



## AMENDED AGENDA

# REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, June 5, 2019  
TIME: 6:00 p.m.

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Approval of Minutes  
*Minutes of the Committee of the Whole Meeting of May 22, 2019*
- G. Public Hearing—Industrial Park Parking
- H. Action—Adopt Ordinance No. 3, Series 2019 Amending the Chapter 26, Motor Vehicles and Traffic-Article III Parking Regulations of the Village of Little Chute Municipal Code
- I. Resolutions:
  - a) *Adopt Resolution No. 12, Series 2019A Providing for the Sale of Approximately \$4,960,000 General Obligation Promissory Notes, Series 2019A*
  - b) *Adopt Resolution No. 13, Series 2019 Changing the Requirements that Certain Village Officials Must Execute and File an Official Bond*
  - c) *Adopt Resolution No. 14, Series 2019 Village of Little Chute's Intent on Taking Ownership of the County Outdoor Warning System*
- J. Department and Officers Progress Reports
- K. Action—2017B General Obligation Notes
- L. Discussion/Action—Public Safety Building Parking Lot
- M. Discussion/Action—St. Johns Agreement of Understanding
- N. Discussion/Action—Contracting with ECWRPC for State Required Housing Reports
- O. Action—Approve the Street Sweeper Purchase for Stormwater Utility
- P. Discussion/Information—Imagine Fox Cities Facilitated Conversation

Q. Operator License Approvals:

Birky, Sarah	Moto Mart	Little Chute
Gerrits, Mary	Down the Hill	Little Chute
Lindsay, Michael	Gentleman Jacks	Little Chute
Popp, Malinda	Pine Street Bar	Little Chute
Salisbury, Ricky	Valley Liquor	Menasha
Vogl, Jason	Moto Mart	Kimberly
Zak, Jarred	Rose Hill	Little Chute

R. Disbursement List

S. Call for Unfinished Business

T. Items for Future Agendas

U. Closed Session:

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Potential Property Acquisition, Development Negotiations, and Agreement Negotiations*

b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Succession Discussions*

c)19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill Billing Resolution*

V. Return to Open Session

W. Potential Action—Kimberly-Little Chute Joint Library

X. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: June 3, 2019

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING MAY 22, 2019

### Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

### Roll Call

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee  
Brian Van Lankveldt, Trustee  
David Peterson, Trustee

### Roll call of Department Heads

PRESENT: James Fenlon, Village Administrator  
Lisa Remiker-DeWall, Finance Director  
Kent Taylor, Director of Public Works  
Laurie Decker, Village Clerk

### Public Appearance for Items not on the Agenda

None

### Approval of Minutes

Minutes of Regular Board Meeting of May 15, 2019

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve Minutes of the Regular Board Meeting of May 15, 2019*

Ayes 7, Nays 0 – Motion Carried

### Presentation—Outagamie County Landfill Odor Issues

Administrator Fenlon introduced Mr. Brian Van Straten, Director of Solid Waste Facility for Outagamie County to discuss Odor issues.

### Action—Approve Special Event Permit for Rock Cancer Foundation

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve Special Event Permit for Rock Cancer Foundation*

Ayes 7, Nays 0 – Motion Carried

### Action—Approve Application for Class “B” Temporary Retail License for Rock Cancer Foundation

*Moved by Trustee Elrick, seconded by Trustee Van Lankveldt to Approve Application for Class “B” Temporary Retail License for Rock Cancer*

Ayes 7, Nays 0 – Motion Carried

### Discussion—Draft Outagamie County Siren Resolution

Administrator Fenlon discussed the draft Outagamie county siren resolution for discussion only. Trustee Peterson questioned how the sirens will be controlled if each county has control over their own systems. Administrator Fenlon advised that the county will still be monitoring the weather and will be responsible for notifying each community unless the Village decides to take full control. Trustee Van Lankveldt asked about liability if the sirens don’t go off, Administrator Fenlon advised he was not aware of any liability and would have to check with legal to see if it falls to local communities or the county.

### Unfinished Business

Administrator Fenlon introduced and welcomed the new Administrative Intern, Rachel Moten

**Items for Future Agendas**

None

**Adjournment**

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Adjourn the Committee of the Whole Meeting at 6:50 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

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By: Michael R. Vanden Berg, Village President

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Attest: Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE  
VILLAGE BOARD  
NOTICE OF PUBLIC HEARING**

**AN ORDINANCE AMENDING CHAPTER 26 - MOTOR VEHICLES AND TRAFFIC-ARTICLE III  
PARKING REGULATIONS  
OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE.**

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held for an Ordinance restricting on street parking within the Little Chute and Ebben's Industrial Park Plats.

A copy of the proposed Ordinance may be seen at the Administrative Office at the Village Hall.

DATE OF HEARING: June 5<sup>th</sup>  
TIME OF HEARING: 6:00 p.m.  
PLACE OF HEARING: Village Hall  
Board Room  
108 West Main Street  
Little Chute, WI 54140

Laurie Decker  
Village Clerk

Publish: Saturday, June 1<sup>st</sup>

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

**VILLAGE OF LITTLE CHUTE**

**ORDINANCE NO. 3, SERIES OF 2019**

**AN ORDINANCE AMENDING THE CHAPTER 26 - MOTOR VEHICLES AND TRAFFIC-ARTICLE III PARKING REGULATIONS  
OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE.**

WHEREAS, the Plan Commission of the Village of Little Chute has recommended the following ordinance amendments; and,

WHEREAS, a public hearing has been held before the Village Board of Trustees, Village of Little Chute; and,

WHEREAS, the Village Board of Trustees, Village of Little Chute, finds the following ordinance amendments to be in the public interest;

NOW, THEREFORE, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

**Section 1.** That CHAPTER 26 - MOTOR VEHICLES AND TRAFFIC - ARTICLE III PARKING REGULATIONS, Section 26-77 of the Municipal Code of the Village of Little Chute are hereby created to read as follows:

**Sec. 26-77. - Traffic and parking regulations on Industrial Park Streets**

Pursuant to the provisions of Wis. Stats. § 349.13, the following regulations shall apply to the streets of the Industrial Park located within the village:

- (a) *Parking prohibited between the hours of 2:00 a.m. and 6:00 a.m.; streets in the posted area of the Little Chute Industrial Park.*
  - (1) Signs shall be posted at the four(4) entrance way streets to the Industrial Park located at Moasis Drive and Buchanan Street, Eisenhower Drive and Buchanan Street, Lamers Drive and East North Avenue, Bohm Drive and East North Avenue.
  - (2) Streets within the Industrial Park designated *Parking prohibited between the hours of 2:00 a.m. and 6:00 a.m. are further described as follows;* Moasis Drive East of Buchanan Street, Eisenhower Drive, East Elm Drive East of Nixon Street, Nixon Street, Hamilton Court, Stephen Street, Bohm Drive, Truman Court, and Lamers Drive.

Section 2. That this Ordinance shall be in full force and effect from and after its passage as provided by law.

Date introduced, approved and adopted: June 5, 2019

VILLAGE OF LITTLE CHUTE

By \_\_\_\_\_

Michael R. Vanden Berg, Village President

By \_\_\_\_\_

Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**  
**RESOLUTION NO. 12, SERIES OF 2019**

**RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY  
\$4,960,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019A**

**WHEREAS** the Village of Little Chute, Outagamie County, Wisconsin (the "Village") is presently in need of approximately \$4,960,000 for public purposes, including land acquisition, park, street, storm water and water system improvement projects and community development projects in Tax Incremental Districts and street improvement projects; and

**WHEREAS** it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wisconsin Statutes.

**NOW, THEREFORE, BE IT RESOLVED** that:

**Section 1. The Notes.** The Village shall issue its General Obligation Promissory Notes, Series 2019A in an approximate amount of \$4,960,000 (the "Notes") for the purposes above specified.

**Section 2. Sale of Notes.** The Village Board hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Notes as may have been received and take action thereon.

**Section 3. Notice of Note Sale.** The Village Clerk (in consultation with Ehlers & Associates, Inc. ("Ehlers")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Village Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk may determine.

**Section 4. Official Statement.** The Village Clerk shall cause an Official Statement concerning this issue to be prepared by Ehlers. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted, approved and recorded June 5, 2019.

**VILLAGE OF LITTLE CHUTE**

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Michael R. Vanden Berg  
President

ATTEST:

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Laurie Decker  
Village Clerk

(SEAL)

QB\57802074.1

**VILLAGE OF LITTLE CHUTE**  
**RESOLUTION NO. 13, SERIES OF 2019**

**A RESOLUTION CHANGING THE REQUIREMENTS THAT CERTAIN  
VILLAGE OFFICIALS MUST EXECUTE AND FILE AN OFFICIAL BOND**

**WHEREAS**, the Wisconsin State Statutes previously required certain Village Officials to execute and file an Official Bond to hold their appointed office with the Village; and

**WHEREAS**, the State of Wisconsin recently enacted 2017 Wisconsin Act 51 allowing Villages the option to waive such bonding provided the Board obtain a dishonestly insurance policy or other appropriate insurance policy that covers said Public Officials, in an amount determined by the Board, in lieu of the bond requirements; and

**WHEREAS**, the Board of the Village of Little Chute has determined that it shall maintain a minimum of \$250,000 in dishonestly insurance coverage for the positions of Clerk, Municipal Judge, Police Chief and Treasurer;

**NOW, THEREFORE, BE IT RESOLVED**, that the Little Chute Board hereby determines that it shall obtain a dishonestly insurance policy in lieu of the bond requirements as allowed by 2017 Wisconsin Act 51.

Date introduced, approved and adopted: June 5, 2019

**VILLAGE OF LITTLE CHUTE:**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest:

\_\_\_\_\_  
Laurie Decker, Village Clerk



2017 Senate Bill 122

Date of enactment: **August 2, 2017**  
Date of publication\*: **August 3, 2017**

## 20'17 WISCONSIN ACT 51

AN ACT to amend 61.25 (intro.), 61.26 (1), 61.28 (1), 61.29 (1) (a), 62.09 (4) (b), 66.0609 (4), 755.03 (1) and 755.03 (2) of the statutes; relating to: changing the requirement that certain city and village officials must execute and file an official bond.

*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

**SECTION 1.** 61.25 (intro.) of the statutes is amended to read:

61.25 Clerk. (intro.) The If required to do so by the village board, the village clerk shall execute and file an official bond. If the village board does not require the clerk to execute and file an official bond, the board shall obtain a dishonesty insurance policy or other appropriate insurance policy that covers the clerk, in an amount determined by the board, in lieu of the bond requirement. It shall be the village clerk's duty:

**SECTION 2.** 61.26 (1) of the statutes is amended to read:

61.26 (1) Execute If required to do so by the village board, execute and file an official bond which may be furnished by a surety company as provided by s. 632.17 (2). If the village board does not require the treasurer to execute and file an official bond, the board shall obtain a dishonesty insurance policy or other appropriate insurance policy that covers the treasurer, in an amount determined by the board, in lieu of the bond requirement.

**SECTION 3.** 61.28 (1) of the statutes is amended to read:

61.28 (1) If required to do so by the village board, the village marshal shall execute and file an official bond.

If the village board does not require the marshal to execute and file an official bond, the board shall obtain a dishonesty insurance policy or other appropriate insurance policy that covers the marshal, in an amount determined by the board, in lieu of the bond requirement. The marshal shall possess the powers, enjoy the privileges and be subject to the liabilities conferred and imposed by law upon constables, and be taken as included in all writs and papers addressed to constables. The marshal shall obey all lawful written orders of the village board. The marshal is entitled to the same fees prescribed for sheriffs in s. 814.70 for similar services, unless a higher fee is applicable under s. 814.705 (1) (c); for other service rendered the village, compensation as the board fixes.

**SECTION 4.** 61.29 (1) (a) of the statutes is amended to read:

61.29 (1) (a) Execute If required to do so by the village board, execute and file an official bond. If the village board does not require the constable to execute and file an official bond, the board shall obtain a dishonesty insurance policy or other appropriate insurance policy that covers the constable, in an amount determined by the board, in lieu of the bond requirement.

**SECTION 5.** 62.09 (4) (b) of the statutes is amended to read:

62.09 (4) (b) The If the council requires them to do so, the treasurer, comptroller, chief of police and such

\* Section 991.11, WISCONSIN STATUTES: Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication."

others as the statutes or the council may direct, shall execute and file an official bond in such sum as the council may determine, with 2 or more sureties or such bond may be furnished by a surety company as provided by s. 632.17 (2), or the council may provide a schedule or blanket bond that includes any or all of these officials. The council may at any time require new and additional bonds of an officer. All official bonds must be approved by the mayor, and when so approved shall be filed within 10 days after the officer executing the same shall have been notified of election or appointment. Official bonds filed with the city clerk shall be recorded in a book kept for that purpose. If the council does not require any or all of these officials to execute and file an official bond, the council shall obtain a dishonesty insurance policy or other appropriate insurance policy that covers such officials, in an amount determined by the council, in lieu of the bond requirement.

**SECTION 6.** 66.0609 (4) of the statutes is amended to read:

66.0609 (4) The system under sub. (1) is operative only if the comptroller or clerk is covered by a fidelity bond or insurance policy of not less than \$5,000 in villages and 4th class cities, of not less than \$10,000 in 3rd class cities, and of not less than \$20,000 in 2nd class cities, as described in s. 61.25 (intro.) or 62.09 (4) (b).

**SECTION 7.** 755.03 (1) of the statutes is amended to read:

755.03 (1) The judge shall, after election or appointment, take and file the official oath as prescribed in s.

757.02 (1) and at the same time, if required to do so by a city's or village's governing body, execute and file an official bond in an amount to be fixed by the governing body. If the governing body does not require the judge to execute and file an official bond, the governing body shall obtain a dishonesty insurance policy or other appropriate insurance policy that covers the judge, in an amount fixed by the governing body, in lieu of the bond requirement. The governing body shall pay the costs of the bond or insurance policy. No judge may act as such until he or she has complied with the requirements of sub. (2).

**SECTION 8.** 755.03 (2) of the statutes is amended to read:

755.03 (2) Within 10 days after a municipal judge takes the oath, the judge shall file the oath and, if required to do so as described in sub. (1), the official bond with the clerk of the city, town or village where the judge was elected or appointed. If the municipal judge is elected under s. 755.01 (4), the judge shall file copies of the oath and bond with each applicable municipal clerk. The judge shall file a certified copy of the oath with the office of director of state courts within the 10—day time period after the judge takes the oath.

**SECTION 9. Initial applicability.**

(1) This act first applies to an individual who is elected or appointed to an office on the effective date of this subsection.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## GOVERNMENT ENTITY CRIME COVERAGE WITHOUT INDIVIDUAL BONDING EXCLUSION ENDORSEMENT

This endorsement changes the following:

### Crime

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#### It is agreed that:

1. Item 5. of the **DECLARATIONS, Insuring Agreement A. Fidelity** is replaced with the following:

Insuring Agreement	Single Loss Limit of Insurance	Single Loss Retention
<b>A. Fidelity</b>		
Employee Theft- Per Loss Coverage	\$250,000	\$5,000

2. The following replaces section **I. INSURING AGREEMENTS, A. FIDELITY**:

- A. FIDELITY

1. Employee Theft - Per Loss Coverage

The Company will pay the **Insured** for the **Insured's** direct loss of, or direct loss from damage to, **Money, Securities** and **Other Property** directly caused by **Theft** or **Forgery** committed by an **Employee**, whether identified or not, acting alone or in collusion with other persons.

2. Employee Theft - **Per Employee Coverage**

The Company will pay the **Insured** for the **Insured's** direct loss of, or direct loss from damage to, **Money, Securities**, and **Other Property** directly caused by **Theft** or **Forgery** committed by each **Employee**, whether identified or not, acting alone or in collusion with other persons.

3. The following replaces section **II. GENERAL AGREEMENTS, A. JOINT INSURED**, 5.:

5. **Payment by the Company** to the **First Named Insured** for loss sustained by any **Insured** fully releases the Company on account of such loss.

4. Section **III. DEFINITIONS** is amended as follows:

- A. The following is added to definition S., **Employee**:

**Employee** also means any natural person who is a treasurer, tax collector or other public official:

- i. who is required by statute to be bonded; and

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Issuing Company: Travelers Casualty and Surety Company of America  
Policy Number: 106856493

**VILLAGE OF LITTLE CHUTE**  
**RESOLUTION NO. 14, SERIES OF 2019**

**A RESOLUTION NOTIFYING OUTAGAMIE COUNTY OF THE VILLAGE OF LITTLE CHUTE'S INTENT ON TAKING OWNERSHIP OF THE COUNTY OUTDOOR WARNING SYSTEM.**

**WHEREAS**, in early 2018, Outagamie County approached municipalities in the county to discuss transferring maintenance, ownership, and replacement as of 1/1/2020; and

**WHEREAS**, Outagamie County has adopted County Board Resolution 21-2018-2019 outlining the position of turning over these essential emergency management functions to local municipalities and the county has asked each municipality to identify the future of each local outdoor warning system; and

**WHEREAS**, there is no one medium of communication that can protect all residents all the time, outdoor warning sirens have historically been the most cost effective and could easily be coupled with the other means of communication to create a more robust and effective system; and

**WHEREAS**, utilizing technology and weather radios are great supplemental tools, the sirens are a vital component for some of our county's most vulnerable residents, particularly in light of the fact that the county and local municipalities have been making investments in outdoor recreational amenities that will draw diverse populations from across the region; and

**WHEREAS**, communities throughout the Midwest continue to rely and invest in sirens as one type of tool in enabling public agencies to notify large segments of the public during times of inclement weather, including larger metro areas like Dane County, WI and Nashville, TN; and

**WHEREAS**, the costs to operate, maintain, and acquire sirens, when averaged over the lifecycle, is less than \$2,000 per warning siren annually, and

**WHEREAS**, the decision to have 21 municipalities in Outagamie County individually determine if they should utilize a county wide system is an ineffective and inefficient policy that could have severe ramifications for all county residents and visitors to our communities.

**NOW THEREFORE BE IT RESOLVED** by the Village Board of Trustees that the for the safety considerations of our residents and visitors to our community, the Village of Little Chute will take ownership of the Outdoor Warning System located at Village Hall in Little Chute.

Introduced, approved and adopted: June 5<sup>th</sup>, 2019.

**VILLAGE OF LITTLE CHUTE**

By:

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Mike Vanden Berg, Village President

Attest:

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Laure Decker, Village Clerk

Village of Little Chute  
**INFORMATION FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: 2017B General Obligation Notes**

**PREPARED BY: Lisa Remiker-DeWall, Finance Director**

**REPORT DATE: 5/29/19**

**ADMINISTRATOR'S REVIEW/COMMENTS:**

No additional comments to this report: \_\_\_\_\_

See additional comments attached: \_\_\_\_\_

**EXPLANATION:** While completing the 2018 audit, a discrepancy was noted from the purpose denoted in the bond closing documents to what was recorded in the general ledger. A further complication arose as part of this issuance was for Stormwater for the downtown senior housing project that is in TID 8 (at time of issuance, development of TID 7 and 8 were still being completed). 2017B issue incorrectly referenced TID 7 as the downtown district. Since the closing documents legally bind the applicable funds for repayment, it is recommended that the Village Board ratify the allocation that ultimately took place/has been used for principal and interest payments on this issue to date.

Note: TID 8 cannot legally incur any interest costs prior to its existence so interest from close of the 2017B GO issue until January 1 was charged to the Stormwater Utility

**RECOMMENDATION:** Staff recommendation to approve the allocation as recorded in the general ledger for the 2017B issue per attached.

## Interest Earnings on Borrowed Money Fund

Monies in the Borrowed Money Fund may be invested temporarily during construction in investments permitted by Wisconsin Statutes. Any interest earnings or funds remaining in the Borrowed Money Fund after all project costs have been paid must be transferred to the Debt Service Fund for the Notes.

## Summary of Funds Available for Financing Project Costs

<i>Source of Funds</i>	<i>Amount</i>	
Note Proceeds Deposited to Borrowed Money Fund	\$3,506,256.00	
Estimated Interest Earnings on Borrowed Money Fund	<u>3,460.00</u>	
<i>Total Funds Available for Financing Project Costs</i>	<b>\$3,509,716.00</b>	
<i>Use of Funds</i>	<i>Amount</i>	<i>Actual</i>
TID #6	<u>0</u>	129,603 -
Capital Projects - Levy	\$2,713,896.00	2,778,605
TID Projects	220,000.00	617,190 <sup>75</sup> -
Stormwater Projects	460,815.00	10
Water Projects	65,000.00	14,601 <sup>35</sup>
Additional Funds for Projects	<u>50,005.00</u>	
<i>Total Uses</i>	<b>\$3,509,716.00</b>	<b>3,540,000</b>

Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Village of Little Chute Public Safety Building Parking**

**PREPARED BY:** Chief Daniel M. Meister

**REPORT DATE:** May 31, 2019, 2019.

**ADMINISTRATOR'S REVIEW/COMMENTS:** *JPF*

**EXPLANATION:**

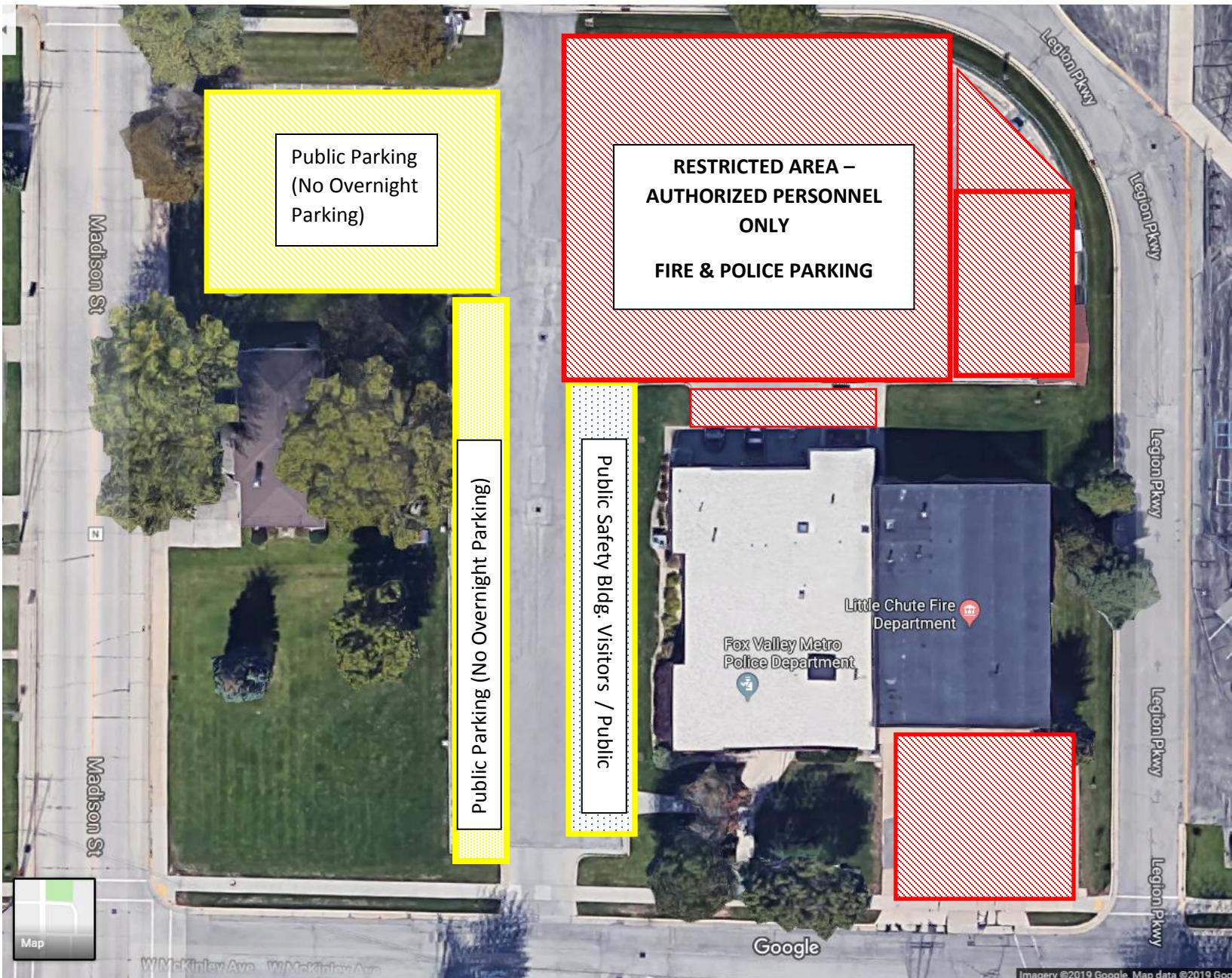
The public safety building has various parking areas that are formally and informally used by the police and fire department, other agencies, persons doing business with police and fire and the public. Some residents and business have been using various areas of the parking lot to park their vehicles and even store them overnight. This can be problematic from a parking resource standpoint and a facility security standpoint.

To ensure that the parking lot is being utilized appropriately and to ensure the security and safety of the police and fire departments, I am proposing that certain areas be formally designated for public parking and for restricted parking only. The attached map shows areas that would be open for public parking and areas that are restricted parking for public safety vehicles and employees. I have met with the fire chief and he also agrees with this plan

I would note that the public areas would be subject to village ordinances - including Sec. 26-70 (d) & (e) that prohibits overnight parking (2AM-6AM) and parking more than 12 hours. If approved by the board, I would request that the appropriate signage be allowed to be posted to designate the public vs. restricted parking areas.

**RECOMMENDATION:**

Approve the proposed parking restrictions and designations within the public safety building parking lot located at 200 W. McKinley Ave.



Village of Little Chute  
**INFORMATION FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION:** St. John's and Pine Street

**PREPARED BY:** James Fenlon, Administrator *JPF*

**REPORT DATE:** May 10<sup>th</sup>, 2019

**EXPLANATION:** Staff has worked to review the agreement with St. John's officials. Areas of the agreement from our last conversation at our last board meeting that have been resolved include the discussion surrounding easements of water main. You will see that within the agreements, those matters have been resolved to where both village and church officials feel comfortable moving forward.

Attached to this IFC is the following:

- Track changes of the Agreement of Understanding
- Clean version of the Agreement of Understanding
- Exhibits A and B

Upon adoption and execution, we will provide copies to church officials so that they can formally execute the agreement.

**RECOMMENDATION:** Approve the Agreement of Understanding with St. John Nepomucene Congregation on Pine Street.

## **Agreement of Understanding**

**WHEREAS**, an authorized representative of the St. John Nepomucene Congregation as owners of 507 Pine Street have requested to exchange properties with the Village for properties at 500 Pine Street; and

**WHEREAS**, the St. John Nepomucene Congregation agree to the removal of the pavement of the area of Pine Street being vacated or discontinued within ten years of the exchange of properties; and

**WHEREAS**, the St. John Nepomucene Congregation agree to the abandonment, at their expense, of a water main located at Pine Street within ten years of the exchange of properties or at such time there is degradation of the main as determined by the Director of Public Works or St. John Nepomucene Congregation improve or develop their property; and

**WHEREAS**, the St. John Nepomucene Congregation agree to granting the Village a temporary limited easement for snow storage for a period of 10 years (unless both parties agree to a different period of time) upon the entirety of the land being transferred to the congregation; and

**WHEREAS**, the St. John Nepomucene Congregation agree to the granting of a temporary easement for the location of water main on the vacated or discontinued portions of Church Street and Pine Street, until such time as the water main and hydrant is abandoned and a permanent easement for the sanitary sewer main remaining in Pine Street right of way; and

**WHEREAS**, the St. John Nepomucene Congregation currently occupy a portion of Church Street right of way with improvements such as walks, parking lot and driveway; and

**WHEREAS**, the St. John Nepomucene Congregation agree to the waving of any objection to vacating or discontinuing Church or Pine Streets; and

**WHEREAS**, the St. John Nepomucene Congregation agree to the paying normal Storm Water Fees for all impervious areas including those located in vacated or discontinued portions of streets which become property owned by the congregation; and

**WHEREAS**, the Village of Little Chute agrees to pay all costs for infrastructure associated with the use of land being transferred for snow storage; and

**WHEREAS**, the Village of Little Chute agrees to grant a temporary limited easement for the continued use of the southern portion of property currently occupied by church parking and being acquired from the congregation as depicted on **EXHIBIT “A”** as containing 2,247 sq. ft., until such time the Village chooses to use the property for location of public parking; and

**WHEREAS**, the Village of Little Chute Board of Trustees does find that the exchange of this property is found to be in the public interest.

**NOW, THEREFORE, BE IT AGREED**, by the Village Board of Trustees and St. John Nepomucene Congregation as follows:

1. That the Village transfer to St. John Nepomucene Congregation, Parcels # 260042000 & 260042700, the property being described as; 1985 Amendment to the 1917 Assessors Plat Lots 9 & 14 Block 25, said parcels containing approximately 10,903 square feet; and
2. That the Village in exchange for aforementioned parcels, shall accept from St. John Nepomucene Congregation, ownership of all of parcel # 260044400 and part of parcel # 260044200 fully described as: 1985 Amendment to the 1917 Assessors Plat Lot 10 and that part of lot 13 Block 26 described as follows: Beginning at the Northwest corner of said Lot 13; Thence N82°43'03"E, 94.89 feet on the North line of said Lot 13; Thence S14°49'57"E, 20.08 feet on the East line of said Lot 13; Thence S78°49'05"W, 81.74 feet; Thence S89°17'11"W, 18.68 feet to the West line of said Lot 13; Thence N00°59'27"W, 23.47 feet on said West line to the point of beginning; all as depicted on **EXHIBIT "A"** total area of described parcel containing approximately 6,836 square feet; and
3. That St. John Nepomucene Congregation agree to granting the Village a temporary limited easement for snow storage for a period of 10 years (unless both parties agree to a different period of time) upon the entirety of the land being transferred to the congregation described as; 1985 Amendment to the 1917 Assessors Plat Lots 9 & 14 Block 25; and
4. That the St. John Nepomucene Congregation grant to the Village a Temporary Utility Easement as depicted on **EXHIBIT "B"** until such time that the water main located in Church and Pine Street is abandoned. St. John's Nepomucene Congregation agrees that the abandonment of the water main in this area will be their expense and that the hydrant being removed will be returned to the Village of Little Chute. The congregation further agrees that abandonment will occur within either ten years of the date of this agreement, at such time that degradation of the main requires abandonment as determined by the Public Works Director for the Village of Little Chute or St. John's improves or develops their property. At such time that the water main is abandoned, the village will require the installation of a hydrant within Pine Street right of way or on Village property. St. John Nepomucene Congregation will also grant the Village of Little Chute a Permanent Utility Easement for the sanitary sewer main located in Pine Street.
5. That St. John Nepomucene Congregation, in agreeing to remove the pavement of the vacated portion of Church Street and Pine Street in the ten year time frame, do so at the expense of the congregation and agree to the relocation of any storm water catch basins as directed by the Village's Director of Public Works.
6. That the Village pay St. John Nepomucene Congregation the amount of \$5,000.00 upon signature of the authorized representative of the congregation waving any objection to vacating or discontinuing Pine Street; and

7. That the parties are directed to execute such documents as necessary to complete the exchange of afore described properties.

Dated and effective this \_\_\_\_\_ day of \_\_\_\_\_, 2019 regardless of the date signed.

VILLAGE OF LITTLE CHUTE

BY: \_\_\_\_\_  
Michael Vanden Berg, Village President

BY: \_\_\_\_\_  
Laurie Decker, Village Clerk

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

St. John's Nepomucene Congregation

BY: \_\_\_\_\_

Print: \_\_\_\_\_

## **Agreement of Understanding**

**WHEREAS**, an authorized representative of the St. John Nepomucene Congregation as owners of 507 Pine Street have requested to exchange properties with the Village for properties at 500 Pine Street; and

**WHEREAS**, the St. John Nepomucene Congregation agree to the removal of the pavement of the area of Pine Street being vacated or discontinued within ten years of the exchange of properties; and

**WHEREAS**, the St. John Nepomucene Congregation agree to the abandonment, at their expense, of a water main located at Pine Street within ten years of the exchange of properties or at such time there is degradation of the main as determined by the Director of Public Works or St. John Nepomucene Congregation improve or develop their property; and

**WHEREAS**, the St. John Nepomucene Congregation agree to granting the Village a temporary limited easement for snow storage for a period of 10 years (unless both parties agree to a different period of time) upon the entirety of the land being transferred to the congregation; and

**WHEREAS**, the St. John Nepomucene Congregation agree to the granting of a temporary easement for the location of water main on the vacated or discontinued portions of Church Street and Pine Street, until such time as the water main and hydrant is abandoned and a permanent easement for the sanitary sewer main remaining in Pine Street right of way; and

**WHEREAS**, the St. John Nepomucene Congregation currently occupy a portion of Church Street right of way with improvements such as walks, parking lot and driveway; and

**WHEREAS**, the St. John Nepomucene Congregation agree to the waving of any objection to vacating or discontinuing Church or Pine Streets; and

**WHEREAS**, the St. John Nepomucene Congregation agree to the paying normal Storm Water Fees for all impervious areas including those located in vacated or discontinued portions of streets which become property owned by the congregation; and

**WHEREAS**, the Village of Little Chute agrees to pay all costs for infrastructure associated with the use of land being transferred for snow storage; and

**WHEREAS**, the Village of Little Chute agrees to grant a temporary limited easement for the continued use of the southern portion of property currently occupied by church parking and being acquired from the congregation as depicted on **EXHIBIT “A”** as containing 2,247 sq. ft., until such time the Village chooses to use the property for location of public parking; and

**WHEREAS**, the Village of Little Chute Board of Trustees does find that the exchange of this property is found to be in the public interest.

**NOW, THEREFORE, BE IT AGREED**, by the Village Board of Trustees and St. John Nepomucene Congregation as follows:

1. That the Village transfer to St. John Nepomucene Congregation, Parcels # 260042000 & 260042700, the property being described as; 1985 Amendment to the 1917 Assessors Plat Lots 9 & 14 Block 25, said parcels containing approximately 10,903 square feet; and
2. That the Village in exchange for aforementioned parcels, shall accept from St. John Nepomucene Congregation, ownership of all of parcel # 260044400 and part of parcel # 260044200 fully described as: 1985 Amendment to the 1917 Assessors Plat Lot 10 and that part of lot 13 Block 26 described as follows: Beginning at the Northwest corner of said Lot 13; Thence N82°43'03"E, 94.89 feet on the North line of said Lot 13; Thence S14°49'57"E, 20.08 feet on the East line of said Lot 13; Thence S78°49'05"W, 81.74 feet; Thence S89°17'11"W, 18.68 feet to the West line of said Lot 13; Thence N00°59'27"W, 23.47 feet on said West line to the point of beginning; all as depicted on **EXHIBIT "A"** total area of described parcel containing approximately 6,836 square feet; and
3. That St. John Nepomucene Congregation agree to granting the Village a temporary limited easement for snow storage for a period of 10 years (unless both parties agree to a different period of time) upon the entirety of the land being transferred to the congregation described as; 1985 Amendment to the 1917 Assessors Plat Lots 9 & 14 Block 25; and
4. That the St. John Nepomucene Congregation grant to the Village a Temporary Utility Easement as depicted on **EXHIBIT "B"** until such time that the water main located in Church and Pine Street is abandoned. St. John's Nepomucene Congregation agrees that the abandonment of the water main in this area will be their expense and that the hydrant being removed will be returned to the Village of Little Chute. The congregation further agrees that abandonment will occur within either ten years of the date of this agreement, at such time that degradation of the main requires abandonment as determined by the Public Works Director for the Village of Little Chute or St. John's improves or develops their property. At such time that the water main is abandoned, the village will require the installation of a hydrant within Pine Street right of way or on Village property. St. John Nepomucene Congregation will also grant the Village of Little Chute a Permanent Utility Easement for the sanitary sewer main located in Pine Street.
5. That St. John Nepomucene Congregation, in agreeing to remove the pavement of the vacated portion of Church Street and Pine Street in the ten year time frame, do so at the expense of the congregation and agree to the relocation of any storm water catch basins as directed by the Village's Director of Public Works.
6. That the Village pay St. John Nepomucene Congregation the amount of \$5,000.00 upon signature of the authorized representative of the congregation waving any objection to vacating or discontinuing Pine Street; and

7. That the parties are directed to execute such documents as necessary to complete the exchange of afore described properties.

Dated and effective this \_\_\_\_\_ day of \_\_\_\_\_, 2019 regardless of the date signed.

VILLAGE OF LITTLE CHUTE

BY: \_\_\_\_\_  
Michael Vanden Berg, Village President

BY: \_\_\_\_\_  
Laurie Decker, Village Clerk

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

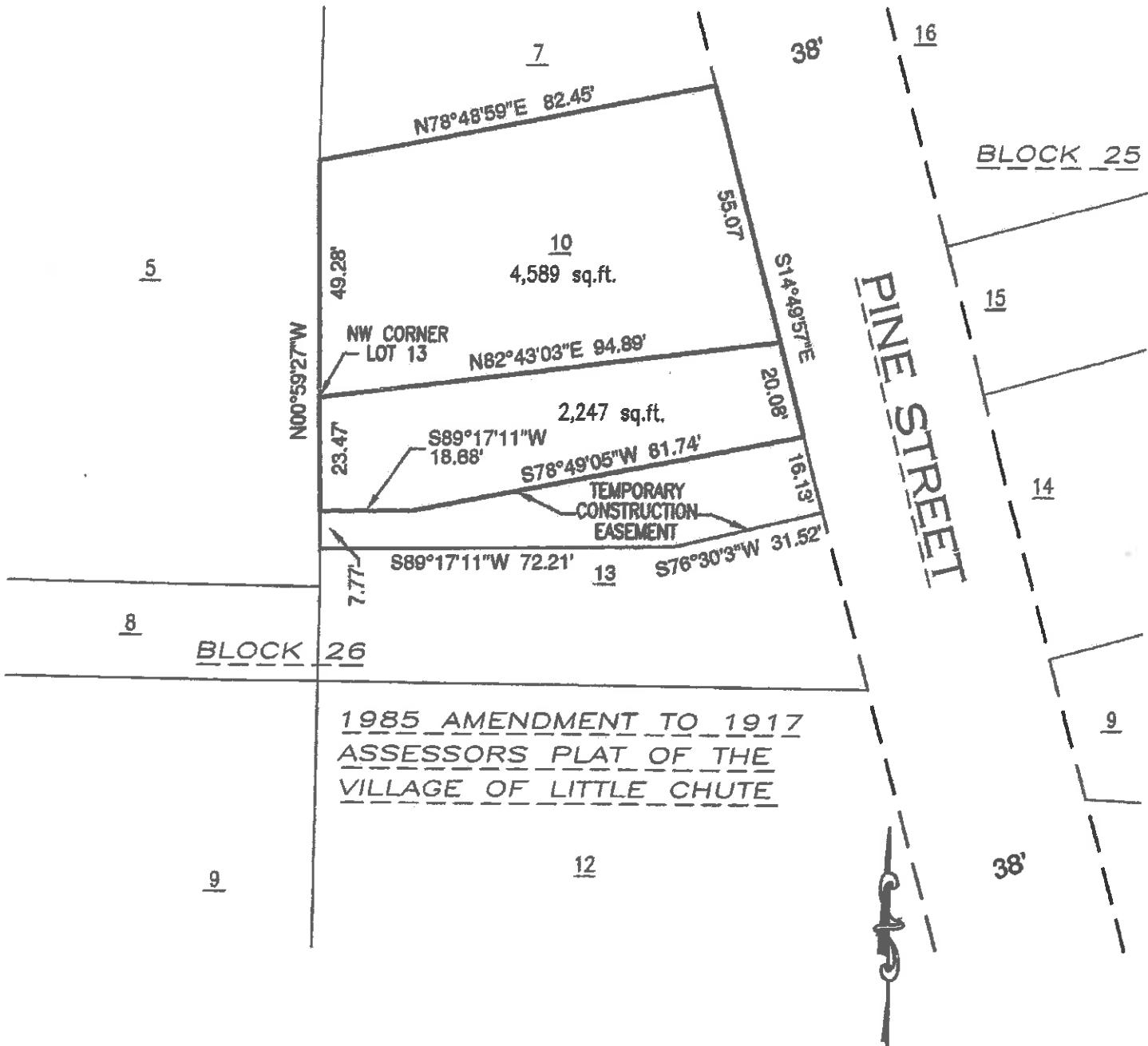
St. John's Nepomucene Congregation

BY: \_\_\_\_\_

Print: \_\_\_\_\_

# EXHIBIT "A"

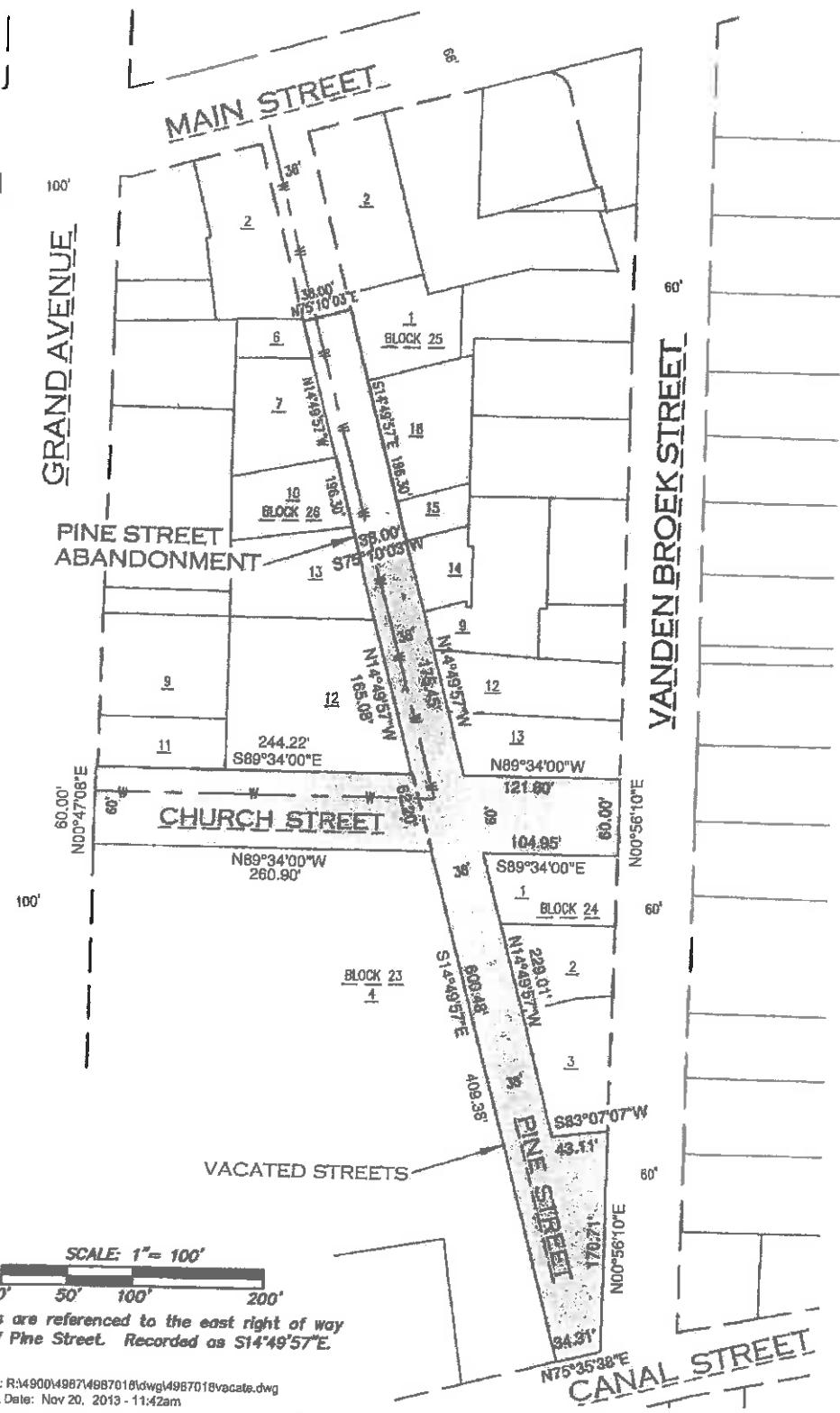
ALL OF LOT 10, AND PART OF LOT 13, BLOCK 26, 1985 AMENDMENT  
TO 1917 ASSESSORS PLAT OF THE VILLAGE OF LITTLE CHUTE,  
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

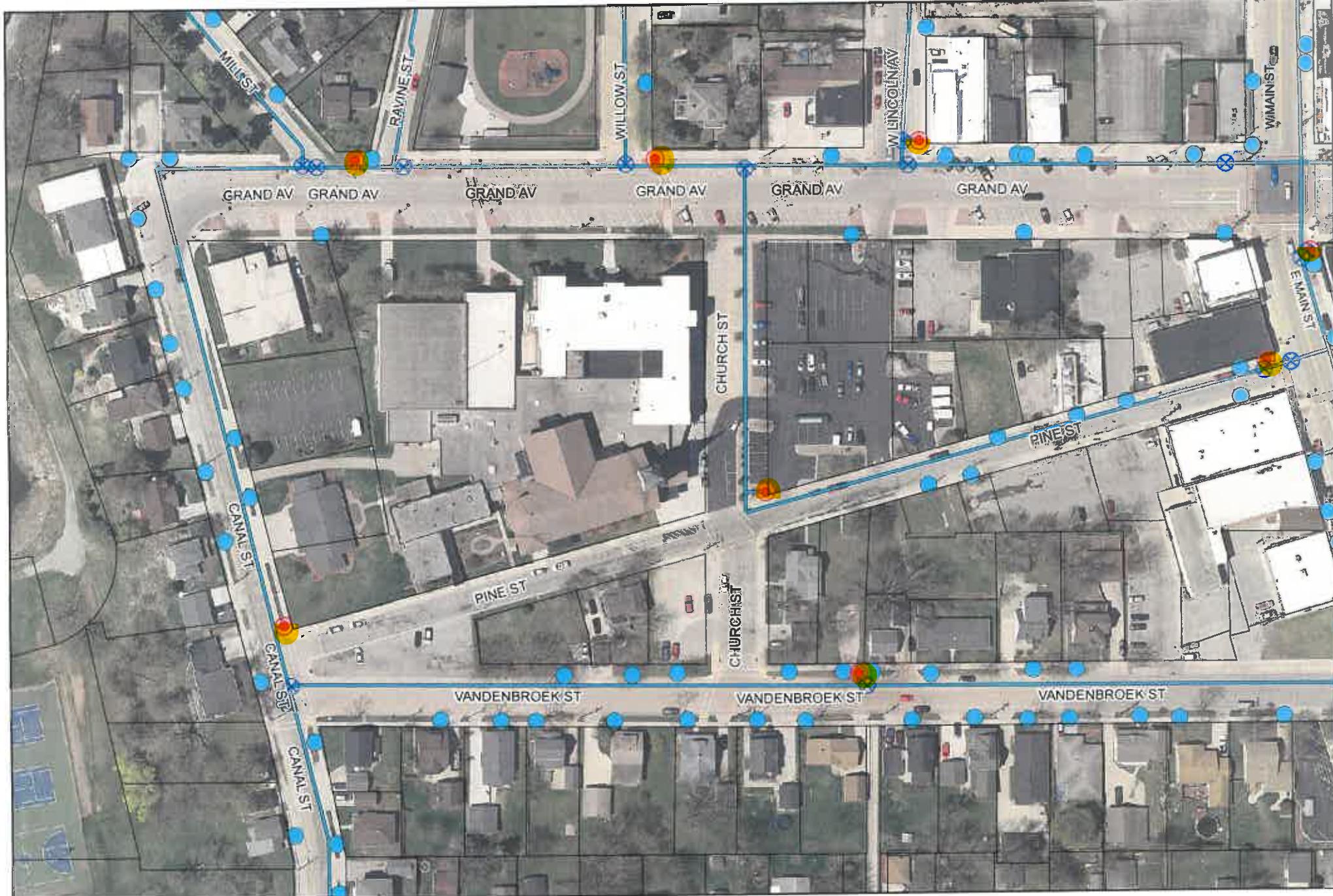


**Robert E. Lee & Associates, Inc.**  
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES  
1250 CENTENNIAL CENTRE BOULEVARD  
HOBART, WI 54155  
PHONE: (920) 662-9641  
FAX: (920) 662-9141  
INTERNET: [www.releainc.com](http://www.releainc.com)

# EXHIBIT "B"

PART OF 1985 AMENDMENT TO 1917 ASSESSORS PLAT OF THE  
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN





**Village of Little Chute  
REQUEST FOR BOARD CONSIDERATION**

**ITEM DESCRIPTION:** Contracting with ECWRPC for State required housing reports.

**PREPARED BY:** James E. Moes, Director of Community Development

**REPORT DATE:** May 24, 2019

**ADMINISTRATOR'S REVIEW/COMMENTS**

No additional comments to this report 

See additional comments attached

**EXPLANATION:**

The Village has received a proposal for consulting services from ECWRPC to address and comply with a recent state unfunded mandate requiring housing reports for communities over 10,000 population.

Please see the attached proposal.

The estimated cost to the Village would be \$1,200.00

I believe this will be more economical than each community contracting separately for such service.

**RECOMMENDATION:** Approve the Community Development Department contracting with ECWPRC in the amount of \$1,200.00 for professional service in preparation of the mandated report. The funds would be charged to account 101-51530-204 Contractual Services.

# Proposal to Prepare State Required Housing Reports with Enhanced Data & Narrative for East Central Communities

## Background

In 2018, the Wisconsin State Legislature approved new legislation which requires communities of 10,000 population or more to provide two separate annual reports related to housing and housing fees in an effort to shed light and foster change on affordable housing issues across the state. Specifically, Wis. Stats. 66.10013 (Housing affordability report) and 66.10014 (Housing fee report).

In early 2019, several communities – through a focused conversation of APA NE WI members- expressed interest in having the East Central Wisconsin Regional Planning Commission (ECWRPC) conduct some or all of this work on their behalf through a coordinated and cost-shared contract. The group also felt that by having the ECWRPC conduct and prepare these studies, additional informational and value can be added to the reports in the following ways:

- Consistent collection, display, and analysis of required data and information so as to conduct more accurate comparisons amongst affected municipalities.
- The addition of a ‘regional’ narrative which could better explain patterns, correlations and (perhaps) inconsistencies amongst the data should they exist.
- By providing forum for collaboration and an opportunity to contribute towards a larger effort which will provide a more accurate picture of affordable housing within the region’s metropolitan areas.

Based on these initial discussions and a review of the statutory requirements, this Scope of Work outlines a cooperative effort to not only ensure compliance with the state’s requirements, but will also shed additional light on a pressing regional issue.

## 66.1003 Housing Affordability Report

*Note: All bolded text is taken directly from the state statutes, followed by ECWRPC’s description of its approach to meeting these requirements as well as additional enhancements which may provide more context in the final product.*

- 1) East Central will, for each city or village with a population of 10,000 or more, prepare not later than January 1, 2020 a report of the municipality's implementation of the housing element of the

**municipality's comprehensive plan under s. 66.1001.** Should this agreement be extended to future years, in subsequent years, the report shall be updated not later than January 31 of the following year.

2) The Housing Affordability Report shall inventory and analyze the following information for the ten (10) communities listed below unless otherwise noted (*Note – Towns meeting the 10,000 population threshold are NOT required to provide this information*):

- Calumet County – Village of Harrison
- Fond du Lac County – City of Fond du Lac, City of Waupun
- Winnebago County – City of Oshkosh, City of Neenah, City of Menasha, Village of Fox Crossing
- Outagamie County – City of Appleton, City of Kaukauna, Village of Little Chute

a) East Central, through interviews with the communities' planning/development staff, **shall prepare a report of the municipality's implementation of the housing element of the municipality's comprehensive plan under s. 66.1001.** This task will be conducted only for the 10 communities listed.

b) **The number of subdivision plats, certified survey maps, condominium plats, and building permit applications approved in the prior year** (to be provided by the municipality). Tables, graphs, maps and infographics will be developed by East Central to display and visualize this information. Historical data (for previous 4 years, where available) will also be included in order to analyze trends. This data will also be collected for all Fox Cities, Oshkosh and Fond du Lac Urbanized Area communities – including the Towns, Villages and Cities listed/shown in Appendix A. This task assumes the use of an on-line input form that is completed by each community.

c) **The total number of new residential dwelling units proposed in all subdivision plats, certified survey maps, condominium plats, and building permit applications that were approved by the municipality in the prior year [2018].** This information determines the availability of lots for residential purposes and will be generated by East Central only for calendar year 2018. Tables, graphs, maps and infographics will be developed by East Central to display and visualize this information. This data will also be collected for the remaining Fox Cities, Oshkosh and Fond du Lac Urbanized Area communities – including the Towns, Villages and Cities listed/shown in Appendix A. This task assumes the use of an on-line input form that is completed by each community.

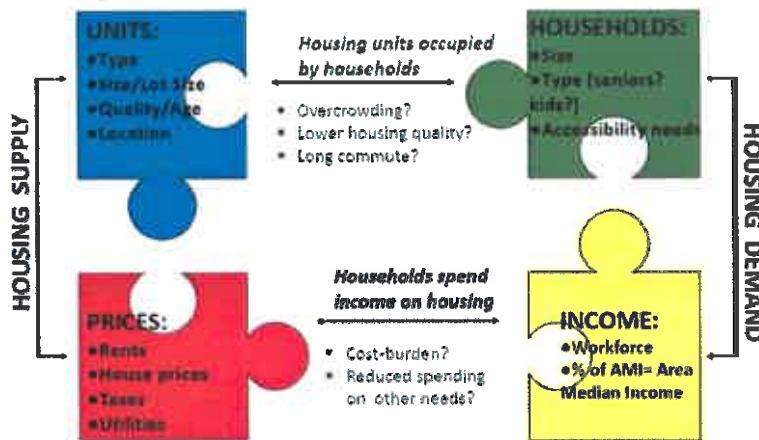
d) **A list and map of undeveloped parcels in the municipality that are zoned for residential development.** East Central will generate, based on 2017 land use data, a map of developed land uses. These developed land uses will be intersected with 2019 parcel data to yield a map of vacant land parcels. This map will be reviewed by the community for accuracy and any corrections, including conducting field verification if necessary. The vacant land parcels will be intersected with the existing zoning data (all zoning districts which allow residential development of any type) in order to generate the final map and list of undeveloped parcels zoned for residential development. The listing of parcels will include the following data items: parcel ID number, address, zoning, acreage, and assessed valuation. This data will also be collected for the remaining Fox Cities, Oshkosh and Fond du Lac Urbanized Area communities – including the Towns, Villages and Cities listed/shown in Appendix A.

- e) A list of all undeveloped parcels in the municipality that are suitable for, but not zoned for, residential development, including vacant sites and sites that have potential for redevelopment, and a description of the zoning requirements and availability of public facilities and services for each property. Using the 'developed parcel' map generated under Item C, East Central staff will generate a map of all vacant properties that are NOT zoned for residential development. The community shall review the map and identify specific parcels that are suitable for residential development or have the potential for redevelopment. East Central will edit the data and produce a map and list of all sites meeting these requirements. The listing of parcels will include the following data items: parcel ID number, address, zoning, acreage, and assessed valuation. This data will also be collected for the remaining Fox Cities, Oshkosh and Fond du Lac Urbanized Area communities – including the Towns, Villages and Cities listed/shown in Appendix A.
- f) Additional narrative will be provided to describe the zoning requirements and listing of services for these properties. The final site map will then be appended to also identify which parcels do not have basic municipal services available (sewer, water, electric, natural gas). This data will also be collected for the remaining Fox Cities, Oshkosh and Fond du Lac Urbanized Area communities – including the Towns, Villages and Cities listed/shown in Appendix A.
- g) An analysis of the municipality's residential development regulations, including:
  - i) East Central, with assistance from the communities, will identify policies or procedures which relate to the planning for, or development of, residential land uses, including the following documents (if present):
    - (1) Comprehensive Plan
    - (2) Zoning Ordinance
    - (3) Subdivision Ordinance (Land Dedication Requirements)
    - (4) Impact Fee Ordinance
    - (5) Plan Review & Permit Procedures
    - (6) TIF District opportunities
  - Tables, maps and information will be generated for requirements and fees related to infrastructure improvements, including: streets, sidewalks, curb and gutter, storm and sanitary sewers, water, other minor improvements, and land dedications. This data will also be collected for the remaining Fox Cities, Oshkosh and Fond du Lac Urbanized Area communities – including the Towns, Villages and Cities listed/shown in Appendix A.
  - ii) The analysis shall calculate the financial impact that each regulation has on the cost of each new subdivision. The methodology utilized to make these calculations will be drawn from examples and options set forth in the UW-Extension "*Complying w/the New Housing Report Requirements*" presentation examples (see Appendix B). This data will also be collected for the remaining Fox Cities, Oshkosh and Fond du Lac Urbanized Area communities – including the Towns, Villages and Cities listed/shown in Appendix A.

iii) The analysis shall also identify ways in which the municipality can modify its construction and development regulations, lot sizes, approval processes, and related fees to do each of the following:

**Meet existing and forecasted housing demand.** East Central will generate a summary of the existing and forecasted housing demand for the municipality based on the following information based on methods and examples set forth in the UW-Extension “Complying w/the New Housing Report Requirements” presentation examples (see Appendix B). In general, this comparison shall be developed based on the concepts and information in Figure 1. This data will be collected for all of the 10 listed communities plus the remainder of the Fox Cities, Oshkosh and Fond du Lac Urbanized Area communities – including the Towns, Villages and Cities listed/shown in Appendix A.

**Figure 1: Housing Supply & Demand Comparison**



Source: UW-Extension “Complying w/the New Housing Report Requirements”, 2019.

(1) **Reduce the time and cost necessary to approve and develop a new residential subdivision in the municipality by 20 percent.** East Central staff will make initial observations and recommendations and will conduct interviews with municipality staff to generate a narrative which considers how the municipality can modify regulations, processes, and fees, and whether or not it has the financial ability to do so. This task will be conducted only for the 10 communities listed.

3) **The municipality shall post the report under sub. (2) on the municipality's Internet site on a web page dedicated solely to the report and titled “Housing Affordability Analysis.”** East Central shall provide a draft of the report no later than December 1, 2019 for review and comment, with the final report being delivered as an electronic Adobe Acrobat (.pdf) file no later than December 15, 2019 for posting to the municipality's website as required. In addition, website page regarding affordable housing will be created and maintained by the ECWRPC whereby is will serve as a resource for all communities, counties, the state and area housing organizations.

## 66.10014 Housing Fee Report.

*Note: All bolded text is taken directly from the state statutes, followed by ECWRPC's description of its approach to meeting these requirements as well as additional enhancements which may provide more context in the final product*

- 1) The Commission shall prepare, for all communities listed in Appendix A, not later than January 1, 2020, a report of the municipality's residential development fees. The report shall contain all of the following:
  - a) Whether the municipality imposes any of the following fees or other requirements for purposes related to residential construction, remodeling, or development and, if so, the amount of each fee:
    - Building permit fee.
    - Impact fee.
    - Park fee.
    - Land dedication or fee in lieu of land dedication requirement.
    - Plat approval fee.
    - Storm water management fee.
    - Water or sewer hook-up fee.
  - b) The total amount of fees under par. (a) that the municipality imposed for purposes related to residential construction, remodeling, or development in the prior year and an amount calculated by dividing the total amount of fees under this paragraph by the number of new residential dwelling units approved in the municipality in the prior year.
- 2) The municipality shall be responsible for posting the final report its Internet site on a web page dedicated solely to the report and titled "New Housing Fee Report." East Central shall provide a draft of the report no later than December 1, 2019 for review and comment, with the final report being delivered as an electronic Adobe Acrobat (.pdf) file no later than December 15, 2019 for posting to the municipality's website as required. In addition, a website page regarding affordable housing will be created and maintained by the ECWRPC whereby it will serve as a resource for all communities, counties, the state and area housing organizations.
- 3) The municipality shall provide a copy of the report to each member of the governing body of the municipality.
- 4) It should be noted that if a fee or the amount of a fee is not properly posted as required under 66.10014 sub. (3) (a), the municipality may not charge the fee.

## Municipal Advisory Board

As part of this project, East Central shall establish an Advisory Board comprised of 10 individuals representing the 10 municipalities for which this work is statutorily required. The purpose of the Advisory Board will be to meet no more than three (3) times in order to guide the project and provide input and direction to East Central staff.

- Meeting #1 - Discuss/develop consistent definitions and methodologies. Provide input regarding use of on-line forms for data collection;
- Meeting #2 - Review progress to date on major data analyses and findings;
- Meeting #3 – Review draft reports and provide feedback for integration into final products. Discuss distribution of data, potential for future report generation, and implementation strategies.

## Additional Complementary Regional Projects and Products

As part of this Scope of Work, the ECWRPC will commit to conducting the following broader scale work, at no cost to the communities, to be completed in within 6 months of the finalization of the Housing Affordability Report and the Housing Fee Report.

- 1) East Central will update the 2001 *Residential Housing Policies Report* to reflect the most recent data and information where practical. In addition to the types of data and information collected in the 2001 report, information from the aforementioned Housing Affordability Report and Housing Fee Report will be incorporated. Additionally, in not already included, the following policies will also be inventoried and reviewed:
  - Complete Streets Policies
  - Additional information on street maintenance and assessment policies (transp. utilities, wheel tax, etc.)
  - Thresholds on CSM's vs. Subdivisions
  - Conservation Subdivision Ordinances
  - Tiny House policies
  - Accessory Dwelling Unit (ADU) policies
  - Sidewalks/Trails/Bike Lanes
  - Transit accommodations
  - SRTS Plans
  - Bike/Pedestrian Plans
  - Parks Policies
  - Impact Fees
  - Allowed ROW Uses (such as utility box placement)
  - CIPs (existence of and total annual improvement cost by major category)
  - a) The narrative for the report will generally be expanded to ensure that the only basis for policies is the cost of construction and maintenance, but also that appropriate connections are made to broader values that contribute to quality of life and livability.

- 2) East Central will commit to updating the both the 2002 Guide to Housing Providers & Services, and the 2004 Overcoming Barriers to Affordable Housing in the East Central Region report using information as applicable from the previous reports during the 2020 calendar year.

### **Cost Estimate**

A cost estimate was prepared for the work efforts noted in this Scope and is shown on the subsequent table. Overall, it is estimated the project will cost \$30,200 in total. ECWRPC will cover portions of this cost (\$5,550) using its local levy funds and/or other programmatic funds due to the benefits it will receive from this information.

The remaining \$24,650 would be borne by the 32 individual communities shown in Appendix A, based on a proportionate share of the work effort as follows:

- For the 10 communities that are required to conduct this work, each would be charged \$1,200.00 (\$625 + \$575)
- For the 22 communities not required to conduct this work, each would be charged \$575.00

Village of Little Chute  
**INFORMATION FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION:** Wisconsin Act 243

**PREPARED BY:** James Fenlon, Administrator *JPF*

**REPORT DATE:** May 29<sup>th</sup>, 2019

**EXPLANATION:** In the six years I have had the privilege and honor of being Little Chute's Village Administrator; I have refrained from entering very few, if any political discussions. Having worked at the federal level, this is perhaps the most enjoyable aspect of serving in local government, particularly in Little Chute. We strive to do what is right, just, and beneficial for the residents of our community. With that being said, I feel it important to point out to you that Act 243 appears to be a special interest driven unfunded mandate from the Wisconsin Realtors Association and the Wisconsin Builders Association.

Attached to this memo are two items, the first an article from the League of Wisconsin Municipalities regarding the adoption of this legislation and the second a letter from the Realtors Association of NE Wisconsin from March of earlier this year. A few points worth noting on this topic:

1. It seems ironic that organizations that are looking to reduce fees have just added additional costs and regulations on the very unit of government responsible for generating/facilitating the very development they would like to see.
2. The reporting requirements focus solely on local government. The mandates just for utilities are largely driven at the state level. In fact, it was just a few years ago that the village was forced to pay in excess of \$40k in order to delineate artificial wetlands. Did those resources improve the housing development climate in Wisconsin or make our development more attractive?
3. I would surmise that if compared, the increased costs of labor, infrastructure, land, materials and fees for professional services outpaces that of development fees imposed by our local unit of government.
4. The act and reporting requirement seem to lack any direct path to creating truly affordable housing. Based upon nonprofit studies conducted recently in the Fox Cities, it would seem to indicate that affordable housing continues to be a true challenge. If we would like a presentation on the lack of affordable housing in the Fox Cities, I would be glad to reach out to service experts to discuss the topic and challenges faced in our community.
5. In the past decade, this organization has utilized two different models to develop housing for our community and did so in a collaborative and innovative fashion. It's a bit troubling that the lobby supporting Act 243 didn't approach communities on unique models or best practices before decreasing local control and adding costs that provide no real value in reducing industry costs.

These are just some observations of this matter after spending the past six years in working to effectively develop our community in a responsible fashion. By no way would I suggest that we shouldn't look at these costs, but if we are to do so, it would more effective to globally look into the issue. By simply focusing on local control and local fees, this legislation seems to miss a vast majority of the economy related to housing.

**RECOMMENDATION:** Provided for information.



## Act 243 Constrains Municipal Development Authority

Claire Silverman, Legal Counsel, League of Wisconsin Municipalities

The Developers bill (2017 AB 770), so called because it was sought by the Wisconsin REALTORS and the Wisconsin Builders Associations and limits municipal powers to regulate development and recover the cost of serving new development, was signed into law as 2017 Wis. Act 243, effective April 5, 2018. Some provisions have a later effective date. Act 243 contains wide-ranging provisions that will affect municipalities. This article briefly describes the most significant provisions in Act 243.

### **CONDEMNATION: Relocation benefits**

Municipalities using condemnation to acquire property for a public purpose will likely pay more in condemnation relocation benefits. Act 243 creates a new category of business replacement payments designated as “reasonable project costs” that the business “must reasonably incur” to make the business operation to which the owner or tenant moves a “comparable replacement property.” These costs include capital costs, financing costs, professional service costs, imputed administrative costs, and costs related to utilities. It is unclear under the statute who determines whether costs are “reasonable.”

“Business replacement payments” are intended to help a business make up the difference between the compensation paid for its property and the business’s cost to purchase or rent a replacement property. For towns, cities, and villages, “business replacement payments” are capped at \$80,000 for tenants and \$100,000 for owner-occupants (the caps were formerly \$30,000 and \$50,000).

Act 243 eliminates the caps for all other condemnors.

The new law applies to claims filed after April 5, 2018, but an owner who previously filed a relocation claim in the last two years can file a new claim for reasonable project costs under the new law if the claim is filed within 45 days of the new law’s effective date, April 5, 2018.

In the past, owners bore relocation claim litigation costs. Act 243 allows prevailing owners to recover “litigation expenses” for relocation claims filed after the Act’s effective date, including attorney fees and other costs. The court must award litigation expenses if the judgment for the claimant exceeds the amount of damages allowed by the condemnor by 15%. However, this provision expires on January 1, 2019.

The Act requires courts to consider comparable sales and also appraisals using an income approach or cost approach when determining value of property taken if offered by the condemnor or condemnee.

### **LEVY LIMIT CHANGES**

Effective with the levy imposed in December 2019, the levy increase limit applicable to a city or village is increased by \$1,000 for each new single-family residential dwelling unit for which the city or village issues an occupancy permit in the preceding year if the dwelling is located on a parcel of no more than 0.25 acre and the dwelling sold in the preceding year for not more than 80 percent of the median price of a new residential dwelling unit in the city or village in the preceding year.

These additional amounts levied can only be used for police and/or fire protective services, or emergency medical services. A municipality that levies additional amounts under this provision may not decrease the amount it spends for police and/or fire protective services or emergency medical services below the amount the municipality spent in the preceding year.

### **IMPACT FEES**

Impact fees may not include amounts for an increase in service capacity greater than the capacity necessary to serve the development for which the fee is imposed, and may not include expenses for operating or maintaining a public facility.

Impact fees not used within eight years of collection must be refunded to the payer of fees for the property with respect to which the fees were imposed, along with any accumulated interest. Impact fees collected for capital costs related to lift stations or collecting and treating sewage must be returned if not used for that purpose within 10 years of collection. The 10-year time limit may be extended for three years if the municipality adopts a resolution stating that it needs an additional three years to use the impact fees that were collected due to extenuating circumstances or hardship. The resolution must contain detailed written findings specifying the extenuating circumstances or hardship.

For purpose of impact fee refunds, an impact fee is paid on the date a developer obtains a bond or irrevocable letter of credit in the amount of the unpaid fees executed in the name of the municipality.

A municipality, at the time it collects an impact fee, must provide the developer from whom it received the fee an accounting of how the fee will be spent.

### TIME FOR CHALLENGING REASONABLENESS OF MUNICIPAL FEES

Expands the time for challenging the reasonableness of a municipal fee from 60 days after the fee is imposed to within 90 days after the fee is due and payable.

### STORM WATER/SURFACE WATER SEWERAGE CHARGES

Prohibits applying additional charges, beyond those charged to similar properties, to a property for services rendered by a storm and surface water system for a property that continually retains 90 percent of the difference between post-development and pre-development runoff on site.

### HOUSING AFFORDABILITY AND FEE REPORTING REQUIREMENTS

Effective January 1, 2019, Act 243 requires that by January 1, 2020, cities and villages with a population of 10,000 or more must prepare a report of the municipality's implementation of the housing element of its comprehensive plan and update the report annually, not later than January 31. The report must contain information specified in Wis. Stat. sec. 66.10013(2) and analyze the financial impact of the municipality's residential development regulations (e.g., land use controls, site improvement requirements, fees and land dedication requirements, and permit procedures) on new subdivision costs, and identify ways the municipality can modify these things to meet existing and forecasted housing demand and reduce the time and cost necessary to approve and develop a new residential subdivision in the municipality by 20 percent. The municipality must post this report on the

municipality's internet site on a webpage dedicated solely to the report and titled "Housing Affordability Analysis."

In addition, these municipalities must also prepare a report of the municipality's residential development fees containing information specified in sec. 66.10014(2) and then divide the total amount of fees imposed for purposes related to residential construction, remodeling, or development in the prior year by the number of new residential dwelling units approved by the municipality in the prior year. This report must be posted on the municipality's internet site on a webpage devoted solely to the report and titled "New Housing Fee Report." If the municipality does not have an internet site, the county in which the municipality is located must post the information on its internet site on a webpage dedicated solely to development fee information for the municipality. The municipality must provide copies of the reports to each governing body member. Importantly, if a fee or the amount of a fee is not properly posted as required, the municipality may not charge the fee.

### ZONING

#### *Zoning Protest Provision Repealed:*

Effective January 1, 2019, repeals sec. 62.23(7)(d)2m.a which requires a three-fourths vote of the governing body members voting on a proposed zoning amendment when a protest petition has been filed.

*Inclusionary Zoning Prohibited:* Creates sec (3) of 66.1015 which prohibits a municipality from enacting, imposing, or enforcing an inclusionary zoning ordinance, regulation, or policy requiring that a certain number or percentage of new or existing residential dwelling units in a land development be made available for rent or sale to an individual or family with income at or below a certain percentage of the median income.

### LIMITATION ON DEVELOPMENT REGULATION AUTHORITY AND DOWN ZONING

#### *Expiration Date for Approvals:*

Act 243 amends sec. 66.10015 to prohibit municipalities from establishing an expiration date for an approval related to a planned development district of less than five years after the date of the last approval required for completion of the project. That provision does not prohibit a municipality from establishing timelines for completion of work related to an approval.

#### *Water Meter Station Requirements:*

Act 243 constrains a political subdivision or utility district's ability to require certain things in conjunction with required installation of a water meter station and requires the political subdivision or utility district to fund any requirements that exceed limitations specified in sec. 66.10015(6).

*Inspection Timelines:* Act 243 creates new timelines for inspections provided by a local building inspector. If the local building inspector fails to complete an inspection within 14 business days after receiving a request from a developer for an inspection, the developer may request a state inspector with comparable zoning and building qualifications as the local inspector to perform the inspection. The municipality must accept a certificate of inspection provided by the state inspector in those circumstances.

*Construction Fence Banners:* Except for an ordinance that is related to health or safety concerns, no political subdivision may enact an ordinance or adopt a resolution that limits the ability of any person who is the owner, or other person in lawful possession or control, of a construction site to install a banner over the entire height and length of a fence surrounding the construction site. Any portion of an ordinance or resolution adopted before

April 5, 2018, that is inconsistent with this does not apply and may not be enforced.

**Weekend Work Limitations:** Creates sec. 66.1108 which prohibits a political subdivision from prohibiting a private person from working on the job site of a construction project on a Saturday. "Construction project" means a project involving the erection, construction, repair, remodeling, or demolition, including any alteration, painting, decorating, or grading, of a private facility, including land, a building, or other infrastructure that is directly related to onsite work of a residential or commercial real estate development project. Any portion of an inconsistent ordinance or resolution adopted before April 5, 2018, does not apply and may not be enforced.

**Ordinances More Restrictive than Uniform Dwelling Code:** Municipalities may not make or enforce an ordinance that applies to a dwelling and is more restrictive than the state Uniform Dwelling Code (UDC) or that is contrary to an order of the Department of Safety and Professional Services with respect to UDC enforcement. Inconsistent provisions in contracts

between a municipality and an owner may be waived by owner and, if waived, are void and unenforceable.

## LAND DIVISION AND PLAT APPROVAL

Act 243 makes the following changes to chapter 236:

- Authorizes municipalities to allow land divisions by certified survey map for land that is zoned for multi-family use. Current law allows such divisions only for land zoned commercial, industrial, or mixed use.
- Creates sec. 236.13(2)(am)1d which specifies how the estimated cost to complete public improvements for a subdivision is to be determined.
- Specifies that "substantial completion" for purposes of road dedications is when asphalt or a concrete binder course is installed, or, if the required public improvements don't include a road to be dedicated, when 90 percent of the public improvements by cost are completed.
- Authorizes a subdivider to provide any security required by a city or village in the form of a performance bond, letter

of credit, or combination of the two. A municipality must accept a performance bind unless the governing body demonstrates that a bond form does not sufficiently ensure performance in the event of a default.

- In certain circumstances, requires municipalities to issue a permit to commence construction of a foundation or any other noncombustible structure before non-safety-related public improvements have been completed.
- Authorizes a city or village to offer a subdivider the option of paying a fee in lieu of dedicating land for a public park. A subdivider who elects to dedicate land may only dedicate land consistent with the municipality's park plan and comprehensive plan unless the municipality agrees otherwise.

Contact Claire at [cms@lwm-info.org](mailto:cms@lwm-info.org)

**Building Regulation 113;  
Eminent Domain 102; Platting 173;  
Powers of Municipalities 933;  
Taxation 1054; Zoning 524**



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## MEMORANDUM

TO: Whom It May Concern  
FROM: REALTORS® Association of Northeast WI & Home Builders Association of the Fox Cities  
DATE: March 12, 2019  
RE: Opportunity related to Housing Affordability

The REALTORS® Association of Northeast Wisconsin (RANW) believes that 2017 Wisconsin Act 243 presents an opportunity for us to work together to take a closer look at housing affordability in your community and hopefully find practical steps that can be taken to make it less challenging for Wisconsin working families to own a home.

Specifically, Act 243 Requires municipalities with a population of 10,000 or more to create two reports no later than January 1, 2020.

### **The Housing Affordability report must:**

- 1.) Identify and analyze all local fees and regulations imposed on new residential development to better understand the impact of these fees and regulations on housing affordability.
- 2.) Inventory undeveloped land and vacant lots suitable for residential development.
- 3.) Identify ways in which the regulations can be modified to meet existing and future housing demand and reduce the time and cost necessary to approve development of new residential subdivisions by 20 percent.

### **The Development Fee report must include:**

- 1.) A list of all local fees, and fee amounts related to residential construction, remodeling or development.
- 2.) The total amount of local fees above imposed on residential construction and development in the prior year broken down by the cost per housing unit.

We do not believe the intention of the law is to overburden local units of government with significant costs associated with costly contracted studies. Rather, the hope is that by internally reviewing regulations, process and fees associated with residential housing, greater awareness will arise. This is especially true if local experts such as developers, home builders, surveyors, engineers, realtors and appraisers are gathered together to help with this effort. These individuals work within the housing market daily and can provide directed and practical insight and expertise to these discussions.

The concerns related to housing affordability are growing with each day. Due to a shortage of construction labor, increased material costs and the limited availability of financing for new residential development, the cost of housing continues to outpace the average wage increases throughout Wisconsin. Our Association hopes that over the course of 2019, we can work with you to bring various professionals and experts to this process. Thank you for your consideration, and please do not hesitate to contact us if you have any questions or would like to discuss this issue further.

Village of Little Chute  
Department of Public Works

**REQUEST FOR BOARD'S CONSIDERATION**

**ITEM DESCRIPTION:** Discussion/Action – Purchase of a 2019 Regenerative Air Street Sweeper

**REPORT PREPARED BY:** Kent Taylor, Public Works Director

**REPORT DATE:** June 5, 2019

**ADMINISTRATOR'S REVIEW / COMMENTS:**

**EXPLANATION:** The purchase of a replacement “Regenerative Air” Street Sweeper was approved in the 2019 Budget by the Village Board. Staff solicited quotations for one regenerative air street sweeper. The Approved Budget for the street sweeper is \$238,000.00. The purchase will be funded through the Storm Water Budget/Fund.

Three quotations were received for the regenerative air street sweeper. The low quotation was submitted by RNow Municipal Parts and Equipment in the amount of \$241,125.00. The Schwartz S-A9 Monsoon is a “factory demonstrator” model mounted on a new International Chassis 4300. The price before all applicable discounts is \$276,538.00.

Other quotations include:

Industrial Marketing & Consulting submitted a quote for the Tymco Sweeper Model 600 mounted on an International Chassis 4300. The quote was submitted in the amount of \$248,430.00.

MacQueen Equipment submitted a quote for the Elgin Crosswind 1. The quote was submitted in the amount of \$255,000.00.

The total approved funding for all 2019 Fleet purchases is projected to exceed the estimated approved expenditures.

**RECOMMENDATION:** Staff requests the Village Board approve the purchase of the Schwarze A9 Monsoon Regenerative Air Street Sweeper submitted by RNow Municipal Parts and Equipment totaling \$241,125.00.

## Disbursement List - June 5, 2019

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Payroll & Payroll Liabilities - May 16, 2019	\$186,009.61
Payroll & Payroll Liabilities - May 30, 2019	\$202,699.57

Prepaid Invoices - May 17, 2019	\$11,830.59
Prepaid Invoices - May 24, 2019	\$38,095.62
Prepaid Invoices - May 31, 2019	\$19,421.12

Utility Commission- May 21, 2019	\$215,473.04
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### **CURRENT ITEMS**

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Bills List - June 5, 2019	\$273,760.77
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<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$947,290.32</b>
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The above payments are recommended for approval:

Rejected: \_\_\_\_\_

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Approved June 5, 2019

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Michael R Vanden Berg, Village President

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Laurie Decker, Clerk

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	GL Account
<b>AIRGAS USA LLC</b>			
9088746207 OXYGEN		<b>91.89</b>	<b>207-52120-213</b>
<b>Total AIRGAS USA LLC:</b>		<b>91.89</b>	
<b>AMBROSIUS, WILLIE</b>			
5/2/19 - 5/23/19 MEN'S SOFTBALL SUPERVISOR		45.00	101-55300-111
5/2/19 - 5/23/19 MEN'S SOFTBALL UMPIRE		312.00	101-55300-111
<b>Total AMBROSIUS, WILLIE:</b>		<b>357.00</b>	
<b>AMERICAN FIDELITY ASSURANCE</b>			
D022916 JUNE BILLING		<b>1,309.96</b>	<b>101-21367</b>
<b>Total AMERICAN FIDELITY ASSURANCE:</b>		<b>1,309.96</b>	
<b>AMPLITEL TECHNOLOGIES</b>			
13976 DATA CABLING		73.00	101-51420-221
13980 SSD AND MOUNTING BRACKET		127.52	101-51420-221
13994 NEW PC WORKSTATION FOR ENGINEERING		3,041.74	630-53444-302
13995 FIREWALL FOR POOL COMPUTER		1,351.40	204-55420-204
13996 100 HOUR BLOCK AGREEMENT		10,500.00	404-57190-204
14011 MICROSOFT OFFICE 365-JUNE		770.15	404-57190-208
14020 MONTHLY DATTO BACK-UP SERVICE 06/19		325.00	404-57190-204
14033 MONTHLY ANTI-VIRUS SERVICE-JUNE		147.00	404-57190-204
<b>Total AMPLITEL TECHNOLOGIES:</b>		<b>16,335.81</b>	
<b>ARMITAGE, KRISTIN</b>			
5/9/19 - 5/16/19 ARCHERY INSTRUCTOR PAY		<b>122.46</b>	<b>208-52900-204</b>
<b>Total ARMITAGE, KRISTIN:</b>		<b>122.46</b>	
<b>BE'S COFFEE AND VENDING SERVICE INC</b>			
3700363535 COFFEE FOR PD		<b>233.10</b>	<b>207-52120-218</b>
<b>Total BE'S COFFEE AND VENDING SERVICE INC:</b>		<b>233.10</b>	
<b>BRUYETTE, TODD</b>			
05/19 REIMBURSE SAFETY SHOE REIMBURSEMENT		168.00	101-53310-213
05/19 REIMBURSE WORK GLOVE REIMBURSEMENT		27.27	101-53310-213
<b>Total BRUYETTE, TODD:</b>		<b>195.27</b>	
<b>BUBOLZ NATURE PRESERVE</b>			
052319 DEPARTMENT HEAD RETREAT-05/23/19		<b>75.00</b>	<b>101-51400-201</b>
<b>Total BUBOLZ NATURE PRESERVE:</b>		<b>75.00</b>	
<b>BUILDING SERVICES GROUP INC</b>			
42678 MONTHLY CLEANING-VILLAGE HALL		1,291.00	101-51650-243
42679 MONTHLY CLEANING-MUNICIPAL GARAGE		438.00	101-53310-204
42685 MONTHLY CLEANING-CIVIC CENTER		1,033.00	206-55110-243

Invoice	Description	Total Cost	GL Account
<b>Total BUILDING SERVICES GROUP INC:</b>		<b>2,762.00</b>	
CAREW CONCRETE & SUPPLY CO.			
1126672 BACKER ROD FOR CAULKING PROJECT		8.20	204-55420-216
<b>Total CAREW CONCRETE &amp; SUPPLY CO.:</b>		<b>8.20</b>	
CITY OF APPLETON			
2249 MAY 2019 TRANSIT		7,362.00	101-51780-233
<b>Total CITY OF APPLETON:</b>		<b>7,362.00</b>	
CRANE ENGINEERING SALES INC			
364378 WHITE PAINT		166.00	204-55420-242
<b>Total CRANE ENGINEERING SALES INC:</b>		<b>166.00</b>	
DELTA DENTAL OF WISCONSIN			
1300602 JUNE DENTAL		3,987.20	101-21345
1300654 JUNE DENTAL - WPPA		1,981.03	101-21345
<b>Total DELTA DENTAL OF WISCONSIN:</b>		<b>5,968.23</b>	
DEMAND & PRECISION PARTS CO OF MILWAUKEE			
48001 FOUL POLES @ LEGION 3		3,455.00	420-57620-273
<b>Total DEMAND &amp; PRECISION PARTS CO OF MILWAUKEE:</b>		<b>3,455.00</b>	
DISTRICT 2, INC.			
2472 LADDER BELT		238.72	101-52200-213
<b>Total DISTRICT 2, INC.:</b>		<b>238.72</b>	
DONALD HIETPAS & SONS INC.			
2018004-1 BUCHANAN ROAD SANITARY & WATER		196,541.66	416-57610-263
<b>Total DONALD HIETPAS &amp; SONS INC.:</b>		<b>196,541.66</b>	
EVERGREEN POWER LLC			
2447 SHARPEN BLADES TRUCK #27		24.00	101-53330-225
2447 ECHO CROSSFIRE/CYCLE MIXING OIL		49.98	101-53330-218
<b>Total EVERGREEN POWER LLC:</b>		<b>73.98</b>	
FARRELL EQUIPMENT & SUPPLY CO INC			
1018213 50LB BAG FARRELL VERTICAL PATCH & BLADE		17.99	610-53612-218
1018213 50LB BAG FARRELL VERTICAL PATCH & BLADE		36.00	620-53644-218
1018213 50LB BAG FARRELL VERTICAL PATCH & BLADE		295.90	630-53442-218
<b>Total FARRELL EQUIPMENT &amp; SUPPLY CO INC:</b>		<b>349.89</b>	
FASTENAL COMPANY			
WIKIM242209 CABLE TIES		38.12	101-55300-218
WIKIM242308 SCREWS & BOLTS		6.92	620-53644-251
WIKIM242444 FIX ARM BEARING ON TRUCK #30		37.09	101-53330-225
WIKIM242554 BITS FOR ARM BEARING TRUCK #30		86.97	101-53330-225

Invoice	Description	Total Cost	GL Account
<b>Total FASTENAL COMPANY:</b>		<b>169.10</b>	
<b>FAULKS BROS. CONSTRUCTION INC</b>			
316725 RED TREAD WARNING TRACK MIX @ LEGION 3		1,317.09	101-55200-216
316726 RED TREAD WARNING TRACK MIX @ LEGION 3		1,280.43	101-55200-216
<b>Total FAULKS BROS. CONSTRUCTION INC:</b>		<b>2,597.52</b>	
<b>FERGUSON WATERWORKS LLC #1476</b>			
271652 CURB INLET, GRATE, & SEALANT		732.83	630-53442-218
CM025067 RETURNED MERCHANDISE		90.00-	630-53442-218
<b>Total FERGUSON WATERWORKS LLC #1476:</b>		<b>642.83</b>	
<b>FIDELITY SECURITY LIFE INSURANCE CO</b>			
163921730 JUNE EYEMED PREMIUM		244.53	101-21366
<b>Total FIDELITY SECURITY LIFE INSURANCE CO:</b>		<b>244.53</b>	
<b>FIRELINE SPRINKLER CORP</b>			
6007-19-2 QUARTERLY FIRE SPRINKLER INSPECTION		90.00	101-53310-204
<b>Total FIRELINE SPRINKLER CORP:</b>		<b>90.00</b>	
<b>FOX VALLEY FIRE CHIEFS ASSOC</b>			
20190521 2019 MEMBERSHIP DUES		165.00	101-52200-208
<b>Total FOX VALLEY FIRE CHIEFS ASSOC:</b>		<b>165.00</b>	
<b>FOX VALLEY TECHNICAL COLLEGE</b>			
TPB0000525055 LCFD TRAINING-DEBRUIN		80.00	101-52200-201
<b>Total FOX VALLEY TECHNICAL COLLEGE:</b>		<b>80.00</b>	
<b>GATES, ALYSSA</b>			
051419 REFUND 50% OF NON-RESIDENT FEE		5.00	101-34413
<b>Total GATES, ALYSSA:</b>		<b>5.00</b>	
<b>GFC LEASING - WI</b>			
I00515085 GFC PW COPIER LEASING		92.26	101-53310-207
<b>Total GFC LEASING - WI:</b>		<b>92.26</b>	
<b>GRIESBACH READY-MIX LLC</b>			
4463 CONCRETE BUCHANAN & WISCONSIN		1,311.77	620-53644-216
4463 CONCRETE BUCHANAN & WISCONSIN		314.73	101-55200-225
<b>Total GRIESBACH READY-MIX LLC:</b>		<b>1,626.50</b>	
<b>HAWKINS INC</b>			
4495288 AZONE		685.10	620-53634-214
4495288 SODIUM SILICATE		1,923.47	620-53634-220
4502526 AZONE		361.70	620-53634-214
4502526 SODIUM SILICATE		1,942.25	620-53634-220

Invoice	Description	Total Cost	GL Account
<b>Total HAWKINS INC:</b>		<b>4,912.52</b>	
<b>HEARTLAND BUSINESS SYSTEMS</b>			
315902-H APRIL BILL PRINT QNTY 4025		140.88	201-53620-206
315902-H APRIL BILL PRINT QNTY 4025		140.88	610-53614-206
315902-H APRIL BILL PRINT QNTY 4025		140.88	620-53904-206
315902-H APRIL BILL PRINT QNTY 4025		140.86	630-53443-206
317761-H MAY BILL PRINT QNTY 4037		141.30	201-53620-206
317761-H MAY BILL PRINT QNTY 4037		141.30	610-53614-206
317761-H MAY BILL PRINT QNTY 4037		141.30	620-53904-206
317761-H MAY BILL PRINT QNTY 4037		141.28	630-53443-206
<b>Total HEARTLAND BUSINESS SYSTEMS:</b>		<b>1,128.68</b>	
<b>INTERSTATE BATTERY OF GREEN BAY</b>			
90129157 SHOP BATTERIES		21.90	101-53330-225
90129413 BATTERY FOR TRUCK #37		57.95	101-53330-225
<b>Total INTERSTATE BATTERY OF GREEN BAY:</b>		<b>79.85</b>	
<b>JANSEN, MARK</b>			
05/19 REIMBURSE REIMBURSEMENT FOR MEAL @ FVCA MEETING		18.00	101-52200-201
<b>Total JANSEN, MARK:</b>		<b>18.00</b>	
<b>JX ENTERPRISES INC</b>			
1483395P QUICK RELEASE VALVE #6		32.99	101-53330-225
1483411P HARDWARE FOR AXLE #6		18.58	101-53330-225
<b>Total JX ENTERPRISES INC:</b>		<b>51.57</b>	
<b>K.R. WEST COMPANY INC.</b>			
377054 ENERPAC COUPLER		144.00	101-53330-218
377252 SHOP AIR HOSE		12.28	101-53330-218
<b>Total K.R. WEST COMPANY INC.:</b>		<b>156.28</b>	
<b>KERRY'S VROOM SERVICE INC</b>			
9161 OIL & FILTER CHANGE,STEERING RACK,ALIGNM		1,732.64	207-52120-247
9165 REPAIRED BLOWER MOTOR-SQUAD #83		175.00	207-52120-247
<b>Total KERRY'S VROOM SERVICE INC:</b>		<b>1,907.64</b>	
<b>KRUEGER, KIRBY</b>			
5/21/19 - 5/23/19 MEN'S SOFTBALL UMPIRE		214.50	101-55300-111
<b>Total KRUEGER, KIRBY:</b>		<b>214.50</b>	
<b>LAPPEN SECURITY PRODUCTS INC</b>			
LSPQ41003 REKEY DOOR TO NEW PARK OFFICE		326.00	101-51650-242
LSPQ41004 KEYMARK SMALL BOW KEYS		124.00	101-55300-218
<b>Total LAPPEN SECURITY PRODUCTS INC:</b>		<b>450.00</b>	
<b>LEE'S CONTRACTING/FABRICATING</b>			
21825 BAR 3/8" X 3" X 7' FOR #160		55.00	101-53330-225

Invoice	Description	Total Cost	GL Account
	<b>Total LEE'S CONTRACTING/FABRICATING:</b>	<b>55.00</b>	
	<b>LINDNER ACE HARDWARE LITTLE CHUTE</b>		
256760-325001	MISC PARTS FOR #155	40.72	101-53330-225
256784-325003	PARTS FOR WATER DEPT	35.96	620-53624-255
256812-325001	DOOR STOP WEDGES	4.59	208-52900-218
256825-325001	PUSH BROOM	19.99	204-55420-218
256829-325001	STAIN COVER	39.98	101-55300-233
256970-325001	LIGHT BULBS	18.98	204-55420-218
256974-325001	ITEMS FOR POOL CONCESSION STAND	13.58	204-55420-218
256983-325001	BOLTS & VINYL LETTERING FOR TRUCK #160	28.89	101-53330-225
257037-325001	STAIN COVER	19.98	101-55300-233
257038-325001	HANDLE	7.59	101-55200-218
257097-325001	PAINT THINNER	19.99	101-55300-233
257112-325003	PARTS FOR WATER DEPT	6.97	620-53624-255
257205-325003	PARTS FOR WATER DEPT	19.56	620-53624-255
257257-325001	PLUG & NOZZLE	21.57	101-55200-218
257269-325001	LIGHT BULBS	18.99	101-55200-218
257331-325001	FASTENERS	2.00	204-55420-218
257360-325001	CONCRETE MIX & PVC PIPE	37.58	630-53442-218
257360-325001	CONCRETE MIX	29.93	610-53612-218
	<b>Total LINDNER ACE HARDWARE LITTLE CHUTE:</b>	<b>386.85</b>	
	<b>LUNDQUIST, WILLIAM</b>		
051819	SECURITY DEPOSIT REFUND	100.00	208-21235
	<b>Total LUNDQUIST, WILLIAM:</b>	<b>100.00</b>	
	<b>MARASCH, MARTY</b>		
05/19 REIMBURSE	REIMBURSEMENT FOR MEAL @ FVCA MEETING	18.00	101-52200-201
	<b>Total MARASCH, MARTY:</b>	<b>18.00</b>	
	<b>MARCO INC</b>		
24787487	MONTHLY COPIER LEASE-0830227-MAY 2019	192.50	207-52120-207
24787487	MONTHLY COPIER LEASE-0985290-MAY 2019	421.69	207-52120-207
	<b>Total MARCO INC:</b>	<b>614.19</b>	
	<b>MARCO TECHNOLOGIES LLC</b>		
6355961	NEW EXT AND SETUP USER IN WEB PORTAL	292.50	101-51650-203
6380551	ADD NEW USERS TO PHONE TREE	90.00	101-51650-203
	<b>Total MARCO TECHNOLOGIES LLC:</b>	<b>382.50</b>	
	<b>MATTHEWS TIRE</b>		
243397	FLAT REPAIR ON SQUAD #93	28.67	207-52120-247
	<b>Total MATTHEWS TIRE:</b>	<b>28.67</b>	
	<b>MCC INC</b>		
163941	3/4" CONCRETE-CRUSHED STONE	142.21	630-53442-216
164715	CLEAN STONE 3/4"	28.60	620-53644-216
164715	CLEAN STONE 3/4"	85.77	630-53442-216

Invoice	Description	Total Cost	GL Account
<b>Total MCC INC:</b>		<b>256.58</b>	
<b>MCDANIEL, LINDA</b>			
HEESAKKER 5/8/1 SECURITY DEPOSIT REFUND		20.00	101-34401
<b>Total MCDANIEL, LINDA:</b>		<b>20.00</b>	
<b>MENARDS - APPLETON EAST</b>			
60218 POSTS FOR TOT LOT SIGNS & DOG STATION		123.23	101-55200-216
60970 LUMBER & TOOLS		118.68	101-53300-216
<b>Total MENARDS - APPLETON EAST:</b>		<b>241.91</b>	
<b>MIDWEST METER INC</b>			
111381 METER, BASE AND ACCESSORIES		1,976.25	620-19203
<b>Total MIDWEST METER INC:</b>		<b>1,976.25</b>	
<b>MIDWEST SALT LLC</b>			
P446276 INDUSTRIAL SOUTHERN COARSE SALT		2,376.20	620-53634-224
P446379 INDUSTRIAL SOUTHERN COARSE SALT		2,481.93	620-53634-224
<b>Total MIDWEST SALT LLC:</b>		<b>4,858.13</b>	
<b>MORTON SAFETY</b>			
193773 LATEX GLOVES		152.00	101-52200-213
<b>Total MORTON SAFETY:</b>		<b>152.00</b>	
<b>NEVCO SPORTS LLC</b>			
181102 CONTROLLER FOR SCOREBOARD		361.03	101-55300-221
<b>Total NEVCO SPORTS LLC:</b>		<b>361.03</b>	
<b>PARKER'S</b>			
051219 REMOVE 7 TREES & REMAINING TREES ON BUCH		2,550.00	101-55440-204
<b>Total PARKER'S:</b>		<b>2,550.00</b>	
<b>POPP, CARL</b>			
VLIES 5/12/19 SECURITY DEPOSIT REFUND		20.00	101-34401
<b>Total POPP, CARL:</b>		<b>20.00</b>	
<b>PRIMADATA LLC</b>			
JUNE 2019 JUNE POSTCARD POSTAGE		275.00	201-53620-226
JUNE 2019 JUNE POSTCARD POSTAGE		275.00	610-53613-226
JUNE 2019 JUNE POSTCARD POSTAGE		275.00	620-53904-226
JUNE 2019 JUNE POSTCARD POSTAGE		275.00	630-53443-226
<b>Total PRIMADATA LLC:</b>		<b>1,100.00</b>	
<b>PUFFE, RICK</b>			
5/2/19 - 5/23/19 MEN'S SOFTBALL UMPIRE		253.50	101-55300-111

Invoice	Description	Total Cost	GL Account
Total PUFFE, RICK:		253.50	
RAMBO, SUE	CFEST 5/24/19 SECURITY DEPOSIT REFUND	50.00	101-34401
Total RAMBO, SUE:		50.00	
REHMAN, MICHAEL	5/2/19 - 5/23/19 MEN'S SOFTBALL UMPIRE	282.75	101-55300-111
Total REHMAN, MICHAEL:		282.75	
REINDERS INC			
2675656 DELUXE LAWN SEED MIX		49.87	620-53644-216
2675656 DELUXE LAWN SEED MIX		16.63	101-55200-215
Total REINDERS INC:		66.50	
RENT-A-FLASH OF WISCONSIN INC			
66317 KEEP RIGHT SYMBOL		36.51	101-53300-218
Total RENT-A-FLASH OF WISCONSIN INC:		36.51	
ROMENESKO, JAMIE	051919 SECURITY DEPOSIT REFUND	100.00	208-21235
Total ROMENESKO, JAMIE:		100.00	
SCHOMMER, PATRICK	5/2/19 - 5/23/19 MEN'S SOFTBALL UMPIRE	39.00	101-55300-111
Total SCHOMMER, PATRICK:		39.00	
SCRADER MASONRY			
3031 PATCH CONCRETE		200.00	101-52200-242
Total SCRADER MASONRY:		200.00	
SHORT ELLIOTT HENDRICKSON INC			
367959 COMPILE QUIET ZONE NOTICE SUBMITTALS		240.00	452-57331-261
367961 IMPROVEMENTS TO IMPLEMENT A QUIET ZONE		3,719.64	452-57331-261
Total SHORT ELLIOTT HENDRICKSON INC:		3,959.64	
SOMMERVILLE FLAG			
050319 ROPE FOR FLAGS		70.00	101-55200-225
Total SOMMERVILLE FLAG:		70.00	
SUN LIFE FINANCIAL			
232004-JUN 2019 JUNE STD		316.38	101-21365
Total SUN LIFE FINANCIAL:		316.38	
THE MARQ			
E19133 EVENT-FENLON		107.89	101-51400-211

Invoice	Description	Total Cost	GL Account
<b>Total THE MARQ:</b>		<b>107.89</b>	
THE SHERWIN-WILLIAMS CO 0338-5 REPAIR PAINTER		510.10	101-55200-221
<b>Total THE SHERWIN-WILLIAMS CO:</b>		<b>510.10</b>	
UNIFIRST CORPORATION 0970283012 SHIRTS/PANTS 0970283012 LAUNDRY BAGS/WIPERS 0970283986 SHIRTS/PANTS 0970283986 LAUNDRY BAGS/WIPERS		9.90 31.60 9.90 31.60	101-53330-213 101-53330-218 101-53330-213 101-53330-218
<b>Total UNIFIRST CORPORATION:</b>		<b>83.00</b>	
USA BLUEBOOK 888871 STAINLESS STEEL FLOAT SWITCH QTY 2		486.36	620-53634-255
<b>Total USA BLUEBOOK:</b>		<b>486.36</b>	
UTLEY, JESSICA 052919 REIMBURSEMENT FOR DANCE REVUE PICTURES		23.13	101-55300-218
<b>Total UTLEY, JESSICA:</b>		<b>23.13</b>	
VALLEY HYDRO-EXCAVATION LLC 13358 6.5 HOURS TO LOCATE ANR PIPELINE		1,979.12	452-13910
<b>Total VALLEY HYDRO-EXCAVATION LLC:</b>		<b>1,979.12</b>	
VAN DER WEGEN, MARK 05/19 REIMBURSE MILEAGE REIMBURSEMENT FOR CONFERENCE		58.00	452-57331-201
<b>Total VAN DER WEGEN, MARK:</b>		<b>58.00</b>	
VILLAGE OF COMBINED LOCKS 051719 2017 FVMPD ANNUAL CLOSEOUT-AMENDMENT 051719 2017 FVMPD ANNUAL CLOSEOUT-AMENDMENT		1,957.83 1,768.00-	207-21210 207-13405
<b>Total VILLAGE OF COMBINED LOCKS:</b>		<b>189.83</b>	
VORPAHL FIRE AND SAFETY 215272379 AED DEFIBRILATOR FOR POOL		1,350.00	204-55420-213
<b>Total VORPAHL FIRE AND SAFETY:</b>		<b>1,350.00</b>	
WEGAND, SCOTT 05/19 REIMBURSE REIMBURSE FOR SAFETY SHOES		200.00	101-53310-213
<b>Total WEGAND, SCOTT:</b>		<b>200.00</b>	
<b>Grand Totals:</b>		<b>273,760.77</b>	

Vendor number hash: 375812  
Vendor number hash - split: 456203  
Total number of invoices: 119  
Total number of transactions: 143

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	273,760.77	273,760.77
Grand Totals:	273,760.77	273,760.77

**Report Criteria:**

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
APPLETON TROPHY & ENGRAVING (1490)							
14437	Invoi	BAMBOO PLAQUE-PAULSON	83.49	Open	Non		101-51960-211
Total APPLETON TROPHY & ENGRAVING (1490):			83.49				
AUTOMATED COMFORT CONTROLS (4980)							
22976	Invoi	ANNUAL BILLING/LC WELL HOUSES 1,2,3, & 4	779.00	Open	Non		620-53624-255
22976	Invoi	ANNUAL BILLING/LC WELL HOUSES 1,2,3, & 4	779.00	Open	Non		620-53634-255
23597	Invoi	REPLACE INDUCER ASSEMBLY	221.50	Open	Non		620-53634-255
Total AUTOMATED COMFORT CONTROLS (4980):			1,779.50				
BUILDING SERVICES GROUP INC (4899)							
42703	Invoi	REC CENTER CLEANING	80.00	Open	Non		208-52900-204
Total BUILDING SERVICES GROUP INC (4899):			80.00				
CELLCOM (4683)							
683221	Invoi	ENGINEERING PHONE CHARGES	138.03	Open	Non		452-57331-203
683221	Invoi	DPW PHONE CHARGES	149.12	Open	Non		101-53310-213
683221	Invoi	PARKS PHONE CHARGES	27.07	Open	Non		101-55200-203
683221	Invoi	REC PHONE CHARGES	54.81	Open	Non		101-55300-203
683221	Invoi	FACILITIES PHONE CHARGES	27.74	Open	Non		101-51650-203
683221	Invoi	INSPECTOR PHONE CHARGES	27.74	Open	Non		101-52050-203
Total CELLCOM (4683):			424.51				
CRANE ENGINEERING SALES INC (3240)							
358462	Invoi	NEW POOL PUMP	15,949.07	Open	Non		204-55420-302
Total CRANE ENGINEERING SALES INC (3240):			15,949.07				
ENTERPRISE ELECTRIC INC (347)							
19210	Invoi	TROUBLESHOOT BROKEN CONDUIT @ LEGION 3	150.00	Open	Non		101-55200-204
Total ENTERPRISE ELECTRIC INC (347):			150.00				
FOX VALLEY TECHNICAL COLLEGE (1775)							
052419	Invoi	PERSONAL PROPERTY CHARGEBACK ERROR	17.63	Open	Non		101-12310
Total FOX VALLEY TECHNICAL COLLEGE (1775):			17.63				
LITTLE CHUTE AREA SCHOOL DIST (265)							
052419	Invoi	PERSONAL PROPERTY CHARGEBACK ERROR	188.47	Open	Non		101-12310
Total LITTLE CHUTE AREA SCHOOL DIST (265):			188.47				
NORTHERN SEWER EQUIPMENT CO (3142)							
1401	Invoi	WATER SCREEN TRUCK #8	330.84	Open	Non		101-53330-225
Total NORTHERN SEWER EQUIPMENT CO (3142):			330.84				
OUTAGAMIE COUNTY TREASURER (486)							
052419	Invoi	PERSONAL PROPERTY CHARGEBACK ERROR	76.95	Open	Non		101-12310
Total OUTAGAMIE COUNTY TREASURER (486):			76.95				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
TIME WARNER CABLE (89)							
05/19 60703290180	Invoi	MAY/JUNE SERVICE	96.16	Open	Non		620-53924-203
Total TIME WARNER CABLE (89):			96.16				
VAN ZEELAND NURSERY (388)							
508201901	Invoi	ARBOR DAY TREES & TOPSOIL	206.49	Open	Non		101-55440-215
Total VAN ZEELAND NURSERY (388):			206.49				
VERIZON WIRELESS (3606)							
9830137949	Invoi	APRIL/MAY SERVICE	38.01	Open	Non		620-53924-203
Total VERIZON WIRELESS (3606):			38.01				
Grand Totals:			19,421.12				

## Report GL Period Summary

Vendor number hash: 34370  
 Vendor number hash - split: 62765  
 Total number of invoices: 14  
 Total number of transactions: 20

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	19,421.12	19,421.12
Grand Totals:	19,421.12	19,421.12

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>2019 UTILITY REFUNDS (5009)</b>							
129101400	Invoi	OVERPAYMENT REFUND ACCT #1-291014-00	46.11	Open	Non		001-15000
<b>Total 2019 UTILITY REFUNDS (5009):</b>							
			<b>46.11</b>				
<b>5 ALARM FIRE &amp; SAFETY EQUIPMENT (4319)</b>							
187590-1	Invoi	AIR SAMPLING MEDIA KIT	136.24	Open	Non		101-52200-204
187633-1	Invoi	FIREFIGHTING HELMET	278.60	Open	Non		101-52200-213
<b>Total 5 ALARM FIRE &amp; SAFETY EQUIPMENT (4319):</b>							
			<b>414.84</b>				
<b>ALL PRO CUSTOM GRAPHX (4168)</b>							
4103	Invoi	POLO SHIRTS W/LCFD EMBROIDERY	2,639.04	Open	Non		101-52200-212
<b>Total ALL PRO CUSTOM GRAPHX (4168):</b>							
			<b>2,639.04</b>				
<b>AMPLITEL TECHNOLOGIES (4637)</b>							
13690	Invoi	CAMERA MIGRATION	4,840.00	Open	Non		207-52120-240
<b>Total AMPLITEL TECHNOLOGIES (4637):</b>							
			<b>4,840.00</b>				
<b>AT&amp;T (409)</b>							
92078873810963 0	Invoi	APR/MAY SERVICE	15.83	Open	Non		207-52120-203
92078873810963 0	Invoi	APR/MAY SERVICE	79.13	Open	Non		101-53310-203
92078873810963 0	Invoi	APR/MAY SERVICE	15.83	Open	Non		204-55420-203
92078873810963 0	Invoi	APR/MAY SERVICE	63.31	Open	Non		620-53924-203
<b>Total AT&amp;T (409):</b>							
			<b>174.10</b>				
<b>BUTCH'S CURB &amp; LANDSCAPING LLC (4945)</b>							
1987	Invoi	2 x 3 RISERS	142.00	Open	Non		630-53442-218
<b>Total BUTCH'S CURB &amp; LANDSCAPING LLC (4945):</b>							
			<b>142.00</b>				
<b>CUSTOM CREDENTIALS (4982)</b>							
4288	Invoi	ID CARD-STEIDL	8.75	Open	Non		207-52120-212
<b>Total CUSTOM CREDENTIALS (4982):</b>							
			<b>8.75</b>				
<b>HOME TEAM (3465)</b>							
37623	Invoi	CHUTEING STARS T-SHIRTS	100.62	Open	Non		101-55300-218
37630	Invoi	SUMMER PROGRAM TSHIRTS	4,427.28	Open	Non		101-55300-218
<b>Total HOME TEAM (3465):</b>							
			<b>4,527.90</b>				
<b>J.F. AHERN CO (2011)</b>							
312047	Invoi	ANNUAL INSPECTION - FIRE EXTINGUISHERS	2,229.34	Open	Non		101-53310-204
<b>Total J.F. AHERN CO (2011):</b>							
			<b>2,229.34</b>				
<b>KWIK TRIP INC (2365)</b>							
APR 2019 286768	Invoi	APR FUEL FOR SQUADS	3,259.74	Open	Non		207-52120-247
<b>Total KWIK TRIP INC (2365):</b>							
			<b>3,259.74</b>				
<b>MADISON NATIONAL LIFE (4857)</b>							
1344674	Invoi	JUNE LTD	945.05	Open	Non		101-21385

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
1344674	Invoi	JUNE LIFE	396.93	Open	Non		101-21391
<b>Total MADISON NATIONAL LIFE (4857):</b>			<b>1,341.98</b>				
<b>MPOWER TECHNOLOGIES INC (4284):</b>							
3637	Invoi	MPOWER USER GROUP CONFERENCE-CASTONIA	995.00	Open	Non		101-51410-201
<b>Total MPOWER TECHNOLOGIES INC (4284):</b>			<b>995.00</b>				
<b>RON BIRLING (5031):</b>							
052219	Invoi	INSTALLATION OF FENCE	1,054.25	Open	Non		418-57800-263
<b>Total RON BIRLING (5031):</b>			<b>1,054.25</b>				
<b>SIGNCOUNTRY (3870):</b>							
11105	Invoi	RED FRIDAYS DECALS	120.00	Open	Non		207-52120-247
<b>Total SIGNCOUNTRY (3870):</b>			<b>120.00</b>				
<b>STAPLES ADVANTAGE (3472):</b>							
3413169473	Invoi	TAPE & LABELS	44.51	Open	Non		207-52120-206
3413169504	Invoi	WHITEOUT	2.16	Open	Non		101-51420-206
3413169504	Invoi	COPY PAPER	181.88	Open	Non		101-51650-206
<b>Total STAPLES ADVANTAGE (3472):</b>			<b>228.55</b>				
<b>TANYA R CPR LLC (4924):</b>							
171	Invoi	HOME ALONE BABYSITTING CPR COURSE	1,200.00	Open	Non		101-55300-204
<b>Total TANYA R CPR LLC (4924):</b>			<b>1,200.00</b>				
<b>TIME WARNER CABLE (89):</b>							
05/19 66256890150	Invoi	MAY/JUNE SERVICE	11.75	Open	Non		101-52200-208
05/19 71538770140	Invoi	MAY/JUNE SERVICE	577.50	Open	Non		101-53310-203
<b>Total TIME WARNER CABLE (89):</b>			<b>589.25</b>				
<b>TRANSAMERICA LIFE INSURANCE COMPANY (4355):</b>							
2503354233	Invoi	MAY BILLING	672.58	Open	Non		101-21364
<b>Total TRANSAMERICA LIFE INSURANCE COMPANY (4355):</b>			<b>672.58</b>				
<b>U.S. BANK (5015):</b>							
05/19 59455565491	Invoi	WGFOA CONFERENCE-REMIKER-DEWALL	95.00	Open	Non		101-51420-201
05/19 59455565491	Invoi	CREDIT FOR TAXES	10.25	Open	Non		101-51420-201
05/19 59455565491	Invoi	MINI DOG WASTE STATIONS	255.98	Open	Non		420-57620-301
05/19 59455565491	Invoi	CAULK & SEALANT FOR POOL	106.81	Open	Non		204-55420-242
05/19 59455565491	Invoi	CONSTANT CONTACT FEES	378.00	Open	Non		101-55300-218
05/19 59455565491	Invoi	FOX CITIES TRAIL MAPS	75.37	Open	Non		101-55200-204
05/19 59455565491	Invoi	OPERATOR LICENSE BACKGROUND CHECKS	56.00	Open	Non		101-51440-204
05/19 59455565491	Invoi	WEDA-FENLON	325.00	Open	Non		101-51400-208
05/19 59455565491	Invoi	ADOBE	26.24	Open	Non		101-51400-208
05/19 59455565491	Invoi	WEDA-FENLON	650.00	Open	Non		101-51400-201
05/19 59455565491	Invoi	PARTS FOR FIRETRUCKS	186.50	Open	Non		101-52200-247
05/19 59455565491	Invoi	AMAZON	49.87	Open	Non		101-52200-213
05/19 59455565491	Invoi	OTTERBOX FOR PHONE	52.45	Open	Non		101-52200-203
05/19 59455565491	Invoi	FUEL	193.69	Open	Non		101-53330-217

## VILLAGE OF LITTLE CHUTE

Invoice Register - PREPAID INVOICES  
Input Dates: 5/24/2019 - 5/24/2019Page: 3  
May 24, 2019 02:42PM

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
05/19 59455565491	Invoi	POWER STEERING PUMP #33	587.28	Open	Non		101-53330-225
05/19 59455565491	Invoi	TRAPPING LICENSE FOR STORM PONDS	20.00	Open	Non		630-53441-253
05/19 59455565491	Invoi	PARKING FEES	8.00	Open	Non		101-55300-201
05/19 59455565491	Invoi	COOKIES FOR DANCE REVUE	97.20	Open	Non		101-55300-218
05/19 59455565491	Invoi	POSTERBOARD FOR PROGRAMS	11.57	Open	Non		101-55300-218
05/19 59455565491	Invoi	RUBBER FOOT PADS FOR HONDA GENERATOR	34.64	Open	Non		101-53330-218
05/19 59455565491	Invoi	OFFICE SUPPLIES	4.20	Open	Non		207-52120-206
05/19 59455565491	Invoi	MISC SUPPLIES FOR DEPT	12.60	Open	Non		207-52120-218
05/19 59455565491	Invoi	PSL CAMERAS	91.35	Open	Non		207-52120-221
05/19 59455565491	Invoi	HOTEL ACCOMODATIONS FOR TRAINING	480.00	Open	Non		207-52120-201
05/19 59455565491	Invoi	MICROWAVE & USB DRIVES	95.22	Open	Non		207-52120-218
05/19 59455565491	Invoi	PARKING TICKET SUSPENSIONS	109.84	Open	Non		207-52120-204
05/19 59455565491	Invoi	CERTIFICATE SEALS AND COFFEE CREAMER	29.96	Open	Non		207-52120-218
05/19 59455565491	Invoi	SAFETY VESTS-CROSSING GUARDS	18.54	Open	Non		101-52350-218
05/19 59455565491	Invoi	TRANSUNION	50.00	Open	Non		207-52120-204
05/19 59455565491	Invoi	DNR WATER PERMIT/PARK AVE	143.50	Open	Non		630-51212-204

Total U.S. BANK (5015):

4,234.56

## VERIZON WIRELESS (3606)

9829592985 Invoi APRIL/MAY SERVICE 157.76 Open Non 101-52200-203

Total VERIZON WIRELESS (3606):

157.76

## VILLAGE OF LITTLE CHUTE (1404)

MAY 2019	Invoi	3609 FREEDOM RD	8.25	Open	Non	630-53441-249
MAY 2019	Invoi	721 W ELM-REC CENTER	19.01	Open	Non	208-52900-249
MAY 2019	Invoi	1401 E ELM DR-VILLAGE GARAGE	929.22	Open	Non	101-53310-249
MAY 2019	Invoi	#3 WELL WASHINGTON ST	15.68	Open	Non	620-53624-249
MAY 2019	Invoi	DOYLE PARK WELL #1	11.79	Open	Non	620-53624-249
MAY 2019	Invoi	PUMP STATION JEFFERSON ST	29.59	Open	Non	620-53624-249
MAY 2019	Invoi	DOYLE PARK-LOW FLOW	155.07	Open	Non	204-55420-249
MAY 2019	Invoi	DOYLE PARK POOL/RESTROOMS	293.29	Open	Non	204-55420-249
MAY 2019	Invoi	DOYLE PARK POOL/RESTROOMS	293.29	Open	Non	101-55200-249
MAY 2019	Invoi	HEESAKKER PARK RESTROOM	55.82	Open	Non	101-55200-249
MAY 2019	Invoi	HEESAKKER PARK-BUBBLER	1.05	Open	Non	101-55200-249
MAY 2019	Invoi	VAN LIESHOUT PARK CONCESSION	10.97	Open	Non	101-55200-249
MAY 2019	Invoi	VAN LIESHOUT PARK	177.72	Open	Non	101-55200-249
MAY 2019	Invoi	LEGION PARK RESTROOMS	444.73	Open	Non	101-55200-249
MAY 2019	Invoi	LEGION PARK SPRINKLER	34.48	Open	Non	101-55200-249
MAY 2019	Invoi	HERITAGE PARK	7.38	Open	Non	101-55200-249
MAY 2019	Invoi	DOYLE PARK DPI RESTROOMS	127.25	Open	Non	101-55200-249
MAY 2019	Invoi	CIVIC CENTER	276.46	Open	Non	206-55110-249
MAY 2019	Invoi	VILLAGE HALL	132.17	Open	Non	101-51650-249
MAY 2019	Invoi	GB & MISS CANAL CO	4.95	Open	Non	101-51780-249
MAY 2019	Invoi	SAFETY CENTER	119.60	Open	Non	101-52250-249
MAY 2019	Invoi	SAFETY CENTER	478.41	Open	Non	207-52120-249

Total VILLAGE OF LITTLE CHUTE (1404):

3,626.18

## WE ENERGIES (2788)

4494800612 05/19	Invoi	721 W ELM DR	114.03	Open	Non	208-52900-249
4494800612 05/19	Invoi	1401 E ELM DR	1,588.67	Open	Non	101-53310-249
4494800612 05/19	Invoi	CROSSWINDS LED STREET LIGHTS	97.25	Open	Non	101-53300-249
4494800612 05/19	Invoi	108 W MAIN ST	648.24	Open	Non	101-51650-249
4494800612 05/19	Invoi	PUMP STATION @ EVERGREEN & FRENCH	428.61	Open	Non	620-53624-249
4494800612 05/19	Invoi	STREET LIGHTS	1,115.99	Open	Non	101-53300-249

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
4494800612 05/19	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	171.43	Open	Non		620-53624-249
4494800612 05/19	Invoi	CIVIC CENTER (630 MONROE ST)	638.49	Open	Non		206-55110-249
4494800612 05/19	Invoi	PLANT #2 (1118 JEFFERSON ST)	132.43	Open	Non		620-53624-249
4494800612 05/19	Invoi	PLANT #1 (100 WILSON ST)	240.89	Open	Non		620-53624-249
4494800612 05/19	Invoi	920 WASHINGTON ST	34.67	Open	Non		620-53624-249
4494800612 05/19	Invoi	200 E MCKINLEY ST-FIRE DEPT	148.97	Open	Non		101-52250-249
4494800612 05/19	Invoi	200 E MCKINLEY ST-FVMPD	223.46	Open	Non		207-52120-249
4494800612 05/19	Invoi	DOYLE POOL	10.56	Open	Non		204-55420-249
<b>Total WE ENERGIES (2788):</b>			<b>5,593.69</b>				
<b>Grand Totals:</b>			<b>38,095.62</b>				

**Report GL Period Summary**

Vendor number hash: 91350  
 Vendor number hash - split: 312069  
 Total number of invoices: 26  
 Total number of transactions: 94

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	<b>38,095.62</b>	<b>38,095.62</b>
<b>Grand Totals:</b>	<b>38,095.62</b>	<b>38,095.62</b>

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>AMG EMPLOYER SOLUTIONS (2514)</b>							
378045	Invoi	DRUG SCREEN & BREATH ALCOHOL TEST/AUDIO	406.00	Open	Med		101-53310-213
<b>Total AMG EMPLOYER SOLUTIONS (2514):</b>							
			<b>406.00</b>				
<b>ARING EQUIPMENT CO INC (577)</b>							
748866	Invoi	HOSE ASSEMBLY TRUCK #19	115.31	Open	Non		101-53330-225
<b>Total ARING EQUIPMENT CO INC (577):</b>							
			<b>115.31</b>				
<b>ASSOCIATED APPRAISAL CONSULT (1939)</b>							
142115	Invoi	PROFESSIONAL SERVICES-MAY	1,275.00	Open	Non		101-51530-204
<b>Total ASSOCIATED APPRAISAL CONSULT (1939):</b>							
			<b>1,275.00</b>				
<b>AT&amp;T LONG DISTANCE (2751)</b>							
04/19 845626857	Invoi	MAR/APR CHARGES	32.46	Open	Non		101-51650-203
04/19 845626857	Invoi	MAR/APR CHARGES	36.52	Open	Non		207-52120-203
04/19 845626857	Invoi	MAR/APR CHARGES	107.77	Open	Non		620-53924-203
<b>Total AT&amp;T LONG DISTANCE (2751):</b>							
			<b>176.75</b>				
<b>BUTCH'S CURB &amp; LANDSCAPING LLC (4945)</b>							
1972	Invoi	STORM UTILITY INLETS	1,098.00	Open	Non		630-53442-247
<b>Total BUTCH'S CURB &amp; LANDSCAPING LLC (4945):</b>							
			<b>1,098.00</b>				
<b>CARDMEMBER SERVICE (178)</b>							
05/19 74003949 48	Invoi	AMAZON	46.46	Open	Non		101-55440-218
<b>Total CARDMEMBER SERVICE (178):</b>							
			<b>46.46</b>				
<b>CINTAS (4918)</b>							
1900512708	Invoi	MOP, TOWEL, DUST MOP	245.94	Open	Non		206-55110-243
1900512708	Invoi	MOP, TOWEL, DUST MOP	245.94	Open	Non		206-55110-243
<b>Total CINTAS (4918):</b>							
			<b>491.88</b>				
<b>HALLMAN LINDSAY (2165)</b>							
M0099784	Invoi	PRIMER/SEALER AND MASKING TAPE	52.95	Open	Non		206-55110-242
<b>Total HALLMAN LINDSAY (2165):</b>							
			<b>52.95</b>				
<b>INTERNATIONAL CODE COUNCIL (4234)</b>							
3229798	Invoi	MEMBERSHIP FEE - MOES	135.00	Open	Non		101-52050-208
<b>Total INTERNATIONAL CODE COUNCIL (4234):</b>							
			<b>135.00</b>				
<b>KWIK TRIP INC (2365)</b>							
LCFD 565794	Invoi	APR FUEL FOR LCFD	17.87	Open	Non		101-52200-218
<b>Total KWIK TRIP INC (2365):</b>							
			<b>17.87</b>				
<b>LAPPEN SECURITY PRODUCTS INC (735)</b>							
LSPQ40939	Invoi	REPAIR DOOR FRAME @ LCFD	95.00	Open	Non		101-52250-242

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total LAPPEN SECURITY PRODUCTS INC (735):	<u>95.00</u>				
MARCO TECHNOLOGIES LLC (3100)		6313586 Invoi RE-CREATED VOICE MAIL ADMINISTRATOR	84.00	Open	Non		101-51650-203
		Total MARCO TECHNOLOGIES LLC (3100):	<u>84.00</u>				
MIDWEST PROTECTION SERVICES (3939)		44129 Invoi FIRE PROTECTION SERVICE	638.94	Open	Non		101-53310-204
		Total MIDWEST PROTECTION SERVICES (3939):	<u>638.94</u>				
OUTAGAMIE COUNTY TREASURER (486)							
1017523 Invoi APRIL FUEL BILL			38.96	Open	Non		101-52050-247
1017523 Invoi APRIL FUEL BILL			798.48	Open	Non		630-53442-247
1017523 Invoi APRIL FUEL BILL			2,886.88	Open	Non		201-53620-247
1017523 Invoi APRIL FUEL BILL			311.01	Open	Non		101-55200-247
1017523 Invoi APRIL FUEL BILL			188.83	Open	Non		101-55440-247
1017523 Invoi APRIL FUEL BILL			43.09	Open	Non		101-55300-247
1017523 Invoi APRIL FUEL BILL			464.04	Open	Non		101-52200-247
1017523 Invoi APRIL FUEL BILL			198.87	Open	Non		610-53612-247
1017523 Invoi APRIL FUEL BILL			399.61	Open	Non		620-53644-247
1017523 Invoi APRIL FUEL BILL			1,514.59	Open	Non		101-53330-217
		Total OUTAGAMIE COUNTY TREASURER (486):	<u>6,844.36</u>				
PEPSI-COLA (3493)							
27593752 Invoi BEVERAGES			160.80	Open	Non		101-52200-211
		Total PEPSI-COLA (3493):	<u>160.80</u>				
TIME WARNER CABLE (89)							
05/19 60505470190 Invoi MAY/JUNE SERVICE			148.14	Open	Non		101-51650-203
		Total TIME WARNER CABLE (89):	<u>148.14</u>				
TLC SIGN (4053)							
30414 Invoi ADA ELEVATOR SIGN			44.13	Open	Non		101-51650-244
		Total TLC SIGN (4053):	<u>44.13</u>				
		Grand Totals:	<u>11,830.59</u>				

## Report GL Period Summary

Vendor number hash: 42481  
 Vendor number hash - split: 57275  
 Total number of invoices: 17  
 Total number of transactions: 29

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	11,830.59	11,830.59
Grand Totals:	11,830.59	11,830.59