



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, April 18, 2018
TIME: 6:00 p.m.

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items—March Fire, FVMPD Monthly Reports and March Report
- G. Approval of Minutes
Minutes of the Committee of the Whole Meeting of April 11, 2018
- H. Proclamation—2017-2018 Little Chute High School Dance Team and Coaches
- I. Proclamation—Little Chute Chute-ing Stars Dance Team
- J. Operator License Approvals

Dolor, Alexandria	Walgreens	Combined Locks
Fox, Tina	Walgreens	Appleton
Godschalx, Kate	5 th Quarter	Menasha
Santiago, Amy	Walgreens	Appleton
- K. Department and Officers Progress Reports
- L. Ordinances:
 - a) *Adopt Ordinance No. 6, Series 2018 Annexing Territory from the Town of Vandenbroek Where No Electors Reside in the Territory for the Vangroll/Feller Family*
 - b) *Adopt Ordinance No. 7, Series 2018 Annexing Territory from the Town of Vandenbroek Where Electors Reside in the Territory for James Schuh*
 - c) *Adopt Ordinance No. 8, Series 2018 the Amended and Restated Ordinance Imposing A Room Tax on the Privilege of Furnishing, at Retail, Except Sales for Resale, Rooms or Lodging to Transients*

- M. Action—Adopt Resolution No. 15 for the DNR Outdoor Recreation and the Village of Little Chute Parks, Recreation & Forestry Department
- N. Action—Fox Cities Room Tax Fiscal Agency Agreement
- O. Action—Civic Center Renovation—2018 CIP Item
- P. Action—Approve El Jaripeo 2 Liquor License
- Q. Discussion—Wheel Tax
- R. Action—Award 2018 Street Construction Projects
- S. Disbursement List
- T. Call for Unfinished Business
- U. Items for Future Agendas
- V. Closed Session
 - a) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Review Candidates for DPW Director and Employment Agreement Discussion*
- W. Return to Open Session
- X. Action—Employment Agreement for Fox Valley Metro Police Department Chief of Police
- Y. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, email: Laurie@littlechutewi.org Prepared: April 13, 2018

**LCFD Incident Report
March 2018
Number of responses: 10
Last years: 13
YTD: 31**

- 03/01/2018 07:45 Garbage can fire @ Capital Credit Union-found a village garbage can smoking due to a discarded cigarette
Inc. #00000084**
- 03/03/2018 21:33 Burning complaint @ 711 Bluff Avenue, occupants were throwing unknown type items in fire causing small explosions, FVMPD assisted
Inc. #00000089**
- 03/07/2018 05:20 Accident scene safety @ intersection of W. Main Street & Fox Point Drive
Inc. #00000094**
- 03/08/2018 19:35 Assist Kaukauna Rescue to gain access at a medical call @ 212 Hayes Street.
Inc. #00000098**
- 03/10/2018 21:29 Possible wire down on Madison Street aprox. 1 block south of North Ave., was a telephone wire that was from a structure that was torn down years ago
Inc.#00000099**
- 03/12/2018 14:27 Assist FVMPD & Gold Cross ambulance with an accident located aprox. 200' in a field on Hickory (Across from Nestles')**

- 03/16/2018** **Inc. #00000103**
10:34 Vehicle rollover (scene safety) I-41
South bound off ramp to Hwy. N
Inc.#00000033
- 03/18/2018** **11:42 Burning complaint @ 902 Michigan**
Lane, neighbor complained they were burning
cardboard
Inc.#00000110
- 03/19/2018** **21:58 CO alarm sounding @ 1301 Rosehill**
Road, Unit 26 reporting
Inc.#00000111
- 03/20/2018** **19:31 Transformer blown near intersection of**
Fillmore Street & Riverside Drive-investigated
found no fire issues stand by until Kaukauna
Utilities arrived
Inc.#00000115

Incident Count by Incident Type

PremierOne CAD

Represents calls for service for the month of

February

2018

Incident Type Description	Incident Count
TRAFFIC STOP	269
ASSIST	99
CRIME PREVENTION	58
ACCIDENT	37
WELFARE CHECK	36
911 HANG UP	30
OPEN DOOR	28
RECKLESS DRIVING	26
MEDICAL	26
ANIMAL	23
MOTORIST ASSIST	22
JUVENILE COMPLAINTS	18
SUSPICIOUS SITUATION	16
TRUANCY	15
TRAFFIC HAZARD	14
ORDINANCE	14
PARKING COMPLAINT	12
HARASSMENT	12
SUSPICIOUS VEHICLE	11
TRAFFIC SAFETY INCIDENTS	10
ALARM	9
DRUGS	8
FIRE CALL	7
THEFT	7
FRAUD	6
LOST / FOUND	6
DISORDERLY CONDUCT	6
DISTURBANCE	5
DAMAGE TO PROPERTY	5
911 ASSIST	5
NOISE COMPLAINT	5
WARRANT	5
SUSPICIOUS PERSON	4
DOMESTIC DISTURBANCE	4
BATTERY	3
SEX OFFENSE	3
TRESPASSING	2
VIOLATION OF COURT ORDER	2
BUILDING SECURITY	2
CIVIL MATTER	2

Incident Count by Incident Type

PremierOne CAD

COMPUTER CRIME	2
ALCOHOL	2
AUTO THEFT	2
RUNAWAY	2
EMERGENCY COMMITTAL	2
MISSING PERSON	1
ACCIDENT WITH INJURY	1
BURGLARY	1
DEATH	1
Total	886

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING APRIL 11, 2018

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Vanden Berg, Trustee Peterson, Trustee Elrick,
Trustee Smith, Trustee Hietpas, Trustee Peerenboom

EXCUSED: Trustee Van Lankvelt

ALSO PRESENT: James Fenlon, Laurie Decker, Jim Moes, Adam Breest

Public Appearance for Items not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of April 4, 2018

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of April 4, 2018

Ayes 6, Nays 0 – Motion Carried

Presentation—Fox River Boardwalk

Director Breest introduced Mr. Patrick Skalecki from Graef Engineering and Mr. Robert Jakel from the City of Kaukauna. Mr. Skalecki presented slides and the updates for the Fox River Boardwalk. The Boardwalk would link 2 miles of trail from Little Chute through Kaukauna along the Fox River. Director Breest advised that in January of this year the City and Village applied for a grant with Outagamie County to help fund the proposed boardwalk and in March were notified that the maximum requested funding of \$600,000.00 was approved. Also there was a \$20,000 donation from Cheesefest and \$20,000 from Kaukauna Festivals. Director Breest also stated they will apply for the DNR Stewardship Fund which could fund up to 50% of the project and that the Fox River Boardwalk was accepted to apply for a grant from the Fox Cities Visitors and Convention Bureau. Director Breest said once the grant amounts were known, a private fundraising campaign would be started. Trustee Elrick questioned the spread footing and if it could be reused, and Mr. Skalecki said the soil would need to be approved by the DNR. Trustee Peerenboom questioned the curved design versus a direct shot; Mr. Skalecki replied this could be looked at with the final design but would need to get approved by the DNR. Trustee Hietpas questioned the fundraising between Little Chute and Kaukauna and if it would be separated; Director Breest replied that this will be a joint project to benefit both communities so will be split equally. President Vanden Berg questioned what the next step would be and Director Breest informed the Board they will apply for the available grants and should know by September/October what fund raising goals would be needed. Director Breest stated probably the summer of 2019 is the projected start date of the project. Director Breest also advised that on April 19th at Sunset Park there will be a planned press release with Kimberly, Kaukauna, Little Chute and the County and the Board is welcome to attend. Trustee Elrick asked about the permits with the DNR and how long are they good, Mr. Skalecki stated they are usually good for two years and can ask for extensions if needed.

Action—Adopt Resolution No. 14 Changing Polling Location for Special Election

Moved by Trustee Elrick, seconded by Trustee Peterson to Adopt Resolution No. 14 Changing Polling Location for Special Election

Ayes 6, Nays 0 – Motion Carried

Action—Approve Special Event Permit for S&S Trading Company

Moved by Trustee Smith, seconded by Trustee Elrick to Approve Special Event Permit for S&S Trading Company

Ayes 6, Nays 0 – Motion Carried

Action—Approve Intergovernmental Agreement with the Town of Grand Chute

Moved by Trustee Elrick, seconded by Trustee Smith to Approve Intergovernmental Agreement with the Town of Grand Chute

Ayes 6, Nays 0 – Motion Carried

Unfinished Business

None

Items for Future Agendas

None

Adjournment

Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Committee of the Whole Meeting at 6:54 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: Michael R. Vanden Berg, Village President

Attest: Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

JAMES SCHUH ANNEXATION ORDINANCE

ORDINANCE NO. 6 , SERIES OF 2018

AN ANNEXATION ORDINANCE ADOPTED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF LITTLE CHUTE PURSUANT TO SECTION 66.0217 OF THE WISCONSIN STATUTES, ANNEXING TERRITORY FROM THE TOWN OF VANDENBROEK WHERE ELECTORS RESIDE IN THE TERRITORY.

WHEREAS, a Petition for Direct Annexation (Outagamie County) has been presented to the Village of Little Chute under statutory authority 66.0217(2), Wisconsin Statutes as amended; and,

WHEREAS, the petition was signed by all owners and all of the residents of the property within the proposed area for annexation; and,

WHEREAS, said Petition for Annexation contains a legal description of the territory proposed to be annexed sufficiently accurate to determine its location, designates the area to be annexed to the Village of Little Chute and designates the area as being proposed to be detached from the Town of Vandenbroek as located in Outagamie County; and,

WHEREAS, the Village of Little Chute Plan Commission has reviewed and recommended in favor of the proposed annexation; and,

WHEREAS, the Village of Little Chute Board of Trustees has determined that the proposed annexation is in the best interests of the Village of Little Chute and the owners of real estate in the proposed annexation area; and,

WHEREAS, the Wisconsin Department of Administration has reviewed annexation petition #14108 and found it to be in the public interest; and,

WHEREAS, the Village Board has reviewed advice received from the Wisconsin Department of Administration; and,

WHEREAS, an Annexation Ordinance of the proposed territory by the Village of Little Chute requires a two-thirds vote of the governing body (Board of Trustees) of the Village of Little Chute;

NOW THEREFORE BE IT ORDAINED by the Village Board of Trustees of the Village of Little Chute as located in Outagamie County, State of Wisconsin as follows:

1. That the real estate described as: Commencing at the Southeast corner of the Southwest quarter Section 10 T21N R18E, North 33 feet to the North line of Evergreen Drive, Thence West 263.68 feet to the Point of Beginning, Thence South 66 feet to the South line of Evergreen Drive and the Northeast corner of Lot 3 Pine Manor Estates, Thence West 110 feet, Thence North 33 feet to the South line of said Section 10, Thence West 399.6 feet, Thence South 361.5 feet to the North line of Hartzheim Drive and the Southwest corner of lot 7 Cardinal Meadows, Thence West along the North line of Hartzheim Drive 361.5 feet, Thence North 394.5 feet to the North line of Evergreen Drive, Thence East 9.79 feet to the East line of Harvest Trail, thence East 861.22 feet to the Point of Beginning, Described area being part Southwest quarter Sections 10 and Northwest quarter Section 15 T21N R18E, Described area containing 3.766 Acres M/L, which is the same real estate as set forth in the Annexation Petition, be hereby annexed to the Village of Little Chute as located in Outagamie County, State of Wisconsin.

2. The territory is annexed to the Village for zoning purposes as follows: RC – Residential Conventional

Single-family District excepting the Southern 160 feet which shall be zoned as RT – Residential Two-family District,

3. The territory is annexed to the Village for voting purposes is designated and attached to WARD 12,
4. That a scale map of the area, showing the boundaries of annexation territory and its relationship to the boundaries of the Village of Little Chute, is hereby adopted by reference.
5. The current population of the territory being annexed is one (1) persons, determined in accordance with the definition under Section 66.0217(3), Wisconsin Statutes.
6. This Annexation Ordinance shall be effective upon its enactment by a two-thirds vote of the Village Board of Trustees of the Village of Little Chute.
7. The Village Clerk of the Village of Little Chute shall file with the Wisconsin Secretary of State a certified copy of this Annexation Ordinance and with each company providing utility services in the area annexed. One original copy of this Annexation Ordinance shall be provided to the Outagamie County Register of Deeds for recording/filing purposes, and one certified copy shall be filed with the Clerk of each affected school district and township.
8. The Finance Director of the Village shall pay to the Town Clerk the amount of \$1,235.90 which represents total reimbursement of town portion of the property tax of the area annexed over a five year period.

Date introduced: April 18, 2018

Approved and adopted: April 18, 2018

VILLAGE OF LITTLE CHUTE

By: _____
Michael Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

NUMBER VOTED FOR: _____
NUMBER VOTED AGAINST: _____

State of Wisconsin)
) ss
Outagamie County)

Personally appeared before me on the _____ day of _____, 2018 the above named officers, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Notary Public, State of Wisconsin

My Commission expires: _____



SCOTT WALKER

GOVERNOR

ELLEN NOWAK

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

April 09, 2018

PETITION FILE NO. 14108

LAURIE DECKER, CLERK
VILLAGE OF LITTLE CHUTE
108 W MAIN ST
LITTLE CHUTE, WI 54140-1750

CORY SWEDBERG, CLERK
TOWN OF VANDENBROEK
PO BOX 947
KAUKAUNA, WI 54130

Subject: SCHUH ANNEXATION

The proposed annexation submitted to our office on March 19, 2018, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **VILLAGE OF LITTLE CHUTE**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14108 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2181>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

JAMES SCHUH ANNEXATION

PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL PURSUANT TO SECTION 66.0217(2) WISCONSIN STATUTES WHERE ELECTORS RESIDE IN THE TERRITORY

We, the undersigned, constituting all of the residents and owners of real property in the following territory of the Town of Vandenbroek, Outagamie County, Wisconsin, lying contiguous to the Village of Little Chute, petition the Village Board of the Village of Little Chute to annex the territory described below and shown on the attached scale map to the Village of Little Chute, Outagamie County, Wisconsin:

Described as: Commencing at the Southeast corner of the Southwest quarter Section 10 T21N R18E, North 33 feet to the North line of Evergreen Drive, Thence West 263.68 feet to the Point of Beginning, Thence South 66 feet to the South line of Evergreen Drive and the Northeast corner of Lot 3 Pine Manor Estates, Thence West 110 feet, Thence North 33 feet to the South line of said Section 10, Thence West 399.6 feet, Thence South 361.5 feet to the North line of Hartzheim Drive and the Southwest corner of lot 7 Cardinal Meadows, Thence West along the North line of Hartzheim Drive 361.5 feet, Thence North 394.5 feet to the North line of Evergreen Drive, Thence East 9.79 feet to the East line of Harvest Trail, thence East 861.22 feet to the Point of Beginning. Described area being part Southwest quarter Sections 10 and Northwest quarter Section 15 T21N R18E, Described area containing 3.766 Acres M/L

The current population of such territory is one.

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

*Check each that applies.

Signature of Petitioners Date of Signing Owner* Elector* Address or Description of Property

<u>James L. Schuh</u>	<u>3-14-18</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>W2375 EVERGREEN DR. KAUKAUNA, WI 54130</u>
<u>James M. Schuh</u>	<u>3-14-18</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>N2266 Maloney rd. Kau. WI 54130</u>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	

MAP ON REVERSE SIDE OF PETITION

Village of Little Chute



JAMES SCHUH
Annexation

March 2018



1 inch = 200 feet
0 100 200 Feet

- Proposed Annexation
- Parcel
- Municipal Boundary
- PLSS Quarter Section

**VILLAGE OF
LITTLE CHUTE**

T21N R18E
Section 10
SW 1/4

HARVEST TR

P.O.B.

TOWN OF VANDENBROEK

T21N R18E
Section 10
SE 1/4

BUCHANAN RD

ARTS WAY

E EVERGREEN DR

9.79

861.22

399.6

33

33

110

81

121

121

121

121

121

121

121

121

**VILLAGE OF
LITTLE CHUTE**

Pine Manor Estates

328.5

5

4

3

2

1

Cardinal/Meadows

328.5

7

6

5

4

3

2

1

HARTZHEIM DR

BUCHANAN ST

RANDOLPH DR

T21N R18E
Section 10
NW 1/4

T21N R18E
Section 10
NW 1/4

VILLAGE OF LITTLE CHUTE

VANGROLL FAMILY IRREV TRUST ANNEXATION ORDINANCE

ORDINANCE NO. 7, SERIES OF 2018

AN ANNEXATION ORDINANCE ADOPTED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF LITTLE CHUTE PURSUANT TO SECTION 66.0217 OF THE WISCONSIN STATUTES, ANNEXING TERRITORY FROM THE TOWN OF VANDENBROEK WHERE NO ELECTORS RESIDE IN THE TERRITORY.

WHEREAS, a Petition for Direct Annexation (Outagamie County) has been presented to the Village of Little Chute under statutory authority 66.0217(2), Wisconsin Statutes as amended; and,

WHEREAS, the petition was signed by all owners of the property within the proposed area for annexation; and,

WHEREAS, said Petition for Annexation contains a legal description of the territory proposed to be annexed sufficiently accurate to determine its location, designates the area to be annexed to the Village of Little Chute and designates the area as being proposed to be detached from the Town of Vandenbroek as located in Outagamie County; and,

WHEREAS, the Village of Little Chute Plan Commission has reviewed and recommended in favor of the proposed annexation; and,

WHEREAS, the Village of Little Chute Board of Trustees has determined that the proposed annexation is in the best interests of the Village of Little Chute and the owners of real estate in the proposed annexation area; and,

WHEREAS, the Wisconsin Department of Administration has reviewed annexation petition #14103 and,

WHEREAS, the Village Board has reviewed advice received from the Wisconsin Department of Administration; and,

WHEREAS, an Annexation Ordinance of the proposed territory by the Village of Little Chute requires a two-thirds vote of the governing body (Board of Trustees) of the Village of Little Chute;

NOW THEREFORE BE IT ORDAINED by the Village Board of Trustees of the Village of Little Chute as located in Outagamie County, State of Wisconsin as follows:

1. That the real estate described as: Commencing at the Southeast corner of Section 9 T21N R18E, North 1975 feet to the South line of the North one half of the Northeast quarter of the Southeast quarter said section 9, Thence West 62 feet to the West line of Freedom Road and the Point of Beginning, Thence West 1258 feet to the Southwest corner of the North one half of the Northeast quarter of the Southeast quarter said section 9, Thence continuing West 132 feet, Thence North 660 feet, Thence East 132 feet to the Southwest corner of the Southeast quarter of the Northeast quarter said section 9, thence North 1320 feet to the Northwest corner of the Southeast quarter of the Northeast quarter said section 9, Thence East 480 feet to the Northwest corner of the East 25 acres of the Southeast quarter of the Northeast quarter said section 9, Thence South 1304 feet, Thence East 778 feet to the West line of Freedom Road, Thence South 16 feet to the North line of the Northeast quarter of the Southeast quarter said section 9, Thence South 660 feet to the South line of the North one half of the Northeast quarter of the Southeast quarter said section 9 and the Point of Beginning. Described area being part the Southeast and Northeast quarters

of said Section 9 T21N R18E, Described area containing 36.06 Acres M/L, which is the same real estate as set forth in the Annexation Petition, be hereby annexed to the Village of Little Chute as located in Outagamie County, State of Wisconsin.

2. The territory is annexed to the Village for zoning purposes as follows: ID - Industrial District,
3. The territory is annexed to the Village for voting purposes is designated and attached to WARD 13,
4. That a scale map of the area, showing the boundaries of annexation territory and its relationship to the boundaries of the Village of Little Chute, is hereby adopted by reference.
5. The current population of the territory being annexed is zero (0) persons, determined in accordance with the definition under Section 66.0217(3), Wisconsin Statutes.
6. This Annexation Ordinance shall be effective upon its enactment by a two-thirds vote of the Village Board of Trustees of the Village of Little Chute.
7. The Village Clerk of the Village of Little Chute shall file with the Wisconsin Secretary of State a certified copy of this Annexation Ordinance and with each company providing utility services in the area annexed. One original copy of this Annexation Ordinance shall be provided to the Outagamie County Register of Deeds for recording/filing purposes, and one certified copy shall be filed with the Clerk of each affected school district and township.
8. The Finance Director of the Village shall pay to the Town Clerk the amount of \$41.55 which represents total reimbursement of town portion of the property tax of the area annexed over a five year period.

Date introduced: April 18, 2018

Approved and adopted: April 18, 2018

VILLAGE OF LITTLE CHUTE

By: _____
Michael Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

NUMBER VOTED FOR: _____
NUMBER VOTED AGAINST: _____

State of Wisconsin)
) ss
Outagamie County)

Personally appeared before me on the _____ day of _____, 2018 the above named officers, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Notary Public, State of Wisconsin

My Commission expires: _____



SCOTT WALKER

GOVERNOR

ELLEN NOWAK

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

April 02, 2018

PETITION FILE NO. 14103

LAURIE DECKER, CLERK
VILLAGE OF LITTLE CHUTE
108 W MAIN ST
LITTLE CHUTE, WI 54140-1750

CORY SWEDBERG, CLERK
TOWN OF VANDENBROEK
PO BOX 947
KAUKAUNA, WI 54130

Subject: VANGROLL FAMILY IRREV TRUST ANNEXATION

The proposed annexation submitted to our office on March 12, 2018, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **VILLAGE OF LITTLE CHUTE**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14103 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2176>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke".

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

FELLER ETAL ANNEXATION

14 10 3

PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES WHERE NO ELECTORS RESIDE IN TERRITORY

We, the undersigned, constituting all the owners of real property in the following territory of the Town of Vandenbroek, Outagamie County, Wisconsin, lying contiguous to the Village of Little Chute, petition the Village Board of the Village of Little Chute to annex the territory described below and shown on the attached scale map to the Village of Little Chute, Outagamie County, Wisconsin:

Described as: Commencing at the Southeast corner of Section 9 T21N R18E, North 1975 feet to the South line of the North one half of the Northeast quarter of the Southeast quarter said section 9, Thence West 62 feet to the West line of Freedom Road and the Point of Beginning, Thence West 1258 feet to the Southwest corner of the North one half of the Northeast quarter of the Southeast quarter said section 9, Thence continuing West 132 feet, Thence North 660 feet, Thence East 132 feet to the Southwest corner of the Southeast quarter of the Northeast quarter said section 9, thence North 1320 feet to the Northwest corner of the Southeast quarter of the Northeast quarter said section 9, Thence East 480 feet to the Northwest corner of the East 25 acres of the Southeast quarter of the Northeast quarter said section 9, Thence South 1304 feet, Thence East 778 feet to the West line of Freedom Road, Thence South 16 feet to the North line of the Northeast quarter of the Southeast quarter said section 9, Thence South 660 feet to the South line of the North one half of the Northeast quarter of the Southeast quarter said section 9 and the Point of Beginning. Described area being part the Southeast and Northeast quarters of said Section 9 T21N R18E, Described area containing 36.06 Acres M/L

The current population of such territory is zero.

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

*Check each that applies.

Signature of Petitioners	Date of Signing	Owner*	Elector*	Address
Diane Feller	2/28/18	X		N2421 Vandenbroek Rd, Rauschau 54131
Ch Van Gyl	3/1/18	X		N3572 Scenic Ln Freedom 54913
Mihala J Van Handel	3-2-18	X		W3717 Lone Oak Dr Appleton 54913
Lisam Uhlendorf	3-2-18	X		N3470 Hwy 55 Freedom 54130
Amy L Wiatke	3-2-18	X		W4789 Cedar Rd Bondur, WI 54101
Nancy L Foshee	3-4-18	X		W483 Cty X New Holstein 53061
Greg Van Handel	3-5-18	X		N1974 Cty R.D. N Appleton 54913
Jean Van Handel	3-5-18	X		N1974 Cty. Rd. N Appleton 54913
		X		

Request for Annexation Review

14 10 3

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner Information

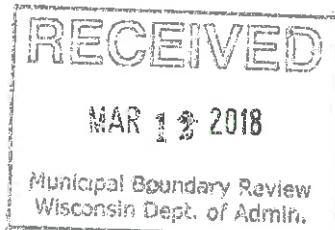
Name: **VANGROLL FAMILY IRREV TRUST**

Address: **W2964 EVERGREEN DRIVE**

KAUKAUNA, WI 54130

Email: **N/A**

Office use only:



1. Town where property is located: **VANDEN BROEK**

2. Petitioned City or Village: **LITTLE CHUTE**

3. County where property is located: **OUTAGAMIE**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **36.06**

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): **200016600
200017200 200015300**

Petitioners phone:

920-213-2642

Town clerk's phone:

920-850-1848

City/Village clerk's phone:

920-423-3852

Contact Information if different than petitioner:

Representative's Name and Address:
DIANE FELLER

N2421 VANDENBROECK ROAD

KAUKAUNA, WI 54130

Phone: **920-213-2642**

E-mail:

Surveyor or Engineering Firm's Name & Address:
JAMES E. MOES

**DIRECTOR OF COMMUNITY
DEVELOPMENT**

108 W. MAIN STREET

LITTLE CHUTE, WI 54140

Phone: **920-423-3870**

E-mail: **JIM@LITTLECHUTEWI.ORG**

Required Items to be provided with submission (to be completed by petitioner):

1. Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. Map meeting the requirements of s. 66.0217 (1)(g) [see attached annexation guide]
3. Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
 - Unanimous per s. 66.0217 (2), or,
OR
 - Direct by one-half approval per s. 66.0217 (3)
5. Check or money order covering review fee [see next page for fee calculation]



Village of Little Chute

Feller Annexation

February 2018

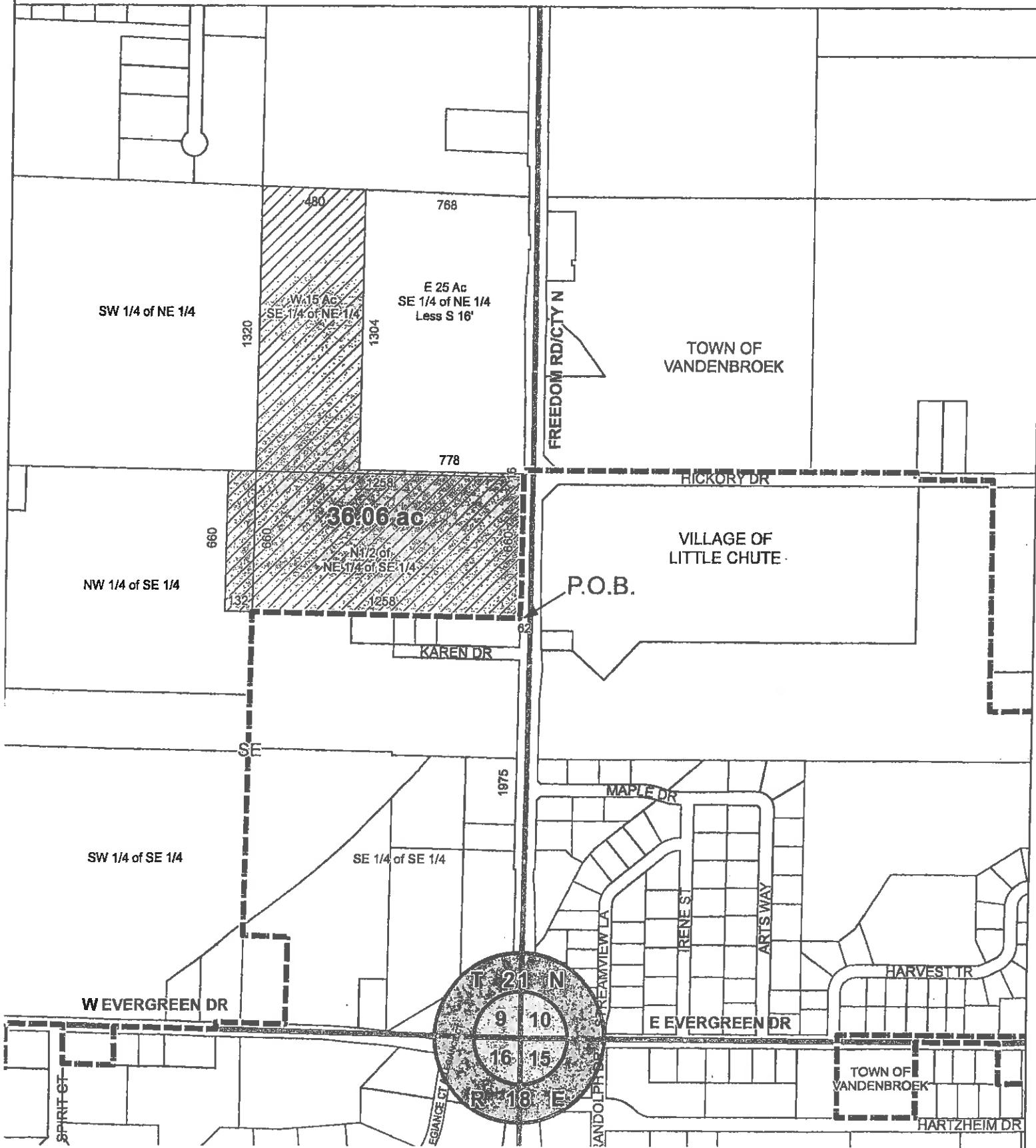
N 14 10 3



1 Inch = 600 feet

0 600 Feet

- Proposed Annexation
- Parcel
- Municipal Boundary
- PLSS Section Boundary



VILLAGE OF LITTLE CHUTE
ORDINANCE NO. 8, SERIES 2018

**Amended and Restated Ordinance Imposing a Room Tax
on the Privilege of Furnishing, at Retail, Except Sales for Resale,
Rooms or Lodging to Transients**

WHEREAS, the Village of Little Chute (the “**Village**”) is a duly organized and existing village created under the provisions of the laws of the State of Wisconsin; and

WHEREAS, Section 66.0615 of the Wisconsin Statutes authorizes the governing body of a municipality to adopt an ordinance imposing a tax (the “**Room Tax**”) on the privilege of furnishing, at retail, except sales for resale, rooms or lodging to transients by hotelkeepers, motel operators, lodging marketplaces, owners of short-term rentals, and other persons furnishing accommodations that are available to the public; and

WHEREAS, the geographic area encompassing the City of Appleton, Wisconsin, the City of Kaukauna, Wisconsin, , the City of Neenah, Wisconsin, the Village of Kimberly, Wisconsin, , the Village of Little Chute, Wisconsin, the Town of Grand Chute, Wisconsin, the Town of Neenah, Wisconsin, the Village of Fox Crossing, Wisconsin, the City of Menasha, Wisconsin, and the Village of Sherwood, Wisconsin (including any additional municipality in the same geographic area that may become a party to the Room Tax Commission Agreement described herein, collectively, the “**Municipalities**”), is hereby confirmed to be a single destination as perceived by the traveling public, and, therefore, a “tourism zone”, as that term is used in Section 66.0615 of the Wisconsin Statutes (the “**Room Tax Act**”), which single destination is referred to as the “**Fox Cities Tourism Zone**”; and

WHEREAS, on November ___, 2015 this Village Board previously enacted a room tax ordinance (the “**Prior Ordinance**”) imposing a 10% Room Tax comprising:

- (i) a 3% Room Tax collected for the support of the Fox Cities Convention & Visitors Bureau, Inc., a Wisconsin non-stock, nonprofit corporation, a 5% portion of which could be retained by the Village for the purposes of the Municipal Room Tax (as defined below) (the “**CVB Room Tax**”);
- (ii) a 2% Room Tax collected for the payment of debt service on bonds issued by the Redevelopment Authority of the City of Appleton, Wisconsin, to partially fund construction of the Fox Cities Performing Arts Center (the “**PAC Bonds**”) and, upon payment in full of the PAC Bonds, to be reallocated for the purposes of the Tourism Facilities Room Tax (as defined below) (the “**PAC Room Tax**”);
- (iii) a 3% Room Tax collected for the direct or indirect payment of the costs of construction of the Fox Cities Exhibition Center or debt service on bonds

- issued to finance or refinance the Fox Cities Exhibition Center (the “**Exhibition Center Room Tax**”);
- (iv) a 1% Room Tax collected for general purposes, including, but not limited to tourism support and development in the Village (the “**Municipal Room Tax**”); and
- (v) a 1% Room Tax collected for the development and support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone (the “**Tourism Facilities Room Tax**”); and

WHEREAS, subsequent to the adoption of the Prior Ordinance, certain facts and assumptions contemplated and described in the Prior Ordinance have changed, including that the PAC Bonds have been paid in full and the PAC Room Tax has been reallocated to the purposes of the Tourism Facilities Room Tax, the Room Tax Act has been amended, and the Town of Menasha, Wisconsin, a municipality within the Fox Cities Tourism Zone, has been incorporated as the Village of Fox Crossing, Wisconsin; and

WHEREAS, the Village desires (i) to clarify the allocation of the 10% Room Tax imposed in the Prior Ordinance by removing reference to the PAC Room Tax and reflecting that the Tourism Facilities Room Tax percentage is now 3%, (ii) to make conforming changes to the CVB Room Tax and Municipal Room Tax percentages to reflect the actual percentages each of the recipients are currently receiving, and (iii) to enter into a fiscal agency agreement pursuant to which all Room Tax would be paid to a fiscal agent and be allocated by the fiscal agent to the recipients of the Room Tax for the specific Room Tax purposes set forth in this Ordinance; and

WHEREAS, the Village acknowledges that the Room Tax Act includes certain conditions on the imposition of Room Taxes, including a consideration of the populations of counties in which the Municipalities are located; and

WHEREAS, the Municipalities are located within Outagamie, Calumet, and/or Winnebago Counties, each of which has a population of less than 380,000 and none of which is located adjacent to a county with a population of more than 380,000; and

WHEREAS, the Village has entered into an Amended and Restated Room Tax Commission and Tourism Zone Agreement with the other Municipalities, which created the Fox Cities Room Tax Commission in order to coordinate tourism promotion and tourism development within the Fox Cities Tourism Zone using the proceeds of Room Taxes; and

WHEREAS, by the adoption of this Ordinance, the Village repeals and restates the Prior Ordinance to continue the imposition of the Room Tax uniformly with the room taxes imposed by the other Municipalities located within the Fox Cities Tourism Zone pursuant to the requirements of the Room Tax Act; and

WHEREAS, this Village Board finds that the best interests of the Village are served by the adoption of this Ordinance;

Now, THEREFORE, the Village Board of the Village of Little Chute, Wisconsin do ordain as follows:

1. **Recitals.** The above recitals are incorporated by reference herein and made a part hereof.
2. **Amendment and Restatement of Code Section.** [Chapter __, Section ____] of the Village's [Code of Ordinances] [the Prior Ordinance] is hereby repealed and restated in its entirety to read as follows:

[Section _____. Room Tax].

(A) **Definitions.** In addition to the terms defined in this Section, the terms used in this Ordinance shall have the definitions, if any, set forth in the Room Tax Act (as defined below).

- (1) **“CVB”** shall mean the Fox Cities Convention & Visitors Bureau, Inc., a Wisconsin nonstock corporation, and its successors.
- (2) **“Exhibition Center Bonds”** shall mean the Redevelopment Authority of the City of Appleton, Wisconsin Taxable Lease Revenue Bonds, Series 2018 (Fox Cities Exhibition Center Project), issued to finance or refinance the construction and related costs of the Fox Cities Exhibition Center, and any additional bonds issued to refinance said bonds.
- (3) **“Fiscal Agent”** shall mean a financial institution acting in the capacity as an agent on behalf of the Village for the receipt and allocation of the Room Taxes in accordance with this Ordinance.
- (4) **“Fiscal Agency Agreement”** shall mean an agreement entered into by and among the Municipalities, the Room Tax Commission, and the Fiscal Agent that sets forth the duties of the Fiscal Agent with respect to the Room Taxes as described in this Ordinance.
- (5) **“Fox Cities Tourism Zone”** shall mean that geographic area encompassing the City of Appleton, Wisconsin; the City of Kaukauna, Wisconsin; the City of Neenah, Wisconsin; the Village of Kimberly, Wisconsin; the Village of Little Chute, Wisconsin; the Town of Grand Chute, Wisconsin; the Town of Neenah, Wisconsin; the Village of Fox Crossing, Wisconsin; the City of Menasha, Wisconsin, the Village of Sherwood, Wisconsin, and that may in the future include any municipality that hereafter becomes a party to the Room Tax Commission Agreement.
- (6) **“Operators”** shall mean hotelkeepers, motel operators, lodging marketplaces, owners of short-term rentals, and other persons furnishing accommodations that are available to the public, which are located in the Village and are obligated to pay Room Taxes under this Ordinance.
- (7) **“Pledge Agreement”** shall mean any pledge agreement entered into by the Municipalities and the Room Tax Commission, pursuant to which a

portion of the Room Tax is pledged to pay a particular project or purpose in furtherance of the purposes of the Room Tax set forth in this Ordinance, which includes the Exhibition Center Bonds and any Tourism Facilities Bonds.

- (8) **“Quarterly Payment Date”** shall mean each January 31, April 30, July 31, and October 31, each of which is the last day of the month next succeeding the end of a calendar quarter.
 - (9) **“Room Tax”** shall mean a tax on the privilege of furnishing, at retail, except sales for resale, rooms or lodging to transients by the Operators, pursuant to the Room Tax Act.
 - (10) **“Room Tax Act”** shall mean Section 66.0615 of the Wisconsin Statutes, as amended from time to time.
 - (11) **“Room Tax Commission”** shall mean the Fox Cities Room Tax Commission created by the Municipalities within the Fox Cities Tourism Zone pursuant to the Room Tax Commission Agreement in order to coordinate tourism promotion and tourism development within the Fox Cities Tourism Zone.
 - (12) **“Room Tax Commission Agreement”** shall mean the Amended and Restated Room Tax Commission Agreement, dated as of November 24, 2015 entered into by and among the Municipalities and the Room Tax Commission, as amended from time to time.
 - (13) **“Tourism Facilities Bonds”** shall mean any one or more series of bonds issued to finance or refinance the construction and related costs of projects undertaken by or on behalf of the Municipalities in furtherance of the Tourism Facilities Room Tax, and any additional bonds issued to refinance said bonds.
- (B) **Imposition of Room Tax.** Pursuant to the Room Tax Act, there is hereby imposed a 10% Room Tax on the privilege of furnishing, at retail, except sales for resale, rooms or lodging to transients, by the Operators. Operators shall remit all Room Taxes to (i) the Village’s _____ or (ii) to a Fiscal Agent on behalf of the Village pursuant to a Fiscal Agency Agreement in accordance with the requirements of this Ordinance and the Room Tax Act. Such 10% Room Tax shall be allocated as follows:
- (1) A 2.85% Room Tax shall be imposed and allocated toward the support of the CVB, to be used for the promotion of the Fox Cities Tourism Zone as a tourism destination (the **“CVB Room Tax”**).
 - (2) A 3% Room Tax shall be imposed (subject to sunset as provided in subsection [(C)] hereof) and allocated toward payment of debt service on the Exhibition Center Bonds in accordance with a Pledge Agreement (the **“Exhibition Center Room Tax”**).

- (3) A 3% Room Tax shall be imposed and allocated toward the support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel, motel, or other lodging establishment within the Fox Cities Tourism Zone (the “**Tourism Facilities Room Tax**”).
- (4) A 1.15% Room Tax shall be imposed and retained by the Village to be used for general tourism support and development in the Fox Cities Tourism Zone in accordance with the requirements of the Room Tax Act (the “**Municipal Room Tax**”).

The Village or its Fiscal Agent shall forward the Room Taxes it has received, to be used as described above, to the following parties: (i) the CVB Room Tax to the CVB, (ii) the Exhibition Center Room Tax as required under the related Pledge Agreement, (iii) the Municipal Room Tax to the Village, and (iv) the Tourism Facilities Room Tax to the Room Tax Commission or its designees on its behalf (including the CVB), or as otherwise required under a Pledge Agreement.

(C) **Expiration of Exhibition Center Room Tax.** The Exhibition Center Room Tax shall sunset and expire upon payment in full of all outstanding Exhibition Center Bonds and any related outstanding fees or expenses therefor, at which time the Room Tax shall be reduced by 3% with such reduction being deemed to be the share of the Room Tax allocated to the Exhibition Center Room Tax. Notwithstanding the foregoing, Operators may not discontinue collection of the Exhibition Center Room Tax until the Village provides notice that the Exhibition Center Room Tax has been terminated by operation of this Ordinance. After all outstanding Exhibition Center Bonds are paid in full, any excess Exhibition Center Room Tax revenues collected that are not needed to pay the Exhibition Center Bonds or any related outstanding fees or expenses shall be forwarded to the CVB and reallocated to the purposes of the Tourism Facilities Room Tax.

(D) **Priority of Payment.** In the event any Operator fails to remit the entire Room Tax amounts due on any Quarterly Payment Date under this Ordinance, the Village directs that the amounts actually received by the Village (or its Fiscal Agent) shall be applied in the following priority order:

- (1) *first*, to the CVB Room Tax until paid in full;
- (2) *second*, to the Exhibition Center Room Tax, if any, until paid in full;
- (3) *third*, to the Tourism Facilities Room Tax until paid in full; and
- (4) *fourth*, to the Municipal Room Tax.

(E) **Tourism Entity.** The CVB shall act as the “tourism entity,” as that term is defined in the Room Tax Act, for purposes of providing staff, support services and assistance to the Room Tax Commission in developing and implementing programs to promote the Fox Cities Tourism Zone to visitors, as more fully set forth in an agreement between the Room Tax Commission and the CVB. The

CVB may also hold and administer the Tourism Facilities Room Tax on behalf of the Room Tax Commission in furtherance of the purpose of the Tourism Facilities Room Tax, except when a related Pledge Agreement is in effect.

- (F) **Collection and Administration of Room Tax; Operator Reports.** This Ordinance shall be administered by the Village's Clerk. The Room Tax imposed by this Ordinance shall be payable on each Quarterly Payment Date to the Village (or to a Fiscal Agent on behalf of the Village pursuant to a Fiscal Agency Agreement). A report shall be filed by each Operator with the Village's _____ (or with a Fiscal Agent) on or before each Quarterly Payment Date. Such report shall show the gross room receipts of the preceding calendar quarter from such retail furnishing of rooms or lodging, the amount of Room Tax imposed for such period, and such other information as the Village deems necessary. Every Operator required to file such quarterly report shall, with its first report, elect to file an annual report based on either the calendar year or its fiscal year. Such annual report shall be filed within 90 days after the close of each such calendar or fiscal year. The annual report shall summarize the quarterly reports, shall reconcile and adjust for errors in the quarterly reports, and shall contain certain such additional information as the Village requires. Such annual reports shall be signed by a representative of the Operator or its duly authorized agent, but need not be verified by oath. The Village may, for good cause, extend the due date for filing any report, but in no event shall such extension be longer than one month after the due date.
- (G) **Operator Permit Required.** Every Operator is required under this Ordinance to file with the Village's Clerk an application for a permit for each place of business that is required to pay Room Tax hereunder. Every application for a permit shall be submitted to the Village's Clerk using a form prescribed by the Village and shall set forth the name under which the Operator transacts or intends to transact business, the location of its place of business, and such other information as the Village requires. The application shall be signed by the owner of the Operator if a sole proprietor and, if not a sole proprietor, by an authorized representative of such Operator. Together with the permit application, each Operator shall pay the Village an initial fee of \$20.00 for each permit. A permit issued hereunder is non-transferable.
- (H) **Penalty for Violations.** In addition to the Schedule of Forfeiture described in subsection [(J)] hereof, any Operator in violation of the terms of this Ordinance by failing to obtain a permit shall be subject to a penalty not to exceed \$200.00 for each violation. Each room or unit separately rented or offered for rent, and each day of such rental or offer for rental of such unit shall be a separate violation. In addition, injunctive relief is hereby authorized to discontinue any violation of this Ordinance. Any Operator deemed to have violated any of the provisions of this Ordinance shall be obligated to pay the costs of prosecution, in addition to actual attorney fees expended in the course of said enforcement. The Village may revoke or suspend any permit issued hereunder for failure to comply with the provisions hereof.

- (I) **Liability for Room Tax on Sale or Transfer of Business.** If any Operator sells or transfers all or substantially all of its interest in its hotel, motel or other lodging accommodation, its successors or assigns shall withhold sufficient amounts from the purchase price to pay any amount of Room Tax liability due through the sale or transfer date until the Operator produces a receipt from the Village's Treasurer that its liability has been paid in full or a certificate stating that no Room Tax amount is due. If a successor Operator fails to withhold such amount from the purchase price as required, such successor Operator shall become liable for payment of the Room Tax amount it is required to withhold.
- (J) **Schedule of Forfeiture.** In addition to paying the Room Taxes due hereunder, any Operator that has failed to pay any Room Tax when due shall be required to pay a forfeiture in an amount equal to 25% of the Room Tax due from the Operator to the Village for the previous year and unpaid, or \$5,000, whichever is less, for failure to pay the Room Tax due hereunder.
- (K) **Confidentiality of Information.** To the extent permitted under the law, the information provided to the Village under Section 66.0615 (2) of the Wisconsin Statutes shall remain confidential; *provided, however*, that the Village or any employee thereof may use such information in the discharge of duties imposed by law or of the duties of their office or by order of a court. Persons violating the provisions of this subsection may be required to forfeit not less than \$100 nor more than \$500.
- (L) **Enforcement.** The Village shall enforce this Ordinance in accordance with the Room Tax Act.
3. **Publication of Ordinance.** This Ordinance shall be published, either in its entirety or in the form of a notice containing the information required under Section 61.50(3)(b) of the Wisconsin Statutes, in the official newspaper of the Village as a class 1 notice under Chapter 985 of the Wisconsin Statutes.
4. **Fiscal Agency Agreement.** The Village President and the Clerk of the Village are hereby authorized to enter into a Fiscal Agency Agreement with the other Municipalities, the Room Tax Commission, and a Fiscal Agent for the purposes of the receipt of the Room Tax from the Operators and the application thereof in accordance with this Ordinance and any Pledge Agreement. The Village President and the Clerk are hereby authorized and directed for and in the name of the Village to execute and deliver the Fiscal Agency Agreement, in substantially the form provided to this meeting, with such insertions of corrections thereto as shall be approved by the above officers consistent with the terms of this Ordinance, the execution thereof to constitute conclusive evidence of the approval of any such insertions or corrections.
5. **Conflicting Ordinances Superseded; Severability.** This Ordinance continues, amends, and restates the Prior Ordinance. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are repealed to the extent of such conflict. The invalidity of any section or provision of this Ordinance hereby adopted and approved shall not invalidate other sections or provisions hereof.

6. **Effective Date.** This Ordinance shall take effect on the date that is the later of (i) May 1, 2018 or (ii) the day after the date of publication of this Ordinance as described in Section 3 hereof.

* * * * *

Adopted: April 18, 2018

Publication Date: April 18, 2018

Michael R. Vanden Berg, Village President

Laurie Decker, Village Clerk

CERTIFICATIONS BY CLERK

I, _____, hereby certify that I am the duly qualified and acting Clerk of the Village of Little Chute, Wisconsin (the “**Village**”), and as such I have in my possession, or have access to, the complete corporate records of said Village and of its Village Board (the “**Governing Body**”) and that attached hereto is a true, correct, and complete copy of the ordinance (the “**Ordinance**”) entitled:

Amended and Restated Ordinance Imposing a Room Tax on the Privilege of Furnishing, at Retail, Except Sales for Resale, Rooms or Lodging to Transients

I do hereby further certify as follows:

1. **Meeting Date**. On April _____, 2018, a meeting of the Governing Body was held commencing at _____ p.m.
2. **Posting**. On April _____, 2018 (and not less than 24 hours prior to the meeting), I posted, or caused to be posted, at the Village’s offices in Little Chute, Wisconsin a notice setting forth the date, time, location, and subject matter (including specific reference to the Ordinance) of said meeting.
3. **Notification of Media**. On April _____, 2018 (and not less than 24 hours prior to the meeting), I communicated or caused to be communicated, the date, time, location, and subject matter (including specific reference to the Ordinance) of said meeting to those news media who have filed a written request for such notice and to the official newspaper of the Village.
4. **Open Meeting Law Compliance**. Said meeting was a regular meeting of the Governing Body that was held in open session in compliance with Subchapter V of Chapter 19 of the Wisconsin Statutes and any other applicable local rules and state statutes.
5. **Members Present**. Said meeting was duly called to order by the Village President (the “**Presiding Officer**”), who chaired the meeting. Upon roll call, I noted and recorded that there were _____ members of the Governing Body present at the meeting, such number being a quorum of the Governing Body.
6. **Consideration of and Roll Call Vote on Resolution**. Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was the Ordinance. A proper quorum of the Governing Body was present for the consideration of the Ordinance, and each member of the Governing Body had received a copy of the Ordinance. All rules of the Governing Body that interfered with the consideration of the Ordinance, if any, were suspended by a two-thirds vote of the Governing Body. The Ordinance was then introduced, moved, and seconded, and after due consideration, upon roll call, _____ of the Governing Body members voted Aye, _____ voted Nay, and _____ Abstained.

7. **Adoption of Ordinance.** The Ordinance was supported by the affirmative vote of a majority of a quorum of the members of the Governing Body in attendance. The Presiding Officer then declared that the Ordinance was passed, and I recorded the Ordinance.

8. **Publication of Ordinance.** I have caused the Ordinance, or a notice thereof, to be published as specified in the Ordinance.

9. IN WITNESS WHEREOF, I have signed my name and affixed the seal of the Village, if any, hereto on April ___, 2018.

Clerk

[SEAL]

VILLAGE OF LITTLE CHUTE
RESOLUTION NO. 15, SERIES OF 2018

RESOLUTION FOR DNR OUTDOOR RECREATION AID FOR THE VILLAGE OF LITTLE CHUTE PARKS, RECREATION, & FORESTRY DEPARTMENT

WHEREAS, the Village of Little Chute is interested in developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the Village of Little Chute has budgeted a sum sufficient to complete the project and

HEREBY AUTHORIZES Adam Breest, Parks, Recreation, & Forestry Director to act on behalf of the Village of Little Chute to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;

Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;

Submit signed documents; and

Take necessary action to undertake, direct, and complete the approved project.

BE IT FURTHER RESOLVED that the Village of Little Chute will comply with state or federal rules for the programs; may perform force account work; will maintain the competed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Introduced, approved and adopted this _____ day of _____, 2018.

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

IMPORTANT NOTE: The DNR expects the individual authorized by this resolution to become familiar with the applicable grant program's procedures for the purpose of taking the necessary actions to undertake, direct, and complete the approved project. This includes acting as the primary contact for the project, submitting required materials for a complete grant application, carrying out the acquisition or development project (e.g., obtaining required permits, noticing, bidding, following acquisition guidelines etc.), and closing the grant project (e.g., submitting grant reimbursement forms and documentation, and organization of project files for future monitoring of compliance with grant program).

FOX CITIES ROOM TAX FISCAL AGENCY AGREEMENT

THIS FOX CITIES ROOM TAX FISCAL AGENCY AGREEMENT is made and entered into as of [May 1], 2018 (this “**Agreement**”), by and among the City of Appleton, Wisconsin, a Wisconsin municipal corporation and political subdivision (“**Appleton**”), the City of Kaukauna, Wisconsin, a Wisconsin municipal corporation and political subdivision (“**Kaukauna**”), the City of Neenah, Wisconsin, a Wisconsin municipal corporation and political subdivision (“**City of Neenah**”), the Village of Kimberly, Wisconsin, a Wisconsin municipal corporation and political subdivision (“**Kimberly**”), the Village of Little Chute, Wisconsin, a Wisconsin municipal corporation and political subdivision (“**Little Chute**”), the Town of Grand Chute, Wisconsin, a Wisconsin political subdivision (“**Grand Chute**”), the Town of Neenah, Wisconsin, a Wisconsin political subdivision (“**Town of Neenah**”), the Village of Fox Crossing, Wisconsin, a Wisconsin municipal corporation and political subdivision (“**Fox Crossing**”), the City of Menasha, Wisconsin, a Wisconsin municipal corporation and political subdivision (“**Menasha**”), and the Village of Sherwood, Wisconsin, a Wisconsin municipal corporation and political subdivision (“**Sherwood**”), collectively with Appleton, Kaukauna, City of Neenah, Kimberly, Little Chute, Grand Chute, Town of Neenah, Fox Crossing, Menasha, and Sherwood (together with any other municipality that may become a party hereto, the “**Municipalities**”), the Fox Cities Area Room Tax Commission, a Wisconsin intergovernmental commission (the “**Commission**”), and Associated Trust Company, National Association, a national bank organized under the laws of the United States of America (the “**Fiscal Agent**”).

RECITALS:

1. The governing body of each Municipality has adopted a room tax ordinance (the “**Ordinance**”) that levied a room tax on the privilege of furnishing, at retail, except sales for resale, rooms or lodging to transients (the “**Room Tax**”) in the amount of 10% by hotelkeepers, motel operators, lodging marketplaces, owners of short-term rentals, and other persons furnishing accommodations that are available to the public (the “**Operators**”) within the Fox Cities Tourism Zone (as defined below), pursuant to Section 66.0615 of the Wisconsin Statutes, as amended (the “**Room Tax Act**”).

2. The Municipalities and the Commission have entered into an Amended and Restated Room Tax Commission and Tourism Zone Agreement, dated as of November 24, 2015, as amended by a First Amendment to Amended and Restated Room Tax Commission and Tourism Zone Agreement, dated as of [May 1], 2018 (as further amended from time to time, the “**Room Tax Commission Agreement**”), pursuant to which, among other things, the Commission was created and the Municipalities agreed that the geographic area encompassing the Municipalities is a single destination as perceived by the traveling public, and is therefore a “zone,” as that term is used in the Room Tax Act, referred to as the “**Fox Cities Tourism Zone**”.

3. The Commission and the Fox Cities Convention & Visitors Bureau, Inc., a Wisconsin nonstock, nonprofit corporation (the “**CVB**”), have entered into an Amended and Restated Tourism Entity Agreement, dated as of [May 1], 2018 (the “**Tourism Entity Agreement**”), pursuant to which the CVB, in its capacity as a “tourism entity” as defined in the Room Tax Act, will provide the Commission with staff, support services, and assistance in

developing and implementing programs to promote the Fox Cities Tourism Zone to visitors, including the administration and application of the portion of the Room Tax remitted to the CVB on behalf of the Commission by the Municipalities or the Fiscal Agent.

4. The 10% Room Tax imposed by each Ordinance and as described in the Room Tax Commission Agreement comprises (i) a 2.85% Room Tax collected for the support of the CVB (the “**CVB Room Tax**”), (ii) a 3% Room Tax collected for the direct or indirect payment of the costs of construction of the Fox Cities Exhibition Center or debt service on bonds issued to finance or refinance the Fox Cities Exhibition Center (the “**Exhibition Center Room Tax**”), (iii) a 1.15% Room Tax collected for general purposes, including, but not limited to tourism support and development in the Municipality (the “**Municipal Room Tax**”), and (iv) a 3% Room Tax for the development and support of amateur sports facilities within the Fox Cities Tourism Zone and/or other facilities which are reasonably likely to generate paid overnight stays at more than one hotel or motel establishment within the Fox Cities Tourism Zone (the “**Tourism Facilities Room Tax**”).

5. Pursuant to an Indenture of Trust, dated as of May 1, 2018 (as amended and supplemented, the “**Exhibition Center Indenture**”), by and between the Redevelopment Authority of the City of Appleton, Wisconsin (the “**ARA**”) and the Fiscal Agent, in its capacity as trustee (together with its successors in such capacity, the “**Exhibition Center Bond Trustee**”), the ARA has issued its \$_____ Taxable Lease Revenue Bonds, Series 2018 (Fox Cities Exhibition Center Project) (together with any additional bonds as described therein, the “**Exhibition Center Bonds**”), debt service on which to be paid from the Exhibition Center Room Tax.

6. The Municipalities, the Commission, and the Exhibition Center Bond Trustee have entered into a Pledge and Security Agreement, dated as of May 1, 2018 (the “**Exhibition Center Pledge and Security Agreement**”), pursuant to which the Exhibition Center Bond Trustee is directed to apply the Exhibition Center Room Tax to the payment of the Exhibition Center Bonds in accordance with the Exhibition Center Indenture.

7. Under the Room Tax Commission Agreement, the Municipalities are directed (i) to require each Operator within its jurisdiction to pay the 10% Room Tax imposed by such Municipality pursuant to its Ordinance, and (ii) to cause the Room Tax revenues to be applied for the purposes set forth herein.

8. Pursuant to the Ordinances, the Exhibition Center Room Tax shall sunset upon payment in full of all outstanding Exhibition Center Bonds and thereafter the 10% Room Tax shall be reduced to a 7% Room Tax.

9. The Municipalities and the Commission contemplate that all or portions of the Tourism Facilities Room Tax will be dedicated from time to time to pay for specific projects (each a “**Tourism Facilities Project**”) and/or to pay debt service on bonds to finance or refinance one or more Tourism Facilities Projects (the “**Tourism Facilities Bonds**”) issued under a related indenture (a “**Tourism Facilities Indenture**”), in furtherance of the purposes of the Tourism Facilities Room Tax.

10. In connection with issuance of Tourism Facilities Bonds, one or more pledge agreements may be entered into with a trustee under a Tourism Facilities Bond Indenture (the “**Tourism Facilities Bond Trustee**”), pursuant to which the Tourism Facilities Bond Trustee would apply all or portions of the Tourism Facilities Room Tax to the payment of debt service and other costs relating to the Tourism Facilities Bonds (each a “**Tourism Facilities Pledge Agreement**”).

11. In accordance with the Ordinances and the Room Tax Commission Agreement, upon payment in full of any Tourism Facilities Bonds, the Tourism Facilities Room Tax will continue and will be remitted to the CVB on behalf of the Commission.

12. To facilitate the application the Room Tax to the purposes set forth in the Ordinances and pursuant to the Room Tax Commission Agreement, the Exhibition Center Pledge and Security Agreement, and any Tourism Facilities Pledge Agreement, the Municipalities and the Commission now desire that all the Room Tax be forwarded by the Operators to the Fiscal Agent.

13. Pursuant to the Ordinances, the Municipalities have instructed, or will instruct, the Operators to forward all Room Tax payments directly to the Fiscal Agent quarterly for receipt no later than each January 31, April 30, July 31, and October 31 (each a “**Quarterly Payment Date**”) in accordance with the Ordinances and the Room Tax Commission Agreement.

AGREEMENT

The Municipalities, the Commission, and the Fiscal Agent hereby agree as follows:

Section 1 Appointment.

The Municipalities and the Commission hereby appoint the Fiscal Agent as their fiscal agent to accept and hold the Room Tax payments remitted to it by the Operators, and apply the Room Tax revenues as described in this Agreement. The Fiscal Agent hereby accepts such appointment.

Section 2 Creation of Accounts.

The Fiscal Agent shall establish a separate account for each Municipality that imposes the Room Tax, to be designated with the name of the Municipality and the label “**Room Tax Account**”. The Fiscal Agent shall deposit all Room Tax payments received from the Operators located within a Municipality into such Municipality’s Room Tax Account.

Section 3 Allocation of Room Tax.

The Fiscal Agent shall allocate the Room Tax held in each Room Tax Account quarterly on each February 15, May 15, August 15, and November 15, as follows:

- (a) the CVB Room Tax shall be remitted to the CVB;

(b) the Exhibition Center Room Tax shall be remitted to the Exhibition Center Bond Trustee as described in the Exhibition Center Pledge and Security Agreement; *provided, however*, that following payment in full of the Exhibition Center Bonds any Exhibition Center Room Tax then held or thereafter received by the Fiscal Agent shall be remitted to the CVB, on behalf of the Commission, and applied to the purposes of the Tourism Facilities Room Tax in accordance with the Ordinances;

(c) the Tourism Facilities Room Tax shall (i) at any time that a Tourism Facilities Pledge Agreement is in effect, be remitted to the Tourism Facilities Bond Trustee or as otherwise described in the Tourism Facilities Pledge Agreement, and (ii) at all other times, be remitted to the CVB on behalf of the Commission; and

(d) the Municipal Room Tax shall be remitted to the applicable Municipality.

Section 4 Priority of Payment.

In the event any Operator fails to remit the entire Room Tax amounts due on any Quarterly Payment Date under this Agreement, the Fiscal Agent shall apply the amounts actually received by such Operator in the following priority order:

- (a) *first*, to the CVB Room Tax until paid in full;
- (b) *second*, to the Exhibition Center Room Tax until paid in full;
- (c) *third*, to the Tourism Facilities Room Tax until paid in full; and
- (d) *fourth*, to the Municipal Room Tax.

Section 5 Investment Responsibility.

[The Fiscal Agent shall not be under any obligation to invest the Room Tax held in each Room Tax Account.]

Section 6 Statements and Reports.

The Fiscal Agent shall (i) not later than the 15th day of each month, send a report as of the last day of the prior month to the Commission and to each Municipality, that includes a list of the then current Operators that submit Room Taxes and the amount of Room Taxes received from each Operator, and identifies the Operators that have not paid Room Taxes then due (the “**Monthly Report**”), (ii) not later than the 15th day of the month following the end of each calendar quarter, send a statement of transactions to each Municipality, the Room Tax Commission, and the CVB that includes all financial transactions relating to the Municipality in its Room Tax Account as of the end of the calendar quarter (the “**Quarterly Statement**”), and (iii) not later than the 15th day of the month following each Quarterly Payment Date, send a list to the Commission, with a copy to the related Municipality, of the Operators in each Municipality that have not paid Room Taxes as of such due date (the “**Delinquency Report**”).

The Fiscal Agent shall report, no later than March 15 of each year, to each Municipality from which it received Room Tax revenues, to the Commission, and to the CVB, a detailed accounting of the receipts and remittances of Room Tax revenues by the Fiscal Agent during such calendar year to assist the Municipalities in their required reporting to the Wisconsin Department of Revenue under the Room Tax Act.

Section 7 Fees.

The Issuer agrees to pay the Fiscal Agent fees for its services hereunder in the amounts set forth on the attached Exhibit A. *{How will this be paid and by who? }*

Section 8 Miscellaneous.

(a) Additional Parties to this Agreement. Any municipal government that hereafter becomes an additional member of the Commission (an “**Additional Municipality**”) pursuant to the Room Tax Commission Agreement shall, as a condition of such membership under the Room Tax Commission Agreement, become an additional party to this Agreement. Each Additional Municipality shall be bound to the terms, conditions, and obligations of the Municipalities under this Agreement by execution and delivery to the Fiscal Agent of a joinder agreement in substantially the form attached hereto as Exhibit B, and a copy of the executed joinder agreement shall be delivered by the Fiscal Agent to the other then-current parties to this Agreement. Acceptance by the Fiscal Agent of such joinder agreement shall, without further action or approval of the parties to this Agreement, be deemed an approval of such Additional Municipality as an additional party to this Agreement by the then-current parties to this Agreement.

(b) Instructions to Operators. Each Municipality shall instruct all Operators within its jurisdiction to forward all Room Tax payments directly to the Fiscal Agent quarterly for receipt no later than each Quarterly Payment Date in accordance with this Agreement.

(c) Resignation; Successor Fiscal Agent. The Fiscal Agent may resign on any date by giving not less than 60 days prior written notice to the Commission and the Municipalities. Upon receiving such notice of resignation, the Commission shall promptly appoint a successor fiscal agent by an instrument in writing executed by order of its governing body. If no successor fiscal agent shall have been so appointed and have accepted appointment within 60 days after the date of such notice of resignation, then the resigning fiscal agent may petition any court of competent jurisdiction for the appointment of a successor fiscal agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor fiscal agent. The resignation of a fiscal agent shall take effect only upon appointment of a successor fiscal agent and such successor fiscal agent’s acceptance of such appointment.

The Fiscal Agent may also be removed by the Commission and the Municipalities on any date upon not less than 60 days prior written notice. Such removal shall take effect upon the appointment of a successor fiscal agent and such successor fiscal agent’s acceptance of such appointment.

Any successor fiscal agent shall be qualified pursuant to Section 67.10 (2) of the Wisconsin Statutes, as amended.

Any successor fiscal agent shall execute, acknowledge, and deliver to the Commission and the Municipalities and to its predecessor fiscal agent an instrument accepting such appointment hereunder, and thereupon the resignation of the predecessor fiscal agent shall become effective, and such successor fiscal agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, trusts, duties, and obligations of its predecessor, with like effect as if originally named as fiscal agent herein; but nevertheless, on written request of the Commission or any Municipality, or on the request of the successor, the fiscal agent ceasing to act shall execute and deliver an instrument transferring to such successor fiscal agent, all the rights, powers, and trusts of the fiscal agent so ceasing to act. Upon the request of any such successor fiscal agent, the Commission shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor fiscal agent all such rights, powers, and duties. Any predecessor fiscal agent shall pay over to its successor fiscal agent all funds in the Room Tax Accounts.

(d) Modification of Agreement. This Agreement shall not be modified except by an express written agreement executed by the parties hereto.

(e) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

(f) No Recourse. No recourse shall be had for any claim based on this Agreement against the Commission or the Municipalities, any director, officer, employee, or agent, past, present and future, of the Commission or any Municipality, or of any successor body, under any constitutional provision, statute or rule of law, or by the enforcement of any assessment or penalty, or by any legal or equitable proceeding or otherwise.

(g) Indemnification of Fiscal Agent. The Commission and the Municipalities each agree to hold the Fiscal Agent harmless and to indemnify the Fiscal Agent from and against any loss, liability, claim, demand, or expense (including reasonable attorney's fees and expenses), arising out of or in connection with the performance of its obligations in accordance with the provisions of this Agreement, except for negligent acts or omissions or willful misconduct of the Fiscal Agent. The foregoing indemnities in this paragraph shall survive the resignation of the Fiscal Agent or the termination of this Agreement.

(h) Notices. Any notice, request, certificate, communication, or other paper to be given pursuant to this Agreement, shall be sufficiently given, and shall be deemed given, when hand delivered or sent by first class, electronic, or certified mail, or overnight delivery with proper address as indicated in each party's address indicated beneath the signature(s) of such party to this Agreement. Any party to this Agreement may designate to the Fiscal Agent any further or different addresses to which subsequent notices, requests, certificates, communications, or other papers shall be sent.

(i) Governing Law. The laws of the State of Wisconsin shall govern this Agreement.

[Signature Pages Follow]

IN WITNESS WHEREOF, the parties have executed this Fox Cities Room Tax Fiscal Agency Agreement as of the date first written above.

VILLAGE OF LITTLE CHUTE, WISCONSIN

By: _____
Michael R. Vanden Berg, Village President

And: _____
Laurie Decker, Village Clerk

ADDRESS:

Village of Little Chute
Attention: Village Administrator
108 West Main Street
Little Chute, Wisconsin 54140

Email: jfenlon@littlechutewi.org

[Signature Page to Fox Cities Room Tax Fiscal Agency Agreement – Little Chute]

EXHIBIT A

FISCAL AGENT FEE SCHEDULE

[Attached]

EXHIBIT B

JOINDER AGREEMENT TO

FOX CITIES ROOM TAX FISCAL AGENCY AGREEMENT

The undersigned municipality hereby agrees that it shall be an Additional Municipality as defined in the Fox Cities Room Tax Fiscal Agency Agreement, dated as of [May 1], 2018 (the “**Agreement**”), among the Fox Cities Area Room Tax Commission, the municipal members of such commission, and Associated Trust Company, National Association, as fiscal agent, and hereby agrees to be bound by the terms, conditions, and obligations of the Municipalities under the Agreement, as amended from time to time. On and after the date of this Joinder Agreement, the undersigned shall be deemed a Municipality under the Agreement.

IN WITNESS WHEREOF, the undersigned Municipality has duly executed this Joinder Agreement effective as of _____, 20____.

VILLAGE OF LITTE CHUTE, WISCONSIN

By: _____
Michael R. Vanden Berg, Village President

And: _____
Laurie Decker, Village Clerk

ADDRESS:

Attention: _____
_____, Wisconsin _____

Email: _____

Accepted on behalf of itself, the Room Tax Commission, and the Municipalities:

ASSOCIATED TRUST COMPANY, NATIONAL ASSOCIATION, as trustee

By _____
Its: _____

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Civic Center Renovation

PREPARED BY: James P. Fenlon, Administrator

REPORT DATE: Friday, April 13, 2018

ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)

EXPLANATION: This information had been presented earlier this year to solicit feedback. Staff has met with various other team members and Trustees and will incorporate into the project as appropriate.

The Facilities Superintendent has worked with staff and produced a basic timeline and tentative list of milestones to execute a renovation of the Civic Center. As a reminder, this effort was included in the 2018 CIP for a total budget of \$150k. This project would be managed in a similar fashion to the 3rd Floor Village Hall effort, though it would be less complex from a construction perspective.

Attached to this IFC is a basic summary of the project areas of work and related milestones/durations. At this time, this document contains preliminary estimates for many of these items, however, our goal will be maximize our resources through internal and external efforts to achieve the greatest cost benefit for the renovation. What has been presented generally includes mainly contractor provided estimates for the greatest scope possible. Through our management process we will aim to reduce the cost presented in the attached documents.

To ensure our final renovation colors and schematics is professionally completed; we will be working to procure the assistance of a professional interior designer who can assist in this area. This will be executed in a cost effective fashion.

RECOMMENDATION: Staff recommends approving the provided scope and budget estimate provided so that the Facilities Superintendent can begin executing the schedule and taking advantage of timing.

Village of Little Chute Civic Center Renovations

REMODEL ESTIMATES

	N1 and 2	S2 and S3	S1	Kitchen	Office	Hallways	Lobby	Bathroom #1	Bathroom#2	Total	Notes
	1,564 sq. ft.	1,564 sq. ft.	782 sq. ft.	437 sq. ft.	391 sq. ft.	980 sq. ft.	564 sq. ft.	216 sq. ft.	216 sq. ft.	6,714sq. Ft.	
FLOORING	\$8,993.00	\$8,993.00	\$4,496.50	\$2,512.75	\$2,248.25	\$9,426.00	\$6,810.75	N/A	N/A	\$43,480.25	
PLUMBING	\$500.00	\$500.00	\$500.00	\$1,017.84	N/A	N/A	N/A	\$1,300.00	\$1,300.00	\$5,117.84	
PAINT	\$1,351.20	\$1,351.20	\$926.40	\$429.60	\$696.00	\$2,148.00	\$1,496.40	\$148.50	\$148.50	\$8,695.80	If we did the painting in house we could save \$5,995.00
PLASTER	\$1,389.92	\$1,389.92	\$1,066.24	\$409.36	\$761.60	\$2,284.80	N/A	\$196.35	\$196.35	\$7,694.54	
CEILING	\$4,066.40	\$4,066.00	\$2,033.20	N/A	\$1,016.60	\$2,069.20	N/A	\$561.60	\$561.60	\$14,374.60	Could save \$2,600.00 if we demo the old ceilings
WINDOWS	\$6,980.00	\$3,490.00	\$1,745.00	N/A	\$1,745.00	N/A	N/A	N/A	N/A	\$13,960.00	
ELECTRICAL	\$2,000.00	\$2,000.00	\$800.00	\$360.00	\$600.00	\$540.00	N/A	\$300.00	\$300.00	\$6,900.00	Could save money from Focus on Energy, if we buy all the supplies (no tax) or someone from the village helps out AI
HVAC	\$7,115.00	\$7,115.00	\$2,600.00	N/A	\$1,847.00	N/A	N/A	\$331.00	\$331.00	\$19,339.00	
DEMO/CARPENTRY	\$500.00	\$500.00	\$300.00	\$250.00	\$300.00	\$150.00	\$150.00	\$150.00	\$150.00	\$2,450.00	
CABINETS	\$1,750.00	\$1,500.00	\$1,750.00	\$13,395.00	N/A	N/A	N/A	\$625.00	\$625.00	\$19,645.00	Could save \$680.00 if we demo old cabinets, also we could sell the old cabinets
APPLIANCES	N/A	N/A	N/A	\$2,285.00	N/A	N/A	N/A	N/A	N/A	\$2,285.00	All appliances are for stainless steel finish could save \$250.00 if we went with black or white finish
Total no contingency	\$34,645.52	\$30,905.12	\$16,217.34	\$20,659.55	\$9,214.45	\$16,618.00	\$8,457.15	\$3,612.45	\$3,612.45	\$143,942.03	
Contingency (20%)	\$6,929.10	\$6,181.03	\$3,243.47	\$4,131.91	\$1,842.89	\$3,323.60	1,691.43	\$722.49	\$722.49	\$28,788.46	
Total w/Contingency	\$41,574.62	\$37,086.15	\$19,460.81	\$24,791.46	\$11,057.34	\$19,941.60	\$10,148.58	\$4,334.94	\$4,334.94	\$172,730.49	

Facilities Superintendent would be relocated to the Flex Academy Office space. S1 and current facility office could be used as flexible programming space, public meeting space or incubator space. S2 and S3 and N1 and N2 will remain relatively unchanged from a floor plan perspective, outside of taking out the dividers that are currently not utilized. Kitchen would be remodeled and space would remain unchanged. Kitchen area would also be utilized to permanently and securely store election equipment. This does not reflect furniture (chairs and tables which will need to be addressed in the next few years) or the window treatments (which will have to be included in this project).

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning 20 ending 20

TO THE GOVERNING BODY of the: Village of **Little Chute**
 Town of City of

County of **Outagamie** Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ► **Antonio Sandoval**

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

LICENSE REQUESTED ►	
TYPE	FEES
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 25.00
TOTAL FEE	\$ 125.00

Title _____ Name (Last, First, M.I.) _____ Home Address _____ Post Office & Zip Code _____

President/Member _____

Vice President/Member _____

Secretary/Member _____

Treasurer/Member _____

Agent ► _____

Directors/Managers _____

3. Trade Name ► **EL Jardines 2** Business Phone Number _____

4. Address of Premises ► **1727 Freedom Rd Little Chute WI** Post Office & Zip Code ► **54140**

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? _____ Yes No

6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? _____ Yes No

7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? _____ Yes No

8. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration. Yes No

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? _____ Yes No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? _____ Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) **2 Floors Kitchen, bar, Dining area, Basement, office** Storage Room

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? _____ Yes No
(b) If yes, under what name was license issued? **Main event and millstone Bierhuis**

12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864]. _____ Yes No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. _____ Yes No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? _____ Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any member of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this **15** day of **March**, 20 **18**

Antonio Sandoval
Clerk/Mayor/Police
My commission expires **5/29/2018**

[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

[Signature] (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AT-106 (R. 2-18) Wisconsin Department of Revenue

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Wheel Tax Information

PREPARED BY: Administrator Fenlon

REPORT DATE: 4/13/2018

EXPLANATION: As a request from the Board of Trustees under items for future agenda, this limited report was prepared so that discussion could occur on the topic of wheel tax and how it would apply to the Village of Little Chute. This memo was provided in the Spring of 2017 and the facts, by and large, remain unchanged. This is provided so that as a Board, you have a starting point for the discussion. **NOTE: All numbers presented below are from 2016.**

RELEVANT FACTS:

1. The Village of Little Chute has 3,737 autos, 770 cycles, 431 trailers and 4,864 trucks for a total of 9,802 vehicles registered. Of those, the DOT estimates that 8,280 would be required to pay a wheel tax if adopted.
2. At 8,280 eligible vehicles, the village would realize \$82,800 in revenue at a \$10 wheel tax or \$165,600 revenue at a \$20 wheel tax.
3. The Village has roughly 55 miles of local road. If managed appropriately, we should be replacing or reconstructing one mile per year. On average, our current CIP calls for \$2.5M in reconstruction a year. \$1M of that is for utilities (water, storm sanitary). Again on average, the other \$1.5M is for the actual street reconstruction.
4. If you apply the current street assessment policy to the average annual spending, the goal of the current policy is to assess 60% of the costs to parcel owners (30% for each side of the street) and the remaining 40% is paid through the levy. In that scenario, average total assessments per year would equal \$900k and levy totals would average \$600k per year.
5. Again, using the averages above, a \$20 wheel tax would generate \$165.6k, or just over 10% of the \$1.5M of road projects per year. A wheel tax of \$10 would generate roughly \$82.8k or a little over 5% of the total road project for the year.
6. State Transportation Funding - As it currently stands, there are proposal being discussed by the legislature to eliminate local governments ability to institute a wheel tax other than those already in place. The proposal would require future referendums to establish a wheel tax. Additionally, there is a component of the proposal that would allow counties to establish a 0.5% sales tax to be applied across the county (cities, villages and towns) were the revenues would be applied to transportation related projects in an equitable manner. At this time, the Governor has stated that he does not support the Assembly's plan on transportation at this time.
7. Local Transportation Funding – It is worth noting that a current plan in Brown County does involve a sales tax component that would fund County related transportation items.

RECOMMENDATION: Presented for discussion only – NO ACTION.

Village of Little Chute
Engineering Department

REQUEST FOR BOARD'S CONSIDERATION

ITEM DESCRIPTION:	Award of 2018 Concrete Paving and Utility Projects
REPORT PREPARED BY:	Christopher L. Murawski, P.E.
REPORT DATE:	April 13, 2018
ADMINISTRATOR'S REVIEW / COMMENTS:	<p>No additional comments to this report _____</p> <p>See additional comments attached _____</p>
EXPLANATION:	<p>On April 5, 2018 bids were opened for the 2018 Utility and Street Reconstruction Projects Contract Numbers 2018001 and 2018002 respectively. The utility and street reconstruction identified for this work is located on Wilson and Hayes Streets. Additional storm sewer installation is included in the utility contract for the 42-inch pipe installation to serve downtown projects.</p> <p>Two bids were received ranging in cost from \$1,918,131.70 to \$2,005,668.13. The low bid was submitted by Donald Hietpas and Sons Inc. of Little Chute, WI in the amount of \$1,918,131.70 as compared to the capital improvement budget of \$1,289,503. This contractor appears to be a responsible bidder and qualified to perform the work.</p> <p>Alternate No. 3 from Donald Hietpas and Sons Inc. was also provided to replace a garage for this project in the amount of \$28,148.70. This work is required for the downtown storm sewer project.</p> <p>One bid was received for paving contract (2018002) in the amount of \$581,824.22 as compared to the capital improvement budget of \$849,629 for this work. This bid was submitted by Vinton Construction of Manitowoc, WI. This contractor appears to be a responsible bidder and qualified to perform the work.</p>
RECOMMENDATION:	<p>It is the recommendation of the Engineering Department to award the contract for the 2018 Utility Reconstruction Project, Contract No. 2018001 to Donald Hietpas and Sons Inc. of Little Chute, WI and Include Alternate No. 3 for the total amount of \$1,946,280.40.</p> <p>It is also the recommendation of the Engineering Department to award the contract for the 2018 Concrete Paving Street Reconstruction Project, Contract No. 2018002 to Vinton Construction of Manitowoc, WI in the amount of \$581,824.22.</p>
<p>Project Total for Paving and Utility Work = \$2,528,104.62 (CIP Budget \$2,139,132)</p>	

DISBURSEMENT LIST- April 18, 2018

Payroll & Payroll Liabilities - April 5, 2018 **\$176,857.66**

Prepaid Invoices- April 2, 2018	\$186.00
Prepaid Invoices- April 4, 2018	\$85.00
Prepaid Invoices- April 6, 2018	\$17,863.94
Prepaid Invoices- April 12, 2018	\$3,356.05
Prepaid Invoices- April 13, 2018	\$15,556.83
Prepaid Invoices-	

Utility Commission- April 17, 2018 **\$43,315.19**

CURRENT ITEMS

Bills List - April 18, 2018 **\$246,791.11**

Total Payroll, Prepaid & Invoices **\$504,011.78**

The above payments are recommended for approval:

Rejected: _____

Approved April 18, 2018

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {} FALSE

Invoice	Description	Total Cost	GL Account
AIRGAS USA LLC			
9951997010 CYLINDER RENTALS		51.74	101-53330-217
Total AIRGAS USA LLC:		51.74	
AMG EMPLOYER SOLUTIONS			
366918 PHYSICAL AND DRUG SCREEN		130.00	207-52120-225
Total AMG EMPLOYER SOLUTIONS:		130.00	
AMPLITEL TECHNOLOGIES			
11719 YARD WASTE CABLING-POINT TO POINT		746.00	460-53470-204
11721 NEW DVR, CAMERA, & CABLING		6,465.62	404-57190-302
11754 MONTHLY DATTO BACK-UP SERVICE 04/18		325.00	404-57190-204
11755 DATTO BUSINESS BACKUP SERVICES 04/18		325.00	207-52120-240
Total AMPLITEL TECHNOLOGIES:		7,861.62	
APPLETON OIL CO INC			
250077 OFF ROAD DIESEL		2.62	201-53620-247
250077 OFF ROAD DIESEL		27.61	101-55200-247
250077 OFF ROAD DIESEL		7.43	101-55440-247
250077 OFF ROAD DIESEL		4.48	610-53612-247
250077 OFF ROAD DIESEL		13.16	620-53644-247
250077 OFF ROAD DIESEL		148.19	101-53330-217
Total APPLETON OIL CO INC:		203.49	
ASSESSMENT TECHNOLOGIES			
7562 WEB PUBLISHING DATA		774.24	101-51530-208
Total ASSESSMENT TECHNOLOGIES:		774.24	
ASSOCIATED APPRAISAL CONSULT			
133617 PROFESSIONAL SERVICES-APRIL		1,258.33	101-51530-204
Total ASSOCIATED APPRAISAL CONSULT:		1,258.33	
AT&T LONG DISTANCE			
03/18 845626857 FEB/MAR CHARGES		10.13	101-51650-203
03/18 845626857 FEB/MAR CHARGES		250.35	101-52200-203
03/18 845626857 FEB/MAR CHARGES		8.96	207-52120-203
03/18 845626857 FEB/MAR CHARGES		2.19	620-53924-203
Total AT&T LONG DISTANCE:		271.63	
AUTOZONE			
1973031411 TURTLE WAX		12.98	207-52120-247
Total AUTOZONE:		12.98	
BEN'S SMALL ENGINE			
22511 SHARPEN BLADE ON PUSH MOWER		56.00	101-53330-204
22511 SHARPEN BLADE ON PUSH MOWER		16.00	101-53330-221

Invoice	Description	Total Cost	GL Account
22601	SHARPEN BLADE ON TRUCK#46	56.00	101-53330-204
Total BEN'S SMALL ENGINE:		128.00	
BOND TRUST SERVICES CORP REF:40726-PA			
40726	PAYING AGENT FEE-REF 40726 PA	350.00	630-53444-229
Total BOND TRUST SERVICES CORP REF:40726-PA:		350.00	
BOND TRUST SERVICES CORP REF:40727-PA			
40727	PAYING AGENT FEE-REF 40727 PA	350.00	630-53444-229
Total BOND TRUST SERVICES CORP REF:40727-PA:		350.00	
BOND TRUST SERVICES CORP REF:40728-PA			
40728	PAYING AGENT FEE-REF 40728 PA	350.00	620-53924-229
Total BOND TRUST SERVICES CORP REF:40728-PA:		350.00	
BROCKMAN, MATT J			
03/18 REIMBURSE	WSFFA CONVENTION	154.18	101-52200-112
Total BROCKMAN, MATT J:		154.18	
BRUCE EQUIPMENT			
P06407	SWING FRAME FOR TRUCK #58	1,088.42	101-53330-225
P06516	STOP LIGHT SWITCH #14	24.06	101-53330-225
Total BRUCE EQUIPMENT:		1,112.48	
BRUYETTE, TODD			
04/18 REIMBURSE	SAFETY SHOE REIMBURSEMENT	125.00	101-53310-213
Total BRUYETTE, TODD:		125.00	
BUILDING SERVICES GROUP INC			
39929	MONTHLY CLEANING-VILLAGE HALL	1,266.00	101-51650-204
39930	MONTHLY CLEANING-MUNICIPAL GARAGE	384.00	101-53310-204
Total BUILDING SERVICES GROUP INC:		1,650.00	
CELLEBRITE USA INC			
Q363201	TRAINING-GUELI	3,850.00	207-52120-201
Total CELLEBRITE USA INC:		3,850.00	
CITY OF APPLETON			
241284	APRIL WEIGHTS & MEASURES	483.00	101-52050-204
Total CITY OF APPLETON:		483.00	
DECKER, LAURIE			
04/18 REIMBURSE	REIMBURSE ELECTION PROVISIONS	81.86	101-51440-211
Total DECKER, LAURIE:		81.86	

Invoice	Description	Total Cost	GL Account
EHLERS INVESTMENT PARTNERS LLC			
MARCH 2018	MARCH INVESTMENT MANAGEMENT	180.81	300-57331-229
MARCH 2018	MARCH INVESTMENT MANAGEMENT	442.58	620-53924-229
MARCH 2018	MARCH INVESTMENT MANAGEMENT	251.90	610-53614-229
MARCH 2018	MARCH INVESTMENT MANAGEMENT	410.04	630-53444-229
MARCH 2018	MARCH INVESTMENT MANAGEMENT	344.54	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC:		1,629.87	
FACTORY MOTOR PARTS CO			
18-1667982	BRAKE CLEANER	169.08	101-53330-218
Total FACTORY MOTOR PARTS CO:		169.08	
FASTENAL COMPANY			
CMWIKIM227998	RETURNED MERCHANDISE	48.31-	101-53330-225
WIKIM228174	ANCHORS FOR BENCHES & PARKS	69.23	101-55200-218
WIKIM228400	GRINDING & CUTTING WHEEL VEND PACK	75.66	101-53330-218
WIKIM228706	WASHERS & BOLTS	8.50	101-53300-218
WIKIM228725	SCREWS & BOLTS	10.39	101-53330-218
Total FASTENAL COMPANY:		115.47	
FOX VALLEY METROLOGY			
365172	SOUND LEVEL METER	113.20	207-52120-205
Total FOX VALLEY METROLOGY:		113.20	
G&K SERVICES			
6011673800	TOWELS, DUSTMOPS, AND MOPS	37.10	101-51650-243
6011673800	TOWELS, DUSTMOPS, AND MOPS	37.10	206-55110-243
Total G&K SERVICES:		74.20	
GUSTMAN			
46254	REPAIRS TO TRUCK #3631	121.21	101-53330-225
Total GUSTMAN:		121.21	
HALRON LUBRICANTS INC			
988476	DIESEL EXHAUST FLUID PURUS/VALVOLINE	550.28	101-53330-217
989909	DRUM RETURN	40.00-	101-53330-217
Total HALRON LUBRICANTS INC:		510.28	
HEART OF THE VALLEY			
040418	MARCH WASTEWATER	111,204.21	610-53611-225
040418	FOG CONTROL	91.00	610-53611-204
Total HEART OF THE VALLEY:		111,295.21	
HERRLING CLARK LAW FIRM LTD			
44923	VILLAGE SHARE-EXHIBITION CENTER	1,501.50	209-53620-262
Total HERRLING CLARK LAW FIRM LTD:		1,501.50	

Invoice	Description	Total Cost	GL Account
J.F. AHERN CO			
249333	FIRE EQUIPMENT 5# RECHARGE	39.00	207-52120-213
Total J.F. AHERN CO:		39.00	
JX ENTERPRISES INC			
2410724S	PARTS FOR TRUCK #29	10.93	101-53330-225
2410724S	PARTS FOR TRUCK #29	115.00	101-53330-204
2416159P	PARTS FOR TRUCK #29	61.19	101-53330-225
Total JX ENTERPRISES INC:		187.12	
KRAUTKRAMER, PETER			
1Q 2018	DIRECTOR WAGES JAN-MAR	912.50	101-55480-102
Total KRAUTKRAMER, PETER:		912.50	
KUNDINGER FLUID POWER INC			
50479852	HOSE ADAPTER	17.47	101-53330-218
50479893	COUPLINGS FOR STOCK	440.30	101-53330-218
Total KUNDINGER FLUID POWER INC:		457.77	
KWIK TRIP INC			
MAR 2018 286768	MAR FUEL FOR SQUADS	2,462.68	207-52120-247
Total KWIK TRIP INC:		2,462.68	
LEE RECREATION LLC			
11523-18	SWING SHACKLES WITH BOLT	75.95	101-55200-221
11531-18	BENCH FRAME WITHOUT BACK	766.00	204-55420-204
Total LEE RECREATION LLC:		841.95	
LLOYD, MICHAEL			
03/18 REIMBURSE	WSFFA CONVENTION	154.17	101-52200-112
Total LLOYD, MICHAEL:		154.17	
MATTHEWS TIRE			
225729	4 WHEEL ALIGNMENT #98	84.95	207-52120-247
225794	2 NEW TIRES ON SQUAD #92	301.32	207-52120-247
65047	FLAT REPAIR TRUCK #37	30.50	101-53330-204
65047	FLAT REPAIR TRUCK #37	5.50	101-53330-225
65135	SERVICE CALL TO TRUCK #19	172.00	101-53330-204
65135	SERVICE CALL TO TRUCK #19	25.00	101-53330-225
Total MATTHEWS TIRE:		619.27	
MENARDS - APPLETON EAST			
34435	AIR FILTERS	23.30	207-52120-242
35199	POOL CONCESSION REPAIRS	31.49	204-55420-242
35222	REPAIRS TO ISLAND PARK WHARF	120.29	101-55200-242
Total MENARDS - APPLETON EAST:		175.08	

Invoice	Description	Total Cost	GL Account
NEWS PUBLISHING CO INC			
390351	PUBLIC HEARING-SEC 44-20	56.48	101-51440-227
390680	RESOLUTION-HARVEST TRAIL	169.73	101-51440-227
390681	ADVERTISEMENT FOR BIDS	92.30	101-51440-227
391105	NOTICE OF POLLING LOCATIONS	26.09	101-51440-227
391106	ADVERTISEMENT FOR BIDS	73.92	101-51440-227
391125	ORDINANCE-LEAD WATER LATERALS	130.21	101-51440-227
392143	NOTICE OF POLLING LOCATIONS	20.61	101-51440-227
393092	SCHOOL SIGN VARIANCE	61.20	101-51440-227
393093	NOTICE OF POLLING LOCATIONS	21.61	101-51440-227
393094	LIQUOR LICENSE APPLICATION-EL JARIPEO	13.39	101-51440-227
Total NEWS PUBLISHING CO INC:		665.54	
NOTT COMPANY			
3108367	PARTS FOR STORM SEWER SWEEPER	21.19	101-53330-225
Total NOTT COMPANY:		21.19	
O'BRIEN, TIMOTHY S			
03/18 REIMBURSE	SAFETY SHOES REIMBURSEMENT	125.00	101-53310-213
Total O'BRIEN, TIMOTHY S:		125.00	
O'REILLY AUTOMOTIVE INC			
2043-110040	COUPLER & GREASE GUN FOR TRUCK #6	75.97	101-53330-225
2043-110499	SHOP OIL	104.99	101-53330-217
2043-113012	HYDRAULIC & OIL FILTERS	85.81	101-53330-218
2043-113023	GEAR LUBE FOR TRUCK #46	26.76	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		293.53	
OUTAGAMIE COUNTY RECYCLING & SOLID WASTE			
2063	MARCH LANDFILL TIPPING FEES	11,409.60	201-53620-204
Total OUTAGAMIE COUNTY RECYCLING & SOLID WASTE:		11,409.60	
OUTAGAMIE COUNTY TREASURER			
117889	DISPATCH PROGRAM USAGE FEE	1,654.52	207-52120-204
MAR 2018	MAR COURT FINES	525.03	101-35101
Total OUTAGAMIE COUNTY TREASURER:		2,179.55	
PACKER CITY INT'L TRUCKS			
X103057216:01	DRAIN VALVE & FILTER FOR #13	40.81	101-53330-225
Total PACKER CITY INT'L TRUCKS:		40.81	
PAULSON, TIM			
04/18 REIMBURSE	REIMBURSEMENT FOR SAFETY SHOES	125.00	101-53300-213
Total PAULSON, TIM:		125.00	
PETERSON, BRIAN			
02/18 REIMBURSE	SAFETY SHOES REIMBURSEMENT	116.55	101-55200-213

Invoice	Description	Total Cost	GL Account
Total PETERSON, BRIAN:		116.55	
PRIMADATA LLC			
MAY 2018	MAY POSTCARD POSTAGE	275.00	201-53620-226
MAY 2018	MAY POSTCARD POSTAGE	275.00	610-53613-226
MAY 2018	MAY POSTCARD POSTAGE	275.00	620-53904-226
MAY 2018	MAY POSTCARD POSTAGE	275.00	630-53443-226
Total PRIMADATA LLC:		1,100.00	
REINDERS INC			
1720224	RETURNED MERCHANDISE	123.10-	101-53330-225
1727119	PARTS FOR TRUCK #46	274.37	101-53330-225
Total REINDERS INC:		151.27	
RENT-A-FLASH OF WISCONSIN INC			
61203	STREET SIGNS	3,379.70	101-53300-218
Total RENT-A-FLASH OF WISCONSIN INC:		3,379.70	
RIESTERER & SCHNELL INC			
1321068	WHEEL ASSEMBLY & PTO SHAFT TRUCK #48	730.06	101-53330-225
Total RIESTERER & SCHNELL INC:		730.06	
SEEFELDT COLLISION REPAIR			
59	REPLACE RIGHT BOX ON TRUCK #83	2,339.68	101-53330-225
Total SEEFELDT COLLISION REPAIR:		2,339.68	
STATE OF WI COURT FINES &			
MAR 2018	MARCH COURT FINES	2,170.64	101-35101
Total STATE OF WI COURT FINES &:		2,170.64	
STONERIDGE LITTLE CHUTE LLC			
23030681014	SENIOR ITEMS 3/26	21.96	101-55300-218
23088181044	SENIOR ITEMS 3/13	10.45	101-55300-218
Total STONERIDGE LITTLE CHUTE LLC:		32.41	
THEDACARE LABORATORIES			
MAR 2018 1210055	MARCH BLOOD DRAWS	340.00	207-52120-204
Total THEDACARE LABORATORIES:		340.00	
TIME WARNER CABLE			
04/18 60505470190	APRIL/MAY SERVICE	125.38	101-51650-203
04/18 70953560100	APRIL/MAY SERVICE	450.60	101-51650-203
Total TIME WARNER CABLE:		575.98	
TOTAL TOOL SUPPLY INC			
6115000	NYLON SLING	32.14	101-53330-218

Invoice	Description	Total Cost	GL Account
TOTAL TOOL SUPPLY INC:		<u>32.14</u>	
ULINE			
96288451	GREEN JOB TICKET HOLDERS	102.30	207-52120-218
Total ULINE:		<u>102.30</u>	
UNEMPLOYMENT INSURANCE			
8905922	UNEMPLOYMENT-ROUTHIEAUX	68.00	101-51440-113
Total UNEMPLOYMENT INSURANCE:		<u>68.00</u>	
UNIFIRST CORPORATION			
0970258373	SHIRTS/PANTS	9.90	101-53330-213
0970258373	LAUNDRY BAGS/WIPERS	32.40	101-53330-218
Total UNIFIRST CORPORATION:		<u>42.30</u>	
US AUTOFORCE			
7736077	SHOP SUPPLIES	86.39	101-53330-218
7736409	X-TRA SEAL MOUNTING PASTE	45.81	101-53330-218
Total US AUTOFORCE:		<u>132.20</u>	
VALENTYN, ERIC			
03/18 REIMBURSE	WSFFA CONVENTION	292.18	101-52200-112
Total VALENTYN, ERIC:		<u>292.18</u>	
VERBETEN, JASON			
03/18 REIMBURSE	REIMBURSE FOR SAFETY SHOES	125.00	101-53310-213
Total VERBETEN, JASON:		<u>125.00</u>	
VERBRUGGEN, CASEY			
03/18 REIMBURSE	WSFFA CONVENTION	292.18	101-52200-112
Total VERBRUGGEN, CASEY:		<u>292.18</u>	
VERHAGEN, PAT			
03/18 REIMBURSE	SAFETY SHOES REIMBURSEMENT	125.00	101-53310-213
Total VERHAGEN, PAT:		<u>125.00</u>	
VILLAGE OF KIMBERLY			
Q2 2018	Q2 PAYMENT-LIBRARY	66,858.00	206-55110-260
Q2 2018	Q2 PAYMENT-CUSTODIAL	6,396.23	206-55110-241
Q2 2018	Q2 PAYMENT-CUSTODIAL	3,303.75	207-52120-241
Q2 2018	Q2 PAYMENT-CUSTODIAL	1,394.06	101-52250-241
Total VILLAGE OF KIMBERLY:		<u>77,952.04</u>	
WELLS FARGO FINANCIAL LEASING			
5004707907	APRIL COPIER LEASE	450.00	101-53310-207
5004707907	APRIL COPIER LEASE	803.15	101-51650-207

Invoice	Description	Total Cost	GL Account
	Total WELLS FARGO FINANCIAL LEASING:	1,253.15	
	Grand Totals:	246,791.11	

Report GL Period Summary

Vendor number hash: 206174
Vendor number hash - split: 276026
Total number of invoices: 102
Total number of transactions: 128

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	246,791.11	246,791.11
Grand Totals:	246,791.11	246,791.11

Report Criteria:

Invoice Detail.Voided = {} FALSE

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 UTILITY REFUNDS (4900)							
117211007	Invoi	OVERPAYMENT ON ACCT# 1-172110-07	15.02	Open	Non		001-15000
124366010	Invoi	OVERPAYMENT ON ACCT# 1-243660-10	22.51	Open	Non		001-15000
Total 2018 UTILITY REFUNDS (4900):							
			37.53				
ARMS INC (4538)							
248238	Invoi	PURGE TOTER	52.09	Open	Non		207-52120-218
Total ARMS INC (4538):							
			52.09				
DORNER COMPANY (4840)							
140647	Invoi	2 BUTTERFLY VALVES	860.08	Open	Non		620-53634-255
Total DORNER COMPANY (4840):							
			860.08				
FERGUSON ENTERPRISES INC #448 #1020 (2046)							
WN151059	Invoi	COPPER TEES	20.95	Open	Non		620-53634-255
Total FERGUSON ENTERPRISES INC #448 #1020 (2046):							
			20.95				
FERGUSON WATERWORKS #1476 (221)							
242014	Invoi	HOSE CONNECTION VACUUM BREAKER	675.00	Open	Non		620-53644-255
Total FERGUSON WATERWORKS #1476 (221):							
			675.00				
HEART OF THE VALLEY (280)							
040418MP	Invoi	MARCH HOV METER PAYABLE	2,532.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):							
			2,532.00				
INDUSTRIAL MARKETING (921)							
42072	Invoi	PARTS FOR SWEEPER #13	142.30	Open	Non		101-53330-225
Total INDUSTRIAL MARKETING (921):							
			142.30				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ38271	Invoi	SERVICE CALL TO JEFFERSON & EVERGREEN	124.00	Open	Non		620-53644-250
Total LAPPEN SECURITY PRODUCTS INC (735):							
			124.00				
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
248613	Invoi	PARTS FOR WATER DEPT	49.92	Open	Non		620-53624-255
248913	Invoi	PARTS FOR WATER DEPT	9.98	Open	Non		620-53624-255
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):							
			59.90				
LITTLE CHUTE AREA SCHOOL DIST (265)							
Q1 2018	Invoi	1ST QTR MOBILE HOME FEES	2,540.18	Open	Non		101-31140
Q1 2018	Invoi	MH LOTTERY CREDIT 2018	5,737.92	Open	Non		101-31140
Total LITTLE CHUTE AREA SCHOOL DIST (265):							
			8,278.10				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
MADISON NATIONAL LIFE (4857)							
1291414	Invoi	APRIL LIFE	377.48	Open	Non		101-21385
1291414	Invoi	APRIL LTD	823.24	Open	Non		101-21391
Total MADISON NATIONAL LIFE (4857):							
			1,200.72				
MIDWEST METER INC (4407)							
98863	Invoi	MODEL 25 CHAMBER ASSEMBLY	387.62	Open	Non		620-53644-253
Total MIDWEST METER INC (4407):							
			387.62				
PROGRESSIVE BIKE RAMPS (4285)							
24153	Invoi	REPLACEMENT BOARDS FOR SKATEPARK	1,110.00	Open	Non		101-55200-242
Total PROGRESSIVE BIKE RAMPS (4285):							
			1,110.00				
U.S. VENTURE INC (2854)							
L59897	Invoi	SPECTRO FUEL FOR TRUCKS #12 & 13	40.00	Open	Non		101-53330-217
Total U.S. VENTURE INC (2854):							
			40.00				
VERIZON WIRELESS (3606)							
9803519793	Invoi	FEBRUARY/MARCH SERVICE	36.54	Open	Non		620-53924-203
Total VERIZON WIRELESS (3606):							
			36.54				
Grand Totals:							
			15,556.83				

Report GL Period Summary

Vendor number hash: 53059
 Vendor number hash - split: 58181
 Total number of invoices: 17
 Total number of transactions: 19

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	15,556.83	15,556.83
Grand Totals:	15,556.83	15,556.83

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
VILLAGE OF LITTLE CHUTE (1404)							
041218	Invoi	PAYMENT ERROR 3-702355-00 UM INSTEAD OF S	3,356.05	Open	Non		001-15000
Total VILLAGE OF LITTLE CHUTE (1404):							
			3,356.05				
Grand Totals:							
			3,356.05				

Report GL Period Summary

Vendor number hash: 1404
 Vendor number hash - split: 1404
 Total number of invoices: 1
 Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	3,356.05	3,356.05
Grand Totals:	3,356.05	3,356.05

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 UTILITY REFUNDS (4900)							
129145524	Invoi	OVERPAYMENT ON ACCT# 1-291455-24	15.44	Open	Non		001-15000
129257711	Invoi	OVERPAYMENT ON ACCT# 1-292577-11	17.77	Open	Non		001-15000
Total 2018 UTILITY REFUNDS (4900):							
			33.21				
2018 VAN LIESHOUT REFUNDS (4911)							
031018	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non		208-34401
Total 2018 VAN LIESHOUT REFUNDS (4911):							
			100.00				
ASCENSION MEDICAL GROUP (4335)							
JAN FEB YOGA 20	Invoi	YOGA INSTRUCTOR 01/08 - 02/26	362.50	Open	Non		208-52900-204
Total ASCENSION MEDICAL GROUP (4335):							
			362.50				
BUILDING SERVICE INC (4436)							
124502	Invoi	OFFICE FURNITURE-MSB BUILDING	6,432.71	Open	Non		460-51103-285
127884	Invoi	FILING CABINETS	1,113.56	Open	Non		207-52120-221
127885	Invoi	TWO OFFICE CHAIRS	695.98	Open	Non		207-52120-221
128297	Invoi	REPLACEMENT CHAIR BEARINGS	126.16	Open	Non		101-51650-221
Total BUILDING SERVICE INC (4436):							
			8,368.41				
CELLCOM (4683)							
835536	Invoi	DPW/PARK & REC CHARGES	78.73	Open	Non		101-53310-203
835536	Invoi	DPW/PARK & REC CHARGES	13.40	Open	Non		101-55200-203
835536	Invoi	DPW/PARK & REC CHARGES	86.45	Open	Non		101-55300-203
835536	Invoi	DPW/PARK & REC CHARGES	43.55	Open	Non		101-51650-203
835536	Invoi	ENGINEERING PHONE CHARGES	173.53	Open	Non		452-57331-203
835536	Invoi	INSPECTOR PHONE CHARGES	27.76	Open	Non		101-52050-203
Total CELLCOM (4683):							
			423.42				
COURT REFUNDS (4746)							
2018TR003250	Invoi	CITATION PAID IN ERROR ON OFFICIAL PAYMENT	10.00	Open	Non		101-35101
Total COURT REFUNDS (4746):							
			10.00				
DAMAGE PREVENTION SERVICES (4068)							
2423	Invoi	MARCH LOCATES	161.25	Open	Non		610-53612-209
2423	Invoi	MARCH LOCATES	365.50	Open	Non		620-53644-209
2423	Invoi	MARCH LOCATES	311.75	Open	Non		630-53442-209
Total DAMAGE PREVENTION SERVICES (4068):							
			838.50				
DE WITT, MEGHAN (3024)							
030118	Invoi	C-STARS INSTRUCTOR PAY	497.35	Open	Non		101-55300-204
Total DE WITT, MEGHAN (3024):							
			497.35				
EHLERS INVESTMENT PARTNERS LLC (1425)							
FEBRUARY 2018	Invoi	FEBRUARY INVESTMENT MANAGEMENT	163.30	Open	Oth		300-57331-229
FEBRUARY 2018	Invoi	FEBRUARY INVESTMENT MANAGEMENT	395.42	Open	Oth		620-53924-229

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
FEBRUARY 2018	Invoi	FEBRUARY INVESTMENT MANAGEMENT	227.51	Open	Oth	610-53614-229	
FEBRUARY 2018	Invoi	FEBRUARY INVESTMENT MANAGEMENT	370.32	Open	Oth	630-53444-229	
FEBRUARY 2018	Invoi	FEBRUARY INVESTMENT MANAGEMENT	310.93	Open	Oth	101-51780-229	
JANUARY 2018	Invoi	JANUARY INVESTMENT MANAGEMENT	181.05	Open	Oth	300-57331-229	
JANUARY 2018	Invoi	JANUARY INVESTMENT MANAGEMENT	433.10	Open	Oth	620-53924-229	
JANUARY 2018	Invoi	JANUARY INVESTMENT MANAGEMENT	251.71	Open	Oth	610-53614-229	
JANUARY 2018	Invoi	JANUARY INVESTMENT MANAGEMENT	410.02	Open	Oth	630-53444-229	
JANUARY 2018	Invoi	JANUARY INVESTMENT MANAGEMENT	344.09	Open	Oth	101-51780-229	
Total EHLERS INVESTMENT PARTNERS LLC (1425):			3,087.45				
FIRST SUPPLY LLC - APPLETON (482)							
11021222-00	Invoi	3 TOILET SEATS @ VAN LIESHOUT	80.88	Open	Non	101-55200-242	
Total FIRST SUPPLY LLC - APPLETON (482):			80.88				
GRAEF (3713)							
96541	Invoi	FOX RIVER BOARDWALK PH 1	2,387.30	Open	Non	420-57620-277	
Total GRAEF (3713):			2,387.30				
HOME DEPOT CREDIT SERVICES (1545)							
1081245	Invoi	RECYCLE BASKETS	17.94	Open	Non	208-52900-218	
1081245	Invoi	CABINET FOR SUPPLIES	79.96	Open	Non	208-52900-225	
Total HOME DEPOT CREDIT SERVICES (1545):			97.90				
LIBERTY HALL (518)							
040517	Invoi	BEST BADGE AWARD DINNER	120.00	Open	Non	207-52120-218	
Total LIBERTY HALL (518):			120.00				
MENARDS - APPLETON EAST (319)							
33150	Invoi	LATEX GLOVES FOR CLEANING	47.94	Open	Non	101-55200-222	
Total MENARDS - APPLETON EAST (319):			47.94				
NASSCO INC (4886)							
S2300325.001	Invoi	MOPS	54.68	Open	Non	208-52900-222	
Total NASSCO INC (4886):			54.68				
STONERIDGE LITTLE CHUTE LLC (4903)							
22015191307	Invoi	WATER FOR BAND	2.50	Open	Non	101-55480-211	
24052311228	Invoi	SENIOR PROGRAM 2/12	20.46	Open	Non	101-55300-218	
24052311228	Invoi	CREDIT FOR TAXES	.74	Open	Non	101-55300-218	
24060721222	Invoi	CLEANER FOR DANCE MATS	3.19	Open	Non	101-55300-218	
24074191137	Invoi	SENIOR PROGRAM 2/21	5.00	Open	Non	101-55300-218	
Total STONERIDGE LITTLE CHUTE LLC (4903):			30.41				
TIME WARNER CABLE (89)							
03/18 71391120150	Invoi	MARCH/APRIL SERVICE	230.99	Open	Non	207-52120-203	
Total TIME WARNER CABLE (89):			230.99				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
US POSTMASTER (264)							
DPW APRIL 2018	Invoi	2018 DPW/ENGINEERING NEWSLETTER	108.88	Open	Non	101-53300-226	
DPW APRIL 2018	Invoi	2018 DPW/ENGINEERING NEWSLETTER	190.61	Open	Non	101-53350-226	
DPW APRIL 2018	Invoi	2018 DPW/ENGINEERING NEWSLETTER	44.64	Open	Non	101-53460-226	
DPW APRIL 2018	Invoi	2018 DPW/ENGINEERING NEWSLETTER	133.83	Open	Non	101-53650-226	
DPW APRIL 2018	Invoi	2018 DPW/ENGINEERING NEWSLETTER	107.54	Open	Non	201-53620-226	
DPW APRIL 2018	Invoi	2018 DPW/ENGINEERING NEWSLETTER	35.85	Open	Non	610-53614-226	
DPW APRIL 2018	Invoi	2018 DPW/ENGINEERING NEWSLETTER	238.99	Open	Non	620-53924-226	
DPW APRIL 2018	Invoi	2018 DPW/ENGINEERING NEWSLETTER	95.60	Open	Non	630-53444-226	
Total US POSTMASTER (264):						955.94	
WASTEBUILT ENTITIES (4690)							
3230493	Invoi	GRABBER TIP #6	137.06	Open	Non	101-53330-225	
Total WASTEBUILT ENTITIES (4690):						137.06	
Grand Totals:						17,863.94	

Report GL Period Summary

Vendor number hash: 92279
 Vendor number hash - split: 143526
 Total number of invoices: 27
 Total number of transactions: 51

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	17,863.94	17,863.94
Grand Totals:	17,863.94	17,863.94

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Report Criteria:

Invoice Detail.Voided = {=} FALSE
Vendor.Vendor number = 4771

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
WPRA (4771)							
030618	Invoi	WPRA CONFERENCE - KOEBE	85.00	Open	Non		101-55300-201
Total WPRA (4771):							
			85.00				
Grand Totals:							
			85.00				

Report GL Period Summary

Vendor number hash: 4771
Vendor number hash - split: 4771
Total number of invoices: 1
Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	85.00	85.00
Grand Totals:	85.00	85.00

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
PAGONI'S (4749)							
040218	Invol	LUNCH FOR POLL WORKERS	186.00	Open	Non		101-51440-211
Total PAGONI'S (4749):							
			186.00				
Grand Totals:							
			186.00				

Report GL Period Summary

Vendor number hash: 4749
 Vendor number hash - split: 4749
 Total number of invoices: 1
 Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	186.00	186.00
Grand Totals:	186.00	186.00