



## AGENDA

# R EGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, February 6, 2019  
TIME: 6:00 p.m.

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
  
- F. Approval of Minutes  
*Minutes of the Regular Board Meeting of January 16, 2018*
  
- G. Presentation—2019 Robert A. Nechodom Award
  
- H. Presentation—DNR Deer Culling
  
- I. Action—Appoint Lisa Remiker-DeWall as Finance Director
  
- J. Committee/Commission Appointments
  
- K. Department and Officers Progress Reports
  
- L. Operator License Approvals:

Bauer, Timothy	Ladder House	Kaukauna
Boyd, Carol	Super 41 Shell	Appleton
Fortemps, Christie	Pop In Again	Combined Locks
Meyer, Austin	Moasis Truck Stop	Kaukauna
  
- M. Discussion—Mill Street Bridge MOA
  
- N. Discussion—Bazaar After Dark
  
- O. Action—Approve Development Agreement with GLK Foods/Oh Snap!/Peter Pickle Properties LLC

- P. Discussion—DPW/DPRF Work Rules
- Q. Disbursement List
- R. Call for Unfinished Business
- S. Items for Future Agendas
- T. Closed Sessions:
  - a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Proposals*
  - b) 19.85(1)(g) Wis. Stats. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*
- U. Return to Open Session
- V. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, email: [Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org)      Prepared: February 1, 2019

## MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 16, 2019

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
David Peterson, Trustee  
Larry Van Lankvelt, Trustee  
Bill Peerenboom, Trustee  
James Hietpas, Trustee  
John Elrick, Trustee  
Skip Smith, Trustee

### Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator  
Valerie Clarizio, Finance Director  
Kent Taylor, Director of Public Works  
Adam Breest, Director of Parks, Recreation and Forestry  
Jim Moes, Community Development Director  
Chris Murawski, Village Engineer  
Laurie Decker, Village Clerk  
Dan Meister, FVMPD Police Chief  
EXCUSED: Tyler Claringbole, Village Attorney  
Steve Thiry, Library Director

### Public Appearance for Items Not on the Agenda

None

### Other Informational Items—December Fire Monthly Report and December Report

#### Approval of Minutes

Minutes of the Regular Board Meeting of January 2, 2019

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of January 2, 2019*

Ayes 7, Nays 0 – Motion Carried

#### Public Hearing-Design Review Board Amendment

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into Public Hearing*

Ayes 7, Nays 0 – Motion Carried

Director Moes discussed changing the zoning code for replacement of some electronic displays with prior approval from the Design Review Board and the Village Board.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to exit Public Hearing*

Ayes 7, Nays 0 – Motion Carried

#### Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

**Action—Adopt Ordinance No. 1, Series 2019 Amending the Design Review Board Manual**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Ordinance No. 1, Series 2019 Amending The Design Review Board Manual*

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 1, Series 2019 Purina Animal Nutrition CSM**

Approval is recommended by Director Moes and the Planning Commission.

*Moved by Trustee Smith, seconded by Trustee Peterson to Adopt Resolution No. 1, Series 2019 Purina Animal Nutrition CSM*

Ayes 7, Nays 0 – Motion Carried

**Action—GLK Foods Site Plan**

Director Moes answered questions regarding building materials of GLK Foods including insulated metal panels being used on the exterior of the building. He also advised that we have no covenants on the property therefore, no ordinance requirements. Trustee Elrick recommended a change from ribbed to a heavy embossed exterior finish or masonry in office area. A recommendation of an appraisal of the change will be brought to the owner and a revision made to the elevation before a choice is made between the two options.

*Moved by Trustee Elrick, seconded by Trustee Peerenboom to conditionally approve the GLK Foods Site Plan once a new Site Plan is submitted with the recommended changes.*

Ayes 7, Nays 0 – Motion Carried

**Action—GLK Foods Development Agreement**

Administrator Fenlon proposed tabling this item until the Site Plan is approved in the next few weeks.

**Action—Denial of Statewide Services Claim for Troy Kolosso**

Administrator Fenlon advised this claim was opened due to a flooded basement allegedly from a storm sewer main break. The Village had no previous knowledge of any problems and insurance is denying the claim.

*Moved by Trustee Elrick, seconded by Trustee Peterson to deny the Statewide Services Claim for Troy Kolosso*

Ayes 6, Nays 0, Abstain 1(Peerboom) – Motion Carried

**Action—French Road-County 00 Traffic Study**

Mr. Don De Groot spoke about the proposal to signalize the intersections of French Road and County OO. They found that it is expensive and want to explore if other options are available. They would like to do a study to explore those options and delay the 2019 temporary light project. The total project cost (estimated) for the Village of Little Chute would be \$6,666.66.00 or 16.67% as our shared amount to conduct the study.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to fund the French Road-County 00 Traffic Study for the amount of \$6,666.66.00*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Rustic Resque LLC Sign Grant**

Discussion was initiated by Administrator Fenlon who recommended approval of the grant for Rustic Resque LLC. An amendment to this grant may be considered in the future which would include various options for repayment.

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the sign grant for Rustic Resque LLC in the amount of \$929.89*

Ayes 7, Nays 0 – Motion Carried

## **Discussion—2015–2019 Strategic Plan Update**

Administrator Fenlon stated that the goals were big yet achievable. Although not all goals were met in the plan, an aggressive approach helped us continue moving in the right direction. Our Strategic Plan will continue to be updated as we continue growth. Also, there was some discussion in bringing a specialist who would assist with writing plans in the future. Trustee Van Lankvelt complimented the work that has been accomplished.

## **Operator License Approvals:**

Baehman, Anna

Trish's Pop In

Appleton

Davis, Terri

Trish's Pop In

Little Chute

Le Brec, Amanda

M's Bar

Appleton

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve operator licenses as presented*

Ayes 7, Nays 0 – Motion Carried

## **Action—Adopt Resolution No. 2, Series 2019 Amending the Polling Sites for All Elections Held in the Village of Little Chute**

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Adopt Resolution No. 2 to Approve Amending the polling sites for all elections held in the Village of Little Chute*

Ayes 7, Nays 0 – Motion Carried

## **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve the Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 7, Nays 0 – Motion Carried

## **Call for Unfinished Business**

None

## **Items for Future Agendas**

None

## **Closed Sessions:**

a)19.85(1)(g) Wis. Stats. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into Closed Session*

Ayes 7, Nays 0 – Motion Carried

b)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Negotiation Update*

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into Closed Session*

Ayes 7, Nays 0 – Motion Carried

c)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Recruitment Efforts*

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into Closed Session*

Ayes 7, Nays 0 – Motion Carried

## **Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Peterson to exit closed session*

Ayes 7, Nays 0 – Motion Carried

## **Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 8:12 p.m.*

Ayes 7, Nays 0 - Motion Carried

## **VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Attest: Michael R. Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Village Clerk

Village of Little Chute  
Department of Public Works

**REQUEST FOR BOARD'S CONSIDERATION**

<b>ITEM DESCRIPTION:</b> Discussion – Department of Public Works (DPW) and Park, Recreation & Forestry (PR&F) 2019 Work Rules Update
<b>REPORT PREPARED BY:</b> Kent Taylor, Public Works Director
<b>REPORT DATE:</b> February 6, 2019
<b>ADMINISTRATOR'S REVIEW / COMMENTS:</b>
<p><b>EXPLANATION:</b> As a part of the annual formal Employee Performance Evaluations, DPW &amp; PR&amp;F employees were asked to comment on the existing work rules (2014). Employees had an opportunity to discuss the work rules with their co-workers, Foremen, Operations Manager, and DPW &amp; PR&amp;F Department Heads. In January 2019, employees submitted a list of rule changes for consideration.</p> <p>In January 2019, Director Breest, Operations Manager Janssen, and I met to discuss the existing Work Rules (2014), and the list of changes submitted by the employees. After much discussion and consideration, the “Draft” 2019 Work Rules document was created.</p> <p>Overall, most of the changes incorporated into the 2019 “Draft” Work Rules document were written to provide clarity to the existing rules (2014). The 2019 revisions are focused on operating procedure expectations. Noteworthy changes can be found in Section 11 <u>Clothing</u>. The recommended changes to this section regarding clothing allowance will have a minimal financial impact if approved.</p>
<b>RECOMMENDATION:</b> Staff requests the Village Board review the 2014 and “Draft” 2019 Work Rules and provide insight and direction for revision.

**DEPARTMENT OF PUBLIC WORKS  
DEPARTMENT OF PARKS AND RECREATION  
WORK RULES**

The following work rules which were posted and effective November 5, 1980, and amended January 20, 1981, June 1, 1982, April 1, 1995, and further amended April 1, 2003. These work rules will be effective January 1, 2014.

The official location for posting of the Work Rules or any other matter pertaining to the Village of Little Chute shall be the Street Department Bulletin Board with copies provided to the, Department of Parks and Recreation and the Village Hall.

**HOURS OF WORK**

1. Normal works hours are 7:00 a.m. to 3:30 p.m. Monday thru Friday with a 30 minute break at 12:00 p.m., unless revised by the Department Director, Assistant Director or Foreman.
2. Non exempt employees are eligible to receive overtime pay of one and one-half (1 1/2) times their regular hourly wages for approved hours worked over forty (40) hours in one (1) week.
3. Employees called into work shall receive (2) hours pay at their regular straight time hourly rate in addition to their appropriate pay.
4. Holiday pay information see employee handbook.
5. Prior to Special events requiring employees to work, there shall be a sign up sheet located by the punch clock. The time slots will be filled first by department and date of hire, then outside that department . If there are open time slots available at the end of the sign up time the least date of hire employee in that department, then outside that department will be required to work those time slots.
6. Employees shall be properly dressed and ready for work at the start of their shift.
7. Employees should punch in no earlier than five (5) minutes prior to the start of their shift and punch out no earlier than end of their shift. Unless approved by the Department Director, Assistant Director or Foreman.
8. Employees punching in late for the beginning of a scheduled work day, shall be penalized as follows:
  - 1 thru 7 minutes late – no lost time;
  - 8 thru 22 minutes late – 15 minutes lost time;

23 thru 37 minutes late – 30 minutes lost time;  
38 thru 52 minutes late – 45 minutes lost time;  
53 thru 67 minutes late – 60 minutes lost time;  
68 thru 82 minutes late – 75 minutes lost time;  
83 thru 97 minutes late – 90 minutes lost time;  
98 thru 112 minutes late – 105 minutes lost time;

Any employee who fails to appear for work or who does not notify his/her Department Head within 2 hours of his/her assigned starting time will be considered absent for the day without leave of absence.

9. Any employee who punches another employee's punch card shall receive one-week layoff for the first offense and dismissal for a second offense.
10. In the event of an emergency, an employee shall be required to report to work within 30 minutes after being notified that he/she is needed.

#### SAFETY

1. The Village shall pay one hundred twenty-five dollars (\$125.00) of the cost toward the purchase of safety shoes, rubber boots and prescription safety glasses for all full-time employees who are required by the Village to wear them. Said payment shall be limited to one (1) pair of shoes or glasses per calendar year. To receive compensation, the employee shall present a paid-in-full sales slip to the Director, Assistant Director or Foreman.
2. Report all personal injuries to your supervisor (Department Director, Assistant Director, Foreman or Working Foreman) and fill out injury reports as required.
3. Report all property damage or accidents to your supervisor (Department Director, Assistant Director, or Foreman) immediately.
4. Use all safety devices, guards and protective clothing provided, consistent with the job being performed. Crews shall wear safety vests or shirts approved by the Safety Director at all times. Hard hats shall be worn whenever work is being done with the tractor/backhoe or any other equipment where a bucket is in operation and/or when an employee is working in a trench or overhead work is being done.

Earplugs and goggles/safety glasses shall be worn according to the Village of Little Chute hearing conservation and personal protective equipment program.

A list of equipment and their noise decibels will be posted in the Municipal Services lunch room.

All Village employees shall be required to wear safety shoes or adequate toe guards, according to the Village of Little Chute personal protective equipment program.

5. Entry to confined spaces requires that proper equipment be worn and used, according to the Village of Little Chute confined space entry program.
6. Horseplay, conduct which would endanger self or others, and abuse of Village vehicles and property will not be tolerated.
7. Maintain all tools in safe operating condition.

#### GENERAL

1. Job postings may be posted on the bulletin board located in the lunch room. Qualifications will be consistent with the requirements of the job.
2. Street Department Employees who have completed their job assignment should return to the Municipal Services Building with their equipment and find other jobs to finish out the day. If time does not allow going out and starting another job, the employee will complete the day with work around the garage such as cutting weeds, cleaning equipment and floor, shoveling snow, cleaning the recycling area, etc.
3. There shall be no alcoholic beverages (beer, brandy, wine, etc.) or controlled substance allowed in any Village vehicle or in any Village Buildings. The Department Heads may waive this rule on occasions. There also shall be none of the aforementioned items in the possession of any employee during working hours.
4. Smoking of tobacco and tobacco based products is hereby prohibited in all Village owned buildings and all Village owned vehicles. Per ordinance Sec 11-3-10 (d).
5. Employees shall at no time ride on the outside of any vehicle, or in the front bucket of a tractor or end loader. Exceptions to this rule shall be in the box of a dump or pickup truck, rubbish packer truck stands, lift cage and the paint trailer.

6. Trousers (pants) with long legs and shirts with sleeves (including T-shirts) shall be worn at all times during working hours. No tank tops (musclemen) or cut-off shirts are allowed to be worn during working hours.
7. All tools shall be returned to their respective locations before the workday ends. Any tools taken from the mechanic's area shall be returned immediately when employee has completed work with them.
8. All employees will follow the Vehicle Use Policy adopted September 2002
9. The Village agrees to reimburse employees who are required to maintain a Commercial Driver's License the cost which is in excess of the cost of a normal driver's license. Employee shall obtain CDL with ABC certification within one (1) year of employment with the Village of Little Chute
10. Vehicles shall be kept as clean as possible and employees shall not allow litter to accumulate in vehicle cabs.
11. Abuse of Village vehicles including squealing tires, racing, bouncing down rough roads, bumping other equipment, or carelessness of any type of equipment will not be tolerated. Abuse of Village property (breaking windows, slamming doors, hitting punch clock, removing items from bulletin board, etc.) will also not be tolerated.
12. Employees caught stealing anything while on Village time or stealing while on Village property shall be subject to immediate discharge.
13. Magazines, newspapers, books or any other reading material not pertinent to Village operation shall not be in any Village vehicle at any time.
14. Vacation will be based on departmental date of hire and Village's personnel needs. Employees have the option signing up for one (1) weeks vacation in the beginning of the year. Employees will be given a sheet with two lines where they can select the week of vacation. The first line will be your initial selection and if you want to select an alternate week that will go on the second line. The alternate week will be used if the first week is already filled. Once the vacation signup sheet is given out, employees will have two (2) weeks to hand it back to their supervisor. If an employee signs up during this option, the weeks vacation signed up for cannot be cancelled. After this option is finished, vacations will go back to date of hire and a minimum 3 day notice.  
Vacation shall be scheduled by November 1<sup>st</sup>. If employee intends to carry over vacation refer to Employee Handbook.
15. No food items shall be scavenged while on Village time. Any item picked up during working hours shall become the property of the Village of Little

Chute. Management may permit employee to keep item, who must transport item with his/her personal vehicle the same day.

16. There shall be no personal business conducted during working hours.
17. There shall be no personal cellular phones used during working hours. The Department Head may waive this rule for good cause.
18. Two way radio and other equipment shall be used in a mature and professional manner.

#### **EQUIPMENT**

1. Perform "prestart" maintenance before using any equipment.
2. Report equipment breakdown or malfunction to mechanic or supervisor immediately.
3. There shall be no use of Village equipment or tools for personal use, unless approved by Director, Assistant Director or Foreman for his departments equipment.
4. Avoid excessive idling of vehicles.
5. Use proper tools for job being performed.
6. Tools shall be returned to their respective locations before workday ends. Mechanics tools shall not be used unless permission is given.

**VIOLATIONS OF THESE RULES SHALL RESULT IN DISCIPLINARY ACTION APPROPRIATE TO THE SERIOUSNESS OF THE OFFENSE.**

**DEPARTMENT OF PUBLIC WORKS  
DEPARTMENT OF PARKS AND RECREATION  
WORK RULES**

Employees covered by these work rules will be subject to the Village's Employee Handbook, except as modified below. The Village Board may add to these work rules or revoke or modify them from time to time. The Village Board will try to keep these work rules current, but there may be times when a policy will change before this material can be revised, published, and communicated. Employment with the Village of Little Chute is at-will. This means that the employee or the Village may choose to end the employment relationship at any time. Nothing in these work rules should be construed as altering the at-will relationship in any manner. These work rules are not an employment contract nor are they intended to be construed as such. They do not guarantee any rights to employees, but instead serve as a valuable resource document for employees of the Village.

The official location for posting of the Work Rules or any other matter pertaining to the Village of Little Chute shall be the Municipal Services Building.

**1. HOURS OF WORK**

- a) The normal workweek is forty (40) hours and normally will consist of eight (8) hours per day, Monday through Friday. The regular hours of work per day, Monday through Friday shall be from 7:00 a.m. to 3:30 p.m. with a 30 - minute un-paid break at or near 12:00 p.m. The employer may adjust the daily work schedule upon reasonable notice to the employee, to accommodate special work requirements.

**2. COMPENSATION RULES**

- a) Employees who have completed their normal work day and are recalled to work shall receive two (2) hours pay at their regular rate in addition to the pay for actual hours worked provided, however, the employees shall receive no less than the equivalent of three and a half (3.5) hours straight time.
- b) Employees not notified prior to completion of their previous normal work day who are ordered to report for work at other than their regular scheduled starting time shall receive two (2) hours pay at their regular rate in addition to the pay, at the applicable rate, for the actual hours worked.
- c) When an employee is required to work through his/her lunch break, he/she shall be permitted to work until his/her normal quitting time.

3. OVERTIME AND PREMIUM PAY

- a) One and one-half (1-1/2) times the base pay shall be paid to Department of Public Works and Park Recreation and Forestry employees:
  - i) For all hours worked more than forty (40) hours per week, Monday through Sunday.
  - ii) For all hours worked Saturdays and Sundays.
- b) Two (2) times the base pay shall be paid to all employees for all call-in hours worked on a scheduled holiday.
  - i) For purpose of computing double time pay, a scheduled holiday shall begin at 12:01 A.M.
- c) When an employee is off work due to non-scheduled sick leave, such time shall not count as time worked for computing weekly overtime. Vacation time, floating holidays, comp time, scheduled holidays, and scheduled sick leave shall count as time worked for computing overtime.

4. SPECIAL CONDITIONS

- a) Reasonable compliance shall be expected of employees when called for afterhours and emergency work. Repeated failure to respond to calls for afterhours and emergency work will be subject to discipline.
- b) Employees shall be properly dressed and ready for work at the start of their shift.
- c) When employees are called in to work outside of their normal shift for an emergency and work through any meal period more than 2 (Two) hours, they shall receive a meal allowance of Seven Dollars (\$7.00).

For this Section, meal period shall be defined as follows:

Breakfast	5:00 A.M. to 7:00 A.M.
Lunch	11:00 A.M. to 1:00 P.M.
Dinner	5:00 P.M. to 7:00 P.M.

5. HOLIDAY WITH PAY

- a) See employee handbook.

6. SICK LEAVE

- a) To be granted sick leave an employee:

- i) Shall report his/her absence at least fifteen (15) minutes prior to the start of his shift, or if necessary, during his/her shift.

7. COMPENSATORY TIME

- a) Compensatory time (comp time) will be earned at the rate of one and one-half (1-1/2) times the base pay for hours worked over forty (40) hours/week. The maximum amount of comp time on the books at any time during a calendar year shall not exceed forty (40) hours. Comp time may be replenished to the forty (40) hour maximum throughout the year.

8. VACATIONS

Vacations with pay shall be granted to permanent employees as follows:

- i) Priority vacations will be scheduled up to Three (3) weeks in increments from One (1) Day to One (1) week - (Forty (40) hours.).
- ii) Choice of vacation will be determined by the employee date of hire from first (1<sup>st</sup>) to last, with the first (1<sup>st</sup>) hire having first (1<sup>st</sup>) priority, second (2<sup>nd</sup>) hire having second (2<sup>nd</sup>) choice, proceeding forward in the same manner.
- iii) Priority vacation deadlines are as follows:
  - a. 1<sup>st</sup> round - December 15, prior to the next year
  - b. 2<sup>nd</sup> round - December 31, prior to the next year
  - c. 3<sup>rd</sup> round - January 15, of the vacation year
- iv) Vacation selection may be modified by management through work rules to ensure the efficient operation of the Departments.

- v) Single vacation day's not selected by January 15<sup>th</sup> shall be scheduled by agreement between the Employer and the Employee on a first come first served basis.
- vi) Four (4) employees (excluding the Mechanic and Facilities Superintendent positions) from the Department will be permitted to be on vacation at any one time, unless more are approved by the Operations Manager or Director.
- vii) Priority vacations shall not be cancelled.

## 9. SPECIAL EVENTS

- a) Prior to Special events requiring employees to work, there shall be a sign-up sheet located by the punch clock. The time slots will be filled first by volunteers. If there are open time slots available at the end of the sign-up time the least date of hire employee will be required to work those time slots. Each event during a calendar year will continue at the last selected employee in the date of hire order.
- b) The Parks Department rents out shelters from May – September. Staff are needed to work for 2 hours on Saturdays and 2 hours on Sundays during this time period. Staff will be required to flex time to work these hours. A sign-up sheet will be provided at the beginning of the year for staff to sign up.

## 10. TIME KEEPING

- a) Employees should punch in no earlier than five (5) minutes prior to the start of their shift and punch out no earlier than end of their shift. Unless approved by the Director, Operations Manager or Foreman.
- b) Employees punching in late for the beginning of a scheduled work day, shall be penalized as follows:
  - 1 thru 7 minutes late – no lost time;
  - 8 thru 22 minutes late – 15 minutes lost time;
  - 23 thru 37 minutes late – 30 minutes lost time;
  - 38 thru 52 minutes late – 45 minutes lost time;
  - 53 thru 67 minutes late – 60 minutes lost time;
  - 68 thru 82 minutes late – 75 minutes lost time;
  - 83 thru 97 minutes late – 90 minutes lost time;
  - 98 thru 112 minutes late – 105 minutes lost time;

Any employee who punches another employee's punch card shall receive one-week layoff for the first offense and dismissal for a second offense.

- c) In the event of an emergency or after hours call in, an employee shall be required to report to work within 30 minutes after being notified that he/she is needed.
- d) With approval, employees may flex their time within the 2-week pay period.
- e) Management may approve a nine (9) hour work day from May 15th to Labor Day. The nine (9) hour work day will begin at 6:00a.m and end at 3:30p.m.
- f) In the event of no one wanting flex, it becomes overtime or comp. Flex is voluntary by mutual agreement.

## 11. CLOTHING

- a) The Village will furnish at no cost to the employee's rain gear when necessary. The clothing allowance for DPW and PR&F employees shall be two hundred dollars (\$200.00). The clothing allowance will be paid out in a yearly lump-sum payment, and prorated at 1/12 of the total amount for every month worked. Should the employee separate before December 31, the employee will be required to have their final payout reduced at the prorated amount or reimburse the Village for the difference. Upon successful completion of their probation period, newly hired employees will receive the pro-rated clothing allowance retroactive to their official date of hire.
- b) The clothing allowance shall be used toward the purchase of safety shoes/boots, rubber boots, and work gloves.
- c) The Village may choose to provide employees with hi-visibility Village logoed t-shirts, sweatshirts, and jackets as deemed necessary. Clothing provided by the Village shall only be worn during work hours. All worn out or non-useable Village logoed clothing shall be returned to the Village for replacement. Upon separation from employment, all Village logoed clothing shall be returned. Employees will be required to wear Village provided clothing regularly.
- d) Employees will adhere to the following shorts policy; Employees may wear presentable denim utility shorts or cargo shorts, with no

exceptions. At minimum, shorts will cover the area between the employee's waistline (belly button) to just above the knees.

e) Shorts that are frayed, or have patches or holes, shall not be considered acceptable. It is the responsibility of the employee to have an appropriate change of clothing at the work site in the event that the employee's job assignment changes such that shorts would be prohibited. No exceptions will be allowed. Work shorts will not be worn while performing the following tasks:

Hot Mix Asphalt Street Repairs  
Vehicle Maintenance  
Weed Whip Usage

Crack Sealing Operations  
Tree Operations  
Chemical Handling

All other tasks deemed hazardous and unsafe by Management.

f) Shirts shall be worn at all times during working hours. No tank tops (muscleman) or sleeve altered shirts are allowed to be worn during working hours. Manufactured shirts without sleeves are acceptable.

## 12. SAFETY

- a) Report all personal injuries to your supervisor (Director, Operations Manager, or Foreman) and fill out injury reports as required.
- b) Report all property damage or accidents to your supervisor (Director, Operations Manager, or Foreman) immediately.
- c) Use all safety devices, guards and protective clothing provided, consistent with the job being performed. Crews shall wear hi-visibility safety vests, shirts, or jackets at all times. Hard hats shall be worn whenever work is being done with the tractor/backhoe or any other equipment where a bucket is in operation and/or when an employee is working in a trench or overhead work is being done.
- d) Earplugs and goggles/safety glasses shall be worn according to the Village of Little Chute hearing conservation and personal protective equipment program.
- e) A list of equipment and their noise decibels will be posted in the Municipal Services Building lunch room.
- f) All Village employees shall be required to wear safety shoes or adequate toe guards, according to the Village of Little Chute personal protective equipment program.

- g) Entry to confined spaces requires that proper equipment be worn and used, according to the Village of Little Chute confined space entry program.
- h) Horseplay, conduct which would endanger self or others, and abuse of Village vehicles and property will not be tolerated.
- i) Maintain all tools in safe operating condition. All tools shall be returned to their respective locations before the workday ends. Tools taken from the mechanic's area shall be returned immediately upon completion of work.

### 13. GENERAL

- a) Job postings shall be posted in the Municipal Services Building. Qualifications will be consistent with the requirements of the job.
- b) Department Employees who have completed their daily job assignments shall contact their foreman for more work. If the foreman can't be reached, employees shall return to the Municipal Services Building with their equipment and find other jobs to finish out the day. If time does not allow going out and starting another job, the employee will complete the day with work around the garage such as cutting weeds, cleaning equipment and floor, shoveling snow, cleaning the recycling area, etc.
- c) There shall be no alcoholic beverages (beer, brandy, wine, etc.) or controlled substance allowed in any Village vehicle or on any Village property. There also shall be none of the aforementioned items in the possession of any employee during working hours.
- d) Use of tobacco or tobacco-based products is hereby prohibited on all Village property and all Village owned vehicles. Per ordinance Sec 11-3-10 (d).
- e) Employees shall at no time ride on the outside of any vehicle, or in the front bucket of a tractor or end loader. Exceptions to this rule shall be in the box of a dump or, rubbish packer truck stands, lift cage and the paint trailer.
- f) All employees will follow the Vehicle Use Policy

- g) The Village agrees to reimburse employees who are required to maintain a Commercial Driver's License (CDL) the cost which is in excess of the cost of a normal driver's license. Employees are required to obtain CDL with ABC certification within one (1) year of employment with the Village of Little Chute. With approval, The Village shall reimburse employees for the cost of the initial CDL test. Employees are responsible for all costs associated with additional attempts to obtain the CDL.
- h) Vehicles shall be kept as clean as possible and employees shall not allow litter to accumulate in vehicle cabs.
- i) Abuse of Village vehicles including squealing tires, racing, bouncing down rough roads, bumping other equipment, or carelessness of any type of equipment will not be tolerated. Abuse of Village property (breaking windows, slamming doors, hitting punch clock, removing items from bulletin board, etc.) will also not be tolerated.
- j) Employees caught stealing anything while on Village time or stealing while on Village property shall be subject to immediate discharge.
- k) Magazines, newspapers, books or any other reading material not pertinent to Village operation shall not be in any Village vehicle at any time.

#### 14. OTHER

- a) No items shall be scavenged while on Village time. Any item picked up during working hours shall become the property of the Village of Little Chute.
- b) There shall be no personal business conducted during working hours.
- c) Personal cellphone use shall be minimized while on duty. Abuse of this policy will be cause for discipline.
- d) The Village's two-way radio system shall be used as the primary means of contact for daily operations. Two-way radio and other equipment shall be used in a mature and professional manner.
- e) Employees purchasing materials, tools, and parts for Village projects, shall do so in a responsible manner. Purchases made without prior approval are limited to the dollar amounts listed below. Employees shall write their name and a description of the purchase legibly on all

receipts and/or packing slips. All receipts shall be turned in by the end of the shift.

- Skilled Laborer – Up to \$50 without Foreman approval
- Foreman – Up to \$300 without Operations Manager approval
- Equipment Mechanic – Up to \$500 without Operations Manager approval
- Operations Manager – Up to \$1000 without Department Head approval

## 15. EQUIPMENT

- a) Perform daily “prestart” maintenance before using any equipment utilizing the provided prestart maintenance log.
- b) Report equipment breakdown or malfunction to mechanic or supervisor immediately. Then tag the equipment and provide the mechanic with the proper paperwork.
- c) There shall be no use of Village equipment or tools for personal use, unless approved by the Operations Manager or Foreman. The equipment must be signed out properly. The equipment can be checked out at the end of a shift but must be returned by the start of the next shift.
- d) Avoid excessive idling of vehicles.
- e) Use proper tools for job being performed.
- f) Tools shall be returned to their respective locations before workday ends. Mechanics tools shall not be used unless permission is given.

## 16. WORK RULES

Management reserves the right to establish other work rules for the efficient and effective operation of the Departments.

## Disbursement List-February 6, 2019

---

Payroll & Payroll Liabilities - January 24, 2019 **\$188,592.51**

Prepaid Invoices - January 18, 2019 **\$9,622.48**  
Prepaid Invoices - January 22, 2019 **\$1,880.96**  
Prepaid Invoices - January 25, 2019 **\$113,091.47**  
Prepaid Invoices - February 1, 2019 **\$6,864.94**

Utility Commission-

### CURRENT ITEMS

---

Bills List - February 6, 2019 **\$112,209.19**

**Total Payroll, Prepaid & Invoices** **\$432,261.55**

The above payments are recommended for approval:

Rejected: \_\_\_\_\_

---

Approved February 6, 2019

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	GL Account
<b>5 ALARM FIRE &amp; SAFETY EQUIPMENT</b>			
182480-1	HURST VETTER EMERGENCY RESCUE KIT	6,675.87	101-52200-221
<b>Total 5 ALARM FIRE &amp; SAFETY EQUIPMENT:</b>			
		<b>6,675.87</b>	
<b>ADVANTAGE POLICE SUPPLY INC</b>			
19-0106	BEAN BAG AMMO	514.00	207-52120-223
<b>Total ADVANTAGE POLICE SUPPLY INC:</b>			
		<b>514.00</b>	
<b>AIRGAS USA LLC</b>			
9084190528	OXYGEN	120.51	207-52120-213
<b>Total AIRGAS USA LLC:</b>			
		<b>120.51</b>	
<b>AMPLITEL TECHNOLOGIES</b>			
13409	100 HOUR BLOCK AGREEMENT	10,500.00	404-57190-204
13426	ADDED LONGER CABLES TO A/P DESK	81.00	404-57190-204
13462	MONITOR FOR FINANCE DEPT	158.00	404-57190-302
<b>Total AMPLITEL TECHNOLOGIES:</b>			
		<b>10,739.00</b>	
<b>ARING EQUIPMENT CO INC</b>			
745334	TOOLS FOR TRUCK #26	559.78	101-53330-225
<b>Total ARING EQUIPMENT CO INC:</b>			
		<b>559.78</b>	
<b>ASCAP</b>			
500636518-2019	MUSIC/ENTERTAIN LICENSE FEE 2019	357.75	101-55300-204
<b>Total ASCAP:</b>			
		<b>357.75</b>	
<b>BATTERIES PLUS LLC</b>			
P10488238	3V LITHIUM BATTERIES	77.85	101-52200-218
<b>Total BATTERIES PLUS LLC:</b>			
		<b>77.85</b>	
<b>BAYCOM INC</b>			
18439	15 NEW PAGERS W/CHARGERS & MAINTENANCE	6,810.00	101-52200-302
<b>Total BAYCOM INC:</b>			
		<b>6,810.00</b>	
<b>BELCO VEHICLE SOLUTIONS LLC</b>			
3733	LIGHTS FOR CROSSING GUARDS	107.25	101-52350-218
3857	CHANGEOVER FOR SQUAD 95	2,455.42	207-52120-302
<b>Total BELCO VEHICLE SOLUTIONS LLC:</b>			
		<b>2,562.67</b>	
<b>BERGSTROM FORD-LINCOLN</b>			
328105	REPLACE MULTIFUNCTION SWITCH #90	141.11	101-53330-204
328105	REPLACE MULTIFUNCTION SWITCH #90	109.42	101-53330-225
328149	REPAIRED STEERING SHAFT	804.70	101-53330-204
328149	REPAIRED STEERING SHAFT	1,002.26	101-53330-225

Invoice	Description	Total Cost	GL Account
<b>Total BERGSTROM FORD-LINCOLN:</b>		<b>2,057.49</b>	
<b>BOND TRUST SERVICES CORP REF: 47997-PA</b>	<b>47997 PAYING AGENT FEE-REF 47997 PA</b>	<b>400.00</b>	<b>630-53444-204</b>
<b>Total BOND TRUST SERVICES CORP REF: 47997-PA:</b>		<b>400.00</b>	
<b>BROOKS TRACTOR INC.</b>			
	<b>D69520 OUTRIGGER PADS #39</b>	<b>301.56</b>	<b>101-53330-225</b>
<b>Total BROOKS TRACTOR INC.:</b>		<b>301.56</b>	
<b>BUILDING SERVICES GROUP INC</b>			
	41854 MONTHLY CLEANING-VILLAGE HALL	1,291.00	101-51650-243
	41855 MONTHLY CLEANING-MUNICIPAL GARAGE	438.00	101-53310-204
	41861 MONTHLY CLEANING-CIVIC CENTER	1,033.00	206-55110-243
<b>Total BUILDING SERVICES GROUP INC:</b>		<b>2,762.00</b>	
<b>CELLCOM</b>			
	197405 FVMPD CELL - JANUARY	1,394.84	207-52120-203
<b>Total CELLCOM:</b>		<b>1,394.84</b>	
<b>DINGES FIRE COMPANY</b>			
	53465 SERVICE CALL TO REPAIR PUMP	1,608.50	101-52200-204
<b>Total DINGES FIRE COMPANY:</b>		<b>1,608.50</b>	
<b>EHLERS INVESTMENT PARTNERS LLC</b>			
	79183 CONTINUING DISCLOSURE FEE	3,800.00	101-51420-204
<b>Total EHLERS INVESTMENT PARTNERS LLC:</b>		<b>3,800.00</b>	
<b>EIS IMPLEMENT INC</b>			
	011719 BROKEN SIDE WINDOW #36	405.40	101-53330-225
<b>Total EIS IMPLEMENT INC:</b>		<b>405.40</b>	
<b>ENTERPRISE SYSTEMS GROUP</b>			
	83385 UPGRADED MITEL 5000 TO VIVOICE OFFICE 250	521.00	101-51650-203
	83613 CALL LOG ASSISTANCE	66.00	101-51650-203
	83617 NEW PHONE FOR ROB O AND LABOR	452.75	101-51650-203
<b>Total ENTERPRISE SYSTEMS GROUP:</b>		<b>1,039.75</b>	
<b>ENVIROTECH EQUIPMENT</b>			
	011919-7A NOZZLE CENTRALIZER	43.09	610-53612-247
	011919-7A NOZZLE CENTRALIZER	43.10	630-53442-247
<b>Total ENVIROTECH EQUIPMENT:</b>		<b>86.19</b>	
<b>EVERGREEN POWER LLC</b>			
	1521 SPARE KEY	7.46	101-53330-221

Invoice	Description	Total Cost	GL Account
Total EVERGREEN POWER LLC:		7.46	
EZ GLIDE GARAGE DOORS 160080 TRANSMITTER		25.00	101-52200-218
Total EZ GLIDE GARAGE DOORS:		25.00	
FACTORY MOTOR PARTS CO			
18-1742392 BRAKE CLEANER		66.00	101-53330-218
18-1742393 BRAKE PADS & ROTORS #3632		549.74	101-53330-225
18-1747545 OIL FILTERS		207.48	101-53330-218
48-575943 SHOCK ABSORBER #3632		91.14	101-53330-225
Total FACTORY MOTOR PARTS CO:		914.36	
FASTENAL COMPANY WIKIM238354 FLOOR DRY 40LBS		22.62	101-53330-225
Total FASTENAL COMPANY:		22.62	
FERGUSON WATERWORKS #1476 265838 STAINLESS STEEL CLAMPS		1,017.35	620-53644-251
Total FERGUSON WATERWORKS #1476:		1,017.35	
GOLD CROSS AMBULANCE INC 5238 CPR & AED TRAINING - GUEL		525.50	207-52120-201
Total GOLD CROSS AMBULANCE INC:		525.50	
HALRON LUBRICANTS INC			
1048369 DIESEL EXHAUST FLUID PURUS		215.48	101-53330-217
1048369 DRUM DEPOSIT		40.00	101-53330-217
CM1048773 DRUM RETURN		40.00-	101-53330-217
Total HALRON LUBRICANTS INC:		215.48	
HAWKINS INC 4425405 AZONE 4425405 SODIUM SILICATE		472.58 1,721.54	620-53634-214 620-53634-220
Total HAWKINS INC:		2,194.12	
HEART OF THE VALLEY CHAMBER 15080 MEMBERSHIP INVESTMENT-2/1/19-1/31/2020		320.00	101-56700-208
Total HEART OF THE VALLEY CHAMBER:		320.00	
HEARTLAND BUSINESS SYSTEMS			
297855-H DECEMBER BILL PRINT QNTY 4039		141.37	201-53620-206
297855-H DECEMBER BILL PRINT QNTY 4039		141.37	610-53614-206
297855-H DECEMBER BILL PRINT QNTY 4039		141.37	620-53904-206
297855-H DECEMBER BILL PRINT QNTY 4039		141.35	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS:		565.46	

Invoice	Description	Total Cost	GL Account
<b>HERRLING CLARK LAW FIRM LTD</b>			
4Q/18 131-10Q	4Q/18 MUNICIPAL MATTERS	4,481.40	101-51670-262
4Q/18 131-46Q	TID 4	70.00	414-57400-262
4Q/18 131-47Q	TID 6	175.00	416-57600-262
4Q/18 131-55Q	TID 8	838.50	418-57800-262
4Q/18 131-56Q	LOAN FOR LASTING IMPRESSIONS	222.50	222-56700-434
4Q/18 131-57Q	TID 6	1,031.00	416-57600-262
4Q/18 131-60Q	FAITH TECHNOLOGIES	192.50	417-57700-262
4Q/18 131-61Q	REAL ESTATE PURCHASE-KAMPO	530.50	416-57600-262
4Q/18 131-62Q	VANDENBROEK DRAINAGE DISTRICT PROJECT	385.00	630-53444-262
4Q/18 131-63Q	OFFER TO PURCHASE-VANGROLL	192.50	416-57600-262
4Q/18 131-64Q	REAL ESTATE PURCHASE-PETERSON	154.00	416-57600-262
4Q/18 132-01M	4Q/18 TRAFFIC MATTERS	4,350.50	101-51670-262
<b>Total HERRLING CLARK LAW FIRM LTD:</b>		<b>12,623.40</b>	
<b>HYDROCLEAN EQUIPMENT</b>			
153	ANNUAL PRESSURE WASHER MAINTENANCE	92.00	101-53330-218
<b>Total HYDROCLEAN EQUIPMENT:</b>		<b>92.00</b>	
<b>INTERSTATE BATTERY OF GREEN BAY</b>			
1903102002206	3.6V BLACK & DECKER VERSAPAK TOOL BATTE	47.96	207-52120-218
90127186	REPLACEMENT BATTERIES #13 & #90	428.85	101-53330-225
<b>Total INTERSTATE BATTERY OF GREEN BAY:</b>		<b>476.81</b>	
<b>J &amp; B TROPHY &amp; ENGRAV INC.</b>			
37212	MEMBERSHIP PLATES	35.00	101-52200-219
<b>Total J &amp; B TROPHY &amp; ENGRAV INC.:</b>		<b>35.00</b>	
<b>JANSEN, JOE</b>			
01/19 REIMBURSE	SAFETY BOOTS REIMBURSEMENT	125.00	101-53310-213
<b>Total JANSEN, JOE:</b>		<b>125.00</b>	
<b>JOHN FABICK TRACTOR CO</b>			
C 153054	CUSTOMER SUPPORT AGREEMENT	478.03	207-52120-243
<b>Total JOHN FABICK TRACTOR CO:</b>		<b>478.03</b>	
<b>KERRY'S VROOM SERVICE INC</b>			
9093	OIL & FILTER CHANGE - UNIT#89	43.47	207-52120-247
9099	OIL & FILTER CHANGE - UNIT#83	43.59	207-52120-247
9101	OIL & FILTER CHANGE - UNIT#99	43.59	207-52120-247
9107	OIL & FILTER CHANGE/INSTALL NEW PURGE VAL	175.32	207-52120-247
9108	OIL & FILTER CHANGE - UNIT#182	43.47	207-52120-247
<b>Total KERRY'S VROOM SERVICE INC:</b>		<b>349.44</b>	
<b>LEADS ONLINE</b>			
248361	TOTAL/TRACK SERVICE PACKAGE RENEWAL	2,148.00	207-52120-204
<b>Total LEADS ONLINE:</b>		<b>2,148.00</b>	

Invoice	Description	Total Cost	GL Account
<b>LITTLE CHUTE AREA SCHOOL DIST</b>			
308 LC CAN 2018-19		<u>1,955.04</u>	<u>404-57190-204</u>
<b>Total LITTLE CHUTE AREA SCHOOL DIST:</b>		<u>1,955.04</u>	
<b>MATTHEWS TIRE</b>			
238545 FLAT REPAIR ON SQUAD #92		<u>55.90</u>	<u>207-52120-247</u>
501067 4 NEW TIRES/FIRE DEPT		<u>785.64</u>	<u>101-52200-247</u>
69076 1 NEW TIRE ON TRUCK #6		<u>20.68</u>	<u>101-53330-204</u>
69076 1 NEW TIRE ON TRUCK #6		<u>370.10</u>	<u>101-53330-225</u>
CM69080 TRUCK CASING CREDIT		<u>95.00-</u>	<u>101-53330-225</u>
<b>Total MATTHEWS TIRE:</b>		<u>1,137.32</u>	
<b>MCO</b>			
23367 FEBRUARY 2019 OPERATIONS		<u>26,629.39</u>	<u>620-53644-115</u>
23367 FEBRUARY 2019 HEALTH & LIABILITY INS		<u>3,923.70</u>	<u>620-53644-115</u>
23368 JANUARY METER READING		<u>354.17</u>	<u>620-53904-204</u>
23368 JANUARY METER READING		<u>354.17</u>	<u>610-53613-204</u>
23424 #318 MILEAGE - DECEMBER 2018		<u>150.97</u>	<u>620-53644-247</u>
<b>Total MCO:</b>		<u>31,412.40</u>	
<b>MIDWEST SALT LLC</b>			
P442706 INDUSTRIAL SOUTHERN COARSE SALT		<u>2,495.01</u>	<u>620-53634-224</u>
<b>Total MIDWEST SALT LLC:</b>		<u>2,495.01</u>	
<b>MONROE TRUCK EQUIPMENT INC</b>			
801638 12 VOLT SOLENOID		<u>114.34</u>	<u>101-53330-218</u>
802416 WORN OUT SKID SHOE #31		<u>119.81</u>	<u>101-53330-225</u>
<b>Total MONROE TRUCK EQUIPMENT INC:</b>		<u>234.15</u>	
<b>MOTION INDUSTRIES</b>			
WI02-941131 PARKS SMALL EQUIPMENT		<u>154.92</u>	<u>101-53330-225</u>
<b>Total MOTION INDUSTRIES:</b>		<u>154.92</u>	
<b>MUNICIPAL CODE CORPORATION</b>			
323339 SUPPLEMENT PAGES		<u>639.95</u>	<u>101-51440-204</u>
<b>Total MUNICIPAL CODE CORPORATION:</b>		<u>639.95</u>	
<b>O'BRIEN, TIMOTHY S</b>			
01/19 REIMBURSE SAFETY SHOES REIMBURSEMENT		<u>125.00</u>	<u>101-53310-213</u>
<b>Total O'BRIEN, TIMOTHY S:</b>		<u>125.00</u>	
<b>OUTAGAMIE COUNTY TREASURER</b>			
1017344 COUNTY RD "N" SIGN REPAIRED		<u>148.26</u>	<u>101-53330-204</u>
119442 INTERPRETATION ON DECEMBER 6TH & 16TH		<u>19.75</u>	<u>207-52120-204</u>
<b>Total OUTAGAMIE COUNTY TREASURER:</b>		<u>168.01</u>	
<b>PACKER CITY INTL TRUCKS INC</b>			
R103016057:01 REPAIRED BENT WHEEL HUB #2		<u>629.60</u>	<u>101-53330-204</u>

Invoice	Description	Total Cost	GL Account
R103016057:01	REPAIRED BENT WHEEL HUB	553.33	101-53330-225
<b>Total PACKER CITY INTL TRUCKS INC:</b>		<b>1,182.93</b>	
<b>PAULSON, TIM</b>			
011519	REIMBURSEMENT FOR SAFETY SHOES	52.48	101-53310-213
<b>Total PAULSON, TIM:</b>		<b>52.48</b>	
<b>PETERSON, BRIAN</b>			
01/19 REIMBURSE	SAFETY SHOES REIMBURSEMENT	97.00	101-55200-213
<b>Total PETERSON, BRIAN:</b>		<b>97.00</b>	
<b>POCKET PRESS LLC</b>			
102630	CRIMINAL & TRAFFIC LAW BOOKS	98.40	207-52120-208
<b>Total POCKET PRESS LLC:</b>		<b>98.40</b>	
<b>PROJECT ENTERTAINMENT LLC</b>			
4194493	DEPOSIT FOR 7/19 MOVIE ON THE PLAZA	259.88	101-55300-218
4311171	DEPOSIT FOR 7/12 POOL MOVIE EVENT	259.88	204-55420-218
<b>Total PROJECT ENTERTAINMENT LLC:</b>		<b>519.76</b>	
<b>PSYCHOLOGIE CLINIQUE SC</b>			
013019	PSYCHOLOGICAL EVALUATION-REMIKER-DEWAL	510.00	101-51400-204
<b>Total PSYCHOLOGIE CLINIQUE SC:</b>		<b>510.00</b>	
<b>PTM DOCUMENT SYSTEMS</b>			
70246	W2s/1099s/ENVELOPES/1098s	154.55	101-51420-207
<b>Total PTM DOCUMENT SYSTEMS:</b>		<b>154.55</b>	
<b>SIGNCOUNTRY</b>			
10419	METRO BASEBALL CAPS	577.00	207-52120-212
<b>Total SIGNCOUNTRY:</b>		<b>577.00</b>	
<b>SLATER, PAULA</b>			
12/18 REIMBURSE-	REIMBURSE CSTARS COSTUME ASSISTANCE	100.00	101-55300-204
<b>Total SLATER, PAULA:</b>		<b>100.00</b>	
<b>SOMMERSVILLE FLAG</b>			
011019	FLAGS FOR LEGION,VAN LIESHOUT & HEESAKE	162.00	101-55200-225
<b>Total SOMMERSVILLE FLAG:</b>		<b>162.00</b>	
<b>TIME WARNER CABLE</b>			
01/19 71391120150	JANUARY/FEBRUARY SERVICE	230.99	207-52120-203
<b>Total TIME WARNER CABLE:</b>		<b>230.99</b>	
<b>TOTAL TOOL SUPPLY INC</b>			
6123238	BAND SAW BLADES	10.18	101-53300-218

Invoice	Description	Total Cost	GL Account
6123238	BAND SAW BLADES	10.17	101-53330-218
<b>TOTAL TOOL SUPPLY INC:</b>		<b>20.35</b>	
<b>TRUCK COUNTRY OF WISC</b>			
X202537706:01	LED LIGHTS	112.44	101-53330-218
<b>Total TRUCK COUNTRY OF WISC:</b>		<b>112.44</b>	
<b>UNIFIRST CORPORATION</b>			
0970275130	SHIRTS/PANTS	9.90	101-53330-213
0970275130	LAUNDRY BAGS/WIPERS	32.40	101-53330-218
0970275968	SHIRTS/PANTS	9.90	101-53330-213
0970275968	LAUNDRY BAGS/WIPERS	32.40	101-53330-218
<b>Total UNIFIRST CORPORATION:</b>		<b>84.60</b>	
<b>US POSTMASTER</b>			
2019 PRESORT	ANNUAL 2019 PRESORT FEE-PREMIT #27	235.00	101-51650-226
<b>Total US POSTMASTER:</b>		<b>235.00</b>	
<b>VAN EPEREN, KIM</b>			
011219	SECURITY DEPOSIT REFUND	100.00	208-21235
<b>Total VAN EPEREN, KIM:</b>		<b>100.00</b>	
<b>VANDEN HEUVEL, KELLY</b>			
01/19 REIMBURSE	CROSSING GUARD APPRECIATION ITEMS	93.90	101-52350-218
01/19 REIMBURSE	OFFICE CHAIR REIMBURSEMENT	234.76	207-52120-221
01/19 REIMBURSE	KEY PAD DOOR LOCK	98.99	207-52120-242
01/19 REIMBURSE	FIRE INVESTIGATIONS HANDBOOK	49.96	207-52120-218
01/19 REIMBURSE	KEY LOCKBOX	23.99	207-52120-218
<b>Total VANDEN HEUVEL, KELLY:</b>		<b>501.60</b>	
<b>VON BRIESEN &amp; ROPER S.C.</b>			
278187	LEGAL SERVICES	1,775.50	101-52200-204
<b>Total VON BRIESEN &amp; ROPER S.C.:</b>		<b>1,775.50</b>	
<b>WI DEPT OF JUSTICE-TIME</b>			
455TIME-0000061	OFFICER SUPPORT & TIME SYSTEM	1,752.00	207-52120-204
<b>Total WI DEPT OF JUSTICE-TIME:</b>		<b>1,752.00</b>	
<b>WI MUNICIPAL COURT CLERK ASSOC</b>			
2019	2019 DUES - GLOUDEMANS	45.00	101-51680-208
<b>Total WI MUNICIPAL COURT CLERK ASSOC:</b>		<b>45.00</b>	
<b>WISCONSIN SUPREME COURT</b>			
44-0146-2019	CONTINUING JUDICIAL EDUCATION 5/19 - 4/20	700.00	101-51680-208
<b>Total WISCONSIN SUPREME COURT:</b>		<b>700.00</b>	

Invoice	Description	Total Cost	GL Account
<b>WSFA</b>			
012419	2019 ANNUAL CONVENTION	375.00	101-52200-201
<b>Total WSFA:</b>			
		<b>375.00</b>	
<b>ZIEBART RHINO LININGS/WI08</b>			
54732	RUST INSPECTION FOR #15	46.30	101-53330-204
54748	RUST INSPECTION FOR #31	46.30	101-53330-204
<b>Total ZIEBART RHINO LININGS/WI08:</b>			
		<b>92.60</b>	
<b>Grand Totals:</b>			
		<b>112,209.19</b>	

**Report GL Period Summary**

Vendor number hash: 249967  
 Vendor number hash - split: 310179  
 Total number of invoices: 107  
 Total number of transactions: 126

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	112,209.19	112,209.19
<b>Grand Totals:</b>	<b>112,209.19</b>	<b>112,209.19</b>

**Report Criteria:**

Invoice Detail.Voided = {=} FALSE

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>2019 UTILITY REFUNDS (5009)</b>							
170265501	Invoi	OVERPAYMENT REFUND ACCT #1-702655-01	29.59	Open	Non		001-15000
170310006	Invoi	OVERPAYMENT REFUND ACCT #1-703100-06	39.59	Open	Non		001-15000
<b>Total 2019 UTILITY REFUNDS (5009):</b>							
			<b>69.18</b>				
<b>CELLCOM (4683)</b>							
161569	Invoi	ENGINEERING PHONE CHARGES	186.43	Open	Non		452-57331-203
161569	Invoi	DPW PHONE CHARGES	153.43	Open	Non		101-53310-203
161569	Invoi	PARKS PHONE CHARGES	43.59	Open	Non		101-55200-203
161569	Invoi	REC PHONE CHARGES	86.68	Open	Non		101-55300-203
161569	Invoi	FACILITIES PHONE CHARGES	43.59	Open	Non		101-51650-203
161569	Invoi	INSPECTOR PHONE CHARGES	28.59	Open	Non		101-52050-203
<b>Total CELLCOM (4683):</b>							
			<b>542.31</b>				
<b>CINTAS (4918)</b>							
4015262207	Invoi	MOP, TOWEL, DUST MOP	43.11	Open	Non		207-52120-243
4015262207	Invoi	MOP, TOWEL, DUST MOP	43.10	Open	Non		206-55110-243
<b>Total CINTAS (4918):</b>							
			<b>86.21</b>				
<b>CORE DISTINCTION GROUP LLC (5010)</b>							
1054	Invoi	RETAINER FEE	3,750.00	Open	Non		416-57600-204
<b>Total CORE DISTINCTION GROUP LLC (5010):</b>							
			<b>3,750.00</b>				
<b>EHLERS INVESTMENT PARTNERS LLC (1425)</b>							
DECEMBER 2018	Invoi	DECEMBER INVESTMENT MANAGEMENT	185.81	Open	Oth		300-57331-229
DECEMBER 2018	Invoi	DECEMBER INVESTMENT MANAGEMENT	494.90	Open	Oth		620-53924-229
DECEMBER 2018	Invoi	DECEMBER INVESTMENT MANAGEMENT	242.49	Open	Oth		610-53614-229
DECEMBER 2018	Invoi	DECEMBER INVESTMENT MANAGEMENT	421.88	Open	Oth		630-53444-229
DECEMBER 2018	Invoi	DECEMBER INVESTMENT MANAGEMENT	170.97	Open	Oth		101-51780-229
<b>Total EHLERS INVESTMENT PARTNERS LLC (1425):</b>							
			<b>1,516.05</b>				
<b>MARCO INC (3910)</b>							
24054930	Invoi	MONTHLY COPIER LEASE-0830227-FEB 2019	192.50	Open	Non		207-52120-207
24054930	Invoi	MONTHLY COPIER LEASE-0985290-FEB 2019	421.69	Open	Non		207-52120-207
<b>Total MARCO INC (3910):</b>							
			<b>614.19</b>				
<b>RIESTERER &amp; SCHNELL INC (1063)</b>							
1471082	Invoi	GEAR LUBRICANT/CHAIN/OIL	114.99	Open	Non		101-53330-225
1471084	Invoi	FORESTRY SMALL EQUIPMENT	39.95	Open	Non		101-53330-225
<b>Total RIESTERER &amp; SCHNELL INC (1063):</b>							
			<b>154.94</b>				
<b>STAPLES ADVANTAGE (3472)</b>							
3401270009	Invoi	LETTER COVERS AND TAPE	27.95	Open	Non		101-51650-206
3401270009	Invoi	2019 WALL PLANNER	8.11	Open	Non		101-51440-206
3401270010	Invoi	BINDER	24.58	Open	Non		101-51440-206
3401270010	Invoi	COPY PAPER	71.42	Open	Non		101-51650-206

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total STAPLES ADVANTAGE (3472):	132.06				
		Grand Totals:	6,864.94				

**Report GL Period Summary**

Vendor number hash: 39034  
Vendor number hash - split: 83921  
Total number of invoices: 11  
Total number of transactions: 24

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	6,864.94	6,864.94
Grand Totals:	6,864.94	6,864.94

**Report Criteria:**

Invoice Detail.Voided = {=} FALSE

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>2018 UTILITY REFUNDS (4900)</b>							
180041400	Invoi	OVERPAYMENT ON ACCT # 1-800414-00	20.85	Open	Non		001-15000
<b>Total 2018 UTILITY REFUNDS (4900):</b>							
			<b>20.85</b>				
<b>2019 REFUNDS-MISCELLANEOUS (5003)</b>							
011019	Invoi	OVERPAYMENT-PARKING TICKET-XIONG	15.00	Open	Non		101-35201
<b>Total 2019 REFUNDS-MISCELLANEOUS (5003):</b>							
			<b>15.00</b>				
<b>AMPLTEL TECHNOLOGIES (4637)</b>							
13325	Invoi	MICROSOFT OFFICE 365	1,294.04	Open	Non		207-52120-204
13331	Invoi	DATTO BACK-UP SERVICES 01/19	325.00	Open	Non		207-52120-204
13411	Invoi	100 HOUR BLOCK AGREEMENT	10,500.00	Open	Non		207-52120-204
<b>Total AMPLTEL TECHNOLOGIES (4637):</b>							
			<b>12,119.04</b>				
<b>APPLETON TROPHY &amp; ENGRAVING (1490)</b>							
10547	Invoi	WALNUT CERTIFICATE PLAQUE	84.00	Open	Non		101-51110-219
<b>Total APPLETON TROPHY &amp; ENGRAVING (1490):</b>							
			<b>84.00</b>				
<b>AT&amp;T (409)</b>							
92078873810963 0	Invoi	DEC/JAN SERVICE	16.82	Open	Non		207-52120-203
92078873810963 0	Invoi	DEC/JAN SERVICE	84.08	Open	Non		101-53310-203
92078873810963 0	Invoi	DEC/JAN SERVICE	16.82	Open	Non		204-55420-203
92078873810963 0	Invoi	DEC/JAN SERVICE	67.27	Open	Non		620-53924-203
<b>Total AT&amp;T (409):</b>							
			<b>184.99</b>				
<b>BAYCOM (1318)</b>							
18092	Invoi	SERVICE AGREEMENT 1/1/19 - 12/31/19	4,738.56	Open	Non		207-52120-204
<b>Total BAYCOM (1318):</b>							
			<b>4,738.56</b>				
<b>BOND TRUST SERVICES CORP (4071)</b>							
47438	Invoi	PAYING AGENT FEE-REF 47438 PA	50.80	Open	Non		630-53444-204
47438	Invoi	PAYING AGENT FEE-REF 47438 PA	1.60	Open	Non		620-53924-204
47438	Invoi	PAYING AGENT FEE-REF 47438 PA	347.60	Open	Non		101-51420-204
<b>Total BOND TRUST SERVICES CORP (4071):</b>							
			<b>400.00</b>				
<b>ENTERPRISE SYSTEMS GROUP (3100)</b>							
82572	Invoi	VOICEMAIL PASSCODE RESET	66.00	Open	Non		101-51650-203
<b>Total ENTERPRISE SYSTEMS GROUP (3100):</b>							
			<b>66.00</b>				
<b>GALLS LLC (3595)</b>							
11565037	Invoi	HANDCUFFS	51.84	Open	Non		207-52120-212
<b>Total GALLS LLC (3595):</b>							
			<b>51.84</b>				
<b>GOLD STRIPE CONSULTING (4502)</b>							
101018	Invoi	CIT CLASS-GOTISHA & PYNENBERG	800.00	Open	Non		207-52120-201

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total GOLD STRIPE CONSULTING (4502):	800.00				
HEART OF THE VALLEY (280)							
122618	Invoi	INTEREST ON CONNECTION LATE FEES	385.84	Open	Non		610-13850
		Total HEART OF THE VALLEY (280):	385.84				
KAUKAUNA UTILITIES (234)							
12/18 9012695	Invoi	DOYLE PARK WELL	3,388.50	Open	Non		620-53624-249
JANUARY 2019	Invoi	SAFETY CENTER	604.72	Open	Non		207-52120-249
JANUARY 2019	Invoi	SAFETY CENTER	403.15	Open	Non		101-52250-249
JANUARY 2019	Invoi	VILLAGE HALL PLAZA	16.94	Open	Non		101-51650-249
JANUARY 2019	Invoi	VILLAGE HALL	933.29	Open	Non		101-51650-249
JANUARY 2019	Invoi	CIVIC CENTER	1,081.48	Open	Non		206-55110-249
JANUARY 2019	Invoi	MUNICIPAL POOL	169.24	Open	Non		204-55420-249
JANUARY 2019	Invoi	BALLFIELD DP1/SHED LIGHTS	158.41	Open	Non		101-55200-249
JANUARY 2019	Invoi	DOYLE PARK STAGE	60.60	Open	Non		101-55200-249
JANUARY 2019	Invoi	DOYLE PARK BALLFIELD DP2 LIGHT	73.25	Open	Non		101-55200-249
JANUARY 2019	Invoi	HEESAKKER PARK TRAIL	30.55	Open	Non		101-55200-249
JANUARY 2019	Invoi	HERITAGE PARK	22.78	Open	Non		101-55200-249
JANUARY 2019	Invoi	LEGION PARK RESTROOMS	100.94	Open	Non		101-55200-249
JANUARY 2019	Invoi	VAN LIESHOUT PARK	198.36	Open	Non		101-55200-249
JANUARY 2019	Invoi	VAN LIESHOUT BALLFIELD	182.67	Open	Non		101-55200-249
JANUARY 2019	Invoi	VAN LIESHOUT PK SECURITY LT	66.33	Open	Non		101-55200-249
JANUARY 2019	Invoi	LINCOLN AVE E HEESAKKER PARK	210.43	Open	Non		101-55200-249
JANUARY 2019	Invoi	PUMP STATION JEFFERSON ST	1,209.04	Open	Non		620-53624-249
JANUARY 2019	Invoi	#4 WELL EVERGREEN DRIVE	2,844.80	Open	Non		620-53624-249
JANUARY 2019	Invoi	#3 WELL WASHINGTON ST	2,851.12	Open	Non		620-53624-249
JANUARY 2019	Invoi	STEPHEN ST TOWER/LIGHTING	278.52	Open	Non		620-53624-249
JANUARY 2019	Invoi	CANAL BRIDGE - NORTH SIDE	19.76	Open	Non		101-53300-249
JANUARY 2019	Invoi	CANAL BRIDGE - SOUTH SIDE	39.48	Open	Non		101-53300-249
JANUARY 2019	Invoi	SECURITY LIGHT	13.89	Open	Non		101-53300-249
JANUARY 2019	Invoi	SIGNALS/GRAND&MAIN	49.92	Open	Non		101-53300-249
JANUARY 2019	Invoi	COMMUNITY BRIDGE LIGHTING	169.06	Open	Non		101-53300-249
JANUARY 2019	Invoi	SIGNALS/ MAIN & MADISON	49.92	Open	Non		101-53300-249
JANUARY 2019	Invoi	STREET LIGHTING	10,047.96	Open	Non		101-53300-249
JANUARY 2019	Invoi	SIGNALS/NORTH & BUCHANAN	33.37	Open	Non		101-53300-249
JANUARY 2019	Invoi	PATRIOT DR FLAG POLE	43.16	Open	Non		101-53300-249
JANUARY 2019	Invoi	SIGNALS/NE CORNER N & ELM	104.06	Open	Non		101-53300-249
JANUARY 2019	Invoi	STEPHEN ST SIGN	16.24	Open	Non		101-53300-249
JANUARY 2019	Invoi	1401 E ELM DR	957.70	Open	Non		101-53310-249
JANUARY 2019	Invoi	721 W ELM	87.54	Open	Non		208-52900-249
JANUARY 2019	Invoi	1800 STEPHEN ST	354.52	Open	Non		630-53441-249
		Total KAUKAUNA UTILITIES (234):	26,871.70				
KLINK HYDRAULICS LLC (5005)							
3244	Invoi	HARDWARE FOR ICERINK	43.82	Open	Non		101-55200-242
3402	Invoi	REPAIR PARTS FOR BROKEN HYDRAULIC HOSE	23.74	Open	Non		101-53330-225
3440	Invoi	NOZZLE FOR HOSE	21.10	Open	Non		101-55200-218
		Total KLINK HYDRAULICS LLC (5005):	88.66				
KWIK TRIP INC (2365)							
DEC 2018 286768	Invoi	DEC FUEL FOR SQUADS	2,427.82	Open	Non		207-52120-247

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		<b>Total KWIK TRIP INC (2365):</b>	<b>2,427.82</b>				
		<b>LINDNER ACE HARDWARE LITTLE CHUTE (4702)</b>					
254005-325001	Invoi	RECEPTACLES FOR DOWNTOWN LIGHT POLES	23.58	Open	Non		101-51960-101
254071-325001	Invoi	GARBAGE BAGS	5.99	Open	Non		101-55200-218
254071-325001	Invoi	GARBAGE BAGS	6.00	Open	Non		101-53300-218
254129-325001	Invoi	GARBAGE BAGS-REC CENTER	7.99	Open	Non		208-52900-218
254129-325001	Invoi	LAUNDRY SOAP	3.99	Open	Non		101-55200-218
254132-333011	Invoi	FOOT AND HAND WARMERS	13.13	Open	Non		207-52120-218
254151-325001	Invoi	ANTI-FREEZE	24.53	Open	Non		101-55200-218
254168-333011	Invoi	FASTENERS & VELCRO	29.98	Open	Non		207-52120-303
254206-325001	Invoi	BLACK SPRAY PAINT	3.99	Open	Non		101-53300-218
254224-325001	Invoi	TOW MOTOR	32.32	Open	Non		101-53330-218
254284-325001	Invoi	PAINT THINNER	9.99	Open	Non		101-53330-218
254483-325001	Invoi	SANDPAPER	9.98	Open	Non		101-55200-218
254511-325001	Invoi	VELCRO/LED FLASHERS	11.95	Open	Non		101-52350-218
		<b>Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):</b>	<b>183.42</b>				
		<b>MASS MUTUAL (4811)</b>					
2019	Invoi	2019 FUNDING FOR LOSA	16,318.00	Open	Non		101-52200-104
		<b>Total MASS MUTUAL (4811):</b>	<b>16,318.00</b>				
		<b>MENARDS - APPLETON EAST (319)</b>					
52882	Invoi	WET/DRY VAC	33.37	Open	Non		101-53330-218
		<b>Total MENARDS - APPLETON EAST (319):</b>	<b>33.37</b>				
		<b>NEWS PUBLISHING CO INC (857)</b>					
425520	Invoi	FUELING BID	23.07	Open	Non		207-52120-247
		<b>Total NEWS PUBLISHING CO INC (857):</b>	<b>23.07</b>				
		<b>PACKER CITY INT'L TRUCKS (403)</b>					
CMX103068606:01	Invoi	RETURNED SWITCH	256.44	Open	Non		101-53330-225
X103068625:01	Invoi	NEW LIGHT SWITCH ON DASH FOR #8	256.74	Open	Non		101-53330-225
X103068975:01	Invoi	REPLACE FAULTY CABLE #88	112.31	Open	Non		101-53330-225
		<b>Total PACKER CITY INT'L TRUCKS (403):</b>	<b>112.61</b>				
		<b>REGISTRATION FEE TRUST (189)</b>					
AUT 317UJN-19	Invoi	LICENSE PLATE RENEWAL SQUAD 99	75.00	Open	Non		207-52120-247
		<b>Total REGISTRATION FEE TRUST (189):</b>	<b>75.00</b>				
		<b>RUSTIC RESQUE LLC (5004)</b>					
010119	Invoi	SIGN IMPROVMENT GRANT	929.89	Open	Non		222-56700-204
		<b>Total RUSTIC RESQUE LLC (5004):</b>	<b>929.89</b>				
		<b>SHOPKO STORES OPERATING CO (342)</b>					
0501	Invoi	CANDY FOR METRO PROJECT	22.56	Open	Non		207-52120-218
		<b>Total SHOPKO STORES OPERATING CO (342):</b>	<b>22.56</b>				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>ST. ELIZABETH HOSPITAL (354)</b>							
12/18 EL.FVMPD	Invoi	DECEMBER BLOOD DRAWS	78.78	Open	Med		207-52120-204
<b>Total ST. ELIZABETH HOSPITAL (354):</b>							
78.78							
<b>THEDACARE (1983)</b>							
DECEMBER 12100	Invoi	DECEMBER BLOOD DRAWS	212.50	Open	Med		207-52120-204
<b>Total THEDACARE (1983):</b>							
212.50							
<b>TIME WARNER CABLE (89)</b>							
01/19 70590040100	Invoi	JANUARY/FEBRUARY SERVICE	90.45	Open	Non		101-52200-208
01/19 71406480150	Invoi	JANUARY/FEBRUARY SERVICE	138.27	Open	Non		207-52120-203
<b>Total TIME WARNER CABLE (89):</b>							
228.72							
<b>UNIFORM SHOPPE (434)</b>							
283446	Invoi	CHAPLAIN JACKETS	499.90	Open	Non		207-52120-227
284061	Invoi	BODY SHIELD	199.75	Open	Non		207-52120-212
<b>Total UNIFORM SHOPPE (434):</b>							
699.65							
<b>VERIZON WIRELESS (3606)</b>							
9822240964	Invoi	DECEMBER/JANUARY SERVICE	36.88	Open	Non		101-52200-203
<b>Total VERIZON WIRELESS (3606):</b>							
36.88							
<b>VFIS (2923)</b>							
2019	Invoi	2019 ADMINISTRATIVE FEE-LOSA	1,115.00	Open	Non		101-52200-104
36979116	Invoi	2019 GROUP TERM LIFE	5,189.40	Open	Non		101-52200-104
61074116	Invoi	2019 CONTRIBUTION LOSAP-#31007903-19	14,793.00	Open	Non		101-52200-104
<b>Total VFIS (2923):</b>							
21,097.40							
<b>VILLAGE OF KIMBERLY (998)</b>							
20181226	Invoi	2018 JOINT VEHICAL BILLING	8,952.33	Open	Non		201-53620-247
20181226	Invoi	2018 JOINT VEHICAL BILLING	314.22	Open	Non		630-53441-247
<b>Total VILLAGE OF KIMBERLY (998):</b>							
9,266.55							
<b>VILLAGE OF LITTLE CHUTE (1404)</b>							
260-449400	Invoi	TAX BILL 260-449400 PD THRU PSN	3,608.27	Open	Non		001-15000
JANUARY 2019	Invoi	SAFETY CENTER	426.12	Open	Non		207-52120-249
JANUARY 2019	Invoi	SAFETY CENTER	106.53	Open	Non		101-52250-249
JANUARY 2019	Invoi	GB & MISS CANAL CO	4.95	Open	Non		101-51780-249
JANUARY 2019	Invoi	VILLAGE HALL	126.23	Open	Non		101-51650-249
JANUARY 2019	Invoi	CIVIC CENTER	267.15	Open	Non		206-55110-249
JANUARY 2019	Invoi	HERITAGE PARK	7.38	Open	Non		101-55200-249
JANUARY 2019	Invoi	LEGION PARK RESTROOMS	786.12	Open	Non		101-55200-249
JANUARY 2019	Invoi	VAN LIESHOUT PARK	120.45	Open	Non		101-55200-249
JANUARY 2019	Invoi	HEESAKKER PARK RESTROOM	52.33	Open	Non		101-55200-249
JANUARY 2019	Invoi	DOYLE PARK POOL/RESTROOMS	293.29	Open	Non		101-55200-249
JANUARY 2019	Invoi	DOYLE PARK POOL/RESTROOMS	293.29	Open	Non		204-55420-249
JANUARY 2019	Invoi	DOYLE PARK POOL OFFICE	11.32	Open	Non		620-53624-249
JANUARY 2019	Invoi	DOYLE PARK-LOW FLOW	10.97	Open	Non		204-55420-249
JANUARY 2019	Invoi	PUMP STATION JEFFERSON ST	29.59	Open	Non		620-53624-249
JANUARY 2019	Invoi	#3 WELL WASHINGTON ST	15.68	Open	Non		620-53624-249

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
JANUARY 2019	Invoi	1401 E ELM DR	888.65	Open	Non		101-53310-249
JANUARY 2019	Invoi	721 W ELM	14.82	Open	Non		208-52900-249
JANUARY 2019	Invoi	3609 FREEDOM RD-WATER/SEWER	8.25	Open	Non		630-53441-249
Total VILLAGE OF LITTLE CHUTE (1404):						<b>7,071.39</b>	
<b>WE ENERGIES (2788)</b>							
4494800612 01/19	Invoi	721 W ELM DR	302.98	Open	Non		208-52900-249
4494800612 01/19	Invoi	1401 E ELM DR	2,929.44	Open	Non		101-53310-249
4494800612 01/19	Invoi	CROSSWINDS LED STREET LIGHTS	96.90	Open	Non		101-53300-249
4494800612 01/19	Invoi	108 W MAIN ST	1,043.79	Open	Non		101-51650-249
4494800612 01/19	Invoi	STREET LIGHTS	1,111.48	Open	Non		101-53300-249
4494800612 01/19	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	361.57	Open	Non		620-53624-249
4494800612 01/19	Invoi	CIVIC CENTER (630 MONROE ST)	1,000.23	Open	Non		206-55110-249
4494800612 01/19	Invoi	PLANT #2 (1118 JEFFERSON ST)	199.98	Open	Non		620-53624-249
4494800612 01/19	Invoi	PLANT #1 (100 WILSON ST)	290.75	Open	Non		620-53624-249
4494800612 01/19	Invoi	920 WASHINGTON ST	60.26	Open	Non		620-53624-249
4494800612 01/19	Invoi	200 E MCKINLEY ST-FIRE DEPT	263.78	Open	Non		101-52250-249
4494800612 01/19	Invoi	200 E MCKINLEY ST-FVMPD	395.66	Open	Non		207-52120-249
4494800612 01/19	Invoi	DOYLE POOL	10.56	Open	Non		204-55420-249
Total WE ENERGIES (2788):						<b>8,067.38</b>	
<b>WI POLICE LEADERSHIP FOUNDATIO (4399)</b>							
2087	Invoi	CONFERENCE REGISTRATION FEE-MEISTER	150.00	Open	Non		207-52120-201
2091	Invoi	MEMBERSHIP-ASSOCIATE-SLOTKE	80.00	Open	Non		207-52120-208
2098	Invoi	CONFERENCE REGISTRATION FEE-SLOTKE	150.00	Open	Non		207-52120-201
Total WI POLICE LEADERSHIP FOUNDATIO (4399):						<b>380.00</b>	
Grand Totals:						<b>113,091.47</b>	

**Report GL Period Summary**

Vendor number hash: 160429  
 Vendor number hash - split: 245246  
 Total number of invoices: 56  
 Total number of transactions: 126

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	113,091.47	113,091.47
Grand Totals:	113,091.47	113,091.47

**Report Criteria:**

Invoice Detail.Voided = {=} FALSE

## Report Criteria:

Invoice Detail.Voided = {} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>CARDMEMBER SERVICE (178)</b>							
01/19 74003948725	Invoi	FLOWER ARRANGEMENT-MCCLONE	52.80	Open	Non		101-51960-211
01/19 74003948725	Invoi	SHELL-FUEL	71.78	Open	Non		101-53330-218
01/19 74003948725	Invoi	TIME WARNER CABLE	90.92	Open	Non		101-52200-203
01/19 74003948725	Invoi	HOLIDAY LUNCHEON ITEMS	731.44	Open	Non		101-51960-211
01/19 74003948725	Invoi	SURVEY MONKEY	37.00	Open	Non		101-51400-208
01/19 74003948725	Invoi	DNR E PAY WATER PERMIT	140.00	Open	Non		452-51210-264
01/19 74003948725	Invoi	DNR E PAY WATER PERMIT	3.50	Open	Non		452-51210-264
01/19 74003948725	Invoi	KWIK TRIP	12.74	Open	Non		101-52350-218
01/19 74003948725	Invoi	ADOBE	26.24	Open	Non		101-51400-208
01/19 74003948725	Invoi	AMAZON	99.85	Open	Non		452-57331-206
01/19 74003948725	Invoi	DMV	80.85	Open	Non		101-52200-247
01/19 74003948725	Invoi	BEE'S LIGHTING	113.60	Open	Non		101-55200-242
01/19 74003948725	Invoi	ADOBE	26.24	Open	Non		101-51400-208
01/19 74003948725	Invoi	WSFCA	380.00	Open	Non		101-52200-208
01/19 74003948725	Invoi	OPERATOR LICENSE BACKGROUND CHECKS	14.00	Open	Non		101-51440-204
<b>Total CARDMEMBER SERVICE (178):</b>							
<b>1,880.96</b>							
<b>Grand Totals:</b>							
<b>1,880.96</b>							

## Report GL Period Summary

Vendor number hash:	178
Vendor number hash - split:	2670
Total number of invoices:	1
Total number of transactions:	15

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,880.96	1,880.96
Grand Totals:	1,880.96	1,880.96

## Report Criteria:

Invoice Detail.Voided = {} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>2019 PARK SHELTER REFUNDS (5002)</b>							
CFEST 7/20/19	Invoi	REFUND RENTAL FEE	110.00	Open	Non		101-34401
CFEST 7/20/19	Invoi	SECURITY DEPOSIT REFUND	50.00	Open	Non		101-21235
<b>Total 2019 PARK SHELTER REFUNDS (5002):</b>							
			<b>160.00</b>				
<b>ARING EQUIPMENT CO INC (577)</b>							
745230	Invoi	RELAY PART FOR TRUCK #19	27.53	Open	Non		101-53330-225
745230	Invoi	RELAY PART FOR STOCK	27.53	Open	Non		101-53330-218
<b>Total ARING EQUIPMENT CO INC (577):</b>							
			<b>55.06</b>				
<b>CRANE ENGINEERING SALES INC (3240)</b>							
350572	Invoi	POOL PAINT	200.00	Open	Non		204-55420-242
<b>Total CRANE ENGINEERING SALES INC (3240):</b>							
			<b>200.00</b>				
<b>HEART OF THE VALLEY CHAMBER (996)</b>							
12840	Invoi	GIFT CERT FOR POSTER CONTEST	150.00	Open	Non		101-52200-219
<b>Total HEART OF THE VALLEY CHAMBER (996):</b>							
			<b>150.00</b>				
<b>INTERSTATE BATTERY OF GREEN BAY (1478)</b>							
213536	Invoi	BATTERIES FOR SHOP HOIST	189.90	Open	Non		101-53330-218
<b>Total INTERSTATE BATTERY OF GREEN BAY (1478):</b>							
			<b>189.90</b>				
<b>JP GRAPHICS INC (231)</b>							
1050830011	Invoi	FIRE PREVENTION POSTER	227.00	Open	Non		101-52200-225
<b>Total JP GRAPHICS INC (231):</b>							
			<b>227.00</b>				
<b>LAPPEN SECURITY PRODUCTS INC (735)</b>							
LSPQ40091	Invoi	SERVICE CALL TO STOREROOM	294.12	Open	Non		207-52120-242
LSPQ40185	Invoi	KNOX BOX #24 & 25	31.00	Open	Non		101-52200-218
LSPQ40188	Invoi	PRIMUS KEYS	15.50	Open	Non		206-55110-242
<b>Total LAPPEN SECURITY PRODUCTS INC (735):</b>							
			<b>340.62</b>				
<b>LINDNER ACE HARDWARE LITTLE CHUTE (4702)</b>							
254064-312001	Invoi	CAR WASH	15.98	Open	Non		101-52200-218
254264-325003	Invoi	PARTS FOR WATER DEPT	13.99	Open	Non		620-53634-255
254393-312001	Invoi	PUSHBROOMS	52.16	Open	Non		101-52200-218
254459	Invoi	PARTS FOR WATER DEPT	13.99	Open	Non		620-53634-255
254497-325003	Invoi	PARTS FOR WATER DEPT	17.18	Open	Non		620-53634-255
<b>Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):</b>							
			<b>113.30</b>				
<b>MCMAHON ASSOCIATES INC (276)</b>							
912779	Invoi	2018 ECOLOGICAL SERVICES 7 PONDS	22.10	Open	Non		630-53441-204
<b>Total MCMAHON ASSOCIATES INC (276):</b>							
			<b>22.10</b>				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>NORTHEAST WI TECHNICAL COLLEGE (37)</b>							
CS32892	Invoi	FLASHOVER SIMULATION TRAINING	1,000.00	Open	Non		101-52200-201
<b>Total NORTHEAST WI TECHNICAL COLLEGE (37):</b>			<b>1,000.00</b>				
<b>OUTAGAMIE COUNTY TREASURER (486)</b>							
1017308	Invoi	DECEMBER FUEL BILL	36.38	Open	Non		101-52050-247
1017308	Invoi	DECEMBER FUEL BILL	342.59	Open	Non		630-53442-247
1017308	Invoi	DECEMBER FUEL BILL	2,918.32	Open	Non		201-53620-247
1017308	Invoi	DECEMBER FUEL BILL	155.88	Open	Non		101-55200-247
1017308	Invoi	DECEMBER FUEL BILL	82.69	Open	Non		101-55440-247
1017308	Invoi	DECEMBER FUEL BILL	125.95	Open	Non		101-52200-247
1017308	Invoi	DECEMBER FUEL BILL	75.86	Open	Non		610-53612-247
1017308	Invoi	DECEMBER FUEL BILL	251.95	Open	Non		620-53644-247
1017308	Invoi	DECEMBER FUEL BILL	1,626.58	Open	Non		101-53330-217
<b>Total OUTAGAMIE COUNTY TREASURER (486):</b>			<b>5,616.20</b>				
<b>TIME WARNER CABLE (89)</b>							
01/19 66256890150	Invoi	JANUARY/FEBRUARY SERVICE	11.75	Open	Non		101-52200-208
01/19 71538770140	Invoi	JANUARY/FEBRUARY SERVICE	577.50	Open	Non		101-53310-203
<b>Total TIME WARNER CABLE (89):</b>			<b>589.25</b>				
<b>VERIZON WIRELESS (3606)</b>							
9821709410	Invoi	DECEMBER/JANUARY SERVICE	131.05	Open	Non		101-52200-203
<b>Total VERIZON WIRELESS (3606):</b>			<b>131.05</b>				
<b>WACPC INC (2032)</b>							
JAM 2019	Invoi	CSTARS STATE JAM APPAREL	798.00	Open	Non		101-55300-218
<b>Total WACPC INC (2032):</b>			<b>798.00</b>				
<b>WARRANT PAYMENTS (4565)</b>							
17858	Invoi	PARKING TICKET - WIEDEMAN	30.00	Open	Non		207-21493
<b>Total WARRANT PAYMENTS (4565):</b>			<b>30.00</b>				
<b>Grand Totals:</b>			<b>9,622.48</b>				

**Report GL Period Summary**

Vendor number hash: 48419  
 Vendor number hash - split: 57886  
 Total number of invoices: 22  
 Total number of transactions: 32

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	9,622.48	9,622.48
<b>Grand Totals:</b>	<b>9,622.48</b>	<b>9,622.48</b>