

## **MINUTES OF THE UTILITY COMMISSION MEETING – AUGUST 15, 2017**

### **Call to Order**

The Utility Commission meeting was called to order at 6:00 P.M. by Tim Wegand, Acting Chair

### **Roll Call**

**PRESENT:** Mark Gloudemans  
Jessica Schultz  
Tim Bevers  
Tim Wegand  
Michael Vanden Berg  
**EXCUSED:** Kevin Coffey, Chair

**ALSO PRESENT:** Village Administrator James Fenlon, Finance Director Teri Matheny,  
Director of Public Works Jeff Elrick,

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

*Moved by M. Gloudemans, seconded by T. Bevers to Approve the Minutes of June 20, 2017*

All Ayes – Motion Carried

### **Presentation/Tour—Heart of the Valley Metropolitan Sewage District**

The Utility Commission was given a tour of Heart of the Valley Metropolitan Sewage District.

### **Progress Reports**

#### **MCO Operations Update**

Director Matheny presented an update regarding Well #1, drain system is working, the water has been taken out and not sure when the floor will be painted. Director Matheny advised she is working with the State for a drinking water reimbursement this fall instead of waiting until 2018. Director Elrick updated there was a leak on Well #3 and was expected to be repaired by Wednesday, August 16, 2017.

#### **Director of Public Works**

Director Elrick reported there was a grease problem fog between Main Event and Tom's Drive In. Working with HOV and talked to Main Event to do a better job of cleaning. They are still working on the storm sewer on Buchanan and going ahead with putting in a barrier. Street sweepers continue to clean all Village streets. Director Elrick also updated that the roof repair will not be done until October but new roof units will be put on August 23<sup>rd</sup>. Moving date is still scheduled for September 11, 2017.

#### **Finance Director**

Director Matheny presented information on bonds that are now closed and updated on a Five (5) year plan on CIPs and Road Map Updates. Also advised on changing some sidewalks and repairing roads and will have the plans by the end of September.

### **Approval of Vouchers**

*Moved by T. Bevers, seconded by J. Schultz to Approve and Authorize payment of the vouchers and draw from the respective funds*

All Ayes – Motion Carried

**Unfinished Business**

Administrator Fenlon advised that Director Elrick is retiring at the end of February or beginning of March and will recommend to the Board to hire a new Director of Public Works to be able to start by January 2018.

**Items for Future Agenda**

J. Schultz wanted an Update on Storm Water Plan by Robert E Lee. Administrator Fenlon advised plans were submitted to the DNR and still need to adopt local ordinances and will be presented to the Board on August 16, 2017. T. Wegand asked about the Paradise Valley Retention Pond. Administrator Fenlon stated they are working on getting a meeting with the County Highway Commissioner.

**Adjournment**

*Moved by J. Schultz, seconded by T. Bevers to adjourn the meeting at 7:45 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

  
Attest: Laurie Decker, Village Clerk

  
By: Kevin Coffey, Chair