

## MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 5, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge of Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
David Peterson, Trustee  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee  
James Hietpas, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Valerie Clarizio, Finance Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Kent Taylor, Director of Public Works  
Laurie Decker, Village Clerk  
Tyler Claringbole, Village Attorney  
Dan Meister, FVMPD Police Chief  
Jim Moes, Community Development Director  
Mark Jansen, Fire Chief  
Interested Citizens

### **Public Appearance for Items Not on the Agenda**

Mr. Mike Hammen, 713 Madison Street, Little Chute attended to discuss parking at Fox Valley Metro Police Department. Mr. Hammen asked about renting a space. Administrator Fenlon advised per Ordinance no one is allowed to park in the parking lot and staff cannot allow the public parking. Director Moes advised Little Chute at one time had a contract with Stitches but they moved. So the rules are that the public cannot park in Village Parking Lots. President Vanden Berg advised that the Board will discuss this situation and get back to Mr. Hammen if this can be added to a future meeting. Mr. Hammen did advise there are other people parking in this parking lot and feels they are not being ticketed so advised he would like the rules enforced.

### **Approval of Minutes**

Minutes of the Special Board Meeting of November 28, 2018

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Special Board Meeting of November 28, 2018*

Ayes 7, Nays 0 – Motion Carried

### **Ordinances:**

**Action—Adopt Ordinance No. 14, Series 2018 Amending the Village of Little Chute Municipal Code Sections 30-33 Use of Tobacco on School Premises**

Police Chief Meister requested these Ordinances be approved with regards to Amending the use of Tobacco on School Premises

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Adopt Ordinance No. 14, Series 2018 Amending the Village of Little Chute Municipal Code Sections 30-33 Use of Tobacco on School Premises*

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Ordinance No. 15, Series 2018 Amending the Village of Little Chute Municipal Code Sections 30-134 Purchase or Possession of Tobacco Products**

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Adopt Ordinance No. 15, Series 2018 Amending the Village of Little Chute Municipal Code Sections 30-134 Purchase or Possession of Tobacco Products*

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Ordinance No. 16, Series 2018 Amending the Village of Little Chute Municipal Code Sections 10-19 through 10-26 Purpose and Definitions**

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Adopt Ordinance No. 16, Series 2018 Amending the Village of Little Chute Municipal Code Sections 10-19 through 10-26 Purpose and Definitions*

Ayes 7, Nays 0 – Motion Carried

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Discussion/Action—Approve Site Plan for Absolute Supply**

Director Moes advised staff has approved this site plan subject to final drainage design approval by our Public Works Department.

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve Site Plan for Absolute Supply with the exception of final drainage design approval by Public Works*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Approve Site Plan for Lee's Contracting & Fabrications, Inc.**

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Site Plan for Lee's Contracting & Fabrications, Inc. with the exception of final drainage design approval by Public Works.*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—LCFD Purchase of FVMPD Squad Car**

Fire Chief Mark Jansen requested approval for purchase of the Fox Valley Metro Police Department squad car at \$4400.00 to make it easier for the Fire Department to get around without having to use their larger trucks. Also would need less than \$1000.00 for striping. Trustee Elrick asked about wrapping the vehicle, Chief Jansen advised that no, they are just going to use graphics. Trustee Van Lankvelt questioned the use of the vehicle on the highway; Chief Jansen advised that it would be more efficient to use the car for minor issues such as spills, etc.

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve LCFD Purchase of FVMPD Squad Car*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Development Agreement with Trilliant Food and Nutrition**

Administrator Fenlon is recommending approval of the Development Agreement with a closing set for December 10, 2018.

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve Development Agreement with Trilliant Food and Nutrition as presented*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Offer to Purchase for Trilliant Food and Nutrition**

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve Offer to Purchase for Trilliant Food and Nutrition*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Legal Action on Abandoned Sign at 201 E. Main Street**

Director Moes advised the Board of an abandoned sign on 201 E. Main Street, and would like approval for Legal counsel to take necessary action. Trustee Peterson questioned if we could bill the owner back through taxes and Director Moes advised yes, that would be done.

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve Legal Action on Abandoned Sign at 201 E. Main Street*

Ayes 7, Nays 0 – Motion Carried

**License Approvals:**

Byers, Lauren C.	M's Bar	Appleton
Collingworth, Claire	Seth's Coffee	Appleton
Ebert, Sue Ann	Piggly Wiggly	Little Chute
Hammen, Mary	Down the Hill	Little Chute
Johnson, Daniel	Hawk's Nest	Kaukauna
Quaintance, James	Fox Convenience	Kaukauna
Robinson, Maitland	Moasis	Little Chute
Seidl, Sarah	Weenies	Little Chute
Zach, Steven	Weenies	Little Chute

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve Operator Licenses as presented*

Ayes 7, Nays 0 – Motion Carried

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 6, Abstain – Peerenboom, Nays 0, – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

None

**Closed Sessions:**

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Proposals and Agreement Regarding Site Cleanup*

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to enter into Closed Session*

Ayes 7, Nays 0 - Motion Carried

**Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Peerenboom to Return to Open Session*

Ayes 7, Nays 0 - Motion Carried

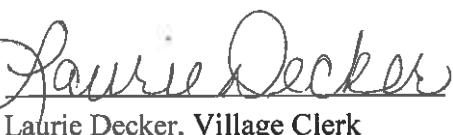
**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Peerenboom to Adjourn the Regular Board Meeting at 7:55 p.m.*

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

  
Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President