

Village of

# Little Chute

## AGENDA

### REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, September 20, 2017  
TIME: 6:00 p.m.

#### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items—August Fire, FVMPD Monthly Reports and August Report
- G. Approval of Minutes  
*Minutes of the Regular Board Meeting of September 13, 2017*
- H. Department and Officers Progress Reports
- I. Action—Adopt Resolution No. 28 CSM for Eugene and Margaret Van Asten
- J. Action—Adopt Resolution No. 29 CSM for Christine H. Murphy
- K. Discussion/Action—2017 Deer Culling
- L. Action—Fox Valley Metro Chief of Police Employment Agreement
- M. Action—Adopt Resolution No. 30 [Outagamie County Hazard Mitigation Plan](#)
- N. Action—[2018-2022 Downtown Plan](#)
- O. Disbursement List
- P. Call for Unfinished Business
- Q. Items for Future Agendas
- R. Adjournment

**08/2017 LCFD Incident Report**

**Number of responses: 9**

**Last years: 10**

**YTD: 106**

- 08/06/2017 11:32 Stove fire @ 107 Hayes Street**
- 08/07/2017 01:44 Alarm sounding @ Atrium Care Center, false alarm, air compressor shut off to the dry System**
- 08/09/2017 03:14 CO alarm sounding @ 17 Adams Way, Investigated found no reading**
- 08/10/2017 13:57 Scene safety vehicle vs. garage @ 1026 Manor Place**
- 08/12/2017 07:56 Transformer blown @ 309 Monroe Street-investigated found a squirrel caused transformer to blow, notified Kaukauna Utilities**
- 08/16/2017 10:45 Accident with cleanup @ intersection of Bohm Drive & Elm Drive**
- 08/19/2017 17:21 Mutual aid request for a gas leak @ 221 S. Pine Street Kimberly, cancelled before going in route**
- 08/20/2017 13:54 Accident with cleanup @ intersection of W. North Avenue & French Road**
- 08/23/2017 10:35 Gas leak @ intersection of Buchanan Street & Hartzheim Drive, contractor hit a 4"**

**main when boring, stand by until WE Energies  
shut off main.**

Agency: FV

## Incident Count by Incident Type

PremierOne CAD

Represents calls for service for the month of August 2017

Incident Type Description	Incident Count
TRAFFIC STOP	218
ASSIST	118
WELFARE CHECK	57
MEDICAL	48
ANIMAL	47
911 HANG UP	38
RECKLESS DRIVING	33
SUSPICIOUS SITUATION	32
ACCIDENT	29
CRIME PREVENTION	27
THEFT	25
LOST / FOUND	24
OPEN DOOR	23
MOTORIST ASSIST	20
NOISE COMPLAINT	18
JUVENILE COMPLAINTS	18
ORDINANCE	16
SUSPICIOUS PERSON	16
TRAFFIC HAZARD	13
DISTURBANCE	13
PARKING COMPLAINT	12
ALARM	12
HARASSMENT	11
DRUGS	11
FIRE CALL	11
FRAUD	10
911 ASSIST	10
SUSPICIOUS VEHICLE	10
ABANDONED VEHICLE	9
DAMAGE TO PROPERTY	7
DOMESTIC DISTURBANCE	7
RUNAWAY	7
VIOLATION OF COURT ORDER	5
WARRANT	5
CIVIL MATTER	4
DISORDERLY CONDUCT	3
BURGLARY	3
ACCIDENT WITH INJURY	3
EMERGENCY COMMITTAL	3
AUTO THEFT	2

Report Name: P1 Incident Count by Incident Type Monthly  
Schedule

Run Date: 08/30/17 4:00:42 AM

Agency: FV

## Incident Count by Incident Type

PremierOne CAD

BATTERY	2
BICYCLE STOP	1
DEATH	1
DISTURBANCE WITH WEAPON	1
FIREWORKS	1
MISSING PERSON	1
WEAPON	1
SEX OFFENSE	1
RETAIL THEFT	1
<b>Total</b>	<b>988</b>

# MINUTES OF THE COMMITTEE OF THE WHOLE MEETING SEPTEMBER 13, 2017

## Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

## Roll Call

**PRESENT:** President Vanden Berg, Trustee Peterson, Trustee Elrick,  
Trustee Smith, Trustee Peerenboom, Trustee Van Lankvelt

**EXCUSED:** Trustee Hietpas

**ALSO PRESENT:** James Fenlon, Laurie Decker, Chief Misselt, Jim Moes, Teri Matheny,  
Adam Breest, Jeff Elrick

## Public Appearance for Items not on the Agenda

None

## Approval of Minutes

Minutes of the Regular Board Meeting of September 6, 2017

*Moved by Trustee Peterson, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of September 6, 2017*

Ayes 6, Nays 0 – Motion Carried

## Presentation—2017 PASER Rating

Director Elrick presented slides on the 2017 Paser Rating on Little Chute streets to know when repairs or replacements are needed. Administrator Fenlon stated he and Director Elrick are working together to try and get a Paser Rating number on most Little Chute streets. Trustee Elrick questioned whether the Paser Rating helps on funding, Director Elrick stated that most funding is for State roads. Director Elrick stated that he feels a good job is being done to maintain Little Chute streets. President Vanden Berg asked if there is a certain number in the Paser Rating that lets you know roads need to be replaced. Director Elrick stated generally that 5, 6 and 7 rated streets are repairs and 2, 3, 4 generally need replacements. Director Matheny stated that the Paser Rating is a starting point for Director Elrick and but it also depends on what it happening underneath the roads in regards to utilities. Director Moes suggested looking at setting an average rating per mile on the roads to know when repairs or replacements are needed.

## Operator License Approvals

Carol Boyd	Super 41 Shell	Little Chute
Carrie Butler	M's Bar	Kaukauna
Ashley Parker	Millstone Bierhaus	Appleton
James VandenBerg	5 <sup>th</sup> Quarter	Little Chute
Bao Vang	Walgreens	Oshkosh
Seth Wildenberg	Moasis Truck Stop	Little Chute

*Moved by Trustee Smith, seconded by Trustee Peterson to approve Operator Licenses as presented*

Ayes 6, Nays 0 – Motion Carried

## Unfinished Business

Chief Misselt addressed the Board thanking them for support and stated he will not be at the next board meeting and this is the last meeting before his retirement.

## Items for Future Agendas

Director Matheny stated that a Draft CIP and 2018 Budget for Public Works will be presented at the next Committee of the Whole Meeting on September 27, 2017

**Closed Session**

a) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel – Fox Valley Metro Police Department*

*Moved by Trustee Smith, seconded by Trustee Elrick to enter into Closed Session at 6:23 p.m.*

Ayes 6, Nays 0 – Motion Carried

b) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Bridgewater Development/Negotiations*

*Moved by Trustee Smith, seconded by Trustee Elrick to enter into Closed Session at 6:23 p.m.*

Ayes 6, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Smith, seconded by Trustee Elrick to Exit Closed Session at 7:38 p.m.*

Ayes 6, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Committee of the Whole Meeting at 7:38 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

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By: Michael R. Vanden Berg, Village President

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Attest: Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 28, SERIES OF 2017**

**WHEREAS**, Eugene and Margaret Van Asten, as owner of Parcel #260018401 and 260018400 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Robert Reider, a registered land surveyor; and

**WHEREAS**, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: September 20, 2017

**VILLAGE OF LITTLE CHUTE:**

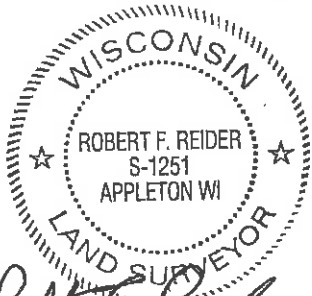
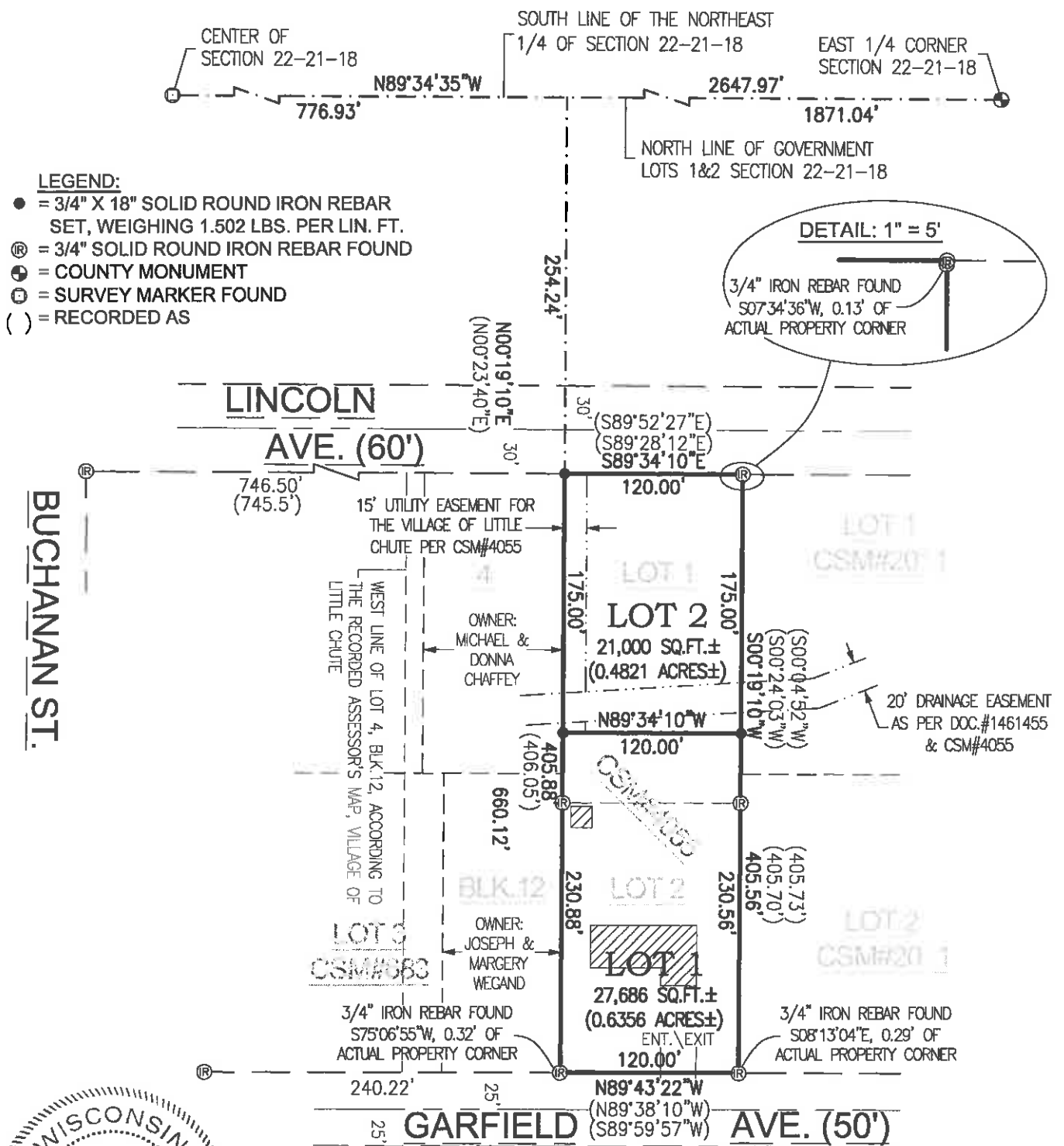
By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk



# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

BEING ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 4055 AS RECORDED IN VOLUME 22 OF CERTIFIED SURVEY MAPS ON PAGE 4055 AS DOCUMENT NUMBER 1408681, BEING PART OF GOVERNMENT LOT 2, SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.



*Robert F. Reider 9-6-17*

ROBERT F. REIDER, PLS-1251 DATED  
 CAROW LAND SURVEYING CO., INC.  
 615 N. LYNNDALE DR., P.O. BOX 1297  
 APPLETON, WISCONSIN 54912-1297  
 PHONE: (920)731-4168  
 A896.27-17 DATED: 9-6-2017  
 DRAFTED BY: (cep RDD)

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 4055 AS RECORDED IN VOLUME 22 OF CERTIFIED SURVEY MAPS ON PAGE 4055 AS DOCUMENT NUMBER 1408681, BEING PART OF GOVERNMENT LOT 2 OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE:**

I, ROBERT F. REIDER, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 4055 AS RECORDED IN VOLUME 22 OF CERTIFIED SURVEY MAPS ON PAGE 4055 AS DOCUMENT NUMBER 1408681, BEING PART OF GOVERNMENT LOT 2 OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF EUGENE VAN ASTEN, 1320 GARFIELD AVENUE, LITTLE CHUTE. WISCONSIN 54140.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE VILLAGE OF LITTLE CHUTE.



*Robert F. Reider 9-6-17*  
ROBERT F. REIDER, PLS-1251 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDALE DRIVE, P.O. BOX 1297  
APPLETON, WISCONSIN 54912-1297  
PHONE: (920)731-4168  
A896.27-17 (RFR) 9-5-2017

**VILLAGE BOARD APPROVAL:**

WE HEREBY CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE VILLAGE OF LITTLE CHUTE ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
PRESIDENT DATED CLERK DATED

**TREASURER'S CERTIFICATE:**

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

\_\_\_\_\_  
VILLAGE TREASURER DATED COUNTY TREASURER DATED

**NOTES:**

- 1) THE PROPERTY OWNERS OF RECORD IS (ARE): EUGENE H. VAN ASTEN AND MARGARET A. VAN ASTEN.
- 2) THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCEL NO.S: 260 018401 & 260 018400.
- 3) THIS CSM IS WHOLLY CONTAINED WITHIN LANDS DESCRIBED IN: DOCUMENT NO. 1433608 AND VOLUME 884, PAGE 379.

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 4055 AS RECORDED IN VOLUME 22 OF CERTIFIED SURVEY MAPS ON PAGE 4055 AS DOCUMENT NUMBER 1408681, BEING PART OF GOVERNMENT LOT 2 OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

**OWNER'S CERTIFICATE:**

AS OWNER(S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: VILLAGE OF LITTLE CHUTE.

WITNESS THE HAND AND SEAL OF SAID OWNER(S) THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
EUGENE H. VAN ASTEN

\_\_\_\_\_  
MARGARET A. VAN ASTEN

STATE OF WISCONSIN)

)SS

COUNTY OF OUTAGAMIE)

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THE ABOVE NAMED PERSON(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC

MY COMMISSION EXPIRES \_\_\_\_\_



*Robert F. Reider 9-6-17*  
\_\_\_\_\_  
ROBERT F. REIDER, PLS-1251 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDAL DRIVE, P.O. BOX 1297  
APPLETON, WISCONSIN 54912-1297  
PHONE: (920)731-4168  
A896.27-17 (RFR) 9-5-2017

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 29, SERIES OF 2017**

**WHEREAS**, Christine H. Murphy, as owner of Parcel #260449800 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by David Schmaltz, a registered land surveyor; and

**WHEREAS**, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

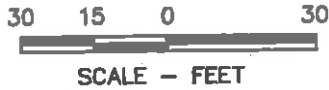
Date introduced, approved and adopted: September 20, 2017

**VILLAGE OF LITTLE CHUTE:**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

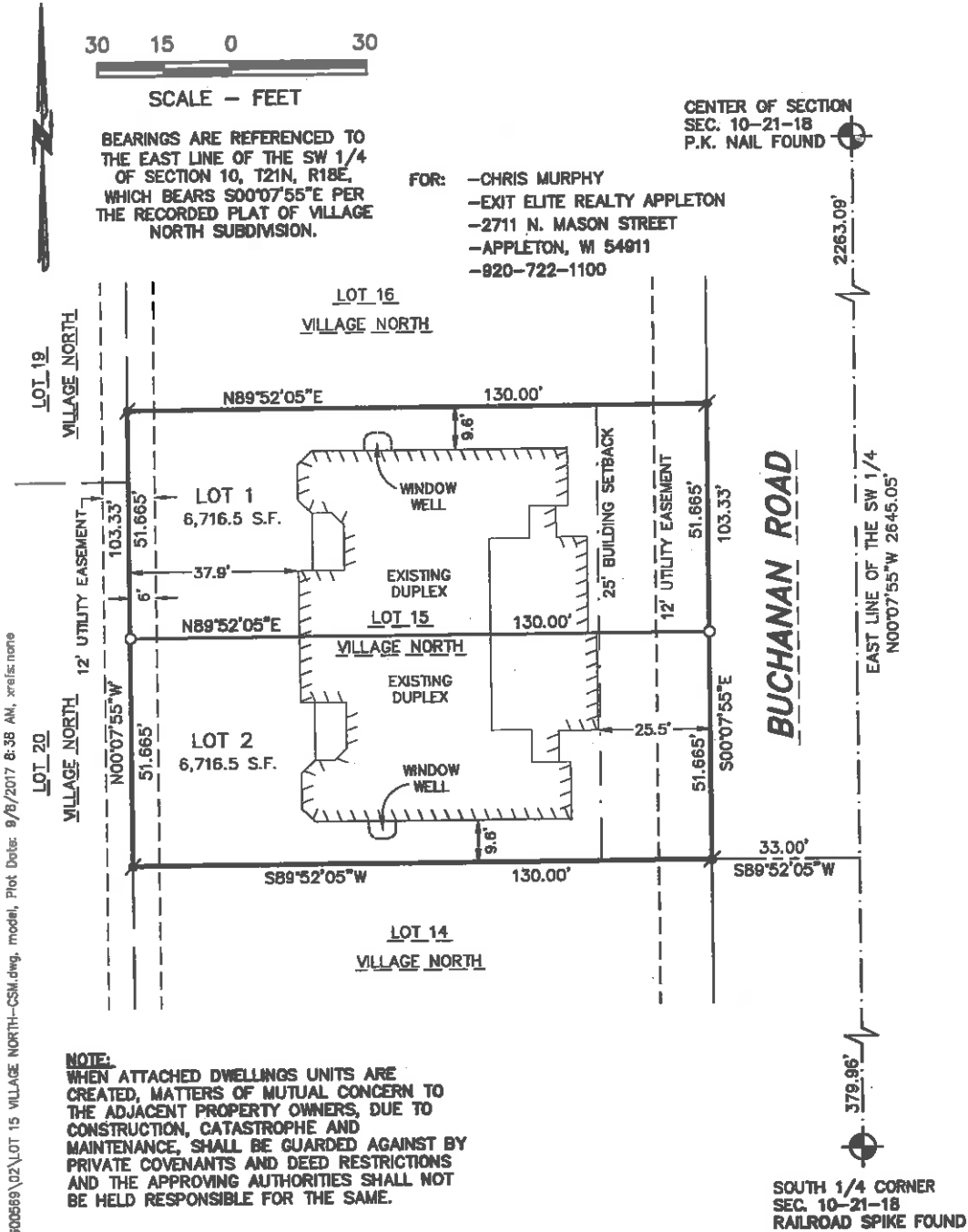
ALL OF LOT 15, VILLAGE NORTH SUBDIVISION, LOCATED IN THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 10, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN



BEARINGS ARE REFERENCED TO THE EAST LINE OF THE SW 1/4 OF SECTION 10, T21N, R18E, WHICH BEARS S00°07'55"E PER THE RECORDED PLAT OF VILLAGE NORTH SUBDIVISION.

FOR: -CHRIS MURPHY  
-EXIT ELITE REALTY APPLETON  
-2711 N. MASON STREET  
-APPLETON, WI 54911  
-820-722-1100

CENTER OF SECTION  
SEC. 10-21-18  
P.K. NAIL FOUND



**NOTE:**  
WHEN ATTACHED DWELLINGS UNITS ARE CREATED, MATTERS OF MUTUAL CONCERN TO THE ADJACENT PROPERTY OWNERS, DUE TO CONSTRUCTION, CATASTROPHE AND MAINTENANCE, SHALL BE GUARDED AGAINST BY PRIVATE COVENANTS AND DEED RESTRICTIONS AND THE APPROVING AUTHORITIES SHALL NOT BE HELD RESPONSIBLE FOR THE SAME.

**LEGEND**

- - 3/4" x 24" ROUND IRON REBAR WEIGHING 1.5 lbs./lineal ft. SET
- ⚓ - 3/4" IRON REBAR FOUND
- ⊙ - CERTIFIED LAND CORNER OUTAGAMIE COUNTY
- S.F. - SQUARE FEET

**McMAHON**  
ENGINEERS ARCHITECTS

1445 McMAHON DRIVE NEENAH, WI 54956  
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025  
Tel: (920) 751-4200 Fax: (920) 751-4284  
www.mcmgrp.com

DRAFTED BY: COBEY W. KALKOFFEN

c:\kalkoffen\w\PROJECTS\M1074\916005669\02\LOT 15 VILLAGE NORTH-CSM.dwg, model, Plot Date: 9/8/2017 8:38 AM, xref: none

ALL OF LOT 15, VILLAGE NORTH SUBDIVISION, LOCATED IN THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 10, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, David M. Schmalz, Wisconsin Professional Land Surveyor S-1284, certify that I have surveyed, divided and mapped all of Lot 15, Village North Subdivision, located in the Southeast 1/4 of the Southwest 1/4 of Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin, containing 13,433 square feet (0.308 acres) of land.

That I have made this survey by the direction of the Owner(s) of said Land.

I further certify that this map is a correct representation of the exterior boundary lines of the land surveyed and the division of that land, and that I have complied with section 236.34 of the Wisconsin Statutes and the Village of Little Chute Subdivision Ordinance in surveying, dividing and mapping the same.

Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
David M. Schmalz, WI Professional Land Surveyor S-1284

CERTIFICATE OF TREASURERS

I, being the duly elected, qualified and acting Treasurer, do hereby certify that in accordance with the records in my office there are no un-paid taxes or un-paid special assessments on any of the lands included in this Certified Survey Map as of:

\_\_\_\_\_  
Village Finance Director Date  
Teri Matheny

\_\_\_\_\_  
County Treasurer Date  
Trenten Woelfel

NOTES:

- THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCEL ID No. 26-0-4498-00.
- THE PROPERTY OWNER OF RECORD IS CHRISTINE H. MURPHY.
- THIS CERTIFIED SURVEY MAP IS WHOLLY CONTAINED WITHIN LANDS DESCRIBED IN DOCUMENT No. 2082258.



Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: 2017 Heesakker Park Deer Culling**

**PREPARED BY: Adam Breest, Parks, Recreation, & Forestry Director**

**REPORT DATE: September 13, 2017**

**ADMINISTRATOR'S REVIEW/COMMENTS:**

No additional comments to this report: \_\_\_\_\_  
See additional comments attached: \_\_\_\_\_ *AB*

**EXPLANATION:** In 2016, the Village of Little Chute elected to participate in the deer culling at Heesakker Park. 2016 was a good year as we harvested 8 doe and had 14 hunters. With the population of deer at Heesakker Park continuing to stay high I am proposing that we continue to operate the deer hunt in 2017.

**Dates:** Monday, December 4, 2017 – Sunday, December 17, 2017

**Locations:** Heesakker and the eastern portion of Island Park

**Amount of Does or Bucks Harvested**

2016 - 8  
2014 – 6  
2013 – 5  
2012 – 4  
2011 – 8

I believe that the Deer Culling has been beneficial in the past. I would recommend that we approve the Deer Culling for this December.

**ATTACHMENTS:** 2017 Little Chute Policies and Regulations

**RECOMMENDATION:** Approve the 2017 Deer Culling



# **POLICIES, RULES & REGULATIONS**

## **Authorized Deer Culling – Village of Little Chute**

Policies, rules & regulations are designed to ensure the safety of residents and others in areas being hunted and maximize the projected harvests. Failure to comply with any of these will result in the immediate revocation of hunting authorization and exclusion from future participation in this program.

- When hunting, each participant shall carry a Village of Little Chute Bow Hunting Authorization Letter, current Wisconsin Driver's License, and Hunting Tags.
- When hunting on the property, each vehicle shall display an authorization letter of the individuals participating.
- Parking shall be permitted only on village streets.
- Approved hunters will be authorized to cull either a buck or a doe depending upon the tags that the hunter possesses (may cull multiple deer). Hunters shall immediately report when they have culled any and all deer by calling the Little Chute Park & Rec Director at 423-3868.
- According to 2017 DNR regulations, there is a statewide antlerless hunt from Dec. 7 to Dec. 10. Hunters during this period are only allowed to cull does on those days.



### **Each Participant Shall:**

- Abide by provisions outlined in the Hunting Authorization and hunt only the assigned site during the dates designated in their authorization letter.
- Follow all state statute and DNR regulations pertaining to bow hunting. Baiting will be allowed if the DNR permits it in this section.
- Be liable for your own acts and omissions.
- Act courteously and respectfully while on the property.
- If verbally assaulted, avoid engaging in an argument or becoming abusive. Under such circumstances, leave the area immediately and, if deemed appropriate, call the police. As soon as practicable, report the incident to the Park & Rec Director at 423-3868.
- When on the property, protect foliage, crops and plants from damage, alteration or destruction. You may NOT trim tree branches in order to install your hunting stand.
- Not remove or cut underbrush (i.e. shooting lanes, clearance, etc.).
- Not use an ATV or motorized vehicle on the property.
- When entering or exiting the woods, keep bow encased except when in your stand. Bow must be encased if engaged in tracking a wounded animal.
- When entering or exiting the woods in the dark, use a flashlight or other illuminating device.

- Hunt only from an elevated tree stand placed a minimum of 12 feet above the base of the tree in which the stand is placed. No ground hunting or shooting from the ground.
- Wear a safety harness at all times while hunting from a tree stand.
- Use only temporary, removable tree stands. Remove stand at the end of each day.
- Use a climbing stand of a type that will not damage the tree.
- Remove climbing aids such as stick ladders and tie-on tree steps from the tree after use when using portable "hang-on" tree stands.
- Maintain your equipment in top condition at all times. Be sure your equipment is tuned and set up properly.
- Hunt a minimum of 300 feet (100 yards) from roads and any private property.
- Not discharge or project an arrow at such an angle or distance as to land on public or private property not described in the permit.
- Not discharge or project an arrow or other object onto or over any hiking trail or bicycle trail within the designated hunting area.
- Track a wounded animal until found. If the animal moves off the assigned property, attempt to obtain permission to trespass for tracking purposes. If unable to obtain permission, notify the game warden immediately. As soon as practicable, report the incident to the Park & Rec Director at 423-3868.
- If unable to locate a wounded animal, notify the Park & Rec Director at 423-3868.
- If wounded animal moves to or dies in a conspicuous area, such as a field, trail, or roadway, remove the animal from the area and if a problem arises, contact the Park & Rec Director at 423-3868.
- Unless otherwise directed, field dress animals in the woods, at least 100 yards away from buildings, roads, or other places where non-hunters travel frequently, and 50 yards from wood chipped trails.
- Cover harvested animals with a tarp while dragging in the field out of respect for the non-hunting public and other park users.
- Follow all DNR requirements for registering deer.
- Account for all arrows used. Report the circumstances of missing or unrecovered arrows on the hunting log sheet.
- Keep an accurate, up-to-date log of times spent in the field to include: date, game harvested, time of harvest, and hunt location. At the end of your hunting period, promptly turn in the log to the Park & Rec Dept for compilation of statistics.
- Report to the Park & Rec Dept any violation of game laws or program policies, rules and regulations.



**Urban Bow Hunt Boundaries**

-  No hunting:  
within 300' setback from street centerline
-  Hunting allowed



1 inch = 300 feet



Village of Little Chute  
 OCTOBER 2009  
 (updated September 2014)

Village of Little Chute  
INFORMATION FOR VILLAGE BOARD CONSIDERATION

**ITEM DESCRIPTION: Outagamie County Hazard Mitigation Plan – 2017-2022**

**PREPARED BY: Village Administrator James Fenlon**

**REPORT DATE: September 15, 2017**

**EXPLANATION:** In mid-August, the village received documents from Outagamie County's Emergency Management Director requesting that the village adopt the attached resolution approving the county's plan. At this point, the Federal Emergency Management Agency (FEMA) has notified Wisconsin Emergency Management that the plan meets the required criteria for a multi-jurisdictional hazard mitigation plan.

In order to be eligible for funding through the hazard mitigation program, participating jurisdictions must adopt the plan. By adopting the attached resolution, you will be approving the plan for the Village of Little Chute.

Because of the file size, the plan has been linked within the agenda for your review and is available on our website at the following address: <http://www.littlechutewi.org/documentcenter/view/4297>

**RECOMMENDATION: Adopt Resolution #30 – Outagamie County Hazard Mitigation Plan**



Emergency Management  
320 S. Walnut Street  
Appleton, WI 54911  
920.832.5148

August 15, 2017

Village of Little Chute  
James Fenlon  
108 W. Main Street  
Little Chute, WI 54140

RE: Outagamie County 2017-2022 Hazard Mitigation Plan

The Federal Emergency Management Agency (FEMA) has notified Wisconsin Emergency Management (WEM) that the Outagamie County 2017-2022 Hazard Mitigation Plan has met the required criteria for a multi-jurisdictional hazard mitigation plan.

The County and participating jurisdictions must now adopt the plan in order to have a FEMA- approved hazard mitigation plan and be eligible for funding through the Hazard Mitigation Grant program, Pre-Disaster Mitigation program and Flood Mitigation Assistance program.

Attached you will find a sample resolution (if you wish to use it) and the plan to review for adoption. Please forward the signed resolution to me as soon as it is approved.

If you have any questions, please feel free to contact me.

Sincerely,

Lisa Van Schyndel  
Outagamie County  
Emergency Management, Director  
(920) 832-5148  
[Lisa.vanschyndel@outagamie.org](mailto:Lisa.vanschyndel@outagamie.org)

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 30, SERIES OF 2017**

**A RESOLUTION ADOPTING THE OUTAGAMIE COUNTY, WISCONSIN 2017-2022 HAZARD MITIGATION PLAN**

**WHEREAS**, The Village of Little Chute recognizes the threat that hazards pose to people and property; and

**WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

**WHEREAS**, an adopted hazard mitigation plan is required as a condition of future federal funding for mitigation projects.

**NOW, THEREFORE BE IT RESOLVED**, that Michael R. Vanden Berg, Village President, and the Village Board of Little Chute, Wisconsin hereby adopts the Outagamie County, Wisconsin 2017-2022 Hazard Mitigation Plan as an official plan; and

**BE IT FURTHER RESOLVED**, that upon approval of the Outagamie County, Wisconsin 2017-2022 Hazard Mitigation Plan, the Outagamie County Emergency Management Department will submit the plan to Wisconsin Emergency Management and Federal Emergency Management Agency officials for final approval, as required under the Hazard Mitigation Grant Program.

Introduced, approved and adopted: September 20, 2017

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

By: \_\_\_\_\_  
Laurie Decker, Village Clerk

Village of Little Chute  
INFORMATION FOR VILLAGE BOARD CONSIDERATION

**ITEM DESCRIPTION: Downtown Master Plan**

**PREPARED BY: Village Administrator James Fenlon**

**REPORT DATE: September 15, 2017**

**EXPLANATION:** The goal this evening is to review and approve the 2018 – 2022 Downtown Master Plan and related actions. The plan has been linked in the agenda and is digitally located on the Village website. The action items can be found here (<http://www.littlechutewi.org/DocumentCenter/View/4349>) and will be handed out and projected during the meeting.

The premise, mission and goal of the plan remain unchanged. There have been no major changes to the planning documents, what is below is similar to what has previously been presented, except for a bit more detail and a more refined finish.

The mission of the Downtown Plan is to cultivate a business environment that drives community engagement, encourages redevelopment and new investment in an Old World European feel while providing amenities for residents and visitors alike. We will accomplish that mission by driving towards these four main tenets:

1. Retain, Expand and Recruit Businesses to the Downtown
2. Enhance the Old World European Façade and General Atmosphere
3. Create a welcoming environment to attract visitors, consumers and new residents
4. Connect the Downtown to the Fox River

One note of process as it relates to this effort and mentioned in the conclusion. This planning document is not written in stone. It is a flexible and living document, meaning that nothing commits staff or the board to all the actions listed, we are simply using it as a guide for future CIP/budgets. Also, all action items contained herein must be brought back to the Board for future action through budgets, CIP efforts and policy related reviews.

**RECOMMENDATION: Adopt the 2018-2022 Downtown Master Plan and begin planning for the associated Action Items within the planning document.**