

## **MINUTES OF THE REGULAR BOARD MEETING OF JUNE 6, 2018**

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge of Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President  
David Peterson, Trustee  
Larry Van Lankvelt, Trustee  
James Hietpas, Trustee  
John Elrick, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee

### **Roll call of Officers and Department Heads**

**PRESENT:** James Fenlon, Village Administrator  
Chief Meister, Fox Valley Metro Police Department  
Tyler Claringbole, Village Attorney  
Jim Moes, Community Development Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Laurie Decker, Village Clerk  
Chris Murawski, Engineer  
Steve Thiry, Library Director  
Interested Citizens

**EXCUSED:** Teri Matheny, Finance Director

### **Public Appearance for Items Not on the Agenda**

Mr. Andres Garcia of Little Chute spoke to the board on diversity and acceptance in the Village of Little Chute. He would like to be part of a solution to reach out in a way that he feels would include all people of the community. Trustee Smith suggested that Administrator Fenlon set up something for the Board to get out in the community.

### **Approval of Minutes**

Minutes of the Regular Board Meeting of May 16, 2018

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of May 16, 2018*

Ayes 7, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

### **Operator Licenses Approvals:**

Fidlin, Noah  
Fronsee, Matthew  
Hafkey, Robert  
Sandoval, Alma  
Smith, Shelly

Seth's Coffee  
Trish's Pop In  
Weenies Still  
El Jaripeo  
Village Lanes

Combined Locks  
Kimberly  
Little Chute  
Appleton  
Kaukauna

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to approve Operator Licenses as presented*

Ayes 7, Nays 0 – Motion Carried

**Action—Approve Additional Dates for S and S Trading Company Pine Street Market**

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve Additional Dates for S and S Trading Company Pine Street Market*

Ayes 7, Nays 0 – Motion Carried

**Action—Approve Application for The Auction House at Memories, 400 Randolph Drive, Appleton**

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve Application for The Auction House at Memories*

Ayes 7, Nays 0 – Motion Carried

**Action—Commission/Committee Appointments**  
None

**Action—Amend the Director of Public Works Wage Scale**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Amend the Director of Public Works Wage Scale as presented*

Ayes 7, Nays 0 – Motion Carried

**Discussion—Fox Cities Sports Facility**

Administrator Fenlon presented documents from the Town of Grand Chute regarding the Fox Cities Sports Facility and advised it is informational only and action will hopefully be taken at the June 20, 2018 meeting. Trustee Peerenboom questioned funding, Administrator Fenlon advised that a number of communities have already adopted these documents and does not anticipate problems. Administrator Fenlon also asked if the Board would like staff from the Convention and Visitors Bureau and the Town of Grand Chute to attend a future meeting, President Vanden Berg felt that would be a good idea and to set it up.

**Discussion—Outagamie County Highway Projects for Future Consideration**

Administrator Fenlon provided information from Outagamie County on Highway Projects for Future Consideration. No action is requested at this time. Trustee Smith questioned Highway N and Highway 41 speed limit and asked if it could be slowed down, Director Moes said it has been slowed to 35 mph. Trustee Van Lankvelt felt something will also need to be done by the new Kwik Trip that is being built. Engineer Murawski did advise that the County would be willing to assist in doing traffic studies once Kwik Trip is up and running.

**Discussion—Outagamie County Outdoor Warning Siren**

Administrator Fenlon advised the Board that Outagamie County will not be replacing or maintaining the Outdoor Warning Sirens. A number of municipalities are meeting to see what the feelings are with the County eliminating this service and what can be done. Trustee Peerenboom feels it is foolish not to utilize the resources of the sirens. Trustee Peterson stated that a lot of people do not abide by the sirens, he stated as an example, people going outside to see what is happening once they hear the sirens and then call the police department to see what is

going on, so it may not be used as intended. Trustee Van Lankvelt agrees with Administrator Fenlon and Trustee Peerenboom that visitors would not know to utilize a phone warning system. Trustee Smith advised that the sirens were upgraded not that long ago, and feels that there may be an update available to upgrade the system we have. Chief Meister let the board know that these same concerns were brought up at the Outagamie County Executive Law Enforcement meeting and would like to see what is available as an alternative.

#### **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve the Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 7, Nays 0 – Motion Carried

#### **Call for Unfinished Business** **Draft Job Descriptions**

#### **Items for Future Agendas** **National Suicide Awareness on Agenda for September**

#### **Closed Session**

a) 19.85(1)(c) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conduction other specific public business when competitive bargaining reasons require a closed session. *TID 4 & 6 Economic Development Proposals*

*Moved by Trustee Peterson, seconded by Trustee Elrick to Enter into Closed Session*

Ayes 7, Nays 0 – Motion Carried

b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute.

*Moved by Trustee Peterson, seconded by Trustee Elrick to Enter into Closed Session*

Ayes 7, Nays 0 – Motion Carried

#### **Return to Open Session**

*Moved by Trustee Peterson, seconded by Trustee Elrick to Exit Closed Session*

Ayes 7, Nays 0 – Motion Carried

#### **Adjournment**

*Moved by Trustee Peterson, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:48 p.m.*

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

  
Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President

