

MINUTES OF THE SPECIAL BOARD MEETING OF JULY 10, 2019

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee
David Peterson, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Lisa Remiker-DeWail, Finance Director
Kent Taylor, Director of Public Works
Mark Jansen, Fire Chief
Adam Breest, Director of Parks, Recreation and Forestry
Jim Moes, Community Development Director
Steve Thiry, Library Director
Dan Meister, FVMPD Police Chief
Chris Murawski, Village Engineer
EXCUSED: Tyler Claringbole, Village Attorney
Laurie Decker, Village Clerk

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of June 19, 2019

Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of June 19, 2019

Ayes 7, Nays 0 – Motion Carried

Discussion—Crosswind Subdivision Parking-Gardenia and Tulip

Administrator Fenlon gave an overview of the Parking proposed for Gardenia Drive and Tulip Trail; and advised that a decision will not be made at this time, this is for public feedback and discussion only. Trustee Van Lankvelt asked if the temporary no parking signs were working, the residents stated they felt they were, and they would like them to be permanent. Administrator Fenlon read an email from Mrs. Krause stating she would like a temporary no parking solution for one side of the road. Also asked if there was a phone number that could be called on weekends. Gary Hickey-3111 Gardenia Drive pointed out that emergency vehicles would not be able to get through if cars are parked on both sides. Celeste Schulke-3007 Gardenia Drive agrees with Gary that cars should not park on both sides. Christine Gonya-3627 Tulip Trail feels maybe Gardenia needs to be handled differently than Tulip Trail and doesn't want a lot of people parking in front of her house. Susie Jennings-2927 Gardenia does not mind the temporary parking signs but feels as you get closer to French Road there should be a sign for no parking from there to the corner to make it safer for turning. Trustee Van Lankveldt inquired on how much notice does the Village receive for events, Administrator Fenlon advised they are not required to give any notice but knows a board member who gave them dates. President Vanden Berg asked how many events there are per year, Administrator Fenlon stated on average four to six events per summer. Administrator Fenlon did state economically the permanent signs would pay for themselves.

in a matter of a few years. Trustee Elrick asked if the City of Appleton is the owner of Sports USA, Administrator Fenlon stated are the owners but lease the field out to different organizations. Trustee Peerenboom would like to see permanent no parking signs on one side of Gardenia Drive. The residents present agreed that permanent no parking on one side of Gardenia Drive would solve most issues. Public works will also look at putting up a sign from French Road for no parking to the stop sign. Bruce Motto – 3334 Tulip Trail agreed that the no parking on one side should only be on Gardenia Drive, Tulip Trail had maybe 8-10 cars at the last event and feels it wasn't an issue.

Discussion—Consent Agenda

Administrator Fenlon went over for discussion only on a resolution for a Consent Agenda. A Consent Agenda is a bundle of items that is voted on, without discussion as a package. Also if discussion is needed the Board can be notified ahead of time to be added to the Agenda.

Action—Little Chute Fire Department-Request for Proposals

Fire Chief Mark Jansen went over the proposal for a Level of Service Audit/Organizational Study for Fire Services, he is recommending Public Administration Associates, LLC at a cost not to exceed \$11,200.00.

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Approve the Proposal for the Little Chute Fire Department from Public Administration Associates, LLC at a cost not to exceed \$11,200.00

Ayes 7, Nays 0 – Motion Carried

Discussion—Preliminary 2020 Budget Guidance

Administrator Fenlon provided information on the 2020 budget for discussion and information only.

Discussion—Joint Library Update

Administrator Fenlon updated the Board that after discussions with the Kimberly President and Kimberly Administrator is hoping to have an Inter-Government agreement ready by early September and that the talks went well.

Discussion/Action—Fox River Boardwalk Grant Agreement

Director Breest went over the proposals to enter into an agreement with the State of Wisconsin to accept the State's grants for the Fox River Boardwalk as proposed.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve the Fox River Boardwalk Grant Agreement as presented

Ayes 7, Nays 0 – Motion Carried

Discussion—Summer Hours in 2020

Administrator Fenlon went over a proposal to begin flexible summer hours in August as a trial and if it works, begin the flexible schedule in the summer of 2020.

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Disbursement List and Authorize the Finance Director to pay all vendors

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

Truck traffic on Highway County N

Closed Session:

a)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel and Succession Planning*

Moved by Trustee Elrick, seconded by Trustee Peterson to enter into closed session

Ayes 7, Nays 0 – Motion Carried

b)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Proposals*

Moved by Trustee Elrick, seconded by Trustee Peterson to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Peterson to return to open session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Special Board Meeting at 8:07 p.m.

VILLAGE OF LITTLE CHUTE

Attest: 
Laurie Decker, Village Clerk

By: 
Michael R. Vanden Berg, Village President

