

MINUTES OF THE REGULAR BOARD MEETING OF MARCH 21, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

David Peterson, Trustee

Larry Van Lankvelt, Trustee

Bill Peerenboom, Trustee

John Elrick, Trustee

EXCUSED: James Hietpas, Trustee

Skip Smith, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Tyler Claringbole, Village Attorney

Teri Matheny, Finance Director

Jim Moes, Community Development Director

Adam Breest, Director of Parks, Recreation and Forestry

Laurie Decker, Village Clerk

Chris Murawski, Engineer

Officer Wery, Fox Valley Metro Police Department

Interested Citizens

EXCUSED: Steve Thiry, Library Director

Public Appearance for Items Not on the Agenda

None

Other Informational Items—February Fire, FVMPD Monthly Reports and February Report

Approval of Minutes

Minutes of the Committee of the Whole Meeting of March 14, 2018

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of March 14, 2018

Ayes 5, Nays 0 – Motion Carried

Public Hearing—Zoning Code Article 1 Section 44-20—Regulation of Private Deed Restrictions and Real Estate Covenants Within Business Districts

Moved by Trustee Elrick, seconded by Trustee Peterson to enter Public Hearing

Ayes 5, Nays 0 – Motion Carried

Director Moes advised the amendment and creation of the Zoning Code. Mr. Stauffer asked for a further explanation on property rights and what this amendment will do. Director Moes advised as it stands now an owner could draft a deed to prevent competition and then close its doors but prevent another company moving into that building due to how the deed was drafted. Director Moes gave an example of a large box store building a store for selling products and then if they close it and creates an empty building due to how the deed could be drafted in preventing another store to take over. Mr. Stauffer thanked the Board and now understands this Regulation being created.

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to exit Public Hearing

Ayes 5, Nays 0 – Motion Carried

Action—Adopt Resolution No. 9, Series 2018 Proclaiming Arbor Day in the Village of Little Chute, Outagamie County

Moved by Trustee Elrick, seconded by Trustee Peerenboom to Adopt Resolution No. 9, Series 2018 Proclaiming Arbor Day in the Village of Little Chute, Outagamie County for April 30th, 2018

Ayes 5, Nays 0 – Motion Carried

Action—Adopt Resolution No. 10, Series 2018 Authorizing the Execution and Delivery of Documents Relating to the Fox Cities Exhibition Center Project

Administrator Fenlon presented the documents for Resolution No. 10 and advised the Board that all member communities have agreed to these documents. Director Matheny advised that one more document may be presented for the room tax amount.

Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Adopt Resolution No. 10, Series 2018 Authorizing the Execution and Delivery of Documents Relating to the Fox Cities Exhibition Center Project

Ayes 5, Nays 0 – Motion Carried

Action—Adopt Resolution No. 11, Series 2018 Helene Altergott Family Corporation CSM

Director Moes advised staff is recommending and the Plan Commission concurred to adopt this Resolution and also advised this will not be recorded until all fees are paid.

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Adopt Resolution No. 11, Series 2018 Helene Altergott Family Corporation CSM

Ayes 5, Nays 0 – Motion Carried

Action—Adopt Resolution No. 12, Series 2018 Approving the 2018 MS4 General Permit Annual Report

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 12, Series 2018 Approving the 2018 MS4 General Permit Annual Report

Ayes 5, Nays 0 – Motion Carried

Action—Adopt Resolution No. 13, Series 2018 Approval to Obtain a Cost Share Grant from the Bay Lake Regional Planning Commission for the Purpose of Funding Emerald Ash Borer Mitigation Project

Director Breest advised the Board that this Resolution is necessary to apply for the Grant.

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 13, Series 2018 Approval to Obtain a Cost Share Grant from the Bay Lake Regional Planning Commission for the Purpose of Funding Emerald Ash Borer Mitigation Project

Ayes 5, Nays 0 – Motion Carried

Action—Adopt Ordinance No. 4, Series 2018 An Ordinance Amending the Zoning Code Article 1 In General, of the Village of Little Chute Municipal Code by Creating Section 44-20 Regulation of Private Deed Restrictions and Real Estate Covenants within Business District

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Adopt Ordinance No. 4, Series 2018 An Ordinance Amending the Zoning Code Article 1 In General, of the Village of Little Chute Municipal Code by Creating Section 44-20 Regulation of Private Deed Restrictions and Real Estate Covenants within Business District

Ayes 5, Nays 0 – Motion Carried

Action—Adopt Ordinance No. 5, Series 2018 An Annexation Ordinance Annexing Territory From the Town of Vandenbroek Where Electors Reside in the Territory
Director Moes presented an Annexation Petition signed by all the family members requesting this Annexation and advised Plan Commission has approved

Moved by Trustee Van Lankvelt, seconded by Trustee Van Elrick to Adopt Ordinance No. 5, Series 2018 An Annexation Ordinance Annexing Territory from the Town of Vandenbroek Where Electors Reside in the Territory

Roll Call Vote:

*Trustee Peerenboom – Aye
Trustee Vanden Berg – Aye
Trustee Peterson – Aye
Trustee Elrick – Aye
Trustee Van Lankvelt - Aye*

Ayes 5, Nays 0 – Motion Carried

Department of Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—Approve Application for Outdoor Alcoholic Beverage Permit for McMahon Vandenberg Inc. /Village Lanes

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Application for Outdoor Alcoholic Beverage Permit for McMahon Vandenberg Inc. /Village Lanes

Ayes 5, Nays 0 – Motion Carried

Action—Wayfinding 2018

Director Breest went over a few changes for the signs and looking for approval of locations and the type of signs to be installed and will come back at a later date with costs.

Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Approve Wayfinding 2018 as presented

Ayes 5, Nays 0 – Motion Carried

Discussion/Action—DPW Engineering Job Descriptions and Wage Scales

Administrator Fenlon presented an updated and recommended Amendment to the 2018 Wage Scales and Updated Job Descriptions.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve DPW Engineering Job Descriptions and Wage Scales

Ayes 5, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 5, Nays 0 – Motion Carried

Call for Unfinished Business

Senior Housing is asking for a 40 day Extension

Items for Future Agendas

None

Closed Sessions:

a)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Village Administrator Annual Review*

Moved by Trustee Elrick, seconded by Trustee Van Lankveld to Enter into Closed Session at 6:37 p.m.

Ayes 5, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Peterson, seconded by Trustee Elrick to Exit Closed Session at 7:07 p.m.

Ayes 5, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Peterson, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:07 p.m.

Ayes 5, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:



Laurie Decker, Village Clerk

By:



Michael R. Vanden Berg, Village President