



AGENDA

LITTLE CHUTE VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, October 10, 2018
TIME: 6:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

1. Approval of Minutes
Minutes of the Regular Board Meeting of October 3, 2018
2. 2019 Budget Workshop
3. Action—2018 Library Update
4. Unfinished Business
5. Items for Future Agendas

Closed Sessions:

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Negotiations*
- b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

6. Return to Open Session
7. Adjournment

MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 3, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
David Peterson, Trustee
Larry Van Lankvelt, Trustee
James Hietpas, Trustee
John Elrick, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Valerie Clarizio, Finance Director
Adam Breest, Director of Parks, Recreation and Forestry
Kent Taylor, Director of Public Works
Laurie Decker, Village Clerk
Steve Thiry, Library Director
Tyler Claringbole, Village Attorney
Chief Meister, Fox Valley Metro Police Department
Interested Citizens

EXCUSED: Chris Murawski, Engineer
Jim Moes, Community Development Director

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Committee of the Whole Meeting of September 26, 2018

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Committee of the Whole Meeting Minutes of September 26, 2018

Ayes 7, Nays 0 – Motion Carried

Operator License Approvals

Ernst, Brittny	Kwik Trip	Menasha
Muntner, Edward	Super Shell 41	Seymour
De Valk, Olivia	Seth's Coffee	Kimberly
Frekich, Brandon	Piggly Wiggly	Kaukauna

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve the Operator Licenses as presented

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—2019-2023 CIP

Administrator Fenlon went through slides for a quick overview of Capital Improvement for 2019–2023. Director Breest went over Parks and Recreation needs and Director Taylor went through Utilities and Public Works.

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the 2019-2023 CIP as presented

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—FVMPD Vehicle Purchase Request

Chief Meister advised the Board that the Village of Kimberly has approved the purchase of vehicles as requested and also advised that a question was asked why they were being purchased from out of State; Chief Meister advised it was the best price for what they needed and the supply is very limited.

Moved by Trustee Elrick, seconded by Trustee Smith to Purchase of two Police Vehicle for FVMPD as presented

Ayes 7, Nays 0 – Motion Carried

Committee/Commission Appointments

Trustee Peerenboom was appointed to the Library Board

Moved by Trustee Smith, seconded by Peterson to appoint Trustee Peerenboom to the Library Board

Ayes 7, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

Joint Budget Meeting will be held October 29th

Closed Session:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Agreement Negotiations*

Moved by Trustee Smith, seconded by Trustee Elrick to Enter into Closed Session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Smith to Exit Closed Session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 7:17 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____

Michael R. Vanden Berg, Village President

Attest:

Laurie Decker, Village Clerk

Village of Little Chute

REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Library Updates

PREPARED BY: Steve Thiry – Library Director

REPORT DATE: October 4, 2018

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report _____

See additional comments attached _____

EXPLANATION: The purpose of a library is to inspire, educate and build communities by providing information programs and services that bring people together through learning and enrichment activities. These activities develop deeper understanding of today's world and equip community members with tools to make better decisions leading to healthy and successful communities. This heavy undertaking is in essence the message within our mission statement: Inspiring and supporting lifelong learning and the love of reading.

4,490 residents have a library card. Little Chute Library had 40,447 visits through September. The library may be the first and sometimes the only impression many of these visitors have of the village. In effort to best serve our resident by providing updated and comfortable library spaces and to market the educational and enrichment values of the community to its many visitors I recommend the Village consider library updates to address windows that indicate loss of efficiency, replacement of worn carpeting in the children's area and texture and paint walls. Windows and walls should be complete prior to carpeting replacement to prevent accidental damage. The 2018 CIP had scheduled carpet replacement at \$50,000.

D & M has provided a quote for carpet replacement for the youth area at \$17,471, The current young adult room at \$4,699 and the remaining public areas at \$22,242.80

Tri City Glass has previously provided a quote of \$16,200 for window replacement.

After speaking with Dave Neumann and reviewing recent texturing costs I propose wall texture and contingency of \$11,630.

RECOMMENDED ACTION

Village Board to authorize the payment of the \$50,000 for library updates. Including carpet replacement in the youth and young adult areas, replacement of all windows and texture of walls.