

MINUTES OF THE UTILITY COMMISSION MEETING – SEPTEMBER 26, 2017

Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Mark Gloudemans
Tim Bevers
Tim Wegand
Michael Vanden Berg
EXCUSED: Jessica Schultz

ALSO PRESENT: Village Administrator James Fenlon, Finance Director Teri Matheny, Director of Public Works Jeff Elrick, Jerry Verstegen, MCO

Public Appearance for Items Not on the Agenda
None

Approval of Minutes

Moved by M. Gloudemans, seconded by T. Bevers to Approve the Minutes of August 15, 2017

All Ayes – Motion Carried

Discussion/Action—2018 Salt Bids

J. Verstegen, MCO, advised that bids were sent out for the 2018 salt. Approximately 2500 tons or less of salt is used per year. Compass Minerals was the supplier from 2017 and came in as the low bid.

Moved by K. Coffey, seconded by T. Wegand to Award 2018 Salt Bid to Compass Minerals for \$101.70 per ton.

All Ayes – Motion Carried

Progress Reports

MCO Operations Update

J. Verstegan, MCO, advised floor drains were installed at Well #1 and is working well and the plan is to proceed with floor painting next year. He stated they lost communication with Well #3, after doing checking they found out the radio was not working so had to order a new radio. J. Verstegan advised he is dealing with McMahon to get money back to the Village on the expenses. Brine tanks were taken down at Jefferson and it took eight hours to clean which is normally a 2-3 hour job. Also on brine tank #4, they had to borrow a Jack Hammer from Heitpas and rent a jack hammer from Ace Hardware which is going to cause a much higher invoice than normal. Flushing of hydrants is going well. Lead and copper testing results came back and the numbers were very good. He also advised that residents are notified of the results of the Lead and Copper testing.

Director of Public Works

Director Elrick said they are moved into the new building. Also the ponds have taken a hard hit due to all the rain and pond levels being so high. On the Buchanan pond they built a dike to help keep water moving which seemed to help and will look at for other ponds. Sanitary sewer cleaning will need to be scaled back to every three years which is still under the normal of five years which most communities use.

Finance Director

Director Matheny advised on the process for any tax delinquencies as of September 30th, 2017. Also stated that finance is starting to email landlords to save on postage. Next month CIP will be presented to the Board with hopes to finalize sometime in November. Director Matheny advised that October 22 thru 28, 2017 is Lead and Copper Awareness Week and advised transparency for customers to check for lead pipes in their homes.

Presentation—McMahon Draft Capacity Study

Amy Vaclavik from McMahon presented slides to show the results on a Water System Evaluation that was requested after a receiving a request from an industrial customer to potentially use ½ million gallons per day and the impact on the Village of Little Chute. Amy from McMahon closed with stating that the system is in good shape with adequate capacity and storage.

Approval of Vouchers

Moved by T. Bevers, seconded by M. Gloudemans to Approve and Authorize payment of the vouchers and draw from the respective funds

All Ayes – Motion Carried

Unfinished Business

None

Items for Future Agenda

None

Adjournment

Moved by T Wegand, seconded by M. Gloudemans to adjourn the meeting at 7:39 p.m.

All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE


Attest: Laurie Decker, Village Clerk


By: Kevin Coffey, Chair