

MINUTES OF THE REGULAR BOARD MEETING OF APRIL 18, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
David Peterson, Trustee
Larry Van Lankvelt, Trustee
James Hietpas, Trustee
John Elrick, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Lieutenant Slotke, Fox Valley Metro Police Department
Tyler Claringbole, Village Attorney
Jim Moes, Community Development Director
Adam Breest, Director of Parks, Recreation and Forestry
Laurie Decker, Village Clerk
Chris Murawski, Engineer
Interested Citizens

EXCUSED: Teri Matheny, Finance Director
Steve Thiry, Library Director

Public Appearance for Items Not on the Agenda

Heather Elliott, 1007 E. Elm Drive, Little Chute presented a Summer Day Camp Petition with 78 names in favor of a Summer Day Camp Program. She felt that this would be a good idea for the community as most day cares are full and cannot take extra summer kids who need daycare.

Other Informational Items—March Fire, FVMPD Monthly Reports and March Report

Approval of Minutes

Minutes of the Committee of the Whole Meeting of April 11, 2018

Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Minutes of the Committee of the Whole Meeting of April 11, 2018

Ayes 7, Nays 0 – Motion Carried

Proclamation—2017-2018 Little Chute High School Dance Team and Coaches

A Proclamation was presented to the 2017-2018 Little Chute High School Dance Team and Coaches by President Vanden Berg

Proclamation—Little Chute Chute-ing Stars Dance Team

A Proclamation was presented to the Little Chute Chute-ing Stars Dance Team by President Vanden Berg

Operator License Approvals

Dolor, Alexandria	Walgreens	Combined Locks
Fox, Tina	Walgreens	Appleton
Godschalx, Kate	5 th Quarter	Menasha
Santiago, Amy	Walgreens	Appleton

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Operator Licenses as presented

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—Adopt Ordinance No. 6, Series 2018 Annexing Territory from the Town of Vandebroek Where Electors Reside in the Territory for James Schuh

Moved by Trustee Elrick, seconded by Trustee Peterson to Adopt Ordinance No. 6, Series 2018 Annexing Territory from the Town of Vandebroek Where Electors Reside in the Territory for James Schuh

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Ordinance No. 7, Series 2018 Annexing Territory from the Town of Vandebroek Where No Electors Reside in the Territory for the Vangroll/Feller Family

Moved by Trustee Elrick, seconded by Trustee Peerenboom to Adopt Ordinance No. 7, Series 2018 Annexing Territory from the Town of Vandebroek Where No Electors Reside in the Territory for the Vangroll/Feller Family

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Ordinance No. 8, Series 2018 the Amended and Restated Ordinance Imposing A Room Tax on the Privilege of Furnishing, at Retail, Except Sales for Resale, Rooms or Lodging to Transients

Moved by Trustee Smith, seconded by Trustee Elrick to Adopt Ordinance No. 8, Series 2018 the Amended and Restated Ordinance Imposing A Room Tax on the Privilege of Furnishing, at Retail, Except Sales for Resale, Rooms or Lodging to Transients

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Resolution No. 15 for the DNR Outdoor Recreation and the Village of Little Chute Parks, Recreation & Forestry Department

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 15 for the DNR Outdoor Recreation and the Village of Little Chute Parks, Recreation & Forestry Department

Ayes 7, Nays 0 – Motion Carried

Action—Fox Cities Room Tax Fiscal Agency Agreement

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve the Fox Cities Room Tax Fiscal Agency Agreement

Ayes 7, Nays 0 – Motion Carried

Action—Civic Center Renovation—2018 CIP Item

Administrator Fenlon presented documents for the Civic Center Renovation with the intent of doing as much as possible in-house.

Moved by Trustee Elrick, seconded by Trustee Peterson to Approve the Civic Center Renovation—2018 CIP Item

Ayes 7, Nays 0 – Motion Carried

Action—Approve El Jaripeo 2 Liquor License

Moved by Trustee Smith, seconded by Trustee Elrick to Approve El Jaripeo 2 Liquor License

Ayes 7, Nays 0 – Motion Carried

Discussion—Wheel Tax

Administrator Fenlon gave information for discussion only on implementing a wheel tax. Trustee Peerenboom questioned if there was consensus with the Board to move forward with this discussion. Trustee Hietpas wondered how the amount of cars were collected; Administrator Fenlon advised it is all done through the DOT, the wheel tax is collected by them and then sent to the municipalities. Trustee Van Lankvelt feels the street assessments keep getting larger and this would be an additional tax and would like to try and reduce the assessment. Administrator Fenlon advised that the assessments have been the same since the 2014 when the board locked in the rate. Trustee Smith advised that the residents he has talked to feel if there is an additional tax it should be on the tax bill so it can be deducted and would like to look at other ways to reduce costs and is against a wheel tax. Trustee Peterson does not support the wheel tax, especially with the confusion of the Appleton and Kaukauna addresses. Trustee Elrick asked if the wheel tax could be used for sewer and water also; Administrator Fenlon advised that legally a wheel tax can only be used on streets and sidewalks. Trustee Hietpas asked about businesses and if they were included, Director Moes stated that commercial vehicles are exempt. President Vanden Berg suggested that this be brought back again and be voted on at a later date. Administrator Fenlon asked the board to advise him on suggestions and ideas on strategy. Trustee Smith wondered if there was better equipment to keep the streets in use longer and how to raise money that could go towards debt reduction. Trustee Elrick would like to see the numbers if the tax rate were increased. Administrator Fenlon reminded the board that we will need re-evaluations to look at the big picture and what is expected for the future.

Action—Award 2018 Street Construction Projects

Engineer Murawski advised that bids were received and came in higher mostly due to the extensive downtown storm work. The plan is to change the scope of the project to reduce the amount of work to be able to meet the CIP budget amount. It is the recommendation of the Engineering Depart to award the contract for the 2018 Utility Reconstruction Project to Donald Hietpas and Sons and include Alternate No. 3 in the amount of \$1,946,280.40. Staff is also recommending awarding the 2018 Concrete Paving Street Reconstruction Project to Vinton Construction in the amount of \$581,924.22 for a total of \$2,528,104.62 (CIP budget \$2,139,132).

Moved by Trustee Elrick, seconded by Trustee Peerenboom to Approve the 2018 Street Construction Projects as presented

Ayes 7, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

None

Closed Sessions:

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Review Candidates for DPW Director and Employment Agreement Discussion*

Moved by Trustee Elrick, seconded by Trustee Smith to Enter into Closed Session at 7:36 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Peterson to Exit Closed Session at 8:26 p.m.

Ayes 7, Nays 0 – Motion Carried

Action—Employment Agreement for Fox Valley Metro Police Department Chief of Police

Moved by Trustee Peterson, seconded by Trustee Smith to Approve Employment Agreement for Fox Valley Metro Police Department Chief of Police

Ayes 7, Nays 0 - Motion Carried

Adjournment

Moved by Trustee Peterson, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:26 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:


Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg, Village President