

MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 21, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

David Peterson, Trustee

Skip Smith, Trustee

Larry Van Lankvelt, Trustee

Bill Peerenboom, Trustee

EXCUSED: John Elrick, Trustee

James Hietpas, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Tyler Claringbole, Village Attorney

Teri Matheny, Finance Director

Jim Moes, Community Development Director

Adam Breest, Director of Parks, Recreation and Forestry

Laurie Decker, Village Clerk

Chris Murawski, Engineer

Steve Thiry, Library Director

Interested Citizens

EXCUSED: Captain Scott Lund, Fox Valley Metro Police Department

Public Appearance for Items Not on the Agenda

None

Other Informational Items—January Fire, FVMPD Monthly Reports and January Report

Approval of Minutes

Minutes of the Regular Board Meeting of February 7, 2018

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of February 7, 2018

Ayes 5, Nays 0 – Motion Carried

Operator License Approvals

Siwek, Brandan

Dwyers BP

Appleton

Schultz, Anthony

VanZeelands

Little Chute

Hackel, Carissa

Hollanders

Little Chute

Morgan, Hilary

Seth's Coffee

Menasha

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve Operator Licenses as presented

Ayes 5, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—Adopt Resolution No. 3—Craig Drissen CSM

Director Moes advised that the Plan Commission has already approved and is recommending approval from the Village Board

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Adopt Resolution No. 3 Craig Drissen CSM

Ayes 5, Nays 0 – Motion Carried

Action—Adopt Resolution No. 4—The Main Connection CSM

Director Moes advised that the Plan Commission has already approved and is recommending approval from the Village Board

Moved by Trustee Peerenboom, seconded by Trustee Smith to Adopt Resolution No. 4 The Main Connection CSM

Ayes 5, Nays 0 – Motion Carried

Action—Adopt Resolution No. 5—Final Special Assessment Harvest Trail

Engineer Murawski is recommending approval and presented documents for the Final Special Assessment of Harvest Trail

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Adopt Resolution No. 5—Final Special Assessment Harvest Trail

Ayes 5, Nays 0 – Motion Carried

Action—Bridgewater Site Plan Update

Director Moes presented a few changes to the original Bridgewater Site Plan and recommends approval by the Village Board

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve Bridgewater Site Plan Updates

Ayes 5, Nays 0 – Motion Carried

Set Public Hearing—Zoning Deed Restrictions Ordinance

Director Moes advised an amendment to the Zoning Code regarding control of uses within Commercial and Industrial districts to establish a system where property owners could not create covenants or deed restrictions without approval. March 7th is the expected date to hold the public hearing.

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Set Public Hearing for March 21, 2018 for Zoning Deed Restrictions Ordinance

Ayes 5, Nays 0 – Motion Carried

Discussion—Outagamie County Emergency Management

Administrator Fenlon presented information from Outagamie County that the County plans to stop maintaining the Outdoor Warning Systems for any Communities as of January 1, 2020. Also if a siren needs to be replaced or has significant maintenance between now and 2020, the County does not plan to replace any siren in any Community. Trustee Peerenboom commented that he feel this is a County responsibility that should continue. Director Matheny pointed out also that it isn't just the replacement cost of the sirens but also who will be responsible for the alert system once the County is not. Mr. Stouffer commented that the replacement cost of \$25,000 is a small piece of the levy with the average lifespan of 20 years but there are still concerns as stated by the Board and Director Matheny. Administrator Fenlon advised that the County will still turn the sirens on but do not want to maintain the repair or replacement of the sirens. The Village Board feels that this should remain a County responsibility.

Discussion—Evergreen Drive

Administrator Fenlon went over information regarding Evergreen drive after being called by Town of Vandenbroek Chairman Jeff Rollo on Monday, February 12th and advised there was not enough interest to move forward with the offer by the Village of Little Chute on constructing and maintaining Evergreen Drive. This information is provided for discussion and direction so that staff can continue planning efforts related to the 2019 CIP. Trustee Van Lankvelt questioned Engineer Murawski if this plan allows Little Chute to do the storm

water work as planned. Engineer Murawski advised there is only a small section that would not be done; staff will continue planning efforts for the reconstruction upgrades to Evergreen Drive from Holland Road to French Road. The portion of Evergreen from French to Holland that is under the jurisdiction of Grand Chute will require an intergovernmental agreement.

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 5, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

Annexations

Closed Sessions:

a)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *DPW Recruitment Discussion*

Moved by Trustee Smith, seconded by Trustee Peterson to Enter into Closed Session at 6:46 p.m.

Ayes 5, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Return to Open Session at 6:59 p.m.

Ayes 5, Nays 0 - Motion Carried

Action—DPW Director—Recruitment Consultant Proposal

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve Public Administration Associates for the Director—Recruitment Consultant at a price not to exceed \$9,350.00

Adjournment

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 6:59 p.m.

Ayes 5, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

Laurie Decker
Laurie Decker, Village Clerk

By:

Michael R. Vanden Berg
Michael R. Vanden Berg, Village President