

MINUTES OF THE UTILITY COMMISSION MEETING – FEBRUARY 20, 2018

Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Mark Gloudemans
Tim Bevers

EXCUSED: Jessica Schultz
Michael Vanden Berg
Tim Wegand

ALSO PRESENT: Village Administrator James Fenlon, Finance Director Teri Matheny,
Jerry Verstegen, MCO

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Approval of Minutes of January 16, 2018

*Moved by M. Gloudemans, seconded by T. Bevers to Approve the Minutes of
January 16, 2018*

All Ayes – Motion Carried

Discussion/Recommendation—Lead Water Services Ordinance

Administrator Fenlon went over staff recommendation for additional changes to the draft ordinance that was reviewed last month by the Utility Commission and is recommending approval to present Ordinance to the Village Board.

*Moved by K. Coffey, seconded by M. Gloudemans to recommend to the Village Board to Adopt
the Lead Services Ordinance as presented*

All Ayes – Motion Carried

Progress Reports

MCO Operations Update

J. Verstegen, MCO presented documents updating current, past and ongoing Water Department projects.

Director of Public Works

Administrator Fenlon presented documents on Sanitary Sewer, Storm Sewer, Storm Ponds and Engineering Installation and Design Notes information.

Finance Director

Director Matheny advised Finance is working on Utility Billing to be Audit Ready by April 1, 2018. Utilities are in good shape and continue to grow.

Approval of Vouchers

*Moved by T. Bevers, seconded by M. Gloudemans to Approve and Authorize payment of the
vouchers and draw from the respective funds*

All Ayes – Motion Carried

Unfinished Business

None

Items for Future Agenda

None

Adjournment

Moved by K. Coffey, seconded by M. Gloudemans to Adjourn the Meeting at 6:20 p.m.

All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: Laurie Decker, Village Clerk

By: Kevin Coffey, Chair