

## MINUTES OF THE REGULAR BOARD MEETING OF APRIL 3, 2019

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge of Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** Michael Vanden Berg, President

David Peterson, Trustee

Larry Van Lankvelt, Trustee

John Elrick, Trustee

Skip Smith, Trustee

Bill Peerenboom, Trustee

**EXCUSED:** James Hietpas, Trustee

### **Roll call of Officers and Department Heads**

**PRESENT:** James Fenlon, Village Administrator

Lisa Remiker-DeWall, Finance Director

Kent Taylor, Director of Public Works

Adam Breest, Director of Parks, Recreation and Forestry

Jim Moes, Community Development Director

Steve Thiry, Library Director

Laurie Decker, Village Clerk

Chris Murawski, Village Engineer

Tyler Claringbole, Village Attorney

**EXCUSED:** Dan Meister, FVMPD Police Chief

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Minutes of the Regular Board Meeting of March 20, 2019

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Regular Board Minutes of March 20, 2019*

Ayes 6, Nays 0 – Motion Carried

### **Public Hearing—Industrial Park Parking**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to enter into public hearing*

Ayes 6, Nays 0 – Motion Carried

Administrator Fenlon explained the ordinance drafted to change the street parking in the Industrial Park for safety issues and concerns. Director Moes reiterated that the Village of Little Chute zoning code states that the businesses are supposed to provide parking and parking in the street could be considered a zoning violation. Mr. Bill Whitman questioned why this was being brought up now and if there have been any accidents. Administrator Fenlon advised a complaint was made by a business owner and the Board needs to address the issues. Mr. Steve Grubers, business owner feels this ordinance would be punishing everyone and hopes the Board considers taking issue on just the problems; whether it is loading or unloading trucks or overnight parking, and to address that without creating more problems by not allowing any parking. Mr. Mongers and Mr. Coenen both felt this is not a major problem. Mr. Scott Meek, Absolute Supply, 1516 Bohm Drive stated that the park is extremely safe and wondered if it is illegal to load or unload with a fork lift in the road. He also feels there is not a problem. Trustee Van Lankvelt stated he feels the problem is with trailers being parked for days at a time and the Board is just trying to establish guidelines. Mr. Rick Crawley, 1500 Bohm Drive suggested to just ban overnight parking and loading or unloading in the street, that would address the problems without banning all parking. Mr. Mike Jansen, 1533 E. Elm Drive expressed concern with street parking being banned, as there are times they have to load and unload at times due to space or drivers being limited on hours.

Mr. Biesterveld then asked what the next step and timeline is and President Vanden Berg stated this is why there is a public hearing, to get input from residents and businesses that this will affect. Mr. Scott Meek stated that he hopes the Board will pass something to minimize the impact on all businesses involved. Mr. Lee Vanden Heuvel asked the Board if something also can be looked at on Buchanan Street.

*Moved by Trustee Smith, seconded by Trustee Peterson to exit public hearing*

Ayes 6, Nays 0 – Motion Carried

Amend the Agenda to move the Action Ordinance in front of the Public Informational Meeting

*Moved by Trustee Elrick, seconded by Trustee Smith to move Item I on the Agenda to Item H*

Ayes 6, Nays 0 – Motion Carried

**Action—Adopt Ordinance No. 3, Series 2019 Amending the Chapter 26—Motor Vehicles and Traffic Article III Parking Regulations of the Village of Little Chute Municipal Code**

Trustee Elrick asked if it was possible to ban overnight parking and loading and unloading if that would address the issue, Director Moes said not allowing overnight parking might be a good place to start. Administrator Fenlon suggested this go back to Plan Commission and notify all the businesses in advance to get input.

*Moved by Trustee Smith, seconded by Trustee Elrick to table this item and send to Plan Commission for further review.*

Ayes 6, Nays 0 – Motion Carried

**Public Informational Meeting—Park Avenue from Buchanan to Wilson Street**

Engineer Murawski introduced the technical staff and went over slides for the planned 2019 utility and street reconstruction.

**Approval of Special Events Permits:**

**The Great Wisconsin Cheese Festival, May 31, 2019- June 2, 2019**

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Special Event Permit for the Great Wisconsin Cheese Festival, May 31 – June 2, 2019*

Ayes 6, Nays 0 – Motion Carried

**Little Chute Diamond Club 5K Scamper, April 13, 2019**

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Special Event Permit for the Little Chute Diamond Club, April 13, 2019*

Ayes 6, Nays 0 – Motion Carried

**Resolutions:**

**Adopt Resolution No.7, Series 2019 Proclaiming Arbor Day in the Village of Little Chute**

*Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Adopt Resolution No.7, Series 2019 Proclaiming Arbor Day in the Village of Little Chute*

Ayes 6, Nays 0 – Motion Carried

**Adopt Resolution No.8, Series 2019 A Preliminary Assessment/Hookup Fee Resolution Declaring Intent to Exercise Special Assessment Powers**

*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No.8, Series 2019 A Preliminary Assessment/Hookup Fee Resolution Declaring Intent to Exercise Special Assessment Powers*

Ayes 6, Nays 0 – Motion Carried

**Discussion—Creekview Park Trail Layout and Estimation**

Director Breest explained the Creekview Park Trail Layout and cost estimation. Once the layout is approved this design will be sent out for bids and brought back to the Board for approval.

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Discussion—Joint Library**

Discussions were made with the Kimberly Board and a written proposal will be presented at a future meeting.

**Action—Approve Application for Temporary Class B/Retailer's License for Cheesefest**

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Application for Temporary Class B/Retailer's License for Cheesefest*

Ayes 6, Nays 0 – Motion Carried

**Discussion—Fox Cities Chamber of Commerce Bazaar After Dark—2019**

Administrator Fenlon advised that he met with the Fox Cities Chamber and was they would like to work with the Village of Little Chute for another Bazaar After Dark with a proposed date of July 31st. This is for discussion only and will be brought back for action at the April 17<sup>th</sup> Regular Board Meeting.

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve the Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

None

**Closed Session:**

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Property Acquisition*

*Moved by Trustee Elrick, seconded by Trustee Smith to enter into closed session*

Ayes 6, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Peterson to exit closed session*

Ayes 6, Nays 0 – Motion Carried

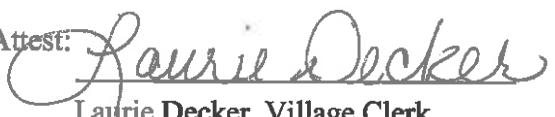
**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 8:39 p.m.*

Ayes 6, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:



Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President