

MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 16, 2019

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

David Peterson, Trustee

Larry Van Lankvelt, Trustee

Bill Peerenboom, Trustee

James Hietpas, Trustee

John Elrick, Trustee

Skip Smith, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Valerie Clarizio, Finance Director

Kent Taylor, Director of Public Works

Adam Breest, Director of Parks, Recreation and Forestry

Jim Moes, Community Development Director

Chris Murawski, Village Engineer

Laurie Decker, Village Clerk

Dan Meister, FVMPD Police Chief

EXCUSED: Tyler Claringbole, Village Attorney

Steve Thiry, Library Director

Public Appearance for Items Not on the Agenda

None

Other Informational Items—December Fire Monthly Report and December Report

Approval of Minutes

Minutes of the Regular Board Meeting of January 2, 2019

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of January 2, 2019

Ayes 7, Nays 0 – Motion Carried

Public Hearing-Design Review Board Amendment

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into Public Hearing

Ayes 7, Nays 0 – Motion Carried

Director Moes discussed changing the zoning code for replacement of some electronic displays with prior approval from the Design Review Board and the Village Board.

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to exit Public Hearing

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—Adopt Ordinance No. 1, Series 2019 Amending the Design Review Board Manual

Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Ordinance No. 1, Series 2019 Amending The Design Review Board Manual

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Resolution No. 1, Series 2019 Purina Animal Nutrition CSM

Approval is recommended by Director Moes and the Planning Commission.

Moved by Trustee Smith, seconded by Trustee Peterson to Adopt Resolution No. 1, Series 2019 Purina Animal Nutrition CSM

Ayes 7, Nays 0 – Motion Carried

Action—GLK Foods Site Plan

Director Moes answered questions regarding building materials of GLK Foods including insulated metal panels being used on the exterior of the building. He also advised that we have no covenants on the property therefore, no ordinance requirements. Trustee Elrick recommended a change from ribbed to a heavy embossed exterior finish or masonry in office area. A recommendation of an appraisal of the change will be brought to the owner and a revision made to the elevation before a choice is made between the two options.

Moved by Trustee Elrick, seconded by Trustee Peerenboom to conditionally approve the GLK Foods Site Plan once a new Site Plan is submitted with the recommended changes.

Ayes 7, Nays 0 – Motion Carried

Action—GLK Foods Development Agreement

Administrator Fenlon proposed tabling this item until the Site Plan is approved in the next few weeks.

Action—Denial of Statewide Services Claim for Troy Kolosso

Administrator Fenlon advised this claim was opened due to a flooded basement allegedly from a storm sewer main break. The Village had no previous knowledge of any problems and insurance is denying the claim.

Moved by Trustee Elrick, seconded by Trustee Peterson to deny the Statewide Services Claim for Troy Kolosso

Ayes 6, Nays 0, Abstain 1(Peerboom) – Motion Carried

Action—French Road-County 00 Traffic Study

Mr. Don De Groot spoke about the proposal to signalize the intersections of French Road and County OO. They found that it is expensive and want to explore if other options are available. They would like to do a study to explore those options and delay the 2019 temporary light project. The total project cost (estimated) for the Village of Little Chute would be \$6,666.66.00 or 16.67% as our shared amount to conduct the study.

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to fund the French Road-County 00 Traffic Study for the amount of \$6,666.66.00

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Rustic Resque LLC Sign Grant

Discussion was initiated by Administrator Fenlon who recommended approval of the grant for Rustic Resque LLC. An amendment to this grant may be considered in the future which would include various options for repayment.

Moved by Trustee Peerboom, seconded by Trustee Van Lankvelt to Approve the sign grant for Rustic Resque LLC in the amount of \$929.89

Ayes 7, Nays 0 – Motion Carried

Discussion—2015–2019 Strategic Plan Update

Administrator Fenlon stated that the goals were big yet achievable. Although not all goals were met in the plan, an aggressive approach helped us continue moving in the right direction. Our Strategic Plan will continue to be updated as we continue growth. Also, there was some discussion in bringing a specialist who would assist with writing plans in the future. Trustee Van Lankvelt complimented the work that has been accomplished.

Operator License Approvals:

Baehman, Anna	Trish's Pop In	Appleton
Davis, Terri	Trish's Pop In	Little Chute
Le Brec, Amanda	M's Bar	Appleton

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve operator licenses as presented

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Resolution No. 2, Series 2019 Amending the Polling Sites for All Elections Held in the Village of Little Chute

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Adopt Resolution No. 2 to Approve Amending the polling sites for all elections held in the Village of Little Chute

Ayes 7, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve the Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

None

Closed Sessions:

a)19.85(1)(g) Wis. Stats. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into Closed Session

Ayes 7, Nays 0 – Motion Carried

b)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Negotiation Update*

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into Closed Session

Ayes 7, Nays 0 – Motion Carried

c)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Recruitment Efforts*

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into Closed Session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Peterson to exit closed session

Adjournment

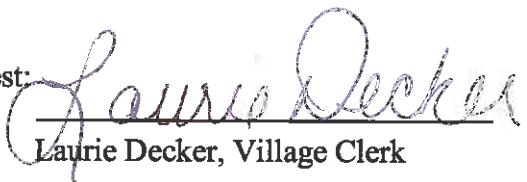
Ayes 7, Nays 0 – Motion Carried

Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 8:12 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:


Laurie Decker
Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg
Michael R. Vanden Berg, Village President