

Village of

**Little Chute**

## AGENDA

### **R**EGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, August 16, 2017  
TIME: 6:00 p.m.

#### **REGULAR ORDER OF BUSINESS**

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items—July Fire, FVMPD Monthly Reports and July Report
- G. Approval of Minutes  
*Minutes of the Regular Board Meeting of August 2, 2017*
- H. Operator License Approvals

Miller, Cody J.	Ladder House	Hortonville
Klein, Leanne A.	Shelley's	Little Chute
Lamers, Sydney T.	Down the Hill	Appleton
Lesperance, Sara M.	Walgreens	Appleton
Nettekoven, Jennifer L.	Walgreens	Appleton
Gaffney, Ellen K.	Walgreens	Little Chute
Smith, Debra M.	Trish's Pop In Again	Little Chute
Steen, Jacob J.	Moasis Truck Stop	Little Chute
Gunderson, Tina M.	Super Shell 41	Larsen
Siebers, Heather M.	The Heiting Place	Kaukauna
Shepard, Jennifer R.	5 <sup>th</sup> Quarter	Little Chute
Abel, Tamra M.	5 <sup>th</sup> Quarter	Green Bay
Heiting, Brain R.	The Heiting Place	Kaukauna
Dean, Ella R.	Seth's Coffee	Kimberly
Puyleart, Katherine M.	Gentleman Jacks	Little Chute
Janssen, Amber E.	Walgreens	Appleton
Button, Samantha J.	Moasis Truck Stop	Little Chute
Cox, David P.	Shelley's	Little Chute
- I. Presentation—Downtown Master Plan
- J. Department and Officers Progress Reports
- K. Ordinances:
  - a) *Adopt Ordinance No. 3, Series 2017 Amending Section 32-1 Park Regulations (C) (20) Concerning Dogs in Village Parks*

*b) Adopt Ordinance No. 4, Series 2017 Amending Section 40-Streets, Sidewalks and Other Public Places, Article V Driveways, Section 40-123 of the Municipal Code of the Village of Little Chute*

- L. Discussion/Action—Paperless Board Meetings and Technology Requirements
- M. Action—Doyle Pool Survey
- N. Discussion/Possible Action—Request for Rock Crushing Permit
- O. Action—Fence Contract
- P. Disbursement List
- Q. Call for Unfinished Business
- R. Items for Future Agendas
- S. Closed Sessions:
  - a) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Contract Update/Personnel Matter/Succession*
  - b) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Update on Development Agreement Negotiations*
- T. Return to Open Session
- U. Action—Updated DPW and Engineer Job Descriptions
- V. Action—DPW Director Compensation Table
- W. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, email: [Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org)

Prepared: August 11, 2017

**LCFD Incident Report**  
**July 2017**  
**Number of responses: 12**  
**Last years: 17**  
**YTD: 97**

- |                 |   |
|-----------------|---|
| <b>07/01/17</b> | <b>12:05 Alarm sounding @ Atrium Care Center<br/>1201 Garfield Avenue, found a faulty detector<br/>head</b>   |
| <b>07/01/17</b> | <b>12:33 Alarm sounding @ Atrium Care Center<br/>1201 Garfield Avenue, same issue as above,<br/>notified manager to correct situation, place in<br/>test mode with a fire watch until rectified</b> |
| <b>07/04/17</b> | <b>07:55 Possible garage fire @ area of 1016<br/>Cedar Street, nothing found, believed the fire<br/>works from Kaukauna's Firecracker run is<br/>what the reporting party heard.</b>                |
| <b>07/07/17</b> | <b>22:10 Alarm sounding @ Nestle's 3900<br/>Freedom Road, broken sprinkler line, crews<br/>were repairing, monitoring agency didn't<br/>receive notice.</b>   |
| <b>07/11/17</b> | <b>11:05 Alarm sounding @ Nestle's 3900<br/>Freedom Road, working on system, monitoring<br/>agency didn't place in test mode.</b>   |
| <b>07/17/17</b> | <b>10:07 Pull station activation @ Feeding<br/>America 3400 E. Evergreen Drive, false alarm,<br/>occupants contacting Faith Technologies to<br/>repair</b>  |

**07/25/17            21:22 Auto aide request from Kimberly Fire  
Department Hilton Hotel 720 Eisenhower  
Drive-cancelled when in route**

**07/26/17            13:57 Smoke alarm sounding @ 900 E. Florida  
Avenue- investigated found a faulty detector**

**07/27/17            07:55 Scene safety @ South bound I-41 just  
north of County Road N-1 Vehicle rollover**

**07/28/17            07:57 Odor of natural gas @ Best Wash 2124  
E. Main Street-investigated waited for WE  
Energies, sewer gas**

**07/28/17            11:56 Scene safety @ South bound I-41 just  
south of Rosehill Road-motorcycle in the ditch**

**07/29/17            22:42 Possible structure fire near Hwy. 441 &  
Main Street, passerby on Hwy. thought they  
saw smoke down below-nothing found, possible  
smoke from a camp fire.**

**07/31/17            17:24 Alarm sounding @ Atrium Care Center  
1201 Garfield Avenue-false alarm-spoke with  
maintenance department**

Agency: FV

## Incident Count by Incident Type

PremierOne CAD

Represents calls for service for the month of July 2017

Incident Type Description	Incident Count
TRAFFIC STOP	266
ASSIST	124
911 HANG UP	56
CRIME PREVENTION	53
ANIMAL	47
ACCIDENT	42
SUSPICIOUS SITUATION	41
MEDICAL	39
RECKLESS DRIVING	38
WELFARE CHECK	38
PARKING COMPLAINT	26
LOST / FOUND	24
OPEN DOOR	23
FIREWORKS	22
FIRE CALL	21
ALARM	21
JUVENILE COMPLAINTS	18
THEFT	18
TRAFFIC HAZARD	18
ORDINANCE	17
MOTORIST ASSIST	16
NOISE COMPLAINT	11
SUSPICIOUS PERSON	11
SUSPICIOUS VEHICLE	11
DISTURBANCE	10
HARASSMENT	8
DISORDERLY CONDUCT	7
DOMESTIC DISTURBANCE	6
DAMAGE TO PROPERTY	5
RUNAWAY	5
TRESPASSING	5
VIOLATION OF COURT ORDER	4
FRAUD	4
DRUGS	4
911 ASSIST	4
ACCIDENT WITH INJURY	4
ABANDONED VEHICLE	4
WARRANT	3
SEX OFFENSE	3
EMERGENCY COMMITTAL	2

Report Name: P1 Incident Count by Incident Type Monthly  
Schedule

Run Date: 8/1/2017 4:00:29 AM

Agency: FV

## Incident Count by Incident Type

PremierOne CAD

BURGLARY	2
CIVIL MATTER	2
COMPUTER CRIME	1
BATTERY	1
ALCOHOL	1
DEATH	1
RETAIL THEFT	1
<b>Total</b>	<b>1,088</b>

# VILLAGE OF LITTLE CHUTE MONTHLY REPORT – JULY 2017



## ***Little Chute***

ESTABLISHED 1848

JULY 2017

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

## VILLAGE OF LITTLE CHUTE MONTHLY REPORT – JULY 2017

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board on a monthly basis. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at [www.littlechutewi.org](http://www.littlechutewi.org).

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations.

### Department Overview

The report will track monthly activities for the following Departments:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Fox Valley Metro Police Department
- Kimberly/Little Chute Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department

### Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

James P. Fenlon  
Village Administrator  
108 W. Main Street  
Little Chute, WI 54140  
920-423-3850  
[james@littlechutewi.org](mailto:james@littlechutewi.org)



# Village Administrator

## HIGHLIGHTS

- Closed on a microloan and façade loan for Main Event Steakhouse.
- Prepare the 2017 TID Presentation for July 19<sup>th</sup> with the Finance Director and Community Development Director (3:30 PM at Village Hall).
- Present 2018 Budget guidance for approval by the Board and for the village's Department Heads.
- Finalized the first DRAFT of the Downtown Master Plan.
- Worked with the Finance Director and the rating agency to reaffirm the Village's bond rating.
- Met with staff to consolidate the Strategic Planning Working group into a Lean Team that will advise the Administrator and staff on lean related efforts and matters relating to village operations.
- Began contract negotiations with the FVMPD Professional Police Association.
- On July 19<sup>th</sup>, the Board of Trustees agreed to a 2018 budget schedule, along with Budget guidance for all departments to work off of as they begin building their 2018 budget.
- On July 19<sup>th</sup>, staff presented an overview of Tax Increment Districts to the appointed Joint Review Board for 2016.

## TOP PRIORITIES FOR AUGUST

- Work with Department Heads on preliminary budget meetings while also working with key staff on the 2018-2022 Capital Improvement Program.
- Present the DRAFT Downtown Master Plan to the Board of Trustees, Plan Commission and other groups.
- Continue working on numerous development related opportunities in the village, including finalizing a Downtown Senior Housing opportunity.
- Present the Board of Trustees options for a Merit based compensation policy in addition to a Wellness program to be started in the Village.
- Renew the 2017/2018 Connect Community Contract with WEDC as a focus on Downtown development.
- Tour Trilliant Food and Nutrition with the Board of Trustees.
- Work with the Board of Trustees on succession and organizational opportunities, including planning various recruitment strategies.

# Clerk

## HIGHLIGHTS

The Clerk's office continues to find ways to keep up with technology while balancing cost. You might have noticed that our Agenda's for board meetings are now easier to follow with the new bookmark feature, allowing you to go back or forward with just a click of the mouse. We also worked with Civic Plus to assist us with web design and a "year in review" helping us to understand what has been working and not working as our residents utilize the website. These efforts will continue as we train in Canva, which is a free graphic design software service. Be on the lookout for our new and improved winter newsletter! Our goals for June included:

- Board of Review
- Election equipment procurement meeting
- Phone and supply ordering support
- Agenda and Minutes for 6 meetings
- Civic Center/Village Hall rentals
- Weekly Maintenance Reports
- Maintain the Village website and track social media statistics

## TOP PRIORITIES FOR AUGUST

- Canva training
- Starting newsletter creation
- Clerk's conference training
- Phone and supply ordering support
- Agenda and Minutes for 6 meetings
- Civic Center/Village Hall rentals
- Weekly Maintenance Reports
- Maintain the Village website and track social media statistic

## JULY DATA

Village of Little Chute Website and Social Media Metrics - JULY 2017						
	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Website Visits	12,503	12,092	3.39%	109,402	127,138	-13.95%
Website Page Views	14,977	12,246	22.30%	117,923	142,128	-17.03%
Facebook Likes	2,199	1,059	107.64%			
Facebook Reach	45,637	11,583	293.99%	404,343	144,406	180%
Village Hall Blog Views	894	660	35.45%	4,045	3,628	11.49%
Instagram Followers	166	114	48.6%			
Twitter Followers	186	n/a	n/a			
Twitter Impressions	2,014	n/a	n/a			

# Little Chute+ CIVICPLUS

## Top Level Information

Overall: How is your website doing

171,814  
Total Visits

8,001  
Total Searches

1:09  
Avg. Visit Duration



210,005  
Total Page Views

163,356  
Total Unique Page Views

2.3  
Actions Per Visit

## Top Viewed Pages

36,388  
VIEWS

Great Wisconsin Cheese  
Festivals

5,694  
VIEWS

Parks, Recreation & Forestry  
Departments

5,584  
VIEWS

Utility Billing

5,459  
VIEWS

Pool

4,110  
VIEWS

Job Postings

3,882  
VIEWS

Hours

## 2016 GROWTH

Your website traffic increased by **38%** in 2016



59% of all  
traffic comes  
from a mobile  
device

# Community Development

## HIGHLIGHTS

- Inspections at Freedom project freezer warehouse.
- Inspections on new homes throughout the Village.
- Inspections on additions at Heartland.
- Inspections of commercial buildings on Stephen St, Allegiance and Spirit Courts.
- Conducting Open Book hearing.
- Completed 2017 Board of Review assessed value defense.
- Assisted Village Departments with draft ordinance amendments.

## TOP PRIORITIES FOR AUGUST

- File final 2017 Assessment reports.
- Final Approval of Freedom project for occupancy
- Meet with developers about upcoming commercial projects.
- Continued Inspections of homes, apartments and commercial projects.
- Review Little Chute School project.
- Inspections at municipal garage project.
- Budget submissions to Finance and Administrator.

## JULY DATA

Community Development Department 2017 Permit & Property Inspection Report		
	July-17	2017 Year to Date
Permits Issued	72	339
Property Complaints	4	25
Property/Field Inspections	80	519
Action Corrected	2	10
Ongoing	2	5

Community Development Department 2017 Permit Data		
	July-17	2017 Year to Date
Permits Issued	72	339
Permit Fees	\$17,443	\$ 56,122.00
Permit Value	\$3,385,000	\$ 11,155,687.00

# Finance Department

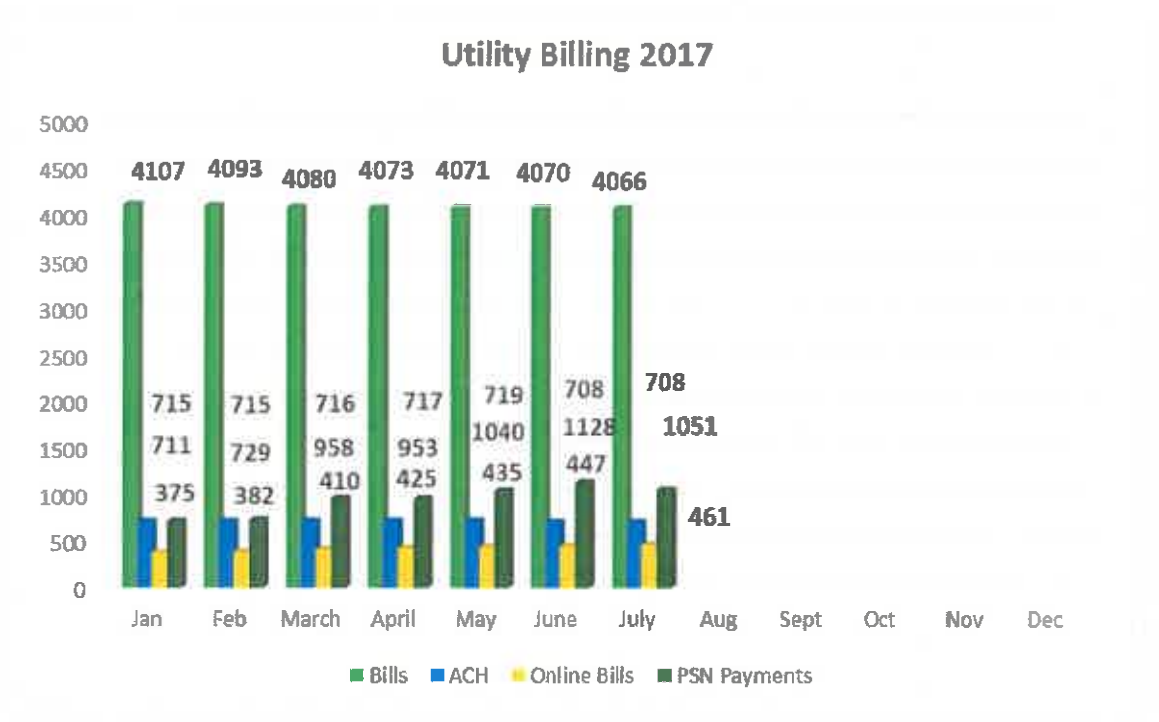
## HIGHLIGHTS

- 4,066 Utility Bills created and 708 ACH payments processed by Finance Department.
- 116 Service Orders (Final Reads, High/Low Reads) for Utility Billing created and coordinated with MCO.
- 985 ratepayers have registered on PSN, 461 ratepayers opted out of postcard billing and 1051 ratepayers utilized PSN for payments through July 31, 2017.
- 295 Landlord Notices were mailed for tenant delinquency notification.
- Annual TID Meeting of Joint Review Board held at 3:30pm on July 19, 2017.
- Bond Sale Results and 2017A/2017B Offerings finalized on July 19, 2017.
- Audit Presentation by Kerber Rose on July 19, 2017.
- Budget Calendar and Guidance approved by Village Board on July 19, 2017.

## TOP PRIORITIES FOR AUGUST

- Department Budget Meetings with Village Administrator.
- 2018 Budget Development.
- 2018-2022 Capital Improvement Plan in draft for Village Administrator review.
- Finance Director on vacation 8/26-9/4.
- ETF Testing of Payroll Upload by September 15<sup>th</sup>.
- Month-end Close process implemented.
- Monthly Utility Staff Meeting and Utility Commission Meeting at Heart of the Valley Metropolitan Sewerage District.

## JULY DATA





## HIGHLIGHTS

- Cheesefest 2017 went well with no major concerns, a bit quieter than some other years.
  - Data:
    - Juvenile tobacco arrests (1)
    - Disorderly Conduct (2)
    - Ordinance warnings (8)
    - Field interrogations (2)
    - Drugs (1)
    - Medical calls (2)
    - ID checks (13)
    - Fights prevented (1)
    - Miscellaneous (21)
    - **TOTAL CONTACTS: (51)**
  - Total Police Cost: **\$5,675**
- Final ALICE Training (active shooter) conducted at Little Chute High School.
- Fox Valley Metro assisted DCI and MEG on taking down a dangerous/violent wanted subject at the Quality Inn in Kimberly; he is facing life in prison on federal drug charges.
- Officer Stahmann conducted an ICAC (Internet Crimes Against Children) investigation and the perpetrator was taken into custody by another jurisdiction.
- Incidents of note:
  - Two felony OWI arrests on July 4<sup>th</sup> weekend.
  - Traffic Stop for speeding and left of center. Vehicle operator fled on foot. Search warrant for the car yielded a stolen handgun from Green Bay, marijuana and an unidentified white powdery substance. The driver was eventually located and taken into custody in Green Bay.

## TOP PRIORITIES FOR AUGUST

- Continue to finalize planning for 2018 budget and staffing.



# Fox Valley Metro Police Department

## Monthly Report



### July 2017

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Total # of Incidents	1051	1071	-2%	6090	6629	-8%
Citizen Generated	611	593	3%	2286	2235	2%
Officer Initiated	414	478	-13%	1476	1806	-18%
Citizen Contacts	281	336	-16%	1006	1203	-16%
Traffic Citations	38	132	-71%	355	598	-41%
Speeding	21	14	50%	60	59	2%
Seatbelt	15	42	-64%	78	179	-56%
OWI	11	12	-8%	34	37	-8%
Ordinance Summons	38	45	-16%	138	165	-16%
UA Drinking	0	1	-100%	1	14	-93%
Parking Tickets	20	19	5%	289	283	2%
Warrant Pick Ups	3	24	-88%	20	80	-75%

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Adult Criminal Referrals	23	14	64%	182	183	-1%
Juvenile Criminal Referrals	0	1	-100%	34	17	100%
Offense Reports (CAD)	936	947	-1%	5320	5759	-8%
Narratives	115	124	-7%	770	870	-11%

# Kimberly/Little Chute Joint Public Library

## HIGHLIGHTS

- Promoted Angie Bishop to Adult Services position
- Approved extended hours
- Completed backlog of adult collection weeding
- Bandwidth upgrade (2x)

## TOP PRIORITIES FOR AUGUST

- Establish Strategic Plan framework
- Review Adult Collections Turnover
- Prep for expanded hours (open at 9 am)
- Shakespeare and Star Wars program marketing
- Plan Fall/Winter Programming

## JULY DATA

### Library Visits

Little Chute 4,525

Kimberly 7,548

Little Chute 10,913

Kimberly 17,659

### WiFi Use

Little Chute 440

Kimberly 456

### Programs

Little Chute 9

Kimberly 8

Program Attendance 1,696

### Computer Use

Little Chute 401

Kimberly 457

### Circulation

# Parks, Recreation and Forestry Department

## HIGHLIGHTS

- Began work on the new landscaping at the Heesakker parking lot located off of Sanitorium Road.
- Held the kickoff meeting with the City of Kaukauna and GRAEF for the environmental phase of the Fox River Boardwalk.
- Received 5 memorial benches to be placed at Doyle Park, Island Park, and Heesakker Park.
- Began work on a written Park Maintenance Plan for the Village's park system.
- Finalized fall/winter program book (proofed; sent to print; sorted/labeled; mailed to LC residents 7/31)
- Build upcoming programs into registration software program (registration begins 8/1)
- Prepared for fall jets football – revised schedule; booked field for home games; contracted officials, athletic trainer, etc.
- Held Movie on the Plaza on July 19 – games, concessions, movie (rain/wind caused us to move into community room at movie time); approx. 75 people attended
- Planning for youth carnival in August (order/purchase prizes, call for volunteer workers, schedule staff, plan activities, etc.)



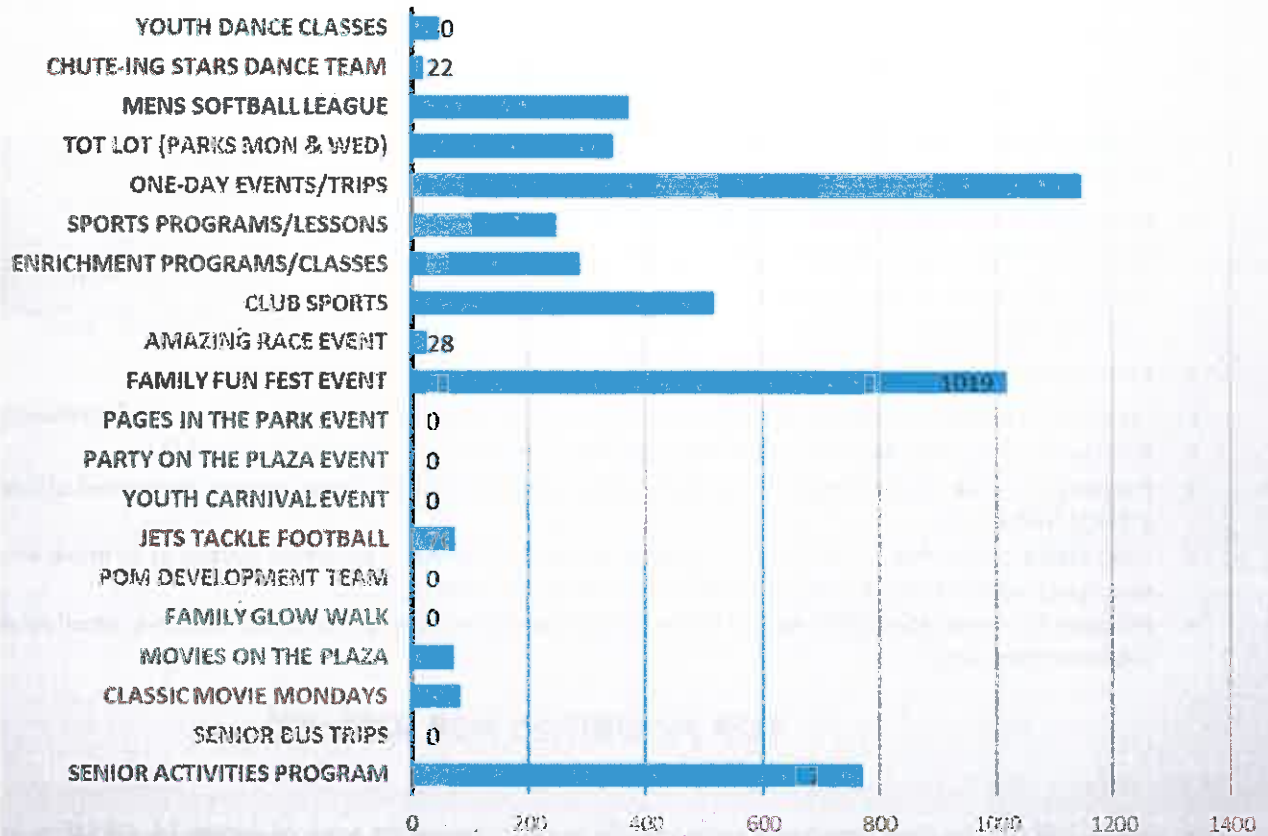
SUMMER PAINTING CLASS

## TOP PRIORITIES FOR AUGUST

- Phase 1 of the Fox River Boardwalk to begin. AET to begin boring the week of August 14. GRAEF to begin surveying in August.
- Finalize surveys with the Park Planning Commission and Village Board for the community pool survey.
- The Doyle Park Pool's last day of operation is on Sunday, August 20.
- Last week of seasonal park maintenance staff is the week of August 21
- Work with the finance department and parks & recreation staff on the 2018 operating budget.
- Begin work on the terrace tree plan for Harvest Trail. Begin drafting a landscaping plan for tree plantings at Creekview Park.
- Registration for fall/winter programs begins on Tuesday, August 1.
- Prep work for remaining August rec programs - staff scheduling, needed supplies, craft projects, event activities, food/snack for programs, etc.
- Prepare for start of jets football. Organize equipment 8/4. Equipment handout 8/7 AM. Meeting with coaches and players 8/7 PM. First team practice 8/8 PM.
- Finish planning for our annual youth outdoor carnival at Legion Park (staff, game/inflatable stations, signage, concession items, supplies, etc.). Event to be held August 9.
- Planning for fall programs – youth flag football, youth soccer program, youth dance instruction, painting class, teen/adult yoga (equipment, staff, supplies, etc.)



## 2017 Year-To-Date PROGRAM REGISTRATIONS/PARTICIPATION



## 2017 Year-To-Date SHELTER RESERVATIONS



## 2017 Year-To-Date POOL PARTICIPATION COUNTS



# Department of Public Works

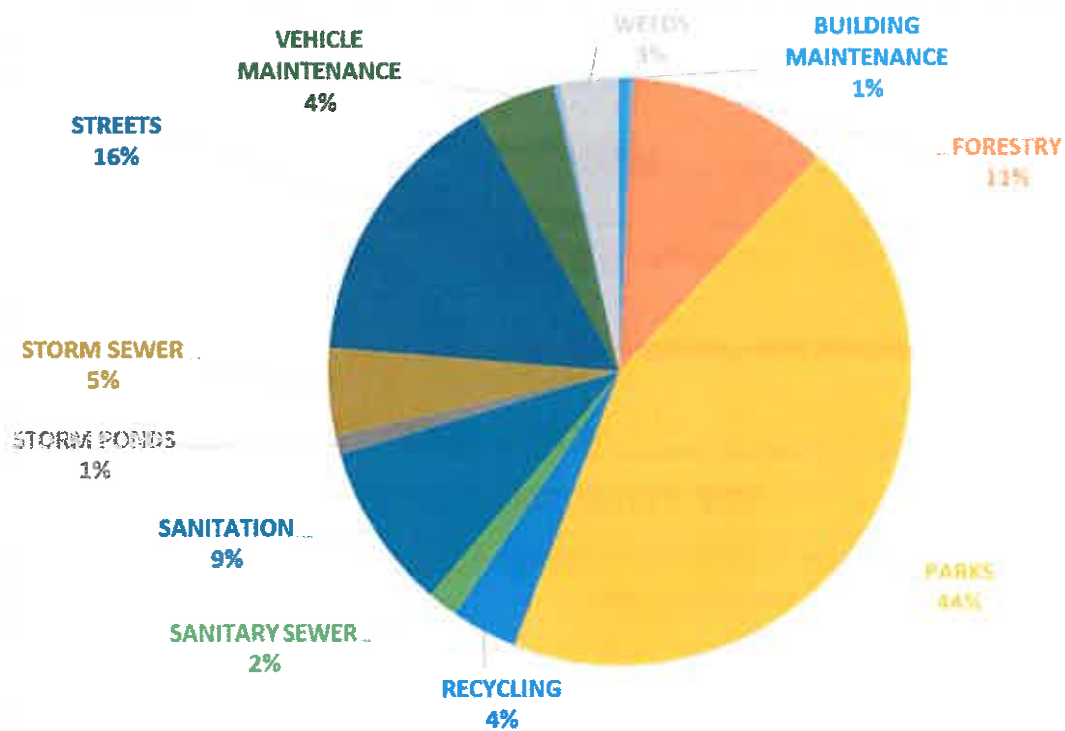
## HIGHLIGHTS

- **Municipal Services Building:**  
Office walls painted  
Finish pouring concrete inside all of the building  
Base coat paved

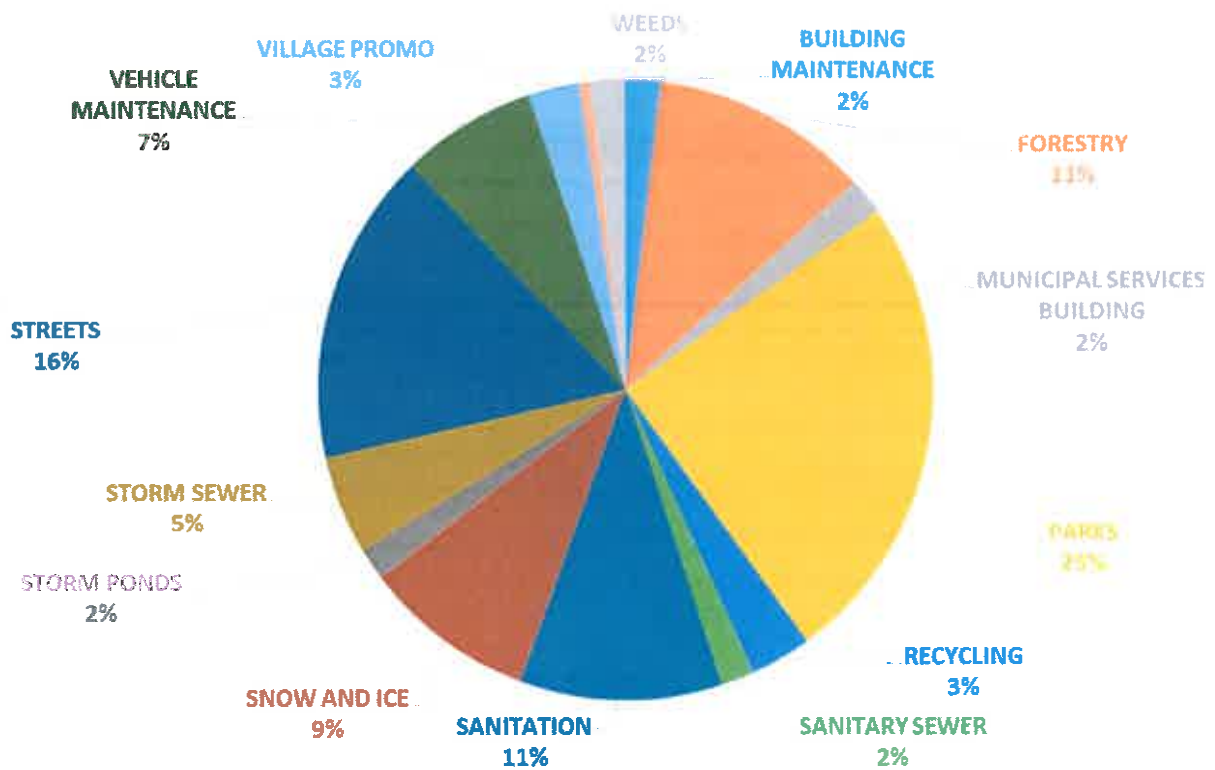
## TOP PRIORITIES FOR AUGUST

- **Municipal Services Building:**  
Repair storm damage to roof from storm in June  
Install electrical/gas/water service
- **Finish PASER Rating**
- **Capital Improvement Plan/Budget**

## OVERVIEW OF HOURS WORKED IN JULY 2017 FOR PUBLIC WORKS



## Hours Worked Year to Date



# Engineering Department

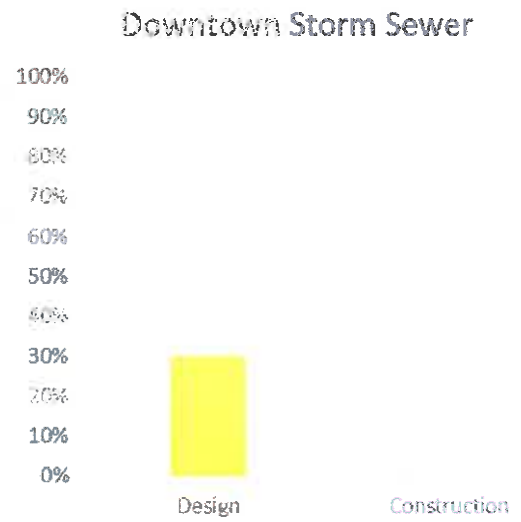
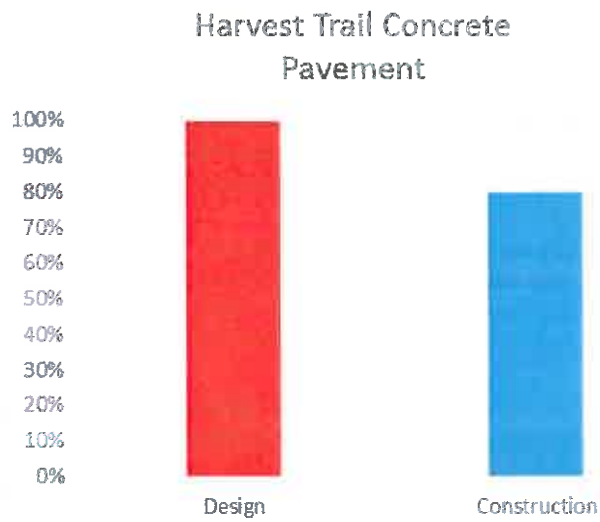
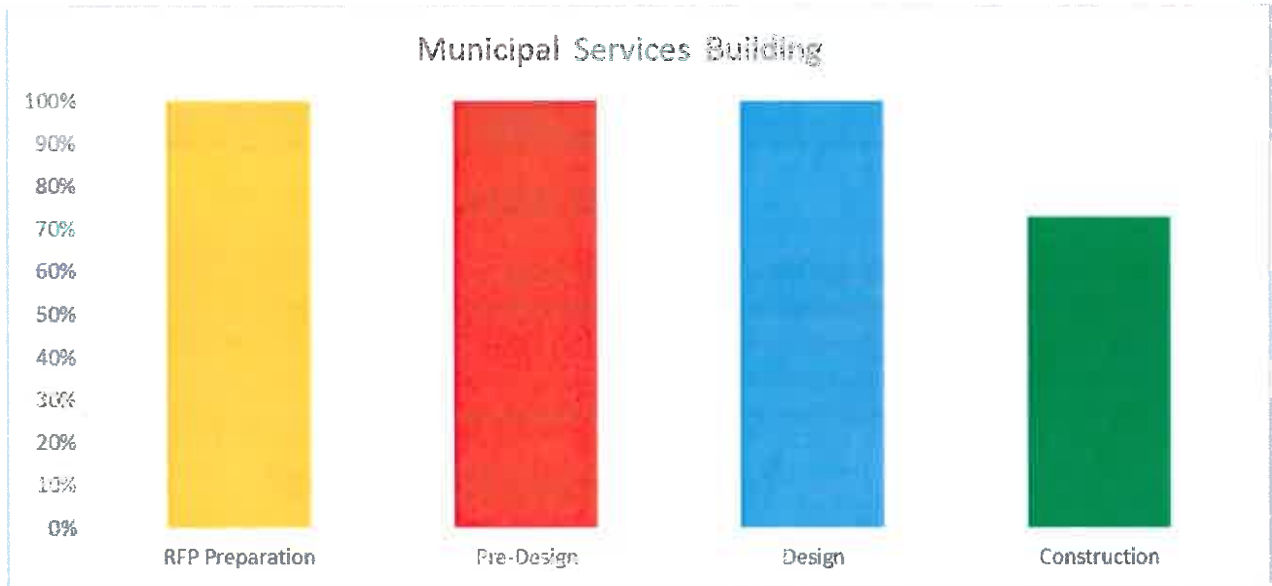
## HIGHLIGHTS

- CIP Cost Estimates – Randolph Drive and Hartzheim Drive.
- ECWRPC – TIP grant application for 2022 construction (Evergreen Drive).
- GIS storm sewer geodatabase continued revision.
- Harvest Trail Street paving installation.
- Collect / record information from 2016 utility and paving construction.

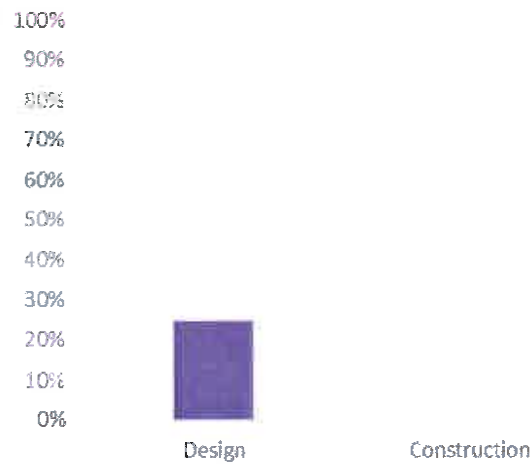
## TOP PRIORITIES FOR AUGUST

- **Construction - Harvest Trail Paving Project**  
The street paving is completed for Harvest Trail and the contractor continues to make progress by installing the sidewalk and driveway aprons. The remainder of the concrete work will be finished in August with restoration of the terrace to begin by mid-month.
- **Design – Downtown Storm Sewer Project 2018**  
The Downtown Storm Sewer design is progressing. The fieldwork and base mapping have been completed and staff is currently working on the layout and pipe sizing for this project. By extending the storm pipe to connect to a water treatment facility redevelopment will be possible for selected downtown parcels.
- **Design – Wilson Street Paving and Utility Project 2018**  
The field work and base mapping for Wilson Street has been completed. Revisions to the technical specifications for storm sewer, sanitary sewer, and water main has begun and will run parallel with plan set development. Staff is currently looking at possible design options that may allow Wilson Street storm water and other previously developed downtown parcels to be included in the tributary area to Buchanan Pond.
- **Capital Improvement Projects (CIP)**  
Engineering staff is working with the Finance Director to develop a cost effective approach for selecting projects for the next 5-year cycle. To assist in this effort, additional training will be provided to select engineering staff to allow Paser evaluation and priority selection for future paving projects.





### Wilson Street Paving & Utilities





## MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 2, 2017

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

**Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

**Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President  
David Peterson, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
Larry Van Lankvelt, Trustee  
James Hietpas, Trustee

**EXCUSED:** Skip Smith, Trustee

**Roll call of Officers and Department Heads**

**PRESENT:** James Fenlon, Village Administrator  
Eric Misselt, Fox Valley Metro Police Department  
Adam Breest, Director of Parks, Recreation and Forestry  
Jeff Elrick, Public Works Director  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Chris Murawski, Village Engineer  
Tyler Claringbole, Village Attorney  
Laurie Decker, Village Clerk  
Steve Thiry, Library Director  
Interested Citizens

**Public Appearance for Items Not on the Agenda**

None

**Report of Other Minutes**

**Approval of Minutes**

Minutes of the Regular Board Meeting of July 19, 2017

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of July 19, 2017*

Ayes 6, Nays 0 – Motion Carried

**Public Hearing—Darboy Development LLC**

*Motion made by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into Public Hearing at 6:01 p.m.*

Ayes 6, Nays 0 – Motion Carried

*Motion made by Trustee Elrick, seconded by Trustee Van Lankvelt to exit from Public Hearing at 6:02 p.m.*

Ayes 6, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 27, Darboy Development LLC**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 27, Darboy Development LLC*

Ayes 6, Nays 0 – Motion Carried

**Action—2017/2018 WEDC Connect Community Contract**

Staff recommendation is to authorize the Administrator to renew the contract with the Wisconsin Economic Development Corporation for the 2017-2018 Connect Community program.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Authorize the Administrator to renew the contract with WEDC for the 2017-2018 Connect Community program.*

Ayes 6, Nays 0 – Motion Carried

**Department and Officers Progress Reports**

Department and Officers provided progress reports to the board

**Discussion/Possible Action—Wellness Policy**

Administrator Fenlon presented ideas and documentation for initiating a new Wellness Policy for Full Time Employees.

*Moved by Trustee Elrick, seconded by Trustee Peerenboom to take Action to Initiate a New Wellness Policy for Full Time Employees*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Possible Action—Merit Discussion**

Administrator Fenlon presented some basic guidelines and documentation to determine the direction of the Board on the topic of a Merit and Bonus policy for the Village workforce. Trustee Peterson questioned ending the employee recognition gathering and doesn't like to see the two connected in reference to merit. Trustee Van Lankvelt agreed that most employees do not attend the gathering and that it is mostly attended by commissions and committees. Trustee Peerenboom likes the idea of immediate rewards such as gift cards and is concerned with cash rewards. The Board recommended that more discussion will take place at a future board meeting.

**Operator License Approvals:**

Corey, Jacob R.	Trish's Pop In Again	Kimberly
Delaruelle, Dave	Trish's Pop In Again	Kaukauna
Janiszewski, Nicole	Shelley's	Little Chute
Koslowski, Michelle	Hawk's Nest	New London
Jansen, Kelly J.	Down the Hill	Kimberly

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve Operator Licenses as presented*

Ayes 6, Nays 0 – Motion Carried

**Discussion—Driveway Ordinance**

Engineer Murawski recommended approval revisions to Article V – "Driveways" of the Village of Little Chute Code Ordinances to update to current home construction requirements. Scott Fletcher, 1018 Harvest Trail, stated that he brings a work truck and trailer home and would like an exception for a wider opening. Mr. Fletcher stated he is looking for a variance as his driveway is being poured in two days and stated he thought his new construction site plan was approved. Engineer Murawski advised that there were not any dimensions on the approved site plan but it was measured and it should be okay with a 35 foot opening. Engineer Murawski reiterated that the maximum for this garage is 35 feet. Mr. Fletcher presented a picture of his driveway to the board, and it was stated that the maximum is 40 feet varying on the garage size. Trustee Peterson proposed that staff write up a recommendation for the Board to take action at a future date. Engineer Murawski stated the neighborhood has complied with the 35 foot maximum except the house that has a four car garage. The Board recommended that Mr. Fletcher be allowed the 40 foot maximum exception. Staff will present the driveway ordinance at the next board meeting.

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

None

**Adjournment**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:47 pm.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

Village of Little Chute  
INFORMATION FOR VILLAGE BOARD CONSIDERATION

**ITEM DESCRIPTION: Downtown Master Plan**

**PREPARED BY: James Fenlon, Village Administrator** 

**REPORT DATE: August 11, 2017**

**EXPLANATION:** To provide context, the following is provided so that we are all on the same plane when it comes to downtown development and the plan moving forward. The following details the planning efforts to date:

- Strategic Plan 2015-2019 called out for a comprehensive economic development strategy
- 2016 Community Survey indicated that the priority should be downtown
- 2016 Downtown Business Owner Survey indicated efforts could be improved
- 2017 Vision Workshop with East Central Regional Planning Commission

In addition to the above, we should be cognizant of the comprehensive plan, the design review manual, past downtown efforts and recreational plans (comprehensive outdoor recreation plan and pedestrian and bike plan). Taking all that information, included current policy (façade program and loan programs), we can begin to formulate a strategy that will foster the development of a thriving downtown to live, work and visit. Starting last fall, staff began to lay the groundwork for this plan but truly focused on the effort and pieces of the strategy in the past 90 days.

You will be presented in PowerPoint a highlight of the current DRAFT plan and associated recommended strategy. You will also be given the complete vision session overview prepared by the East Central Regional Planning Commission (this was also provided to the Plan Commission on Monday, August 14<sup>th</sup>). Finally, you will be given the current DRAFT of the actual strategy. This document is still being formatted and edited, but in order to garner the most meaningful feedback, questions and input from you, we wanted you to have the current DRAFT.

From this point forward we will be looking for adoption of this strategy by the September 20<sup>th</sup> Regular Board meeting. With that timeframe in mind, we will have had the opportunity to present this document (and the Vision session results) to the Plan Commission and Little Chute Business Association for their comments and input.

**RECOMMENDATION: Provided for the initial discussion and presentation of the Downtown Master Plan.**

Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION:** County Dog Park Ordinance Amendment

**PREPARED BY:** Adam Breest, Parks, Recreation, & Forestry Director

**REPORT DATE:** August 10, 2017

**ADMINISTRATOR'S REVIEW/COMMENTS:**

No additional comments to this report: \_\_\_\_\_

See additional comments attached: \_\_\_\_\_

**EXPLANATION:**

This Spring, the Village Board approved the annexation of County lands that includes the County Dog Park off French Road near West North Avenue. The current Village ordinance restricts dogs in the Village parks to be on leashes on a walking trail. I am proposing the following changes to address the County dog park. These changes would be included to emphasize that the County Dog Park is not included in the Dogs in Village Parks ordinance. Regulations pertaining to dogs in the County Dog Park are spelled out in the Outagamie County Ordinance which I propose referencing in our Village Ordinance.

**ATTACHMENTS:** Park Regulations Ordinance Amendment

**RECOMMENDATION:** Discuss/Approve the amendments as proposed

## VILLAGE OF LITTLE CHUTE

### ORDINANCE NO. 3, SERIES OF 2017

#### AN ORDINANCE AMENDING SECTION 32-1 PARK REGULATIONS (C) (20) CONCERNING DOGS IN VILLAGE PARKS

**WHEREAS**, the Village Board of Trustees in 2017 adopted an Ordinance annexing certain County owned property; and

**WHEREAS**, the County operates a dog park on a portion of the property; and

**WHEREAS**, the Village Board of Trustees has found it to be in the public interest to adopt an amendment to park regulations;

**NOW, THEREFORE, BE IT ORDAINED**, by the Village Board of Trustees of the Village of Little Chute as located in Outagamie County, State of Wisconsin, as follows:

Section 1. SECTION 32-1 PARK REGULATIONS (C) (20) are amended to read as follows:

#### **Sec. 32-1. - Park regulations.**

##### **(c)     *Specific regulations.***

##### **(20)     *Animals.***

- (a)** No person shall bring animals onto park property, with the exception of leashed dogs on roads, paved trails, and chipped or gravel paths. Dogs are not allowed on playgrounds, athletic fields, picnic areas, lawns or in park shelters.
- (b)** All persons shall secure their dog on a leash eight feet or shorter in length and maintain their dog under control, meaning connected to a leash held by a person at all times.
- (c)** Dogs are not to run at large. It shall be unlawful for any person, who is the owner of, or in possession of, or charged with the care of a dog, to permit same to run at large within any Village park.
- (d)** Dogs must display current rabies tag and current registration tags.
- (e)** All dog waste must be immediately picked up and disposed of per provisions set forth in [Chapter 6](#) of the Village of Little Chute Code of Ordinances.
- (f)** This subsection shall not apply to certified guide dogs that are under control by the use of a harness or other restraint and are accompanying blind, deaf or mobility impaired persons, as provided under Wis. Stats. § 174.056.
- (g)** The Director of parks, recreation, and forestry or their designee may authorize animals onto Village owned park property for special events.

(h) This subsection shall apply to Village owned properties, it shall not apply to the Outagamie County, pet exercise area (dog park), the following shall apply to the County dog park;

- (1) Dogs brought into the dog park must be licensed, and have a current rabies vaccination per state law. Such dogs must wear owner identification tags at all times.
- (2) Any one bringing a dog into the dog park must immediately clean up feces deposited by the dog and must carry a leash and clean up bags with them at all times.
- (3) All dogs brought into the dog park must be on a leash. Aggressive dogs must be removed from the park. The person bringing a dog into the dog park is responsible for the actions and behavior of the dog. The person bringing a dog into the dog park may never leave the dog at the park unattended. The person bringing a dog into the dog park is responsible for the behavior and control of the dog while at the dog park. The person bringing a dog into the dog park must stop the dog from digging holes, and must fill any holes created by the dog.
- (4) No one may bring human food into the park. People (especially children) without dogs are not allowed in the dog park. Park hours are from 7:00 a.m. to dusk.

Section 2. This ordinance shall take effect upon passage by a majority vote of the members-elect of the Village Board of Trustees of the Village of Little Chute, Wisconsin, and posting as required by law.

Date introduced, approved and adopted: August 16, 2017.

#### **VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

Village of Little Chute  
**INFORMATION FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Driveway Width**

**PREPARED BY: Christopher Murawski, P.E. – Village Engineer**

**REPORT DATE: 8-16-2017**

**ADMINISTRATOR'S REVIEW/COMMENTS:**

No additional comments to this report: 

See additional comments attached: \_\_\_\_\_

**EXPLANATION:**

The current driveway width standards for residential homes is out of date as compared to current home construction requirements. Many new homes and remodeling projects are increasing the garage space to store their recreational boats, campers, and trailers to comply with subdivision covenants or to protect their purchases from the environment. This has led to three and four stall garages being constructed.

During the August 2<sup>nd</sup> village board meeting additional information was provided to revise the residential driveway width opening as follows:

**Proposed Width of Driveway Opening** - Openings for vehicular ingress and egress shall be at least ten feet wide at the property line for residential properties, but shall not exceed the garage interior width or 40 feet (whichever is less) at the property line, with a maximum additional six feet at the curb opening to provide for driveway flares. It is also required that in no case shall the driveway opening at the right of way exceed 50 percent of the street frontage in order to accommodate for snow storage and on street parking. Driveways located on parcels with inside curves and cul-de-sacs and have limited street frontage shall be approved by the Public Works Director.

It has also been identified that driveways accessing a two-family residence with four or more stalls of attached garage spaces shall be allowed a total width, not to exceed 50 feet at the right of way line. This distance accommodates the additional space for the wall separating the two residences between the garage openings.

Current Village standards also limits the ability to park side by side in the driveway for single stall garage door openings and makes it difficult to exit a vehicle with snow piles adjacent to narrow drives in the winter. The additional driveway width also addresses the loss of on-street parking due to recent street width reductions.

**RECOMMENDATION:** Approve the attached revisions to Article V – “Driveways” of the Village of Little Chute Code of Ordinances.



**VILLAGE OF LITTLE CHUTE**

**ORDINANCE NO. 4, SERIES 2017**

**AN ORDINANCE AMENDING SECTION 40-STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, ARTICLE V DRIVEWAYS, SECTION 40-123 OF THE MUNICIPAL CODE OF THE VILLAGE OF LITTLE CHUTE**

**BE IT ORDAINED** by the Village Board of Trustees, Village of Little Chute, Outagamie County, Wisconsin as follows:

**ARTICLE V. - DRIVEWAYS**

**Sec. 40-123. - Permit required.**

(a) *Purpose.* For the safety of the general public, the village shall approve the location, size, construction and number of access points to public roadways or public property within the village limits. It is the village's intent to provide safe access to properties abutting public roadways suitable for the property to be developed to its highest and best use, provided that access is not deficient or dangerous to the general public.

(b) *Permit required to construct, reconstruct, alter or enlarge.* No person, firm or corporation shall construct, reconstruct, alter or enlarge any private driveway within the limits of the dedicated portion of any public street under the control and jurisdiction of the village without first obtaining a permit therefore for accessing public right-of-way as provided by this article. An additional sidewalk permit is not required when a new sidewalk is to be constructed in conjunction with the construction of a new driveway; the sidewalk is not included in the driveway permit process in such cases.

(c) *Application.* Application for such permit shall be made to the director of public works on a form provided by the village and shall be accompanied by a scale drawing accurately depicting the portion of the proposed private driveway to be constructed, reconstructed, altered or enlarged lying within the dedicated portion of the public right-of-way, the dimensions thereof and a statement of the materials proposed to be used. The applicant shall pay a fee for this permit. The amount of this permit fee shall be established by the village board, from time to time, and appears in the fee schedule attached as appendix C to this Code of Ordinance. Upon receipt of the application and the fee if required, the director of public works may approve such application if the proposed driveway complies with the terms and conditions of this and any other applicable village ordinances.

(d) *Application provisions.* All driveway permit applications shall contain the applicant's statement that:

- (1) The applicant represent all parties in interest, and that such proposed driveway is for the bona fide purpose of securing access to his property and not for the purpose of parking or servicing vehicles, advertising, storage or merchandising of goods , or for any other unlawful purpose.
- (2) The village, notwithstanding the construction of such driveway, reserves the right to make any changes, additions, repairs or relocations within the dedicated portion of the village right-of-way at any time, including relocation, reconstruction, widening and maintaining the street

without compensating the owner of such private driveway for the damage or destruction of such private driveway.

- (3) The permittee, their successors or assigns, agrees to indemnify and hold harmless the village, its officials, officers, agents or employees, against any claim or any cause of action for injury or damage sustained by reason of the exercise of such permit.
- (4) The village does not assume any responsibility for the removal or clearance of snow, ice, or sleet or the opening of any windrow of such material upon such portion of such driveway within the dedicated portion of the Village right-of-way.
- (5) The driveway area between the curb and gutter and the right-of-way line shall be constructed of concrete installed to Village specifications unless determined to be impractical by the Director of Public Works.

(Code 2006, § 6-3-1; Ord. No. 19(Ser. of 2010), § 1, 10-27-2010)

**Sec. 40-124. - Location, design and construction requirements.**

(a) *General requirements.* The location, design and construction of driveways shall be in accordance with the following:

- (1) *General design.* Private driveways shall be of such width and so located that all of such driveways and their appurtenances are within the limits of the frontage abutting the street of the property served. Driveways shall not provide direct ingress or egress to or from any street intersection area and shall not encroach upon or occupy areas of the street right-of-way required for effective traffic control or for street signs or signals. A driveway shall be so located and constructed that vehicles approaching or using it shall have adequate sight distance along the street. Driveway approaches shall be at least six feet apart except by special permission from the director of public works, and driveways shall in all cases be placed whenever possible as not to interfere with utilities in place.
- (2) *Number.* The number of driveways to serve an individual property fronting on a street shall be one per 200 feet of frontage on Village right-of-way, except as listed in [section 40-124\(c\)\(3\)](#) or where deemed necessary and feasible by the Director of Public Works for reasonable and adequate service to the property, considering the safety, convenience, topography and utility of the street.
- (3) *Island area.* The island area in the street right-of-way between successive driveways or adjoining a driveway and between the highway shoulder and right-of-way shall constitute a restricted area and may be filled in and graded only as provided in subsection (a)(7) of this section.
- (4) *Drainage.* The surface of the driveway connecting with rural type street cross sections shall slope downward and away from the highway shoulder a sufficient distance to preclude ordinary surface water drainage flowing onto the street roadbed.
- (5) *Culverts; permit required to construct, reconstruct, alter or enlarge.* Driveways shall not obstruct or impair drainage in street ditches or roadside areas. Driveway culverts, where required, shall be adequate for surface water drainage along the street and shall not be less than the equivalent of a 12-inch diameter pipe. The distance between culverts under successive driveways shall not be less than ten feet except as such restricted area is permitted to be filled in pursuant to the provisions of subsection (a)(7) of this section.

- (6) *Reconstruction of sidewalks and curb and gutter.* When the construction of a driveway requires the removal or alteration of a curb or gutter the permittee shall adhere to curb cut policies and procedures established by the Department and new connections shall be of equivalent acceptable material and curb returns shall be provided or restored in a neat, workmanlike manner. The driveway surface shall be connected with the highway pavement and the sidewalk, if any, in a neat, workmanlike manner. The driveway construction shall include the replacement of such sidewalk areas which are inadequate or which are or may be damaged by means of vehicle travel across the sidewalk.
- (7) *Restricted areas.* The restricted area between successive driveways may be filled in and graded only when the following requirements are complied with:
- a. The filling or draining shall be to grades approved by the director of public works and, except where highway drainage is by means of curb and gutter, water drainage of the area shall be directed away from the street roadbed in a suitable manner.
  - b. Culvert extensions with prior written approval by the Director of Public Works under the restricted area shall be of the same size and of equivalent acceptable material as the culvert under the driveway. Intermediate manholes adequate for cleanout purposes may be required where the total culvert length is greater than 200 feet.
  - c. Where no street side ditch separates the restricted area from the street roadbed, permanent provision may be required to separate the area from the street roadbed to prevent its use for driveway or parking purposes by construction of a border, curb, rail or posts as may be required by the director of public works.
- (8) *Relocation of utilities.* Any costs of relocating utilities shall be the responsibility of the property owner with prior written approval of the Director of Public Works necessary before any utility may be relocated and the driveway installed.
- (9) *Construction across sidewalks.* All driveway entrances and approaches which are constructed across sidewalks shall be of concrete constructed in accordance with the requirements for sidewalk construction in [section 40-64](#) insofar as such requirements are applicable, including thickness requirements.
- (10) *Variances.* Any of the requirements in this subsection may be varied by the Director of Public Works in such instances where the peculiar nature of the property or the design of the street may make the rigid adherence to the requirements of this subsection impossible or impractical.

(b) *Special requirements for commercial and industrial driveways.* The following regulations are applicable to driveways serving commercial or industrial establishments:

- (1) *Width of drive.* No part of a private driveway located within the dedicated area of a public street, except as hereinafter provided, have a width greater than 35 feet measured at right angles to the centerline of said driveway, except as increased by permissible radii. In instances where the nature of the commercial or industrial activity or the physical characteristics of the land would require a driveway of greater width than herein specified, the Director of Public Works may permit a driveway of additional width upon recommendation of the Plan Commission.
- (2) *Angular placement of driveway.* The angle between the centerline of the driveway and the curb line shall not be less than 45 degrees.
- (3) *Island areas.* Where the public sidewalk is adjacent to the curb, an island of a minimum length of six feet measured along the curb line shall be placed between each entrance to a village street. The curb shall be left intact for the length of this island. Where the public

sidewalk is remote from the curb, an island of a minimum length of ten feet measured along the right-of-way line shall be maintained along each entrance to the village street. All flares shall be tangent to the curb line. A curb length of not less than three feet shall be left undisturbed adjacent to each property line to serve as an island area in the event an adjoining property owner applies for a driveway permit to serve his property.

- (4) Number. The number of driveways to serve an individual commercial, industrial, or multi-family property fronting on a street shall be determined by the Plan Commission through site plan review.

(c) *Special requirements for residential driveways.* The following regulations are applicable to driveways serving residential property:

- (1) *Width of driveways.* Openings for vehicular ingress and egress shall be at least ten feet wide at the property line for residential properties, but shall not exceed the garage width or 40 feet (whichever is less) at the property line, with a maximum additional six feet at the curb opening to provide for driveway flares. It is also required that in no case shall the driveway opening at the right of way exceed 50 percent of the street frontage in order to accommodate for snow storage and on street parking. Driveways located on parcels with inside curves and cul-de-sacs and have limited street frontage shall be approved by the Public Works Director.

In instances where the nature of the neighborhood and the physical characteristics of the land would provide a compelling case for deviating from the ordinance, the Director of Public Works in his/her discretion may permit a driveway of additional width. Driveways accessing a two-family residence with four or more stalls of attached garage spaces shall be allowed a total not to exceed 50 feet of driveway width at the property line.

- (2) *Angular placement.* The centerline of the drive may be parallel to the property line of the lot where access is required or at right angles to the curb line.
  - (3) *Second driveway.* Residential properties with a street frontage exceeding 200 lineal feet may apply for a second driveway meeting the following requirements:
    - a. Width of driveway. Opening for vehicular ingress and egress shall be at least ten feet and not more than the structure width or 40 feet (whichever is less) at the property line, with a maximum additional six feet at the curb opening to provide for driveway flares.
    - b. The secondary driveway must access a paved driveway to a structure designed for the storage of motor vehicles with a minimum area of 200 square feet.
    - c. The driveway must meet all other requirements of the Village Code of Ordinances (d)
- Appeal from permit refusal.* Any applicant aggrieved by the refusal of the Director of Public Works to issue a permit for a private driveway may appeal such refusal to the village board within 30 days after refusal to issue such permit is made.

(e) *Prohibited driveways.*

- (1) No person, firm or corporation shall place, construct, locate in, or cause to be placed, constructed or located in, any obstruction or structure within the limits of any right-of-way in the Village except as permitted by this section. As used in this subsection the term "structure" includes private driveways, a portion of which extends into any right-of-way and which is in nonconformance with this chapter.
- (2) No driveway shall be closer than 25 feet to the extended street line at an intersection. At street intersections a driveway shall not provide direct ingress or egress to or from the street intersection area and shall not occupy areas of the roadway deemed necessary by the village for effective traffic control or for highway signs or signals.

- (3) The grade of that portion of any private driveway or pedestrian path located within the right-of-way shall meet the grade of the existing public roadway at its edge and not cause an obstruction to the maintenance or clearing of such public roadway.
- (4) No driveway apron shall extend out into the street further than the facing of the curb and under no circumstances shall such driveway apron extend into any gutter area. All driveway entrances and approaches shall be constructed as not to interfere with the drainage of streets, side ditches or roadside areas, or with any existing structure in the right-of-way.
- (5) No portion of any curb, parapet or retaining wall, rising above the grade of the driveway, erected by the owner of the premises involved shall extend beyond the culvert spanning the watercourse located in such public way.

(Code 2006, § 6-3-2; Ord. No. 5(Ser. of 2010), § 1, 4-21-2010; Ord. No. 19(Ser. of 2010), § 1, 10-27-2010)

Date Introduced: August 16, 2017

Approved and Adopted: August 16, 2017

#### **VILLAGE OF LITTLE CHUTE**

By:

\_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest:

\_\_\_\_\_  
Laurie Decker, Village Clerk

Village of Little Chute  
**INFORMATION FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Digital Agenda Packet Transition and Tablet Acquisition**

**PREPARED BY: James Fenlon, Village Administrator**

**REPORT DATE: August 11, 2017**

**EXPLANATION:** Last August we discussed the Village Lean Strategy in addition to the concept of going paperless for board packets. For a reminder, I have attached the presentation provided to the Board last year on moving to a paperless process. As of last week, the Clerk's office began to produce agenda documents that contain bookmarks within them. In addition to that effort, as we discuss future items staff will make every effort to utilize hyperlinks within the agenda so that we can provide a more visually descriptive meeting experience for staff, board and citizens/visitors.

In general terms, staff has researched varying capabilities of different platforms for digital agenda usage. I would recommend that everyone who is comfortable going digital, utilize a tablet. For those that don't like tablets or have limitations in using them, we could also look to inexpensive laptops. Estimated costs of each (see attached comparison of specifications for the items listed below):

- Basic Tablet - \$300 – This would be recommended for all Board members or other casual users.
- Advanced Tablet - \$1000 – This would be recommended for Department Heads and is similar to the set-up I am currently utilizing.

I would recommend moving forward with Board Members working with the Administrator to move to a digital platform now. The 2017 budget supports this transition along with a phased transition for Department Heads (due to the number of Department Heads and the recommendation that they utilize the more costly version, this should be phased between now and 2018).

A few important notes to consider as we make this change:

- I know that all of you utilize personal devices for email and that some would potentially prefer to utilize a personal tablet in this effort. I just want to caution you on the burden of record retention on personal devices (see attached article from the League of Wisconsin Municipalities which contains an overview of three important issues of electronic communication).
- With the above being known, as long as we understand and follow the law, I have little concerns about personal devices being used. That is how we have always operated for email and we have been responsible with the use of technology to date, which gives me little cause for concern moving forward.
- For residents and/or visitors attending the meeting, we will provide information on accessing the public wifi with descriptive information on accessing the agenda packet from the website.
- If a board member or department head is not comfortable making this change, I would argue we allow them to utilize the platform they are most comfortable with (paper or digital). The last thing I would want to do is disenfranchise a member of our team over technology. Based upon what I gauge to be everyone's current skill level, which should not be an issue. I would also offer to work with anything feeling they need additional training.

**RECOMMENDATION: Discuss individual Board Member preferences as it relates to digital board packet transition. Direct the Administrator to begin the procurement of digital platforms for Board members and phasing the transition for Department Heads.**

## **Creating, Duplicating and Distributing Meeting Agendas**

Village of Little Chute  
James Fenlon - Administrator  
Friday, August 5, 2016

## **Agendas Background**

- State publishing requirements
- Boards, Commissions, & Committees
- Disperse information
- Engage the Boards and public on "business"

## **Why the need for change?**

- Process is currently labor and production heavy
- Prioritization of time
- Efficiency of engaging and educating stakeholders
- Technology and improved process will address the inefficiencies and ineffectiveness.

## **Project Statement**

By June 1, 2017, the Village of Little Chute will streamline the meeting agenda creation process by reducing waste and becoming more efficient. An improved process will reduce the creation process by 50%, save resources and improve the overall product in execution.

### Current Metrics

- Total meetings (agendas required) per year: 66 meetings
- Time to complete one agenda: 4 hours (240 minutes)
- Annual agenda time: 264 hours (15,840 minutes)
- Annual time spent copying documents: 99 hours (5,940 minutes)
- Annual publishing/distribution time: 33 hours (1,980)
- Annual agenda items assembled: 1056 items
- Annual paper usage: 51,600 pages
- Annual paper cost: ~\$350.00
- Annual mailing costs: ~\$1,000

### Target Metrics

Moving to digital packet creation and distribution, staff have provided the following metrics

- Annual agenda time: 128 hours (7,680 minutes)
- Expected costs of digital tablets: \$200/ea (minimum of 7 tablets to start – ideally 15 tablets)
- Total tablet cost: \$1,400 – \$3,000
- Savings on projected printing costs: ~\$350
- Savings on mailing costs: ~\$1,000

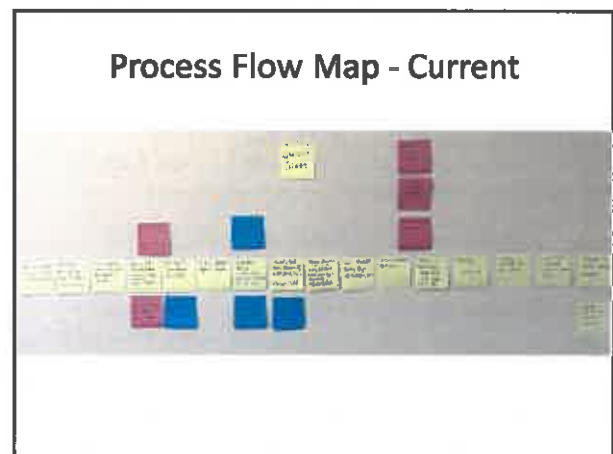
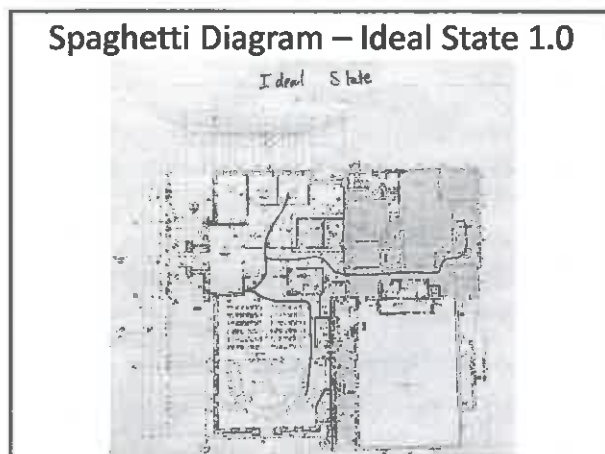
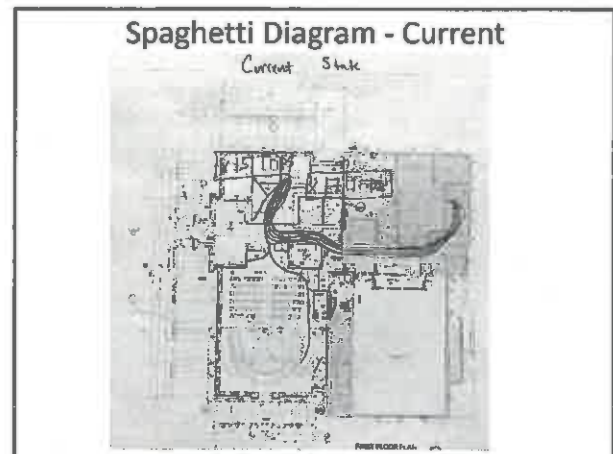
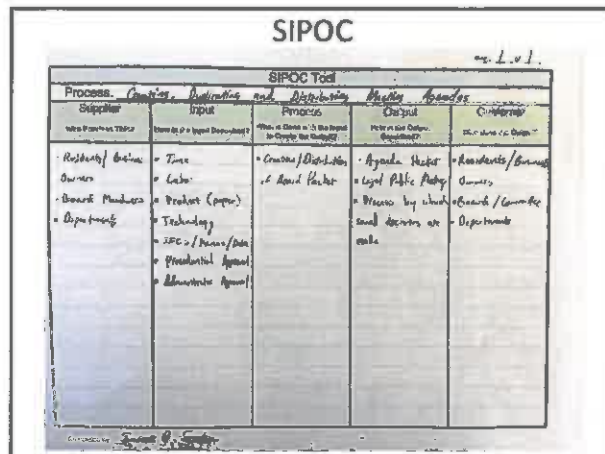
### Waste Walk Report

U WIT D MOP	
Unused Human Talent	By having a process that is too lengthy, staff is unable to apply time to other priority duties
Waiting Time	By requiring paper copies of individual agenda items or receiving hard copies, staff, board and residents do not have the most effective information/procedure to work within.
Inventory	Due to the timeline nature of this effort, there is a waiting period required for certain actions
Transportation	With the hard copy nature of this process, the transportation of paper and information is labor intensive.
Defects	Due to human element of the replication process, defects occur and will be eliminated with a technology driven process
Motion	As shown on the spaghetti diagram, there is a inordinate amount of unnecessary human movement
Overproduction	The duplication process is rife with overproduction.
Processing Waste	Again, the duplication process has been identified as the most wasteful issue in this process

### Tools Utilized

- SIPOC
- Spaghetti diagram
- Process flow map





## Process Flow Map – Ideal State 1.0



## Outline of Process Changes

1. Creating Draft Document
2. Pk Info Provided By Department
3. Receive Items for Consideration from Depts
4. Ensure Pk Time/Date/Place Met
5. Clerk Functions – Licenses
6. Committee/Commission Info Received
7. All Agenda Items Due
8. Work Stoppages
9. Village President Approves Agenda
10. Duplicate Process and Time Public Document State
11. ~~Work on one agenda item at a time~~
12. ~~Two separate agendas created~~
13. Upload and Save Document to Board/Staff (Single Sided)
14. NEW – Complete Agenda Saved to official files
15. ~~Agenda Assembly Double-Sided~~
16. ~~Meet Standard Posting Requirements~~
17. ~~Document is Done~~
18. ~~Request to Amend 24 hours~~
19. ~~Reschedule changes~~
20. ~~Set up Board Room with Hand Copies~~
21. Meeting Begins
22. Executive Signs Documents
23. Signed Documents Scanned
24. Agenda is Filed – Meeting Complete
25. Items Used for other official purposes

## Standard Work

- Visual Workplace – Screen grab worksheet
- 5s (Sort, Set in order, Shine, Standardize, Sustain)
- Template created for all types of agendas
- Training on standards prior to implementation

## Training Plan

- Discuss ideal state 1.0 process
- Create internal policy for distribution to board and staff
- Technology training
- Create easy standards of work for staff
- Identify risks

### Current Status

Currently we are somewhere between current state and ideal state 1.0 as we started creating digital packets that can be emailed, but not system wide.

### Implementation Plan

- Board approval and staff buy-in
- 2017 Budget Ramifications
- Acquire software and technology
- Run tests process on ideal state 1.0
- Phasing in the ideal state 1.0
- Communication strategy to board, staff, residents.

### Challenges Expected

- Change resistance
- Cost and complexity of technology
- Phasing through all committees/commissions

### Next Steps

- Board Presentations
- Budget Implementation
- Staff and IT efforts
- Draft internal policy and practice to move to Ideal Stage 1.0

Conclusions/Questions



☐ Add to Compare

### Insignia™ - 11.6" - Tablet - 32GB - With Keyboard - Black

Model: NS-P11W7100 | SKU: 5255800

- Windows 10
- 11.6" multitouch-screen display with 1920 x 1080 resolution
- 32GB storage capacity
- Quad-Core processor
- Wi-Fi
- Ambient light sensor, digital compass
- 5MP back and 2MP front cameras
- microSD, microSDHC, microSDXC memory cards

Based on quality, reviews and features along with cost comparison, the Insignia is a perfect fit for our Board Members. I have found this item with varying cost and is for sale through many businesses'.

Ebay – Refurbished - \$99.00 – seller - 95% Positive Feedback – American Seller

Ebay- New - \$169.00 – seller – 100% Positive Feedback – American Seller

Best Buy – New - \$199.00 – Available in store or on the web



\*Cover and Stylus included

### Microsoft 12.3" Surface Pro 4 - Product Information

Powerful and portable, this lightweight and convenient Microsoft Surface tablet offers you the connectivity of a computer. Easily access your favorite online recipes and download a shopping list to take with you to the grocery store. Microsoft products are designed to help people reach their potential, delivering user-friendly technology for home, work and school. A massive 128 GB storage capacity rivals some laptops on the market and can safely store hours of digital media while still leaving room for thousands of photos. Featuring Windows 10, one of the most innovative operating systems, this tablet is able to keep up with the latest apps without crashing or draining the battery. The generous 12.3 in / 31.2 cm screen size and excellent resolution make for comfortable reading of a variety of digital publications as well as clear viewing of photos and videos. Enjoy HD reading of a selection of publications, clear viewing of TV and movies, and comfortable web surfing on this screen, which offers 2736 x 1824 pixel resolution. This convenient tablet features a 5 MP front camera for making video calls or taking self-portraits and videos. This tablet is Wi-Fi enabled, so you don't always have to be at stuck at home to download eBooks

\*Ebay – New - \$789.99 – Seller – 98% Positive Feedback – American Seller

Best Buy – New - \$999.00 – Available in store or on the web

# June 2015 - Balancing Technology / Law Basics

## Balancing Technology and the Law Basics for Local Officials

By Daniel M. Olson, League Assistant Legal Counsel

As local elected officials enter into or retake their offices for a new term, there are many things to consider. One relatively new consideration is the use of technological devices such as smart phones, tablets and laptops.

More specifically, elected officials need to consider some significant legal boundaries for using these types of electronic devices that are established by the Wisconsin Open Meetings Law, Wisconsin Public Records Law and due or fair process requirements.

### The Open Meetings Law

The Wisconsin Open Meetings law imposes notice and openness requirements when a governmental body has a meeting. The law defines a "meeting" in relevant part as: "[T]he convening of members of a governmental body for the purpose of exercising the responsibilities, authority, power or duties delegated to or vested in the body." Wis. Stat. sec. 19.82(2).

Can members of a governmental body inadvertently "convene" a meeting electronically by way of their smart phones, tablets and laptops and violate the open meetings law? The simple answer is yes.

It is relatively clear that written communications transmitted by electronic means, such as email or instant messaging, may constitute a "convening of members," depending on how the communication medium is used. The Wisconsin Attorney General has observed that "If the communications closely resemble an in-person discussion, then they may constitute a meeting if they involve enough members to control an action by the body." Krischan Correspondence, October 3, 2000.

Conducting a real time conversation by email or text is a key reason we use them to communicate. When we send a text or email, we expect a quick response, just as we would in an in-person or telephone conversation. The real time nature of emailing and texting is the danger for local officials when using technological devices for these forms of communication.

The Attorney General has noted that "it is quite possible that, through the use of electronic mail, a quorum of a governmental body may receive information on a subject within the body's jurisdiction in an almost real-time basis, just as they would receive it in a physical gathering of the members." Wisconsin Open Meetings Law: A Compliance Guide, August 2010, p. 8. Similarly, a text message sent to one member of a governmental body may be communicated almost instantaneously to another member of a body, taking on the appearance of a walking quorum and a "convened" meeting of the body.

Technological devices can be used to send emails and texts without violating the Open Meetings Law if there is great care taken to minimize content and distribution of the original message. However, the Wisconsin Attorney General has stated that “because of the absence of judicial guidance on the subject, and because electronic mail creates the risk that it will be used to carry on private debate and discussion on matters that belong at public meetings subject to public scrutiny, the Attorney General’s Office strongly discourages the members of every governmental body from using electronic mail to communicate about issues within the body’s realm of authority.” Krischan Correspondence, October 3, 2000; Benson Correspondence, March 12, 2004. The same risk applies to instant messaging. Accordingly, members of governmental bodies should also refrain from using text messaging to discuss governmental business with other members of the body.

## The Public Records Law

The Wisconsin Public Records Law establishes a number of requirements related to government records. Notably, the law contains a very broad definition of record, which states:

Any material on which written, drawn, printed, spoken, visual, or electromagnetic information is recorded or preserved, regardless of physical form or characteristics, which has been created or is being kept by an authority.

Wis. Stat. sec. 19.32(2).

So, a text message from one alderperson to another regarding a proposed ordinance is a record. An email from a planning committee member to another member about the demeanor of a fellow member is a record. A text message from a trustee to the village fire chief about firefighter training is a record.

A number of issues are presented when text messages and emails achieve status as a “record” under the Wisconsin Public Records Law. However, there are three of particular importance to local officials.

First, the law requires records to be preserved. This means a text message or email that qualifies as a “record” cannot be casually deleted along with other texts or emails. Instead, they must be kept and maintained in accordance with applicable rules.

Second, the law provides the public with the right to access records. Importantly, this right to access text or email records does not depend on whether the electronic device where it exists is privately or publicly owned. Consequently, emails or texts generated or received on an officials’ personal phone, computer, tablet or laptop are subject to public access under the law.

Third, given the first and second issues, some villages and cities provide local officials with phones, tablets, and/or laptops to use, which makes recordkeeping and public access more manageable. However, as government issued property, local officials need to be aware of the restrictions on their use. Using public resources for either personal or political purposes may violate the law or a specific local use policy.

## Fair Process

Sometimes local public hearings involve complex issues. It may be tempting to research the issue on the internet or consult someone via email or texting during the hearing. However, this activity may be contrary to due or fair process requirements.

Some types of hearings conducted by local officials require due or fair process. These hearings typically allow one party to present their evidence and a second party to present theirs. The decision is then made based on the evidence presented. However, an official might decide to contact a third party by email or text or do her own fact finding by surfing the web, and then use this information to make her decision. This activity could be deemed unfair and a violation of due or fair process rules.

A fundamental element of due or fair process is to have the decisionmaker(s) actually pay attention to the arguments being made. A hearing could hardly be deemed fair if the decisionmaker plugged his ears and turned his back during the proceeding. Likewise, a court might conclude that a decisionmaker who was paying more attention to his text messages and emails during a hearing failed to provide due or fair process and overturn the decision.

## Conclusion

New technologies are often helpful. Smart phones, tablets and laptops have certainly improved our ability to access information and communicate with each other by text or email. However, as this comment highlights, local officials need to understand that these new devices and the forms of communication they support raise a number of important issues for them to consider before they hit the “search” or “send” button.

Governing Bodies 394

Public Records 148



Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Doyle Park Swimming Pool Survey**

**PREPARED BY:** Adam Breest, Parks, Recreation, & Forestry Director

**REPORT DATE:** August 11, 2017

**ADMINISTRATOR'S REVIEW/COMMENTS:**

No additional comments to this report: \_\_\_\_\_

See additional comments attached: \_\_\_\_\_

**EXPLANATION:** In May of this year, the Village Board, Park Planning Committee, and staff agreed to move ahead with creating a survey with the University of Wisconsin – River Falls to mail to the residents of the Village. Village staff and the Park Planning Committee have put together a draft of this survey, cover letter, and background information letter for the Village Board to review.

While working through this survey, there were several goals that were identified.

1. Provide background information on the history of the Doyle Park swimming pool and explain where we are currently today.
2. Provide a question that asks the resident what they would like to see done with the Doyle Park swimming pool.
3. Utilize the survey to formulate a plan for the future of the Doyle Park swimming pool.

The attached survey contains 5 questions pertaining to the pool. Questions 1 – 4 ask respondents if they utilize the pool, how often they utilize the pool, what improvements if any would cause you to utilize the pool more, and how often would they utilize a new pool.

Question 5 asks residents which two options they most prefer moving forward with the pool. These options include running the pool until the end of its life span, remodeling the existing pool, building a new pool at Doyle Park, or building a new pool at a different site within the Village. The goal with question 5 was to not have too many options so as to have an inconclusive result.

***Timeline for Survey***

September – October – Mail Community Survey to Residents and receive responses

November – Public Meeting to discuss results and engage any residents whom did not receive the survey

November/December – Present the results of the survey to the Village board with a recommendation for future action.

**ATTACHMENTS:** Draft Survey, Background Information, and Cover Letter

**RECOMMENDATION:** Discussion/Approval of the Doyle Park swimming pool survey, background information, and cover letter.



[Date]

Dear Little Chute Resident:

The future of the Doyle Park swimming pool has been a community issue in recent years. The enclosed survey is designed to obtain input about this issue from Little Chute residents. Your opinion matters in deciding what, if anything, to do about the Village pool. This is your chance to express your opinion and help your leaders make wise choices moving forward. We have also included a summary of the issues that have arisen with respect to the Doyle Park swimming pool.

You are one of about 1,100 Village residents who have been randomly selected to receive the survey. In order for the results to be truly representative of Little Chute residents, it is important that each questionnaire be returned. Your participation is voluntary but will be greatly appreciated.

We ask that the adult in your household with the most recent birthdate complete this survey. Please take 10 minutes or so to complete and return the survey in the enclosed postage-paid envelope by [DATE], 2017.

The Survey Research Center (SRC) at the University of Wisconsin-River Falls is conducting the survey on our behalf. Your response will be treated in a completely confidential manner. All responses will be combined, and the published results will be available in summarized form only. Your name will not be associated with your responses to survey questions. Please do not write your name on the questionnaire or return envelope. The barcode on the survey is for mailing purposes only and will be used to delete your name from the mailing list when your survey is returned.

Thank you in advance for your time and participation.

Village President or other Village official signature? Was Michael R. Vanden Berg for the earlier community survey.

A handwritten signature in dark ink, appearing to read "Mike R. Vanden Berg".

*This project has been approved by the UW-River Falls Institutional Research Board for the Protection of Human Subjects, protocol # H2017 - \_\_\_\_\_. If you have concerns about how you were treated in this study, please contact: Dianne Bennett, 101 North Hall, UW-RF, 715/425-3195.*

## **Little Chute Swimming Pool Survey Background Information**

### **Summary**

This page includes background information on the past efforts concerning the Doyle Park swimming pool. Please read the below information before taking the survey.

### **2010**

In 2010, the Village began to face some major challenges with the Doyle Park swimming Pool. The swimming pool walls needed to be painted, the slide no longer passed inspection, and hydrostatic pressure from ground water relating to the river and canal system all posed challenges. The Village's Parks, Recreation, & Forestry Director and Park Planning Committee worked with Aquatic Design LLC for several months to create three options. These options included fixing items that required immediate attention, build a new pool at Doyle Park and eliminate the deep well, or build a new pool at a different location and keep a diving well. These options were presented to the Village Board. One option that wasn't included in the pool study but was discussed was to take out the existing pool at Doyle Park and replace it with a Splash Pad.

In the end, the Village decided to replace the slide. Then in 2014, the Village sandblasted and painted the pool walls. These fixes allowed the pool to continue to operate to the present time.

### **2016**

In 2016, the Village once again faced challenges with the Doyle Park swimming pool. The Fox River Navigational System Authority began operating the locks system. This introduced more ground water and created limits for the Village in its operations and maintenance of the pool. The canal system now needs to be lowered in order for the Village to fill or empty the pool. This presents a significant challenge and risk for the Village. If the pool is emptied while the canal is filled, the hydrostatic pressure from the ground water could lift the deep well of the pool out of the ground.

In order to plan and receive updated estimates for future options for the pool, the Village hired Ramaker and Associates to complete an updated study of the existing pool and potential options going forward. Ramaker and Associates came back with very similar options to the 2010 study: (a) repair existing issues with the pool, (b) remodel the existing pool at Doyle Park, (c) build a brand-new pool at Doyle Park, (d) build a brand-new pool at an alternate location, and (e) build a year-round indoor facility at an alternate location. Ramaker & Associates also identified issues and code violations with the hydrostatic pressure, pool piping, diving well, bathhouse, parking/drop off areas, and pool amenities and features.

### **Now/Future**

The Village staff, Park Planning Committee, and trustees now need the residents help to give their opinion about the future of the Doyle Park swimming pool. Your input from the survey will help Village staff, the Park Planning Committee and the Village Board decide what to do with respect to our pool.

# Village of Little Chute Swimming Pool Survey - 2017

**\*\*Please return by [DATE], 2017\*\***

Fill the circle that most closely matches your response with blue or black ink.

Like this: ● Not like this: ✓ ✗ ⑦

1. Have you or your family utilized the Doyle Park Pool in Little Chute in the past three years? Yes No  
☐ ☐ If no, skip to Q3

2. If yes, how often do you or your family typically use the Doyle Park Pool in the summer? Daily Weekly Monthly  
☐ ☐ ☐

3. What would cause you or your family to use the Doyle Park Pool more frequently? (*mark all that apply*)

Nothing	More Pool Features	Better Changing Facility	Better Parking or Drop-off	Lower Cost	More Hours of Operation	Other (specify) _____
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. How often would you or your family use a new outdoor pool in the summer? Daily Weekly Monthly Never  
☐ ☐ ☐ ☐

**The 2016 Ramaker study presented the four pool options for Little Chute. We will ask you to identify your top two choices from options a, b, c, and d as described below.**

- a. Run the existing pool until the end of its life span and eliminate a pool all together in the Village. The Village Board would make a decision on a maximum dollar amount to spend on the existing pool or a maximum amount of years until we decide to eliminate the pool. This option costs \$20.25 per year in taxes on a \$135,000 home.
- b. Remodel the existing pool at Doyle Park to deal with deficiencies and lack of amenities. This option would deal with hydrostatic pressure from ground water that could lift the deep end of the pool out of the ground, bring bathhouse into compliance with the Americans with Disabilities Act and state codes requiring it to be within the pool footprint, bring wading and main pool mechanics up to state codes, bring diving well into compliance with state codes, replace main pump pool, and deal with cracks in pool deck. The remodel would add a zero-depth (ramp) entry, extra play features for adults and children, and more seating options both in and out of the water to provide a better environment for families and young children and provide a parking or drop off area for pool patrons. Remodeling the pool would cost \$2,708,675 and would add \$55.35 per year in taxes to a \$135,000 home.
- c. Build a new pool at Doyle Park. This would help the Village fix all of the problems discussed in the remodel scenario and would add a few more amenities, including another water slide, a lazy river, and dedicated lap lanes. Underground pipes would also be replaced. A new pool at Doyle Park would cost \$3,899,804 and would add \$78.30 per year in taxes to a \$135,000 home.
- d. Build a new pool at a different site within the Village. Building a new pool in a new location would allow the Village to start with a clean slate. We could select a site where we do not have to worry about hydrostatic pressure lifting the pool out of the ground. We could build the pool to code. New features such as water slides, zero-depth, 50-meter lap lanes, and a lazy river would be included in a new pool. A new pool at a new location would cost \$6,036,276 and would add \$121.50 per year in taxes to a \$135,000 home.
5. Of these four options,
- |   |                       |                       |                       |                       |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| a. My <u>most preferred</u> option is (Mark • one)        | a.                    | b.                    | c.                    | d.                    |
|   | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| b. My <u>second most preferred</u> option is (Mark • one) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

**DEMOGRAPHICS (used for statistical purposes only)**

6. Gender:	<table><tr><td>Male</td><td>Female</td></tr><tr><td><input type="radio"/></td><td><input type="radio"/></td></tr></table>	Male	Female	<input type="radio"/>	<input type="radio"/>								
Male	Female												
<input type="radio"/>	<input type="radio"/>												
7. Age:	<table><tr><td>18-24</td><td>25-34</td><td>35-44</td><td>45-54</td><td>55-64</td><td>65 and older</td></tr><tr><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr></table>	18-24	25-34	35-44	45-54	55-64	65 and older	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
18-24	25-34	35-44	45-54	55-64	65 and older								
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>								
8. Employment status:	<table><tr><td>Employed Full-Time</td><td>Employed Part-Time</td><td>Self-Employed</td><td>Unemployed</td><td>Retired</td><td>Other, specify _____</td></tr><tr><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/> _____</td></tr></table>	Employed Full-Time	Employed Part-Time	Self-Employed	Unemployed	Retired	Other, specify _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> _____
Employed Full-Time	Employed Part-Time	Self-Employed	Unemployed	Retired	Other, specify _____								
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> _____								
9. Place of residence:	<table><tr><td>Own</td><td>Rent</td><td>Other, specify _____</td></tr><tr><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/> _____</td></tr></table>	Own	Rent	Other, specify _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> _____						
Own	Rent	Other, specify _____											
<input type="radio"/>	<input type="radio"/>	<input type="radio"/> _____											
10. Annual household income range:	<table><tr><td>Less than \$15,000</td><td>\$15,000 – \$24,999</td><td>\$25,000 – \$49,999</td><td>\$50,000 – \$74,999</td><td>\$75,000 – \$99,999</td><td>\$100,000 or More</td></tr><tr><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr></table>	Less than \$15,000	\$15,000 – \$24,999	\$25,000 – \$49,999	\$50,000 – \$74,999	\$75,000 – \$99,999	\$100,000 or More	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Less than \$15,000	\$15,000 – \$24,999	\$25,000 – \$49,999	\$50,000 – \$74,999	\$75,000 – \$99,999	\$100,000 or More								
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>								
11. Highest level of education:	<table><tr><td>Less than high school</td><td>High school diploma</td><td>Some college/tech</td><td>Tech college graduate</td><td>Bachelor's degree</td><td>Graduate or professional degree</td></tr><tr><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr></table>	Less than high school	High school diploma	Some college/tech	Tech college graduate	Bachelor's degree	Graduate or professional degree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Less than high school	High school diploma	Some college/tech	Tech college graduate	Bachelor's degree	Graduate or professional degree								
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>								
12. How many years have you lived in the Village of Little Chute?	<table><tr><td>Less than 1</td><td>1 - 4</td><td>5 - 9</td><td>10 - 24</td><td>25+</td></tr><tr><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr></table>	Less than 1	1 - 4	5 - 9	10 - 24	25+	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Less than 1	1 - 4	5 - 9	10 - 24	25+									
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>									

Please return your survey in the enclosed postage-paid envelope by **[DATE], 2017** to:  
Survey Research Center, University of Wisconsin – River Falls  
124 Regional Development Institute, 410 S. Third Street  
River Falls, WI 54022

Village of Little Chute  
Department of Public Works

**REQUEST FOR BOARD'S CONSIDERATION**

<b>ITEM DESCRIPTION:</b>	Gates and fence for Municipal Building
<b>REPORT PREPARED BY:</b>	Jeff Elrick
<b>REPORT DATE:</b>	August 16, 2017
<b>ADMINISTRATOR'S REVIEW / COMMENTS:</b> No additional comments to this report: <u>JE</u> See additional comments attached: _____	
<p><b>EXPLANATION:</b> As the Municipal Building gets closer to completion we are looking at items that were removed from the original contract. One of the items is the fence for the building and the yard waste site.</p> <p>To keep costs down we will be installing just the gates and 650' of chain link fence this year. No slats will be installed in the fence at this time.</p> <p>We received two quotes, one quote from Security Fence and the other from Fortress Fence.</p> <p>Security Fence quote \$24,990, includes 650' of chain link fence and (4) 30' slide gates. Fortress Fence quote \$24,090, includes 530' of chain link fence and (4) 30' slide gates.</p> <p>There is an alternative to slats which is cedar trees or other type of plants which will create a natural privacy barrier.</p>	
<b>RECOMMENDATION:</b> Discussion/Action	

## **DISBURSEMENT LIST - August 16, 2017**

---

Payroll & Payroll Liabilities - August 10, 2017	<b>\$200,317.35</b>
Prepaid Invoices - July 31, 2017	<b>\$431,099.12</b>
Prepaid Invoices - August 4, 2017	<b>\$17,819.26</b>
Prepaid Invoices - August 8, 2017	<b>\$1,255.00</b>
Prepaid Invoices - August 11, 2017	<b>\$526,583.53</b>

### **CURRENT ITEMS**

---

Bills List August 16, 2017	<b>\$277,544.50</b>
<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$1,454,618.76</b>

The above payments are recommended for approval:

Rejected: \_\_\_\_\_

\_\_\_\_\_

Approved August 16, 2017

\_\_\_\_\_  
Michael R Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Clerk

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	GL Account
<b>AAA PORTABLES INC</b>			
D-59534	DP2 PORTABLE TOILET 8/8 - 8/9	5.52	101-55200-204
Total AAA PORTABLES INC:		5.52	
<b>ACC PLANNED SERVICE INC</b>			
19377	CHECKED OPERATION OF SERVER ROOM UNIT	98.50	101-51650-245
Total ACC PLANNED SERVICE INC:		98.50	
<b>AIRGAS USA LLC</b>			
9946345390	CYLINDER RENTALS	47.43	101-53330-218
Total AIRGAS USA LLC:		47.43	
<b>AMBROSIUS, WILLIE</b>			
7/27 - 8/3	MEN'S SOFTBALL SUPERVISOR	15.00	101-55300-111
7/27 - 8/3	MEN'S SOFTBALL UMPIRE	92.50	101-55300-111
Total AMBROSIUS, WILLIE:		107.50	
<b>ANDERSON SOD FARM</b>			
17-28971	SOD FOR VANLIESHOUT SOCCER FIELDS	54.45	101-55200-242
Total ANDERSON SOD FARM:		54.45	
<b>ANDRES, ZACHARY</b>			
082917	JETS REF 8/29/17	135.00	101-55460-111
Total ANDRES, ZACHARY:		135.00	
<b>APPLETON OIL CO INC</b>			
JULY 2017	OFF-ROAD DIESEL	15.62	630-53441-247
JULY 2017	OFF-ROAD DIESEL	10.41	630-53442-247
JULY 2017	OFF-ROAD DIESEL	620.92	101-55200-247
JULY 2017	OFF-ROAD DIESEL	3.90	101-55440-247
JULY 2017	OFF-ROAD DIESEL	.97	610-53612-247
JULY 2017	OFF-ROAD DIESEL	.49	620-53644-247
JULY 2017	OFF-ROAD DIESEL	43.36	101-53330-217
Total APPLETON OIL CO INC:		695.67	
<b>APWA SNOWPLOW ROADEO</b>			
080917	SNOWPLOW ROADEO ENTRY FEE FOR SIX	235.00	101-53350-201
Total APWA SNOWPLOW ROADEO:		235.00	
<b>AT&amp;T LONG DISTANCE</b>			
07/17 845626857	JUNE/JULY CHARGES	13.01	101-51650-203
07/17 845626857	JUNE/JULY CHARGES	44.83	207-52120-203
07/17 845626857	JUNE/JULY CHARGES	52.32	620-53924-203
Total AT&T LONG DISTANCE:		110.16	



Invoice	Description	Total Cost	GL Account
<b>BE'S COFFEE AND VENDING SERVICE INC</b>			
3700214353	COFFEE FOR PD	186.48	207-52120-218
<b>Total BE'S COFFEE AND VENDING SERVICE INC:</b>		<b>186.48</b>	
<b>BGW PRINTING</b>			
1016	LCFD SOFTBALL SHIRTS	962.50	101-52200-212
<b>Total BGW PRINTING:</b>		<b>962.50</b>	
<b>BORK, BRIAN</b>			
08/17 REIMBURSE	REIMBURSEMENT FOR KITCHEN SUPPLIES	7.10	101-52200-218
<b>Total BORK, BRIAN:</b>		<b>7.10</b>	
<b>BOYD, JEREMY</b>			
DOYLE 8/1/17	REFUND SHELTER DEPOSIT 8/1/17	20.00	101-34401
<b>Total BOYD, JEREMY:</b>		<b>20.00</b>	
<b>BW SUPPLY</b>			
99077828	REBAR POSITIONER	62.50	620-53644-218
<b>Total BW SUPPLY:</b>		<b>62.50</b>	
<b>CITY OF APPLETON</b>			
238188	AUGUST WEIGHTS & MEASURES	455.00	101-52050-204
238387	AUGUST 2017 TRANSIT	6,567.00	101-51780-233
<b>Total CITY OF APPLETON:</b>		<b>7,022.00</b>	
<b>COMPLETE OFFICE OF WISCONSIN</b>			
112677	COPY PAPER & INK CARTRIDGE	94.17	101-51650-206
<b>Total COMPLETE OFFICE OF WISCONSIN:</b>		<b>94.17</b>	
<b>COTTER, MIKE</b>			
080617	PAYOUT 12 STUDENTS BABYSITTER CLASS 8/5	420.00	101-34413
<b>Total COTTER, MIKE:</b>		<b>420.00</b>	
<b>DIAMOND VOGEL PAINT</b>			
207103818	STREET PAINT	322.75	101-53300-218
<b>Total DIAMOND VOGEL PAINT:</b>		<b>322.75</b>	
<b>DOVE, GREG</b>			
CFEST 8/3/17	REFUND SHELTER DEPOSIT 8/3/17	50.00	101-34401
<b>Total DOVE, GREG:</b>		<b>50.00</b>	
<b>EITING, ROBERT A.</b>			
7/27 - 8/3	MEN'S SOFTBALL UMPIRE	92.50	101-55300-111
<b>Total EITING, ROBERT A.:</b>		<b>92.50</b>	

Invoice	Description	Total Cost	GL Account
<b>ENTERPRISE ELECTRIC INC</b>			
17374	POOL SLIDE MOTOR STARTER	958.97	204-55420-242
<b>Total ENTERPRISE ELECTRIC INC:</b>		<b>958.97</b>	
<b>EVERGREEN POWER LLC</b>			
10176	3LB SPOOL ECHO LINE	32.99	101-53300-221
10497	BAR & CHAIN OIL	115.14	101-53330-221
<b>Total EVERGREEN POWER LLC:</b>		<b>148.13</b>	
<b>FASTENAL COMPANY</b>			
WIKIM220015	LOCK NUTS FOR TRUCK #6	3.61	101-53330-225
WIKIM220318	SHEET METAL SCREWS	25.81	101-53330-218
WIKIM220318	COARSE CONDITIONING DISCS	11.73	101-53330-218
WIKIM220345	STEEL FENDER WASHERS	45.24	101-53330-225
<b>Total FASTENAL COMPANY:</b>		<b>86.39</b>	
<b>FILTERS UNLIMITED</b>			
32846	AIR FILTER FOR TRUCK # 46	27.39	101-53330-225
<b>Total FILTERS UNLIMITED:</b>		<b>27.39</b>	
<b>G&amp;K SERVICES</b>			
6011580107	TOWELS, DUSTMOPS, AND MOPS	33.35	101-51650-243
6011580107	TOWELS, DUSTMOPS, AND MOPS	33.35	206-55110-243
<b>Total G&amp;K SERVICES:</b>		<b>66.70</b>	
<b>GEIGER, KURTIS</b>			
8/17 REIMBURSE	TUITION REIMBURSEMENT	1,009.79	452-57331-225
<b>Total GEIGER, KURTIS:</b>		<b>1,009.79</b>	
<b>GREEN BOYZ INC</b>			
24368	FERTILIZER AND CRABGRASS PREVENTER	85.00	206-55110-243
24370	FERTILIZER AND CRABGRASS PREVENTER	42.50	207-52120-243
24370	FERTILIZER AND CRABGRASS PREVENTER	42.50	101-52250-243
<b>Total GREEN BOYZ INC:</b>		<b>170.00</b>	
<b>HAMMEN, WILLIAM</b>			
082917	JETS REF 8/29/17	135.00	101-55460-111
<b>Total HAMMEN, WILLIAM:</b>		<b>135.00</b>	
<b>HARRINGTON, NANCY</b>			
080917	YOUTH YOGA \$24/PER STUDENT 16 STUDENTS	384.00	101-34413
<b>Total HARRINGTON, NANCY:</b>		<b>384.00</b>	
<b>HERRLING CLARK LAW FIRM LTD</b>			
2Q/17 131-10Q	2Q/17 MUNICIPAL MATTERS	6,690.50	101-51110-262
2Q/17 131-39Q	2Q CROSSWIND DEVELOPMENT	607.50	414-57400-262
2Q/17 131-52Q	2Q DIAMOND CLUB	115.50	420-57620-274
2Q/17 131-54Q	2Q MICRO LOAN - MAIN EVENT	1,232.00	101-56700-262

Invoice	Description	Total Cost	GL Account
2Q/17 132-01M	2Q/17 TRAFFIC MATTERS	3,657.50	101-51670-262
Total HERRLING CLARK LAW FIRM LTD:		12,303.00	
HYDROCLEAN EQUIPMENT			
14192	POWER WASHER	8,810.00	101-53310-302
Total HYDROCLEAN EQUIPMENT:		8,810.00	
INSIGHT PUBLICATIONS LLC			
2017-11249	AUGUST 2017 1/4 AD	475.00	101-56700-227
Total INSIGHT PUBLICATIONS LLC:		475.00	
JOHNSON, TAMMY			
CFEST 8/5/17	REFUND SHELTER DEPOSIT 8/5/17	50.00	101-34401
Total JOHNSON, TAMMY:		50.00	
JOOSTEN, BRIAN			
082917	JETS REF 8/29/17	135.00	101-55460-111
Total JOOSTEN, BRIAN:		135.00	
KERRY'S VROOM SERVICE INC			
8761	OIL & FILTER CHANGE & WIPER BLADES - UNIT #	63.31	207-52120-247
Total KERRY'S VROOM SERVICE INC:		63.31	
KOBUSSEN BUSES LTD.			
24533	BUS TRIP TO FUNSET BLVD 7/27	126.18	101-55300-218
Total KOBUSSEN BUSES LTD.:		126.18	
KRANSKI, SARAH			
CFEST 7/29/17	REFUND SHELTER DEPOSIT 7/29/17	50.00	101-34401
Total KRANSKI, SARAH:		50.00	
KRAUTKRAMER, BRIDGET			
08/17 REIMBURSE	REIMBURSEMENT FOR BAND ITEMS FOR 8/2 KIDS	33.83	101-55480-218
Total KRAUTKRAMER, BRIDGET:		33.83	
KRUEGER, KIRBY			
7/27 - 8/3	MEN'S SOFTBALL UMPIRE	92.50	101-55300-111
Total KRUEGER, KIRBY:		92.50	
LAMERS, VINCENT F			
08/17 REIMBURSE	CDL LICENSE REIMBURSEMENT	40.00	101-55200-213
Total LAMERS, VINCENT F:		40.00	
LCHS POM & DANCE TEAM			
JULY 2017	POM CLINIC PAYOUT-53 KIDS	530.00	101-34413

Invoice	Description	Total Cost	GL Account
Total LCHS POM & DANCE TEAM:		530.00	
LINCOLN CONTRACTORS SUPPLY INC			
L19801 BELTS		46.34	101-53300-221
Total LINCOLN CONTRACTORS SUPPLY INC:		46.34	
LINDENSTRUTH, DAVID			
HEESAKKER 8/5/1	REFUND SHELTER DEPOSIT 8/5/17	20.00	101-34401
Total LINDENSTRUTH, DAVID:		20.00	
MAILFINANCE			
N6663717	MAY-AUGUST LEASE	452.28	101-51650-226
Total MAILFINANCE:		452.28	
MANSER, NOAH			
082917	JETS REF 8/29/17	135.00	101-55460-111
Total MANSER, NOAH:		135.00	
MATTHEWS TIRE			
62400	REPLACE 2 TIRES ON TRUCK #8	40.00	101-53330-204
62400	REPLACE 2 TIRES ON TRUCK #8	532.34	101-53330-225
62401	REPAIRED TIRE ON TRUCK #6	30.50	101-53330-204
62401	REPAIRED TIRE ON TRUCK #6	5.54	101-53330-225
62468	CASING CREDIT	35.00	101-53330-225
Total MATTHEWS TIRE:		573.38	
MBM			
IN212289	CONTRACT OVERAGE CHARGE/COLOR COPIES	196.39	101-51650-207
Total MBM:		196.39	
MCC INC			
117497	3/4" DENSE CRUSHER RUN STONE	101.38	101-53300-216
Total MCC INC:		101.38	
MCPAHON ASSOCIATES INC			
906925	MCKINLEY AVE RECONSTRUCTION	64.68	452-51105-261
906926	KAYAK LAUNCH ENGINEER WORK	7,500.00	420-57620-271
Total MCPAHON ASSOCIATES INC:		7,564.68	
MENARDS - APPLETON EAST			
19884	ROASTER	14.07	101-55300-218
19884	BATTERIES	17.18	101-55200-218
19884	100' ALL WEATHER CORD	67.97	204-55420-218
20415	ELECTRICAL ITEMS FOR DOYLE POOL	40.31	204-55420-216
Total MENARDS - APPLETON EAST:		139.53	

Invoice	Description	Total Cost	GL Account
<b>MURPHY, INGE</b>			
07/17 REIMBURSE	MEAL REIMBURSEMENT-TRAINING	70.00	207-52120-201
07/17 REIMBURSE	FUEL REIMBURSEMENT-TRAINING	36.33	207-52120-201
<b>Total MURPHY, INGE:</b>		<b>106.33</b>	
<b>NOTT COMPANY</b>			
2913967	RECOUPLE HOSE	27.80	101-53330-225
<b>Total NOTT COMPANY:</b>		<b>27.80</b>	
<b>O'REILLY AUTOMOTIVE INC</b>			
2043-477863	AIR, OIL, AND FUEL FILTERS	124.06	101-53330-218
2043-477885	OIL FILTER FOR TRUCK #3641	14.27	101-53330-225
2043-477908	FUEL FILTERS FOR TRUCK #3641	12.78	101-53330-225
2043-478940	AIR FILTERS	23.84	101-53330-218
2043-479771	OIL AND FUEL FILTERS	66.36	101-53330-218
2043-480508	HITCH FOR TRUCK #75	52.99	101-53330-225
2043-480531	BACK-UP LAMP	46.68	101-53330-218
2043-480794	AIR FILTER FOR TRUCK #46	43.00	101-53330-225
2043-481468	LOCKING PIN	11.94	101-53330-218
2043-481704	OIL AND AIR FILTERS	141.58	101-53330-218
<b>Total O'REILLY AUTOMOTIVE INC:</b>		<b>537.50</b>	
<b>OUTAGAMIE COUNTY TREASURER</b>			
115069	JULY SANITATION	15,151.05	201-53620-204
115069	JULY STREET SWEEPINGS	422.54	630-53442-204
JULY 2017	JULY COURT FINES	435.00	101-35101
<b>Total OUTAGAMIE COUNTY TREASURER:</b>		<b>16,008.59</b>	
<b>PACKER CITY INT'L TRUCKS</b>			
X103047444:01	AIR FILTER	60.39	101-53330-225
<b>Total PACKER CITY INT'L TRUCKS:</b>		<b>60.39</b>	
<b>PETERSON, BRIAN</b>			
08/17 REIMBURSE	FITNESS CLUB REIMBURSEMENT	125.00	101-53310-213
<b>Total PETERSON, BRIAN:</b>		<b>125.00</b>	
<b>PIGGLY WIGGLY #258</b>			
23053101308	SENIOR PROGRAM ITEMS 7/06/17	16.81	101-55300-218
24069901528	SENIOR PROGRAM ITEMS 7/11/17	3.91	101-55300-218
<b>Total PIGGLY WIGGLY #258:</b>		<b>20.72</b>	
<b>PLATE, DEVIN</b>			
7/27 - 8/3	MEN'S SOFTBALL SCORER	40.00	101-55300-111
<b>Total PLATE, DEVIN:</b>		<b>40.00</b>	
<b>PLESHEK OUTDOOR POWER</b>			
69558	BAR & CHAIN OIL	50.94	101-55440-218
69607	PARTS FOR PUSH MOWER	14.52	101-55200-247

Invoice	Description	Total Cost	GL Account
Total PLESHEK OUTDOOR POWER:		65.46	
PM SUPPLY/WRIGHT INDUSTRIAL			
73743	HAND SOAP AND PAPER TOWELS	121.70	206-55110-244
73743	HAND SOAP AND PAPER TOWELS	84.06	101-51650-244
73743	HAND SOAP AND PAPER TOWELS	39.97	207-52120-244
73743	HAND SOAP AND PAPER TOWELS	13.30	101-52250-244
Total PM SUPPLY/WRIGHT INDUSTRIAL:		259.03	
PUFFE, RICK			
7/27 - 8/3	MEN'S SOFTBALL UMPIRE	92.50	101-55300-111
Total PUFFE, RICK:		92.50	
QUILL CORPORATION			
8585359	MARKERS/PROGRAM LABELS/LAMINATE POUCH	323.88	101-55300-206
Total QUILL CORPORATION:		323.88	
REGISTRATION FEE TRUST			
AUT 516SMJ-17	LICENSE PLATE RENEWAL-SQUAD 83	75.00	207-52120-247
AUT 517SMJ-17	LICENSE PLATE RENEWAL-SQUAD 85	75.00	207-52120-247
Total REGISTRATION FEE TRUST:		150.00	
REINDERS INC			
1697684	AIR FILTERS FOR TRUCK #23	52.74	101-53330-225
2656225	ROUNDUP PROMAX	76.73	101-55200-215
2656225	HOSE	42.47	101-55200-221
2656824	FIELD MARKING CHALK	348.40	101-55300-221
2656968	LAWN SEED MIX	39.53	101-53300-218
2656968	LAWN SEED MIX	39.53	620-53644-218
2657257	LAWN SEED MIX	65.50	101-51780-300
2657279	LAWN SEED MIX	65.50	101-51780-300
2657814	ROUNDUP PROMAX	76.73	101-55200-215
Total REINDERS INC:		807.13	
REYNEBEAU UPHOLSTERY			
47402	REPAIR RIP ON INFLATABLE HOUSE	20.00	101-55300-218
Total REYNEBEAU UPHOLSTERY:		20.00	
ROBERT E. LEE & ASSOCIATES			
72419	MOASIS DR WETLANDS	700.00	415-57500-261
Total ROBERT E. LEE & ASSOCIATES:		700.00	
ROMENESKO, JOE			
08/17 REIMBURSE	REIMBURSE FOOD FOR SUMMER PARTY	42.41	101-52200-211
08/17 REIMBURSE	REIMBURSE SUMMER PARTY SUPPLIES	203.65	101-52200-219
Total ROMENESKO, JOE:		246.06	

Invoice	Description	Total Cost	GL Account
<b>SANDERFOOT, MATTHEW E</b>			
7/27 - 8/3	MEN'S SOFTBALL SCORER	40.00	101-55300-111
<b>Total SANDERFOOT, MATTHEW E:</b>		40.00	
<b>SERVICE MOTOR COMPANY</b>			
IV80058	PARTS FOR #42	318.65	101-53330-225
<b>Total SERVICE MOTOR COMPANY:</b>		318.65	
<b>SHERWIN INDUSTRIES INC</b>			
SS071430	CONCRETE COLD PATCH	396.00	101-53300-216
<b>Total SHERWIN INDUSTRIES INC:</b>		396.00	
<b>SITEONE LANDSCAPE SUPPLY LLC</b>			
81900837	PROSECUTOR WEED KILLER	55.64	101-53300-218
<b>Total SITEONE LANDSCAPE SUPPLY LLC:</b>		55.64	
<b>SLATER, PAULA</b>			
08/17 REIMBURSE	REIMBURSE CSTARS JAZZ COSTUMES	387.89	101-34413
08/17 REIMBURSE	REIMBURSE CSTARS COACH MEMBERSHIP	100.00	101-34413
08/17 REIMBURSE	REIMBURSE CSTARS SHOE COVERS	75.00	101-34413
<b>Total SLATER, PAULA:</b>		562.89	
<b>ST ELIZABETH HOSPITAL</b>			
07/17 EL.FVMPD	JULY BLOOD DRAWS	118.17	207-52120-204
<b>Total ST ELIZABETH HOSPITAL:</b>		118.17	
<b>STATE OF WI COURT FINES &amp;</b>			
JULY 2017	JULY COURT FINES	1,960.31	101-35101
<b>Total STATE OF WI COURT FINES &amp;:</b>		1,960.31	
<b>SWEETALLA, KENLYNN</b>			
CFEST 7/31/17	CFEST SHELTER REFUND 7/31/17	50.00	101-34401
<b>Total SWEETALLA, KENLYNN:</b>		50.00	
<b>SWINKLES TRUCK&amp;EXCAVATING CORP</b>			
26243	SAND	136.50	101-55200-225
<b>Total SWINKLES TRUCK&amp;EXCAVATING CORP:</b>		136.50	
<b>TEAM SPORTING GOODS</b>			
AAD004396	HELMET DECALS	100.99	101-55460-225
AAF008087	FOOTBALL HELMET COVERS	43.45	101-55460-225
<b>Total TEAM SPORTING GOODS:</b>		144.44	
<b>TECHLIN, KEN</b>			
CFEST 7/30/17	REFUND SHELTER DEPOSIT 7/30/17	50.00	101-34401

Invoice	Description	Total Cost	GL Account
Total TECHLIN, KEN:		50.00	
TESCH, TIFFANY			
08/17 REIMBURSE	UNIFORM ALLOWANCE REIMBURSEMENT	216.15	207-52120-212
Total TESCH, TIFFANY:		216.15	
TIME WARNER CABLE			
08/17 60505470190	AUGUST/SEPTEMBER SERVICE	125.56	101-51650-203
08/17 70953560100	AUGUST/SEPTEMBER SERVICE	454.31	101-51650-203
Total TIME WARNER CABLE:		579.87	
TJ'Z TOWING LLC			
073117	VEHICLE TOWED TO PD	50.00	207-52120-218
Total TJ'Z TOWING LLC:		50.00	
TRI CITY GLASS & DOOR			
101-0728-89466	RESEAL WINDSHIELD TRUCK #19	59.50	101-53330-225
Total TRI CITY GLASS & DOOR:		59.50	
TRUCK COUNTRY OF WISC			
X202463094:01	CRANKCASE VENTILATION KIT TRUCK# 3622	72.82	101-53330-225
X202463286:01	BREATHING HOUSING FOR TRUCK #3621	68.17	101-53330-225
Total TRUCK COUNTRY OF WISC:		140.99	
UNIFIRST CORPORATION			
0970241981	SHIRTS/PANTS	9.90	101-53330-213
0970241981	LAUNDRY BAGS/WIPERS	26.30	101-53330-218
Total UNIFIRST CORPORATION:		36.20	
VALENTYN, ERIC			
080717	JULY CLEAN UP	30.00	101-52200-111
Total VALENTYN, ERIC:		30.00	
VALLEY LIQUOR			
687770	BEVERAGES	134.45	101-52200-211
691106	BEVERAGES	130.95	101-52200-211
691209	BEVERAGES	134.45	101-52200-211
Total VALLEY LIQUOR:		399.85	
VAN DYN HOVEN, LUKE			
08/17 REIMBURSE	REIMBURSE FOOD FOR SUMMER PARTY	195.76	101-52200-211
080717	JULY CLEAN UP	30.00	101-52200-111
Total VAN DYN HOVEN, LUKE:		225.76	
VANDE HEY COMPANY INC			
20743	MULCH FOR TREES AT DOYLE PARK	299.70	101-55440-215



Invoice	Description	Total Cost	GL Account
Total VANDE HEY COMPANY INC:		299.70	
VERMEER WISCONSIN			
30057169	INSPECT AND FIXED DAMAGED DRUM TRUCK #18	400.14	101-53330-225
30057182	RESHAPEND KNIFE FEE	62.00	101-53330-225
Total VERMEER WISCONSIN:		462.14	
VINTON CONSTRUCTION CO			
2017001	HARVEST TRAIL-PROGRESS PYMT #1	202,143.38	452-51210-263
Total VINTON CONSTRUCTION CO:		202,143.38	
VOSTERS, BOB			
CFEST 8/6/17	REFUND SHELTER DEPOSIT 8/6/17	50.00	101-34401
Total VOSTERS, BOB:		50.00	
WALLACE, ALISON			
VLIESHOUT 8/6/17	REFUND SHELTER DEPOSIT 8/6/17	20.00	101-34401
Total WALLACE, ALISON:		20.00	
WELLS FARGO FINANCIAL LEASING			
5004131715	AUGUST COPIER LEASE	450.00	101-53310-207
5004131715	AUGUST COPIER LEASE	803.15	101-51650-207
Total WELLS FARGO FINANCIAL LEASING:		1,253.15	
WI DEPT OF TRANSPORTATION			
54001044015 7/17	PARKING TICKET SUSPENSIONS	400.00	101-35201
Total WI DEPT OF TRANSPORTATION:		400.00	
WPRA			
KOEBE 2017	WPRA CONFERENCE - KOEBE	300.00	101-55300-201
Total WPRA:		300.00	
WURTH USA INC			
95778992	HINGE LUBRICANT	221.46	101-53330-225
95778992	PROTECTIVE WELDING SPRAY	50.81	101-53330-218
Total WURTH USA INC:		272.27	
ZARNOTH BRUSH WORKS INC			
165942	DISPOSABLE GUTTER BROOMS FOR #13 & #14	1,488.00	101-53330-225
Total ZARNOTH BRUSH WORKS INC:		1,488.00	
ZIEBART RHINO LININGS/WI08			
52409	RUST INSPECTION FOR #83	41.15	101-53330-204
Total ZIEBART RHINO LININGS/WI08:		41.15	

Invoice	Description	Total Cost	GL Account
Grand Totals:		<u>277,544.50</u>	

## Report GL Period Summary

Vendor number hash: 311481  
Vendor number hash - split: 397340  
Total number of invoices: 137  
Total number of transactions: 166

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	<u>277,544.50</u>	<u>277,544.50</u>
Grand Totals:	<u>277,544.50</u>	<u>277,544.50</u>

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2017 UTILITY REFUNDS (4818)							
170245505	Invol	OVERPAYMENT REFUND # 1-702455-05	18.39	Open	Non		001-15000
170262002	Invol	OVERPAYMENT REFUND # 1-702620-02	32.71	Open	Non		001-15000
170284003	Invol	OVERPAYMENT REFUND # 1-70284003	14.85	Open	Non		001-15000
170323504	Invol	OVERPAYMENT REFUND # 1-703235-04	23.12	Open	Non		001-15000
170323504	Invol	OVERPAYMENT REFUND # 1-703175-03	82.36	Open	Non		001-15000
170323504	Invol	OVERPAYMENT REFUND # 1-70331504	36.44	Open	Non		001-15000
180037800	Invol	OVERPAYMENT REFUND # 1-800378-00	19.81	Open	Non		001-15000
Total 2017 UTILITY REFUNDS (4818):			227.68				
AAA PORTABLES INC (2783)							
D-59389	Invol	DP2 PORTABLE TOILET 7/11 - 8/7	77.25	Open	Non		101-55200-204
Total AAA PORTABLES INC (2783):			77.25				
APPLETON COMPRESSOR SERVICE (2396)							
122507	Invol	1 HP COMPRESSOR	700.00	Open	Non		620-53624-255
122507	Invol	1 HP COMPRESSOR	700.00	Open	Non		620-53634-255
122507	Invol	1 HP COMPRESSOR	572.48	Open	Non		620-53604-257
Total APPLETON COMPRESSOR SERVICE (2396):			1,972.48				
AT&T (4444)							
250569355 7/17	Invol	JUNE/JULY SERVICE	78.93	Open	Non		204-55420-203
Total AT&T (4444):			78.93				
CELLCOM (4683)							
790759	Invol	FVMPD CELL - JULY	1,271.02	Open	Non		207-52120-203
Total CELLCOM (4683):			1,271.02				
COMPASS MINERALS AMERICA (4500)							
60012	Invol	BULK COARSE UNTREATED ROCK	4,556.68	Open	Non		620-53634-224
Total COMPASS MINERALS AMERICA (4500):			4,556.68				
EXCALIBUR EDGE CONSULTING (4863)							
17-1199	Invol	TEAM TRAINING RETREAT-DOWN PAYMENT	750.00	Open	Non		101-51400-204
Total EXCALIBUR EDGE CONSULTING (4863):			750.00				
FERGUSON ENTERPRISES INC #448 #1020 (2046)							
4034869	Invol	THREADED STAINLESS STEEL PIPE FITTING	73.40	Open	Non		620-53644-252
Total FERGUSON ENTERPRISES INC #448 #1020 (2046):			73.40				
FERGUSON WATERWORKS #1476 (221)							
223965-1	Invol	BRASS COMPRESSION COUPLING	35.28	Open	Non		620-53644-252
224077	Invol	METER INSETTERS	1,250.00	Open	Non		620-53644-252
224077-1	Invol	BRASS PIPE FITTING	375.50	Open	Non		620-53644-252
226351	Invol	HOSE CONNECTION AND CLAMP	142.09	Open	Non		620-53644-251
226351	Invol	HOSE CONNECTION AND CLAMP	130.00	Open	Non		620-53644-255

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total FERGUSON WATERWORKS #1476 (221):			1,932.87				
FIRE APPARATUS & EQUIPMENT (3138)							
16912	Invoi	DOT INSPECTION AND PUMP & VACUUM TESTS	699.00	Open	Non		101-52200-247
17104	Invoi	SHOCK ABSORBER	799.56	Open	Non		101-52200-247
17114	Invoi	ACCELERATOR CABLE	118.30	Open	Non		101-52200-247
Total FIRE APPARATUS & EQUIPMENT (3138):			1,616.86				
GANNETT WISCONSIN MEDIA (3451)							
2285955	Invoi	PUBLIC HEARING AD-HEARTLAND TECHNOLOGI	76.90	Open	Non		101-51440-227
Total GANNETT WISCONSIN MEDIA (3451):			76.90				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ35277	Invoi	NEW DOOR FOR SMALL WATER FILL BLDG	3,618.60	Open	Non		620-53644-254
LSPQ36691	Invoi	ADD HOLD OPEN ARM TO DOOR	193.67	Open	Non		620-53644-254
Total LAPPEN SECURITY PRODUCTS INC (735):			3,812.27				
LITTLE CHUTE GRIDIRON ASSOC (688)							
080717	Invoi	REFUND-OVERCHARGED POOL RENTAL	20.00	Open	Non		204-34421
Total LITTLE CHUTE GRIDIRON ASSOC (688):			20.00				
MIRON CONSTRUCTION CO INC. (4825)							
162890-6	Invoi	PAYMENT APPLICATION #6	247,250.27	Open	Non		460-51103-266
162890-6	Invoi	PAYMENT APPLICATION #6	71,982.00	Open	Non		460-51103-267
162890-6	Invoi	PAYMENT APPLICATION #6	26,700.00	Open	Non		460-51103-270
162890-6	Invoi	PAYMENT APPLICATION #6	35,200.00	Open	Non		460-51103-271
162890-6	Invoi	PAYMENT APPLICATION #6	26,000.00	Open	Non		460-51103-274
162890-6	Invoi	PAYMENT APPLICATION #6	66,766.00	Open	Non		460-51103-276
162890-6	Invoi	PAYMENT APPLICATION #6	6,000.00	Open	Non		460-51103-277
162890-6	Invoi	PAYMENT APPLICATION #6	15,500.00	Open	Non		460-51103-278
162890-6	Invoi	PAYMENT APPLICATION #6	7,022.40	Open	Non		460-51103-265
162890-6	Invoi	PAYMENT APPLICATION #6	15,190.29	Open	Non		460-51103-204
Total MIRON CONSTRUCTION CO INC. (4825):			503,566.16				
NEWS PUBLISHING CO INC (857)							
363707	Invoi	VILLAGE MARKET ADVERTISING	33.00	Open	Non		101-55300-232
364249	Invoi	VILLAGE MARKET ADVERTISING	33.00	Open	Non		101-55300-232
364618	Invoi	VILLAGE MARKET ADVERTISING	33.00	Open	Non		101-55300-232
364632	Invoi	NOTICE OF JOINT BOARD REVIEW	18.06	Open	Non		101-51440-227
365023	Invoi	VILLAGE MARKET ADVERTISING	33.00	Open	Non		101-55300-232
365441	Invoi	VILLAGE MARKET ADVERTISING	33.00	Open	Non		101-55300-232
Total NEWS PUBLISHING CO INC (857):			183.06				
PARTY AND PRINT LLC (4823)							
260	Invoi	2017 SUMMER PARTY KIDS GIFTS	329.93	Open	Non		101-52200-219
Total PARTY AND PRINT LLC (4823):			329.93				
PREMIER APPLIANCE INC (3360)							
170286	Invoi	APPLIANCES-MUNICIPAL SERVICES BLDG	2,817.00	Open	Non		460-51103-221

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total PREMIER APPLIANCE INC (3360):			2,817.00				
RUSS D'S COMMERCIAL REPAIR (4295)							
9078	Invoi	ICE MACHINE	2,130.00	Open	Non		101-52200-221
Total RUSS D'S COMMERCIAL REPAIR (4295):			2,130.00				
THE SPRINKLER CO INC (2246)							
72749	Invol	REPAIR SPRINKLER @ VANLIESHOUT PK	543.90	Open	Non		101-55200-242
Total THE SPRINKLER CO INC (2246):			543.90				
THEDACARE (1983)							
JULY 2017 121005	Invol	JULY BLOOD DRAWS	297.50	Open	Med		207-52120-204
Total THEDACARE (1983):			297.50				
VERIZON WIRELESS (3606)							
9789250945	Invol	JUNE/JULY SERVICE	49.64	Open	Non		620-53924-203
Total VERIZON WIRELESS (3606):			49.64				
WI ECONOMIC DEVELOPMENT CORP (4477)							
3281	Invoi	FY18 CONNECT COMMUNITIES FEE	200.00	Open	Non		101-56700-208
Total WI ECONOMIC DEVELOPMENT CORP (4477):			200.00				
Grand Totals:			526,583.53				

## Report GL Period Summary

Vendor number hash: 100489  
Vendor number hash - split: 158543  
Total number of invoices: 37  
Total number of transactions: 51

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	526,583.53	526,583.53
Grand Totals:	526,583.53	526,583.53

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
FESTIVE BALLOONS (4507)							
301-1	Invoi	BALLOON TWISTING for 8/9/17	180.00	Open	Non		101-55300-218
Total FESTIVE BALLOONS (4507):			180.00				
TIM'S TOYZ (3746)							
1707	Invoi	YOUTH CARNIVAL 8/9/17	1,075.00	Open	Non		101-55300-218
Total TIM'S TOYZ (3746):			1,075.00				
Grand Totals:			1,255.00				

## Report GL Period Summary

Vendor number hash: 8253  
 Vendor number hash - split: 8253  
 Total number of invoices: 2  
 Total number of transactions: 2

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,255.00	1,255.00
Grand Totals:	1,255.00	1,255.00

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>ARCHAEOLOGICAL RESEARCH (3978)</b>							
1173	Invoi	ARCHAEOLOGICAL INVESTIGATION-BUCHANAN I	2,357.27	Open	Non		630-53442-204
Total ARCHAEOLOGICAL RESEARCH (3978):			2,357.27				
<b>BAYCOM (1318)</b>							
8424	Invoi	MOTOROLA ION BATTERIES	1,435.00	Open	Non		207-52120-218
Total BAYCOM (1318):			1,435.00				
<b>CIVIC CENTER ROOM RENTAL REFUND (4578)</b>							
080117	Invoi	CIVIC CENTER ROOM RENTAL REFUND	50.00	Open	Non		206-38211
Total CIVIC CENTER ROOM RENTAL REFUND (4578):			50.00				
<b>DAMAGE PREVENTION SERVICES (4068)</b>							
2245	Invoi	JULY LOCATES	536.12	Open	Non		610-53612-209
2245	Invoi	JULY LOCATES	1,164.88	Open	Non		620-53644-209
2245	Invoi	JULY LOCATES	713.38	Open	Non		630-53442-209
Total DAMAGE PREVENTION SERVICES (4068):			2,414.38				
<b>FARRELL EQUIPMENT &amp; SUPPLY CO INC (4598)</b>							
890144	Invoi	FIBER EXPANSION JOINT	60.00	Open	Non		101-53300-218
890451	Invoi	5 GAL OF SOLVENT & CURING & SEALING AGENT	179.98	Open	Non		101-53300-218
Total FARRELL EQUIPMENT & SUPPLY CO INC (4598):			239.98				
<b>FERGUSON WATERWORKS #1476 (221)</b>							
224921	Invoi	CATCH BASIN AND COVER	320.28	Open	Non		630-53442-251
225481	Invoi	BUTYL RUBBER SEALANT TAPE	180.00	Open	Non		630-53442-251
225646	Invoi	PVC PIPE AND GRATE	47.85	Open	Non		630-53442-251
Total FERGUSON WATERWORKS #1476 (221):			548.13				
<b>GALLS LLC (3595)</b>							
7818525	Invoi	BACK EMBLEM	14.94	Open	Non		207-52120-212
Total GALLS LLC (3595):			14.94				
<b>HOME DEPOT CREDIT SERVICES (1545)</b>							
2415269	Invoi	GARBAGE BAGS	17.41	Open	Non		101-51650-244
2415269	Invoi	GARBAGE BAGS	17.41	Open	Non		206-55110-244
6414058	Invoi	VOLTAGE TESTER AND ACCESS PANEL	54.78	Open	Non		206-55110-242
Total HOME DEPOT CREDIT SERVICES (1545):			89.60				
<b>INTOXIMETERS (2377)</b>							
569776	Invoi	PBT EQUIPMENT	140.00	Open	Non		207-52120-218
Total INTOXIMETERS (2377):			140.00				
<b>KERRY'S VROOM SERVICE INC (2013)</b>							
8744	Invoi	OIL & FILTER CHANGE - UNIT # 93	42.21	Open	Non		207-52120-247

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
8747	Invoi	REMOVE & INSTALL NEW TRANSFER CASE UNIT#	1,555.72	Open	Non		207-52120-247
8749	Invoi	OIL & FILTER CHANGE - UNIT # 96	42.21	Open	Non		207-52120-247
8753	Invoi	SCAN FOR CODES/REGLUE DOOR PANEL/OIL&FI	154.21	Open	Non		207-52120-247
Total KERRY'S VROOM SERVICE INC (2013):			1,794.35				
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
243712	Invoi	GLOVES AND GARBAGE BAGS	31.97	Open	Non		204-55420-218
243712	Invoi	NOTEPADS, MARKERS, POST-ITS	13.15	Open	Non		204-55420-206
243732	Invoi	BUG SPRAY, DISH SOAP, WIPING CLOTHS	37.74	Open	Non		204-55420-218
243732	Invoi	DRY ERASE MARKERS & PENS	12.16	Open	Non		204-55420-206
243769	Invoi	PAINT FOR POOL OFFICE FLOOR	27.99	Open	Non		204-55420-218
243788	Invoi	RAKE	5.99	Open	Non		101-55440-218
243969	Invoi	SPRAY PAINT	3.99	Open	Non		101-55200-218
243990	Invoi	TRASHBAGS	14.99	Open	Non		101-55200-218
244031	Invoi	TRUCK WASH SUPPLIES	36.97	Open	Non		101-52200-218
244058	Invoi	SCREWDRIVER SET	11.99	Open	Non		207-52120-218
244063	Invoi	TRUCK WASH SUPPLIES	7.50	Open	Non		101-52200-218
244123	Invoi	ROUNDUP AND HANDLE	13.58	Open	Non		101-55200-218
244158	Invoi	GLOVES, TOWELS, CABLE LOCK	14.17	Open	Non		204-55420-218
244162	Invoi	LIGHT CONTROL FOR DP1	13.99	Open	Non		101-55200-242
244171	Invoi	NO PARKING SIGNS	5.35	Open	Non		101-53300-218
244192	Invoi	DRILL BITS	12.17	Open	Non		101-53300-218
244259	Invoi	DUCT TAPE	18.97	Open	Non		101-51650-242
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			282.67				
LITTLE CHUTE AREA SCHOOL DIST (265)							
Q2 2017	Invoi	2ND QTR MOBILE HOME FEES	2,397.56	Open	Non		101-31140
Total LITTLE CHUTE AREA SCHOOL DIST (265):			2,397.56				
MATTHEWS TIRE & SERVICE CENTER (768)							
214818	Invoi	4 NEW TIRES ON SQUAD #88	615.88	Open	Non		207-52120-247
Total MATTHEWS TIRE & SERVICE CENTER (768):			615.88				
MCC INC (480)							
14140	Invoi	HOT MIX ASPHALT TO DEPOT ST	4,196.04	Open	Non		101-53300-216
Total MCC INC (480):			4,196.04				
NORTHERN SEWER EQUIPMENT CO (3142)							
10630	Invoi	90 DEGREE REEL SWIVEL & O-RING	179.81	Open	Non		101-53330-225
Total NORTHERN SEWER EQUIPMENT CO (3142):			179.81				
PARTY AND PRINT LLC (4823)							
267	Invoi	LEAN PROJECT POSTERS	7.50	Open	Non		101-51400-206
Total PARTY AND PRINT LLC (4823):			7.50				
SIRCHIE FINGERPRINT LABORATORY (155)							
309623	Invoi	EVIDENCE SUPPLIES	164.27	Open	Non		207-52120-218
Total SIRCHIE FINGERPRINT LABORATORY (155):			164.27				



Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>STAPLES BUSINESS ADVANTAGE (3472)</b>							
3345785207	Invoi	COPY PAPER	61.74	Open	Non		101-51650-206
3346948843	Invoi	OFFICE SUPPLIES	23.86	Open	Non		101-53310-206
3346948843	Invoi	COPY PAPER AND CORRECTION TAPE	68.92	Open	Non		101-51650-206
3346948844	Invoi	OFFICE SUPPLIES	40.46	Open	Non		101-51650-206
3346948845	Invoi	EXPANDABLE ENVELOPE POCKETS	25.02	Open	Non		101-51650-206
<b>Total STAPLES BUSINESS ADVANTAGE (3472):</b>			<b>220.00</b>				
<b>TIME WARNER CABLE (89)</b>							
07/17 71391120150	Invoi	JULY/AUGUST SERVICE	230.99	Open	Non		207-52120-203
07/17 71406480150	Invoi	JULY/AUGUST SERVICE	139.74	Open	Non		207-52120-203
<b>Total TIME WARNER CABLE (89):</b>			<b>370.73</b>				
<b>TJZ TOWING LLC (4202)</b>							
070317	Invoi	TOWED SQUAD #93	50.00	Open	Non		207-52120-247
072617	Invoi	VEHICLE TOWED TO PD	150.00	Open	Non		207-52120-218
<b>Total TJZ TOWING LLC (4202):</b>			<b>200.00</b>				
<b>TRANSUNION RISK &amp; ALTERNATIVE (4472)</b>							
JUNE 858519	Invoi	DATA SEARCHES FOR INVESTIGATIONS	25.00	Open	Non		207-52120-218
<b>Total TRANSUNION RISK &amp; ALTERNATIVE (4472):</b>			<b>25.00</b>				
<b>ULINE (2543)</b>							
88842862	Invoi	EVIDENCE SUPPLIES	19.76	Open	Non		207-52120-218
<b>Total ULINE (2543):</b>			<b>19.76</b>				
<b>VERIZON WIRELESS (3606)</b>							
9789817621	Invoi	JUNE/JULY SERVICE	16.39	Open	Non		101-52050-203
<b>Total VERIZON WIRELESS (3606):</b>			<b>16.39</b>				
<b>WI DEPT OF TRANSPORTATION (4298)</b>							
2017-283161	Invoi	TRACS CONFERENCE - GUELI	40.00	Open	Non		207-52120-201
<b>Total WI DEPT OF TRANSPORTATION (4298):</b>			<b>40.00</b>				
<b>Grand Totals:</b>			<b>17,819.26</b>				

## Report GL Period Summary

Vendor number hash: 158467  
 Vendor number hash - split: 181024  
 Total number of invoices: 50  
 Total number of transactions: 56

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	17,819.26	17,819.26

Terms Description	Invoice Amount	Net Invoice Amount
Grand Totals:	17,819.26	17,819.26

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

## Report Criteria:

Invoice.Invoice Number = "0731217","7272017","2ND QTR-2017"

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>FOX CITIES CONVENTION &amp; VISITORS BUREAU (466)</b>							
2ND QTR-2017	Invol	2ND QTR ROOM TAX 2017	29,841.88	Open	Non		101-31250
Total FOX CITIES CONVENTION & VISITORS BUREAU (466):			29,841.88				
<b>US POSTMASTER (264)</b>							
7272017	Invol	FALL/WINTER REC PROGRAM BOOK POSTAGE	1,257.24	Open	Non		101-55300-226
Total US POSTMASTER (264):			1,257.24				
<b>VILLAGE OF LITTLE CHUTE (1404)</b>							
0731217	Invol	WORKING CAPITAL	400,000.00	Open	Non		801-11110
Total VILLAGE OF LITTLE CHUTE (1404):			400,000.00				
Grand Totals:			431,099.12				

## Report GL Period Summary

Vendor number hash: 2134  
 Vendor number hash - split: 2134  
 Total number of Invoices: 3  
 Total number of transactions: 3

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	431,099.12	431,099.12
Grand Totals:	431,099.12	431,099.12