

## MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 3, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
John Elrick, Trustee  
David Peterson, Trustee  
Skip Smith, Trustee  
Larry Van Lankvelt, Trustee  
James Hietpas, Trustee  
Bill Peerenboom, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Tyler Claringbole, Village Attorney  
Captain Lund, Fox Valley Metro Police Department  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Chris Murawski, Engineer  
Steve Thiry, Library Director  
Interested Citizens  
EXCUSED: Adam Breest, Director of Parks, Recreation and Forestry  
Laurie Decker, Village Clerk

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Minutes of the Regular Board Meeting of December 20, 2017

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of December 20, 2017*

Ayes 7, Nays 0 – Motion Carried

### **Public Informational Meeting—2018 Street Reconstruction Projects**

Village Engineer, Chris Murawski, introduced the staff involved and explained the process used for street reconstruction projects; Laura Braatz, Administration, Tim Paulson, Construction Manager, Mike McClone, Survey and Design Work and Kurt Geiger, Staff Engineer. Engineer Murawski stated that they are 60% complete and still have room to make any necessary changes. Engineer Murawski advised that the Village of Little Chute utilizes asset management as a systematic process for maintaining, improving and operating our physical facilities in a cost effective manner. Staff Engineer, Kurt Geiger, went over slides showing residents the roads in the schedule from April through October, 2018. A resident questioned if parking is on one side of the street and the same side as the mail box, how the mailman will be able to get through, and staff Engineer, Geiger answered that once completed, if cars are parked in front of the mailbox, it is up to the mailperson to work around any cars. Administrator Fenlon advised the residents regarding the history of street assessments and informed them that in 2014 residents approached the Village with the goal of doing away with street assessments and looking at alternatives. The board held 6-12 meetings looking at alternatives, including Utility Transfer Fund, Wheel Tax and even tax dollars. Staff also used social media and the Times Villager to solicit feedback, and with that information the Board changed the policy to 95.10/foot costs. Administrator Fenlon also advised that residents can read the complete policy on the Village of Little Chute website.

Engineer Murawski concluded the presentation and advised residents that they can look at information on-line or call any of the staff for more specific information. One resident asked about the road on Hayes and if concessions will be made for parking on Filmore. Engineer Murawski advised they will look into it but Filmore is now parking only on one side of the street so does not feel there is anything they can do. Another concern from a resident was the south end of Wilson, wondering if there is any potential the bank would allow angle parking on the street. Engineer Murawski advised there is not enough room to allow angle parking. Another resident questioned gas, electric, and cable lines and wanted to know if residents are notified ahead of time and Engineer Murawski advised yes, they are notified ahead of time. Another resident questioned the terrace on Hayes Street where he lives, and wondered if they are going to be narrowed. Engineer Murawski advised that the sidewalks will stay the same. Engineer Murawski advised residents that they can ask specific questions pertaining to their residents to the staff on hand.

#### **Presentation—Habitat for Humanity/Rock the Block**

Administrator Fenlon introduced John Weyenberg who gave a quick slide presentation and overview of the Habitat for Humanity/Rock the Block program. Mr. Weyenberg went over the different programs that are available to improve the quality of life for residents in the community. Mr. Weyenberg advised that besides the Habitat for Humanity building of homes they also do resident home improvements using volunteers, non-profit organizations and raising money through events. President Vanden Berg asked how long Rock the Block takes, Mr. Weyenberg said a few months of preparation work might be necessary and the actual Rock the Block will have 400-500 volunteers and are assigned various projects that could last for 3-4 days.

#### **Presentation—Fox Cities Chamber of Commerce/Bazaar After Dark**

Administrator Fenlon introduced Nikki Wessel, Director of the Fox Cities Chamber of Commerce/Bazaar After Dark project. Nikki Wessel said the mission is to encourage people to see different areas and businesses that sometimes get missed when they are not located in the downtown areas. Their goal is to transform a section of the city to create a positive, fun, family friendly environment for everyone. They are promoting businesses by bringing in arts, foods and highlighting what is unique to these businesses. In 2017 the Fox Cities Chamber decided to partner with Habitat for Humanity to promote the Bazaar After Dark. Administrator Fenlon advised that the staff has met with Rock the Block and Bazaar After Dark and the event would be held April 28, 2018. Dean Troy asked about a village wide rummage sale and could something be coordinated with this event. Administrator Fenlon advised that village staff does not get involved with the village rummage sale. President Vanden Berg asked what happens if the weather is bad, Nikki Wessel advised it is a rain or shine event but if the weather is too bad, it would have to be rescheduled.

#### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

#### **Discussion—Outagamie County Landfill Siting Overview**

Administrator Fenlon provided information to the Board on the Outagamie County Landfill Siting. Staff will present the siting resolution for approval at the January 17<sup>th</sup> Regular Board meeting. Trustee Van Lankvelt asked if the Dog Park is included in the Annexation. Director Moes advised yes, it is included.

#### **Discussion—Downtown Master Plan**

Administrator Fenlon provided information for the future action needed on the Downtown Master Plan Implementation Strategy.

#### **Call for Unfinished Business**

None

#### **Items for Future Agenda**

None

## Adjournment

*Moved by Trustee Peterson, seconded by Trustee Smith to Adjourn the Regular Board Meeting  
at 7:58 p.m.*

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

  
Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President