

## **MINUTES OF THE REGULAR BOARD MEETING OF MARCH 21, 2018**

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
David Peterson, Trustee  
Larry Van Lankvelt, Trustee  
Bill Peerenboom, Trustee  
John Elrick, Trustee

EXCUSED: James Hietpas, Trustee  
Skip Smith, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Tyler Claringbole, Village Attorney  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Laurie Decker, Village Clerk  
Chris Murawski, Engineer  
Officer Wery, Fox Valley Metro Police Department  
Interested Citizens

EXCUSED: Steve Thiry, Library Director

### **Public Appearance for Items Not on the Agenda**

None

### **Other Informational Items—February Fire, FVMPD Monthly Reports and February Report**

### **Approval of Minutes**

Minutes of the Committee of the Whole Meeting of March 14, 2018

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of March 14, 2018*

Ayes 5, Nays 0 – Motion Carried

### **Public Hearing—Zoning Code Article 1 Section 44-20—Regulation of Private Deed Restrictions and Real Estate Covenants Within Business Districts**

*Moved by Trustee Elrick, seconded by Trustee Peterson to enter Public Hearing*

Ayes 5, Nays 0 – Motion Carried

Director Moes advised the amendment and creation of the Zoning Code. Mr. Stauffer asked for a further explanation on property rights and what this amendment will do. Director Moes advised as it stands now an owner could draft a deed to prevent competition and then close its doors but prevent another company moving into that building due to how the deed was drafted. Director Moes gave an example of a large box store building a store for selling products and then if they close it and creates an empty building due to how the deed could be drafted in preventing another store to take over. Mr. Stauffer thanked the Board and now understands this Regulation being created.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to exit Public Hearing*

Ayes 5, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 9, Series 2018 Proclaiming Arbor Day in the Village of Little Chute, Outagamie County**

*Moved by Trustee Elrick, seconded by Trustee Peerenboom to Adopt Resolution No. 9, Series 2018 Proclaiming Arbor Day in the Village of Little Chute, Outagamie County for April 30<sup>th</sup>, 2018*

Ayes 5, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 10, Series 2018 Authorizing the Execution and Delivery of Documents Relating to the Fox Cities Exhibition Center Project**

Administrator Fenlon presented the documents for Resolution No. 10 and advised the Board that all member communities have agreed to these documents. Director Matheny advised that one more document may be presented for the room tax amount.

*Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Adopt Resolution No. 10, Series 2018 Authorizing the Execution and Delivery of Documents Relating to the Fox Cities Exhibition Center Project*

Ayes 5, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 11, Series 2018 Helene Altergott Family Corporation CSM**

Director Moes advised staff is recommending and the Plan Commission concurred to adopt this Resolution and also advised this will not be recorded until all fees are paid.

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Adopt Resolution No. 11, Series 2018 Helene Altergott Family Corporation CSM*

Ayes 5, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 12, Series 2018 Approving the 2018 MS4 General Permit Annual Report**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 12, Series 2018 Approving the 2018 MS4 General Permit Annual Report*

Ayes 5, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 13, Series 2018 Approval to Obtain a Cost Share Grant from the Bay Lake Regional Planning Commission for the Purpose of Funding Emerald Ash Borer Mitigation Project**

Director Breest advised the Board that this Resolution is necessary to apply for the Grant.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 13, Series 2018 Approval to Obtain a Cost Share Grant from the Bay Lake Regional Planning Commission for the Purpose of Funding Emerald Ash Borer Mitigation Project*

Ayes 5, Nays 0 – Motion Carried

**Action—Adopt Ordinance No. 4, Series 2018 An Ordinance Amending the Zoning Code Article 1 In General, of the Village of Little Chute Municipal Code by Creating Section 44-20 Regulation of Private Deed Restrictions and Real Estate Covenants within Business District**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Adopt Ordinance No. 4, Series 2018 An Ordinance Amending the Zoning Code Article 1 In General, of the Village of Little Chute Municipal Code by Creating Section 44-20 Regulation of Private Deed Restrictions and Real Estate Covenants within Business District*

Ayes 5, Nays 0 – Motion Carried

**Action—Adopt Ordinance No. 5, Series 2018 An Annexation Ordinance Annexing Territory From the Town of Vandebroek Where Electors Reside in the Territory**  
Director Moes presented an Annexation Petition signed by all the family members requesting this Annexation and advised Plan Commission has approved

*Moved by Trustee Van Lankvelt, seconded by Trustee Van Elrick to Adopt Ordinance No. 5, Series 2018 An Annexation Ordinance Annexing Territory from the Town of Vandebroek Where Electors Reside in the Territory*

**Roll Call Vote:**

*Trustee Peerenboom – Aye  
Trustee Vandenberg – Aye  
Trustee Peterson – Aye  
Trustee Elrick – Aye  
Trustee Van Lankvelt – Aye*

Ayes 5, Nays 0 – Motion Carried

**Department of Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Action—Approve Application for Outdoor Alcoholic Beverage Permit for McMahon Vandenberg Inc. /Village Lanes**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Application for Outdoor Alcoholic Beverage Permit for McMahon Vandenberg Inc. /Village Lanes*

Ayes 5, Nays 0 – Motion Carried

**Action—Wayfinding 2018**

Director Breest went over a few changes for the signs and looking for approval of locations and the type of signs to be installed and will come back at a later date with costs.

*Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Approve Wayfinding 2018 as presented*

Ayes 5, Nays 0 – Motion Carried

**Discussion/Action—DPW Engineering Job Descriptions and Wage Scales**

Administrator Fenlon presented an updated and recommended Amendment to the 2018 Wage Scales and Updated Job Descriptions.

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve DPW Engineering Job Descriptions and Wage Scales*

Ayes 5, Nays 0 – Motion Carried

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 5, Nays 0 – Motion Carried

**Call for Unfinished Business**

Senior Housing is asking for a 40 day Extension

**Items for Future Agendas**

None

**Closed Sessions:**

a)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Village Administrator Annual Review*

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Enter into Closed Session at 6:37 p.m.*

Ayes 5, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Peterson, seconded by Trustee Elrick to Exit Closed Session at 7:07 p.m.*

Ayes 5, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Peterson, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:07 p.m.*

Ayes 5, Nays 0 - Motion Carried

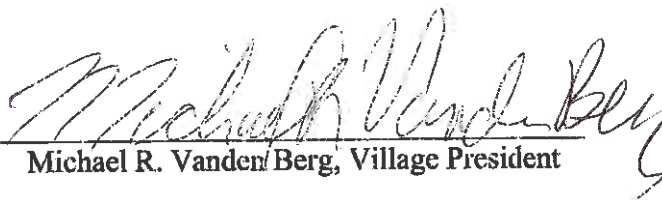
VILLAGE OF LITTLE CHUTE

Attest:



Laurie Decker, Village Clerk

By:



Michael R. Vanden Berg, Village President