

MINUTES OF THE REGULAR BOARD MEETING OF MAY 16, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
David Peterson, Trustee
Larry Van Lankvelt, Trustee
James Hietpas, Trustee
John Elrick, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Daniel Meister, Chief of Police, Fox Valley Metro Police Department
Tyler Claringbole, Village Attorney
Jim Moes, Community Development Director
Adam Breest, Director of Parks, Recreation and Forestry
Laurie Decker, Village Clerk
Chris Murawski, Engineer
Interested Citizens

EXCUSED: Teri Matheny, Finance Director, Steve Thiry, Library Director
Adam Breest, Director of Parks, Recreation and Forestry

Public Appearance for Items Not on the Agenda

None

Other Informational Items—April Fire, FVMPD Monthly Reports and April Report

Approval of Minutes

Minutes of the Regular Board Meeting of May 2, 2018

Minutes of the Committee of the Whole Meeting of May 9, 2018

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of May 2, 2018 and Minutes of the Committee of the Whole Meeting of May 9, 2018

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Operator Licenses Approvals:

Sawlsville, Rikki L.	Pine Street Bar	Appleton
Schafer, Daniel T.	Ladder House	Kaukauna
Stadtmueller, Tamara J.	Ladder House	Kaukauna
Zimmerman, Katy	Gentlemen Jacks	Little Chute

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to approve Operator Licenses

Ayes 7, Nays 0 – Motion Carried

Action—Employment Agreement for Director of Public Works

Employment Agreement verified and approved for Kent Taylor, who will start on June 11, 2018 as the Director of Public Works.

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve the Employment Agreement for the Director of Public Works

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Municipal Service Building Landscape Buffer

Two local companies put together a landscaping package for the Municipal Services Building. Vande Hey Company, Inc.'s offer was approved by Village code and recommended by the Community Development Director, Jim Moes. Administrator Fenlon added that the price proposals cost comparisons are due to a difference in the types of plantings. It was also noted that Director Breest did go back to the other company to get a closer comparison offer however; the other company was not able to do so.

Moved by Trustee Elrick, seconded by Trustee Peerenboom to enter into an Agreement with Vande Hey Company, Inc. for the Municipal Service Building Landscape Buffer Project

Ayes 7, Nays 0 – Motion Carried

Action—Fox Cities Room Tax Commission Appointment

President Vanden Berg recommended Administrator Fenlon as our representative to the Fox Cities Room Tax Commission to commence June 1, 2018.

Moved by Trustee Peerenboom, seconded by Trustee Smith to appoint Administrator James Fenlon as our representative to the Fox Cities Room Tax Commission

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Resolution No. 16, Series 2018 A Final Special Assessment/Hookup Fee Resolution Authorizing Special Assessments/Hookup Fees for Installation and Construction of Municipal Improvements for Hayes, Wilson and Daytona

Director Murawski advised unit prices are attached to the Engineer's report and final resolution. Actual final costs will be determined at construction completion and will therefore mean an amendment to the resolution.

Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution No. 16, Series 2018 A Final Special Assessment/Hookup Fee Resolution Authorizing Special Assessments/Hookup Fees for Installation and Construction of Municipal Improvements for Hayes, Wilson and Daytona

Ayes 7, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

A Comprehensive Plan Update in the 2019/2020 period will be needed due to the large growth of Little Chute, advised Director Moes.

Closed Session

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Related Matters Regarding a Resignation Agreement*

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Enter into Closed Session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Exit Closed Session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 7:32 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:


Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg, Village President

