



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, August 1, 2018
TIME: 6:00 p.m.

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Approval of Minutes
Minutes of the Regular Board Meeting of July 18, 2018
- G. Department and Officers Progress Reports
- H. Discussion/Action—Creekview Park Playground
- I. Discussion/Action—Robotic Total Station—Engineering Department
- J. Action—Board of Trustee Job Description
- K. Action—Amendment to Trigger Action Sports/CR Structure Site Plan
- L. Discussion—Update on Microloan for Seth's Coffee
- M. Action—Appoint Finance Director
- N. Operator License Approvals

Alvarez, Andrea
Arispe, Connie
Braatz, Laura
Cummings, Sage
Dolan, Tyler
Dorn, Laci
Eiler, Janet
Humphrey, Megan
Lambert, Wayne
Nussbaum, Sarah

M's Bar
Van Zeeland Oil
Kwik Trip
Valley Liquor
Kwik Trip
Kwik Trip
Kwik Trip
Kwik Trip
Kwik Trip
Kwik Trip

Neenah
Little Chute
Little Chute
Appleton
Kaukauna
Neenah
Appleton
Kaukauna
Kaukauna
Appleton

Roskom, Judith
Schwalbach, Sam
Ver Haag, Michelle

Kwik Trip
MotoMart
Kwik Trip

Appleton
Kaukauna
Little Chute

- O. Disbursement List
- P. Call for Unfinished Business
- Q. Items for Future Agendas
- R. Closed Sessions:
 - a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Negotiations*
 - b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Related Matter*
- S. Return to Open Session
- T. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, email: Laurie@littlechutewi.org Prepared: July 27, 2018

MINUTES OF THE REGULAR BOARD MEETING OF JULY 18, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
David Peterson, Trustee
Larry Van Lankvelt, Trustee
James Hietpas, Trustee
John Elrick, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Jim Moes, Community Development Director
Adam Breest, Director of Parks, Recreation and Forestry
Kent Taylor, Director of Public Works
Chief Meister, Fox Valley Metro Police Department
Steve Thiry, Library Director
Chris Murawski, Engineer
Laurie Decker, Village Clerk
Tyler Claringbole, Village Attorney
Interested Citizens

EXCUSED: Teri Matheny, Finance Director

Public Appearance for Items Not on the Agenda

Eric a Real Estate Agent wanted to let the Board know he has listed a property on Main Street, just west of the Trailer Park for \$170,000.00.

Other Informational Items—June Fire, FVMPD Monthly Reports and June Report

Approval of Minutes

Minutes of the Special Board Meeting of July 10, 2018

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Special Board Meeting Minutes of July 10, 2018

Minutes of the Committee of the Whole Meeting of July 11, 2018

Moved by Trustee Smith, seconded by Trustee Peterson to Approve Committee of the Whole Meeting Minutes of July 11, 2018

Action—Adopt Ordinance No. 9, Series 2018 Vosters Annexation Ordinance

Director Moes advised this Ordinance has been approved by the Plan Commission to be zoned as commercial and is recommending approval by the Board

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Ordinance No. 9, Series 2018 Vosters Annexation Ordinance

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 21, Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 6, Village of Little Chute, Wisconsin

Phil Cosson from Ehlers went over documents for an amendment to TID 6, Mixed use District TID 7 and Downtown Redevelopment District, TID 8.

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 6, Village of Little Chute, Wisconsin

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 22, Approving the Project Plan and Establishing the Boundaries for the Creation of Tax Incremental District No. 7, Village of Little Chute, Wisconsin

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve the Project Plan and Establishing the Boundaries for the Creation of Tax Incremental District No. 7, Village of Little Chute, Wisconsin

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 23, Approving the Project Plan and Establishing the Boundaries for the Creation of Tax Incremental District No. 8, Village of Little Chute, Wisconsin

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve the Project Plan and Establishing the Boundaries for the Creation of Tax Incremental District No. 8, Village of Little Chute, Wisconsin

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 24, CSM for Steel Heart LLC

Moved by Trustee Elrick, seconded by Trustee Peterson to Adopt Resolution No. 24, CSM for Steel Heart LLC

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 25, CSM for W&D Krueger Family

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 25, CSM for W & D Krueger Family

Ayes 7, Nays 0 – Motion Carried

Action—Fox Cities Exhibition Center 2019 Municipal Day

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Donation of the Village of Little Chutes free day to the Fox Cities Exhibition Center 2019 Municipal Day

Ayes 7, Nays 0 – Motion Carried

Action—WEDC Connect Community Renewal for 2018-2019 (FY 2019)

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve WEDC Connect Community Renewal for 2018-2019 (FY 2019)

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Presentation—Fox Valley Metro Police Department Organizational Vision

Chief Meister presented documents on his future goals for the FVMPD.

Operator License Approvals

Berken, Todd	Civic Group	Appleton
Cummings, Derek	Valley Liquor	Hilbert
Gildenzoph, Seth	5 th Quarter	Appleton
Heindl, Christina	Ladder House	Little Chute
Hietpas, Judy	Up The Hill	Little Chute
Hietpas, Steve	Up The Hill	Little Chute
Jansen, Alexandra	Gentleman Jacks	Little Chute
Klister, Mary Jo	Walgreens	Kaukauna
Knutson, Kelly	LC Gridiron	Little Chute
Koehler, Kurtis	Hawks Nest	Little Chute
Lynd, Lisa	Trish's Pop In	Kaukauna
May, Sharon	Walgreens	Kaukauna
Mickelson, Katie	Gentleman Jacks	Menasha
Orlando, Melanie	Rosehill	Neenah
Petersen, Edward	Dwyers	Appleton
Schoenfelt, Diane	Hollanders	Kaukauna
Spierings, June	Dwyers	Kimberly
Stead-Ajana, Kimie	Shell 41	Appleton
Stoeger, Trudy	Up The Hill	Little Chute
Thompson, Kristara	5 th Quarter	Little Chute
Tollar, Ezra	5 th Quarter	De Pere
Van De Loo, Cassandra	Walgreens	Neshkoro
Van Wyche, Jacob	Pine Street	Appleton
Vandenhoy, Florence	Dwyers	Little Chute
VanGompel, Lori	Gentleman Jacks	Little Chute
Williams, Scott	Moasis	Little Chute
Winters, Tammy	Hawks Nest	Neenah

Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Operator Licenses as presented

Ayes 7, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve the Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

Trustee Van Lankvelt advised the Board that Johnson Avenue has cars parked on both sides of the road and feels it is a hazard and is proposing parking just on one side of the road.

Closed Session

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conduction other specific public business when competitive bargaining reasons require a closed session. *Development Negotiations*

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Enter into Closed Session

Ayes 7, Nays 0 – Motion Carried

b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Finance Director Recruitment*

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Enter into Closed Session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Peterson to Exit Closed Session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 7:51 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

Laurie Decker, Village Clerk

By: _____
Michael R. Vanden Berg, Village President

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Creekview Park Playground

PREPARED BY: Adam Breest, Parks, Recreation, & Forestry Director

REPORT DATE: July 26, 2018

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

EXPLANATION: In May of 2017 the Park Planning Committee and Little Chute Kiwanis began to work on a plan to install a playground at Creekview Park. In 2017 the department began to reach out to various playground companies to begin creating a design. The decision was made to work with Lee Recreation out of Cambridge, WI. Since, fall of 2017 the Park Planning Committee and Little Chute Kiwanis have worked together to narrow down many design ideas into one final playground design.

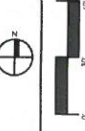
In spring of 2018 the Little Chute Kiwanis approved donating \$6,500 towards the playground. Shortly after the department reached out to the Nestle Freezer Warehouse to the north of the park. Nestle then committed to matching the Kiwanis donation with a \$6,500 donation of their own.

The Creekview Park playground will be divided into two stages due to budget. In 2018 phase 1 of the playground would be purchased and installed in the amount of \$19,701. Phase 1 will include the playstructure, swing set, installation, and wood chips. In 2019, the department plans to budget roughly \$25,000 for the remaining cost of the playweb, a concrete pathway around the playground, a small shade structure, and seating. The Little Chute Kiwanis have also stated that they would be interested in helping financially in 2019 depending on their 2019 fundraising efforts. The Village has also submitted a donation request to Kwik Trip. The results of that donation request will be determined in August of this year.

The plan for 2018 is to utilize the \$13,000 that has been donated by Kiwanis and Nestle and for the parks department to provide the remaining \$6,701 through savings in the operational budget. The project is also saving money on installation because the Little Chute Kiwanis has volunteered to participate in a volunteer playground installation. The playground would be installed in September or October of this year.

ATTACHMENTS: Creekview Park Master Plan, Final Playground Designs, Phase 1 Cost Estimates

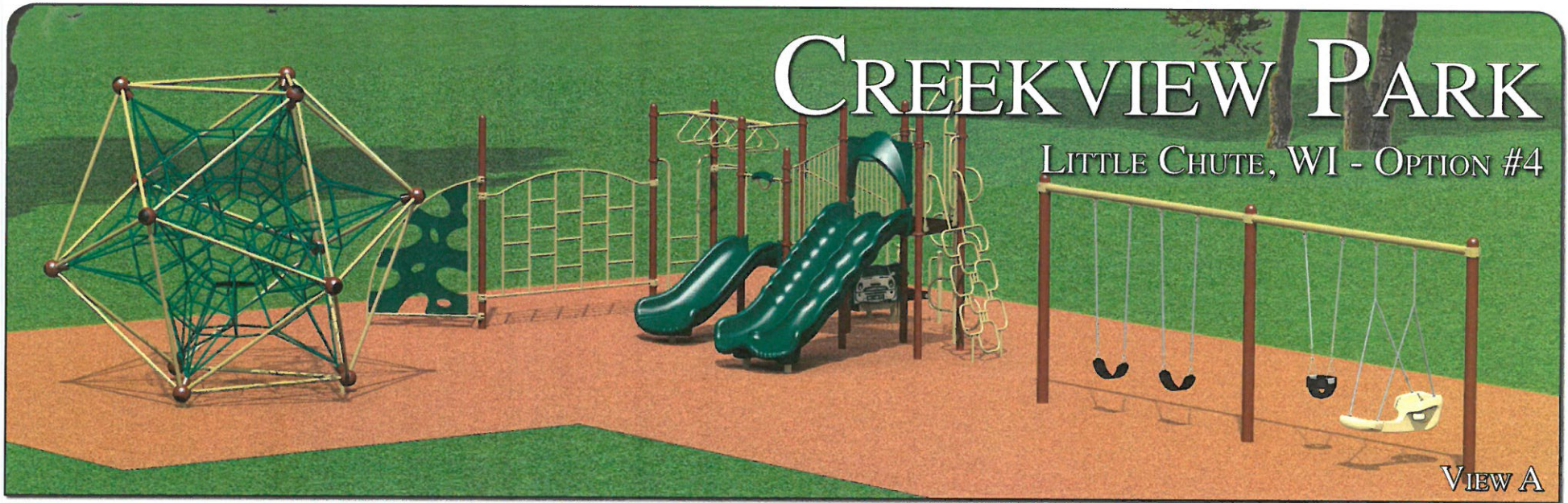
RECOMMENDATION: Discussion/Action Creekview Park Playground Phase 1



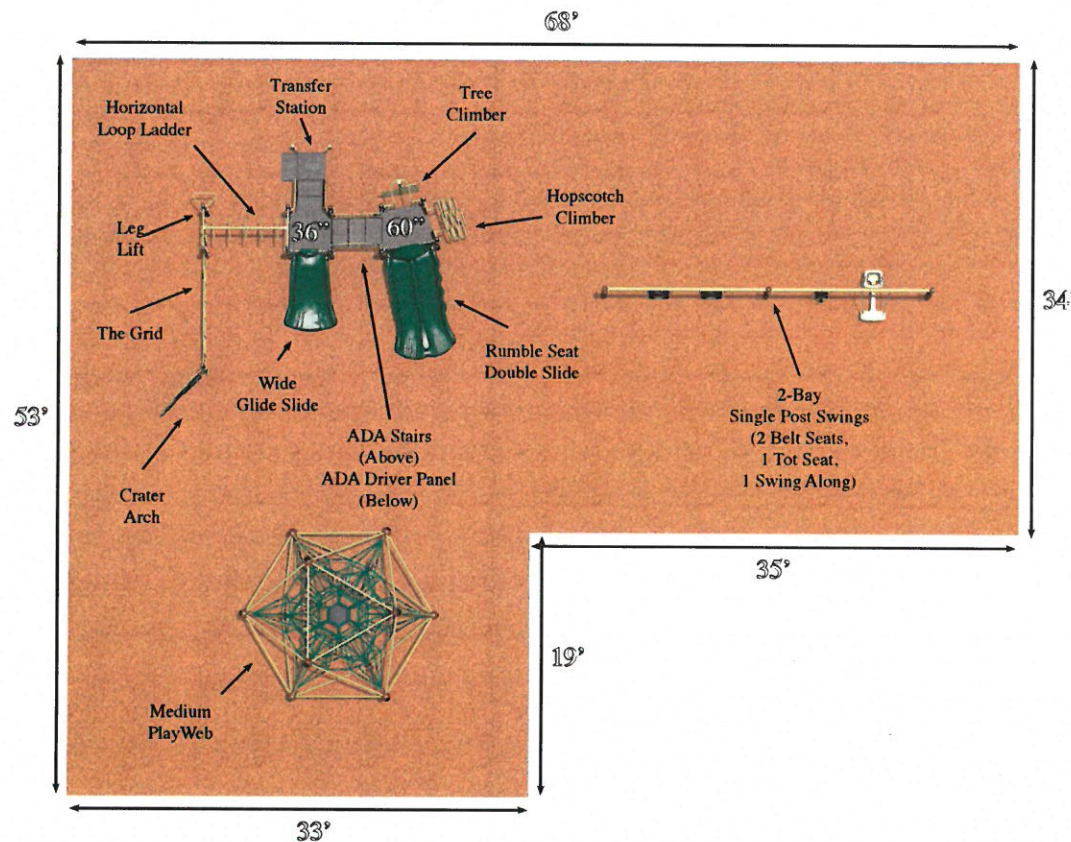
VILLAGE OF LITTLE CHUTE
CREEKVIEW PARK
OUTAGAMIE COUNTY, WISCONSIN

CREEKVIEW PARK

LITTLE CHUTE, WI - OPTION #4



VIEW A



Drawing #: PW072318-4

Use Zone: 68' x 53'

Age Range: 5 to 12

of Users: 57

of Active Play Events: 14

Colors: Forest Green, Sand,
and Dark Brown

ASTM F1487-17: x

CPSC Pub. 325: x

ADA: x

IPEMA: x



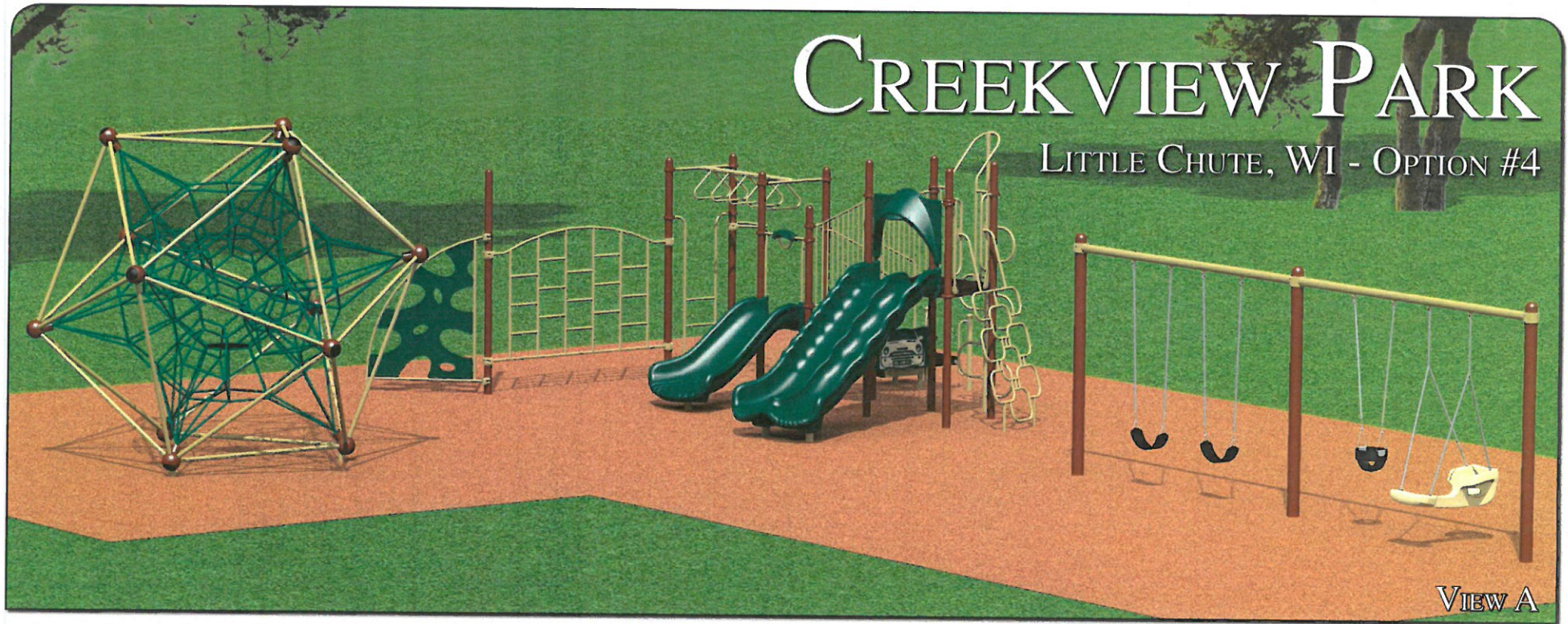
(800) 775-8937 Main
(608) 423-7655 Fax
260 W. Main St.
Cambridge, WI 53523
info@leerecreation.com
www.leerecreation.com

PROVIDING FUN ACROSS WISCONSIN SINCE 1993

OVERVIEW

CREEKVIEW PARK

LITTLE CHUTE, WI - OPTION #4



VIEW A



VIEW B



(800) 775-8937 Main
(608) 423-7655 Fax
260 W. Main St.
Cambridge, WI 53523
info@leerecreation.com
www.leerecreation.com

PROVIDING FUN ACROSS WISCONSIN SINCE 1995



260 W Main St
Cambridge, WI 53523
Phone: 800-775-8937
Fax: 608-423-7655
Email: megan@leerecreation.com
www.leerecreation.com

QUOTATION

DATE: July 23, 2018

TO: Adam Breest
Parks, Recreation & Forestry Director
108 W Main St
Little Chute, WI 54140

FROM: Megan Lee Cunningham
RE: Playground Proposal Option 4

PLAYWORLD:

1-FUN-1491 Challenger Modular Playstructure \$16,929.00

Includes:

DECKS: Square Deck and Double Slide

CLIMBERS: Transfer Station with Approach Step, Crater Arch, Hopscotch
Climber, ADA Stairs, and Tree Climber

SLIDES: 1 Wide Glide Slide @ 36", Rumble Seat Double Slide @ 60"

UPPER BODY: Horizontal Loop Ladder, Leg Lift

1-ADDITIONS The Grid and ADA Driver Panel \$ 2,430.00

1-2BYSPWNG 2-Bay Single Post Swing \$ 2,960.00
Includes: 2 Belt Seats, 1 Tot Seat & 1 Swing Along

Discount	(\$5,618.00)
Volunteer Intstallation	\$ 1,500.00
Freight	\$ 500.00
TOTAL	\$18,701.00

Optional:

Complete Assembly/Installation by Lee Recreation – ADD \$5,000.00

Supervised Assembly/Installation by Lee Recreation

With a supervised install – We supply 2 experienced installers to work alongside your
Volunteers. We supply the auger and all tools. You supply the concrete for the project.

NO one under the age of 18 years is allowed on the build site.

+ 1,000 - concrete / wood chips
\$ 19,701

Accepted by: _____ Date: _____

-
- TERMS: Net 30
 - Site Preparation, Assistance with Assembly/Installation, Concrete, Resilient Surfacing is the responsibility of the customer
 - Lead-Time: 4 Weeks Upon Receipt of Order
 - Quote effective: **Until 9-01-18**

Village of Little Chute
Engineering Department

REQUEST FOR BOARD'S CONSIDERATION

ITEM DESCRIPTION:	Robotic Total Station Purchase
REPORT PREPARED BY:	Christopher L. Murawski, P.E.
REPORT DATE:	August 1, 2018
ADMINISTRATOR'S REVIEW / COMMENTS:	
No additional comments to this report _____ See additional comments attached _____	
EXPLANATION:	
<p>During the past two years the Engineering Department has seen an increased need to replace the Village's total station survey equipment. This instrument was originally purchased in 2006 and has aged to a point where routine service cannot be provided to obtain the accuracy needed for design and boundary survey work. Because of this, the Engineering Department has rented a one man robotic total station the past two summers to collect field information. This summer the Engineering Department has spent \$2,200 in rental fees for project work with an additional \$1,100 needed for the remainder of this year. It has also become increasingly more difficult to schedule time for the rental equipment to allow field work to be completed when needed.</p> <p>Because of the Village's increase demand for the rental robotic total station, the company who supplies this equipment has provided a quote to upgrade the Village's current Carlson data collector and the purchase of a new Carlson Robotic Total Station for the amount of \$19,950. This price includes a \$2,000 credit if purchased within 30 days of past equipment rental. The cost for this equipment is expected to increase to approximately \$24,000 in 2019.</p> <p>By purchasing before August 9th of this year a cost savings up to \$5,100 could be realized as compared to purchasing in 2019. Engineering staff can also benefit by requiring one person to obtain data from the field instead of two for the same amount of information collected. Increased accuracy will allow the Village to complete boundary survey work while having the equipment available when needed.</p> <p>This purchase will also allow the Engineering Department to collect record information after construction more reliably and efficiently for incorporation into the Village's GIS data base. Currently, the Village has three engineering staff members who are capable of using this equipment without the need of any additional training.</p> <p>After meeting with the Village Finance Director it was determined that this purchase could be funded from the allocated budget for new personnel that had been delayed without risking the ability to hire for the remainder of 2018 calendar year.</p>	
RECOMMENDATION:	
<p>It is the recommendation of the Village Engineer to purchase the itemized equipment on the attached quotation form Turning Point Systems Group (minus the Tri-max Standard Screw Clamp Tripod - \$295.00) for the total amount of \$19,950.00. This would allow the Village of Little Chute to take advantage of the potential savings of \$5,100 as compared to a purchase in 2019.</p>	

Turning Point Systems Group6480 N Industrial Road
Milwaukee, WI 53223**QUOTATION**

Quote Number: 18217

Quote Date: Jul 10, 2018

Page: 1

Voice: (414) 353-8774

Fax: (414) 353-4887

Quoted To:Village of Little Chute
108 W. Main Street
Little Chute, WI 54140

Customer ID	Good Thru	Payment Terms	Sales Rep
10965	8/9/18	Net 30 Days	CDeTemple

Quantity	Item	Description	Unit Price	Amount
1.00	6010320	Rental Unit Geomax Zoom90R, A5, 5"	20,950.00	20,950.00
		Robotic Total Station Package		
1.00	837216	Zoom90 R Fully Robotic WinCE Total Station with AIM360, TRack360 and Scout360, 5", accXXess5 EDM, NavLight, Alphanumeric Keyboard with VGA Color & Touch Display		
1.00	837826	Zoom90 CD		
2.00	776093	ZBA400, Li-Ion Battery 4.4Ah, rechargeable		
1.00	766872	ZCH201, Charger for ZBA201 & ZBA400		
1.00	794088	ZDC301 USB cable		
1.00	765617	ZTR101, Tribrach without optical plummet		
1.00	834473	ZRT82, Long-range Bluetooth handle		
1.00	834475	ZSD01 Industrial Grade SD Card, 1GB		
1.00	03-2360	SitePro 360 Degree Prism Set w/ 5/8ths top		
1.00	5501-11-L	Seco 8.5' Leica Style Prism Pole		
1.00	90551 PL	Tri Max Standard Screw Clamp Tripod	295.00	295.00
1.00	6606.002.000	Carlson SurvPC Robotic 6.xx	500.00	500.00
1.00	6506.006.000	Carlson SurvCE Hybrid 6.xx	500.00	500.00
-1.00	discount	Rental Unit	1,000.00	-1,000.00
-1.00	Rental Credit	Rental Credit if purchased within 30 days of rental	1,000.00	-1,000.00
Subtotal				20,245.00
Sales Tax				
TOTAL				20,245.00

\$19,950.00

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Village Board Job Description

PREPARED BY: James P. Fenlon, Administrator

REPORT DATE: July 25, 2018

ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)

EXPLANATION: Attached to this memo is the proposed job description for the Village Board of Trustees. The document is meant to serve as a guide for this body and future members of the board. It can be amended as presented now or into the future to account for changes in the duties of the Board of Trustees as you see fit. While current board members are experienced and in some cases have served the Village of Little Chute for a considerable amount of time, this may not always be the case in the future.

At present, in addition to the Village Municipal Code of Ordinances, the Board of Trustees can rely on Chapter 19 of Wisconsin State Statutes (General Duties of Public Officials) along with Chapter 61 (Functions and Government of Municipalities – Villages) as state guidance when it comes to “rules of the board”. Another source of information for local elected officials is the 300+page “Handbook for Wisconsin Municipal Officials” which is published by the League of Wisconsin Municipalities. If you would like to have copies of these resources, please let the Village Clerk’s office know.

If the Board would like to see staff draft a “handbook” for the Board of Trustees as a primer for effective governance, please direct staff to do so. What we would propose is the creation of a “how to” for our local public officials specifically created around the Village of Little Chute. It would seem that it would be a valuable document for the future to create a “Board Member Handbook” specifically for Little Chute.

RECOMMENDATION: Adopt the Village Board Job Description.

VILLAGE OF LITTLE CHUTE VILLAGE BOARD JOB DESCRIPTION

The Village of Little Chute is a municipality of the State of Wisconsin. The Village Board of Trustees and Village President comprise of the governing body of the Village of Little Chute. The Village of Little Chute has a Village President and six Trustees, all elected at large with three year terms of office. To be elected as a Trustee or President, a candidate must be 18 years of age or older and be a resident of the Village of Little Chute at the time election papers are taken out. The duties, powers and responsibilities of the Board of Trustees are defined by the laws of the State of Wisconsin and the Code of Ordinances for the Village of Little Chute, specifically but not limited to Chapter 2 - Administration¹.

All Village Board Members are expected to individually contribute to a collaborative effort to set strategic mission goals and make broad policy decisions that support the strategic mission and advance the priorities of the Village. Examples of such activities, include, but are not limited to:

- Taking part in the activities of the Board and serving on Standing or Special Committees, Boards and Commissions enumerated in the Code of Ordinances under Chapter 2, Article V², as appointed by the Village President;
- Participating in the process of debate and voting on proposed ordinances, resolutions and motions in Village Board meetings;
- Providing oversight and advice to the management of the Village regarding delivery of services while refraining from the delivery, management or administration of daily operations of the Village;
- Being responsive to the needs of their constituency through effective communication;
- Establishing priorities for the delivery of services through the annual budget and tax levy.

Service as a Village Board member is an honor and a trust which compels the office holder to serve the public through use of his or her judgment for the benefit of the public, and binds him or her to uphold the Constitution of the United States, the Constitution of the State of Wisconsin, and to carry out impartially the laws of the Nation, State, County and Village.

Village Board members, being representatives drawn from society at large, are recognized to hold different views, values, and loyalties that may result in personal conflict. Personal integrity, courtesy and a willingness to work toward consensus on commonly accepted goals are essential traits as we acknowledge that the Village Board of Trustees' influence and authority comes from collective action and not from individual action.

Village Board Members:

- Are dedicated to the democratic ideals of honesty, openness and accountability in all matters involving Village government;
- Are willing to accept responsibility for decision-making that can affect many;
- Understand the Village's mission, priorities, challenges, needs and demographics;

¹ Chapter 2 of the Little Chute Code of Ordinances -

https://library.municode.com/wi/little_chute/codes/code_of_ordinances?nodeId=COOR_CH2AD

² Chapter 2, Article V of the Little Chute Code of Ordinances -

https://library.municode.com/wi/little_chute/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVBOCOCO

- Understand the difference between governance and management and accept that their role is to set policy while management carries out policy;
- Understand the importance of distinguishing between personal opinions and Village Board positions when communicating with the public and the media, exert a good faith effort to communicate the full truth about Village matters and avoid structuring information to achieve a personal advantage;
- Are good listeners and will speak to issues, but also recognize when discussion must conclude and a decision must be made;
- Are committed to building community partnerships;
- Actively practice and support stewardship of the Village's fiscal and natural resources by supporting public policy for the best use of land, water and air consistent with the public interests, community need and a vision for the future and adopt fiscal policies that promote the most effective, efficient and ethical use of public funds;
- Perform the duties of their office with fairness and impartiality to build public confidence in government;
- Support the principle of equal employment and oppose discrimination in all Village operations;
- Strive to seek and consider citizen input; and
- Strive for excellence through continuous learning, seek opportunities to acquire skills and knowledge, and dedicate the time necessary to adequately attend to the assignments and duties of the office.

Adopted on August ___, 2018

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Site Plan Amendment – Change of Building Materials
PREPARED BY: James P. Fenlon, Administrator
REPORT DATE: July 25, 2018
ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)
<p>EXPLANATION: Staff has received a request from the developer of the CR Structure/Trigger Action Sports development to change building materials from previously approved items. The upgrade would replace the previously planned EIFS with an Architectural Metal Panel on the building. The developer views this change as an upgrade to the façade and indicated that it was an increase to the project of an additional \$54,000.</p> <p>Attached to this memo is an overview of what that finish would look like. We requested a sample to show you at the meeting.</p>
RECOMMENDATION: Approved the proposed changes.

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Micro Business Loan Update: Seth's Coffee
PREPARED BY: James P. Fenlon, Administrator
REPORT DATE: July 25, 2018
ADMINISTRATOR'S REVIEW/COMMENTS: (See Below)
<p>EXPLANATION: In August of 2015, the Board of Trustees approved a microloan for Seth's Coffee for \$24k. For detail, \$15k of the loan was for an upgraded espresso machine and the other \$9k was for an addition to the rear of the business for a deck. At the time, the business owner requested to utilize just \$15k instead of the entire amount and revisit the deck addition when it made better sense for the business.</p> <p>Seth's Coffee has worked with staff and the Design Review Board on the deck addition over the past few weeks. This update is just to keep you apprised as to the status of the loan. At this time, Legal Counsel has drafted the additional documentation and paperwork so that the remainder of the loan can be disbursed.</p>
RECOMMENDATION: Discussion/Update - Not action needed.

DISBURSEMENT LIST- August 1, 2018

Payroll & Payroll Liabilities - July 26, 2018	\$211,801.79
Prepaid Invoices- July 19, 2018	\$100.00
Prepaid Invoices- July 20, 2018	\$73,387.31
Prepaid Invoices- July 23, 2018	\$207.95
Prepaid Invoices- July 26, 2018	\$100.00
Prepaid Invoices- July 27, 2018	\$9,261.57

Utility Commission-

CURRENT ITEMS

Bills List - August 1, 2018	\$109,662.90
Total Payroll, Prepaid & Invoices	\$404,521.52

The above payments are recommended for approval:

Rejected: _____

Approved August 1, 2018

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	GL Account
ACC PLANNED SERVICE INC			
21769	LIBRARY/SEMI-ANNUAL BILLING/7/1/18-12/31/18	949.00	206-55110-243
21770	SFTY CTR/SEMI-ANNUAL BILLING/7/1/18-12/31/18	589.50	207-52120-243
21770	SFTY CTR/SEMI-ANNUAL BILLING/7/1/18-12/31/18	196.50	101-52250-243
21771	VILLAGE HALL/SEMI-ANNUAL BILLING/7/1/18-12/31/18	1,500.00	101-51650-243
21803	CLEANED CONDENSER IN MENS LOCKER ROOM	157.25	207-52120-245
21804	INSTALLED NEW CAPACITOR	234.50	101-51650-245
Total ACC PLANNED SERVICE INC:		3,626.75	
AMPLITEL TECHNOLOGIES			
12389	100 HOUR BLOCK AGREEMENT	10,500.00	207-52120-204
Total AMPLITEL TECHNOLOGIES:		10,500.00	
ASHWAUBENON DANCE TEAM			
INVITE 12/1/18	DANCE INVITE FEE 12/1/18	455.00	101-55300-218
Total ASHWAUBENON DANCE TEAM:		455.00	
ASPHALT SEAL & REPAIR INC.			
ASR-060265	SEAL COAT VAN LIESHOUT PARKING LOT	3,925.00	101-55200-216
Total ASPHALT SEAL & REPAIR INC.:		3,925.00	
BADGER MAILING &			
107574	INK CARTRIDGE	172.10	101-51650-206
Total BADGER MAILING &:		172.10	
BAY PORT DANCE TEAM			
INVITE 2018	LCMS-CHUTEING STARS TEAM DANCE INVITE	425.00	101-55300-218
Total BAY PORT DANCE TEAM:		425.00	
BONGERS, PATRICIA			
CFEST 7/14/18	REFUND SHELTER DEPOSIT	50.00	101-34401
Total BONGERS, PATRICIA:		50.00	
BROCKMAN, MATT J			
07/18 REIMBURSE	REIMBURSE FOR KITCHEN SUPPLIES	26.25	101-52200-218
Total BROCKMAN, MATT J:		26.25	
CARPENTER, DAWN			
DOYLE 7/15/18	REFUND SHELTER DEPOSIT	20.00	101-34401
Total CARPENTER, DAWN:		20.00	
CITY OF APPLETON			
242464	JULY 2018 TRANSIT	7,163.00	101-51780-233

Invoice	Description	Total Cost	GL Account
Total CITY OF APPLETON:		7,163.00	
CONNERY, REBECCA			
072218	SECURITY DEPOSIT REFUND	100.00	208-34401
Total CONNERY, REBECCA:		100.00	
DANIELSON, KORISSA			
071618	REFUND YOGA FOR KIDS	29.00	101-34413
Total DANIELSON, KORISSA:		29.00	
DERCKS, LORI			
HEESAKKER 7/14/	REFUND SHELTER DEPOSIT	20.00	101-34401
Total DERCKS, LORI:		20.00	
DISTRICT 2, INC.			
2221	UNDERBODY WASHER	325.00	101-52200-221
Total DISTRICT 2, INC.:		325.00	
DORN, ROBYN			
DOYLE 7/14/18	REFUND SHELTER DEPOSIT	20.00	101-34401
Total DORN, ROBYN:		20.00	
ESRI INC.			
93492221	ARCGIS SINGLE USE LICENSE	1,350.00	101-51410-208
Total ESRI INC.:		1,350.00	
EVERGREEN POWER LLC			
645	SMALL EQUIPMENT PARKS	6.99	101-55200-221
Total EVERGREEN POWER LLC:		6.99	
FASTENAL COMPANY			
WIKIM232603	PARTS FOR TRUCK #6	4.92	101-53330-225
Total FASTENAL COMPANY:		4.92	
GRAINGER			
9847459766	AIR FILTERS	55.39	206-55110-245
9847459766	AIR FILTERS	55.39	101-51650-245
9855298817	REPLACEMENT LENS TRUCK #41	7.45	101-53330-225
9855298817	REPLACEMENT LENS FOR STOCK	14.90	101-53330-218
Total GRAINGER:		133.13	
GRIES, DARLENE			
DOYLE 7/22/18	REFUND SHELTER DEPOSIT	20.00	101-34401
Total GRIES, DARLENE:		20.00	

Invoice	Description	Total Cost	GL Account
GRUETZMACHER, RYAN			
CFEST 07/15/18	REFUND SHELTER DEPOSIT	50.00	101-34401
Total GRUETZMACHER, RYAN:		50.00	
HALRON LUBRICANTS INC			
1007842	PREMIUM VALVOLINE	240.90	101-53330-217
1009082	DRUM RETURN	40.00	101-53330-217
Total HALRON LUBRICANTS INC:		200.90	
HEARTLAND BUSINESS SYSTEMS			
271440H	JUNE BILL PRINT QNTY 4054	141.89	201-53620-206
271440H	JUNE BILL PRINT QNTY 4054	141.89	610-53614-206
271440H	JUNE BILL PRINT QNTY 4054	141.89	620-53904-206
271440H	JUNE BILL PRINT QNTY 4054	141.89	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS:		567.56	
HERRLING CLARK LAW FIRM LTD			
131-01Q	TOWN OF VANDENBROEK ANNEXATION	35.00	101-51110-262
2Q/18 131-10Q	2Q/18 MUNICIPAL MATTERS	4,273.50	101-51110-262
2Q/18 132-01M	2Q/18 TRAFFIC MATTERS	3,503.50	101-51670-262
Total HERRLING CLARK LAW FIRM LTD:		7,812.00	
HIGHWAY LANDSCAPERS INC			
4997-1993	HAY BALES	16.00	620-53644-251
4997-1993	HAY BALES	16.00	101-55440-215
Total HIGHWAY LANDSCAPERS INC:		32.00	
HINKENS, THYRA			
HEESAKKER 7/21/	REFUND SHELTER DEPOSIT	20.00	101-34401
Total HINKENS, THYRA:		20.00	
JFTCO INC			
C246833	TURBO CHARGER & GASKETS #18	925.73	101-53330-225
C248085	PARTS FOR TRUCK #18	38.18	101-53330-225
Total JFTCO INC:		963.91	
JP GRAPHICS INC			
1049640011	BUSINESS CARDS-ENGINEERING	275.00	452-57331-206
1049640011	BUSINESS CARDS-DPW	110.00	101-53310-206
1049717011	NO PARKING SIGNS	148.05	101-53300-218
Total JP GRAPHICS INC:		533.05	
JX ENTERPRISES INC			
2420230P	SUITCASE-TOOL DRIVER TRUCK #32	325.99	101-53330-225
Total JX ENTERPRISES INC:		325.99	
KAUKAUNA UTILITIES			
06/18 9012695	DOYLE PARK WELL	3,874.64	620-53624-249

Invoice	Description	Total Cost	GL Account
JULY 2018	SAFETY CENTER	618.54	101-52250-249
JULY 2018	SAFETY CENTER	927.82	207-52120-249
JULY 2018	VILLAGE HALL PLAZA	17.39	101-51650-249
JULY 2018	VILLAGE HALL	1,425.47	101-51650-249
JULY 2018	CIVIC CENTER	1,946.60	206-55110-249
JULY 2018	MUNICIPAL POOL	2,153.23	204-55420-249
JULY 2018	BALLFIELD DP/SHED LIGHTS	166.00	101-55200-249
JULY 2018	DOYLE PARK STAGE	465.53	101-55200-249
JULY 2018	DOYLE PARK BALLFIELD DP2 LIGHT	115.02	101-55200-249
JULY 2018	HEESAKKER PARK TRAIL	26.94	101-55200-249
JULY 2018	HERITAGE PARK	21.23	101-55200-249
JULY 2018	LEGION PARK RESTROOMS	493.07	101-55200-249
JULY 2018	VAN LIESHOUT PARK	89.09	101-55200-249
JULY 2018	VAN LIESHOUT BALLFIELD	1,004.72	101-55200-249
JULY 2018	VAN LIESHOUT PK SECURITY LT	60.75	101-55200-249
JULY 2018	LINCOLN AVE E HEESAKKER PARK	130.09	101-55200-249
JULY 2018	PUMP STATION JEFFERSON ST	1,457.31	620-53624-249
JULY 2018	#4 WELL EVERGREEN DR	5,210.10	620-53624-249
JULY 2018	#3 WELL WASHINGTON ST	3,335.83	620-53624-249
JULY 2018	STEPHEN ST TOWER/LIGHTING	231.50	620-53624-249
JULY 2018	CANAL BRIDGE - NORTH SIDE	18.78	101-53300-249
JULY 2018	CANAL BRIDGE - SOUTH SIDE	30.71	101-53300-249
JULY 2018	SECURITY LIGHT	13.04	101-53300-249
JULY 2018	SIGNALS/GRAND & MAIN	63.13	101-53300-249
JULY 2018	COMMUNITY BRIDGE LIGHTING	233.66	101-53300-249
JULY 2018	SIGNALS/MAIN & MADISON	44.17	101-53300-249
JULY 2018	STREET LIGHTING	9,403.61	101-53300-249
JULY 2018	SIGNALS/NORTH & BUCHANAN	37.76	101-53300-249
JULY 2018	PATRIOT DR FLAG POLE	20.66	101-53300-249
JULY 2018	SIGNALS/NE CORNER N & ELM	78.59	101-53300-249
JULY 2018	STEPHEN ST SIGN	16.24	101-53300-249
JULY 2018	1401 E ELM DR	1,280.88	101-53310-249
JULY 2018	721 W ELM DR	82.90	208-52900-249
JULY 2018	1800 STEPHEN ST	1,025.63	630-53441-249
Total KAUKAUNA UTILITIES:		36,120.63	
KERRY'S VROOM SERVICE INC			
8999	OIL & FILTER CHANGE - UNIT#84	42.21	207-52120-247
9004	NEW HEADLAMP FOR UNIT #98	76.06	207-52120-247
9005	OIL & FILTER CHANGE - UNIT#92	42.21	207-52120-247
Total KERRY'S VROOM SERVICE INC:		160.48	
KOBUSSEN BUSES LTD.			
34635	BUS TRIP TO BAY BEACH 7/18/18	186.83	101-55300-218
Total KOBUSSEN BUSES LTD.:		186.83	
KRAUTKRAMER, PETER			
2Q 2018	DIRECTOR WAGES APRIL - JUNE	912.50	101-55480-102
Total KRAUTKRAMER, PETER:		912.50	
LAMBIE, MICHAEL			
07/18 REIMBURSE	RECORDS REIMBURSEMENT	19.94	207-52120-218

Invoice	Description	Total Cost	GL Account
Total LAMBIE, MICHAEL:		19.94	
LCHS POM & DANCE TEAM			
JULY 2018	POM CLINIC PAYOUT-53 KIDS	530.00	101-55300-218
Total LCHS POM & DANCE TEAM:		530.00	
LEE'S CONTRACTING/FABRICATING			
21230	PARTS FOR TRUCK #6	23.00	101-53330-225
Total LEE'S CONTRACTING/FABRICATING:		23.00	
MARASCH, MARTY			
07/18 REIMBURSE	REIMBURSE FOR SHOP SUPPLIES	10.03	101-52200-218
Total MARASCH, MARTY:		10.03	
MCC INC			
142463	HOT MIX ASPHALT	386.60	101-53300-216
142463	HOT MIX ASPHALT	123.61	610-53612-216
142463	HOT MIX ASPHALT	613.65	620-53644-216
142463	HOT MIX ASPHALT	298.92	630-53442-216
Total MCC INC:		1,422.78	
MIDWEST RADAR			
325483	RADAR TESTING	480.00	207-52120-205
Total MIDWEST RADAR:		480.00	
MODERN DAIRY INC			
254372	POOL CONCESSION ITEMS	383.13	204-55420-211
254618	POOL CONCESSION ITEMS	293.78	204-55420-211
254725	POOL CONCESSION ITEMS	181.32	204-55420-211
Total MODERN DAIRY INC:		858.23	
NETT, JACOB			
07/18 REIMBURSE	REIMBURSEMENT FOR ANTENNA FOR TRUCK	54.12	101-52200-221
Total NETT, JACOB:		54.12	
O'REILLY AUTOMOTIVE INC			
2043-127772	HEADLIGHTS	13.26	207-52120-248
Total O'REILLY AUTOMOTIVE INC:		13.26	
OUTAGAMIE COUNTY TREASURER			
1017004	JUNE FUEL BILL	88.29	101-52050-247
1017004	JUNE FUEL BILL	762.40	630-53442-247
1017004	JUNE FUEL BILL	2,953.70	201-53620-247
1017004	JUNE FUEL BILL	343.37	101-55200-247
1017004	JUNE FUEL BILL	392.08	101-55440-247
1017004	JUNE FUEL BILL	82.05	101-55300-247
1017004	JUNE FUEL BILL	427.21	101-52200-247
1017004	JUNE FUEL BILL	269.09	610-53612-247

Invoice	Description	Total Cost	GL Account
1017004	JUNE FUEL BILL	479.86	620-53644-247
1017004	JUNE FUEL BILL	1,558.55	101-53330-217
118364	INTERPRETATION CHARGES 6/16/18	18.96	207-52120-204
3382	JUNE SANITATION FEES	12,495.54	201-53620-204
3382	STREET SWEEPINGS	1,297.96	630-53442-204
Total OUTAGAMIE COUNTY TREASURER:		21,169.06	
PORTER LEE CORPORATION			
20898	REPLACEMENT BATTERY	60.80	207-52120-221
Total PORTER LEE CORPORATION:		60.80	
REINDERS INC			
1744424	PARTS FOR TRUCK #46	86.64	101-53330-225
1744424-01	DOUBLE PULLEY DRIVE FOR TRUCK #46	241.47	101-53330-225
2667298	SPRINKLER REPAIR PARTS	122.34	101-55200-242
2667653	LAWN SEED	135.00	101-55200-215
Total REINDERS INC:		585.45	
SCHAEFER, HEATHER			
2018 CLASS A	PAYOUT 13 PEOPLE FOR PAINTING CLASS	260.00	101-55300-218
2018 CLASS B	PAYOUT 8 PEOPLE FOR PAINTING CLASS	160.00	101-55300-218
2018 CLASS C	PAYOUT 10 PEOPLE FOR PAINTING CLASS	200.00	101-55300-218
2018 CLASS D	PAYOUT 12 PEOPLE FOR PAINTING CLASS	240.00	101-55300-218
Total SCHAEFER, HEATHER:		860.00	
SCHMIDT, JENNIFER			
072518	REFUND FEES FOR 4 PROGRAMS	58.00	101-34413
Total SCHMIDT, JENNIFER:		58.00	
SHORT ELLIOTT HENDRICKSON INC			
353484	QUIET ZONE STUDY	1,920.00	452-57331-261
353484	REPORT & VILLAGE BOARD PRESENTATION	1,860.00	452-57331-261
Total SHORT ELLIOTT HENDRICKSON INC:		3,780.00	
SLATER, PAULA			
07/18 REIMBURSE	REIMBURSE CSTARS JAZZ COSTUMES & TIGHTS	947.09	101-55300-218
07/18 REIMBURSE	REIMBURSE CSTARS TECHNIQUE CLASSES	960.00	101-55300-218
Total SLATER, PAULA:		1,907.09	
STAPLES BUSINESS ADVANTAGE			
3383506299	LABEL WRITER RIBBON	43.00	207-52120-206
3384022265	RIBBON & BANDAGES	10.35	101-51420-206
3384022265	APPROVED ACCU-STAMP	7.13	101-53100-206
3384022265	COPY PAPER	67.16	101-51650-206
Total STAPLES BUSINESS ADVANTAGE:		127.64	
TECHLIN, KEN			
CFEST 7/22/18	REFUND SHELTER DEPOSIT	50.00	101-34401

Invoice	Description	Total Cost	GL Account
Total TECHLIN, KEN:		50.00	
TIME WARNER CABLE			
07/18 71406480150	JULY/AUGUST SERVICE	138.27	207-52120-203
Total TIME WARNER CABLE:		138.27	
UNIFIRST CORPORATION			
0970264374	SHIRTS/PANTS	9.90	101-53330-213
0970264374	LAUNDRY BAGS/WIPERS	32.40	101-53330-218
Total UNIFIRST CORPORATION:		42.30	
VALLEY PEST CONTROL			
493853	SPRAY EXTERIOR OF VILLAGE HALL	135.00	101-51650-243
493854	SPRAY EXTERIOR OF CIVIC CENTER/LIBRARY	190.00	206-55110-243
493855	SPRAY EXTERIOR OF POLICE DEPT	135.00	207-52120-243
Total VALLEY PEST CONTROL:		460.00	
VAN LANDGHEN, LORI			
CFEST 7/21/18	REFUND SHELTER DEPOSIT	50.00	101-34401
Total VAN LANDGHEN, LORI:		50.00	
VAN VOOREN, KARA			
072118	SECURITY DEPOSIT REFUND	100.00	208-34401
Total VAN VOOREN, KARA:		100.00	
VANDEN HEUVEL, KELLY			
07/18 REIMBURSE	REIMBURSE CIVIC SYMPOSIUM LODGING	219.93	101-51420-201
Total VANDEN HEUVEL, KELLY:		219.93	
VANDERLOIS, SHANNON			
07/18 REIMBURSE	TERI'S RETIREMENT PARTY	48.71	101-51960-211
Total VANDERLOIS, SHANNON:		48.71	
VERBRUGGEN, CASEY			
07/18 REIMBURSE	REIMBURSEMENT FOR TOOL PURCHASE	10.48	101-52200-221
Total VERBRUGGEN, CASEY:		10.48	
VERMEER WISCONSIN			
30062723	AIR FILTER FOR TRUCK #18	119.82	101-53330-225
Total VERMEER WISCONSIN:		119.82	
VONBRIESEN & ROPER S.C.			
263560	DISCRIMINATION MATTER	159.00	207-52120-262
263561	DISCRIMINATION MATTER	27.00	207-52120-262
Total VONBRIESEN & ROPER S.C.:		186.00	

Invoice	Description	Total Cost	GL Account
ZENISEK, LEAH			
VLIESHOUT 7/14/1	REFUND SHELTER DEPOSIT	20.00	101-34401
Total ZENISEK, LEAH:		20.00	
Grand Totals:		109,662.90	

Report GL Period Summary

Vendor number hash: 233814
Vendor number hash - split: 285218
Total number of invoices: 89
Total number of transactions: 148

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	109,662.90	109,662.90
Grand Totals:	109,662.90	109,662.90

Report Criteria:

Invoice Detail.Volded = {=} FALSE

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 UTILITY REFUNDS (4900)							
125125404	Invoi	OVERPAYMENT ON ACCT# 1-251254-04	28.90	Open	Non		001-15000
170248504	Invoi	OVERPAYMENT ON ACCT# 1-702485-04	30.00	Open	Non		001-15000
170285004	Invoi	OVERPAYMENT ON ACCT# 1-702850-04	42.45	Open	Non		001-15000
170288501	Invoi	OVERPAYMENT ON ACCT# 1-200310-06	25.81	Open	Non		001-15000
Total 2018 UTILITY REFUNDS (4900):			127.16				
AMPLITEL TECHNOLOGIES (4637)							
12128	Invoi	DATTO BUSINESS BACKUP SERVICES 07/18	325.00	Open	Non		207-52120-240
Total AMPLITEL TECHNOLOGIES (4637):			325.00				
AT& T (409)							
92078873810963 0	Invoi	JUN/JULY SERVICE	12.69	Open	Non		207-52120-203
92078873810963 0	Invoi	JUN/JULY SERVICE	25.39	Open	Non		101-53310-203
92078873810963 0	Invoi	JUN/JULY SERVICE	12.69	Open	Non		204-55420-203
92078873810963 0	invoi	JUN/JULY SERVICE	12.69	Open	Non		101-53310-203
92078873810963 0	Invoi	JUN/JULY SERVICE	50.78	Open	Non		620-53924-203
92078873810963 0	Invoi	JUN/JULY SERVICE	25.39	Open	Non		101-53310-203
Total AT& T (409):			139.63				
BEACON ATHLETICS (129)							
491211	Invoi	PITCHING & BASE SET	450.08	Open	Non		101-55300-221
Total BEACON ATHLETICS (129):			450.08				
BE'S COFFEE AND VENDING SERVICE INC (4603)							
3700294305	Invoi	COFFEE FOR PD	139.86	Open	Non		207-52120-218
3700304967	Invoi	COFFEE FOR PD	46.62	Open	Non		207-52120-218
Total BE'S COFFEE AND VENDING SERVICE INC (4603):			186.48				
BOND TRUST SERVICES CORP (4071)							
42696	Invol	PAYING AGENT FEE-REF 42696 PA	100.00	Open	Non		101-51420-204
Total BOND TRUST SERVICES CORP (4071):			100.00				
BUCKLINS TREE SERVICE (4479)							
70976	Invoi	SPOILS WASTE PER TON	100.20	Open	Non		101-53300-216
Total BUCKLINS TREE SERVICE (4479):			100.20				
CELLCOM (4683)							
355015	Invoi	ENGINEERING PHONE CHARGES	202.48	Open	Non		452-57331-203
355015	Invoi	DPW/PARK & REC CHARGES	138.76	Open	Non		101-53310-203
355015	Invol	DPW/PARK & REC CHARGES	40.87	Open	Non		101-55200-203
355015	Invoi	DPW/PARK & REC CHARGES	81.74	Open	Non		101-55300-203
355015	Invoi	DPW/PARK & REC CHARGES	40.87	Open	Non		101-51650-203
355015	Invoi	INSPECTOR PHONE CHARGES	25.87	Open	Non		101-52050-203
Total CELLCOM (4683):			530.59				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
DOCUMENT SALES AND DISTRIBUTION (4706)							
18-002675	Invoi	UDC BUILDING PERMIT SEALS	341.27	Open	Non		101-52050-218
Total DOCUMENT SALES AND DISTRIBUTION (4706):			341.27				
EAGLE GRAPHICS LLC (1861)							
153495	Invoi	EMBROIDERY NAME TAKE OFF OF VEST	15.50	Open	Non		207-52120-212
Total EAGLE GRAPHICS LLC (1861):			15.50				
FOX VALLEY HUMANE ASSOCIATION (971)							
4410	Invoi	JULY HANDLE FEES	266.89	Open	Non		207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION (971):			266.89				
MATTHEWS TIRE & SERVICE CENTER (768)							
66528	Invoi	FLAT REPAIR TRUCK #77	18.36	Open	Non		101-53330-225
66528	Invoi	FLAT REPAIR TRUCK #77	23.00	Open	Non		101-53330-204
Total MATTHEWS TIRE & SERVICE CENTER (768):			41.36				
N AND C BOUNCE HOUSE (4946)							
006	Invoi	BOUNCE HOUSE RENTAL FOR LCDF	150.00	Open	Non		101-52200-219
Total N AND C BOUNCE HOUSE (4946):			150.00				
PARTY AND PRINT LLC (4823)							
402	Invoi	2018 SUMMER PARTY KIDS GIFTS	353.00	Open	Non		101-52200-219
Total PARTY AND PRINT LLC (4823):			353.00				
PEPSI-COLA (3493)							
50463907	Invoi	BEVERAGES	225.72	Open	Non		101-52200-211
Total PEPSI-COLA (3493):			225.72				
RIESTERER & SCHNELL INC (1063)							
1391777	Invoi	PARTS FOR TRUCK #22	493.49	Open	Non		101-53330-225
Total RIESTERER & SCHNELL INC (1063):			493.49				
ROGER BOWERS CONSTRUCTION (2490)							
57251	Invoi	12 YDS. PULVERIZED TOP SOIL	90.00	Open	Non		101-53300-216
57251	Invoi	12 YDS. PULVERIZED TOP SOIL	30.00	Open	Non		101-55440-215
Total ROGER BOWERS CONSTRUCTION (2490):			120.00				
SAM'S CLUB/SYNCHRONY BANK (1728)							
06/18 00204221446	Invoi	REC PROGRAM ITEMS	37.47	Open	Non		101-55300-218
06/18 00204221446	Invoi	POOL CONCESSION ITEMS	380.34	Open	Non		204-55420-211
Total SAM'S CLUB/SYNCHRONY BANK (1728):			417.81				
SIGNCOUNTRY (3870)							
9353	Invoi	VILLAGE MARKET SHIRTS	297.00	Open	Non		101-55300-232

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total SIGNCOUNTRY (3870):			297.00				
UNIFIRST CORPORATION (4403)							
0970265218	Invoi	SHIRTS/PANTS	9.90	Open	Non		101-53330-213
0970265218	Invoi	LAUNDRY BAGS/WIPERS	32.40	Open	Non		101-53330-218
Total UNIFIRST CORPORATION (4403):			42.30				
US POSTMASTER (264)							
072618	Invoi	FALL/WINTER REC PROGRAM BOOK POSTAGE	1,402.33	Open	Non		101-55300-226
SUMMER 2018	Invoi	SUMMER 2018 NEWSLETTER	192.00	Open	Non		101-51960-227
Total US POSTMASTER (264):			1,594.33				
VANDE HEY COMPANY INC (558)							
153852	Invoi	10 BALES OF HAY	42.00	Open	Non		101-53460-218
Total VANDE HEY COMPANY INC (558):			42.00				
WE ENERGIES (2788)							
4494800612 07/18	Invoi	721 W ELM DR	13.27	Open	Non		208-52900-249
4494800612 07/18	Invoi	1401 E ELM DR	187.17	Open	Non		101-53310-249
4494800612 07/18	Invoi	CROSSWINDS LED STREET LIGHTS	35.93	Open	Non		101-53300-249
4494800612 07/18	Invoi	108 W MAIN ST	174.05	Open	Non		101-51650-249
4494800612 07/18	Invoi	PUMP STATION @ EVERGREEN & FRENCH	189.43	Open	Non		620-53624-249
4494800612 07/18	Invoi	STREET LIGHTS	1,120.57	Open	Non		101-53300-249
4494800612 07/18	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	14.61	Open	Non		620-53624-249
4494800612 07/18	Invoi	CIVIC CENTER (630 MONROE ST)	106.73	Open	Non		206-55110-249
4494800612 07/18	Invoi	PLANT #2 (1118 JEFFERSON ST)	11.26	Open	Non		620-53624-249
4494800612 07/18	Invoi	PLANT #1 (100 WILSON ST)	65.36	Open	Non		620-53624-249
4494800612 07/18	Invoi	920 WASHINGTON ST	10.14	Open	Non		620-53624-249
4494800612 07/18	Invoi	200 E MCKINLEY ST-FIRE DEPT	20.08	Open	Non		101-52250-249
4494800612 07/18	Invoi	200 E MCKINLEY ST-FVMPD	30.12	Open	Non		207-52120-249
4494800612 07/18	Invoi	DOYLE POOL	923.04	Open	Non		204-55420-249
Total WE ENERGIES (2788):			2,901.76				
Grand Totals:			9,261.57				

Report GL Period Summary

Vendor number hash: 86210
Vendor number hash - split: 157303
Total number of invoices: 28
Total number of transactions: 55

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	9,261.57	9,261.57
Grand Totals:	9,261.57	9,261.57

Report Criteria:
Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
SKODINSKI, SCOTT (4940)							
072618	Invoi	VILLAGE MARKET ENTERTAINMENT	100.00	Open	Non		101-55300-232
Total SKODINSKI, SCOTT (4940):			100.00				
Grand Totals:			100.00				

Report GL Period Summary

Vendor number hash: 4940
Vendor number hash - split: 4940
Total number of invoices: 1
Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	100.00	100.00
Grand Totals:	100.00	100.00

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
QUILL CORPORATION (1620)							
7580887-1	Invoi	HP BLACK TONER CARTRIDGE	175.98	Open	Non		101-51680-206
7580887-1	Invoi	STAPLER/SCISSORS/TAPE DISPENSER	31.97	Open	Non		101-53310-206
Total QUILL CORPORATION (1620):			207.95				
Grand Totals:			207.95				

Report GL Period Summary

Vendor number hash: 1620
Vendor number hash - split: 3240
Total number of Invoices: 1
Total number of transactions: 2

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	207.95	207.95
Grand Totals:	207.95	207.95

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2018 UTILITY REFUNDS (4900)							
123239006	Invoi	OVERPAYMENT ON ACCT# 1-232390-06	59.84	Open	Non		001-15000
129235421	Invoi	OVERPAYMENT ON ACCT# 1-292354-21	19.95	Open	Non		001-15000
170331506	Invoi	OVERPAYMENT ON ACCT# 1-703315-06	38.29	Open	Non		001-15000
Total 2018 UTILITY REFUNDS (4900):			118.08				
5 ALARM FIRE & SAFETY EQUIPMENT (4319)							
177866-1	Invoi	AJAX STRIP AND PEEK RESCUE TOOL	52.36	Open	Non		101-52200-221
Total 5 ALARM FIRE & SAFETY EQUIPMENT (4319):			52.36				
AMBROSIUS, WILLIE (1804)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL SUPERVISOR	45.00	Open	Non		101-55300-111
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL UMPIRE	292.50	Open	Non		101-55300-111
Total AMBROSIUS, WILLIE (1804):			337.50				
APPLETON AWNING SHOP INC. (4736)							
48075	Invoi	FLAG REPAIR	50.00	Open	Non		202-51960-221
Total APPLETON AWNING SHOP INC. (4736):			50.00				
ASSOCIATED APPRAISAL CONSULT (1939)							
135112	Invoi	PROFESSIONAL SERVICES-JULY	1,258.33	Open	Non		101-51530-204
Total ASSOCIATED APPRAISAL CONSULT (1939):			1,258.33				
BUCHHOLZ, TIMOTHY J (4948)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL SCORER	40.00	Open	Non		101-55300-111
Total BUCHHOLZ, TIMOTHY J (4948):			40.00				
CARDMEMBER SERVICE (178)							
07/18 11041500068	Invoi	TRANSUNION	25.00	Open	Non		207-52120-218
07/18 11041500068	Invoi	MONTHLY ICLOUD STORAGE	2.99	Open	Non		207-52120-218
07/18 11041500068	Invoi	CELLEBRITE TRAINING	665.54	Open	Non		207-52120-201
07/18 11041500068	Invoi	NWTC TRAINING	160.00	Open	Non		207-52120-201
07/18 11041500068	Invoi	EVIDENCE SUPPLIES	120.85	Open	Non		207-52120-218
07/18 11041500068	Invoi	UTILITY CART	150.38	Open	Non		207-52120-218
07/18 11041500068	Invoi	RETURNED MERCHANDISE	38.97	Open	Non		204-55420-218
07/18 11041500068	Invoi	RETURNED MERCHANDISE	133.02	Open	Non		101-55300-218
07/18 11041500068	Invoi	RETURNED MERCHANDISE	62.65	Open	Non		204-55420-211
07/18 11041500068	Invoi	RETURNED MERCHANDISE	94.74	Open	Non		101-55200-218
07/18 11041500068	Invoi	POOL PAINTING SUPPLIES	28.56	Open	Non		204-55420-218
07/18 11041500068	Invoi	PIZZA OVEN FOR POOL CONCESSION	49.99	Open	Non		204-55420-211
07/18 11041500068	Invoi	SLIDE WAX	6.29	Open	Non		204-55420-218
07/18 11041500068	Invoi	TOTES FOR TOT LOT	22.38	Open	Non		101-55300-218
07/18 11041500068	Invoi	TOTES FOR JETS FOOTBALL PANTS	89.54	Open	Non		101-55460-225
07/18 11041500068	Invoi	TOTES	117.52	Open	Non		101-55300-218
07/18 11041500068	Invoi	SMALL EQUIPMENT FUEL	99.25	Open	Non		101-55200-247
07/18 11041500068	Invoi	PIZZAS FOR POOL CONCESSIONS	38.54	Open	Non		204-55420-211
07/18 11041500068	Invoi	ITEMS FOR PROGRAMS	111.55	Open	Non		101-55300-218
07/18 11041500068	Invoi	EVENT FEES FOR KIDS AT PROGRAM	280.00	Open	Non		101-55300-218

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
07/18 11041500068	Invoi	ITEMS FOR REC PROGRAMS	341.35	Open	Non		101-55300-218
07/18 11041500068	Invoi	SMALL EQUIPMENT FUEL	68.06	Open	Non		101-55200-247
07/18 11041500068	Invoi	PIZZAS FOR POOL CONCESSIONS	132.65	Open	Non		204-55420-211
07/18 11041500068	Invoi	SHAREFILE	194.25	Open	Non		101-51420-208
07/18 11041500068	Invoi	RETURNED MERCHANDISE	44.57-	Open	Non		101-55200-218
07/18 11041500068	Invoi	PIZZAS FOR POOL CONCESSIONS	42.63	Open	Non		204-55420-211
07/18 11041500068	Invoi	GLOVES/MASKS/WHISTLES/RESCUE TUBE	240.25	Open	Non		204-55420-213
07/18 11041500068	Invoi	SUMMER STAFF GIFT CARDS	120.00	Open	Non		101-55300-218
07/18 11041500068	Invoi	CONFERENCE MEAL	5.65	Open	Non		101-55440-201
07/18 11041500068	Invoi	LIFEGUARD TRAINING	360.00	Open	Non		204-55420-213
07/18 11041500068	Invoi	CPR/FIRST AID TRAINING	70.00	Open	Non		101-55300-213
07/18 11041500068	Invoi	VOLLEYBALL NET	84.99	Open	Non		101-55300-218
07/18 11041500068	Invoi	SAFETY VESTS	201.58	Open	Non		101-55440-218
07/18 11041500068	Invoi	PH TEST STRIPS FOR POOL	7.99	Open	Non		204-55420-225
07/18 11041500068	Invoi	SAFETY WEAR	152.98	Open	Non		101-55440-218
07/18 11041500068	Invoi	OFFICE SUPPLIES	65.27	Open	Non		101-52200-240
07/18 11041500068	Invoi	WIAAI SEMINAR	1,117.00	Open	Non		101-52200-201
07/18 11041500068	Invoi	FUEL	32.53	Open	Non		101-52200-247
07/18 11041500068	Invoi	WSFCA CONVENTION	459.77	Open	Non		101-52200-201
07/18 11041500068	Invoi	EARPLUGS	110.48	Open	Non		452-57331-221
07/18 11041500068	Invoi	SMALL EQUIPMENT FUEL	33.08	Open	Non		101-53330-217
07/18 11041500068	Invoi	LED HAZARD LIGHT	42.75	Open	Non		452-57331-221
07/18 11041500068	Invoi	KENT'S OFFICE CHAIR	135.99	Open	Non		101-53310-206
07/18 11041500068	Invoi	REPAIR TAGS	27.55	Open	Non		101-53330-218
07/18 11041500068	Invoi	CALCULATOR	18.54	Open	Non		101-53310-206
07/18 11041500068	Invoi	SMALL EQUIPMENT FUEL	22.69	Open	Non		101-53330-217
07/18 11041500068	Invoi	DEWALT BATTERY PACK	106.74	Open	Non		101-53300-218
07/18 11041500068	Invoi	OPERATOR LICENSE BACKGROUND CHECK	105.00	Open	Non		101-51440-208
07/18 11041500068	Invoi	OPERATOR LICENSE BACKGROUND CHECK	49.00	Open	Non		101-51440-208
07/18 11041500068	Invoi	OUR WI MAGAZINE	34.98	Open	Non		101-51440-208
07/18 11041500068	Invoi	LEAGUE CONFERENCE-ACCOMODATIONS	690.00	Open	Non		101-51110-201
07/18 11041500068	Invoi	ELECTION FOOD	74.01	Open	Non		101-51440-211
07/18 11041500068	Invoi	FOOD FOR QUIET ZONE MEETING	74.97	Open	Non		101-51400-201
07/18 11041500068	Invoi	ADOBE SUBSCRIPTION	26.24	Open	Non		101-51400-206
07/18 11041500068	Invoi	LINKEDIN	186.40	Open	Non		101-51400-204
Total CARDMEMBER SERVICE (178):			7,029.80				
CINTAS (4918)							
4007684659	Invoi	MOP, TOWEL, DUST MOP	43.10	Open	Non		207-52120-243
4007684659	Invoi	MOP, TOWEL, DUST MOP	43.11	Open	Non		206-55110-243
Total CINTAS (4918):			86.21				
COENEN, MICHAEL (3745)							
071818	Invoi	BALLOON TWISTING @ FAMILY FUN FEST 7/31/18	175.00	Open	Non		101-55300-218
Total COENEN, MICHAEL (3745):			175.00				
EAGLE GRAPHICS LLC (1861)							
156427	Invoi	BIKE PATROL CLOTHING	188.50	Open	Non		207-52120-212
Total EAGLE GRAPHICS LLC (1861):			188.50				
EITING, ROBERT A. (643)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL UMPIRE	97.50	Open	Non		101-55300-111

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total EITING, ROBERT A. (643):			97.50				
FESTIVE BALLOONS (4507)							
373-1	Invoi	BALLOON TWISTING for 7/31	184.50	Open	Non		101-55300-218
Total FESTIVE BALLOONS (4507):			184.50				
GALLS LLC (3595)							
9902255	Invoi	VEHICLE OPENING TOOLS	109.00	Open	Non		207-52120-218
Total GALLS LLC (3595):			109.00				
HEART OF THE VALLEY (280)							
071918MP	Invoi	2014-2016 HOV METER PAYABLE	50,237.00	Open	Non		610-21110
072018MP	Invoi	JUNE HOV METER PAYABLE	8,864.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):			59,101.00				
HIETPAS, SAM (4949)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL SCORER	48.00	Open	Non		101-55300-111
Total HIETPAS, SAM (4949):			48.00				
KRUEGER, KIRBY (4622)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL UMPIRE	292.50	Open	Non		101-55300-111
Total KRUEGER, KIRBY (4622):			292.50				
LAMBERT, JOHN (4939)							
072018	Invoi	EMPLOYEE PICNIC ENTERTAINMENT	100.00	Open	Non		101-51960-211
Total LAMBERT, JOHN (4939):			100.00				
MADERS CATERING LLC (4950)							
5628	Invoi	EMPLOYEE RECOGNITION PICNIC	805.50	Open	Non		101-51960-211
Total MADERS CATERING LLC (4950):			805.50				
MUELLER, NOAH (4932)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL SCORER	40.00	Open	Non		101-55300-111
Total MUELLER, NOAH (4932):			40.00				
POPP, MALINDA (4933)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL SCORER	40.00	Open	Non		101-55300-111
Total POPP, MALINDA (4933):			40.00				
PUFFE, RICK (4447)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL UMPIRE	292.50	Open	Non		101-55300-111
Total PUFFE, RICK (4447):			292.50				
SCHOMMER, PATRICK (4947)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL UMPIRE	97.50	Open	Non		101-55300-111

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total SCHOMMER, PATRICK (4947):			97.50				
STONERIDGE LITTLE CHUTE LLC (4903)							
1026630848	Invoi	FOOD	29.99	Open	Non		101-52200-211
21059670927	Invoi	CHEESEFEET CURD EATING CONTEST ITEMS	30.76	Open	Non		101-55300-233
22020981651	Invoi	FOOD	37.73	Open	Non		101-52200-211
22026811737	Invoi	FOOD	22.56	Open	Non		101-52200-211
22028991118	Invoi	REC EVENT ITEMS	1.79	Open	Non		101-55300-218
22037360900	Invoi	BEVERAGES	10.37	Open	Non		101-52200-211
22053121420	Invoi	FOOD	29.00	Open	Non		101-52200-211
22056200835	Invoi	REC EVENT ITEMS	16.68	Open	Non		101-55300-218
22092461514	Invoi	POOL CONCESSION PIZZAS	22.00	Open	Non		204-55420-211
22096761450	Invoi	BEVERAGES	76.65	Open	Non		101-52200-211
2209960955	Invoi	FOOD AND BEVERAGES	45.14	Open	Non		101-52200-211
23067421217	Invoi	FOOD AND BEVERAGES	81.42	Open	Non		101-52200-211
23098311059	Invoi	POOL CONCESSION PIZZAS	101.75	Open	Non		204-55420-211
23098451137	Invoi	REC EVENT ITEMS	3.79	Open	Non		101-55300-218
25016581535	Invoi	FOOD	43.00	Open	Non		101-52200-211
25018101539	Invoi	POOL CONCESSION PIZZAS	44.00	Open	Non		204-55420-211
25093371349	Invoi	REC EVENT ITEMS	42.28	Open	Non		101-55300-218
26053461626	Invoi	FOOD	54.44	Open	Non		101-52200-211
26070891432	Invoi	SENIOR PROGRAM ITEMS 6/18	9.48	Open	Non		101-55300-218
26077941615	Invoi	FOOD	143.31	Open	Non		101-52200-211
Total STONERIDGE LITTLE CHUTE LLC (4903):			846.14				
THE DANCE FACTORY (4936)							
759	Invoi	DJ @ FAMILY FUN FEST 7/31/18	270.00	Open	Non		101-55300-218
Total THE DANCE FACTORY (4936):			270.00				
THE SPRINKLER CO INC (2246)							
75167	Invoi	REPAIR SPRINKLER @ VANLIESHOUT PK	317.00	Open	Non		101-55200-205
Total THE SPRINKLER CO INC (2246):			317.00				
TIME WARNER CABLE (89)							
07/18 66256890150	Invoi	JULY/AUGUST SERVICE	11.75	Open	Non		101-52200-208
Total TIME WARNER CABLE (89):			11.75				
TIM'S TOYZ (3746)							
1808	Invoi	MINI TRUCK & BALL BLASTER FUNFEST 7/31	740.00	Open	Non		101-55300-218
Total TIM'S TOYZ (3746):			740.00				
VALLEY LIQUOR (1239)							
738822	Invoi	BEVERAGES	35.98	Open	Non		101-52200-211
739972	Invoi	BEVERAGES	139.45	Open	Non		101-52200-211
740277	Invoi	BEVERAGES	24.98	Open	Non		101-52200-211
Total VALLEY LIQUOR (1239):			200.41				
VAN STIPHOUT, JAY (2138)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL UMPIRE	97.50	Open	Non		101-55300-111

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total VAN STIPHOUT, JAY (2138):			97.50				
VANDEN HEUVEL, WILL (4843)							
6/28/18 - 7/12/18	Invoi	MEN'S SOFTBALL SCORER	80.00	Open	Non		101-55300-111
Total VANDEN HEUVEL, WILL (4843):			80.00				
VERIZON WIRELESS (3606)							
9810411723	Invoi	JUNE/JULY SERVICE	280.73	Open	Non		101-52200-203
Total VERIZON WIRELESS (3606):			280.73				
Grand Totals:			73,387.31				

Report GL Period Summary

Vendor number hash: 214553
Vendor number hash - split: 230887
Total number of invoices: 55
Total number of transactions: 111

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	73,387.31	73,387.31
Grand Totals:	73,387.31	73,387.31

Report Criteria:

Invoice Detail.Voided = {=} FALSE

rt Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
SKODINSKI, SCOTT (4940)							
071918	Invoi	VILLAGE MARKET ENTERTAINMENT	100.00	Open	Non		101-55300-232
Total SKODINSKI, SCOTT (4940):			100.00				
Grand Totals:			100.00				

Report GL Period Summary

Vendor number hash: 4940
Vendor number hash - split: 4940
Total number of invoices: 1
Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	100.00	100.00
Grand Totals:	100.00	100.00