

## **MINUTES OF THE UTILITY COMMISSION MEETING JULY 16, 2019**

### **Call to Order**

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### **Roll Call**

**PRESENT:** Kevin Coffey, Chair  
Mark Gloudemans  
Tim Wegand  
Tom Buchholz  
Michael Vanden Berg

**EXCUSED:** Jessica Schultz

**ALSO PRESENT:** Village Administrator James Fenlon, Director of Public Works Kent Taylor, Finance Director Lisa Remiker-DeWall, Jerry Verstegen, MCO

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes from the Utility Commission Meeting of May 21, 2019**

*Moved by M. Gloudemans, seconded by T. Buchholz to Approve Minutes from the Utility Commission of May 21, 2019*

All Ayes – Motion Carried

### **Discussion—2019 Compliance Maintenance Annual Report (CMAR)**

Director Taylor went over the requirements for the 2019 Compliance Maintenance Annual Report to be filed with the DNR.

### **Discussion—Public Service Commission Correspondence**

Director Taylor advised the Utility Commission information on becoming compliant with the Public Service Commission regarding connecting water systems.

### **Discussion—2018 Financial Statements**

Director Remiker-DeWall advised the Utility Commission that the 2018 Financial Statements will be included with the next meeting and should have been taken off of this agenda.

### **Progress Reports**

#### **MCO Operations Update**

Jerry Verstegen, MCO went over the May Water Department updates.

#### **Director of Public Works**

Director Taylor was available for any questions regarding the May Utility report.

#### **Finance Director**

Director Remiker-DeWall updated the Utility Commission on the May Finance report.

### **Approval of Vouchers**

*Moved by M. Gloudemans, seconded by T. Wegand to Approve and Authorize payment of Vouchers and draw from the respective funds*

All Ayes – Motion Carried

**Unfinished Business**

None

**Items for Future Agenda**

2018 Financials

**Closed Session:**

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*

*Moved by K. Coffey, seconded by T. Wegand to enter into closed session*

All Ayes – Motion Carried

**Return to Open Session**

*Moved by K. Coffey, seconded by T. Buchholz to exit closed session*

All Ayes – Motion Carried

**Adjournment**

*Moved by T. Wegand, seconded by K. Coffey to Adjourn the Utility Commission Meeting at 6:40 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

  
Attest: Laurie Decker, Village Clerk

  
By: Kevin Coffey, Chair