

MINUTES OF THE UTILITY COMMISSION MEETING – JANUARY 16, 2018

Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Mark Gloudemans
Jessica Schultz
Tim Wegand
Michael Vanden Berg
EXCUSED: Tim Bevers

ALSO PRESENT: Village Administrator James Fenlon, Finance Director Teri Matheny, Jerry Verstegen, MCO

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Moved by M. Gloudemans, seconded by T. Wegand to Approve the Minutes of November 28, 2017

All Ayes – Motion Carried

Discussion/Recommendation—Lead Services

Jerry Verstegen, MCO updated the board on recommendations for handling lead services and what the Village of Little Chute is responsible for and what residents are responsible for.

Moved by K. Coffey, seconded by J. Schultz to Adopt the Lead Services Ordinance as presented

All Ayes – Motion Carried

Discussion—Creekview Estates Water Meter

Administrator Fenlon went over maps regarding water mains and the agreement with the City of Appleton that has been in place since 2013. Administrator Fenlon was notified the City of Appleton has plans for a 13 unit development that will affect water service provided by the Village of Little Chute. T. Wegand questioned what will happen if there are more developments besides the 13 homes. Administrator Fenlon feels any long term plans will be driven by Little Chute. J. Schultz asked how long the contract is with the Appleton and if there is an easy way out of the current contract, Administrator Fenlon said the agreement is pretty solid.

Discussion—2018 Construction Projects

Administrator Fenlon went over the four projects slated for 2018, three street projects and one storm sewer/water Project. The first is Daytona and is a reconstruction of the roadway and being designed in-house and will be a 2 lane road with one lane of parking, grant money applied for and received. The second project will include utilities on North Wilson from Main over to McKinley and will include water mains and sanitary, with 2 lanes of traffic with one lane of parking. The final street McMahon has been working on, Hayes Street and Riverside Drive and includes sanitary, main, 2 lanes with one lane of parking. A public informational hearing is slated for middle of February. Administrator Fenlon also showed the maps for the Storm Sewer/Water Project.

Discussion—Evergreen Drive Efforts

Administrator Fenlon went over information for the road construction and utilities for Evergreen Drive and advised this is a multi-jurisdictional road. The planned road would be concrete, with three lanes and a center turn lane. In order for Little Chute to do this the Village will need an intergovernmental agreement and currently in negotiations with the Town of Vanden Broek. If an agreement is reached this will be a major project in 2019. Administrator Fenlon advised that there is an increased interest for development in this area and with a concrete street it should happen more rapidly. Also advised that the current road will need to be repaired and this is a great opportunity to work with the town.

Progress Reports**MCO Operations Update**

J. Verstegen, MCO updated progress on Well #1 and the completed repairs. There have been a lot of calls on pipes freezing in homes and they have helped residents as needed.

Director of Public Works

Administrator Fenlon advised that through February the reports would be in the packet and advised that all reporting will be done by Village Engineering Department.

Finance Director

Director Matheny advised Finance is working on the end of the year reporting and gave information on the TID for Evergreen and that it will probably be the last time a TID will be able to be created.

Approval of Vouchers

Moved by M. Gloudemans, seconded by T. Wegand to Approve and Authorize payment of the vouchers and draw from the respective funds

All Ayes – Motion Carried

Unfinished Business

None

Items for Future Agenda

Creekview Estates

Adjournment

Moved by J. Schultz, seconded by K. Coffey to Adjourn the Meeting at 6:48 p.m.

All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE


Attest: Laurie Decker, Village Clerk


By: Kevin Coffey, Chair