

MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 7, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

John Elrick, Trustee

David Peterson, Trustee

Skip Smith, Trustee

Larry Van Lankvelt, Trustee

James Hietpas, Trustee

Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Chuck Koehler, Village Attorney

Lieutenant Slotke, Fox Valley Metro Police Department

Teri Matheny, Finance Director

Jim Moes, Community Development Director

Adam Breest, Director of Parks, Recreation and Forestry

Laurie Decker, Village Clerk

Chris Murawski, Engineer

Steve Thiry, Library Director

Interested Citizens

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of January 17, 2018

Minutes of the Special Board Meeting of January 31, 2018

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of January 17, 2018 and the Special Board meeting of January 31, 2018

Ayes 7, Nays 0 – Motion Carried

Presentation—Robert A. Nchodom Good Citizenship Award to Gene and Virgie Janssen

Administrator Fenlon introduced Dwayne Nchodom who presented the Robert A. Nchodom award to Gene and Virgie Janssen for their continued service and dedication to the Village of Little Chute

Presentation—Downtown Lighting—Eric Miller with Kaukauna Utilities

Mr. Eric Miller presented information on the Downtown Lighting and addressed issues of lights not working along with recommended solutions. Kaukauna Utilities is recommending the Village of Little Chute install LED conversion kits to a few lights in the Village to see if it would help solve the burning out of the current lights and could potentially save the Village \$1300 per year if all 73 lights are converted.

Action—Approve Temporary Class “B” Retailer’s License for LC Gridiron Association

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Temporary Class “B” Retailer’s License for LC Gridiron Association

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Summer Camp Program Proposal

Director Breest presented information for the Summer Camp Program and the survey responses received. The program would run from June 11th to August 17th, 2018 at the Van Lieshout Recreation Center from 7:30 a.m. to 5:30 p.m. Owners from Cinder-Care and Kidzland were present and feel the Village is competing with their businesses. Cindy from Cinder-Care gave a presentation with documentation to the Board. Also present were Maria from Cinder-Care and Jill and Brian from Kidzland. Brian from Kidzland stated he built his daycare five years ago and feels he would not have done so had he known of potential of a Summer Camp Program. Trustee Van Lankvelt stated that he feels this is a recreational program to replace the Tot Lots and is part of community run programs. Trustee Smith was concerned that this proposal would affect the business owners. Administrator Fenlon stated that he feels this is a recreational program similar to all the other programs that are run by the Parks and Recreation Department and would be done for the community. Director Breest reiterated the numbers being questioned regarding the field trips and said that in the first year of the program most field trips would be local and busses would not be required. Trustee Peterson stated there are quite a few programs that might be considered in direct competition with other businesses but is part of the community benefits and is standard practice. Trustee Peerenboom stated he has to agree with Trustee Smith and could not support this program due to the business owner's feelings that it will affect their business. The Board suggested maybe scaling back this program to one week per month instead of a ten week program. The Board asked about reworking any numbers, Director Breest and Administrator Fenlon both advised that there will not be enough time to look at the Summer Camp Program for this year but may look at again for next year.

Department and Officers Progress Reports

Department and Officers provided progress reports to the Board.

Discussion/Possible Action—Quiet Zone Proposal

Administrator Fenlon asked Mike McClone, Civil Engineering Technician to explain the Quiet Zone Proposal that was done by Short Elliott Hendrickson Inc. (SHE). Mike went over the proposal hand out with the cost listed for the proposal. Trustee Hietpas questioned that it states 120 days to do the proposal but how long will this process take? Administrator Fenlon stated it could take quite a while and this proposal is just the beginning of the process. Engineer Murawski also stated that this is just phase one of the process and once done would start the design phase and approval process. Trustee Elrick questioned once the study is approved that there is quite a bit more money involved to upgrade the crossings to a quiet zone. Engineer Murawski stated that yes, there are a lot of safety procedures that will need to be done to make the crossings a quiet zone. President Vanden Berg questioned if there is a time frame if approved or if the Village can take their time completing each crossing; Engineer Murawski and Administrator Fenlon agreed that this could be done in phases but need to be aware that rules can change, but they haven't changed often in the past. Engineer Murawski stated five years ago the average was ten trains daily and has increased since that time.

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the hiring of SEH to do a Quiet Zone Study as proposed.

Ayes 4, Nays 3 (Smith, Elrick, Peterson) – Motion Carried

Action—Committee/Commission Appointments for Landfill Siting Board, Police and Fire Commission

President Vanden Berg advised that the Landfill Siting Board and Police Committee appointments will be appointed tonight and the Fire Commission will be done at a later date. President Vanden Berg advised that Mark Verhagen be appointed to the Police Commission.

Moved by Trustee Peerenboom, seconded by Trustee Smith to Appoint Mark Verhagen to the Police Commission

Ayes 7, Nays 0 – Motion Carried

President Vanden Berg advised the staff recommended to be appointed to the Landfill Siting Board is Administrator Fenlon and Director Moes

Moved by Trustee Peerenboom, seconded by Trustee Smith to Appoint Administrator Fenlon and Director Moes to the Landfill Siting Board

Ayes 7, Nays 0 – Motion Carried

President Vanden Berg advised the Citizens recommended to be appointed to the Landfill Siting Board are Judd Vanden Huevel, Patrick Hietpas, Rob Peterson and Todd Vanderloop

Moved by Trustee Elrick, seconded by Trustee Peterson to Appoint Judd Vanden Huevel, Patrick Hietpas, Rob Peterson and Todd Vanderloop to the Landfill Siting Board

Ayes 7, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Session:

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Mill Street Bridge*

Moved by Trustee Smith, seconded by Trustee Elrick to Enter into Closed Session at 9:04 p.m.

Ayes 7, Nays 0 – Motion Carried

b) 19.85(1)(c) Wis. Stats. Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *DPW Director Recruitment*

Moved by Trustee Smith, seconded by Trustee Elrick to Enter into Closed Session at 9:04 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Peterson to Return to Open Session at 10:24 p.m.

Ayes 7, Nays 0 - Motion Carried

Adjournment

Moved by Trustee Smith, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 10:24 p.m.

Ayes 7, Nays 0 - Motion Carried

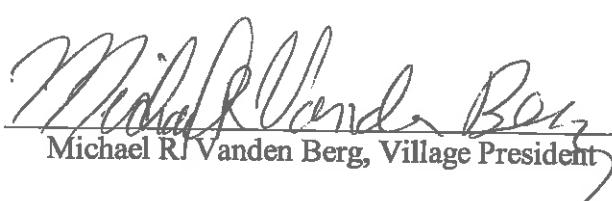
VILLAGE OF LITTLE CHUTE

Attest:

Laurie Decker

Laurie Decker, Village Clerk

By:

Michael R. J. Vanden Berg

Michael R. J. Vanden Berg, Village President

