



AMENDED AGENDA

R

EGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, July 17, 2019
TIME: 6:00 p.m.

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items—June Fire Monthly Report and June Report
- G. Approval of Minutes
Minutes of the Special Board Meeting of July 10, 2019
- H. Department and Officers Progress Reports
- I. Action—Adopt Resolution No. 16, Series 2019 Providing A Consent Agenda Procedure
- J. Action—Adopt Resolution No. 17, Series 2019 Providing for the Sale of Approximately \$4,900,000 General Obligation Promissory Notes, Series 2019A
- K. Action—2020 Budget Guidance
- L. Operator License Approvals
- M. Disbursement List
- N. Call for Unfinished Business
- O. Items for Future Agenda
- P. Closed Session:
19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*
- Q. Return to Open Session

R. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: July 17, 2019

littlechutewi.org · 920.788.7380 · 108 W. Main Street · Little Chute, WI 54140

**LCFD Incident Report
June 2019**

Number of responses: 11

Last years: 22

YTD: 78

06/04/2019	12:48 Gold Cross requested a lift assist @ Atrium Post Acute Care 1201 Garfield Avenue #19LC00069
06/05/2019	04:21 Alarms sounding @ Atrium Post Acute Care 1201 Garfield Avenue, False alarm #19LC00071
06/07/2019	08:14 Radiator fluid cleanup @ 2964 W. Evergreen Drive, #19LC00072
06/11/2019	14:46 Home lock out @ 1022 Cypress Street, cancelled when in route #19LC00073
06/16/2019	19:57 Assist with setting up a landing zone for Thedastar near intersection of Moasis Drive & Buchanan Street #19LC00074
06/16/2019	22:04 until 02:00 assist with providing lighting for investigation for FVMPD/Outagamie County Sheriffs Department @ Moasis Drive & Buchanan Street #19LC00075

**06/21/2019 08:41 Wire down @ 907 Jefferson Street, was a Spectrum Cable wire, advised county to contact company.
#19LC00076**

**06/22/2019 11:05 Alarm sounding @ Nestle's 401 W. North Avenue, investigated no issues found
#19LC00077**

**06/23/2019 05:42 Flash noticed at Kaukauna Utilities electrical substation east of Buchanan, north side of North Avenue, power was out in area, possible animal in power lines
#19LC00078**

**06/25/2019 9:25 Possible downed power line @ 912 Jefferson Street, found cable line from previous call.
#19LC00079**

**06/29/2019 14:48 Water problem with strange odor @ 927 E. Lincoln Avenue, cancelled per FVMPD no water or odor issues
#19LC00080**

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – JUNE 2019



Little Chute

E S T A B L I S H E D 1 8 4 8

June 2019

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – JUNE 2019

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board on a monthly basis. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations.

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Fox Valley Metro Police Department
- Kimberly/Little Chute Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

James P. Fenlon
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
james@littlechutewi.org

Village Administrator

HIGHLIGHTS

- The Board of Trustees worked on the following items in the month of June:
 - Hosted a hearing with Industrial Park business and property owners regarding working to identify appropriate parking restrictions. The Board also adopted an ordinance enacting such restrictions.
 - Approved a resolution to begin the bonding process for the 2019 capital projects.
 - Approved a resolution taking ownership of the Outdoor Warning System from Outagamie County due to their wishes to discontinue the system.
 - Approved an agreement with St. John's regarding St. John which included a property swap between the Village and the Church.
 - Approved contracting with East Central Planning Commission for state mandated housing reports, approved the purchase of a new street sweeper, removed no parking signs on VandenBroek Road, and adopted a resolution to accompany the annual maintenance report for the sewer utility.
- Continued to work with staff on an effective resolution to a billing issue with Outagamie County Landfill.
- Met with residents on Gardenia and Tulip regarding parking restrictions.
- Hosted a community conversation for the Imagine Fox Cities efforts.
- Worked with staff and consultants on the 2019 bond issuance so that we can finalize the bonding process with the Board of Trustees in July.
- The engineering department held walk-throughs of streets for 2019 construction and held various preconstruction meetings with the appropriate contractors.

TOP PRIORITIES FOR JULY

- Continue to work with the Village of Kimberly and the Board of Trustees on the future planning for the Joint Library.
- Continue to work with staff and developers on a number of promising projects for 2019 and 2020.
- Work with the Finance Director, our Financial Consultant and the Board of Trustees regarding the finalization of bonding for the 2019 capital projects and work with the Finance Director to assist with the finalization of the 2018 audit.
- Host a meeting with residents of Crosswinds subdivision regarding parking during events.
- Finalize the 2020 Budget calendar and guidance and present to the Board of Trustees for adoption.
- Work with the Fire Department on finalization of the consultant for an organizational study.

Clerk

HIGHLIGHTS

Even though we are finished with Elections for this year we are already preparing for a busy 2020! This includes watching webinars on the latest updates from the Wisconsin Election Commission, updating hundreds of voter records from Official Voter Registration notices to ensure accurate poll books and we already have to project our estimated total ballot order for the entire year.

We have set the date for the Employee Recognition picnic of Friday, September 13th at Doyle Park.

We have printed off and delivered all the liquor licenses for the 2019/2020 renewals.

The Board of Review was held on June 26th.

I am looking forward to attending the Master Clerk Academy to continue my education and receive my certification in Public Official Governance at the end of July.

CLERK'S OFFICE DATA FOR JUNE

Village of Little Chute Website and Social Media Metrics - June 2019						
	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Website Visits	24,908	36,886	-32.47%	86,114	67,280	27.99%
Website Page Views	25,969	36,410	-28.68%	106,346	93,694	13.50%
Facebook Likes	3,514	2,747	27.92%	3,514	2,747	27.92%
Facebook Reach	53,346	60,829	-12.30%	390,474	240,164	62.59%
Village Hall Blog View	679	521	30.33%	3,772	2,315	62.94%
Instagram Followers	471	357	31.93%	471	357	31.93%
Twitter Followers	370	282	31.21%	370	282	31.21%
Twitter Impressions	168	5,367	-96.87%	2,595	16,771	-84.53%

Community Development

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, schools and commercial projects.
- Met with consultants regarding building and subdivision projects.
- Met with developers regarding new projects.
- Met with Bazaar after Dark organizers.
- Completion of 2019 Board of Review.
- Liquor license inspections completed.

TOP PRIORITIES FOR JULY

- Meet with builders and owners about upcoming commercial projects.
- Meet with Engineers regarding Commercial/Industrial projects.
- Meet with developers regarding new projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with Zoning requirements.
- Bazaar after dark final details.

COMMUNITY DEVELOPMENT JUNE DATA

Community Development Department 2019 Permit Data			
	June-19	2019 Totals	2018 TOTALS
Permits Issued	59	273	622
Property Complaints	4	20	61
Property/Field Inspections	89	397	929
Letters Sent		0	0
Action Corrected	2	8	44
Referred for Action		0	7
Ongoing	2	17	16
Community Development Department 2019 Permit Data			
	June-19	2019 Totals	2018 TOTALS
Permits Issued	59	273	622
Permit Fees	\$5,123	\$53,678	\$257,754
Permit Value	\$443,277	\$24,445,991	\$47,343,017

Finance Department

HIGHLIGHTS

- 4,026 utility bills created
- 68 service orders (Final Reads, High/Low Reads, Meter Installations) for utility billing created and coordinated with MCO.
- 7,235 ratepayers opted out of postcard billing, 1,258 ratepayers utilized PSN for payments and 688 ACH in June.
- 243 Landlord Notices were mailed for tenant delinquency notification.
- Completed Financial section of CMAR Report
- Completed POS for July General Obligation Sale
- Attended Governmental Update for Accounting Standards sponsored by Kerber Rose
- Filed TID 4, 5 and 6 Report with the State
- Completed the Management Discussion and Analysis for the 2018 Comprehensive Annual Financial Report
- Attended Room Tax Commission Meeting on behalf of Village

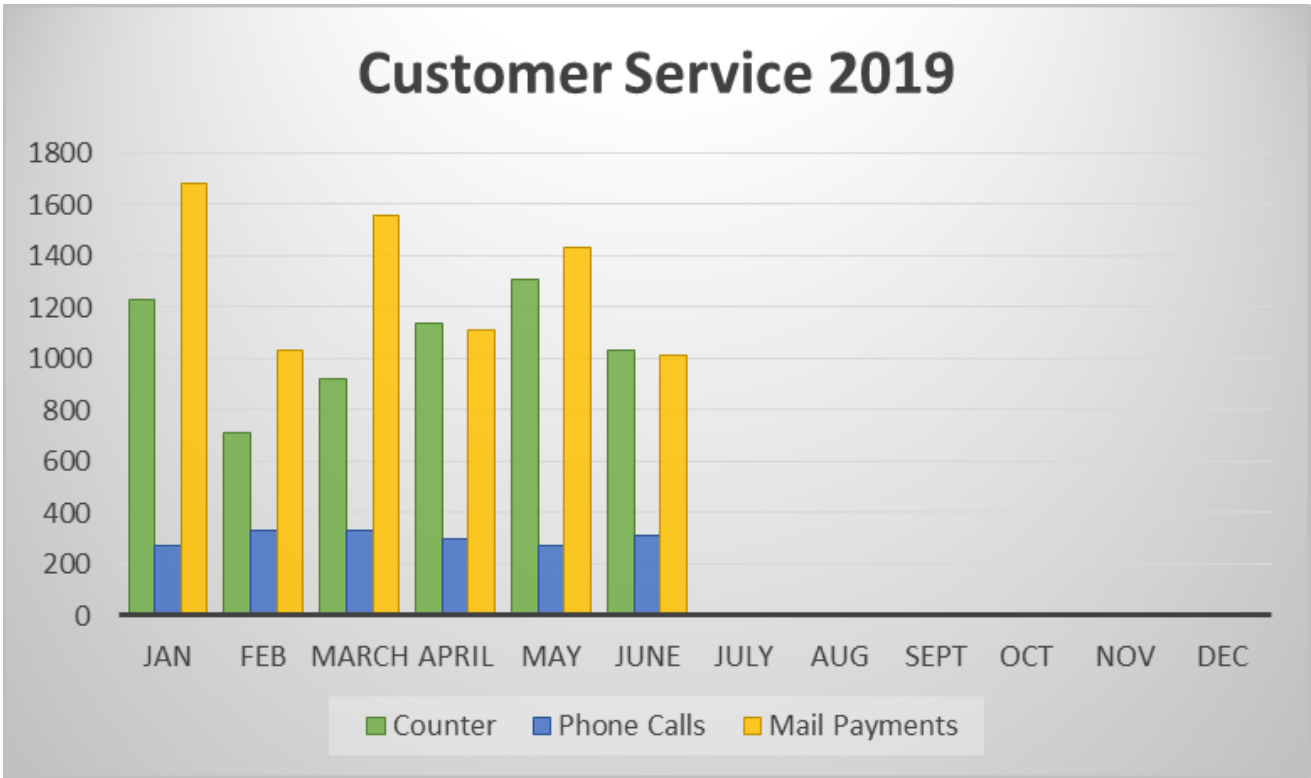
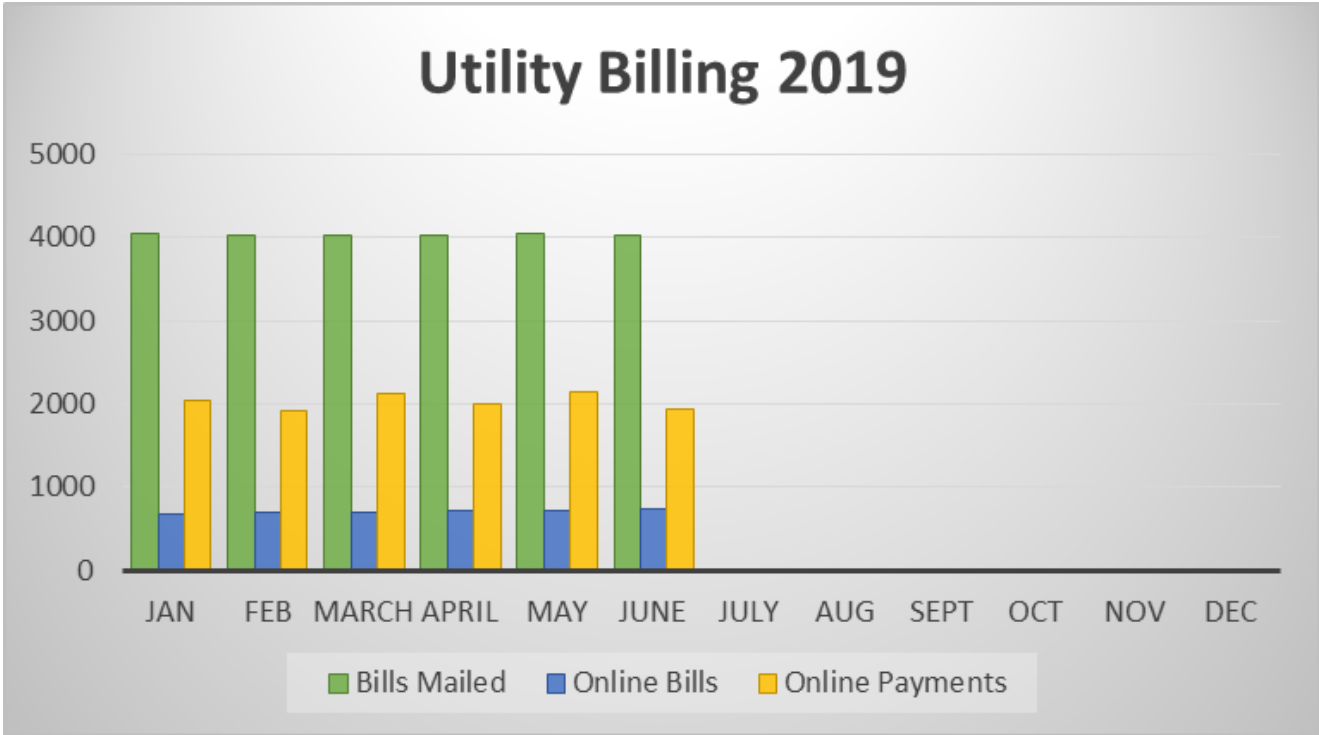
TOP PRIORITIES FOR JULY

- Budget preparation
- TID projections and planning
- Begin work on 2019 Capital Improvement Plan
- Answer inquiries on RFP for banking services due July 26 – much interest has been shown to date
- Finalize issuance of 2018 Comprehensive Financial Report
- Complete Moody's Rating Call and General Obligation Note Sale

CONTINUOUS IMPROVEMENT EFFORTS

- Experienced significant increase in payments for delinquent personal property by changing to monthly collection letters versus quarterly
- Documented all bank accounts and monthly reconciliation process
- Created summarized monthly financial report for the Village Board

JUNE DATA





HIGHLIGHTS

- As part of our participation in the Wisconsin Dept. of Transportation, Bureau of Transportation Safety (BOTS) special enforcement program – Click-it-or-Ticket seat belt enforcement initiative, Metro was awarded a \$4,000.00 traffic safety equipment grant. These monies are to be used for special equipment that is used for traffic safety and enforcement. We are purchasing three (3) new Radar speed enforcement units to be installed in some of our squad cars that either have older, antiquated units or none at all.
- All three Police School Liaison officers (PSL's) recently attended school safety training for updates on topics related to school resource officers.
- Officer Michael Lambie has submitted his resignation effective July 20th. Officer Lambie has accepted an offer from another, area police department. Officer Lambie has been with Metro for about seven years. We have already started the hiring process by posting for a patrol officer position with applications being due by July 21st. Interviews and assessments will be held shortly after that. We hope to have a new hire on board by the end of August.
- The Police Lights of Christmas program will be holding it's "Christmas in July" fundraiser event at area Pizza Ranch restaurants on July 24th from 11AM – 8PM. Proceeds from the sales will go towards the program which supplies local law enforcement with basic household items and gift cards for the needy in our communities. Officers from area departments (including Metro) will be at Pizza Ranch to help serve customers. Metro will be at the Pizza Ranch off Calumet St. Other participating locations include: Green Bay – Ashwaubenon – Manitowoc.

TOP PRIORITIES

- Continue the review and updates of the department's policy manual
- Continue planning for our August 6th National Night Out event
- Planning for various future events such as Paperfest, Bazaar After Dark, Rock Cancer, Bike to the Beat and Fox Cities Marathon.

- **FVMPD JUNE DATA** - Below is a table showing a three-month comparison of calls for service and incidents in Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

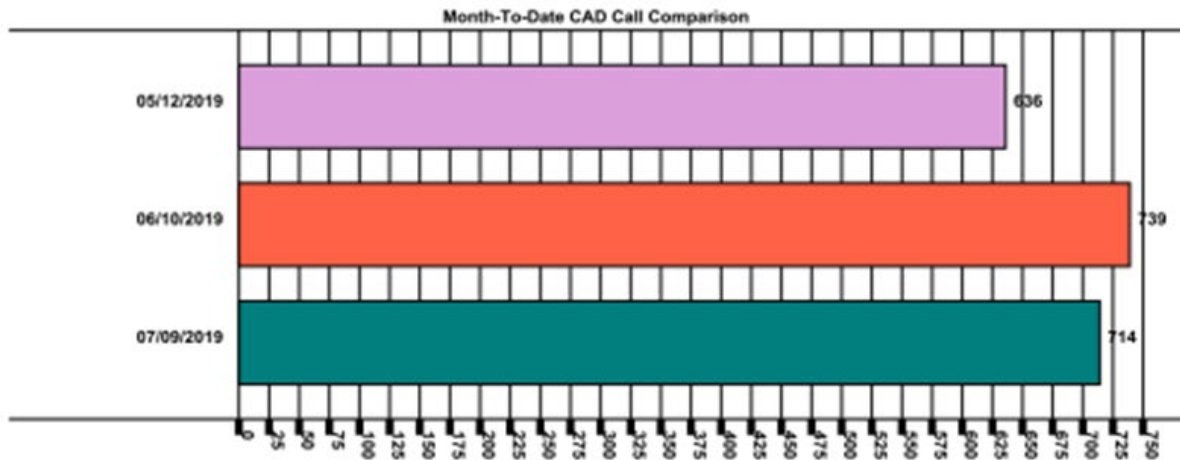
Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	06/11/2019 to 07/09/2019:	05/13/2019 to 06/10/2019:	1 mo % change:	04/14/2019 to 05/12/2019:	2 mo % change:
911 Assist	4	2	100.0%	2	100.0%
911 Hangup	54	58	-6.9%	29	86.2%
Abandoned Vehicle	3	7	-57.1%	1	200.0%
Abdominal A-Adam Response	0	0	N/A	1	-100.0%
Abdominal C-Charlie Response	1	1	0.0%	1	0.0%
Accident in a Parking Lot	2	7	-71.4%	1	100.0%
Accident with Injury	0	1	-100.0%	2	-100.0%
Accident with Scene Safety	0	1	-100.0%	1	-100.0%
Alcohol Violations	0	2	-100.0%	0	N/A
Animal Bite	1	4	-75.0%	2	-50.0%
Animal Call	20	23	-13.0%	26	-23.1%
Assist Citizen or Agency	28	59	-52.5%	33	-15.2%
Back Problem A-Adam Response	0	1	-100.0%	0	N/A
Battery	1	0	N/A	0	N/A
Bleeding A-Adam Response	0	1	-100.0%	0	N/A
Bleeding B-Boy Response	1	0	N/A	0	N/A
Bleeding C-Charles Response	0	0	N/A	1	-100.0%
Bleeding D-David Response	1	0	N/A	0	N/A
Breathing Problem C-Charles	0	1	-100.0%	1	-100.0%
Breathing Problem D-David	5	4	25.0%	7	-28.6%
Breathing Problem E-Edward	1	0	N/A	0	N/A
Burglary	1	1	0.0%	0	N/A
Business Check	0	1	-100.0%	0	N/A
CO or Hazmat B-Boy	0	1	-100.0%	0	N/A
Carbon Monoxide Alarm	1	2	-50.0%	1	0.0%
Chest Complaint D-David	1	1	0.0%	1	0.0%
Choking A-Adam Response	0	1	-100.0%	0	N/A
Civil Matter Assist	0	2	-100.0%	2	-100.0%
Civil Process	8	10	-20.0%	4	100.0%
Crime Prevention	50	38	31.6%	42	19.0%
Damage to Property	9	6	50.0%	5	80.0%
Diabetic Issue C-Charles	0	1	-100.0%	0	N/A

Disturbance	11	19	-42.1%	16	-31.2%
Domestic Disturbance	7	6	16.7%	5	40.0%
Drug Complaint	2	6	-66.7%	3	-33.3%
Dumpster Fire	1	0	N/A	0	N/A
Emergency Committal	0	1	-100.0%	1	-100.0%
Fainting A-Adam	0	0	N/A	1	-100.0%
Fainting C-Charles	1	0	N/A	0	N/A
Falls A-Adam Response	2	0	N/A	2	0.0%
Falls B-Boy Response	3	2	50.0%	2	50.0%
Fire Alarm Commercial	2	3	-33.3%	4	-50.0%
Fire Alarm Residential	0	0	N/A	1	-100.0%
Fire Dept Public Relations	0	1	-100.0%	0	N/A
Fire Unauthorized Burning	0	2	-100.0%	0	N/A
Fire Vehicle Small	0	1	-100.0%	0	N/A
Fireworks Complaint	7	0	N/A	0	N/A
Fraud Complaint	8	6	33.3%	5	60.0%
Harassment	9	15	-40.0%	15	-40.0%
Hazard in Roadway	7	17	-58.8%	9	-22.2%
Heart Problem D-David	0	2	-100.0%	1	-100.0%
Jail GPS Checks	22	24	-8.3%	36	-38.9%
Juvenile Complaint	1	8	-87.5%	4	-75.0%
Law Alarms - Burglary Panic	6	8	-25.0%	4	50.0%
Law Enforcement Medical	1	0	N/A	0	N/A
Lost or Found Valuables	8	4	100.0%	3	166.7%
Medical Assistance No Injury	1	2	-50.0%	2	-50.0%
Medical Pre-Alert	1	1	0.0%	1	0.0%
Missing Person	2	4	-50.0%	1	100.0%
Motorist Assist	16	14	14.3%	11	45.5%
Natural Gas or Propane Leak	1	0	N/A	0	N/A
Noise Complaint	8	9	-11.1%	6	33.3%
Nuisance Complaint	0	0	N/A	1	-100.0%
Ordinance Violation	21	18	16.7%	9	133.3%
PNB E-Edward Response	0	0	N/A	2	-100.0%
Parking Enforcement	17	19	-10.5%	9	88.9%
Reckless Driving Complaint	33	27	22.2%	28	17.9%
Residence Lockout	1	0	N/A	0	N/A
Retail Theft	1	1	0.0%	1	0.0%
Runaway Juvenile	3	4	-25.0%	2	50.0%
Scam	0	0	N/A	1	-100.0%
Seizure B-Boy Response	1	0	N/A	0	N/A
Seizure C-Charles Response	0	0	N/A	2	-100.0%

Sex Offense	4	3	33.3%	1	300.0%
Sick A-Adam	3	3	0.0%	4	-25.0%
Sick C-Charles	0	1	-100.0%	0	N/A
Sick D-David	1	2	-50.0%	0	N/A
Stroke C-Charles	1	2	-50.0%	1	0.0%
Structure Fire Smoke or Flame	0	0	N/A	1	-100.0%
Suspicious Incident	16	15	6.7%	16	0.0%
Suspicious Person	7	8	-12.5%	3	133.3%
Suspicious Vehicle	4	8	-50.0%	10	-60.0%
Theft Complaint	12	11	9.1%	6	100.0%
Theft of Automobile Complaint	2	3	-33.3%	0	N/A
Traffic Enforcement	33	12	175.0%	18	83.3%
Traffic Stop	145	140	3.6%	162	-10.5%
Traumatic Injuries A-Adam	0	2	-100.0%	0	N/A
Traumatic Injuries B-Boy	1	0	N/A	1	0.0%
Trespassing	3	2	50.0%	1	200.0%
Unconscious D-David	2	1	100.0%	2	0.0%
Unknown Problem B-Boy	2	2	0.0%	0	N/A
Unlocked or Standing Open Door	7	8	-12.5%	4	75.0%
Vehicle Accident	24	16	50.0%	18	33.3%
Vehicle Lockout	14	5	180.0%	4	250.0%
Violation of Court Order	2	2	0.0%	0	N/A
Wanted Person or Apprehension	4	2	100.0%	2	100.0%
Water Problem	1	0	N/A	0	N/A
Welfare Check	27	29	-6.9%	31	-12.9%
Wire Down	3	2	50.0%	0	N/A



Kimberly/Little Chute Joint Public Library

HIGHLIGHTS

- FOLKS annual meeting
- Review mobile print software
- Launch Summer Library Program "A Universe of Stories"
- Cheese Festival Grant Submitted
- Personnel Evaluations Completed

TOP PRIORITIES FOR JULY

- Transition to open holds in Little Chute
- Launch Adopt-A-Shelf program
- Review and Update Volunteer Program
- Review Scheduling for Fall

UPCOMING EVENTS

Wednesday, July 03, 2019, Family Movie - How to Train Your Dragon: The Hidden World, 10:30 AM - 12:00 PM, Little Chute Public Library, Civic Center S3

When Hiccup discovers Toothless isn't the only Night Fury, he must seek "The Hidden World", a secret Dragon Utopia before a hired tyrant named Grimmel finds it first. Rated PG. Free popcorn.

Friday, July 05, 2019, Drop-In Space Craft for Kids, 9:00 AM - 4:00 PM, Both Library Locations

It's Drop In Craft Day! Stop by either location to make a space-themed craft to celebrate A Universe of Stories.

Monday, July 08, 2019, Classic Movie Monday: Paris When It Sizzles, 1:00 PM - 3:00 PM, Little Chute Public Library, Civic Center S1

Enjoy a free afternoon at the movies each month for a favorite classic film! July's movie is Paris When It Sizzles. This romantic comedy follows a screenwriter who enlists his assistant to help him act out a romantic story. Things gets complicated when the start to actually develop feelings for each other!

Refreshments will be provided. Brought to you in partnership with Little Chute Park & Rec.

Monday, July 15, 2019, Pajama Story Time : The Moon, 6:15 PM - 6:45 PM, Little Chute Public Library, Civic Center S3

Wear your jammies to the library for stories all about the moon. A related craft will be included. Great for preschool-early elementary ages.

Wednesday, July 17, 2019, NEW Zoomobile, 10:30 AM - 11:15 AM, Little Chute Public Library, Village Hall Community Room

Meet and greet and learn about some great animals from Green Bay's NEW Zoo.

MONTHLY STATISTICS REPORT - KIMBERLY-LITTLE CHUTE PUBLIC LIBRARY - JUNE 2019

Category		Current Month KIM	Current Month LIT	Current Month Combined	YTD Combined	Previous Year Comparison	% Change
Circulation		16,804	12,717	29,521	136,746	31,729	-7%
Self Check (Included above)		6,969	3,428				
		41%	27%				
Collections	Title count	39,566	39,408	78,974		81911	-4%
	Item count	41,273	40,713	81,986		86486	-5%
Computer Use		754	457	1,211	6,519	1069	13%
Wireless	Distinct clients	608	530	1,138	4,863	1060	7%
	Daily average	42	41	83	377	82	1%
Interlibrary Loan	Items borrowed	3,653	2,101	5,754	35,605	6050	-5%
	Items loaned	2,313	2,804	5,117	35,285	5631	-9%
Overdrive Usage (Previous month)	eBook uses	674	503	1,177	7,043	1,024	15%
Overdrive Usage (Previous month)	Audiobook uses	464	340	804	4,602	528	52%
RB Digital Magazines		15	67	82	410	15	447%
RB Digital Audio		42	13	55	239	No Data	
Patron Visits		7,368	5,111	12,479	59,861	14,508	-14%
Programming	Children	12	8	20	90		
	Community (all ages)	8	4	12	90		
Program Attendance	Children	644	667	1,311	6,612		
	Community (all ages)	92	43	135	1,343		
Web Site Hits	Page Views			8,636	37,138	10,920	-21%
Social Media	Facebook fans			2,033		1,599	27%
	Pinterest followers			176		164	7%
	Twitter followers			120		109	10%
Hoopla		September	October	November	December	January	February
	Audiobook	158	168	126	112	131	116
	Comics	14	18	3	17	16	4
	Ebook	52	52	61	51	64	46
	Movie	15	24	15	25	29	23
	Music	13	15	17	12	18	20
	Television	10	11	13	11	8	11
		651.73	690.07	538.05	508	590	488.9
		2.49/circ	2.40/circ	2.29/circ	2.23/circ	2.22/circ	2.22/circ
		March	April	May	June	July	Aug
	Audiobook	144	131	171	175	127	136
	Comics	8	9	14	8	13	11
	Ebook	40	53	66	79	50	46
	Movie	19	21	10	27	22	29
	Music	21	14	7	15	26	24
	Television	18	21	22	11	13	18
		592.9	578.76	654.03	672	573	624.56
		2.27/circ	2.22/circ	2.26/circ	2.12/circ	2.28/circ	2.27/circ

Parks, Recreation and Forestry Department

HIGHLIGHTS

- Received official grant agreements from the WI DNR for the Boardwalk.
- Village crew to installed electrical for the Legion 3 scoreboard.
- The Doyle Pool and Slide opened for the season on Sunday, June 2.
- Great Wisconsin Cheese Festival at Doyle Park held May 31 – June 2.
- Unpacked and organized new basement room for summer rec staff.
- Prep work for weekly programs - staff scheduling, needed supplies, craft projects, event activities, food/snack for programs, etc.
- Summer rec programs began mid-June – one-day youth events (Tues, Wed & Thur), Pee Wee Sports (Thurs), Tumbling Tykes (Fri), Sports Galore (Fri), Tiny Tots Playtime (Mon), Basketball (Mon).
- All recreation instructors received Bloodborne Pathogens training, and required staff received CPR/First Aide/AED training.
- Updated men's softball tournament registration form and send to all 2019 team managers.
- Finalized contracts with officials for fall jets football home games.
- Completed planning for programs that will be in our fall/winter program book (contact instructors, book facilities, etc.).
- Sent changes needed for our fall/winter program book to our graphic artist.



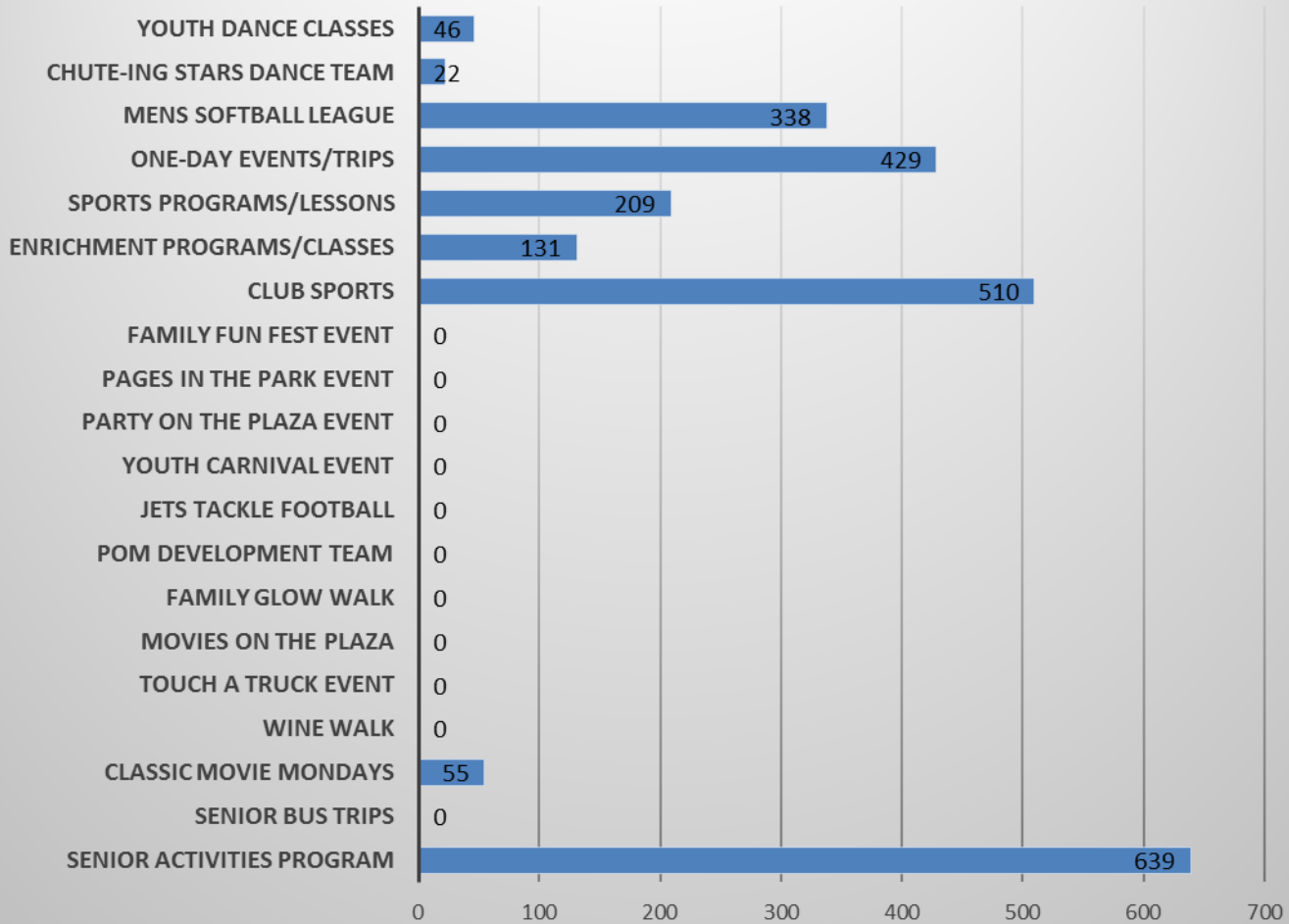
TOP PRIORITIES FOR JULY

- Submit our permit to the WI DNR for the Fox River Boardwalk.
- Receive the National Park Service grant contract for the boardwalk.
- Prep and pour the concrete sidewalk at Creekview Park.
- Install foul poles at Legion 3.
- Prep work for programs that begin in July as well as weekly programs running in July - staff scheduling, needed supplies, craft projects, event activities, food/snack for programs, etc.
- Finalize fall/winter program book; proof; send to print second week of July; sort/label at end of month for mailing to residents (registration starts August 1).
- Prep work for Movie in the Park on July 19.
- Prep work for Family Fun Fest on July 30.
- Prep work for jets football program.
- Prep work for Youth Carnival in August.

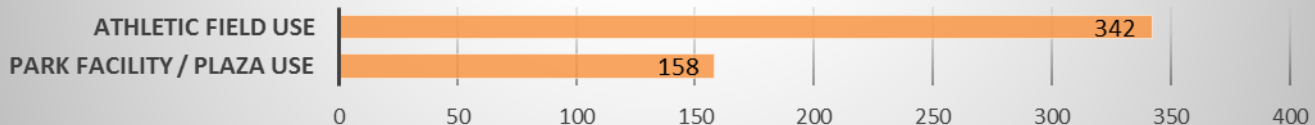


JUNE DATA

2019 Year-To-Date PROGRAM PARTICIPATION



2019 Year-To-Date SHELTER/FACILITY/FIELD USAGE



Department of Public Works

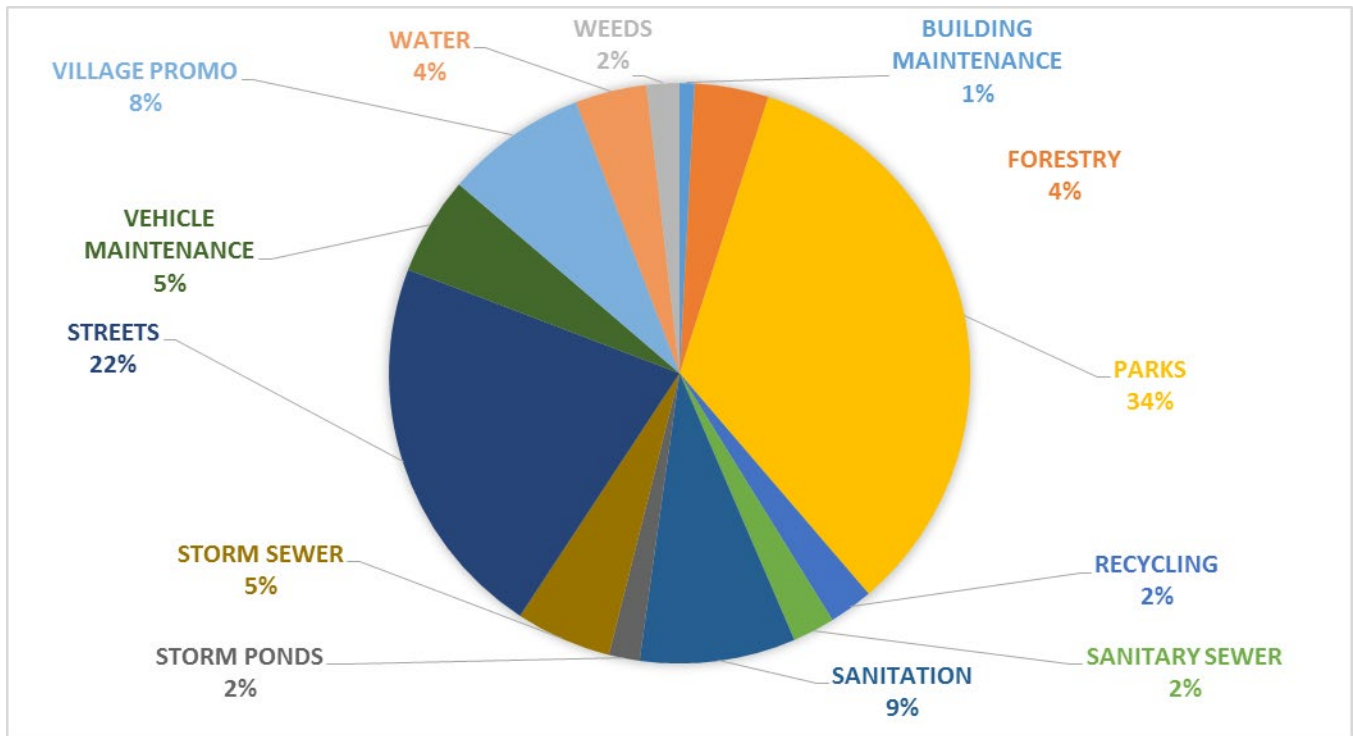
HIGHLIGHTS

- Started 2019 Sidewalk Repair & Rehabilitation Program for the West side of the Village. Crews removed, formed and placed 1,179 square feet of concrete sidewalk.
- Worked with Metro to identify areas in need of new traffic signs throughout the Village.
- Completed compliance maintenance report (CMAR) for Wisconsin Department of Natural Resources.
- Removed unwanted vegetation around storm water ponds.
- Continued to repair utility/water break cuts and sweep streets.
- Started to prepare for 2020 and beyond Capital Improvement Program (CIP).
- Jetted 5,236 feet of sanitary sewer.

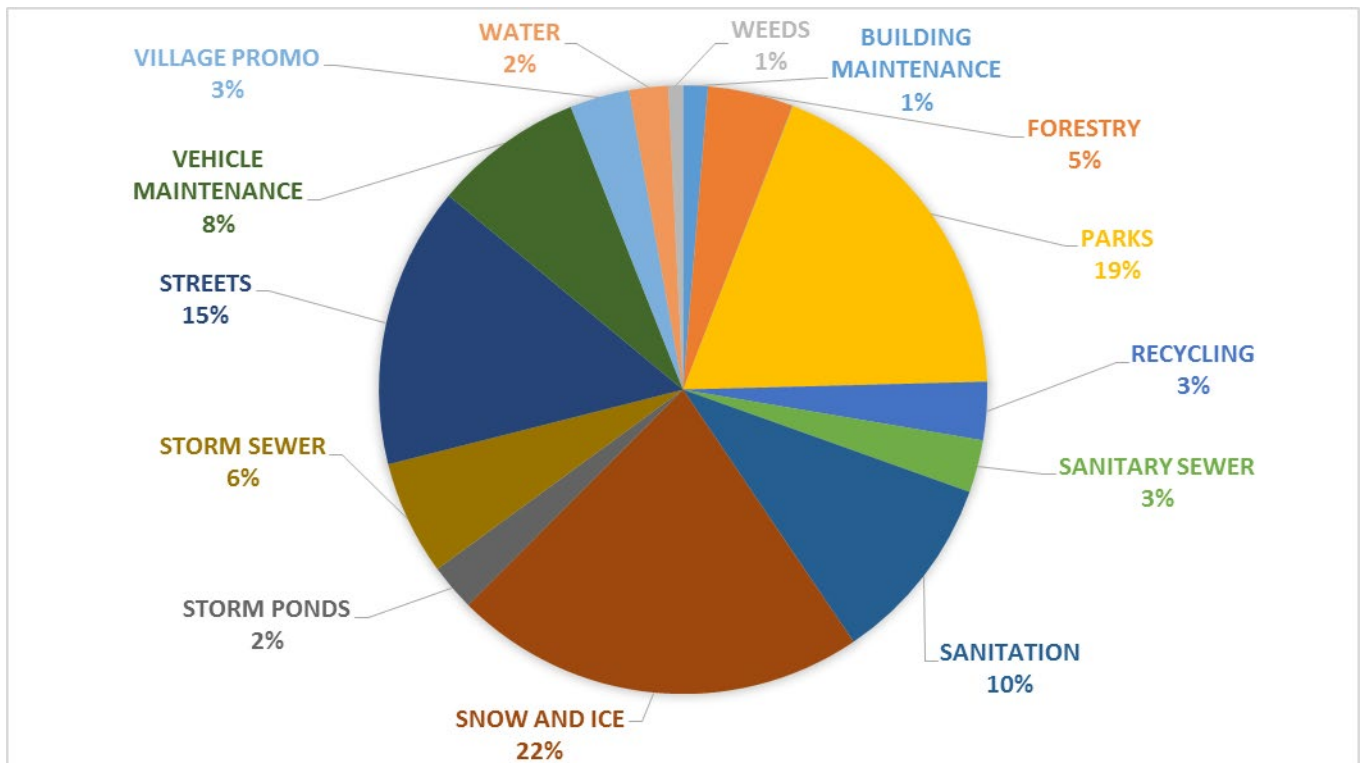
TOP PRIORITIES FOR JULY

- Continue working on the 2019 Sidewalk Repair & Rehabilitation Program for the West side of the Village.
- Continue to prepare for 2020 and beyond Capital Improvement Program (CIP) and 2020 Budget.
- Purchase new asphalt / concrete crack sealing equipment.
- Continue to collect Pavement Surface Evaluation and Rating (PASER) data. Enter data into the Wisconsin Information System for Local Roads (WISLR).
- Erosion Control throughout the Village.
- Streamline Work Order System.
- Continue maintenance at storm water ponds.

JUNE Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



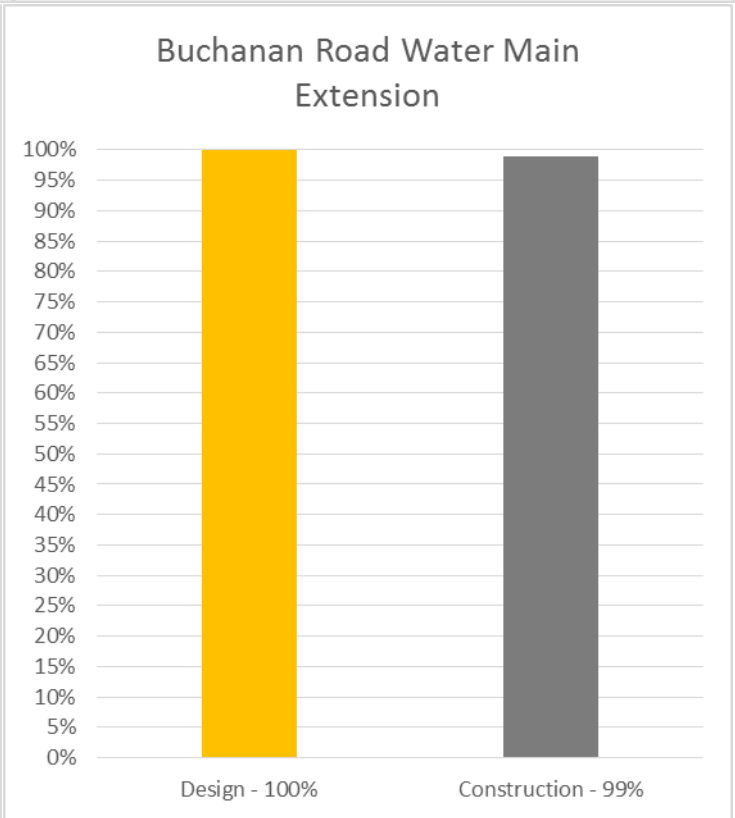
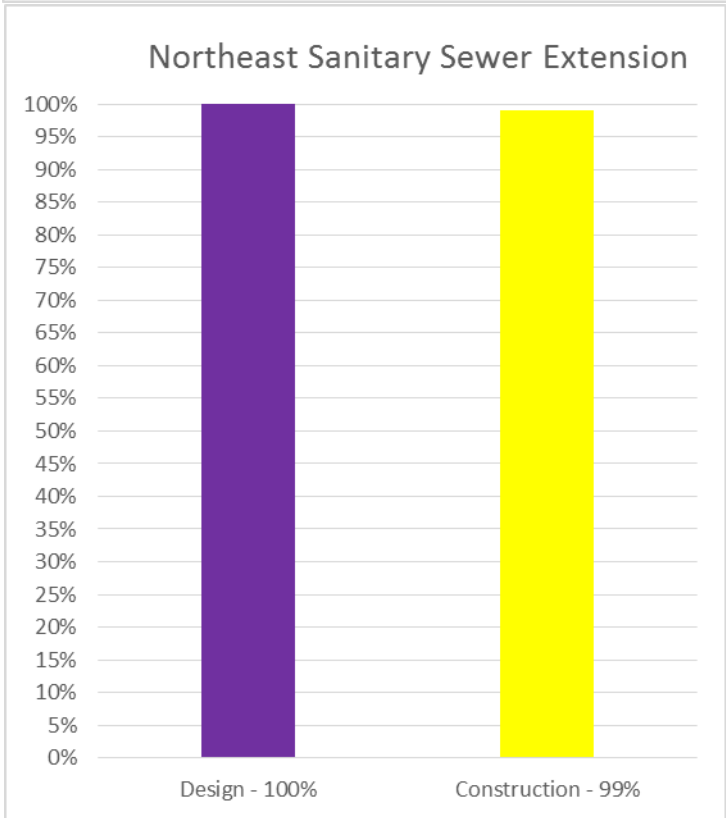
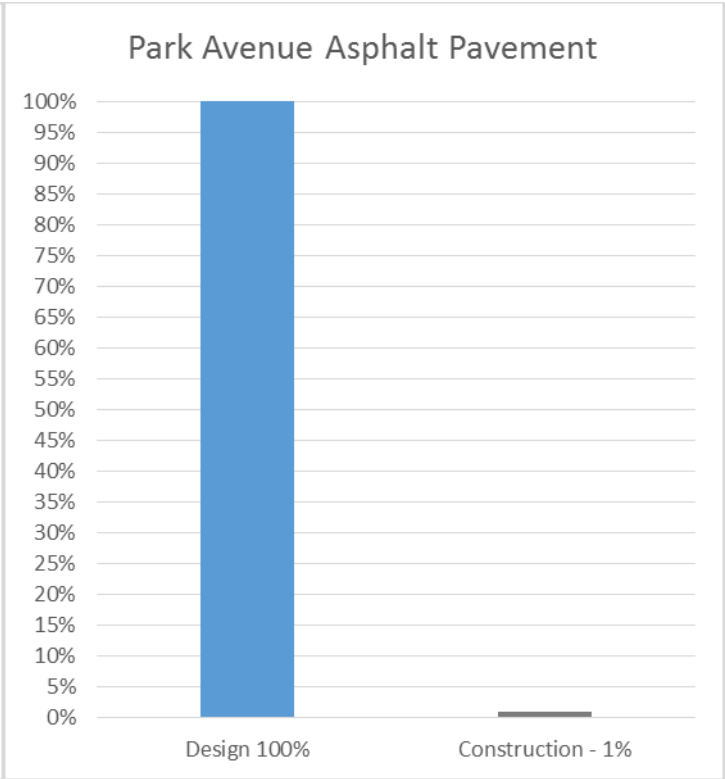
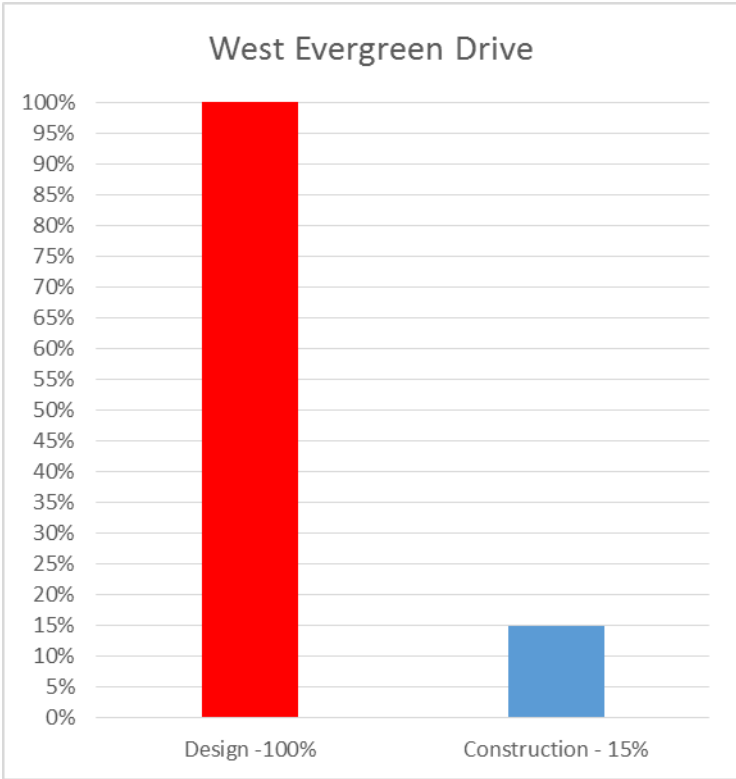
Engineering Department

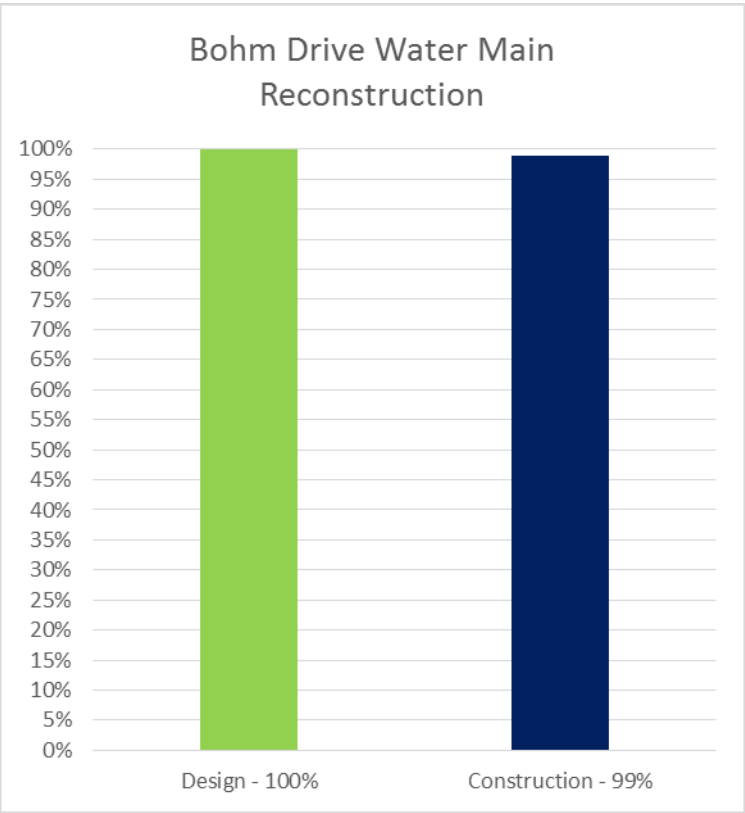
HIGHLIGHTS

- **Evergreen Drive Storm Sewer & Concrete Paving** - A preconstruction and site walk thru meeting with contractor and property owners was held on June 11th and 12th respectively.
- **Park Avenue Asphalt Paving** – A preconstruction meeting was held with the contractor and the site walk thru was also completed in June.
- **Quiet Zone Improvements** - Field survey work continues with construction plans in development.
- **GIS Data Improvements** – Our summer interns continue to make progress on our sanitary and storm sewer data base. They are in the process of having these utilities and record drawings reviewed for consistency with the current Village of Little Chute's horizontal and vertical datum. Prepare and complete sewer structure forms and verify elevations in the field when conflicting information exists within our data base. They are expected to complete the utilities north of I-41 by mid-July.
- **Ebben Storm Sewer** – Village Engineering staff has completed the first review of the project and has provided comments to the Consultant.

TOP PRIORITIES FOR JULY 2019

- **Evergreen Drive Concrete Paving & Park Avenue Asphalt Paving** - Construction on the storm sewer has begun with the contractor working on the segment from French Pond to French Road the first half of July. The segment to the west of French Pond will approximately begin on the 22nd of July.
- **Park Avenue Asphalt Pavement Reconstruction** – The contractor is expected to begin work on July 15th.
- **CIP Preliminary Estimates for 2020 thru 2024 Projects** – Engineering staff are currently working on construction estimates for 2020 project and any new work scheduled by 2024. These preliminary estimates are on schedule to be completed by the end of July.
- **Quiet Zone Improvements** - Field survey work is expected to be completed by mid-July.
- **ERU Storm Utility Update for Commercial Property Analysis of Impervious Area**
 - Identify Impervious Areas from Recent Aerial Photo and Calculate New ERU's – completed
 - Replace GIS Data with Latest Information obtained from Aerial Photo w/ERU's – completed
 - Revise Finance Records to use and bill for new ERU's – in progress





MINUTES OF THE SPECIAL BOARD MEETING OF JULY 10, 2019

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee
David Peterson, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Mark Jansen, Fire Chief
Adam Breest, Director of Parks, Recreation and Forestry
Jim Moes, Community Development Director
Steve Thiry, Library Director
Dan Meister, FVMPD Police Chief
Chris Murawski, Village Engineer
EXCUSED: Tyler Claringbole, Village Attorney
Laurie Decker, Village Clerk

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of June 19, 2019

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of June 19, 2019

Ayes 7, Nays 0 – Motion Carried

Discussion—Crosswind Subdivision Parking-Gardenia and Tulip

Administrator Fenlon gave an overview of the Parking proposed for Gardenia Drive and Tulip Trail; and advised that a decision will not be made at this time, this is for public feedback and discussion only. Trustee Van Lankvelt asked if the temporary no parking signs were working, the residents stated they felt they were, and they would like them to be permanent. Administrator Fenlon read an email from Mrs. Krause stating she would like a temporary no parking solution for one side of the road. Also asked if there was a phone number that could be called on weekends. Gary Hickey-3111 Gardenia Drive pointed out that emergency vehicles would not be able to get through if cars are parked on both sides. Celeste Schulke-3007 Gardenia Drive agrees with Gary that cars should not park on both sides. Christine Gonya-3627 Tulip Trail feels maybe Gardenia needs to be handled differently than Tulip Trail and doesn't want a lot people parking in front of her house. Susie Jennings-2927 Gardenia does not mind the temporary parking signs but feels as you get closer to French Road there should be a sign for no parking from there to the corner to make it safer for turning. Trustee Van Lankveldt inquired on how much notice does the Village receive for events, Administrator Fenlon advised they are not required to give any notice but knows a board member who gave them dates. President Vanden Berg asked how many events there are per year, Administrator Fenlon stated on average four to six events per summer. Administrator Fenlon did state economically the permanent signs would pay for themselves

in a matter of a few years. Trustee Elrick asked if the City of Appleton is the owner of Sports USA, Administrator Fenlon stated are the owners but lease the field out to different organizations. Trustee Peerenboom would like to see permanent no parking signs on one side of Gardenia Drive. The residents present agreed that permanent no parking on one side of Gardenia Drive would solve most issues. Public works will also look at putting up a sign from French Road for no parking to the stop sign. Bruce Motto – 3334 Tulip Trail agreed that the no parking on one side should only be on Gardenia Drive, Tulip Trail had maybe 8-10 cars at the last event and feels it wasn't an issue.

Discussion—Consent Agenda

Administrator Fenlon went over for discussion only on a resolution for a Consent Agenda. A Consent Agenda is a bundle of items that is voted on, without discussion as a package. Also if discussion is needed the Board can be notified ahead of time to be added to the Agenda.

Action—Little Chute Fire Department-Request for Proposals

Fire Chief Mark Jansen went over the proposal for a Level of Service Audit/Organizational Study for Fire Services, he is recommending Public Administration Associates, LLC at a cost not to exceed \$11,200.00.

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve the Proposal for the Little Chute Fire Department from Public Administration Associates, LLC at a cost not to exceed \$11,200.00

Ayes 7, Nays 0 – Motion Carried

Discussion—Preliminary 2020 Budget Guidance

Administrator Fenlon provided information on the 2020 budget for discussion and information only.

Discussion—Joint Library Update

Administrator Fenlon updated the Board that after discussions with the Kimberly President and Kimberly Administrator is hoping to have an Inter-Government agreement ready by early September and that the talks went well.

Discussion/Action—Fox River Boardwalk Grant Agreement

Director Breest went over the proposals to enter into an agreement with the State of Wisconsin to accept the State's grants for the Fox River Boardwalk as proposed.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve the Fox River Boardwalk Grant Agreement as presented

Ayes 7, Nays 0 – Motion Carried

Discussion—Summer Hours in 2020

Administrator Fenlon went over a proposal to begin flexible summer hours in August as a trial and if it works, begin the flexible schedule in the summer of 2020.

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

Truck traffic on Highway County N

Closed Session:

a)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel and Succession Planning*

Moved by Trustee Elrick, seconded by Trustee Peterson to enter into closed session

Ayes 7, Nays 0 – Motion Carried

b)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Proposals*

Moved by Trustee Elrick, seconded by Trustee Peterson to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Peterson to return to open session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Special Board Meeting at 8:07 p.m.

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 16, SERIES 2019

A RESOLUTION PROVIDING A CONSENT AGENDA PROCEDURE

WHEREAS, the Village of Little Chute Board of Trustees desires to use a consent agenda to expedite non-controversial items that require no discussion and are before the Board of Trustees; and

WHEREAS, it is necessary and appropriate to approve a procedure for consent agendas to assure all Trustees understand and agree on the process; and

WHEREAS it is necessary to assure that abuse of the procedure is avoided.

NOW THEREFORE, BE IT RESOLVED by the Village of Little Chute Board as follows:

1. The Village of Little Chute adopts and approves the use of a Consent Agenda process during its meetings.
2. The Village of Little Chute board authorizes all committees and boards of the Village to use the Consent Agenda format.
3. The Village of Little Chute adopts the following policy that governs Consent Agenda use until such time as this resolution is amended by the Board of Trustees.

A. Location on the Agenda

- a. Any removal of Consent Agenda items to the meeting agenda will occur immediately prior to approval of the meeting agenda.
- b. The village clerk will place the Consent Agenda on the meeting Agenda under the heading "Consent Agenda" and locate it immediately prior to any business being taken up by the trustees.

B. Items Placed on the Consent Agenda

The Village Administrator will make every attempt to place items on the Consent Agenda that are noncontroversial including, but not limited to the following:

- a. Minutes
- b. Disbursement List
- c. Authorizing the administrator to act on behalf of the Board of Trustees by signing any documents required as a result of any action of the Board of Trustees during the meeting
- d. Special Event Permits
- e. Updated organizational documents

- f. Operator Licenses
- g. Temporary “Class B” Retailer’s License
- h. Non-controversial resolutions
- i. Other routine items
- j. Items which have been thoroughly discussed previously

C. Items Not To Be Placed on the Consent Agenda

- a. Contracts
- b. Ordinances
- c. Audits

D. Removal of Items from the Consent Agenda

Upon any trustee or any member of the public indicating their wishes to discuss a particular consent agenda item, the clerk will remove that item from the consent agenda and place the item in an appropriate location on the meeting agenda.

E. Discussion of Consent Agenda Items

Trustees will not discuss any item remaining on the Consent Agenda after the opportunity to remove items from the Consent Agenda has passed.

F. Consent Agenda Voting

When Trustees take up the consent agenda, the only order of business is a motion to approve or a motion to disapprove ALL items on the Consent Agenda. Trustees will not vote on individual Consent Agenda items.

Introduced, approved and adopted: July 17, 2019

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 17, SERIES 2019

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE
OF \$4,900,000 GENERAL OBLIGATION PROMISSORY
NOTES, SERIES 2019A

WHEREAS, on June 5, 2019, the Village Board of the Village of Little Chute, Outagamie County, Wisconsin (the "Village") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Promissory Notes, Series 2019A (the "Notes") for public purposes, including land acquisition, park, street, storm water and water system improvement projects and community development projects in Tax Incremental Districts (collectively, the "Project");

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the Village is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, pursuant to the Set Sale Resolution, the Village has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the Village, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on July 17, 2019;

WHEREAS, the Village Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Notes for public sale on July 17, 2019;

WHEREAS, the Village has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the Village. Ehlers has recommended that the Village accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Ratification of the Notice of Sale and Offering Materials. The Village Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the Village and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of FOUR MILLION NINE HUNDRED THOUSAND DOLLARS (\$4,900,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The President and Village Clerk or other appropriate officers of the Village are authorized and directed to execute an acceptance of the Proposal on behalf of the Village. The good faith deposit of the Purchaser shall be applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2019A"; shall be issued in the aggregate principal amount of \$4,900,000; shall be dated August 8, 2019; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on August 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on August 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the Village, on August 1, 2026 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years 2019 through 2028 for payments due in the years 2020 through 2029 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the Village shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the Village and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the Village, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2019A, dated August 8, 2019" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Village at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the Village above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be

invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the Village, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Village, unless the Village Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the Village and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the Village, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the Project and the ownership, management and use of the Project will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal

income tax purposes. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the Village certifying that the Village can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the Village Clerk or Village Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Notes. The Village shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Village Clerk or other authorized representative of the Village is authorized and directed to execute and deliver to DTC on behalf of the Village to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Village Clerk's office.

Section 16. Payment of Issuance Expenses. The Village authorizes the Purchaser to forward the amount of the proceeds of the Notes allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The Village Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Village official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Village Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and

the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the President and Village Clerk, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 19. Record Book. The Village Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the President and Village Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded July 17, 2019.

Michael R. Vanden Berg
President

ATTEST:

Laurie Decker
Village Clerk

(SEAL)

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
OUTAGAMIE COUNTY
NO. R-____ VILLAGE OF LITTLE CHUTE \$_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2019A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
August 1, _____ August 8, 2019 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Village of Little Chute, Outagamie County, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2020 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the Village Clerk or Village Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$4,900,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the Village pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes including land acquisition, park, street, storm water and water system improvement projects and community development projects in Tax Incremental Districts,

as authorized by a resolution adopted on July 17, 2019. Said resolution is recorded in the official minutes of the Village Board for said date.

The Notes maturing on August 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the Village, on August 1, 2026 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Village Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the Village appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such

registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and Village may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Village of Little Chute, Outagamie County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY, WISCONSIN

By: _____
Michael R. Vanden Berg
President

(SEAL)

By: _____
Laurie Decker
Village Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: 2020 Budget Guidance, Calendar and related documents

PREPARED BY: James P. Fenlon, Administrator 

REPORT DATE: July 5th, 2019

EXPLANATION: This is the start of the annual budget process. The goal behind presenting the guidance, calendar and other related documents is to give the Board an opportunity to be more involved in the process. Also, if you were to have larger policy related items that may have budget impacts, it would be more productive to have those discussions now versus at the time of formal budget adoption. On July 17th, I will be asking that the Board of Trustees formally approve the guidance and related documents.

The attached guidelines highlight various items related to personnel and other costs. New this year, I am asking that all Departments adhere to budgets that meet or beat the Expenditure Restraint Program increases. In addition, the attached calendar identifies the timelines and milestones within the budget process. The goal of this document is to portray how we currently see the timeline being executed for the 2020 budget. Given the numerous points of intersect with external organizations, impacts to personnel (wages and insurance), and other factors, these timelines could shift through the process. It is also worth noting the Joint Budget date not shown at this point and will be updated with the Village of Kimberly in the near future. Finally, the budget request worksheet is added to provide an avenue for department information with regards to creating well-reasoned requests.

Again, this will be presented for action at the July 17th Regular Board Meeting.

RECOMMENDATION: Provided for information.



Village of Little Chute 2020 Budget Process

2020 Department Guidance

1. Personnel line items for non-represented employees in the past have been cross-referenced by both BLS CPI data (federal) and Wisconsin Employment Relations Commission (WERC). As evidenced by the June 12th, 2019 release of BLS CPI data, the data shows a 1.8% increase over the previous 12 months (<https://www.bls.gov/news.release/pdf/cpi.pdf>). When it comes to WERC data, they show that for 12/1/2019 that CPI for CBA's should be at 2.17% (http://werc.wi.gov/doaroot/cpi-u_chart.htm). It should also be noted the FVMPD PPA will be renegotiating a contract for 2020, so the association's COLA is unknown at this time. Preliminarily, I would propose a 2.0% COLA for all non-represented regular staff. As we are able to work through budget impacts, we can define what that increase equates from an expense perspective and ensure that the increase is responsible and achievable. Should we have to amend this approach we will bring any changes to the Board of Trustees during budget workshops.
2. WRS rates have been released and are attached to this document for all departments. In short, General Employees will see an increase in rates of 0.4% (half of which is covered by the employer and the other half covered by the employee). Protective with Social Security will see an increase of 1.22% (0.2% covered by the employee and the other increases covered by the employer). Please make note of this as you begin working on your department's budget.
3. As it pertains to the other figures impacting personnel, these figures will be released by the Finance Director as appropriate under normal timeframes. This would be for items such as health insurance premiums.
4. CIP requests will be consistent with 2019-2023 CIP. In essence, sliding "new" projects into 2020 unless Board/ADMIN or special circumstance exists. CIP requests should be consistent with foundational documents (Comprehensive Plan, Park Plan, previous CIP, Strategic Plan, Board or Legislative Authority guidance).
5. Budget requests for new personnel, programming, and equipment (technology included) must be accompanied by the attached "Budget Request Form". This will help the department, the Finance Director and Administrator, and the Village Board understand requests that propose changes from current budget. Pending the number of submittals, this will also enable prioritization. Lastly, submittals will be used in Budget Workshops and budget documents.
6. Discontinuation – This is also an option for programs, service or personnel and the form should be used as appropriate.
7. **For the 2020 budget submittal, I am asking that all departments limit any budget increase to less than that of the Expenditure Restraint Program, which is currently estimated to be 2.5%.** This is not to say that your increase cannot be less than the ERP amount. This is simply establishing the ceiling for growth. Budget growth should be controlled to the maximum extent. If you are proposing increases, ideally you are also identifying offsets, efficiencies or other gains that can be explained within the aforementioned "Budget Request Form".
8. Fees – If fees are a significant component to your budget, please update the Administrator and Finance Director as to the last time an increase or review was held of the current structure. Any change to the fee schedule should include market comparisons and a planned discussion with the Board of Trustees.
9. **Mission statement, accomplishments, goals and metrics will be required to be updated as appropriate and submitted to finance along with supporting documentation during the budget process.**

**WRS Employer Rates
Current / Future Rates Inquiry**

07/05/2019

This page allows you to view current and future employer rates.

Employer Selection: 0095-000 :: LITTLE CHUTE, VILLAGE OF ▼

Display

Clear Form

[Return to Homepage](#)

Employer Name LITTLE CHUTE, VILLAGE OF

Employer Number 0095-000

General							
Calendar Year	Employee Required	Benefit Adjust	Employer Required	Prior Service	Duty Disability	Sick Leave	Total
2019	6.55	0.00	6.55	0.00	0.00	0.00	13.10
2020	6.75	0.00	6.75	0.00	0.00	0.00	13.50

Elected Officials, Judges, State Executive Pay Plan							
Calendar Year	Employee Required	Benefit Adjust	Employer Required	Prior Service	Duty Disability	Sick Leave	Total
2019	6.55	0.00	6.55	0.00	0.00	0.00	13.10
2020	6.75	0.00	6.75	0.00	0.00	0.00	13.50

Protective with Social Security							
Calendar Year	Employee Required	Benefit Adjust	Employer Required	Prior Service	Duty Disability	Sick Leave	Total
2019	6.55	0.00	10.55	0.00	0.17	0.00	17.27
2020	6.75	0.00	11.65	0.00	0.09	0.00	18.49

Protective without Social Security							
Calendar Year	Employee Required	Benefit Adjust	Employer Required	Prior Service	Duty Disability	Sick Leave	Total
2019	6.55	0.00	14.95	0.00	0.17	0.00	21.67
2020	6.75	0.00	16.25	0.00	0.09	0.00	23.09



Village of Little Chute 2020 Budget Request

2020 Department Request

Department Information

Department: _____

Title of request/Project: _____

Fiscal Year Impact (one time and recurring): _____

Type of request:

☐

Personnel

☐

Equipment

☐

Programs

☐

Other/Discontinuation

If "other", please explain:

Fund Line Item Detail:

Amount:

Explanation of Request

Comments on projected efficiencies/savings related to this request

Projected offsets within your budget related to this request

How does this request align with the foundational organizational documents, plans or strategies?

Other Comments

VILLAGE OF LITTLE CHUTE
2020 BUDGET CALENDAR

POLICY DATE	CALENDAR DATE	INFORMATION TO BE COMPLETED
	31-Jul-19	Departmental CIP Drafts Due with Individual Project Sheets
	August 1st to August 15th	Department Heads to Meet with Village Administrator (Discuss 2020 Budget needs)
	1-Aug-19	Operating Budget Instructions/Template Available (FINANCE)
Fifth Friday in August	30-Aug-19	2019-2023 Capital Improvement Budget Final - Village Administrator Review
First Friday in September	7-Sep-19	Operating Budgets Due to Finance
	9/7/2019 - 9/28/2019	Finance Review/Completion of Operating Budget
First Wednesday in September	4-Sep-19	2020-2024 Capital Improvement Plan Presentation - Village Board
Third Tuesday in September	17-Sep-19	CIP Update - Utility Commission (Discussion Item)
Third Wednesday in September	18-Sep-19	<u>Adoption of 2019-2023 Capital Improvement Budget by the Village Board**</u>
Fourth Friday in September	28-Sep-19	2018 Operating Budget to Village Administrator
First Wednesday in October	3-Oct-19	Budget Work Session with Village Board (Regular Board)
Second Wednesday in October	10-Oct-19	Budget Work Session with Village Board (Committee of the Whole)
Third Tuesday in October	16-Oct-19	<u>Approval of Utility Budgets - Utility Commission**</u>
Third Wednesday in October	17-Oct-19	Budget Work Session with Village Board (Regular Board)
Fourth Wednesday in October	23-Oct-19	Budget Work Session with Village Board (Committee of the Whole)
Fifth Wednesday in October	30-Oct-19	Budget Work Session with Village Board (Committee of the Whole)
First Wednesday in November	6-Nov-19	<u>Adoption of 2019 Operating Budget by Village Board**</u>

August 1 - Equalized Value Released by State

Health Insurance Open Enrollment is October 1 - October 26, 2018 (TBD)

** - Denotes Action

Village of Little Chute Operator License Approvals for July 17, 2019

Balza, Colleen	Gentleman Jacks	Appleton
Beckman, Brett	Walgreens	Little Chute
Born, Rebecca	Walgreens	Brillion
Brown, Karen	Hawk's Nest	Appleton
Coffey, Sherri	Piggly Wiggly	Kimberly
Evers, Emily	Walgreens	Appleton
Fochs, Emily	Walgreens	Menasha
Gartzke, Diane	Piggly Wiggly	Kaukauna
Her, James	Walgreens	Appleton
Immekus, Shelly	Pop In Again	Appleton
Krueger, Amy	Walgreens	Appleton
Manthey, Eli	Walgreens	Kaukauna
Mikulski, Cynthia	Pop In Again	Little Chute
Parker, Tammy	Hawk's Nest	Little Chute
Puffe, Richard	Down the Hill	Little Chute
Rivera, Selma	Piggly Wiggly	Little Chute
Sanders, Karen	Down the Hill	Kaukauna
Sewell, Michael	Kwik Trip	Little Chute
Siebers, Heather	Heiting Place	Kaukauna
Spierings, Michelle	M's Bar	Little Chute
Sprangers, Kimberly	Rosehill	Kimberly
Steen, Jacob	Moasis Travel Plaza	Little Chute
Supedi, Puspa	Little Chute BP	Menasha
Vande Hey, Sara	Walgreens	Little Chute
Vang, Boa	Walgreens	Oshkosh
Wall, Casey	Ladder House	Menasha
Whiteley, Betty	Down the Hill	Little Chute
Zenisek, Dawn	Rosehill	Kaukauna

DISBURSEMENT LIST- July 17, 2019

Payroll & Payroll Liabilities - July 11, 2019	\$215,356.94
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Prepaid Invoices - July 12, 2019	\$5,856.07
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Utility Commission- July 16, 2019	\$38,291.82
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CURRENT ITEMS

Bills List - July 17, 2019	\$485,092.38
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Total Payroll, Prepaid & Invoices	\$744,597.21
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The above payments are recommended for approval:

Rejected: _____

Approved July 17, 2019

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	GL Account
AIA CORPORATION			
3ID2457860	DEPARTMENT SAFETY SHIRTS	978.96	101-53310-213
3ID2457860	DEPARTMENT SAFETY SHIRTS	147.50	101-51415-218
Total AIA CORPORATION:		1,126.46	
AIRGAS USA LLC			
9090513971	OXYGEN	94.57	207-52120-213
9962666978	CYLINDER RENTALS	55.20	101-53330-218
Total AIRGAS USA LLC:		149.77	
AMPLITEL TECHNOLOGIES			
14110	FIREWALL FOR LCDF COMPUTER	1,300.00	101-52200-240
Total AMPLITEL TECHNOLOGIES:		1,300.00	
AT&T LONG DISTANCE			
6/19 845626857	MAY/JUN CHARGES	16.84	101-51650-203
6/19 845626857	MAY/JUN CHARGES	55.50	207-52120-203
6/19 845626857	MAY/JUN CHARGES	84.83	620-53924-203
Total AT&T LONG DISTANCE:		157.17	
BEDARD, BERNICE			
071519-2	REFUND NEENAH SENIOR BUS TRIP	40.00	101-34414
Total BEDARD, BERNICE:		40.00	
BROCKMAN, LUKE			
063019	JUNE CLEANUP	30.00	101-52200-111
Total BROCKMAN, LUKE:		30.00	
CARLSEN, AMBER			
CFEST 6/29/19	SECURITY DEPOSIT REFUND	50.00	101-21235
Total CARLSEN, AMBER:		50.00	
DE BOTH, TARA			
07/17/19-5	REFUND PAINTING CLASS "B" FEE	25.00	101-34413
071619	REFUND PAINTING CLASS "C" FEE	25.00	101-34413
Total DE BOTH, TARA:		50.00	
DONALD HIETPAS & SONS INC.			
070119	REPAIRED WATER BREAK @ GRANT ST	2,285.92	620-53644-251
2019002	EVERGREEN DR UTILITIES PROJECT	172,071.98	630-51025-101
Total DONALD HIETPAS & SONS INC.:		174,357.90	
DOUGHERTY, VICKY			
071719-1	REFUND YOUTH GOLF LESSONS FEE	45.00	101-34413

Invoice	Description	Total Cost	GL Account
Total DOUGHERTY, VICKY:		45.00	
EHLERS INVESTMENT PARTNERS LLC			
JUNE 2019	JUNE INVESTMENT MANAGEMENT	167.67	101-51780-229
JUNE 2019	JUNE INVESTMENT MANAGEMENT	182.77	300-57331-229
JUNE 2019	JUNE INVESTMENT MANAGEMENT	206.85	610-53614-229
JUNE 2019	JUNE INVESTMENT MANAGEMENT	514.03	620-53924-229
JUNE 2019	JUNE INVESTMENT MANAGEMENT	413.69	630-53444-229
Total EHLERS INVESTMENT PARTNERS LLC:		1,485.01	
EVERGREEN POWER LLC			
2205	REPAIR LABOR	97.00	101-52200-205
2693	FUEL FILLER TRUCK #76	32.82	101-53330-225
2797	AIR FILTERS	5.31	101-53330-221
2797	AIR FILTERS	10.62	101-53330-218
2836	RELAY TRUCK #46	64.06	101-53330-225
2865	SPARK PLUGS	40.00	101-52200-205
2908	COIL IGNITION	58.64	101-53330-221
Total EVERGREEN POWER LLC:		308.45	
GERBER LEISURE PRODUCTS INC			
6217	PLAQUE ON MILL STREET BRIDGE	739.00	420-57620-301
6217	BENCH AT DOYLE PARK	1,109.00	420-57620-301
Total GERBER LEISURE PRODUCTS INC:		1,848.00	
GREGER, LAURA			
071519-3	REFUND NEENAH SENIOR BUS TRIP	80.00	101-34414
Total GREGER, LAURA:		80.00	
HATTON, LINDA			
071519-1	REFUND NEENAH SENIOR BUS TRIP	40.00	101-34414
Total HATTON, LINDA:		40.00	
HAWKINS INC			
4530400	AZONE	367.86	620-53634-214
4530400	SODIUM SILICATE	1,707.45	620-53634-220
Total HAWKINS INC:		2,075.31	
HAYES, DAVID			
07/19 REIMBURSE	SAFETY SHOES-REIMBURSEMENT	50.00	101-55200-213
Total HAYES, DAVID:		50.00	
HEART OF THE VALLEY			
070919	JUNE WASTEWATER	136,139.01	610-53611-225
070919	FOG CONTROL	108.00	610-53611-204
Total HEART OF THE VALLEY:		136,247.01	

Invoice	Description	Total Cost	GL Account
HERMSEN, AMBER			
071719	REFUND YOUTH GOLF LESSONS FEE	45.00	101-34413
Total HERMSEN, AMBER:		45.00	
HIETPAS, DANIELLE			
07/17/19-6	REFUND PAINTING CLASS "B" FEE	25.00	101-34413
Total HIETPAS, DANIELLE:		25.00	
HIETPAS, ERIN			
07/17/19-4	REFUND PAINTING CLASS "B" FEE	25.00	101-34413
Total HIETPAS, ERIN:		25.00	
INTERSTATE BATTERY OF GREEN BAY			
90129899	BATTERY FOR STRAW CHOPPER	57.95	101-53300-218
Total INTERSTATE BATTERY OF GREEN BAY:		57.95	
JWR INC			
39-3349	PIN WELD/ HOOK ASSEMBLY TRUCK #30	151.05	101-53330-225
39-3350	BUSHING TRUCK #30	47.90	101-53330-225
Total JWR INC:		198.95	
JX ENTERPRISES INC			
1486428P	QUICK RELEASE VALVE #6	28.99	101-53330-225
Total JX ENTERPRISES INC:		28.99	
K.R. WEST COMPANY INC.			
377697	MISCELLANEOUS PARTS #54	22.97	101-53330-225
Total K.R. WEST COMPANY INC.:		22.97	
KEN'S SPORTS			
96335425	16' AXLE TRAILER	5,600.00	403-57324-301
Total KEN'S SPORTS:		5,600.00	
LAPPEN SECURITY PRODUCTS INC			
LSPQ41254	MASTER PADLOCK COMBO AND KEYS	98.98	620-53634-255
Total LAPPEN SECURITY PRODUCTS INC:		98.98	
LC PROPERTY MANAGEMENT LLC			
071719	DEVELOPMENT INCENTIVE-LC PROPERTY MNGM	12,000.00	416-57600-266
Total LC PROPERTY MANAGEMENT LLC:		12,000.00	
LEXISNEXIS RISK DATA MANAGEMENT INC			
1686177-20190630	JUNE 2019 MINIMUM COMMITMENT	50.00	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		50.00	

Invoice	Description	Total Cost	GL Account
LINDNER ACE HARDWARE LITTLE CHUTE			
257428-325001	BATTERIES	19.29	206-55110-242
257428-325001	BATTERIES	19.28	207-52120-242
257466-325001	ROPE FOR BANNERS	11.18	101-55300-233
257478-325001	BLADE SAW & SCREW STAR	48.97	101-53300-216
257492-325001	NOZZLE	11.99	101-53330-218
257502-325001	SILICONE	6.59	630-53442-218
257508-325001	AERATOR & VINYL HOSE WASHER	7.78	101-51650-242
257555-325001	SAWZAL BLADES/DRILL BITS	70.15	101-53300-216
257557-325001	RUBBER HOSE WASHERS	2.79	101-53330-218
257642-325001	WIRE BRUSH/PAINT BRUSH/SCOUR PADS	31.73	204-55420-218
257695-325001	HOOKS AND BATTERIES	14.17	204-55420-218
257699-325001	HOOKS FOR LIFE JACKETS	20.68	204-55420-218
257703-325001	HAMMER TACKER STAPLER/STAPLE GUN & STA	77.96	101-53300-218
257711-325001	FLOOR SQUEEGEE	25.99	204-55420-222
257729-325001	HOOKS FOR LIFE JACKETS	4.59	204-55420-218
257798-325001	TRENCHER DITCHWITCH W/TRAILER	150.00	101-55200-210
257821-325001	WASTE BASKET	7.59	101-55200-218
257824-325001	THREAD SEAL TAPE	1.39	204-55420-242
257846-325001	FASTENERS	6.36	204-55420-218
257894-325001	PUTTY KNIFE	17.18	101-53300-218
257925-325001	DRYER VENT	9.59	204-55420-242
257926-325001	DRYER VENT	34.93	204-55420-242
Total LINDNER ACE HARDWARE LITTLE CHUTE:		600.18	
MARCO INC			
25150925	MONTHLY COPIER LEASE-0830227-JULY 2019	218.50	207-52120-207
25150925	MONTHLY COPIER LEASE-0985290-JULY 2019	463.86	207-52120-207
Total MARCO INC:		682.36	
MATTHEWS TIRE			
70547	CREDIT ON FLAT REPAIR TO TRUCK #29	23.00	101-53330-204
70547	CREDIT ON FLAT REPAIR TO TRUCK #29	18.85	101-53330-225
70681	2 USED TIRES ON TRUCK #29	21.00	101-53330-204
70681	2 USED TIRES ON TRUCK #29	351.00	101-53330-225
70742	1 NEW TIRE ON TRUCK #85	29.00	101-53330-204
70742	1 NEW TIRE ON TRUCK #85	201.39	101-53330-225
70743	FLAT REPAIR ON TRUCK #155	22.00	101-53330-204
70743	FLAT REPAIR ON TRUCK #155	21.99	101-53330-225
70874	2 NEW TIRES AND 1 FLAT REPAIR TO TRUCK #6	84.50	101-53330-204
70874	2 NEW TIRES AND 1 FLAT REPAIR TO TRUCK #6	1,087.09	101-53330-225
70876	FLAT REPAIR ON TRUCK #6	23.00	101-53330-204
70876	FLAT REPAIR ON TRUCK #6	22.95	101-53330-225
Total MATTHEWS TIRE:		1,822.07	
MCC INC			
173616	HOT MIX ASPHALT	438.03	630-53442-216
173616	HOT MIX ASPHALT	156.02	101-53300-216
Total MCC INC:		594.05	
MCO			
24636	AUGUST 2019 HEALTH & LIABILITY INS	3,923.70	620-53644-115
24636	AUGUST 2019 OPERATIONS	26,629.39	620-53644-115

Invoice	Description	Total Cost	GL Account
24637	JULY METER READING	354.17	620-53904-204
24637	JULY METER READING	354.17	610-53613-204
Total MCO:		31,261.43	
MIDWEST ATHLETIC FIELDS LLC			
3642	10 TONS OF DIAMOND PRO CLAY INFELD CONDI	4,393.55	101-55200-216
3642	10 TONS OF DIAMOND PRO CLAY INFELD CONDI	556.45	420-57620-273
Total MIDWEST ATHLETIC FIELDS LLC:		4,950.00	
MOUREAU, CHRIS			
07/17/19-2	REFUND YOUTH GOLF LESSONS FEE	55.00	101-34413
Total MOUREAU, CHRIS:		55.00	
MUELLER, ANN			
071519	REFUND NEENAH SENIOR BUS TRIP	40.00	101-34414
Total MUELLER, ANN:		40.00	
NASSCO INC			
S2491027.001	VINYL GLOVES	29.90	101-55200-222
S2491027.001	PAPER TOWELS	25.51	101-53310-244
Total NASSCO INC:		55.41	
O'REILLY AUTOMOTIVE INC			
2043-169725	AIR FILTERS #57	25.61	101-53330-225
2043-169725	AIR FILTERS	25.61	101-53330-218
2043-169726	OIL AND AIR FILTERS	17.64	101-53330-218
2043-170026	ADAPTERS #31 & #44	67.98	101-53330-225
2043-170247	OIL, AIR, FUEL, & HYD FILTERS	61.70	101-53330-218
2043-170775	2 WIPER BLADES	37.98	101-53330-218
2043-171381	TIE ROD FOR TRUCK #82	34.59	101-53330-225
2043-171381	OIL & AIR FILTERS/WIPER FLUID	61.53	101-53330-218
2043-171440	2 MINI BULBS FOR TRUCK #82	13.18	101-53330-225
2043-171440	4 MINI BULBS	15.56	101-53330-218
2043-172674	FUEL FILTER/WIPER BLADE	83.09	101-53330-218
2043-172675	TOGGLE SWITCHES	14.70	101-53330-218
2043-172905	VALVE STEMS	1.89	101-53330-218
2043-173221	ACP W/GAUGE	44.99	101-53330-218
CM2043-170034	RETURNED MERCHANDISE	44.00-	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		462.05	
OUTAGAMIE COUNTY TREASURER			
120380	RMS MAINTENANCE	8,091.95	207-52120-204
Total OUTAGAMIE COUNTY TREASURER:		8,091.95	
OUTAGAMIE CTY RECYCLING & SOLID WASTE			
8381	JUNE SANITATION FEES	12,205.62	201-53620-204
8381	STREET SWEEPINGS	1,093.26	630-53442-204
Total OUTAGAMIE CTY RECYCLING & SOLID WASTE:		13,298.88	

Invoice	Description	Total Cost	GL Account
PEETERS, DAVID			
06/19 REIMBURSE	SAFETY SHOE REIMBURSEMENT	50.00	101-53310-213
Total PEETERS, DAVID:		50.00	
PINEDA, TANIA			
DOYLE 6/29/19	SECURITY DEPOSIT REFUND	20.00	101-21235
Total PINEDA, TANIA:		20.00	
PLESHEK OUTDOOR POWER			
74067	CHAIN	34.00	101-55440-218
74093	CHAINS SHARPENED	16.00	101-55440-205
Total PLESHEK OUTDOOR POWER:		50.00	
RALEIGH, JACKIE			
07/17/19-3	REFUND YOUTH GOLF LESSONS FEE	55.00	101-34413
Total RALEIGH, JACKIE:		55.00	
REINDERS INC			
1789429	IGNITION SWITCH & COMBO BLADE #46	229.70	101-53330-225
1789429-01	NUT/WASHERS FOR TRUCK #46	5.94	101-53330-225
2097639	CONTROL MODULE FOR TRUCK #23	293.00	101-53330-225
2097639	CONTROL MODULE FOR TRUCK #23	61.50	101-53330-204
2676737	VEGETATION KILLER	93.75	206-55110-244
2677005	DELUXE LAWN SEED MIX	66.50	101-53300-216
2677312	BACKPACK SPRAYER	31.54	101-53300-218
2677312	BACKPACK SPRAYER	94.62	101-55200-225
Total REINDERS INC:		876.55	
SCHOOF, AMANDA			
HEESAKKER 6/29/	SECURITY DEPOSIT REFUND	20.00	101-21235
Total SCHOOF, AMANDA:		20.00	
SCHULTZ, SAMANTHA			
062919	SECURITY DEPOSIT REFUND	100.00	208-21235
Total SCHULTZ, SAMANTHA:		100.00	
SEEFELDT, LISA			
HEESAKKER 6/30/	SECURITY DEPOSIT REFUND	20.00	101-21235
Total SEEFELDT, LISA:		20.00	
STAPLES ADVANTAGE			
3417904683	PRINTER RIBBON	15.16	101-51650-206
3417904683	BATTERIES	11.24	101-51420-206
3417904691	INK FOR PRINTER	166.42	620-53924-206
Total STAPLES ADVANTAGE:		192.82	
THEDACARE LABORATORIES			
JUNE 2019 121005	JUNE BLOOD DRAWS	42.50	207-52120-204

Invoice	Description	Total Cost	GL Account
Total THEDACARE LABORATORIES:		42.50	
TIME WARNER CABLE			
07/19 70953560100	JULY/AUGUST SERVICE	458.40	101-51650-203
Total TIME WARNER CABLE:		458.40	
UNIFIRST CORPORATION			
0970285953	SHIRTS/PANTS	9.90	101-53330-213
0970285953	LAUNDRY BAGS/WIPERS	31.60	101-53330-218
0970286915	SHIRTS/PANTS	9.90	101-53330-213
0970286915	LAUNDRY BAGS/WIPERS	31.60	101-53330-218
Total UNIFIRST CORPORATION:		83.00	
UNIFORM SHOPPE			
288720	HONOR GUARD UNIFORM	94.95	207-52120-212
289391	STREET SHIRT AND POLYESTER PANTS	272.75	207-52120-212
Total UNIFORM SHOPPE:		367.70	
VALLEY LIQUOR			
787723	BEVERAGES AND SUPPLIES	149.45	101-52200-211
789943	BEVERAGES AND SUPPLIES	149.45	101-52200-211
792278	BEVERAGES AND SUPPLIES	149.45	101-52200-211
Total VALLEY LIQUOR:		448.35	
VAN DER WEGEN, MARK			
07/19 REIMBURSE	SAFETY SHOE REIMBURSEMENT	125.00	101-51415-213
Total VAN DER WEGEN, MARK:		125.00	
VAN EPEREN, DAVE			
VLIESHOUT 6/30/1	SECURITY DEPOSIT REFUND	200.00	101-21235
Total VAN EPEREN, DAVE:		200.00	
VANDE HEY, LIZZIE			
071719-2	REFUND YOUTH GOLF LESSONS FEE	55.00	101-34413
Total VANDE HEY, LIZZIE:		55.00	
VANDER LOOP, DARLENE			
VLIESHOUT 6/29/1	SECURITY DEPOSIT REFUND	20.00	101-21235
Total VANDER LOOP, DARLENE:		20.00	
VILLAGE OF KIMBERLY			
20190630	2019 JOINT VEHICAL BILLING JAN-JUNE	6,494.65	201-53620-247
Q3 2019	Q3 PAYMENT-LIBRARY	73,161.84	206-55110-260
Total VILLAGE OF KIMBERLY:		79,656.49	
VON BRIESEN & ROPER S.C.			
292619	LEGAL SERVICES	1,137.12	101-52200-204

Invoice	Description	Total Cost	GL Account
Total VON BRIESEN & ROPER S.C.:		1,137.12	
WELLS FARGO FINANCIAL LEASING			
5006519498	JULY COPIER LEASE	450.00	101-53310-207
5006519498	JULY COPIER LEASE	803.15	101-51650-207
Total WELLS FARGO FINANCIAL LEASING:		1,253.15	
WEYERS EQUIPMENT INC			
01-128571	AUGER RENTAL	25.00	101-55200-210
Total WEYERS EQUIPMENT INC:		25.00	
WI FIRE INSPECTORS ASSOC			
WSFIA20190702	WSFIA CONFERENCE, MARASCH	300.00	101-52200-201
Total WI FIRE INSPECTORS ASSOC:		300.00	
WITTMANN, MICHAEL			
063019	JUNE CLEAN UP	30.00	101-52200-111
Total WITTMANN, MICHAEL:		30.00	
Grand Totals:		485,092.38	

Report GL Period Summary

Vendor number hash: 382674
Vendor number hash - split: 463881
Total number of invoices: 123
Total number of transactions: 157

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	485,092.38	485,092.38
Grand Totals:	485,092.38	485,092.38

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
2019 REFUNDS-MISCELLANEOUS (5003)							
070919	Invoi	CIVIC CENTER RENTAL REFUND	75.00	Open	Non		206-38211
Total 2019 REFUNDS-MISCELLANEOUS (5003):			75.00				
APPLETON OIL CO INC (4236)							
JUNE 2019	Invoi	OFF ROAD DIESEL	439.75	Open	Non		630-53441-247
JUNE 2019	Invoi	OFF ROAD DIESEL	45.76	Open	Non		630-53442-247
JUNE 2019	Invoi	OFF ROAD DIESEL	1.59	Open	Non		201-53620-247
JUNE 2019	Invoi	OFF ROAD DIESEL	779.46	Open	Non		101-55200-247
JUNE 2019	Invoi	OFF ROAD DIESEL	2.37	Open	Non		101-55440-247
JUNE 2019	Invoi	OFF ROAD DIESEL	2.18	Open	Non		610-53612-247
JUNE 2019	Invoi	OFF ROAD DIESEL	3.47	Open	Non		620-53644-247
JUNE 2019	Invoi	OFF ROAD DIESEL	18.97	Open	Non		101-53460-247
JUNE 2019	Invoi	OFF ROAD DIESEL	202.90	Open	Non		101-53330-217
Total APPLETON OIL CO INC (4236):			1,496.45				
CAREW CONCRETE & SUPPLY CO. (149)							
1134023	Invoi	LEGION PARK FOUL POLES	71.00	Open	Non		101-55200-218
Total CAREW CONCRETE & SUPPLY CO. (149):			71.00				
FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY (4537)							
2019-03	Invoi	50% COST FOR TRACTOR TO MOW LEVY	336.40	Open	Non		101-55200-225
Total FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY (4537):			336.40				
GFC LEASING - WI (4989)							
12651426	Invoi	GFC LEASING COPIER OVERAGE CHARGES	6.52	Open	Non		101-53310-207
Total GFC LEASING - WI (4989):			6.52				
INDUSTRIAL MARKETING (921)							
42792	Invoi	DRIVE HUB TRUCK #13	155.69	Open	Non		101-53330-225
Total INDUSTRIAL MARKETING (921):			155.69				
MODERN DAIRY INC (268)							
265410	Invoi	POOL CONCESSION ITEMS	411.59	Open	Non		204-55420-211
265666	Invoi	POOL CONCESSION ITEMS	404.27	Open	Non		204-55420-211
265899	Invoi	POOL CONCESSION ITEMS	282.79	Open	Non		204-55420-211
266122	Invoi	POOL CONCESSION ITEMS	246.82	Open	Non		204-55420-211
266371	Invoi	POOL CONCESSION ITEMS	445.11	Open	Non		204-55420-211
Total MODERN DAIRY INC (268):			1,790.58				
NEWS PUBLISHING CO INC (857)							
445381	Invoi	NOTICE-BOARD OF REVIEW	158.66	Open	Non		101-51440-227
445843	Invoi	PUBLIC HEARING-CHAPTER 26	38.24	Open	Non		101-51440-227
446855	Invoi	LIQUOR LICENSE	154.36	Open	Non		101-51440-227
448786	Invoi	EMPLOYMENT AD-PARKS FOREMAN	79.00	Open	Non		101-55200-225
448786-1	Invoi	EMPLOYMENT AD-PARKS FOREMAN	56.00	Open	Non		101-55200-225
Total NEWS PUBLISHING CO INC (857):			486.26				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
OUTAGAMIE CTY FIRE INVESTIGATION UNIT (4404)							
2019 DUES LCFD	Invoi	2019 MEMBERSHIP DUES	25.00	Open	Non		101-52200-208
Total OUTAGAMIE CTY FIRE INVESTIGATION UNIT (4404):			25.00				
STONERIDGE LITTLE CHUTE LLC (4903)							
21089541833	Invoi	FOOD	19.98	Open	Non		101-52200-211
22051750733	Invoi	FOOD	171.11	Open	Non		101-52200-211
23001990838	Invoi	FOOD	84.47	Open	Non		101-52200-211
23002270940	Invoi	FOOD	69.90	Open	Non		101-52200-211
23017611352	invoi	FOOD	12.05	Open	Non		101-52200-211
24024181447	Invoi	FOOD	31.92	Open	Non		101-52200-211
24042901537	Invoi	FOOD	65.93	Open	Non		101-52200-211
25031681738	Invoi	FOOD	121.25	Open	Non		101-52200-211
Total STONERIDGE LITTLE CHUTE LLC (4903):			576.61				
TIME WARNER CABLE (89)							
06/19 71391120150	Invoi	JUNE/JULY SERVICE	230.99	Open	Non		207-52120-203
Total TIME WARNER CABLE (89):			230.99				
WARRANT PAYMENTS (4565)							
3980SD2XVS	Invoi	WARRANT- MARTIN	313.00	Open	Non		207-21495
Total WARRANT PAYMENTS (4565):			313.00				
WURTH USA INC (4756)							
96422960	Invoi	2" PURPLE PRO QUICK STRIPS #6, 29, & 32	52.85	Open	Non		101-53330-218
96422960	Invoi	2" PURPLE PRO QUICK STRIPS #6, 29, & 32	239.72	Open	Non		101-53330-225
Total WURTH USA INC (4756):			292.57				
Grand Totals:			5,856.07				

Report GL Period Summary

Vendor number hash: 78498
Vendor number hash - split: 117142
Total number of invoices: 28
Total number of transactions: 37

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	5,856.07	5,856.07
Grand Totals:	5,856.07	5,856.07