



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, March 20, 2019
TIME: 6:00 p.m.

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items—February Fire Monthly Report and February Report
- G. Approval of Minutes
Minutes of the Regular Board Meeting of March 6, 2019
- H. Action—Adopt Ordinance No. 2, Series 2019, An Ordinance Amending Section 26-131 Parking Fines and Appendix C of the Village of Little Chute Municipal Code
- I. Action—Adopt Resolution No. 5, Series 2019, Approving the 2019 MS4 General Permit Annual Report
- J. Action—Adopt Resolution No. 6, Series 2019, Government/Municipal/Public Funds Banking Resolution
- K. Action—Approve Liquor License Transfer for 2051 E. Main Street, Little Chute
- L. Department and Officers Progress Reports
- M. Discussion—Joint Library
- N. Discussion—Outagamie County Landfill Billing
- O. Discussion/Action—Legion Field 3 Fence Layout and Design
- P. Disbursement List
- Q. Call for Unfinished Business
- R. Items for Future Agendas

- S. Closed Session:
19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Review*
- T. Return to Open Session
- U. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org)

Prepared: March 15, 2019

LCFD Incident Report
Number of responses: 15
Last years: 7
YTD: 26

02/01/2019	09:03 CO alarm sounding @ 1033 W. Elm Drive, occupant had car running in garage earlier causing high readings inside residents
02/01/2019	17:03 Alarm sounding @ 3530 Cherryvale Circle Unit 93 called in by neighbor, occupant not home, gained access found CO alarm sounding found high reading of CO due to vehicle previously running in garage
02/02/2019	09:25 Alarm sounding @ 701 E Lincoln Avenue (formerly Cradle to Crayon Day Care Center), found smoke alarm sounding throughout the facilities, gained access to investigate, found no issues
02/03/2019	03:45 Water issues @ 1311 Miami Circle responded with Chris Hietpas from Water Department, met with renter owner was out of country, made access to unoccupied side to find frozen water pipe burst in upper level, water dept. shut off valve to unit
02/05/2019	04:38 Lift assist with Gold Cross Ambulance @ 3630 Cherryvale Circle, Unit #1

02/12/2019	11:17 Structure fire @ Valley Grinding 1717 Hamilton Court, dehumidifier fire-minimal damage
02/14/2019	15:29 Water flow alarm sounding @ EZ Glide Garage Doors 1700 E. North Avenue, 3601 cancelled alarm triggered by a sprinkler head that was damaged
02/15/2019	07:48 Accident cleanup @ intersection of Madison & Main Street
02/21/2019	23:32 Smell of natural gas @ 1515 Vandebroek Road Lot #97, investigated found no issues #19LC00020
02/24/19	12:17 Street light fell off of power pole, near the intersection of E. North Avenue & Taylor Street standby until Kaukauna Utilities arrived on scene #19LC00021
02/24/19	Line down across the road @ 726 Jackson Street, a Spectrum cable pulled off side of house #19LC00022
02/24/19	CO alarm sounding @ 224 Franklin Street, Investigated, no issues found #19LC00023

02/26/19	22:32 Auto accident with extrication, West Main Street under Hwy. 441 assist FVMPD #19LC00024
02/26/19	23:44 Structure fire @ 1215 E. Main Street #19LC00025
02/27/19	16:27 CO alarm sounding @ 1125 W. Main Street, lot #7, investigated found no issues #19LC00026

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – FEBRUARY 2019



Little Chute

E S T A B L I S H E D 1 8 4 8

February 2019

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – FEBRUARY 2019

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board on a monthly basis. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations.

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Fox Valley Metro Police Department
- Kimberly/Little Chute Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

James P. Fenlon
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
james@littlechutewi.org

Village Administrator

HIGHLIGHTS

- The Board of Trustees hosted the Nechodom family as the Village presented the 2019 Noechodom award to Todd Hietpas and Chris Hietpas for their involvement in the community, in particular through their support of the Jet's Football program and the Gridiron Club.
- The Board of Trustees appointed Lisa Remiker-DeWall as the new Finance Director/Treasurer.
- The Board of Trustees approved a development agreement with GLK Foods for a new manufacturing facility that will produce Oh Snap! Products and employee up to 50 new people. The value of the facility is estimated to be near \$10 million.
- The Board of Trustees adopted two Intergovernmental Agreements with the Town of Vandenbroek, one for fire protection at the Outagamie County Landfill and the other for the reconstruction of a portion of Evergreen Drive.
- Met and worked with a number of developers and/or businesses looking at expanding or developing in Little Chute.
- Worked with the Building Inspector on taking decibel readings within the various Industrial areas in the Village of Little Chute.
- Met with staff from the Outagamie County Landfill to address a billing matter with the Landfill's leachate.

TOP PRIORITIES FOR MARCH

- Work with a consultant retained by the Village to finalize the planning for cleaning up a contaminated property within the Central Business District.
- Work with a consultant retained by the Village to explore an economic development opportunity that could be advantageous for Little Chute.
- Work with the Village of Kimberly and the Board of Trustees on the future planning for the Joint Library.
- Address administrative tasks ranging from strategic planning, personnel, continuous improvement and records management within the administration of Village Hall.
- Host a Wellness Health Screening for eligible Village staff for the 2019 Wellness program.

Clerk

HIGHLIGHTS

The Village had a Primary election for the Kaukauna School District on February 19 held in the Community room. Thank you to our Chief Inspectors for your hard work and making it another successful election day. We continue to pick up momentum in issuing bartender and solicitor licenses and we are entering our busy season of room rentals at the Civic Center. The residents are raving about the renovations

- Facilitate the Primary Election
- Enter all election day registrations into our WisVote system
- Organize and deliver all election materials and ballots
- Continue soliciting for Village Market
- Complete social media postings and tracking
- Agendas and Minutes for 4 meetings
- Maintenance reports
- Supply/calendar ordering
- Operator and Solicitor licensing
- Village Hall and Civic Center scheduling

TOP PRIORITIES FOR MARCH

- Mail out absentee ballots
- Early voting begins on March 18, 2019
- Mail out annual liquor license renewals
- Agendas and Minutes for 4 meetings
- Maintenance reports
- Social media and website postings and tracking
- Order supplies
- Room rentals for Civic Center and Village Hall
- Operator and Solicitor licensing

CLERK'S OFFICE DATA FOR FEBRUARY**Village of Little Chute Website and Social Media Metrics - February 2019**

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Website Visits	8,418	8,610	-2.23%	17,366	17,789	-2.38%
Website Page Views	13,074	14,070	-7.08%	26,913	31,099	-13.46%
Facebook Likes	3,295	2,500	31.80%			
Facebook Reach	71,451	28,042	154.80%	137,293	73,221	87.50%
Village Hall Blog View	572	555	3.06%	1,208	748	61.50%
Instagram Followers	422	258	63.57%			
Twitter Followers	345	249	38.55%			
Twitter Impressions	694	2,660	-73.91%	834	5,508	-84.86%

Community Development

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, schools and commercial projects.
- Met with consultants regarding building and subdivision projects.
- Attended Connect Communities roundtable in Kiel.
- Continue education classes on Feb. 18 thru Feb. 22.
- Conducted industrial sound detections with Administrator Fenlon on February 14.
- MS4 Meeting with WDNR agents.

TOP PRIORITIES FOR MARCH

- Meet with builders and owners about upcoming commercial projects.
- Meet with Engineers regarding Commercial/Industrial projects.
- Meet with developers regarding new projects.
- Continued Inspections of homes, apartments, schools and commercial projects.
- Assist developers and engineers with Zoning requirements.
- LCBA monthly meeting.
- Attend Insight Development Conference.

COMMUNITY DEVELOPMENT FEBRUARY DATA

Community Development Department 2019 Permit Data			
	February-19	2019 Totals	2018 TOTALS
Permits Issued	22	44	622
Property Complaints	4	9	61
Property/Field Inspections	46	86	929
Letters Sent		0	0
Action Corrected	4	5	44
Referred for Action		0	7
Ongoing	4	8	16
Community Development Department 2019 Permit Data			
	February-19	2019 Totals	2018 TOTALS
Permits Issued	22	44	622
Permit Fees	\$7,943	\$12,148	\$257,754
Permit Value	\$1,234,159	\$1,377,054	\$47,343,017

Finance Department

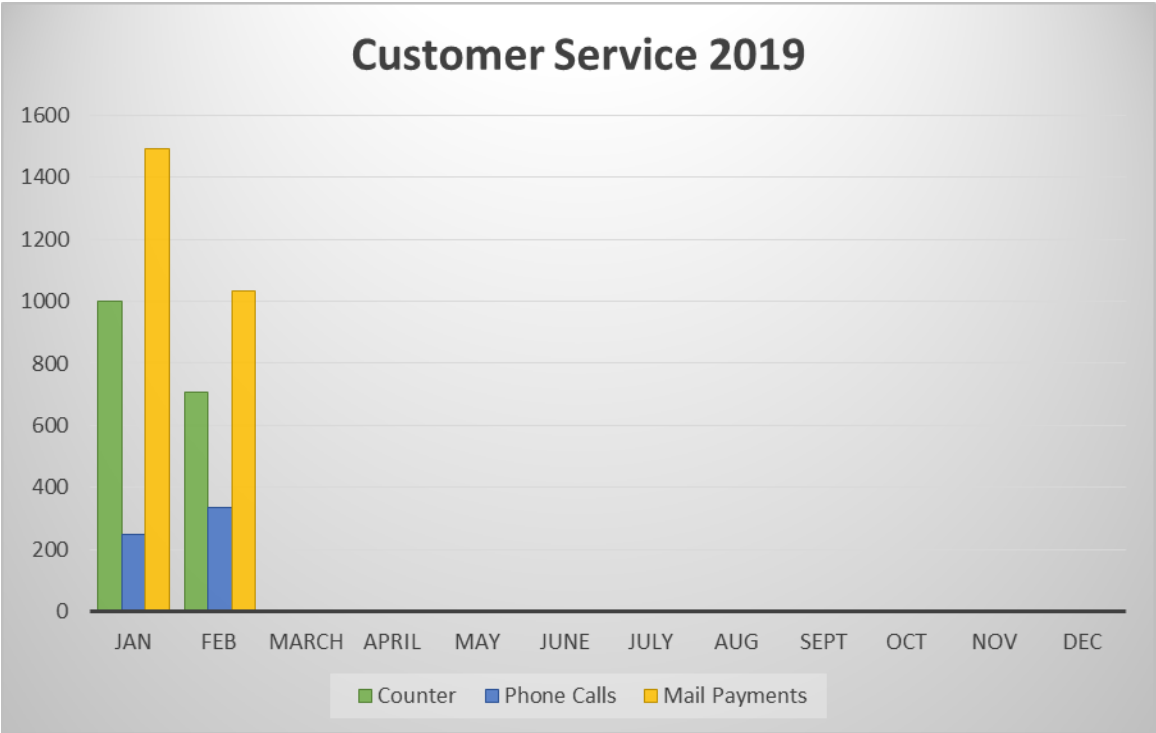
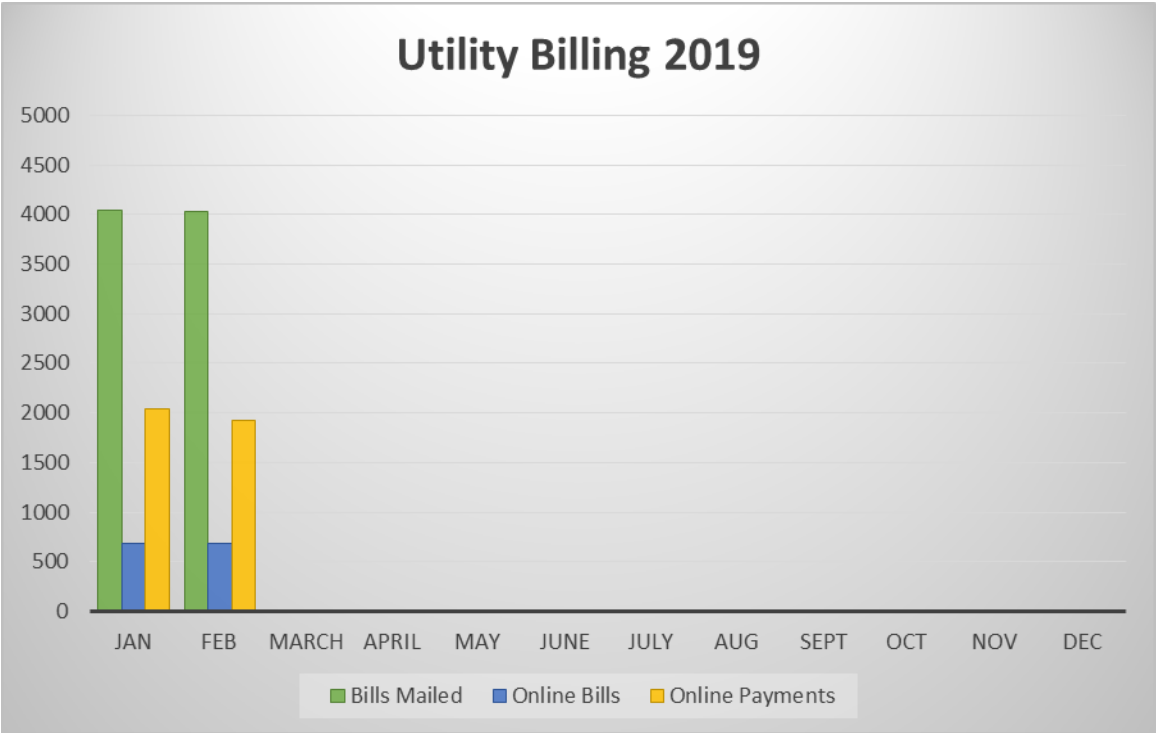
HIGHLIGHTS

- 4,031 utility bills created
- 53 service orders (Final Reads, High/Low Reads, Meter Installations) for utility billing created and coordinated with MCO.
- 686 ratepayers opted out of postcard billing, 1,237 ratepayers utilized PSN for payments and 687 ACH in February.
- 248 Landlord Notices were mailed for tenant delinquency notification.
- Distributed Affordable Health Care 1095C to employees for 2018
- Tax collection and settlement completed. 70% of taxes were collected through the cutoff.

TOP PRIORITIES FOR MARCH

- Director continuing to get acclimated with internal staff responsibilities/services in addition to other departments.
- Preparation of PSC Report with extended due date of May 1, 2019
- Year-end preparation for auditors with fieldwork scheduled March 18th – 20th for Utilities. The rest of the funds will be scheduled for a later date due to status of preparation related to staff transitions.
- Weights and Measures billing, Personal Property Chargebacks (delinquent accounts) and entering Personal Property Assessments into Outagamie County System for upcoming year (supplied by the Community Development Director)

FEBRUARY DATA





Fox Valley Metro Police Department

HIGHLIGHTS

- Our department nominated Nic Smith of Smith Pharmacy in Little Chute for the Outagamie County Best Badge Award. The Best Badge Awards program is coordinated by our District Attorney's Office. It recognizes the achievements of law enforcement personnel and other individuals and organizations that help to further public safety in our communities. We nominated Smith Pharmacy because they donate Narcan to our department to use in suspected drug overdose incidents. The Narcan has saved several lives in the past few years. Narcan can be expensive for departments to purchase on their own. Nic Smith recognizes the value in this life saving product and deserves recognition for his partnership with us. Nic and the pharmacy will be recognized and presented with the award on March 14th at the formal banquet.
- Officers Lefeber, Slinde, Wanserski and Steeber were also nominated for their lifesaving efforts when they revived a drug overdose victim with Narcan but did not receive the award.
- On the evening of February 28th, Officers Lambie and Stahmann presented the Dangers of Social Media to a group of about 40 members of the public at the Little Chute village hall. Parents and kids learned how to be safer while using social media apps and surfing the internet.
- After considering various fleet purchasing options we have decided to follow our original budget plan and purchase one, new Ford Police Interceptor SUV.
- Our investigators seized about \$40,000 worth of property from a suspect who committed fraud and theft from a Kimberly business that he was formerly employed with.
- Our patrol officers have been busy investigating vehicle accidents and slide-offs due to the extreme snow and ice conditions that we have recently experienced. A check of dispatch record show that we have investigated approximately 30 more crashes year-to-date compared with the same period last year.
- Thrivent Financial donated 100 "Buddy Bags" to our department for our officers to hand out to kids during investigations that can be difficult for the children involved. The bags contain various items such as crayons, coloring books and stuffed animals.

TOP PRIORITIES FOR MARCH

- Continue the review and updates of the department's policy manual
- Continue planning for our August 6th National Night Out event
- Participate in the April 27th, state-wide drug take back event.
- Review current office computers and decide which one's need replacement
- First aid and CPR training / recertification for staff

FVMPD FEBRUARY DATA

Calls for service for February 2019 – Village of Little Chute (Total of 565 calls for service)

Category / City	LITTLE CHUTE	Total
911 Assist:	1	1
911 Hangup:	22	22
Abandoned Veh:	4	4
Abdominal C:	1	1
Accident:	31	31
Accident P-lot:	5	5
Alarm Law:	4	4
Animal Bite:	1	1
Animal Call:	18	18
Assist:	31	31
Burglary:	2	2
CO Alarm:	2	2
Chest C:	1	1
Chest D:	2	2
Civil Matter:	2	2
Civil Process:	5	5
Crime Prevent:	42	42
Damage:	2	2
Disturbance:	7	7
Domestic:	6	6
Drugs:	2	2
Faint A:	1	1
Faint C:	2	2
Falls A:	1	1
Falls B:	5	5
Falls D:	1	1
Fire Alarm Comm:	1	1
Fire Structure:	3	3
Fire Wire Down:	2	2
Fraud:	5	5
GPS:	8	8
Gas Leak:	1	1
Harassment:	4	4
Hazard:	11	11
Juvenile:	3	3
Lockout Home:	2	2
Lockout Vehicle:	10	10
Lost and Found:	6	6
Medical Assist:	1	1
Motorist Assist:	28	28
Noise Complaint:	2	2
Open Door:	7	7
Ordinance:	15	15
PNB E:	1	1
Parking:	5	5
Reckless Driver:	9	9
Rescue:	2	2
Retail Theft:	1	1
Runaway:	2	2
Sex Offense:	4	4
Sick A:	2	2
Sick C:	1	1
Susp Incident:	11	11
Susp Person:	3	3
Susp Vehicle:	4	4
Theft:	8	8
Theft Auto:	1	1
Traffic Safety:	6	6
Traffic Stop:	162	162
Transport Acc B:	1	1
Trauma A:	1	1
Trespassing:	2	2
Unconscious D:	5	5
Violation Court:	4	4
Warrant:	2	2
Water Problem:	1	1
Welfare Check:	17	17
Total:	565	565

Traffic citations issued: 127

Parking citations issued: 177

Kimberly/Little Chute Joint Public Library

HIGHLIGHTS

- Transition to open holds complete in Kimberly
- Meeting with designers from Design of the Times
- Completed inventory of DVDs, Cds and YA fiction.
- Added Mary Lamer's interviews to website
- Completed and submitted Annual report.

TOP PRIORITIES FOR MARCH

- Continue review of library circulation and catalog software options for 2020
- Complete staff training schedule
- Create and distribute community survey

UPCOMING EVENTS

Mondays for Money – 6:00PM-7:00PM Little Chute Public Library

- 3/4 Simplify Your Spending and Saving Strategies
- 3/11 Foundations of Investing
- 3/18 Tour of Mutual Funds
- 3/25 Stocks: The Nuts and Bolts

Master Gardener Presents: Spring Bulbs Monday 3/25 6:30PM-7:30PM, Little Chute Public Library

- "When we hear about bulbs, tulips come to mind. They are planted in the fall. There is another category of tender bulbs that are planted in the spring. These can add dramatic touches to your landscape. Brought to you by the Master Gardener Association - Outagamie County chapter."

MONTHLY STATISTICS REPORT - KIMBERLY-LITTLE CHUTE PUBLIC LIBRARY - FEBRUARY 2019

Category		Current Month KIM	Current Month LIT	Current Month Combined	YTD Combined	Previous Year Comparison	% Change
Circulation		11,833	9,399	21,232	42,210	19,886	7%
Self Check (Included above)		3,358	1,949				
		28%	21%				
Collections	Title count	39,453	39,546	78,999		83,478	-5%
	Item count	41,300	40,893	82,193		87,223	-6%
Computer Use		498	372	870	1,809	899	-3%
Wireless	Distinct clients	417	414	831	831	834	0%
	Daily average	34	34	68	68	71	-4%
Interlibrary Loan	Items borrowed	3,519	2,426	5,945	11,809	5,231	14%
	Items loaned	2,888	3,066	5,954	11,995	5,260	13%
Overdrive Usage (Previous	eBook uses	706	517	1,223	2,196	1,010	21%
Overdrive Usage (Previous	Audiobook uses	477	293	770	1,398	591	30%
RB Digital Magazines		25	71	96	105	no data	
RB Digital Audio		19	15	34	77	no data	
Patron Visits		5,037	4,842	9,879	19,201	9,982	-1%
Programming	Children	11	8	19	33	15	27%
	Community (all ages)	7	11	18	31	9	0%
Program Attendance	Children	698	229	927	1,505	527	76%
	Community (all ages)	70	239	309	466	176	76%
Web Site Hits	Page Views			6,868	6,868	8,555	-20%
Social Media	Facebook fans			1,804		1,446	25%
	Pinterest followers			173		162	7%
	Twitter followers			114		111	3%
Hoopla		Septemb	October	November	December	January	February
	Audiobook	158	168	126	112	131	116
	Comics	14	18	3	17	16	4
	Ebook	52	52	61	51	64	46
	Movie	15	24	15	25	29	23
	Music	13	15	17	12	18	20
	Television	10	11	13	11	8	11
		651.73	690.07	538.05	508	590	488.9
		2.49/circ	2.40/circ	2.29/circ	2.23/circ	2.22/circ	2.22/circ

Parks, Recreation and Forestry Department

HIGHLIGHTS

- Finalized the IGA with the City of Kaukauna for the Fox River Boardwalk
- Gave a presentation to the board on our annual deer culling program.
- Began design work for the Mill Street Bridge MOA display.
- Drafted agreements with all of the clubs and Little Chute organizations that utilize our parks and athletic fields.
- Youth dance program classes started on February 7 – total of four classes taught on Thursday evenings for kids age 3 to 11.
- Finalized 2019 Spring/Summer Program Book and approved printing.
- Started entry of rec programs and descriptions in RecDesk software program to prepare for start of registration March 18.
- Attended Chute-ing Stars Dance Team Show Off with LCHS Dance Team on February 23; followed by Chute-ing Stars team awards gathering.
- Letters of intent to officiate mailed to men's softball officials.
- Facility requests submitted to LCHS (*gym for chute-ing stars April practices/tryouts & football field for home jets games*)
- Requested and reviewed quotes for printing of summer tee shirt program; printer selected.



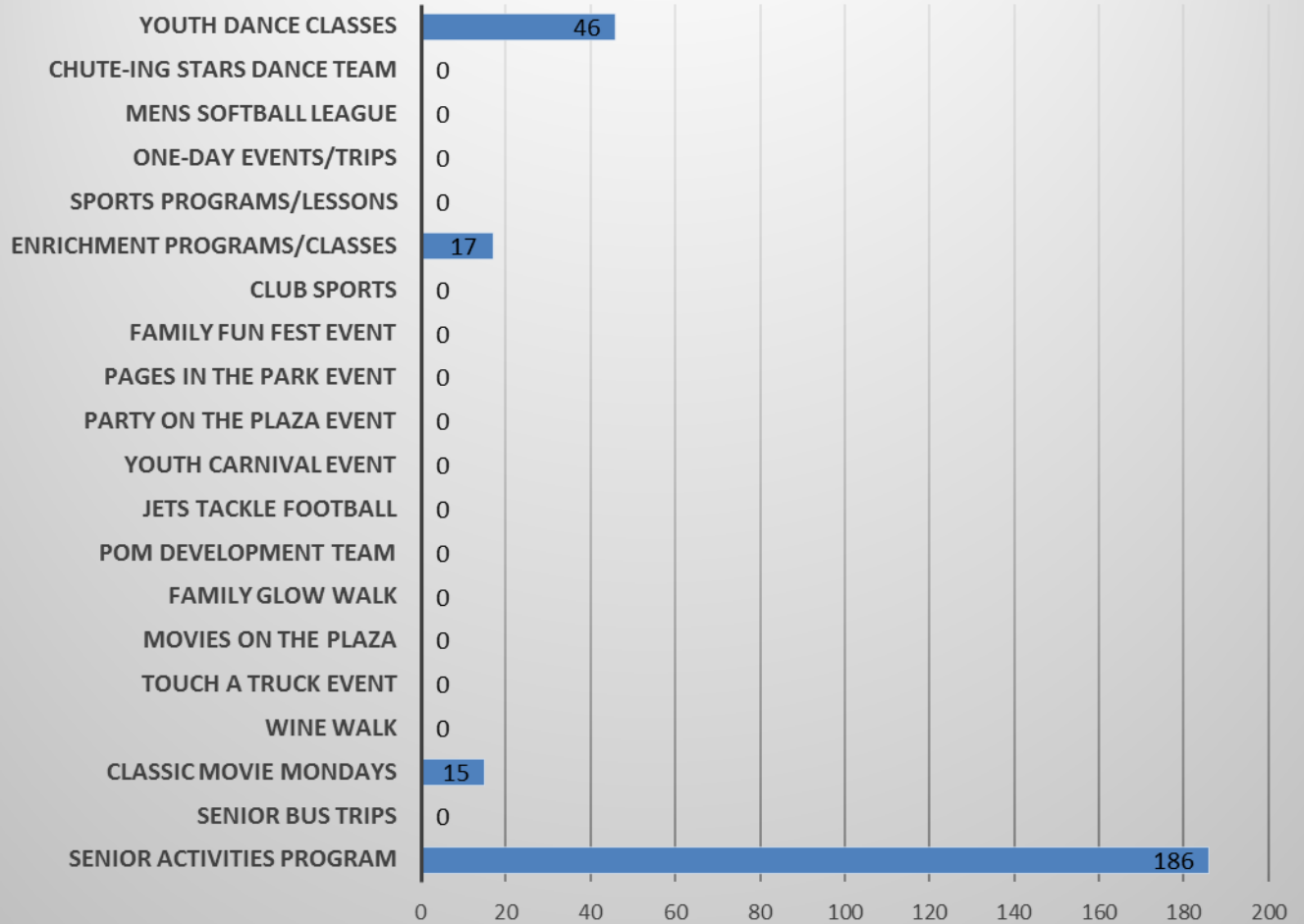
TOP PRIORITIES FOR MARCH

- Receive official grant agreements from the WI DNR for the Fox River Boardwalk.
- Begin the installation and repair of the Doyle Pool pump, motor, filter basket, and piping.
- Finalize the design and receive proposals for the Legion 3 Fence Project.
- Mail letters to businesses/organizations requesting sponsors of kids tee shirts for summer and fall rec programs
- Receive program books from printer then prepare for mailing with post office – deliver books to post office 3/6 for LC resident delivery 3/8.
- Review applications for summer help following 3/1 submittal deadline. Schedule interviews for later in month with selected applicants.
- Mail men's softball team managers the 2019 season registration paperwork.
- Submit Cheese Fest 2019 special events permit to clerk's office for approval at future board meeting
- Submit Proclamations for April board meeting to recognize 2018-2019 season accomplishments of Chute-ing Stars Dance Team and the LCHS Dance Team.
- Prep work for Jets Football season
- Prep work for Arbor Day ceremony in April.
- Prep work for Chute-ing Stars Dance Team tryouts (*dancer/parent information packet, season practice schedule, confirm facilities*).

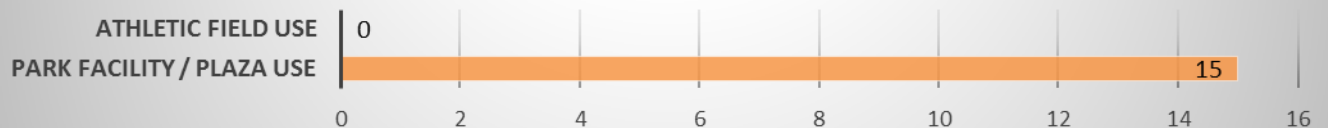


FEBRUARY DATA

2019 Year-To-Date PROGRAM PARTICIPATION



2019 Year-To-Date SHELTER/FACILITY/FIELD USAGE



Department of Public Works

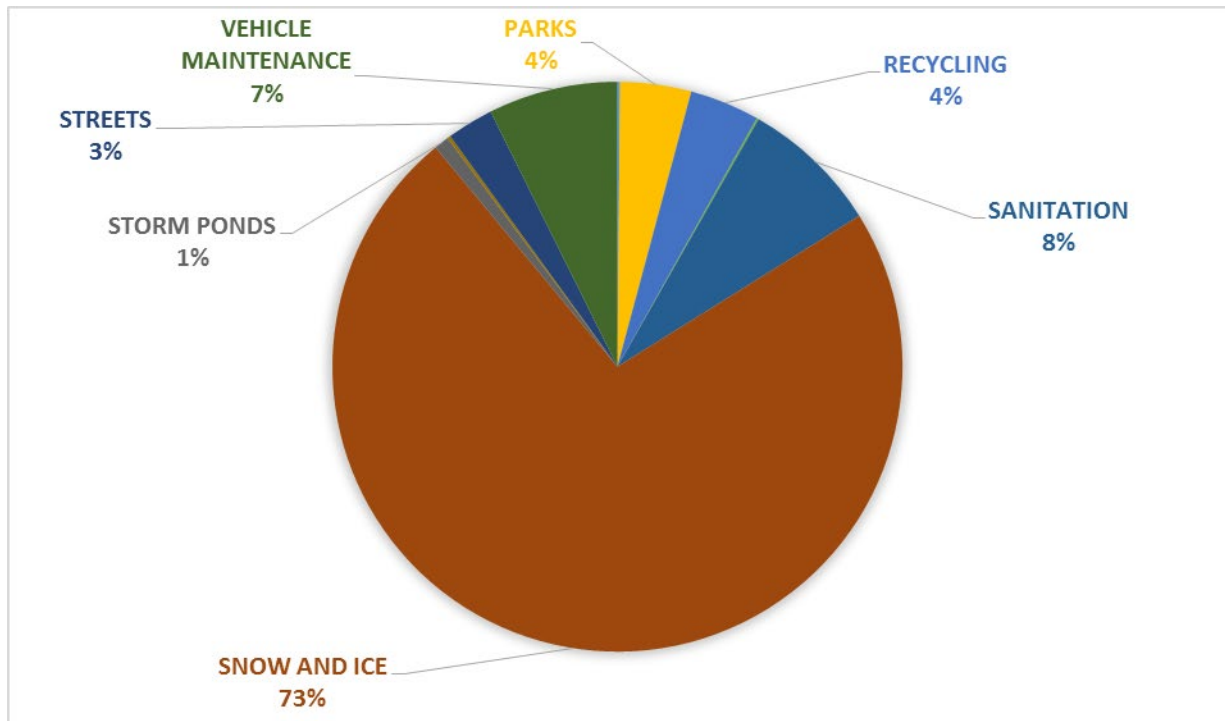
HIGHLIGHTS

- Recorded plow and salting events in February 6th, 7th, 8th, 10th, 11th, 12th, 13th, 24th, and 27th. Salting only took place on February 26th. And snow removal only took place on February 14th, week of 18th, 25th, and 28th.
- Reviewed the DPW/Parks/Forestry Work Rules handbook. Brought revisions in front of the Village board and was approved.
- Met with DNR representative for review of the Village's MS4 Permitting Program. The MS4 permit helps municipalities reduce polluted storm water runoff by implementing storm water emangement programs with best management practices. There be a follow-up meeting in the Spring with site visits to active construction sites, storm ponds, and the Municipal Services Building.
- Continued to keep the Village safe by plowing and salting Village streets.
- Advertised for the Environmental Permitting Specialist position. This position will report directly to the Director of Public Works. Experience in the disciplines of stormwater permit compliance and inspection of; commercial/industrial facilities, construction projects, municipal operations, pollution prevention, illicit discharge detection and elimination, public education and involvement, construction and post construction inspection. Additional duties include permitting of; right-of-way street use, land use, construction of utilities, reporting of; CMAR, CMOM, MS4, SARA III, and site plan review.

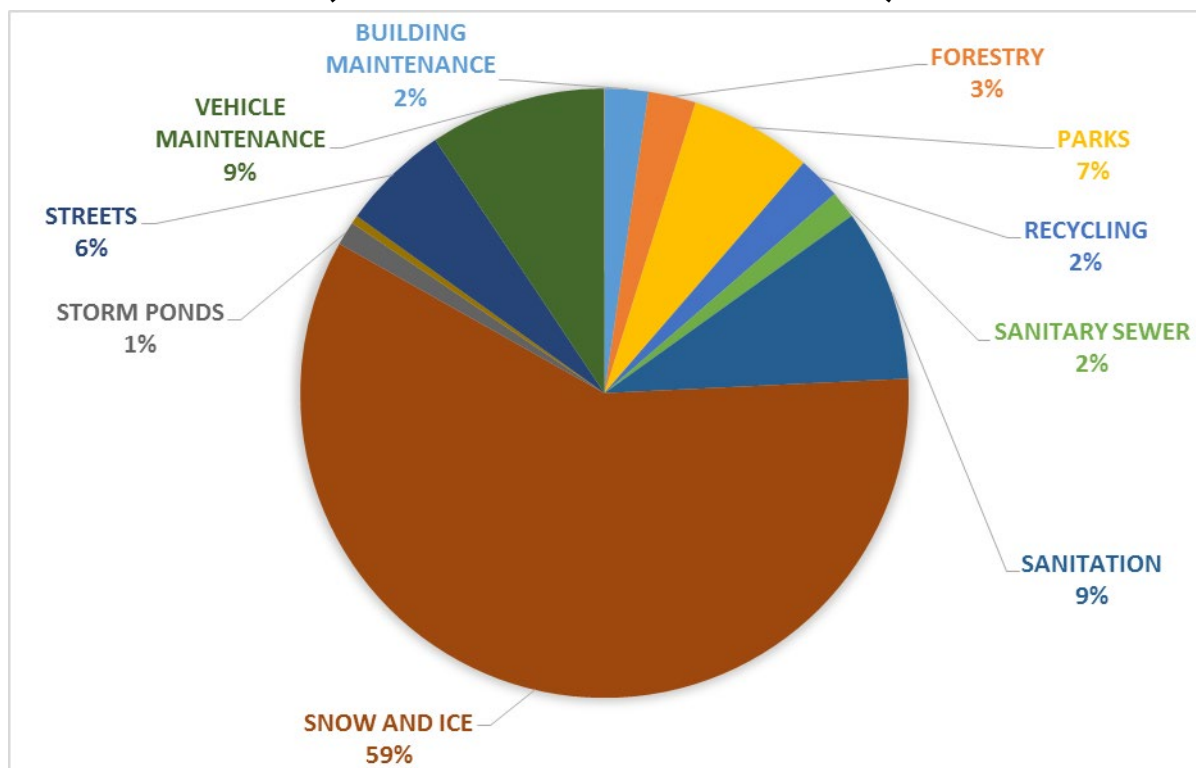
TOP PRIORITIES FOR MARCH

- Interview for the Environmental Permitting Specialist position.
- 2019 Stormwater MS4 Permit to Village Board and Wisconsin DNR.
- Continue to update Pavement Surface Evaluation and Rating Report (PASER) for the Wisconsin DOT. This report is a 1-10 rating system for road payment conditions.
- Finalize Outagamie County Landfill leachate analysis.
- Take ownership of 2019 Freightliner M2106 Leaf Vacuum.

FEBRUARY Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Engineering Department

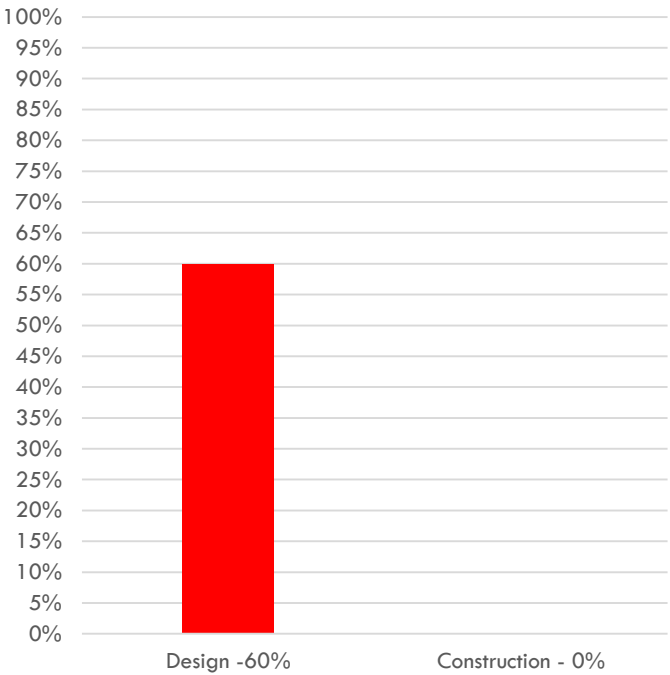
HIGHLIGHTS

- **2018 Reconstruction Projects – Hayes, Wilson, Downtown Storm Sewer** - A meeting was held to discuss final pay quantities with the Utility Contractor. A Final application for payment is expected in March.
- **Evergreen Drive Concrete Paving & Park Avenue Asphalt Paving – Street Reconstruction** - An intergovernmental agreement has been approved for the portion of work outside of the Village Corporate limits. The design for the storm sewer and the pavement vertical alignment is near completion. The plans are at the 50 percent complete stage.
- **Bohm Drive Water Main Reconstruction** - The Contractor was delayed by weather conditions but did begin work in February.
- **Northeast Sanitary Sewer Extension** - The Contractor has started to construct the sanitary sewer and is proceeding with work.
- **Buchanan Road Water Main Extension** - This work will commence directly after the Northeast Sanitary Sewer Extension is complete.

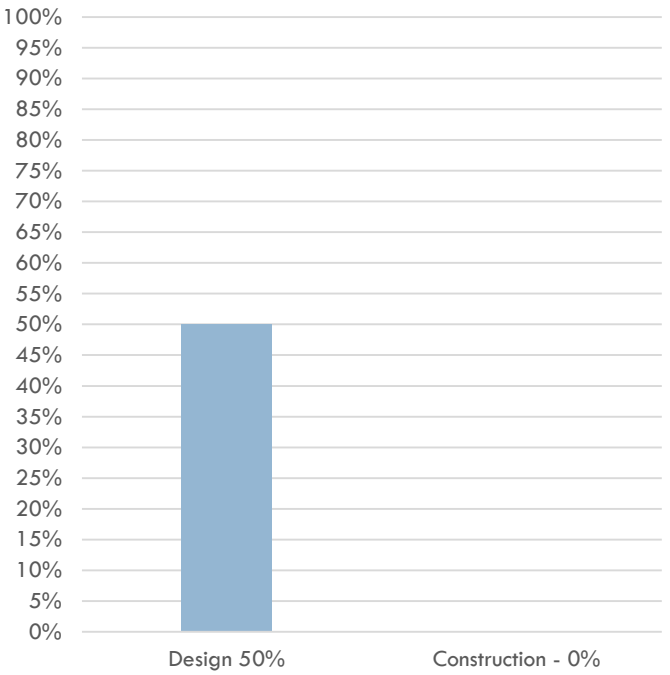
TOP PRIORITIES FOR MARCH 2019

- **Evergreen Drive Concrete Paving** - It is expected that plans will be ready by the end of March. There is sufficient utility work to split this project into two contracts. We will prepare separate Bid Forms for each contract but use the same plans and specifications for the individual contracts. This is similar to how the 2018 projects were bid.
- **Bohm Drive Water Main Reconstruction** - This project remains unchanged and work is scheduled to start in April or May depending on weather conditions.
- **Northeast Sanitary Sewer Extension** - The contractor is scheduled to complete the pipe installation for this project in March. Restoration is scheduled to be completed by the end of May.
- **Buchanan Road Water Main Extension** - The contractor is scheduled to complete the pipe installation for this project in March. Restoration is scheduled to be completed by the end of May.
- **2018 Reconstruction Projects – Hayes, Wilson, Downtown Storm Sewer** - The Final Pay Application for Utilities has been delayed until March. A recommendation to adjust assessment costs will be ready by the end March.
- **Village of Little Chute Engineer's Aide II – Tim Paulson, 2009 to 2019** - Tim's last day at his desk will be Thursday March 14, 2019. His dedication and commitment will have a lasting impact for decades to come for our community. We congratulate him on an exemplary career in public service and wish him well in his retirement. His presence in the Village of Little Chute's Engineering Department will be greatly missed. Thank you Tim and good luck fishing in your new boat!

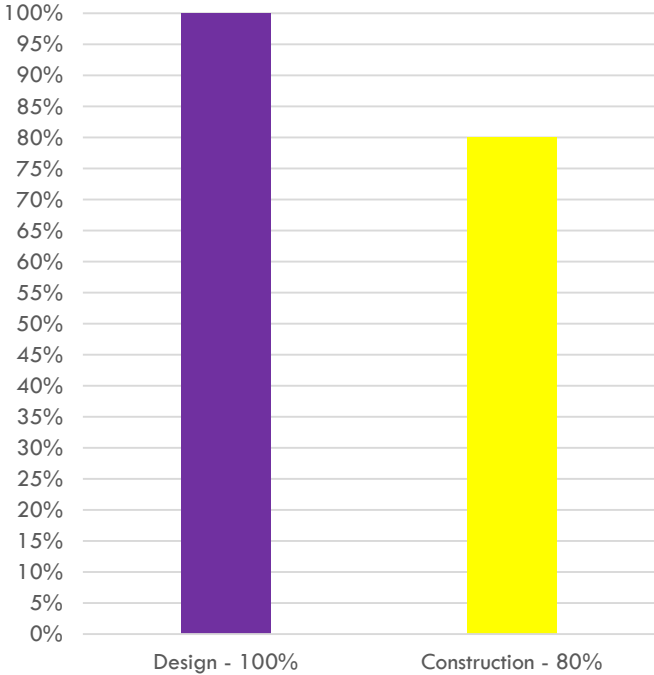
West Evergreen Drive



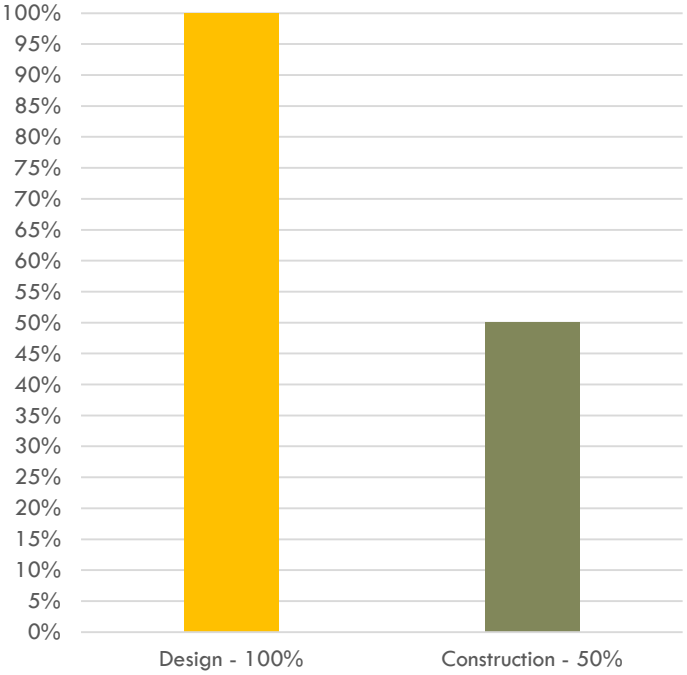
Park Avenue Asphalt Pavement

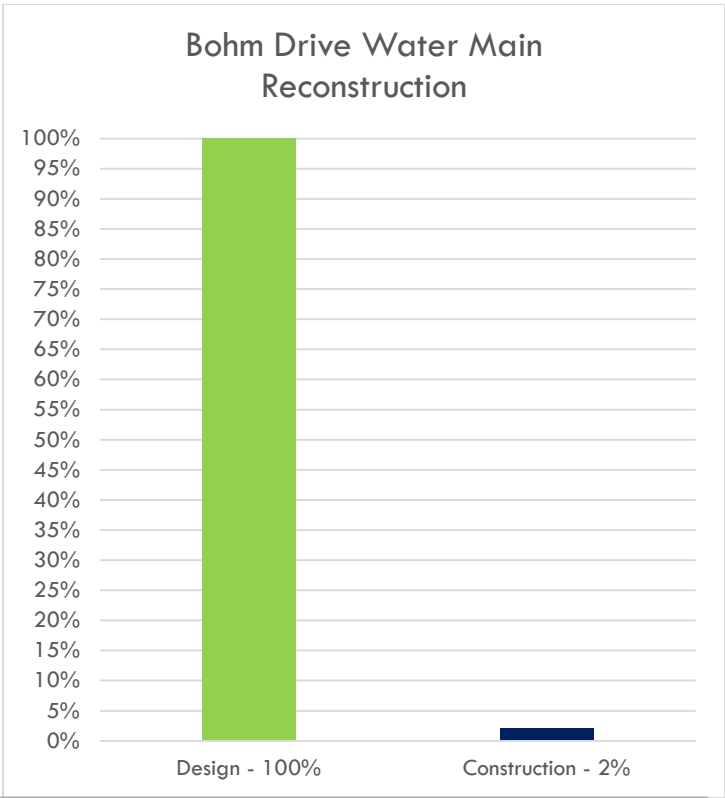


Northeast Sanitary Sewer Extension



Buchanan Road Water Main Extension





MINUTES OF THE REGULAR BOARD MEETING OF MARCH 6, 2019

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
David Peterson, Trustee
Larry Van Lankvelt, Trustee
James Hietpas, Trustee
John Elrick, Trustee
Skip Smith, Trustee

EXCUSED: Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Adam Breest, Director of Parks, Recreation and Forestry
Jim Moes, Community Development Director
Steve Thiry, Library Director
Tyler Claringbole, Village Attorney
Dan Meister, FVMPD Police Chief
Laurie Decker, Village Clerk

EXCUSED: Chris Murawski, Village Engineer

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of February 20, 2019

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Regular Board Minutes of February 20, 2019

Ayes 6, Nays 0 – Motion Carried

Presentation—Citizen Awards

FVMPD Police Chief Daniel Meister introduced Officer Stahman to present Citizen Awards for citizens that have gone above and beyond to assist the Fox Valley Metro Police Department. Officer Stahman awarded Ms. Calli Paro with the Fox Valley Metro Police Department's Civilian Community Service Award for the performance of an act, which through disregard of personal safety or prompt and alert action, under unusual circumstances, saves or endeavors to save the life of another. Ms. Paro alerted neighbors after she was driving by and noticed mulch on the side of the garage was on fire and made sure the citizens were out of the house and also helped try to extinguish the flames and made sure the fire department was called.

Officer Stahman then presented Mr. Duane Nechodom with the Fox Valley Metro Police Department Civilian Community Service Award. Officer Stahman stated "It is my honor and privilege to award Duane Nechodom with the Fox Valley Metro Police Department Civilian Community Service Award, presented for an individual's assistance with a singular event that aids the police department in the accomplishment of its mission". Mr. Nechodom's actions were incredibly helpful in locating and apprehending the subject and hopefully bringing him to justice.

Action—Approve Transfer of Liquor License for 300 Moasis Drive

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve Transfer of Liquor License for 300 Moasis Drive

Ayes 6, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Discussion—Joint Library

Administrator Fenlon presented information on the joint library discussions that have been ongoing since 2016. Administrator Fenlon, Administrator Block and Director Thiry had previously met and presented information to the Library Board on suggestions moving forward. Director Thiry went over variables with operating costs and county reimbursements and also an explanation of circulation at each library.

Administrator Fenlon went over three options for the future of the library. Option one is to keep as is with adjustments to the service distribution; Option two is to consolidate both into one building; Option three is to separate the Little Chute library from Kimberly. Administrator Fenlon sees a library as being a resource center, partnering up with the Technical College and local businesses, classes and community development. Trustee Hietpas asked if county reimbursements are separated between Little Chute and Kimberly; Director Thiry stated that no, it goes to the library budget. Director Moes stated that the circulation numbers are not separated between the two libraries. Trustee Elrick believes option two or three is the best for our community. Trustee Peterson agrees that option one may not be in the best interest of Little Chute. President Vanden Berg agrees that option two or three is where we should be headed. Administrator Fenlon will be meeting with Administrator Block and Director Thiry will be meeting with the director of OWLS.

Action—Adopt Resolution No. 4, Series of 2019, A Resolution Authorizing the Amendment to Protective Covenants on Real Estate Located at 1275 Eisenhower Street owned by Kay James VI, LLC

Administrator Fenlon advised that this resolution is extending the contractor to allow two more years for development but keeping the eight years for the Village to buy back.

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 4, Series of 2019, A Resolution Authorizing the Amendment to Protective Covenants on Real Estate Located at 1275 Eisenhower Street owned by Kay James VI, LLC

Ayes 6, Nays 0 – Motion Carried

Disbursement List

Moved by Trustee Van Lankvelt, seconded by Trustee Smith Approve the Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 6, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

None

Adjournment

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 7:19 p.m.

Ayes 6, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

Laurie Decker, Village Clerk

By: _____
Michael R. Vanden Berg, Village President

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Village of Little Chute Parking Violation fines
PREPARED BY: Chief Daniel M. Meister
REPORT DATE: February 27, 2019.
ADMINISTRATOR'S REVIEW/COMMENTS:
 EXPLANATION: The Village Board has previously been presented with a proposal to increase various fines for parking violations. This was proposed by Chief Meister at a regular meeting in December of 2018. The village attorney has drafted the appropriate language to amend the relevant ordinances and has included the new fine amounts as well. Those documents are attached. RECOMMENDATION: Approve the proposed ordinance amendments relative to Sections 26-131 and appendix C of the Little Chute code of municipal ordinances.

VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 2, SERIES 2019

AN ORDINANCE AMENDING SECTION 26-131 OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE REGARDING PARKING FINES AND AN AMENDMENT TO APPENDIX C

Be it hereby ordained, by the Village Board of the Village of Little Chute, Outagamie County, Wisconsin, that Village of Little Chute Ordinance Section No. 26-131 be amended as follows:

Sec. 26-131. - Penalties.

- (a) *Forfeiture penalty.* The penalty for violation of any provision of this chapter shall be a forfeiture as hereafter provided, together with court costs and fees prescribed by Wis. Stats. § 814.63(1) and (2) or Wis. Stats. § 814.65(1), the penalty assessment for moving traffic violations and the driver improvement surcharge imposed by Wis. Stats. § 346.655, where applicable. Payment of the judgment and applicable court costs, fees, assessments and surcharges may be suspended by the sentencing court for not more than 60 days. Any person 18 years of age or older who shall fail to pay the amount of the forfeiture, court costs, any penalty assessment or driver surcharge or other penalty imposed for violation of any provision of this chapter may, upon order of the court entering judgment therefor and having jurisdiction of the case, be imprisoned until such forfeiture, costs and assessment are paid, but not exceeding 90 days.
- (b) *Other sanctions.*
 - (1) *By court.* Nothing herein shall preclude or affect the power of the sentencing court to exercise additional authorities granted by the state statutes to suspend or revoke the operating privileges of the defendant, order the defendant to submit to assessment and rehabilitation programs or to attend traffic safety school in addition to payment of a monetary penalty or in lieu or imprisonment.
 - (2) *By village.* No person who has been convicted of a violation of any provision of this chapter shall be issued a license or permit by the village, except a dog license, until the forfeiture imposed for such violation and any penalty assessment, court costs and fees or surcharge is paid.
 - (3) *Alcohol-related offenses.* Pursuant to § 814.65(4m) the municipal court shall also impose blood test fees pursuant to the following requirements and limitations:

Blood test fee.

 - a. Except as provided in [sub]paragraph d., if a defendant is required to appear in municipal court, in addition to any forfeiture, costs, fees, or surcharges it imposes, the municipal court shall impose and collect from the defendant any costs charged to or paid by a law enforcement agency for the withdrawal of the defendant's blood if the court finds that the defendant violated a local ordinance in conformity with [Wis. Stats. §§] 23.33(4c), 30.681, 346.63, or 350.101.
 - b. Except as provided in [sub]paragraph d., if at the time the court finds that the defendant committed the violation, the law enforcement agency has not paid or been charged with the costs of withdrawing the defendant's blood, the court shall impose and collect the costs the law enforcement agency reasonably expects to be charged for the withdrawal, based on the current charges for this procedure.
 - c. The court shall disburse the amounts it collects under this subsection to the law enforcement agency that requested the blood withdrawal.
 - d. The court may not impose on the defendant any cost for an alternative test provided free of charge as described in [Wis. Stats. §] 343.305(4).
- (c) *Forfeitures for violation of uniform moving traffic regulations.* Forfeitures for violations of any moving traffic regulation set forth in the state statutes adopted by reference in section 26-1 shall conform to

the forfeiture penalty permitted to be imposed for violations of the comparable state statutes, including any variations or increases for subsequent offenses; provided, however, that this subsection shall not be construed to permit prosecution under this chapter for any offense described in Wis. Stats. chs. 341 to 349, for which an imprisonment penalty or fine may be imposed upon the defendant.

(d) *Forfeitures for parking violations.*

(1) Forfeitures for uniform statewide parking, stopping and standing offenses. Minimum and maximum forfeiture for violation of nonmoving traffic violations adopted by reference in section 26-1 as described in Wis. Stats. chs. 341 to 349, shall be as found in the current edition of the Revised Uniform State Traffic Deposit Schedule.

(2) *Penalty for other parking violations.*

- a. The amount of forfeitures for violation of parking regulations in section 26-70(a), (b), (d), and (e) shall be according to the general penalties described in section 1-12 and/or the amount listed in the "Village Fees, Deposits and Charges Schedule," attached as appendix C to this Code. If the forfeiture is not paid within ten days, the vehicle registration may be suspended.
- b. Violation of section 26-70(c) shall result in a forfeiture according to the general penalties described in section 1-12 and/or the amount listed in the "Village Fees, Deposits and Charges Schedule," attached as appendix C to this Code. In addition, the police department shall have authority to have removed, at the owner's expense, any vehicle in violation of section 26-70(c).
- c. Penalty for other parking violations. The penalty for all other parking violations not included in this subsection shall be a forfeiture of not less than \$20.00. If not paid within ten days of the offense the forfeiture will increase to \$35.00.
- d. Penalty for Handicap violations shall be a forfeiture of not less than \$75.00. If not paid within ten days of the offense the forfeiture will increase to \$100.00.

(e) *Other violations.* Any person who shall violate any provision of this chapter for which a penalty is not otherwise established by this section or the "Village Fees, Deposits and Charges Schedule," attached as appendix C to this Code shall be subject to the general penalties described in section 1-12.

Date Introduced, Approved and Adopted: March 20, 2019

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

(Code 2006, § 10-1-50; Ord. of 6-7-1995; Ord. No. 25(Ser. of 2004), 12-15-2004; Ord. No. 17(Ser. of 2010), 9-15-2010; Ord. No. 15(Ser. of 2011), 8-17-2011)

**AMENDMENT TO
VILLAGE OF LITTLE CHUTE
ORDINANCE APPENDIX C**

Be it hereby ordained, by the Village Board of the Village of Little Chute, Outagamie County, Wisconsin, that Village of Little Chute Ordinance Appendix C be amended as follows:

26-131(d)(2)a.	Prohibited parking during certain periods (sec. 26-70(a), (b), (d), and (e)) (if not paid within 5 days, vehicle registration may be suspended).	\$20.00
	If not paid within 10 days of the offense.	\$35.00
26-131(d)(2)b.	Prohibited parking during certain periods sec. 26-70(c) snow emergency).	\$20.00
	If not paid within 10 days of the offense.	\$35.00
26-131(d)(2)c.	Other parking violations.	\$20.00
	If not paid within 10 days of the offense.	\$35.00
26-131(d)(2)d.	Handicap violation.	\$75.00
	If not paid within 10 days of the offense.	\$100.00

Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit

Form 3400-224 (R 10/18)

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Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted separately from this report to the Department.

Part I: Municipal Contact Information

This form covers the activities during calendar year 20

Name of Municipality Village of Little Chute	Facility ID No. (FIN) 31108	<input checked="" type="checkbox"/> Check to update mailing address information	
Mailing Address 108 W. Main Street	City Little Chute	State WI	ZIP Code 54140

Primary Municipal Contact Person ([Authorized Representative](#) for MS4 Permit) ☒ Check to update contact information

Name Kent Taylor	Title Director of Public Works		
Mailing Address 108 W. Main Street	City Little Chute	State WI	ZIP Code 54140
Phone Number (include area code) (920) 423-3867	Email kent@littlechutewi.org		

[*] Additional Contact Information (optional)

Individual with responsibility for (check all that apply):

- ☐ I&E Program ☐ IDDE Program ☐ IDDE Response Procedure Manual ☐ Municipal-wide Water Quality Plan
☐ Ordinances ☐ Pollution Prevention Program ☐ Post-Construction Program ☐ Winter Roadway Maintenance

First & Last Name	Title		
Mailing Address	City	State	ZIP Code
Phone Number (include area code)	Email		

1. Does the municipality rely on another entity to satisfy any of the permit requirements? ☒ Yes ☐ No

☒ Public Education and Outreach - Northeast Wisconsin Stormwater Consortium (NEWSC)

☐ Public Involvement and Participation -

☐ Illicit Discharge Detection and Elimination -

☐ Construction Site Pollutant Control -

☐ Post-Construction Storm Water Management -

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☒ Yes ☐ No ☐ Unsure

The addition of the recently hired Director of Public Works as a member of NEWSC. Additional NEWSC attendance by DPW employees and Village engineering employees.

Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit

Form 3400-224 (R 10/18)

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Topics	Mechanism	Quantity (optional)	Estimated People Reached (optional)	Regional Effort?
<input type="checkbox"/> Public Employees <input type="checkbox"/> Residential <input type="checkbox"/> Restaurants <input type="checkbox"/> School Groups <input type="checkbox"/> Other:				
Infiltration of residential storm water runoff from rooftop downspouts, driveways and sidewalks Select all applicable audiences targeted for this topic. <input type="checkbox"/> Agricultural <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> General Public <input type="checkbox"/> Industries <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Restaurants <input type="checkbox"/> School Groups <input type="checkbox"/> Other:	Active distribution of print media (mailings, newsletters, etc.)	1-9	100+	<input type="radio"/> Yes <input checked="" type="radio"/> No
Inform and where appropriate educate those responsible for the design, installation, and maintenance of construction site erosion control practices and storm water management facilities on how to design, install and maintain the practices Select all applicable audiences targeted for this topic. <input type="checkbox"/> Agricultural <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> General Public <input type="checkbox"/> Industries <input type="checkbox"/> Public Employees <input type="checkbox"/> Residential <input type="checkbox"/> Restaurants <input type="checkbox"/> School Groups <input type="checkbox"/> Other:	Direct one-on-one communication	10-19	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No
Identify businesses and activities that may pose a storm water contamination concern, and where appropriate, educate specific audiences on methods of storm water pollution prevention Select all applicable audiences targeted for this topic. <input type="checkbox"/> Agricultural <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> General Public <input type="checkbox"/> Industries <input type="checkbox"/> Public Employees <input type="checkbox"/> Residential <input type="checkbox"/> Restaurants <input type="checkbox"/> School Groups <input type="checkbox"/> Other:	Targeted group training (contractors, consultants, etc.) Direct one-on-one communication	10-19 1-9	11-50 1-10	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Yes <input checked="" type="radio"/> No
Promote environmentally sensitive land development designs by developers and designers, including green infrastructure and low impact development Select all applicable audiences targeted for this topic. <input type="checkbox"/> Agricultural <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> General Public <input type="checkbox"/> Industries <input type="checkbox"/> Public Employees <input type="checkbox"/> Residential <input type="checkbox"/> Restaurants <input type="checkbox"/> School Groups	Targeted group training (contractors, consultants, etc.)	1-9	1-10	<input type="radio"/> Yes <input checked="" type="radio"/> No

Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit

Form 3400-224 (R 10/18)

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Topics	Mechanism	Quantity (optional)	Estimated People Reached (optional)	Regional Effort?
<input type="checkbox"/> Other:				
MS4 Annual Report Select all applicable participants targeted for this topic. <input checked="" type="checkbox"/> Agricultural <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Restaurants <input checked="" type="checkbox"/> School Groups <input type="checkbox"/> Other:	Government Event (public hearing, council meeting, etc.)	1-9	100+	<input type="radio"/> Yes <input checked="" type="radio"/> No
	Website	1-9	100+	<input type="radio"/> Yes <input checked="" type="radio"/> No
Volunteer Opportunities Select all applicable participants targeted for this topic. <input type="checkbox"/> Agricultural <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> General Public <input type="checkbox"/> Industries <input type="checkbox"/> Public Employees <input type="checkbox"/> Residential <input type="checkbox"/> Restaurants <input checked="" type="checkbox"/> School Groups <input type="checkbox"/> Other:	Other hands-on event	1-9	100+	<input type="radio"/> Yes <input checked="" type="radio"/> No
Other				<input type="radio"/> Yes <input type="radio"/> No
c. Brief Public Involvement and Participation program information for inclusion in the Annual Report. If your response exceeds 200 characters, attach supplemental information on the attachments page. The Village had 22 scheduled Village Board meetings, 24 scheduled Committee of the Whole meetings, and 12 scheduled Utility Commission meetings. Have programs to educate school kids about storm water.				
3. Illicit Discharge Detection and Elimination				
a. How many total outfalls does the municipality have?		78	<input type="checkbox"/> Unsure	
b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?		10	<input type="checkbox"/> Unsure	
c. From the municipality's routine screening, how many were confirmed illicit discharges?		0	<input type="checkbox"/> Unsure	

a. How many new construction sites with new structural storm water management practices have received local approvals? _____ 1 ☐ Unsure

b. How many privately owned storm water facility inspections were completed in the reporting year? _____ ☒ Unsure

c. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

<input checked="" type="checkbox"/>	Verbal Warning	_____
<input checked="" type="checkbox"/>	Written Warning (including email)	_____
<input checked="" type="checkbox"/>	Notice of Violation	_____
<input checked="" type="checkbox"/>	Civil Penalty/Citation	_____
<input type="checkbox"/>	Forfeiture of Deposit	_____
<input checked="" type="checkbox"/>	Complete Maintenance	_____
<input checked="" type="checkbox"/>	Bill Responsible Party	_____
<input type="checkbox"/>	No Authority	_____ # _____
<input type="checkbox"/>	Other - Describe _____	

Additional information: _____

d. Brief Post-Construction Storm Water Management program information for inclusion in the Annual Report. If your response exceeds 200 characters, attach supplemental information on the attachments page.
The process includes a close out procedure for all sites.

6. Pollution Prevention		
Storm Water Management Facility Inspections <input type="checkbox"/> Not Applicable		
a. Enter the total number of municipally owned or operated structural storm water facilities.	<u>9</u>	<input type="checkbox"/> Unsure
b. How many new municipally owned storm water facilities were installed in the reporting year?	<u>0</u>	<input type="checkbox"/> Unsure
c. How many municipally owned storm water devices were inspected in the reporting year?	<u>9</u>	<input type="checkbox"/> Unsure
d. What elements are looked at during inspections?	Vegetation, bank conditions, rodent removal, trash, debris and litter removal. Structural component check, Mechanical check	
e. How many of these facilities required maintenance?	<u>9</u>	<input type="checkbox"/> Unsure
Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) <input type="checkbox"/> Not Applicable		
f. How many inspections of municipal properties been conducted in the reporting year?	<u>4</u>	<input type="checkbox"/> Unsure
g. Have amendments to the SWPPPs been made?	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Unsure	
h. If yes, describe what changes have been made:		
Collection Services (street sweeping, catch basin sumps, leaf collection) <input type="checkbox"/> Not Applicable		
<i>Street Sweeping/Cleaning Program</i>		
i. Did the municipality conduct street sweeping/cleaning during the reporting year?	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unsure	
j. If known, how many tons of material were collected?	<u>110</u>	<input type="checkbox"/> Unsure
k. Does the municipality have a low hazard exemption for this material?	<input type="radio"/> Yes <input checked="" type="radio"/> No	

Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit

Form 3400-224 (R 10/18)

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Salt		225	208	200	208	100
------	--	-----	-----	-----	-----	-----

Liquids (gallons)

Product	Oct	Nov	Dec	Jan	Feb	Mar*
Brine		250	1,000	1,000	1,000	1,000

y. Was salt applying machinery calibrated in the reporting year? ☐ Yes ☒ No ☐ Unsure

z. Have municipal personnel attended salt reduction strategy training in the reporting year? ☐ Yes ☒ No ☐ Unsure

If yes, describe what training was provided: _____

When: _____

How many attended: _____

Internal (Staff) Education & Communication

aa. Have training or education on SWPPPs for municipal facilities been held for municipal or other personnel? ☐ Yes ☒ No ☐ Unsure

If yes, describe what training was provided: _____

When: _____

How many attended: _____

ab. Brief Pollution Prevention program information for inclusion in the Annual Report. If your response exceeds 200 characters, attach supplemental information on the attachments page.
Review of the SWPPP and education of employees regarding SWPPP. New inspection forms and checklists.

7. Storm Sewer System Map

a. Did the municipality update their storm sewer map this year? ☒ Yes ☐ No ☐ Unsure

If yes, check the areas the map items that got updated or changed:

☐ Storm water treatment facilities

☒ Storm pipes

☐ Vegetated swales

☒ Outfalls

☐ Other

b. Brief Storm Sewer Map information for inclusion in the Annual Report. If your response exceeds 200 characters, attach supplemental information on the attachments page.

Going forward GIS will be used to a greater degree to keep track of Stormwater Assets, maintenance, and inventory.

Part III: Final Evaluation

1. **Fiscal Analysis** Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

**Annual Report Under Municipal Separate
Storm Sewer System (MS4) Permit**

Form 3400-224 (R 10/18)

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Part IV Request for Assistance on Understanding Permit Programs (optional)

Would municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs? Please select from the options below.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Public Education and Outreach | <input type="checkbox"/> Public Involvement |
| <input checked="" type="checkbox"/> Illicit Discharge Detection and Elimination | <input type="checkbox"/> Construction Site Pollutant Control |
| <input checked="" type="checkbox"/> Post-Construction Storm Water Management | <input type="checkbox"/> Pollution Prevention |
| <input checked="" type="checkbox"/> Storm Water Quality Management | <input type="checkbox"/> Water Quality Concerns |
| <input type="checkbox"/> Storm Sewer System Map | <input type="checkbox"/> Compliance Schedule Items Due |
| | <input type="checkbox"/> MS4 Program Evaluation |

Certification

I hereby certify that I am an authorized representative of the municipality covered under Village of Little Chute's MS4 Permit for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name

Kent Taylor

Email

kent@littlechutewi.org

Authorized Representative Printed Title

Director of Public Works

Phone Number

(920) 423-3867

Signature of Authorized Representative

Date Signed (mm/dd/yyyy)

03-19-2019

VILLAGE OF LITTLE CHUTE
RESOLUTION NO. 5, SERIES OF 2019

**A RESOLUTION APPROVING THE 2019 MS4 GENERAL PERMIT ANNUAL
REPORT**

WHEREAS, the Village of Little Chute owns and operates a municipal separate storm sewer system (MS4); and

WHEREAS, the Department of Natural Resources has issued a General Permit to discharge storm water to the waters of the state; and

WHEREAS, a condition stated in the General Permit to Discharge requires the Village to complete an annual report that summarizes the Village's efforts to comply with the conditions stated in the General Permit to Discharge; and

WHEREAS, after review and approval by the Village Board, the Annual Report must be submitted to the Wisconsin Department of Natural Resources;

NOW, THEREFORE, be it resolved by the Village Board of Little Chute as follows:

1. That the 2019 MS4 General Permit Annual Report, as prepared by Village staff, is hereby approved; and
2. That submittal of the report and this resolution to the Wisconsin Department of Natural Resources is hereby authorized.

Introduced, approved and adopted: March 20, 2019

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 6, SERIES OF 2019

**GOVERNMENT / MUNICIPAL / PUBLIC FUNDS BANKING RESOLUTION
(for Deposit Accounts)**

Depositor: Village of Little Chute
108 W Main St
Little Chute, WI 54140-1750

Financial Institution: First Business Bank
Northeast Region
3913 W. Prospect Avenue
Appleton, WI 54914

Account No: 202857610

I, the undersigned Official of the Government, Municipal or Public Entity (“Entity”) named above, HEREBY CERTIFY that the Entity is organized, exists and is duly authorized to transact business under the laws of the state or jurisdiction where it is located.

ACCOUNT HOLDER. Village of Little Chute is the complete and correct name of Account Holder.

I FURTHER CERTIFY that at a meeting of the governing body of the Entity, duly and regularly called and held on _____, the following resolutions were adopted:

RESOLVED, that the Financial Institution named above at any one or more of its offices or branches, be and it hereby is designated as a depository for the funds of this Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: Any **one** (1) of the following named officers or employees of this Entity (“Agents”) whose actual signatures are shown below:

X _____
Lisa A. Remiker-Dewall, Designated Agent of Village of Little Chute

and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Entity’s accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent’s personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution; and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing Resolutions now stand of record on the books of the Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on _____, 2019 and attest that the signatures set opposite the names listed above are their genuine signatures.

Date introduced, approved and adopted: March 20, 2019

VILLAGE OF LITTLE CHUTE:

By:

Michael Vanden Berg, Village President

Attest:

Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY
Legal Notice**

NOTICE IS HEREBY GIVEN that the following new liquor license application is on file in the office of the Village Clerk for the licensing period of March 21, 2019 to June 30, 2019. Said application will be presented to the Board of Trustees for approval at their Regular Board meeting of March 20, 2019.

**CLASS "A"/"CLASS A" RETAILERS' LICENSE
for the sale of
FERMENTED MALT BEVERAGES, CIDERS AND INTOXICATING LIQUORS**

**Fishtail, LLC
2051 E. Main Street, Little Chute
Agent: Buddi S. Subedi**

**Little Chute BP
2051 E. Main Street, Little Chute**

Run: March 16, 2019

Application for Transfer of Retail Licenses for Sale of Fermented Malt Beverages
and/or Intoxicating Liquor From One Premises to Another

FEE \$ 10⁰⁰

Outagamie, Wisconsin
March 15, 2019

To the governing body of the ☐ City ☒ Village ☐ Town of Little Chute
County of Outagamie Wisconsin.

The undersigned hereby applies for a transfer of Class A license from Dwyers BP
2051 E. Main St. to 2051 E. Main St.
(Present Location) (Proposed Location)
on or about 3/20/2019 (Date)

1. APPLICANT: (print name and address plainly)

- (a) Full name of applicant Fishtail LLC
(b) Address 415 S. Memorial Dr Appleton, WI

2. LOCATION AND DESCRIPTION OF PREMISES TO WHICH APPLICATION FOR TRANSFER IS MADE:
Describe building or buildings where alcohol beverages are to be sold, served, consumed, and stored.

- (a) Street number 2051 E. Main St Little Chute
(b) Trade name of establishment Little Chute BP
(c) Physical description of building, buildings and/or land area comprising licensed premises.

(d) Legal description (omit if street address is given above.)

(e) Is any other business conducted on same premises? ☐ Yes ☒ No If so, what?

(f) Was this location licensed for beer or liquor during the past year? ☒ Yes ☐ No

(g) Give name and address of previous licensee. Dwyers BP
2051 E. Main St.

(h) Will the previous licensee surrender its license? ☒ Yes ☐ No

ALL APPLICANTS FOR TRANSFER OF CLASS B LICENSES MUST ANSWER THE FOLLOWING:

3. If granted, state any interest, directly or indirectly, that any brewer, bottler, wholesaler, manufacturer, or rectifier will hold in the premises for which you are applying

N/A

4. If you do not own the fixtures, state the manner, terms and conditions under which said fixtures are held

N/A

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature)

CLASS OF BUSINESS

Name _____

Original Location _____

Ward _____

Proposed Location _____

Ward _____

License No. _____

Treasurer's Receipt No. _____

Filed _____

Submitted to Council or Board

Approved _____ Date _____

Denied _____ Date _____

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Discussion: Joint Library Board Update

PREPARED BY: James Fenlon, Administrator



REPORT DATE: March 15, 2019

EXPLANATION: We will discuss the Joint Library one final time ahead of potentially meeting with the Village of Kimberly to discuss the Joint Library. At present, if we were to meet, we would be looking at a date in early April. Also, if the meeting does occur, we would be asking the Joint Library Board to attend, along with the Director of OWLS.

Just a brief follow-up to our discussion from March 6th as it pertains to our best estimate on the formula for reimbursement, attached to this document is a table outlining how we best interprets the OWLS/County reimbursement data for our Joint Library as it currently stands.

Also, for reference, the guidance memo has been attached.

RECOMMENDATION: Provided for information/discussion.

	KIMBERLY	LITTLE CHUTE	TOTAL
Total Circulation - 2018	162,513	115,666	278,179
Total Reimbursable Circulation - 2018	74,650	33,984	108,634
Outagamie Nonresident - 2018	40,685	27,954	68,639
Calumet Nonresident - 2018	32,282	5,443	37,725
Brown Nonresident - 2018	1,683	587	2,270
Reimbursable Circulation Ratio	69%	31%	
2019 Appropriation (1)	\$ 174,954	\$ 292,088	\$ 467,041
Simplified CPC	\$ 1.08	\$ 2.53	\$ 1.68
Simplified CPC Ratio	37%	63%	
Reimbursement Combined Ratio (CPC and Circulation)	53%	47%	
Reimbursable Circulation - Outagamie	\$ 43,799.51	\$ 70,591.34	\$ 115,239.64
Reimbursable Circulation - Calumet (2)	\$ 27,802.60	\$ 10,996.03	\$ 50,669.92
Reimbursable Circulation - Brown	\$ 1,268.29	\$ 1,037.63	\$ 2,667.81
TOTAL Reimbursable Circulation Combined	\$ 72,870.40	\$ 82,625.00	\$ 182,388.20
Total Reimbursement Based upon Simplified CPC in addition to 2019 Appropriation	\$ 247,824.08	\$ 374,712.64	\$ 622,536.72
Ratio of total reimbursement on simplified CPC and Appropriation	40%	60%	

Notes: 1 - Does not include building maintenance/utilities
2 - Simply based upon 80% per best professional estimation

Joint Library Guiding Memo

The goal of this memo is to provide information to the Board of Trustees to guide conversations on the state of the Joint Library.

Below are the three policy options moving forward with basic data provided on each option:

Existing Conditions:

- The library is funded at the municipal level based on the joint agreement formula currently at 62% Village of Little Chute and 38% Village of Kimberly
- At the discretion of the library board, services (collections, labor, programs) have been distributed to each location at approximately 50% per location
 - 2017 Books added Kimberly 3,160, Little Chute 2,918, Audio added Kimberly 131, Little Chute 128 Video added Kimberly 584, Little Chute 601
 - 2018 Programs Kimberly 210, Little Chute 193
 - February 2019 scheduled Part-Time Staff Kimberly \$9,218 (572 hours), Little Chute \$8,419 (495.5 hours)

OPTION 1 - Modify Services to reflect current formula 62/38

- Maintain mutual benefits of a joint library
- Based on the contribution level of each community, Library Board will determine services at each (hours, books, programming)
- Mutual agreement (library board, director, administrators) on how the county reimbursement is part of this equation must be completed

OPTION 2 - Consolidate to a single facility

- More effective staffing, potentially lower utilities and phone costs. Each community would still have the former library facilities to maintain.
- Combined collection may reduce duplication.
- Lower costs of copier/printers.
- 2a - First step - Select a village for the single facility
 - Move to one existing facility within the first year
 - Keep one existing facility for 3-5 years to gather baseline data required to create a concept/design/layout of a new single facility
 - Begin a capital campaign project to build new facility/campus within 5 to 10 years
- 2b - Agreement on the single facility to include an exit strategy option within first 5 years for each communities benefit

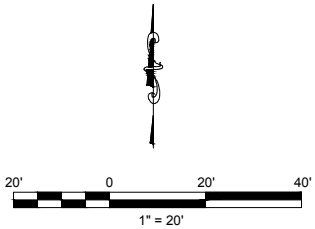
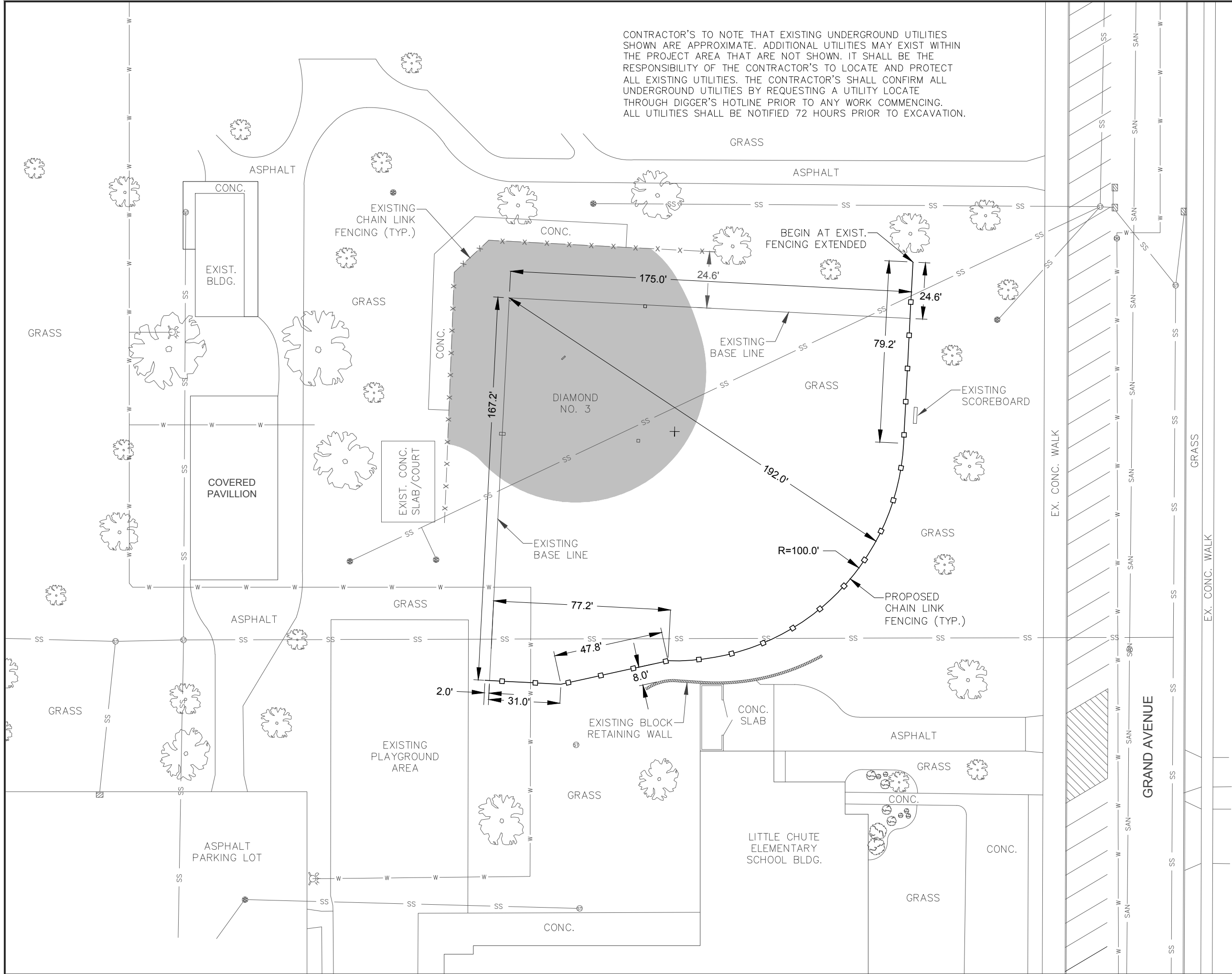
OPTION 3 - Discontinue the Joint Library

- Each community fund at desired level
- Discuss associated timing to dissolve and division of materials at a later date if this option is still viable

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Legion Field 3 Fence
PREPARED BY: Adam Breest, Parks, Recreation, & Forestry Director
REPORT DATE: March 15, 2019
ADMINISTRATOR'S REVIEW/COMMENTS: No additional comments to this report: _____ See additional comments attached: _____
<p>EXPLANATION: In 2015, the Little Chute Diamond Club began an effort to improve Legion Field 3 at Legion Park. Field 3 is the baseball field located on the south east side of Legion Park nearest to the school. In 2016, the Village and Diamond Club finished the infield, backstop fencing, and other site improvements. In 2018, the Village graded and seeded the outfield to provide a better playing surface and provide improved drainage. Now, in 2019 the Village plans to install the outfield fence to finish the playing area of Legion 3. The Diamond Club is planning on installing the dugout roofs for both of the dugouts on field 3 this year as well.</p> <p>The Village Engineering department has worked with the parks department to complete the design for the fence. The fence will be 8' tall to match the other two fields at Legion. The fence will be partially located in a Village easement on the School Districts property. The school district has accepted our layout and design as attached. This layout was recommended by both the Park Planning Committee and the Plan Commission. The department currently has requests for proposal out to several fence companies. This projected was budgeted at \$8000 within the 2019 budget.</p> <p>ATTACHMENTS: Legion Field 3 Fence Layout and Design</p>
RECOMMENDATION: Discussion/Action Legion Field 3 Fence Layout and Design

Q:\Dept of Public Works\Engineering Department\2000 - Municipal Projects\Legion Park\10 - DWG\X - Aerial 2018_Clipped_recover.dwg: 2/26/2019 2:29:22 PM: ROBERT OLKIEWICZ: -----



LEGION PARK PROJECT
DIAMOND NO. 3 OUTFIELD FENCE
VILLAGE OF LITTLE CHUTE, WISCONSIN

Designed:
Drawn:
Checked:
Approved:

PROJECT NUMBER
2019002

SHEET REFERENCE NUMBER

DRAFT

DISBURSEMENT LIST- March 20, 2019

Payroll & Payroll Liabilities - March 7, 2019	\$205,297.41
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Prepaid Invoices - March 4, 2019	\$2,442.76
Prepaid Invoices - March 7, 2019	\$43,034.00
Prepaid Invoices - March 8, 2019	\$175,029.00
Prepaid Invoices - March 15, 2019	\$20,705.84

Utility Commission- March 19, 2019	\$221,998.77
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CURRENT ITEMS

Bills List - March 20, 2019	\$266,872.14
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Total Payroll, Prepaid & Invoices	\$935,379.92
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The above payments are recommended for approval:

Rejected: _____

Approved March 20, 2019

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	GL Account
5 ALARM FIRE & SAFETY EQUIPMENT			
184080-1	ANNUAL FLOW TEST OF MSA SCBA	2,450.00	101-52200-204
185287-1	MSA G1 REGULATOR KEEPER	118.19	101-52200-205
Total 5 ALARM FIRE & SAFETY EQUIPMENT:		2,568.19	
AIRGAS USA LLC			
9959812930	CYLINDER RENTALS	46.39	101-53330-218
Total AIRGAS USA LLC:		46.39	
AMG EMPLOYER SOLUTIONS			
375910	AUDIOGRAM SCREENING	75.00	207-52120-225
376477	DRUG SCREEN & BREATH ALCOHOL TEST	52.00	101-53310-213
Total AMG EMPLOYER SOLUTIONS:		127.00	
APPLETON HYDRAULIC COMPONENTS			
37614	REPAIR BROKEN ROD #25	1,185.82	101-53330-225
Total APPLETON HYDRAULIC COMPONENTS:		1,185.82	
APPLETON OIL CO INC			
FEBRUARY 2019	OFF-ROAD DIESEL	3.27	201-53620-247
FEBRUARY 2019	OFF-ROAD DIESEL	249.28	101-55200-247
FEBRUARY 2019	OFF-ROAD DIESEL	33.29	101-55440-247
FEBRUARY 2019	OFF-ROAD DIESEL	11.59	610-53612-247
FEBRUARY 2019	OFF-ROAD DIESEL	19.40	620-53644-247
FEBRUARY 2019	OFF-ROAD DIESEL	160.07	101-53460-247
FEBRUARY 2019	OFF-ROAD DIESEL	825.54	101-53330-217
Total APPLETON OIL CO INC:		1,302.44	
ARING EQUIPMENT CO INC			
746486	O-RINGS FOR #25	27.68	101-53330-225
Total ARING EQUIPMENT CO INC:		27.68	
AT&T LONG DISTANCE			
02/19 845626857	JAN/FEB CHARGES	31.49	101-51650-203
02/19 845626857	JAN/FEB CHARGES	154.02	207-52120-203
02/19 845626857	JAN/FEB CHARGES	45.69	620-53924-203
Total AT&T LONG DISTANCE:		231.20	
AUTOMATED COMFORT CONTROLS			
23440	SERVICE PERFORMED @ MSB BUILDING	376.50	101-53310-204
23443	SERVICE PERFORMED @ MSB BUILDING	598.50	101-53310-204
Total AUTOMATED COMFORT CONTROLS:		975.00	
BADGER MAILING &			
114174	INK CARTRIDGE	185.94	101-51650-206

Invoice	Description	Total Cost	GL Account
Total BADGER MAILING &:		185.94	
BILL FOX CO LLC			
19281	1 FIRE DEPARTMENT RING	2,900.00	101-52200-219
Total BILL FOX CO LLC:		2,900.00	
BORK, BRIAN			
02/19 REIMBURSE	REIMBURSEMENT FOR BATTERIES	19.94	101-52200-218
Total BORK, BRIAN:		19.94	
BRUCE EQUIPMENT			
P09825	CARRIAGE BOLTS FOR #58	77.00	101-53330-225
Total BRUCE EQUIPMENT:		77.00	
CIDRIAN, GLORIA			
030219	SECURITY DEPOSIT REFUND	50.00	208-21235
Total CIDRIAN, GLORIA:		50.00	
CITY OF APPLETON			
1725	MARCH WEIGHTS & MEASURES	580.00	101-52050-204
Total CITY OF APPLETON:		580.00	
CORNERSTONE PRESERVATION LLC			
030419	SIGNAGE CONTENT-MILL STREET BRIDGE	950.00	452-50422-204
Total CORNERSTONE PRESERVATION LLC:		950.00	
DE BRUIN, BEN			
022819	FEBRUARY CLEAN UP	30.00	101-52200-111
Total DE BRUIN, BEN:		30.00	
DECKER, LAURIE			
03/19 REIMBURSE	MILEAGE REIMBURSEMENT - TRAINING VOTING E	128.76	101-51440-201
Total DECKER, LAURIE:		128.76	
DELTA DENTAL OF WISCONSIN			
1265505	MARCH DENTAL	4,341.96	101-21345
1265556	MARCH DENTAL - WPPA	1,981.03	101-21345
Total DELTA DENTAL OF WISCONSIN:		6,322.99	
DISTRICT 2, INC.			
2426	PERSONAL SAFETY EQUIPMENT CLEANING PAD	93.97	101-52200-218
Total DISTRICT 2, INC.:		93.97	
DONALD HIETPAS & SONS INC.			
2018001-6	FINAL PAYMENT-2018 UTILITY RECONSTRUCTION	39,362.87	610-21230
2018001-6	FINAL PAYMENT-2018 UTILITY RECONSTRUCTION	18,880.18	620-21230

Invoice	Description	Total Cost	GL Account
2018001-6	FINAL PAYMENT-2018 UTILITY RECONSTRUCTION	54,077.30	630-21230
2018001-6	FINAL PAYMENT-2018 UTILITY RECONSTRUCTION	196.50	610-53612-251
2018001-6	FINAL PAYMENT-2018 UTILITY RECONSTRUCTION	1,649.30	620-53644-252
Total DONALD HIETPAS & SONS INC.:		110,474.55	
FASTENAL COMPANY			
WIKIM239772	PARTS FOR SNOWBLOWER #58	24.11	101-53330-225
WIKIM240022	BOLTS FOR BROKEN WING LIFT #11	53.21	101-53330-225
WIKIM240220	BOLTS FOR SNOWBLOWER #58	7.83	101-53330-225
Total FASTENAL COMPANY:		85.15	
FIDELITY SECURITY LIFE INSURANCE CO			
163819748	MARCH EYEMED PREMIUM	244.53	101-21366
Total FIDELITY SECURITY LIFE INSURANCE CO:		244.53	
FOX CITIES JANITORIAL			
8834	MONTHLY CLEANING-LCFD	200.00	101-52250-243
8834	MONTHLY CLEANING-METRO	795.00	207-52120-243
Total FOX CITIES JANITORIAL:		995.00	
GRAEF			
102300	FOX RIVER BOARDWALK	862.84	420-57620-277
Total GRAEF:		862.84	
HEID MUSIC			
2339465	BAND MUSIC	172.00	101-55480-218
Total HEID MUSIC:		172.00	
HIETPAS, ERIN			
030119	REFUND SPRING PAINTING CLASS FEE	25.00	208-34413
Total HIETPAS, ERIN:		25.00	
K.R. WEST COMPANY INC.			
376241	PARTS FOR TRUCK #42	98.15	101-53330-225
Total K.R. WEST COMPANY INC.:		98.15	
KERBERROSE SC			
169720	2018 AUDIT - PROGRESS BILLING	7,000.00	101-51420-204
Total KERBERROSE SC:		7,000.00	
KUEHL, CINDY			
030119-1	REFUND SPRING PAINTING CLASS FEE	25.00	208-34413
Total KUEHL, CINDY:		25.00	
LC PROPERTY MANAGEMENT LLC			
032019	DEVELOPMENT INCENTIVE-LC PROPERTY MNGM	12,000.00	416-57600-266

Invoice	Description	Total Cost	GL Account
Total LC PROPERTY MANAGEMENT LLC:		12,000.00	
LEXISNEXIS RISK DATA MANAGEMENT INC			
1686177-20190228	FEBRUARY 2018 MINIMUM COMMITMENT	86.75	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		86.75	
LINSMEYER, KERRIE			
030119-2	REFUND SPRING PAINTING CLASS FEE	25.00	208-34413
Total LINSMEYER, KERRIE:		25.00	
MARCO TECHNOLOGIES LLC			
6116242	VOICEMAIL PASSCODE RESET-VAN DER WEGEN	63.00	452-57331-204
Total MARCO TECHNOLOGIES LLC:		63.00	
MCCLONE			
257394	2ND QTR AUTO LIABILITY	27,491.00	101-51900-231
257394	2ND QTR AUTO LIABILITY	15,578.27	101-51900-231
257394	2ND QTR AUTO LIABILITY	3,297.89	101-52250-231
257394	2ND QTR AUTO LIABILITY	1,789.54	201-53620-231
257394	2ND QTR AUTO LIABILITY	6,563.98	207-52120-231
257394	2ND QTR AUTO LIABILITY	1,246.02	610-53614-231
257394	2ND QTR AUTO LIABILITY	1,244.04	620-53924-231
257394	2ND QTR AUTO LIABILITY	1,436.80	630-53444-231
257394	2ND QTR WORKERS COMP	20,633.39	101-51900-230
257394	2ND QTR WORKERS COMP	2,094.76	101-52250-230
257394	2ND QTR WORKERS COMP	1,047.38	201-53620-230
257394	2ND QTR WORKERS COMP	733.17	204-55420-230
257394	2ND QTR WORKERS COMP	13,615.94	207-52120-230
257394	2ND QTR WORKERS COMP	1,178.30	610-53614-230
257394	2ND QTR WORKERS COMP	785.54	620-53924-230
257394	2ND QTR WORKERS COMP	1,178.30	630-53444-230
257394	2ND QTR WORKERS COMP	34,093.00	101-51900-230
257464	18/19 WORKERS COMP AUDIT	3,539.00	101-51900-230
Total MCCLONE:		65,123.00	
MCMAHON ASSOCIATES INC			
913347	NORTH SIDE STORM SEWER INTERCEPTOR	6,500.20	416-57600-261
Total MCMAHON ASSOCIATES INC:		6,500.20	
MENARDS - APPLETON EAST			
56076	SANDWICH BOARD SIGNS	208.08	101-53300-218
56463	MAINTENANCE SUPPLIES	30.81	206-55110-242
56463	MAINTENANCE SUPPLIES	30.81	101-51650-242
Total MENARDS - APPLETON EAST:		269.70	
MMG EMPLOYER SOLUTIONS MOBILE			
143853	ANNUAL HEARING TESTS	299.00	101-53310-213
143853	ANNUAL HEARING TESTS	23.00	452-57331-213
143853	ANNUAL HEARING TESTS	23.00	101-51650-213

Invoice	Description	Total Cost	GL Account
Total MMG EMPLOYER SOLUTIONS MOBILE:		345.00	
MORTON SALT INC.			
5401789172	BULK SAFE-T-SALT	8,792.51	101-53350-218
5401792426	BULK SAFE-T-SALT	6,075.92	101-53350-218
5401794134	BULK SAFE-T-SALT	4,075.34	101-53350-218
Total MORTON SALT INC.:		18,943.77	
NEWS PUBLISHING CO INC			
430877	PUBLIC NOTICE-VOTING EQUIPMENT	79.23	101-51440-227
432179	PUBLIC HEARING-ZONING CODE	67.82	101-51440-227
433004	EMPLOYMENT AD-ADMINISTRATIVE ASSISTANT	142.20	101-51440-227
433342	LIQUOR LICENSE AD	29.48	101-51440-227
433788	EMPLOYMENT AD-ADMINISTRATIVE ASSISTANT	112.00	101-51440-227
433789	EMPLOYMENT AD-ENVIRONMENTAL SPECIALIST	79.00	101-51440-227
Total NEWS PUBLISHING CO INC:		509.73	
O'REILLY AUTOMOTIVE INC			
2043-152578	DIESEL ADDITIVE FOR MULTIPLE VEHICLES	71.94	101-53330-225
2043-152729	HEADLIGHT FOR #88	6.59	101-53330-225
2043-153022	AIR AND OIL FILTERS	66.82	101-53330-218
2043-153681	ANTIFREEZE	6.99	101-53330-218
2043-153919	HYDRAULIC COUPLERS	79.32	101-53330-218
2043-153919	HYDRAULIC COUPLERS FOR #42	79.33	101-53330-225
2043-155278	HOSE CLAMPS FOR #11	3.58	101-53330-225
2043-156569	HEADLIGHTS FOR SQUAD	53.97	207-52120-247
Total O'REILLY AUTOMOTIVE INC:		368.54	
OUTAGAMIE COUNTY TREASURER			
6843	FEBRUARY SANITATION FEES	9,041.18	201-53620-204
Total OUTAGAMIE COUNTY TREASURER:		9,041.18	
PACKER CITY INTL TRUCKS INC			
X103070726:01	BRAKE CHAMBER FOR #11	126.62	101-53330-225
Total PACKER CITY INTL TRUCKS INC:		126.62	
PETERS, PAM			
030919	SECURITY DEPOSIT REFUND	100.00	208-21235
Total PETERS, PAM:		100.00	
REINDERS INC			
1773800	WHEEL ASSEMBLY FOR #46	334.32	101-53330-225
Total REINDERS INC:		334.32	
REMIKER-DEWALL, LISA			
02/19 REIMBURSE	MILEAGE REIMBURSEMENT-CIVIC TRAINING	130.50	101-51420-201
Total REMIKER-DEWALL, LISA:		130.50	

Invoice	Description	Total Cost	GL Account
ROMENESKO, JOE			
03/19 REIMBURSE	JACKET REPAIR REIMBURSEMENT	15.75	101-52200-111
Total ROMENESKO, JOE:		15.75	
STAPLES ADVANTAGE			
3407146480	INK FOR HP PRINTER/POST ITS/PHONE REST	104.69	101-51420-206
Total STAPLES ADVANTAGE:		104.69	
STONERIDGE LITTLE CHUTE LLC			
1018460737-105	FOOD	34.99	101-52200-211
22061831437-105	FOOD	9.65	101-52200-211
24049211536-105	FOOD	42.46	101-52200-211
24054731839-105	FOOD & BEVERAGES	37.53	101-52200-211
25066421138-106	SENIOR PROGRAM ITEMS	13.67	101-55300-218
25085741627	FOOD & BEVERAGES	258.27	101-52200-211
26035691705-105	BEVERAGES	27.27	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC:		423.84	
THE KIPLINGER LETTER			
030519	ONE YEAR SUBSCRIPTION	79.00	101-51530-208
Total THE KIPLINGER LETTER:		79.00	
TOWN OF VANDENBROEK			
1008	2019 LANDFILL FIRE PROTECTION FEE	2,500.00	101-33312
Total TOWN OF VANDENBROEK:		2,500.00	
TRANSAMERICA LIFE INSURANCE COMPANY			
2503278045	MARCH BILLING	672.58	101-21364
Total TRANSAMERICA LIFE INSURANCE COMPANY:		672.58	
TRUCK COUNTRY OF WISC			
R202115167:01	REPAIRED EGR COOLER CRACK ON TRUCK #41	1,565.00	101-53330-204
R202115167:01	REPAIRED EGR COOLER CRACK ON TRUCK #41	4,339.73	101-53330-225
R202115649:01	BRAKE ADJUSTMENT ON TRUCK #2	119.60	101-53330-204
X202542146:01	WINTERFRONT FOR ENGINE FOR TRUCK #2	123.08	101-53330-225
Total TRUCK COUNTRY OF WISC:		6,147.41	
UNIFIRST CORPORATION			
0970278451	SHIRTS/PANTS	9.90	101-53330-213
0970278451	WIPERS/BAGS	31.60	101-53330-218
Total UNIFIRST CORPORATION:		41.50	
VALLEY LIQUOR			
772902	BEVERAGES	149.45	101-52200-211
773709	BEVERAGES	149.45	101-52200-211
Total VALLEY LIQUOR:		298.90	

Invoice	Description	Total Cost	GL Account
WAUSAU EQUIPMENT COMPANY INC			
6502370	SHOCKS FOR SNOW PLOW BLADES #88	2,020.62	101-53330-225
Total WAUSAU EQUIPMENT COMPANY INC:		2,020.62	
WELLS FARGO FINANCIAL LEASING			
5005976566	MARCH COPIER LEASE	1,046.28	101-51650-207
5005976566	MARCH COPIER LEASE	693.12	101-53310-207
Total WELLS FARGO FINANCIAL LEASING:		1,739.40	
WINTER EQUIPMENT COMPANY INC			
SO39383	CURB GUARDS FOR PLOWS	1,046.60	101-53330-218
Total WINTER EQUIPMENT COMPANY INC:		1,046.60	
WITTMANN, STEVE			
022819	FEBRUARY CLEAN UP	30.00	101-52200-111
Total WITTMANN, STEVE:		30.00	
Grand Totals:		266,872.14	

Report GL Period Summary

Vendor number hash: 221422
Vendor number hash - split: 354461
Total number of invoices: 88
Total number of transactions: 124

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	266,872.14	266,872.14
Grand Totals:	266,872.14	266,872.14

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
AMERICAN FIDELITY ASSURANCE (4885)							
2029783	Invoi	FLEX SPENDING FEBRUARY	934.21	Open	Non		101-21368
2031721	Invoi	FLEX SPENDING FEBRUARY	934.21	Open	Non		101-21368
B865573	Invoi	MARCH BILLING	1,309.96	Open	Non		101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			3,178.38				
AMG EMPLOYER SOLUTIONS (2514)							
376687	Invoi	EAP STANDARD SERVICE	85.51	Open	Med		101-51780-204
376687	Invoi	EAP STANDARD SERVICE	105.63	Open	Med		101-53310-204
376687	Invoi	EAP STANDARD SERVICE	135.81	Open	Med		207-52120-204
Total AMG EMPLOYER SOLUTIONS (2514):			326.95				
AMPLITEL TECHNOLOGIES (4637)							
13483	Invoi	MICROSOFT OFFICE 365-FEBRUARY	398.75	Open	Non		404-57190-208
13579	Invoi	DESKTOP FOR CLERK'S OFFICE	2,975.26	Open	Non		404-57190-302
Total AMPLITEL TECHNOLOGIES (4637):			3,374.01				
ECS MIDWEST LLC (4961)							
716374	Invoi	EVERGREEN DRIVE RECONSTRUCTION	721.00	Open	Non		452-51025-261
Total ECS MIDWEST LLC (4961):			721.00				
FASTENAL COMPANY (847)							
WIKIM233554	Invoi	SHOP SUPPLIES	40.41	Open	Non		101-53330-218
Total FASTENAL COMPANY (847):			40.41				
FOX CITIES SIGN & LIGHTING (5020)							
C3981	Invoi	POLYMETAL SIGN MADE FOR HEESAKKER	105.00	Open	Non		101-55200-242
Total FOX CITIES SIGN & LIGHTING (5020):			105.00				
J.F. AHERN CO (2011)							
305283	Invoi	ANNUAL INSPECTION & FIRE EXTINGUISHER REC	242.45	Open	Non		101-52200-218
Total J.F. AHERN CO (2011):			242.45				
KLINK HYDRAULICS LLC (5005)							
3937	Invoi	MISC PARTS FOR SHOP	4.40	Open	Non		101-53330-218
Total KLINK HYDRAULICS LLC (5005):			4.40				
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
255141-325001	Invoi	SOCKET ADAPTOR	5.99	Open	Non		101-53300-218
255212-312001	Invoi	BATTERIES	9.99	Open	Non		101-52200-218
255243-325001	Invoi	BULB REFLECTOR	3.99	Open	Non		101-55300-218
255393-325001	Invoi	WAYFINDING SIGNS	6.76	Open	Non		209-56900-204
255450-312001	Invoi	PARTS FOR LCFD	4.58	Open	Non		101-52200-218
255550-325001	Invoi	BATTERY FOR ROTARY LASERS	14.99	Open	Non		452-57331-221
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			46.30				
MADISON NATIONAL LIFE (4857)							
1333403	Invoi	MARCH LTD	1,048.73	Open	Non		101-21385

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
1333403	Invoi	MARCH LIFE	409.01	Open	Non		101-21391
Total MADISON NATIONAL LIFE (4857):			1,457.74				
MCMAHON ASSOCIATES INC (276)							
912741	Invoi	NORTH SIDE STORM SEWER INTERCEPTOR	9,335.90	Open	Non		416-57600-261
912835	Invoi	STEPHEN STREET WATER TOWER	1,100.00	Open	Non		620-53644-250
Total MCMAHON ASSOCIATES INC (276):			10,435.90				
SAM'S CLUB/SYNCHRONY BANK (1728)							
03/19 00204221446	Invoi	CD PLAYER FOR DANCE TEAM	29.88	Open	Non		101-55300-218
Total SAM'S CLUB/SYNCHRONY BANK (1728):			29.88				
SUN LIFE FINANCIAL (4312)							
232004-MAR 2019	Invoi	MAR STD	345.80	Open	Non		101-21365
Total SUN LIFE FINANCIAL (4312):			345.80				
TIME WARNER CABLE (89)							
03/19 60505470190	Invoi	MARCH/APRIL SERVICE	147.62	Open	Non		101-51650-203
Total TIME WARNER CABLE (89):			147.62				
WARRANT PAYMENTS (4565)							
M19002311	Invoi	WARRANT- KUEHL	250.00	Open	Non		207-21495
Total WARRANT PAYMENTS (4565):			250.00				
Grand Totals:			20,705.84				

Report GL Period Summary

Vendor number hash: 88602
Vendor number hash - split: 98487
Total number of invoices: 24
Total number of transactions: 27

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	20,705.84	20,705.84
Grand Totals:	20,705.84	20,705.84

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2019 UTILITY REFUNDS (5009)							
124363016	Invoi	OVERPAYMENT REFUND ACCT #1-243630-16	4.08	Open	Non		001-15000
170310006-2	Invoi	OVERPAYMENT REFUND ACCT #1-703100-06	57.70	Open	Non		001-15000
Total 2019 UTILITY REFUNDS (5009):			61.78				
AMPLITEL TECHNOLOGIES (4637)							
13484	Invoi	MONTHLY DATTO BACK-UP SERVICE 02/19	325.00	Open	Non		404-57190-204
13599	Invoi	MICROSOFT OFFICE 365-APRIL	680.00	Open	Non		207-52120-204
13602	Invoi	MICROSOFT OFFICE 365-MARCH	435.12	Open	Non		404-57190-208
13604	Invoi	MONTHLY DATTO BACK-UP SERVICE 03/19	325.00	Open	Non		404-57190-204
13605	Invoi	DATTO BACK-UP SERVICES 03/19	325.00	Open	Non		207-52120-204
13615	Invoi	MONTHLY ANTI-VIRUS SERVICE-MARCH	147.00	Open	Non		404-57190-204
13630	Invoi	MONTHLY ANTI-VIRUS SERVICE	99.00	Open	Non		207-52120-240
Total AMPLITEL TECHNOLOGIES (4637):			2,336.12				
ASSOCIATED APPRAISAL CONSULT (1939)							
140616	Invoi	PROFESSIONAL SERVICES-FEBRUARY	1,275.00	Open	Non		101-51530-204
141115	Invoi	PROFESSIONAL SERVICES-MARCH	1,275.00	Open	Non		101-51530-204
Total ASSOCIATED APPRAISAL CONSULT (1939):			2,550.00				
AUTOZONE (2862)							
1973187392	Invoi	BRAKE LIGHTS	6.19	Open	Non		101-52200-218
Total AUTOZONE (2862):			6.19				
DAMAGE PREVENTION SERVICES (4068)							
2729	Invoi	FEBRUARY LOCATES	204.25	Open	Non		610-53612-209
2729	Invoi	FEBRUARY LOCATES	301.00	Open	Non		620-53644-209
2729	Invoi	FEBRUARY LOCATES	150.50	Open	Non		630-53442-209
Total DAMAGE PREVENTION SERVICES (4068):			655.75				
GFC LEASING - WI (4989)							
12538131	Invoi	GFC LEASING COPIER OVERAGE CHARGES	17.76	Open	Non		101-53310-207
Total GFC LEASING - WI (4989):			17.76				
GFOA (882)							
123001-2019	Invoi	MEMBERSHIP RENEWAL 4/1/19 - 3/31/2020	190.00	Open	Non		101-51420-208
Total GFOA (882):			190.00				
HEART OF THE VALLEY (280)							
020619	Invoi	JANUARY WASTEWATER	162,310.37	Open	Non		610-53611-225
020619	Invoi	FOG CONTROL	133.00	Open	Non		610-53611-204
Total HEART OF THE VALLEY (280):			162,443.37				
JX ENTERPRISES INC (3079)							
1468989P	Invoi	BROKEN SHIELD ON REAR BRAKE #6	23.97	Open	Non		101-53330-225
Total JX ENTERPRISES INC (3079):			23.97				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
255165-333011	Invoi	ITEMS TO REPAIR AIR COMPRESSOR	31.16	Open	Non		207-52120-205
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			31.16				
OTIS ELEVATOR (293)							
CVA15717001	Invoi	CAT 1 PRVT	550.00	Open	Non		101-51650-243
Total OTIS ELEVATOR (293):			550.00				
OUTAGAMIE COUNTY TREASURER (486)							
123118	Invoi	2018 COUNTY REIMBURSEMENTS FOR 2011 PROJ	3,532.34	Open	Non		610-25201
Total OUTAGAMIE COUNTY TREASURER (486):			3,532.34				
PACKER CITY INT'L TRUCKS (403)							
R103016394:01	Invoi	DIAGNOSTIC CHECK & REPAIRED FAULTY CODE	695.30	Open	Non		101-53330-225
R103016394:01	Invoi	DIAGNOSTIC CHECK & REPAIRED FAULTY CODE	559.20	Open	Non		101-53330-204
X103068606:01	Invoi	MULTIFUNCTION SWITCH #8	256.44	Open	Non		101-53330-225
X103068895:01	Invoi	TRUCK LED LIGHTS	95.22	Open	Non		101-53330-218
Total PACKER CITY INT'L TRUCKS (403):			1,606.16				
RIVERSIDE BY REYNEBEAU FLORAL (322)							
131479/1	Invoi	FLORAL ARRANGEMENT- GRAPHOS	42.50	Open	Non		101-51960-211
132020/1	Invoi	FLORAL ARRANGEMENT- BROCKMAN	50.00	Open	Non		101-52200-219
Total RIVERSIDE BY REYNEBEAU FLORAL (322):			92.50				
SIGNCOUNTRY (3870)							
10724	Invoi	REPLACE GRAPHICS ON SQUAD #93	145.00	Open	Non		207-52120-247
Total SIGNCOUNTRY (3870):			145.00				
STAPLES ADVANTAGE (3472)							
3401895854	Invoi	COPY PAPER AND OFFICE SUPPLIES	76.54	Open	Non		207-52120-206
3401895856	Invoi	NOTEBOOK	2.49	Open	Non		207-52120-206
Total STAPLES ADVANTAGE (3472):			79.03				
THEDACARE (1983)							
FEB 2019 1210055	Invoi	FEBRUARY BLOOD DRAWS	170.00	Open	Med		207-52120-204
Total THEDACARE (1983):			170.00				
TIME WARNER CABLE (89)							
02/19 70590040100	Invoi	FEBRUARY/MARCH SERVICE	87.19	Open	Non		101-52200-208
03/19 70953560100	Invoi	MARCH/APRIL SERVICE	450.68	Open	Non		101-51650-203
Total TIME WARNER CABLE (89):			537.87				
Grand Totals:			175,029.00				

Report GL Period Summary

Vendor number hash: 82824

Terms Description	Invoice Amount	Net Invoice Amount
Vendor number hash - split:	91643	
Total number of invoices:	31	
Total number of transactions:	35	

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	175,029.00	175,029.00
Grand Totals:	175,029.00	175,029.00

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
DELLA MARCUS CORP (5018)							
030719	Invoi	LOOPING AND OVER SIZING OF WATER MAINS	43,034.00	Open	Non		416-57600-204
Total DELLA MARCUS CORP (5018):			43,034.00				
Grand Totals:			43,034.00				

Report GL Period Summary

Vendor number hash: 5018
Vendor number hash - split: 5018
Total number of invoices: 1
Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	43,034.00	43,034.00
Grand Totals:	43,034.00	43,034.00

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
US POSTMASTER (264)							
MARCH 2019	Invoi	POSTAGE-SPRING/SUMMER BOOK MAILING	729.38	Open	Non		204-55420-226
MARCH 2019	Invoi	POSTAGE-SPRING/SUMMER BOOK MAILING	729.38	Open	Non		101-55300-226
Total US POSTMASTER (264):			1,458.76				
WISCONSIN EMERGENCY MANAGEMENT (1103)							
213958	Invoi	MUNICIPAL SERVICES BUILDING	246.00	Open	Non		101-53310-204
213962	Invoi	WELL #2	246.00	Open	Non		620-53924-204
213966	Invoi	WELL #1	246.00	Open	Non		620-53924-204
213967	Invoi	WELL #4	246.00	Open	Non		620-53924-204
Total WISCONSIN EMERGENCY MANAGEMENT (1103):			984.00				
Grand Totals:			2,442.76				

Report GL Period Summary

Vendor number hash: 4676
 Vendor number hash - split: 4940
 Total number of invoices: 5
 Total number of transactions: 6

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	2,442.76	2,442.76
Grand Totals:	2,442.76	2,442.76