

MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 15, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
David Peterson, Trustee
Larry Van Lankvelt, Trustee
James Hietpas, Trustee
John Elrick, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Jim Moes, Community Development Director
Adam Breest, Director of Parks, Recreation and Forestry
Valerie Clarizio, Finance Director
Kent Taylor, Director of Public Works
Chris Murawski, Engineer
Laurie Decker, Village Clerk
Tyler Claringbole, Village Attorney
Interested Citizens
EXCUSED: Chief Meister, Fox Valley Metro Police Department
Steve Thiry, Library Director

Public Appearance for Items Not on the Agenda

None

Other Informational Items—July Fire Monthly Report and July Report

Approval of Minutes

Minutes of the Regular Board Meeting of August 1, 2018

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Regular Board Meeting Minutes of August 1, 2018

Ayes 7, Nays 0 – Motion Carried

Public Hearing—Zoning Change for 1401 West Main Street

Moved by Trustee Smith, seconded by Trustee Elrick to Enter into Public Hearing

Ayes 7, Nays 0 – Motion Carried

Director Moes advised the Board that the Plan Commission has approved the Zoning Change for 1401 W. Main Street

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to exit Public Hearing at 6:05 p.m.

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Presentation—Quiet Zone

Engineer Murawski presented slides of the Railroad Corridor Quiet Zone. Six public railroad crossings in Little Chute meet the criteria for a quiet zone; French Road, Washington Street, Madison Street, Depot Street, Buchanan Street and Rose Hill Road. Trustee Smith questioned with the expansion of highway 41 and 441 does it pay to do anything with the French Road crossing, Engineer Murawski advised it would be advantageous to put the signage and install the tubular channel device. Trustee Smith questioned the estimates and the County's contribution, Engineer Murawski advised these are preliminary numbers from a consultant and will need to work with the County for final numbers. Trustee Smith questioned how close the consultant estimates would be, and Engineer Murawski advised the numbers are national averages. President Vanden Berg asked if this would be bid together or one crossing at a time, Engineer Murawski advised it would probably have to be one at a time as some of the crossings need to be worked on with the County. Administrator Fenlon suggested that the channelization items could probably be put in by our employees and would work as a temporary fix. Director Moes advised that property values would probably increase with the addition of a quiet zone or at least make property easier to sell. Trustee Van Lankvelt asked about the improvements already made when we are doing the roads, Engineer Murawski advised that though improvements were made they did not meet the standards and work will have to be done to bring it into compliance. Trustee Hietpas asked once this is done, how long would it take to get approval and is approval guaranteed, Engineer Murawski advised within a year the approval would come through, and yes, if we do what we say we are going to do in the time frame specified we would be approved. Trustee Peerenboom advised that Appleton has already installed the tubular channels if the committee would like to see what they are. Trustee Peterson asked if they stay on year round and was advised they cannot come out. This proposal will come back for final approval and included with the CIP. Trustee Smith hopes it is less than a five year process. Engineer Murawski will bring in the consultant to give further details to the Board.

Operator License Approvals:

Honor, Michael	Kwik Trip	Appleton
McKay, Samantha	Kwik Trip	Little Chute
Musil, Sarah	Kwik Trip	Little Chute
Pynenberg, Lori	Kwik Trip	Little Chute
Smits, Kristin	TBD	Kaukauna

Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Operator Licenses as presented

Ayes 7, Nays 0 – Motion Carried

Action—Approve Kwik Trip Liquor License

Moved by Trustee Smith, seconded by Trustee Elrick to Approve Kwik Trip Liquor License as presented

Ayes 7, Nays 0 – Motion Carried

Action—Approve LCHS Homecoming Parade

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve the LCHS Homecoming Parade as presented

Ayes 7, Nays 0 – Motion Carried

Action—Approve Development Agreement for Cherryland's Best

Administrator Fenlon advised the developer requested a new Development Agreement that was previously signed in 2017.

Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Development Agreement for Cherryland's Best

Ayes 7, Nays 0 – Motion Carried

Action—Approve Site Plan for Cherryland's Best

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Site Plan for Cherryland's Best

Ayes 7, Nays 0 – Motion Carried

Discussion—I-41 Improvement Resolution

Administrator Fenlon advised this was for discussion only and was requested by East Central Wisconsin Regional Planning Commission to adopt a resolution asking state officials to begin the process of widening I41.

Action—Approve Wine Walk Class “B” Application

Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Wine Walk Class “B” Application As presented

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Ordinance No. 10 Zoning Change for 1401 West Main Street

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Ordinance No. 10 Zoning Change for 1401 West Main Street

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Resolution No. 26 CSM for PBJ Holdings

Director Moes advised that Plan Commission has approved and is recommending Board Approval.

Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution No. 26 CSM for PBJ Holdings

Ayes 7, Nays 0 – Motion Carried

Action—Set Public Hearing for Evergreen Drive Area Zoning Change

Moved by Trustee Peerenboom, seconded by Trustee Smith to set a Public Hearing for Evergreen Drive Area Zoning Change for September 5, 2018 at 6:00 p.m.

Ayes 7, Nays 0 – Motion Carried

Discussion/Possible Action—2019 Budget Guidance

Administrator Fenlon presented documents along with a calendar to discuss, approve and provide direction on budget directives.

Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Budget Guidance Schedule as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Possible Action—CTH N Parking Issues

Administrator Fenlon received a complaint regarding the parking and stopping of vehicles on CTH N, north of Evergreen Drive. Staff will be recommending that we discuss with the County the ability to provide signage in the area to correct this issue.

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the recommendation to engage with the County to put signage to correct this issue.

Ayes 7, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve the Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

None

Closed Session

b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Enter into Closed Session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Elrick to Exit Closed Session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:40 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

Laurie Decker

Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg, Village President