

## MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 18, 2017

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President

John Elrick, Trustee

James Hietpas, Trustee

David Peterson, Trustee

Skip Smith, Trustee

Larry Van Lankvelt, Trustee

EXCUSED: Bill Peerenboom, Trustee

### Roll call of Officers and Department Heads

PRESENT: Captain Lund, Interim Chief, FVMPD

Tyler Claringbole, Village Attorney

Laurie Decker, Village Clerk

Jim Moes, Community Development Director

Teri Matheny, Finance Director

Jeff Elrick, Director of Public Works

Adam Breest, Director of Parks, Recreation and Forestry

Dave Neumann, Facilities Superintendent

Interested Citizens

EXCUSED: James Fenlon, Village Administrator, Steve Thiry, Library Director

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes

Minutes of the Committee of the Whole Meeting of October 11, 2017

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Committee of the Whole Meeting of October 11, 2017*

Ayes 6, Nays 0 – Motion Carried

### Operator License Approvals

Blohowiak, Heather A.

Millstone Bierhaus

Appleton

Mickelson, Katie L.

Gentleman Jacks

Menasha

Strane, Katherine C.

Walgreens

Neenah

Thorsen, Ricky R.

5<sup>th</sup> Quarter

Green Bay

Weyers, Carolyn R.

Walgreens

Appleton

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve Operator License as Presented*

Ayes 6, Nays 0 – Motion Carried

### Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

## **Discussion—2018 Budget**

Director Matheny advised that there are three Joint Department Budgets with the Village of Kimberly, Custodial, Library and Fox Valley Metro Police Department. Superintendent Neumann presented an overview of projects that were completed in 2017. Director Matheny advised that Building Services Group will be hired to do all of the Custodial work in 2018 for the Village of Little Chute Offices and the Civic Center and is looking for direction on the weekend work for the Civic Center rental cleaning. Library President Moes presented information on the library budget and accomplishments for 2017. Library President Moes stated that he is proposing the library be open on Saturdays all year round due to Village resident requests. Also the plan is to install an RFID system to be able to do self-checkout on all library items. Library President Moes advised that salaries for full time and part time wages are being increased as already approved by the Board and stated we are 40% lower than the average. Library President Moes also advised there are a lot of updates that are needed for the Little Chute Library and stated that basically the library in the Village of Little Chute needs more funding or an increase in the budget. The library has been asking for direction from the Board to be able to improve and add to the library budget for updates in order to not have to reduce services and keep the Village of Little Chute Library a source of pride for the community. Captain Lund presented the budget and cut backs that are being done to offset the split from Combined Locks. The Operations Coordinator and the Community Support Positions were eliminated to put officers back on the road and also two part time clerical positions will be eliminated. There is no CIP budget for 2018 and overtime has been cut \$20,000. Trustee Peterson stated that the overtime budget seems very low and unrealistic and that he is concerned that the vehicle maintenance budget is also low. Trustee Peterson stated that he is also concerned with the safety of the vehicles without replacing any cars in 2018. Trustee Peterson questioned Captain Lund if he felt this was a budget he could live with, he stated he does not know. Director Matheny asked that if Captain Lund feels the budget is not realistic then the numbers should be looked at. Captain Lund says he does not know what is needed and what is acceptable due to the unknown for 2018. Trustee Elrick questioned Trustee Peterson what would he do different in this budget. Trustee Peterson stated he is more concerned with safety with the Maintenance budget being so low.

## **Disbursement List**

*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried

## **Call for Unfinished Business**

None

## **Items for Future Agenda**

Closed Session at 5:30 pm at the Committee of the Whole Meeting scheduled for October 25, 2017

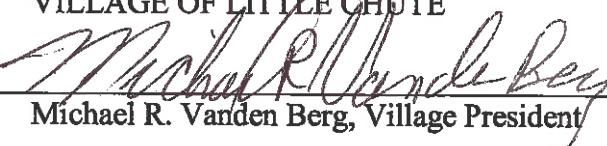
## **Adjournment**

*Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:40 p.m.*

Ayes 6, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By:



Michael R. Vanden Berg, Village President

Attest:



Laurie Decker

Laurie Decker, Village Clerk