

MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 19, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
David Peterson, Trustee
Larry Van Lankvelt, Trustee
Bill Peerenboom, Trustee
James Hietpas, Trustee

EXCUSED: John Elrick, Trustee
Skip Smith, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Valerie Clarizio, Finance Director
Kent Taylor, Director of Public Works
Laurie Decker, Village Clerk
Tyler Claringbole, Village Attorney
Dan Meister, FVMPD Police Chief
Jim Moes, Community Development Director
Chris Murawski, Village Engineer
Interested Citizens

EXCUSED: Adam Breest, Director of Parks, Recreation and Forestry
Steve Thiry, Library Director

Public Appearance for Items Not on the Agenda

None

Other Informational Items—November Fire Monthly Report and November Report

Approval of Minutes

Minutes of the Committee of the Whole Meeting of December 12, 2018

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Minutes of the Committee of the Whole Meeting of December 12, 2018

Ayes 5, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—Adopt Resolution No. 40, Series 2018, Authorizing the Purchase of Land from Colette Kampo
Director Moes advised this property is being purchased for \$180,000.00.

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Adopt Resolution No. 40, Series 2018, Authorizing the Purchase of Land from Colette Kampo

Ayes 5, Nays 0 – Motion Carried

Action—Set Public Hearing on January 16, 2019 for the Amendment to the Little Chute Design Manual

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Set Public Hearing on January 16, 2019 for the Amendment to the Little Chute Design Manual

Ayes 5, Nays 0 – Motion Carried

Action—Award Bids for 2019 Utility Contracts

Engineer Murawski went over the six bids received for the 2019 Utility Contracts. The low bid was submitted by Donald Hietpas and Sons in the amount of \$729,786.80.

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Award Bid to Donald Hietpas and Sons in the amount of \$729,786.80 for the 2019 Utility Contract

Ayes 5, Nays 0 – Motion Carried

Action—Adopt Resolution No. 41, Series 2018, Amendment to Fox Valley Metro 2018 Budget
Administrator Fenlon went over the Resolution Amendment requested by Fox Valley Metro for the 2018 Budget addition not to exceed \$110,000.00

Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Adopt Resolution No. 41, Series 2018, Amendment to Fox Valley Metro 2018 Budget not to exceed \$110,000.00

Roll Call Vote

Trustee Peerenboom	Aye
Trustee Hietpas	Aye
Trustee Peterson	Aye
Trustee Van Lankvelt	Aye
Trustee Vanden Berg	Aye

Ayes 5, Nays 0 – Motion Carried

Action—2018 Audit Engagement Agreement

Director Clarizio went over the Audit Engagement Letter received from Kerber Rose and is recommending approval

Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Approve the 2018 Audit Engagement Agreement

Ayes 5, Nays 0 – Motion Carried

Discussion—Outagamie County Highway Department

Administrator Fenlon provided information on a Traffic Study for CTH OO and French Road requested by Outagamie County. Administrator Fenlon advised this is for discussion only and recommends action be taken at the January 16, 2019 Board Meeting.

Discussion/Action—Parking Violations Proposal

Chief Meister is proposing an increase in parking violation fines under Sec. 26 of the Little Chute Code of Municipal Ordinances. Trustee Van Lankvelt felt that the handicap fines should be higher. Trustee Hietpas wondered why we don't increase all the fine amounts to get closer to surrounding areas. Trustee Peterson suggested increasing the fines to make it a deterrent for violators.

Moved by Trustee Peerenboom, seconded by Trustee Peterson to draft an Ordinance to increase parking violations

Ayes 5, Nays 0 – Motion Carried

Action—2019 Meeting Calendar

Administrator Fenlon presented the 2019 Meeting Calendar to discuss and approve for 2019.

Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Approve the 2019 Meeting Calendar

Ayes 5, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve the Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 5, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

None

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Discussion*

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Enter closed session

Ayes 5, Nays 0 - Motion Carried

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *2018 Personnel Evaluations*

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Enter closed session

Ayes 5, Nays 0 - Motion Carried

Return to Open Session

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Return to Open Session

Ayes 5, Nays 0 - Motion Carried

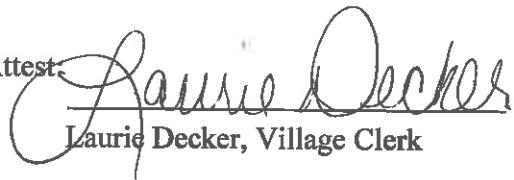
Adjournment

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 7:55 p.m.

Ayes 5, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

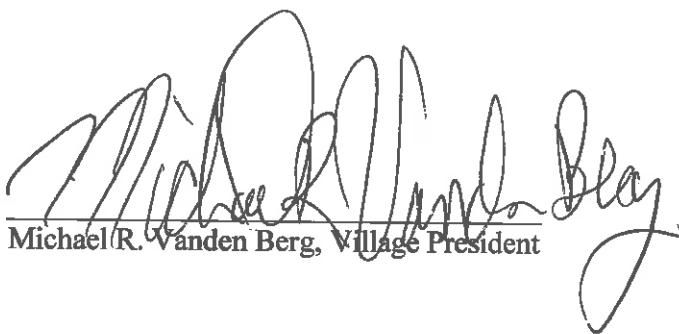
Attest:



Laurie Decker

Laurie Decker, Village Clerk

By:



Michael R. Vanden Berg, Village President