101-52200-201
07/17 11041500068	Invoi	TELEPHONE SUPPLIES	35.98	Open	Non		101-52200-203
07/17 11041500068	Invoi	COMPUTER PROGRAM	194.25	Open	Non		101-51400-208
07/17 11041500068	Invoi	CHEESE FEST-LANTERN LIGHTS	19.99	Open	Non		101-55300-233
07/17 11041500068	Invoi	BASKETBALLS AND HOOPS	45.19	Open	Non		204-55420-218
07/17 11041500068	Invoi	PAINT SUPPLIES FOR DOYLE MURAL	8.64	Open	Non		101-55200-225
07/17 11041500068	Invoi	GUARD COURSE-REBEKEH,GABE,AMELIA	105.00	Open	Non		204-55420-213
07/17 11041500068	Invoi	GUARD TRAINING-LC & KIMBERLY STAFF	315.00	Open	Non		204-55420-213
07/17 11041500068	Invoi	POOL CONCESSION PIZZAS	20.68	Open	Non		204-55420-211
07/17 11041500068	Invoi	CPR/1ST AID TRAINING - 10 REC STAFF	270.00	Open	Non		101-55300-213
07/17 11041500068	Invoi	LIFEGUARD RECERT- HANNAH R	35.00	Open	Non		204-55420-213
07/17 11041500068	Invoi	LIFEGUARD RECERT- CLAIRE E	35.00	Open	Non		204-55420-213
07/17 11041500068	Invoi	PAINT SUPPLIES FOR DOYLE MURAL	34.57	Open	Non		101-55200-225
07/17 11041500068	Invoi	POOL CONCESSION PIZZAS	37.60	Open	Non		204-55420-211
07/17 11041500068	Invoi	POOL ITEM	2.09	Open	Non		204-55420-218
07/17 11041500068	Invoi	PLOTTER PAPER	55.08	Open	Non		101-51410-206
Total CARDMEMBER SERVICE (178):			6,220.75				
COENEN, MICHAEL (3745)							
071817	Invoi	BALLOON TWISTING FOR FAMILY FUN FEST	175.00	Open	Non		101-55300-233
Total COENEN, MICHAEL (3745):			175.00				
COURT REFUNDS (4746)							
48804L8FF	Invoi	REFUND-TAX INTERCEPTION AFTER WARRANT P	124.00	Open	Non		101-35101

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total COURT REFUNDS (4746):			124.00				
FESTIVE BALLOONS (4507)							
301	Invoi	BALLOON TWISTING for 7/25	145.00	Open	Non		101-55300-233
Total FESTIVE BALLOONS (4507):			145.00				
FOX CITIES CHAMBER OF COMMERCE (191)							
52585	Invoi	CONNECT LEVEL MEMBERSHIP	200.00	Open	Non		101-51400-208
Total FOX CITIES CHAMBER OF COMMERCE (191):			200.00				
HARLOW, BRANDON (4858)							
071817	Invoi	MUSIC @ FAMILY FUN FEST 7/25/17	100.00	Open	Non		101-55300-218
Total HARLOW, BRANDON (4858):			100.00				
KRUEGER, KIRBY (4622)							
6/29 - 7/6	Invoi	MEN'S SOFTBALL UMPIRE	185.00	Open	Non		101-55300-111
6/29 - 7/6	Invoi	MEN'S SOFTBALL SCORER	16.00	Open	Non		101-55300-111
Total KRUEGER, KIRBY (4622):			201.00				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ36711	Invoi	KEY FRONT OF MUNICIPAL BUILDING TO MASTE	120.00	Open	Non		101-51650-244
Total LAPPEN SECURITY PRODUCTS INC (735):			120.00				
MADISON NATIONAL LIFE (4857)							
07012017	Invoi	LIFE BINDER	401.00	Open	Non		101-21391
07012017	Invoi	LTD BINDER	989.00	Open	Non		101-21385
Total MADISON NATIONAL LIFE (4857):			1,390.00				
MAIN EVENT (4577)							
072117	Invoi	MICRO LOAN-1ST INSTALLMENT	10,000.00	Open	Non		221-13928
Total MAIN EVENT (4577):			10,000.00				
PRIMADATA LLC (4671)							
AUGUST 2017	Invoi	AUGUST POSTCARD POSTAGE	250.00	Open	Non		201-53620-226
AUGUST 2017	Invoi	AUGUST POSTCARD POSTAGE	250.00	Open	Non		610-53613-226
AUGUST 2017	Invoi	AUGUST POSTCARD POSTAGE	250.00	Open	Non		620-53904-226
AUGUST 2017	Invoi	AUGUST POSTCARD POSTAGE	250.00	Open	Non		630-53443-226
Total PRIMADATA LLC (4671):			1,000.00				
PUFFE, RICK (4447)							
06/29 - 7/6	Invoi	MEN'S SOFTBALL UMPIRE	185.00	Open	Non		101-55300-111
06/29 - 7/6	Invoi	MEN'S SOFTBALL SCORER	24.00	Open	Non		101-55300-111
Total PUFFE, RICK (4447):			209.00				
SANDERFOOT, MATTHEW E (4844)							
6/29 - 7/6	Invoi	MEN'S SOFTBALL SCORER	40.00	Open	Non		101-55300-111

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total SANDERFOOT, MATTHEW E (4844):			40.00				
THE BUSINESS NEWS (4621)							
19705	Invoi	1 YR SUBSCRIPTION	20.00	Open	Non		101-51400-208
Total THE BUSINESS NEWS (4621):			20.00				
TIM'S TOYZ (3746)							
1706	Invoi	3 RENTALS FOR FAMILY FUN FEST	1,075.00	Open	Non		101-55300-233
Total TIM'S TOYZ (3746):			1,075.00				
VAN STIPHOUT, JAY (2138)							
6/29 - 7/6	Invoi	MEN'S SOFTBALL UMPIRE	185.00	Open	Non		101-55300-111
Total VAN STIPHOUT, JAY (2138):			185.00				
VANDEN HEUVEL, WILL (4843)							
6/29 - 7/6	Invoi	MEN'S SOFTBALL SCORER	80.00	Open	Non		101-55300-111
Total VANDEN HEUVEL, WILL (4843):			80.00				
WARRANT PAYMENTS (4565)							
072117	Invoi	WARRANT- LESSOR	335.00	Open	Non		207-21495
Total WARRANT PAYMENTS (4565):			335.00				
Grand Totals:			21,978.41				

## Report GL Period Summary

Vendor number hash: 83149  
Vendor number hash - split: 128200  
Total number of invoices: 22  
Total number of transactions: 115

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	21,978.41	21,978.41
Grand Totals:	21,978.41	21,978.41

## Report Criteria:

Invoice Detail.Volded = {=} FALSE